



Dedham Public Library  
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Margaret Connolly , Co-Chair  
 Mary Ann Sliwa, Co-Chair  
 Tracy Driscoll  
 Sarah Santos  
 Monika Wilkinson

<b>DPL TRUSTEES</b>	
<b>LIBRARY DIRECTOR SCREENING COMMITTEE MEETING</b>	
<b>EXECUTIVE SESSION MINUTES</b>	
<b>JULY 8, 2019, NEWBRIDGE ON THE CHARLES, 4:00PM</b>	
<b>MEETING CALLED BY</b>	Screening Committee, BLT Dedham
<b>TYPE OF MEETING</b>	Executive Session
<b>CHAIRMAN</b>	Tracy Driscoll
<b>SECRETARY</b>	Mary Ann Sliwa
<b>ATTENDEES</b>	Lauren Bailey, Tracy Driscoll, Chuck Flaherty, Matthew McGuire, Richard Pierce, Janet Reynolds, Rosemarie Shrewsbury, and Mary Ann Sliwa
<b>PUBLIC ATTENDEES</b>	none

The July 8, 2019 meeting of the Dedham Board of Library Trustees Director Screening Committee was called to order at 4:08pm by Chair, Ms. Driscoll.

**Public Input:**

None.

**Meeting Items:**

**Executive Session:**

At 4:08pm Ms. Driscoll asked for a motion to go into Executive Session as the Co-Chairs of the Board of Library Trustees, Ms. Connolly and Ms. Sliwa, have stated that an open meeting would be detrimental to obtaining qualified candidates. A motion to go into Executive Session under Exemption 8 of the Open Meeting

Law (G.L. c.30A, §21(a)(2)) to consider applicants for employment or appointment by a preliminary screening committee was made by Mr. Pierce and seconded by Ms. Shrewsbury.

A roll call vote was taken: Ms. Bailey-yes; Mr. Pierce-yes; Ms. Shrewsbury-yes; Mr. McGuire-yes; Ms. Reynolds-yes; Ms. Sliwa- yes; Ms. Driscoll- yes. Mr. Flaherty is a non-voting member of the Search Committee.

The Committee entered Executive Session at 4:08 pm.

Ms. Driscoll noted the Committee would reconvene in Open Session at the end of the meeting.

### **Candidate Selection Process:**

Candidate 1 declined the videoconferencing interview at 4:00 pm and withdrew the application, citing lack of readiness to relocate at this time.

Mr. Pierce asked for another candidate to interview.

Ms. Reynolds spoke of the importance of listening to candidate and having the conversation with them.

Mr. McGuire asked if already being a manager of a library and/or the number of direct reports are criterion for selecting candidates for interviews.

A discussion ensued.

Questions for the candidate were divided up amongst the committee members.

Candidate 2 began the interview at 4:35pm. Candidate 2 responded to each of the questions asked. The interview with Candidate 2 ended at 5:30pm.

The Selection Committee discussed the qualities they are looking for in a candidate and the experience necessary for the library director position.

Mr. McGuire asked if candidates would be put forward to the Board one-by-one or at the end of the process. Mr. Flaherty recommended a general discussion after each interview and recommendations once everyone is interviewed.

Mr. McGuire asked that question #9 be amended to include "or helped to prepare" a budget for the candidates who have not been directors. Mr. Flaherty suggested this question: "What contributions do you make to the budget process?"

A discussion ensued about the Screening Committee's role in selling the library to the candidates, telling the ways one could make one's mark while library director.

It was determined that Mr. Flaherty would offer an interview to Candidate #6 t 8:15 pm on Monday, July 18, 2019.

A motion to reconvene in Open Session was made by Mr. Pierce at 5:58pm. Ms. Shrewsbury seconded.

A roll call vote was taken: Ms. Bailey-yes; Mr. Pierce-yes; Ms. Shrewsbury-yes; Mr. McGuire-yes; Ms. Reynolds-yes; Ms. Sliwa- yes; Ms. Driscoll- yes. Mr. Flaherty is a non-voting member of the Search Committee.

Executive Session ended at 5:58pm.

The committee reconvened in open session at 5:58pm. A motion to adjourn was made by Mr. Pierce and seconded by Ms. Shrewsbury. The vote was unanimous.

The meeting adjourned at 5:59pm.

Respectfully submitted,

Mary Ann Sliwa