**Capital Expenditures Committee - Minutes of Meeting**

**Dedham Town Hall – Lower Conference Room**

**Monday April 9, 2012 at 6:30 p.m.**

**Members Present:** Eric Chambers, John Heffernan, Michael Podolski, Kenneth Bragg and Peter Springer.

Eric Chambers Chairman of the Committee called the meeting to order at 6:37 p.m. The Committee met to deliberate on annual capital project requests for the upcoming fiscal year. Town Administrator William Keegan distributed a list of recommendations at the request of each department head.

**Public Works Department**

Road Improvement Project:

$1,500,000 Requested

$1,500,000 Recommendation by the Town Administrator (include Pavement Management Program Resurvey)(to be Borrowed).

Sidewalk Repairs:

$1,000,000 Requested

$500,000 Recommendation by the Town Administrator (to be Borrowed).

Sewer Repairs and Improvements:

$600,000 Requested

$600,000 Recommendation by the Town Administrator (to be paid through Sewer Enterprise Fund account).

Misc Repairs (Drainage, Fences, Patching and Landscaping):

$750,000 Requested

$250,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

DPW F-150 Pickup Truck (to replace cemetery truck):

$10,000 Requested

$10,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

DPW F-150 Pickup Truck (to replace cemetery truck):

$45,000 Requested

$35,000 Recommendation by the Town Administrator (to be transferred from public works operating budget).

DPW Dump Truck (to replace sander):

$125,000 Requested

$125,000 Recommendation by the Town Administrator (to be transferred from public works operating budget).

Mariellen Murphy explained that some of the money is from the snow and ice account.

**Infrastructure Engineering Department**

Inflow and Infiltration:

$1,000,000 Requested

$1,000,000 Recommendation by the Town Administrator (to be paid through Sewer Enterprise Fund account).

**Facilities**

Emergency Generator for the (Main Fire Station):

$33,915 Requested

$33,915 Recommendation by the Town Administrator (to be paid through Free Cash account).

Pool Roof:

$82,000 Requested

$82,000 Recommendation by the Town Administrator (to be Borrowed).

Misc:

$80,000 Requested to paint exterior (Oakdale, Greenlodge and Dexter Schools).

$48,700 Requested to repair gym ceilings (Greenlodge, Oakdale and Riverdale Schools).

$315,000 Requested to replace gutters & soffits at Oakdale School.

$42,500 Requested to scrape, sand and paint windows at the (main library).

$175,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

**Technology Division**

Technology Program:

$150,000 Requested

$75,000 Recommendation by the Town Administrator (to be paid through Free Cash account). The Committee had previously requested a detailed list explaining how this money would be spent. Eric Chambers stated he would not support this request until the Committee received this information. Michael Podolski firmly opposed entertaining this request for the same reason.

Financial Management Software-Phase 2:

$202,949 Requested

$175,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

**Parks & Recreation**

Handicapped Access to Gonzalez Field/Upper Memorial:

$40,000 Requested

$35,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

Parks F-350 Pickup truck (to replace 1999 truck):

$40,000 Requested

$35,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

**Police Department**

Cruiser Laptop Computers (2):

$10,635 Requested

$10,700 Recommendation by the Town Administrator (to be transferred from the police departments operating budget).

Police Vehicles (4):

$130,000 Requested

$130,000 Recommendation by the Town Administrator (to be transferred from the police departments operating budget)

Mariellen Murphy explained that some of the money is due to vacancies during the year that were budgeted for and not filled. John Heffernan (Finance Committee –Appointment) stated in a discussion with the Finance Committee that if a department has managed their budget well and has a surplus then the balance can be expended for needs of the department.

**Fire Department**

Fire-Portable Radios (15) & Truck Radios (3):

$36,600 Requested

$36,600 Recommendation by the Town Administrator (to be paid through Free Cash account)

Fire Department Bedding:

$11,000 Requested

$3,500 Recommendation by the Town Administrator (to be paid through Free Cash account).

Replace Protective Clothing for Engine #4:

$32,000 Requested

$32,000 Recommendation by the Town Administrator (to be paid through Free Cash account)

**Schools**

Education Technology Program:

$282,500 Requested

$250,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

HVAC High School Generator:

$80,000 Requested

$80,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

Roof Replacement – Riverdale (Phase 2):

$106,000 Requested

$106,000 Recommendation by the Town Administrator (to be Borrowed).

Maintenance Van (to replace 1996 Caravan):

$20,500 Requested

$40,000 Recommendation by the Town Administrator (for two vehicles) (to be paid through Free Cash account).

**Town Administration**

Furniture & Office Equipment (Endicott Estate):

$25,000 Requested

$25,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

New Telephone System:

$240,000 Requested

$215,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

Police Building Preliminary Design:

$300,000 Requested

$250,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

Striar Park Access: (to be used for the Master Plan of the site).

$200,000 Requested

$200,000 Recommendation by the Town Administrator (to be paid through Free Cash account).

**Town Clerk**

Clerk’s licensing system Software & Equipment:

$10,500 Requested

$10,500 Recommendation by the Town Administrator (to be transferred from the town clerks operating budget).

Eric Chambers opened for Committee members comments.

Due to budget constraints the request to construct a sidewalk for Rustcraft Road is not going to be funded this year. Members Michael Podolski, John Heffernan and Kenneth Bragg, expressed safety concerns that pedestrians will continue to walk on the street instead of the sidewalk.

Michael Podolski made a motion to approve the sum of Free Cash for $1,845,295. John Heffernan seconded the motion. Voted 5-0 in favor. The Committee took no action on the $75,000 request for the Technology Program. (awaiting further detail)

Michael Podolski made a motion to approve the Sewer Enterprise Fund of $1,600,000. Kenneth Bragg seconded the motion. Voted 5-0 in favor.

Michael Podolski made a motion to approve Borrowing of $2,188,000. Kenneth Bragg seconded the motion. Voted 5-0 in favor.

Michael Podolski made a motion to approve Transfers within departments of $311,200. Kenneth Bragg seconded the motion. Voted 5-0 in favor.

Michael Podolski made a motion to approve the amended 4/2/12 minutes. Kenneth Bragg seconded the motion. Voted 5- 0 in favor. Kenneth Bragg made a motion to approve the 4/3/12 minutes. Michael Podolski seconded the motion. Voted 5-0 in favor.

Michael Podolski made a motion to adjourn. Kenneth Bragg seconded the motion. Voted 5-0 in favor.