



Co-Chair  
Dedham Public Library  
43 Church Street  
Dedham, MA 02026  
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Rosemarie Shrewsbury, Acting Director

Margaret Connolly,

Mary Ann Sliwa, Co-Chair  
Tracy Driscoll  
Sarah Santos  
Monika Wilkinson

<b>DPL TRUSTEES MEETING MINUTES</b>	
<b>JUNE 10, 2019, MAIN LIBRARY, 6:00 PM</b>	
<b>MEETING CALLED BY</b>	Board of Library Trustees, Dedham
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>CO-CHAIRMAN</b>	Margaret Connolly and Mary Ann Sliwa
<b>SECRETARY</b>	Sarah Santos
<b>ATTENDEES</b>	Margaret Connolly, Tracy Driscoll, Sarah Santos, Mary Ann Sliwa, Monika Wilkinson and Rosemarie Shrewsbury
<b>PUBLIC ATTENDEES</b>	Richard Pierce, Amber Maroney, Ellen Dockham, Pamela Fadden, Laura Bowler, Dianne Bauer, Susan Smith, Mary Minor, Kenneth Kelter, Mary Ellen Stokes, Walter H. Kieseling III

The meeting of the Dedham Library Board of Trustees was called to order at 6:08pm by Co-Chair, Ms. Connolly.

Ms. Driscoll announced the meeting is being recorded.

Ms. Sliwa reminded attendees public input is not for dialogue.

**Public Input:**

Ms. Dockham asked when is a time for dialogue and asking questions.

**Action Items:**

**Discussion and Vote: Minutes of May 2, May 13, May 14, May 20, May 22, 2019**

No Discussion. Voting Postponed until next meeting.

Ms. Wilkinson noted the second postponement and explained about multiple iterations and keeping everything accurate with the minutes.

**Discussion and Vote: Financial Report April 2019**

Ms. Wilkinson made a motion to accept the Financial Report. Ms. Sliwa seconded the motion. All voted in favor to accept the financial report.

**Discussion and Vote: Financial Report May 2019**

Ms. Driscoll made a motion to accept the Financial Report. Ms. Sliwa seconded the motion. All voted in favor to accept the financial report.

**Discussion Patio Furniture:**

Ms. Minor asked about the broken printer at the Main Library. She questioned why patio furniture is more of a priority than a broken printer.

Ms. Connolly responded the subjects of discussion are put on the meeting agenda and are not necessarily of more priority. Ms. Connolly continued that she and Ms. Sliwa meet with Ms. Shrewsbury weekly and the staff is researching a solution. Ms. Wilkinson noted that the broken printer is a valid concern and the Trustees are waiting for an answer about the progress.

Ms. Connolly asked if there was anymore public input.

**Public Input (cont.):**

Ms. Stokes asked if part time staff members could increase their hours to help cover times when there is not enough staff.

Ms. Shrewsbury explained there should be enough staff members who will increase their hours so it will not be necessary to hire temporary staff members. Ms. Connolly asked for a follow up with Human Resources because of ramifications for increasing part time staff to full time.

Mr. Kelter asked for the best communication of inclement weather closings. Ms. Shrewsbury explained if the Town Hall is closed, the Libraries will also be closed. She also noted the Dedham Public Library website will have an update on the homepage.

Mr. Kieseling questioned the delay for voting on the minutes. Ms. Driscoll stated the Trustees can not talk as a collective group and each member needs to look, read and approve multiple drafts. Ms. Driscoll noted we don't anticipate as many meetings after the summer.

**Discussion Patio Furniture (cont.):**

Ms. Driscoll suggested having a working group to obtain 2-3 options. Ms. Shrewsbury added they would like to install 2 sets of unmoveable furniture, a table with 3 chairs. She noted there should also be more signage at the back doors.

**Director's Report:**

Ms. Shrewsbury stated she asked the staff if a key entry locker or pad lock entry was preferred. The cost estimate will be \$2000 for 12 lockers at the Main Library and 6 lockers at the Endicott Library.

Ms. Shrewsbury reached out to Mr. Drew Sullivan with Bay State Auto Club about their annual car show at Endicott Estate happening on July 14, 2019 from 7:00am – 2:00pm. Mr. Sullivan told Ms. Shrewsbury, Ms. Connolly and Ms. Sliwa the Auto Club will fence off the show twelve feet from the library building, police the area and have 6000 attendees. Ms. Connolly was surprised at the amount of attendees and made Mr. Sullivan aware that in the future he should contact the Trustees about library closures and sharing the property sooner. Ms. Sliwa noted that many attendees is not an ideal situation to keep the Endicott Library open for the day.

Ms. Sliwa made a motion to close the Endicott Branch Library on Sunday, July 14, 2019. Ms. Wilkinson seconded the motion. All voted in favor.

The U.S. Census Bureau reached out to Ms. Shrewsbury. They are focusing on receiving accurate data in Dedham and asked to host a program at the library to help residents with the online census. Ms. Connolly asked that they join an upcoming meeting for the Trustees to ask questions.

**Old/New Business:**

Ms. Driscoll asked for no comments and would like to bring up a controversial issue. The Trustees understand the staff dislikes the location of the workstation desks at the Main Library and wants to propose a solution. Ms. Driscoll added that bargained parameters will factor into a solution. Everyone should understand that the Town of Dedham bargained for security cameras at all public buildings. The direction of the camera on the circulation desk was soon questioned and during union bargaining it was agreed the desk would be moved and replaced with two workstation desks. Ms. Driscoll added that will not be renegotiated. Ms. Driscoll continued that Dedham Public Library will not be a new building in the near future, the open space provided is much better for programs and as libraries evolve mobile desks are more prevalent than stationary desks. She proposed that a working group should work with two staff members, research options and present 2-3 options to the Trustees about a new stationary circulation desk, using the desk that was moved, mobile desks, and location. Ms. Shrewsbury stated she would ask staff members about participation. Ms. Santos added she would join the working group with Ms. Driscoll.

**Next Meetings:**

Monday, July 1, 2019 at 6:00pm at Main Library

Wednesday, July 24 at 6:00pm

Thursday, July 25 at 6:00pm

Tuesday, August 6 at 6:00pm

Tuesday, August 27 at 6:00pm

Thursday, September 5 at 6:00pm

A motion to adjourn was made by Ms. Sliwa at 7:23pm and seconded by Ms. Wilkinson. All voted in favor

Respectfully submitted,

Sarah Santos