***TOWN OF DEDHAM***

***Park & Recreation Department***

****

*Robert Stanley*

*Park & Recreation Director*

*Debra Anderson*

*Assistant Dir. /Program Dir.*

*Tracey White*

*Assistant to the Director*

*Dolan Recreation Center*

*269 Common Street*

*781-751-9250*

*Mucciaccio Pool*

*1 Recreation Road*

*Pool 781-461-5991*

***Board Meeting***

September 10, 2018

7:00 pm

Present:

Chuck Dello Iacono - Chairman

Jonathan Briggs

Tye Donahue

Salvatore Ledda

James Maher

Robert Stanley -- Director

Debra Anderson – Program Director

Tracey White – Assist. to Director

Meeting called to order by Chairman C. Dello Iacono at 7:05 pm, with a moment of silence in honor of all the victims of September 11th.

**Public Comment**

Rita Mae Cushman thanked the Board for a wonderful Trails Day, and she will definitely be there again next year as a volunteer.

Dan Maher spoke on behalf of Dedham Youth Baseball he has asked that they be allowed to make some changes at Fairbanks Park, namely at Capone, and is present to give updates on the progress.

1. Batters Eye – put up wind screens, they will look like it has ivy growing – Capone
2. An on deck area & Dugouts- for Capone Field
3. A scorer booth, for Capone field, in process of being done.
4. New signage on the Snack Stand, all we look the same
5. Enclose the bull pen, the frame is up
6. Storage Shed – Conservation Commission (met with) will now be further away from the batting cage

C. Dello Iacono asked that the Director be kept in the loop of all the additions being done, he appreciates the time and monies being used from Dedham Youth Baseball to do some upgrades for the youth of the Town.

J. Maher asked if there was going to be a pad under the storage shed.

D. Maher stated he did not believe so, however he will check with the Building Dept.

J. Maher asked if it will be in the way of water access

R. Stanley stated that the department may not be going that route, so it won’t be an issue

C. Dello Iacono stated that D. Maher should check with the Building Inspector, Ken Cimeno, and make sure everything is being done correctly. D. Maher stated he would do so.

**Minutes**

May minutes – Motion by J. Maher with a second by T. Donahue, all voted in favor of accepting the Minutes as written (S. Ledda abstained)

June minutes - Motion by J. Briggs with a second by T. Donahue, all voted in favor of accepting the Minutes as written (S. Ledda abstained)

**Dedham Day**

The Director and Assistant Director will be meeting with the Finance Director and the Town Manager

**Manor Fields Discussion**

J. Maher stated that if the Board wants to have an Article regarding the Manor Fields Project, then it needs to be requested by Friday, September 14, 2018.

J. Briggs stated that he thinks this is a bit aggressive, since the Parks & Recreation Master Plan

J. Maher the Master Plan should be done soon

J. Briggs stated that he doesn’t think three months is enough time for public meetings and to inform the community

T. Donahue stated that he believes it will be hard to sell the town on something that we don’t have all the facts about yet, he stated he wants to see the Master Plan first

S. Ledda stated it will be tough enough to get through, we should wait until we have the Master Plan done

J. Briggs stated that it is such an important project that it should be done right, and should wait until we have solid facts and figures from the Master Plan

J. Maher stated that he does not want it to become a boondoggle like the Town Hall

J. Briggs stated that he understands where J. Maher is coming from, however it is much too important to do without the Master Plan being done

C. Dello Iacono stated it’s too important, a couple more months until we have the complete Master Plan won’t make that much of a difference in the big picture

Motion by J. Maher to have an Article (Place Holder) to Town Meeting to bring to the voters regarding Manor Fields Project

R. Stanley stated that having a warrant article and then pulling it, looks like another failed attempt.

Vote on the motion:

T. Donahue – no

J. Briggs -- no

S. Ledda -- no

J. Maher -- yes

C. Dello Iacono -- no

S. Ledda stated he would like the Director to be constantly contacting Horsley & Whitton to get the Master Plan completed

**Gonzalez**

R. Stanley stated that he was hoping to get the signs done this week, there was an issue as the vendor requires a 50 % deposit – the Finance Director said no to that, the Facilities Dept. stepped in and assisted in getting it done

The sewer connection is not connected to the street – Activitas is working on drawing up a plan

S. Ledda wanted the Director to thank Activitas for their help, he is frustrated that with such a beautiful field and we have a port – a – potty up there

J. Maher stated he wants a concrete date on everything being done, we need to plan an appropriate rededication

Director answered he would try and find out the following day.

**Directors Review**

1. Budget

S. Ledda stated that when working with the Budget, it is a great strength, and that he does an excellent job with the budget requests also that he is in tune with the Town Manager

2. Programs

T. Donohue stated that he is pleased with the Programs, “the numbers don’t lie” there has been great growth, the Director has a great team assembled to help make the Dept.

run efficiently.

3. Equipment

C. Dello Iacono stated that as far as the inventory of Equipment it is great to have a list

4. Parks & Rec Master Plan

 J. Maher no results, so no score. T. Donahue rated him on the knowledge that he had about the plan, not the completion, as that was out of his control

5. Parks Training

 Director training

6. Training for himself & employees

 Director has paid for his own training and conferences, and have it all documented

 J. Maher stated that he wanted to make sure that the HR Dept. is aware and has copies of all outside trainings that the Director has completed

7. Shade Tree Plan

 Goal will never be met 100%, - the parks are better now then they were a year ago and so much better that ten years ago stated J. Maher

 R. Stanley stated that every tree on Parks property has been rated

 J. Maher stated that &15,000 - $20,000 budget for trimming & removal won’t make a dent in live trees that fall or are damaged

8. Employee Job Description

 C. Dello Iacono the self-evaluation was very fluffy

Total Score 4.54

J. Briggs “we talk all year about the outstanding job that you do, you give 100% and are completely dedicated”

J. Maher stated that the Director did an incredible job on the goals given, some were easy, and others were hard, so be prepared to step it up

S. Ledda stated that he made the correct choice to hire R. Stanley as the Director, eight years ago and he stands by that decision

C. Dello Iacono stated that he beat up the Director a lot last year, and that he is pleased with how much R. Stanley rose to the occasion

Motion by J. Maher to accept the Director Stanley’s Review score of 4.54 out of 5, second by T. Donahue, all voted in the affirmative

 **Director Report**

* Master Plan edits have all been passed in, there has been a lot of back & forth, hoping to nail down status tomorrow
* Run for the Fallen event gets better and better each year, being held on Saturday the 15th, with set up on Friday the 14th
* Pumpkin Bowl, Bernie’s Run and of course Dedham Day are all events that are happening in the next few weeks

There were no questions on the Director’s Report, S. Ledda made a motion to accept the report, second by J. Maher, all voted in the affirmative

**Assistant Director Report**

D. Anderson gave the Program #’s for the summer programs and the fall numbers for the Programs that have already begun

Audience member stated that her grandson did the Swim & Gym program and it was a wonderful program

There were no questions of the Assistant Director

S. Ledda made a motion to accept the Assistant Director Report, second by

T. Donahue, all voted in the affirmative

**New Business**

None

**Old Business**

J. Maher asked the Director, about the Capitol …

Director answered that the Infield Groomer it was ordered three weeks ago, and should be in this week

Dolan Center Bundle, the balance beam has been ordered, as has the kayak rack

Working on Dog Park, fencing and key FOB system, DPW will be doing the walkway and fence vendor coming in soon

J. Maher stated we need a process for registering dogs

The Director answered that it can be activated anytime

J. Maher asked where we were with Gonzalez equipment, Director stated he needed to sit down with the Parks foreman and work it out

S. Ledda wants to know about the fence at Memorial playground

Director stated it was on the list to be done

S. Ledda was told that the pool field wasn’t cut because it was too wet, that is not appropriate answer, need to tweak the system

S. Ledda asked if lights were turned on at Rustcraft & Memorial this evening, and the Director answered he was working on it, and they were on

J. Briggs stated that the recent Trails Day was a success with 97 runners and 27 kayakers

C. Dello Iacono stated that after last year’s construction at Condon the grass never came back in and looks bad, who signed off on the Contractor being done with the project?

S. Ledda made a motion with a second by T. Donahue to adjourn the meeting at 9:15pm all voted in the affirmative