



Dedham Public Library
 43 Church Street
 Dedham, MA 02026
 781.751.9281

Monika Wilkinson, Chair
 Margaret Connolly, Vice Chair
 Tracy Driscoll
 Sarah Santos
 Mary Ann Sliwa

DPL TRUSTEES MEETING MINUTES	
JULY 16, 2016, ENDICOTT LIBRARY, 8:15 AM	
MEETING CALLED BY	Board of Library Trustees, Dedham
TYPE OF MEETING	Discussion Meeting
CHAIRMAN	Monika Wilkinson
SECRETARY	Mary Ann Sliwa
ATTENDEES	Tracy Driscoll, Margaret Connolly, Mary Ann Sliwa. Monika Wilkinson and Sarah both participated by phone
PUBLIC ATTENDEES	Andrew Czazasty, Boy Scout Troop 1, Dedham

The July 16, 2016 meeting of the Dedham Library Board of Trustees was called to order at 8:15 am by Acting Chair, Ms. Driscoll.

Public Input:

None. Mr. Czazasty noted that he is observing the meeting to fulfill requirements for a merit badge.

Discussion and ratification of Library Director Contract:

Ms. Driscoll noted that Ms. Wilkinson and Ms. Santos were allowed to participate by phone because a quorum of the Board was in attendance.

A typo was noticed and corrected by pen with initials of all present.

Ms. Wilkinson appreciated the clarification she received regarding the origination of the contract from Ms. Miriam Johnson, Human Resources Director, Town of Dedham.

Ms. Driscoll asked for a motion to accept the employment agreement between the Town of Dedham and Ms. Bonnie Roalsen. Ms. Sliwa moved; Ms. Connolly seconded.

A roll call vote was held to ratify the contract: Ms. Connolly- yes; Ms. Driscoll- yes; Ms. Wilkinson- yes (participating via phone); Ms. Santos- yes (participating via phone); Ms. Sliwa- yes.

Ms. Driscoll, Ms. Connolly, and Ms. Sliwa signed the Employment Agreement. Ms. Johnson plans to give it to Ms. Roalsen on Monday, July 18, 2016. Ms. Wilkinson will subsequently communicate with Ms. Johnson and/or Mr. James Flaherty, Interim Director, Dedham Public Library.

Ms. Wilkinson brought up introductions of Ms. Roalsen to the Library staff and the public. Ideas include introducing Ms. Roalsen to staff on her first day, Tuesday, August 9, 2016 before the library is open to the public. Introduction to Dedham community members will be in the beginning of September 2016. Ms. Wilkinson will communicate to Ms. Roalsen all upcoming dates of interest including: work start date, August 9, 2016; Library Board of Trustees meeting, August 9, 2016; Book It Road Race, August 20, 2016.

A motion to adjourn was made by Ms. Connolly and seconded by Ms. Sliwa; all voted in favor. The meeting was adjourned at 8:30 am.

Action Item Table:

Action Item	Person	Date Due
List for activities for Interim Director for July 2016	Trustees	June 2016
Vote on Financial Report, May 2016, June 2016, July 2016	Trustees	Next 2016 Monthly Meeting
Collection Management changes	Mr. Flaherty, Interim Director	July 2016
Vote on Minutes of June 9, 2016, June 30, 2016, July 12, 2016, July 16, 2016	Trustees	August 2016
Negotiation with Unions regarding expanded hours for State Aid Compliance	Library Director	Fall 2016
Presentation to Town of Dedham Finance and Warrant Committee regarding budget changes to meet State Aid Compliance	Library Director, Trustees	Fall 2016/Winter 2017
Parking Study meetings	Ms. Driscoll and Ms. Santos	As scheduled in Fall 2016
Consultant Study on Building Plan	Library Director	Fall 2016

Respectfully submitted,

Mary Ann Sliwa

Attachments:

Agenda

TOWN OF DEDHAM

MEETING NOTICE

POSTED:

TOWN CLERK

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 30A SECTION 20 AS AMENDED.

Board or Committee:	Board of Library Trustees
Location:	Endicott Branch
Day, Date, Time:	Saturday, July 16, 2016, 8:15 AM
Submitted By:	Monika Wilkinson, Chair
Date:	July 13, 2016

AGENDA:

Call to order

Action Item

Discussion and vote: Ratification of the Library Director Contract

Old/New Business*

Next Meeting: To Be Determined

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair that could be raised during the Public Comment period, by other members of the Committee, by staff or others.*