

Design Review Advisory Board

Bryce M. Gibson, Chair
Christine M. Perec, Vice Chair
Steven R. Davey
John C. Haven, RLA, ASLA

**TOWN OF DEDHAM
COMMONWEALTH OF MASSACHUSETTS**

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**DESIGN REVIEW ADVISORY BOARD
MINUTES**

Wednesday, April 1, 2020

Virtual Meeting Via Teleconference and Telephone

- Present:** Bryce Gibson, Chair
Christine Perec, Vice Chair
John Haven, RLA, ASLA
- Not Present:** Steven Davey
- Administrative:** Jeremy Rosenberger, Planning Director
Jennifer Doherty, Administrative Assistant

Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, the meeting of the Town of Dedham’s Design Review Advisory Board was conducted via remote participation. No in-person attendance of members of the public were permitted, but every effort was made to ensure that the public could adequately access the proceedings as provided for in the Order.

Members of the public were advised that they could access the virtual meeting a number of ways:

1. Virtually through the BlueJeans software program, details of which were given on the agenda and the town website prior to the meeting.
2. Secondly, members of the public can participate via conference call by dialing toll-free, 1-888-748-9073. The meeting ID is 258 463 522
3. Recordings of this meeting have been made public and are available upon request.

The meeting began virtually at 7:00 pm on April 1, 2020. The Chairman Bryce Gibson read a statement regarding meeting protocols. He then asked for a roll call of participants on the call, Vice Chair, Christine Perec was on the call, Member John Haven was on the call, Chairman Bryce Gibson was on the call, as was Administrative Assistant, Jennifer Doherty. Member Steve Davey was absent from the call.

The first proposal was presented:
259 Elm Street – Residence Inn Marriott

Proposed replacement/rebranding of two (2) wall signs and two (2) monument signs.

In attendance for the project was Richard Pretoria of Pretoria Electric of West Bridgewater was in attendance via videoconference. He gave an overview of the project being proposed. The Residence Marriott was changing their logo. The new letters were close to the same size. They would be changing the monument sign by the street, and a small monument sign. Chairman Gibson asked if they were all replacement signs, or were there any new signs going in? Mr. Pretorius said they were only replacing the existing ones; no new signs would be installed. There was no additional square footage in signage proposed. The Chairman felt the layouts and graphics were an improvement.

Christine Perc had a question on the existing billboard which had been included with the package. They answered they would not be making any changes to that billboard and he was not sure why it had been included in the proposal.

John Haven agreed with the other members and did not have any further comments.

Chairman Gibson asked if the existing billboard that was not being touched, if that was the last logo for the company. The representative was unsure as it was not under his scope of work with Residence Inn.

Christine Perc made a motion to accept the signage as presented, and John Haven seconded the motion. A roll call vote was taken:

Christine Perc – yes

John Haven – yes

Bryce Gibson – yes

The motion passes unanimously, 3-0.

725 Providence Highway – Rockland Trust

Proposed exterior changes to front facade.

Representative Greg Knight from UCI Builders was on the call for Rockland Trust Bank at 725 Providence Highway. He explained the bank would like to relocate the ATM and the night drop to the outside of the building. They would be moving the glass structure, and re-doing the storefront. The proposal in front of the board was for renovations only, not for any signage at this time. Color samples were included.

Chairman Gibson asked about the horizontal panels surrounding the ATM, and Mr. Knight explained they would all be the metallic silver color.

Christine Perc asked if the ATM was to be the same equipment or if it was changing. Mr. Knight explained it would remain the same equipment, it would only be turned around to be outside instead of inside the vestibule.

John Haven asked if the ATM itself had signage on it. Only the screen indicated it was Rockland Trust, there was no additional signage surrounding the ATM.

Christine Perc made a motion to approve the renovations as presented. John Haven seconded the motion and a roll call vote was taken.

Christine Perc – yes

John Haven – yes

Bryce Gibson – yes

The motion passes unanimously, 3-0.

Minutes

Christine Perc was not present at the March 4, 2020 meeting and Steve Davey was not on the video call, so the March 4th minutes would be postponed until a future meeting.

New Staff

Jennifer Doherty told the board members about the addition of their new staff in the Planning and Zoning office. Michelle Tinger, Community Engagement Specialist had been hired prior to the Covid 19 pandemic. She had already launched a Planning and Zoning Facebook page, and was active on the Master Plan Committee, as well as various other endeavors. She was proving to be a very valuable addition to the Planning and Zoning team.

Adjournment

A motion was made by John Haven to adjourn the meeting at 7:25 p.m. The motion was seconded by Christine Perc and a roll call vote was taken.

Christine Perc – yes

John Haven – yes

Bryce Gibson – yes

The motion passes unanimously, 3-0.

The meeting was adjourned at 7:25 p.m.