

Town of Dedham

Board of Assessors Meeting Minutes

Wednesday, June 5, 2019, 5:30PM

Present: Richard Schoenfeld, Chairman, Chris Polito, Vice Chairman, Cheryl Sullivan, Clerk, Richard Henderson, Director of Assessments, Kevin Doyle, Assistant Director of Assessments

Meeting called to order at 5:55PM in the Selectmen's Chamber by the Chairman, Mr. Schoenfeld.

No members of the public attended the meeting; therefore no public comment.

The Board reviewed, approved and signed Meeting Minutes from March 27, 2019.

The Board then reviewed and signed excise tax abatements.

Next on the Agenda was the reorganization of the Board of Assessor's discussion. Mr. Polito stated that the natural progression of the reorganization should be that the new member on the Board would start as Clerk, then progress to Vice Chair and the serve as Chair for your 3rd year and would the year leading up to your re-election. Mr. Henderson stated that Ms. Sullivan will need to take Course 101, which is a requirement for being a member on the Board of Assessors. Mr. Henderson stated he would follow up with an email to resend the link for her to be able to sign up and take online. The DOR requires 2 out of 3 signatures for approval. Mr. Polito stated that it makes sense for Ms. Sullivan to stay as the Clerk until she has taken Course 101. At this point Ms. Sullivan made a motion to nominate Mr. Polito as Chair, second by Mr. Schoenfeld. All in favor, with a unanimous vote to make Mr. Polito as Chair. Ms. Sullivan then made a motion to nominate Mr. Schoenfeld as Vice Chair, second by Mr. Polito. All in favor, with a unanimous vote to make Mr. Schoenfeld as Vice Chair. Mr. Schoenfeld made a motion to nominate Ms. Sullivan to remain as Clerk, second by Mr. Polito. All in favor, with a unanimous vote to keep Ms. Sullivan as Clerk. Mr. Polito stated that once Ms. Sullivan has completed Course 101, they can have the discussion of a reorganization at the next meeting.

Under Old/New Business, Ms. Sullivan wanted to state that she has completed her first year as a member of the Board of Assessors and has been a wonderful year on the Board and a great experience and appreciates all the help and support from the other Board members as well as everyone in the Assessing Department.

Mr. Henderson informed the Board that Lowe's has filed an appeal with the Appellate Tax Board (ATB).

Mr. Henderson stated that Jackie will be retiring next month after 25 years at Town Hall. Mr. Henderson stated that there has been a few people in-house inquiring about the job and expressing interest. Mr. Henderson stated that he will be posting the position around July 15th for internal candidates and that the goal is to have someone on board by Labor Day.

Having no other Old/New Business to discuss, Mr. Schoenfeld made a motion to adjourn the meeting, which was second by Ms. Sullivan. At 6:50pm, Mr. Polito adjourned the meeting.