

**DEDHAM  
FINANCE AND WARRANT COMMITTEE**



**REPORT & RECOMMENDATIONS FOR THE  
SPRING ANNUAL TOWN MEETING  
MONDAY, AUGUST 10, 2020 AT 6:00 P.M.**

**VETERANS FIELD AT STONE PARK/DEDHAM HIGH  
SCHOOL ATHLETIC FIELD  
WHITING AVENUE**

## FISCAL YEAR 2021 DEDHAM FINANCE AND WARRANT COMMITTEE

	PRECINCT	TERM ENDS
KEVIN PRESTON, CHAIR	2	2022
DAVE ROBERTS, VICE	3	2020
BETH PIERCE, AT LARGE	1	2020
SUSAN FAY	4	2022
MICHELLE PERSSON REILLY	7	2021
JOHN HEFFERNAN	6	2020
KEVIN HUGHES	5	2021
MARTY LINDEMANN	1	2021
MICHAEL LEAHY, AT LARGE	5	2021

DANIEL J. DRISCOLL, MODERATOR (1993-PRESENT)

### PAST MODERATOR

H. HOLTON WOOD (1964-1993)

### PAST FINANCE COMMITTEE CHAIRS

2018-PRESENT	KEVIN PRESTON
2014-2017	JOHN HEFFERNAN
2012-2014	RUSSELL C. STAMM
2007-2012	DAVID N. MARTIN
2006-2007	MARK DRISCOLL
2002-2006	CHRISTOPHER E. MELLEN
2001-2002	WILLIAM A. PODOLSKI
2000-2001	VALERIE T. IRVING
1998-2000	CONSTANTINE P. CALLIONTZIS
1996-1998	PAUL G. JOYCE
1995-1996	FRANCIS T. KEALLY
1993-1995	RICHARD C. BREMER
1992-1993	DAVID E. KRUSZ
1991-1992	KEVIN E. YOUNG
1990-1991	JAMES A. MACDONALD
1989-1990	SANDRA A. LYNCH
1988-1989	JAMES V. HARRIGAN
1987-1988	STEPHEN P. RAHAVY
1986-1987	MARGOT C. PYLE
1985-1986	JAMES S. MCDONALD
1984-1985	FRANCIS J. SALLY
1983-1984	DAVID THIBODEAU
1981-1983	JOHN I. STANTON, JR.
1980-1981	ANTHONY THACHER

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**Moderator's Letter to Town Meeting Representatives  
and the Citizens of Dedham**



**TOWN OF DEDHAM**  
Town Moderator

Dear Town Meeting Representative and Citizens of Dedham:

As you know, the Select Board voted to move the Spring Annual Town Meeting from its usual date in May to August 10, with a rain date of August 11. I fully agree with their vote. The COVID 19 pandemic has caused a great many changes in our private lives and in the conduct of public business. The Town joined the vast majority of other Massachusetts towns in making fundamental changes in the way Town Meeting would be conducted this year in order to achieve a safe environment.

This year's meeting will be held outdoors at the Dedham High School Field and will be designed to get essential business done, while limiting the time we need to congregate on the field. A Town Meeting Planning Group has been meeting to select procedures that will help us to attain this goal. We have been able to study the steps taken by other towns as well as consult with local experts, such as the Board of Health.

The most significant changes are:

- As noted, the Meeting will be held outdoors to avoid the use of a confined space with limited air circulation.
- We will be asking your cooperation in using our meeting time to focus on the most essential matters. Most of the essential articles will be related to the Town's finances so that we can have a Fiscal Year 2021 approved budget. We will be presenting you with a recommended list of essential articles that has been worked on by the Select Board, the Moderator, the Finance and Warrant Committee, the Planning Board and the Town Manager and the Assistant Town Manager.
- There will be a second list of articles that are important and deserving of full consideration but are not as time-sensitive. We will be recommending that these articles be "referred to Committee for further study". The Select Board will place these articles on the November Town Meeting, where they will receive the attention they deserve.
- There is a shorter list of routine, housekeeping articles that are always on the Spring Warrant. We will ask you to vote on these articles as a group as you have done in the past

- These groupings are recommendations. The Town Meeting must agree to this approach. There will be time for questions and amendments to these groupings.
- Finally, Dedham, along with many other towns, will take advantage of a temporary change in State law that allows for a temporary reduction in the quorum. The quorum is the minimum number of members who must be present for us to conduct business. The regular quorum is 170 members.
- The Select Board and the Moderator have agreed on a quorum for this Meeting of 140. Why? We want to avoid a situation wherein we go to the expense of setting up this outside meeting and for some reason fall short of the quorum. Then we have to start over. Note, a reduced quorum in no way prevents all 273 members from attending.

There is a lot to absorb here. We have conducted a number of on-line forums to explain these temporary changes, but please contact me with any questions or concerns at 617-510-1797 or [djdriscoll29@gmail.com](mailto:djdriscoll29@gmail.com).

Thank you  
Dan Driscoll  
Moderator

**Finance Committee Chair's Letter to Town Meeting Representatives  
and the Citizens of Dedham**



**TOWN OF DEDHAM**  
Finance and Warrant Committee

Dear Town Meeting Representatives and the Citizens of Dedham:

The long-delayed Spring 2020 Town Meeting will consider what action should be taken on thirty-five warrant articles. Twenty-seven of those articles fall within the jurisdiction of the Finance and Warrant Committee (FWC). The recommendations of the FWC on financial matters contained herein, would, if adopted by Town Meeting, result in an increase to the average residential tax bill of 3.49% and bring the five year average of that measure to 16.97%.

A number of factors, some of which have been discussed in previous letters like this, along with some unexpected expenses, have led us to an extremely tight year

As you will quickly note, the FWC has recommended that action on a significant number of articles and capital items be deferred to the Fall Town Meeting. We have done so for two reasons. The first is the recognition that a football field in early August will likely be a very difficult environment in which to conduct complex and/or controversial business. In this we have joined with the Select Board and the Moderator in recommending a pared down list of items to be considered. The second reason is that we are likely to have a clearer sense of the total financial picture in the Fall than we do now given the pandemic and the uncertainty as to the Federal and State financial response to it.

Finally, I would also note that we are recommending several extraordinary measures to mitigate the impact of this budget on the tax rate. The first is that we are supporting the Town Manager's proposal to draw \$500,000 from the so-called "Rainy Day Fund" to offset expenses. We have also supported taking a partial "holiday" by making a reduced OPEB (retiree health insurance) contribution. Even with these measures, we will remain in a very solid position with respect to both the balance in the "Rainy Day Fund" and our overall OPEB liabilities.

We look forward to seeing you on August 10, 2020 and wish you all good health in these difficult times.

Sincerely,  
Kevin Preston  
Chair, Finance and Warrant Committee

## FY2021 Sources and Uses of Funds

<b>General Fund Summary</b>		<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2021</b>
		<b>Actual</b>	<b>Actual</b>	<b>Curr Budget</b>	<b>Town Manager</b>	<b>FinCom</b>
<b>Sources</b>						
State Aid		8,197,628	8,957,998	9,921,751	9,626,476	9,626,476
Local Receipts for Operations		7,655,802	8,955,549	7,710,000	6,990,000	6,990,000
Free Cash (for All Uses)		5,641,168	7,848,893	3,249,062	2,333,087	2,333,087
Major Cap Stabil for Debt Service		1,696,445	3,864,633	4,142,377	4,036,922	4,036,922
Enterprise Funds Trsf In for Indirects		902,727	854,223	812,037	796,350	796,350
Other Available Funds		3,200,000	-	1,200,000	500,000	500,000
Tax Levy		84,537,212	86,602,476	89,836,926	92,907,730	92,907,730
Total Sources		<b>111,830,982</b>	<b>117,083,772</b>	<b>116,872,153</b>	<b>117,190,565</b>	<b>117,190,565</b>
<b>Uses</b>						
General Government		5,119,022	5,504,074	6,230,683	6,568,189	6,568,189
Public Safety		12,532,268	13,523,934	14,517,117	14,928,231	14,928,231
Public Works		6,094,608	6,486,174	7,658,926	8,044,532	8,044,532
Town Facilities		1,197,311	1,310,128	1,761,710	2,044,432	2,044,432
Human Services		1,141,646	1,170,575	1,302,337	1,304,983	1,304,983
Culture & Recreation		2,203,080	2,321,011	2,523,937	2,600,812	2,600,812
Town		<b>28,287,935</b>	<b>30,315,895</b>	<b>33,994,710</b>	<b>35,491,179</b>	<b>35,491,179</b>
Dedham District Education		40,773,527	42,283,109	45,511,680	46,645,729	46,645,729
Regional District Education		1,485,829	1,633,287	1,933,722	2,026,644	2,026,644
Schools		<b>42,259,356</b>	<b>43,916,396</b>	<b>47,445,402</b>	<b>48,672,373</b>	<b>48,672,373</b>
Employee Benefits		20,821,379	18,771,524	17,380,705	17,171,698	17,171,698
Debt Service		10,134,022	11,471,816	11,212,069	10,929,444	10,929,444
Shared Expenses		<b>30,955,401</b>	<b>30,243,340</b>	<b>28,592,774</b>	<b>28,101,142</b>	<b>28,101,142</b>
Operating Capital		-	-	-	-	-
Operating Expenditures		<b>101,502,692</b>	<b>104,475,631</b>	<b>110,032,886</b>	<b>112,264,694</b>	<b>112,264,694</b>
Major (Cash) Capital		2,646,168	2,650,319	1,010,682	-	-
Trsf to Major Cap Stabil Fund Prior Yrs		-	700,000	500,000	500,000	500,000
Trsf to General Stabilization		-	-	-	-	-
Snow & Ice Deficit		475,000	-	-	-	-
Other Articles		-	-	963,000	390,000	390,000
Other Expenditures		<b>3,121,168</b>	<b>3,350,319</b>	<b>2,473,682</b>	<b>890,000</b>	<b>890,000</b>
Other Charges to be Raised		3,678,774	3,555,930	4,359,271	4,035,870	4,035,870
Total Uses		<b>108,302,634</b>	<b>111,381,880</b>	<b>116,865,839</b>	<b>117,190,564</b>	<b>117,190,564</b>
Surplus/(Deficit)*				<b>6,314</b>	<b>0</b>	<b>0</b>
<b>Enterprise Fund Summary</b>						
<b>Sources</b>						
Sewer Enterprise		7,459,102	7,098,736	7,183,297	6,583,182	6,583,182
Total Sources		<b>7,459,102</b>	<b>7,098,736</b>	<b>7,183,297</b>	<b>6,583,182</b>	<b>6,583,182</b>
<b>Uses</b>						
Sewer Enterprise (Direct Operating)		5,582,102	5,824,070	6,287,963	6,443,182	6,443,182
Sewer Enterprise (Capital)		1,877,000	1,870,000	300,000	140,000	140,000
Total Uses		<b>7,459,102</b>	<b>7,694,070</b>	<b>6,587,963</b>	<b>6,583,182</b>	<b>6,583,182</b>
Surplus/(Deficit)*			(595,334)	595,334	-	-

\*See CAFR statements for prior year budget-to-actual results and unbudgeted transfers (e.g. Free Cash generation).



## **Spring Annual Town Meeting Articles and Recommendations**

*All recommendations of the Finance and Warrant Committee are by unanimous vote except where noted.*

### **1. ELECTION OF TOWN OFFICIALS**

**ARTICLE ONE:** To choose all necessary Town Officers. Saturday, April 11, 2020.

### **2. PERSONNEL BY-LAW CHANGES AND BARGAINING AGREEMENTS**

**ARTICLE TWO:** *By the Board of Selectmen:* To see if the Town will vote to adopt changes in Schedule A (Classification Schedule), or Schedule B (Compensation Schedule), or Schedule C (Fringe Benefits) of the Personnel Wage and Salary Administration Plan; to act upon the recommendations of the Town Manager as to actions he deems advisable and necessary in order to maintain a fair and equitable pay level and compensation policy; to implement collective bargaining agreements listed below, the funding for which is included in the appropriate departmental budgets under Article Three:

1. AFSCME, Local #362 (Library Staff Unit)
2. Dedham Police Patrolman's Association, Massachusetts Coalition of Police, Local #448, AFL-CIO
3. Dedham Police Association (Lieutenants & Sergeants)
4. Dedham Firefighter's Association, Local 1735
5. AFSCME, Local #362 (DPW- Unit A)
6. AFSCME, Local #362 (DPW-Unit B)
7. AFSCME, Local #362 (Town Hall)
8. AFSCME, Local #362 (Parks)
9. AFSCME, Local #362 (Civilian Dispatchers)

or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 2 ratifies collective bargaining agreements. There are no agreements to be ratified for this Town Meeting.
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### 3. TOWN OPERATING BUDGET

**ARTICLE THREE:** To see what sum of money the Town will raise and appropriate, or transfer from available funds to defray departmental and incidental expenses of the Town for the fiscal year commencing July 1, 2020, not otherwise provided for, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the sum of \$112,264,694.00 be raised and appropriated as designated for the specific purposes hereafter designated, to be expended only for the purposes under the direction of respective boards, committees or officers of the Town.

Article 3 provides for the salaries and benefits of all Town employees and necessary expenditures to provide Town services.

	FY2018 Actual	FY2019 Actual	FY2020 Orig Budget	FY2020 Curr Budget	FY2021 Dept Request	FY2021 Town Manager	FY2021 FinCom
<b>Town Manager</b>							
1 Personal Services	431,741	472,292	775,955	449,103	951,849	930,954	930,954
2 Purchase of Services	259,100	259,979	189,000	220,098	115,000	100,000	100,000
3 Supplies & Materials	331	-	-	-	-	-	-
4 Other Charges & Expenses*	889,629	1,053,540	1,087,775	1,113,275	1,087,775	1,219,925	1,219,925
<b>TOTAL</b>	<b>1,580,801</b>	<b>1,785,811</b>	<b>2,052,730</b>	<b>1,782,476</b>	<b>2,154,624</b>	<b>2,250,879</b>	<b>2,250,879</b>
*Bus program stopped in FY20.						26.3%	26.3%
<b>Legal</b>							
5 Purchase of Services	201,854	210,552	250,000	250,000	250,000	250,000	250,000
6 Litigation & Judgments	36,150	4,360	25,000	25,000	25,000	25,000	25,000
<b>TOTAL</b>	<b>238,004</b>	<b>214,912</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>	<b>275,000</b>
						0.0%	0.0%
<b>Finance &amp; Warrant Committee</b>							
7 Purchase of Services	414	45	4,820	4,820	-	-	-
8 Supplies & Materials	-	-	150	150	-	-	-
9 Other Charges & Expenses	280	280	673	673	-	-	-
10 Reserve Fund*	-	-	500,000	228,950	250,000	250,000	250,000
<b>TOTAL</b>	<b>694</b>	<b>325</b>	<b>505,643</b>	<b>234,593</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
*Transferred and expended elsewhere						6.6%	6.6%
<b>Finance Department</b>							
11 Personal Services	783,712	830,652	852,236	821,727	867,125	809,824	809,824
12 Purchase of Services	856,555	832,413	881,359	1,043,334	1,088,675	950,915	950,915
13 Supplies & Materials	41,683	10,062	13,000	13,000	13,000	13,000	13,000
14 Other Charges & Expenses	10,714	8,085	10,500	10,500	11,735	11,735	11,735
<b>TOTAL</b>	<b>1,692,663</b>	<b>1,681,212</b>	<b>1,757,095</b>	<b>1,888,561</b>	<b>1,980,535</b>	<b>1,785,474</b>	<b>1,785,474</b>
						-5.5%	-5.5%
<b>Central Purchasing</b>							
15 Personal Services	9,000	10,000	10,000	10,000	10,000	10,000	10,000
16 Overtime	50,023	64,786	60,000	60,000	60,000	60,000	60,000
17 Purchase of Services	72,013	74,736	75,000	84,400	75,000	75,000	75,000
18 Supplies & Materials	45,755	54,933	65,000	65,000	90,000	90,000	90,000
19 Other Charges & Expenses	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>176,790</b>	<b>204,455</b>	<b>210,000</b>	<b>219,400</b>	<b>235,000</b>	<b>235,000</b>	<b>235,000</b>
						7.1%	7.1%

<b>Assessing</b>								
20	Personal Services	352,884	368,618	370,907	383,350	385,331	385,331	385,331
21	Purchase of Services	33,880	33,175	37,250	49,140	156,750	156,750	156,750
22	Supplies & Materials	-	365	1,500	1,500	500	500	500
23	Other Charges & Expenses	2,128	2,017	4,000	2,050	3,500	3,500	3,500
<b>TOTAL</b>		<b>388,892</b>	<b>404,175</b>	<b>413,657</b>	<b>436,040</b>	<b>546,081</b>	<b>546,081</b>	<b>546,081</b>
							25.2%	25.2%
<b>Human Resources</b>								
24	Personal Services	218,033	218,443	219,406	233,605	252,073	252,073	252,073
25	Purchase of Services	79,796	47,125	91,000	91,380	136,000	95,000	95,000
26	Other Charges & Expenses	3,223	2,826	4,600	4,600	5,000	4,600	4,600
<b>TOTAL</b>		<b>301,052</b>	<b>268,393</b>	<b>315,006</b>	<b>329,585</b>	<b>393,073</b>	<b>351,673</b>	<b>351,673</b>
							6.7%	6.7%
<b>Town Clerk</b>								
27	Personal Services*	276,427	310,109	296,882	309,655	314,560	314,560	314,560
28	Purchase of Services	30,653	48,187	50,903	52,603	49,080	49,080	49,080
29	Supplies & Materials	497	656	1,000	1,000	1,200	1,200	1,200
30	Other Charges & Expenses	1,221	1,495	1,500	950	1,500	1,500	1,500
<b>TOTAL</b>		<b>308,798</b>	<b>360,446</b>	<b>350,285</b>	<b>364,208</b>	<b>366,340</b>	<b>366,340</b>	<b>366,340</b>
							0.6%	0.6%
*Includes salary for elected official (Town								
<b>Conservation</b>								
31	Personal Services	121,708	101,600	105,770	108,799	116,815	111,715	111,715
32	Purchase of Services	-	-	-	-	-	-	-
33	Supplies & Materials	250	243	1,030	1,030	650	650	650
34	Other Charges & Expenses	3,469	3,564	6,300	6,300	6,300	6,300	6,300
<b>TOTAL</b>		<b>125,427</b>	<b>105,407</b>	<b>113,100</b>	<b>116,129</b>	<b>123,765</b>	<b>118,665</b>	<b>118,665</b>
							2.2%	2.2%
<b>Environmental</b>								
35	Personal Services	54,461	57,440	61,728	62,877	83,902	39,553	39,553
36	Purchase of Services	19,098	27,845	35,600	35,600	36,753	-	-
37	Supplies & Materials	-	388	-	-	-	-	-
38	Other Charges & Expenses	580	1,471	3,221	3,221	3,700	-	-
<b>TOTAL</b>		<b>74,139</b>	<b>87,143</b>	<b>100,549</b>	<b>101,698</b>	<b>124,355</b>	<b>39,553</b>	<b>39,553</b>
							-61.1%	-61.1%
<b>Planning</b>								
39	Personal Services	116,906	129,386	190,292	196,791	205,745	205,745	205,745
40	Purchase of Services	3,636	34,220	22,250	22,250	87,250	22,250	22,250
41	Supplies & Materials	-	-	-	-	-	-	-
42	Other Charges & Expenses	-	-	9,050	9,050	9,050	9,050	9,050
<b>TOTAL</b>		<b>120,542</b>	<b>163,606</b>	<b>221,592</b>	<b>228,091</b>	<b>302,045</b>	<b>237,045</b>	<b>237,045</b>
							3.9%	3.9%
*reclass expenses from Econ Devel								
<b>Economic Development</b>								
43	Personal Services	91,546	100,687	98,551	100,516	103,979	103,979	103,979
44	Purchase of Services	13,115	14,787	-	-	8,500	8,500	8,500
45	Supplies & Materials	-	-	-	-	-	-	-
46	Other Charges & Expenses	6,560	6,480	-	-	-	-	-
<b>TOTAL</b>		<b>111,220</b>	<b>121,954</b>	<b>98,551</b>	<b>100,516</b>	<b>112,479</b>	<b>112,479</b>	<b>112,479</b>
							11.9%	11.9%
*reclass expenses to Planning								
<b>BPCC</b>								
47	Purchase of Services	-	106,235	20,000	154,387	20,000	-	-
<b>TOTAL</b>		<b>-</b>	<b>106,235</b>	<b>20,000</b>	<b>154,387</b>	<b>20,000</b>	<b>-</b>	<b>-</b>
							-100.0%	-100.0%
<b>TOTAL GENERAL GOVERNMENT</b>		<b>5,119,022</b>	<b>5,504,074</b>	<b>6,433,208</b>	<b>6,230,683</b>	<b>6,883,297</b>	<b>6,568,189</b>	<b>6,568,189</b>
							5.4%	5.4%
<b>Police</b>								
48	Personal Services	5,078,564	5,483,306	5,606,491	5,608,093	5,659,376	5,712,376	5,712,376

49	Overtime	471,898	571,047	660,144	660,144	712,763	672,193	672,193
50	Purchase of Services	179,736	175,861	221,700	238,650	579,967	464,467	464,467
51	Supplies & Materials	139,249	124,737	164,556	164,556	157,879	157,879	157,879
52	Other Charges & Expenses	17,259	18,113	23,220	23,220	33,890	23,990	23,990
	<b>TOTAL</b>	<b>5,886,706</b>	<b>6,373,064</b>	<b>6,676,112</b>	<b>6,694,664</b>	<b>7,143,875</b>	<b>7,030,905</b>	<b>7,030,905</b>
							5.0%	5.0%
	<b>Fire</b>							
53	Personal Services	4,932,073	5,329,352	5,811,295	5,616,895	6,101,098	5,859,734	5,859,734
54	Overtime	349,420	468,432	418,016	613,016	458,937	467,888	467,888
55	Purchase of Services	128,206	112,624	187,485	177,485	236,635	186,435	186,435
56	Supplies & Materials	97,175	87,486	153,540	153,540	202,573	154,823	154,823
57	Other Charges & Expenses	9,111	10,457	11,720	11,720	11,920	11,920	11,920
	<b>TOTAL</b>	<b>5,515,986</b>	<b>6,008,350</b>	<b>6,582,056</b>	<b>6,572,656</b>	<b>7,011,163</b>	<b>6,680,800</b>	<b>6,680,800</b>
							1.6%	1.6%
	<b>Dispatch</b>							
58	Personal Services	561,162	555,475	593,636	605,316	588,244	588,244	588,244
59	Overtime	61,684	64,052	52,858	83,858	58,770	58,770	58,770
60	Purchase of Services	24,648	26,460	33,351	33,351	38,894	38,894	38,894
61	Supplies & Materials	-	-	-	-	3,500	3,500	3,500
62	Other Charges & Expenses	-	-	800	800	1,340	1,340	1,340
	<b>TOTAL</b>	<b>647,494</b>	<b>645,987</b>	<b>680,645</b>	<b>723,325</b>	<b>690,748</b>	<b>690,748</b>	<b>690,748</b>
							-4.5%	-4.5%
	<b>Building Inspection</b>							
63	Personal Services	475,611	493,305	493,438	509,727	509,033	509,033	509,033
64	Overtime	-	-	8,000	8,000	8,000	8,000	8,000
65	Purchase of Services	-	-	-	-	-	-	-
66	Supplies & Materials	2,039	106	2,000	2,000	2,000	2,000	2,000
67	Other Charges & Expenses	1,435	765	3,000	3,000	3,000	3,000	3,000
	<b>TOTAL</b>	<b>479,085</b>	<b>494,176</b>	<b>506,438</b>	<b>522,727</b>	<b>522,033</b>	<b>522,033</b>	<b>522,033</b>
							-0.1%	-0.1%
	<b>Civil Preparedness</b>							
68	Purchase of Services	955	1,386	1,395	1,395	1,395	1,395	1,395
69	Supplies & Materials	2,042	970	2,350	2,350	2,350	2,350	2,350
70	Other Charges & Expenses	-	-	-	-	-	-	-
	<b>TOTAL</b>	<b>2,997</b>	<b>2,356</b>	<b>3,745</b>	<b>3,745</b>	<b>3,745</b>	<b>3,745</b>	<b>3,745</b>
							0.0%	0.0%
	<b>TOTAL PUBLIC SAFETY</b>	<b>12,532,268</b>	<b>13,523,934</b>	<b>14,448,996</b>	<b>14,517,117</b>	<b>15,371,564</b>	<b>14,928,231</b>	<b>14,928,231</b>
							2.8%	2.8%
	<b>Dedham Public Schools*</b>							
	Personal Services	32,043,972	32,462,866	35,190,984	35,345,984	37,077,566	36,923,566	36,923,566
	Purchase of Services	3,610,218	4,345,972	4,182,899	4,347,899	4,465,399	4,119,399	4,119,399
	Supplies & Materials	1,381,660	1,317,057	1,326,667	1,656,667	1,393,477	1,393,477	1,393,477
	Other Charges & Expenses	71,031	479,879	271,333	271,333	140,550	140,550	140,550
71	<b>TOTAL: DPS EDUCATION</b>	<b>37,106,881</b>	<b>38,605,774</b>	<b>40,971,883</b>	<b>41,621,883</b>	<b>43,076,992</b>	<b>42,576,992</b>	<b>42,576,992</b>
	*Priors include C/F & encumbrances						2.3%	2.3%
	<b>School Facilities</b>	<b>3,666,646</b>	<b>3,677,335</b>	<b>3,823,093</b>	<b>3,889,797</b>	<b>4,068,737</b>	<b>4,068,737</b>	<b>4,068,737</b>
	<b>TOTAL: DPS</b>	<b>40,773,527</b>	<b>42,283,109</b>	<b>44,794,976</b>	<b>45,511,680</b>	<b>47,145,729</b>	<b>46,645,729</b>	<b>46,645,729</b>
							2.5%	2.5%
	<b>Regional School Districts</b>							
72	Norfolk Agricultural School	40,887	31,440	58,830	58,830	26,000	26,000	26,000
73	Blue Hills Regional School District	1,444,942	1,601,847	1,874,892	1,874,892	2,000,644	2,000,644	2,000,644
	<b>TOTAL</b>	<b>1,485,829</b>	<b>1,633,287</b>	<b>1,933,722</b>	<b>1,933,722</b>	<b>2,026,644</b>	<b>2,026,644</b>	<b>2,026,644</b>
							4.8%	4.8%
	<b>TOTAL (NET) EDUCATION*</b>	<b>38,592,710</b>	<b>40,239,061</b>	<b>42,905,605</b>	<b>43,555,605</b>	<b>45,103,636</b>	<b>44,603,636</b>	<b>44,603,636</b>
	*Net of employee benefits						2.4%	2.4%
	<b>Engineering</b>							
74	Personal Services	432,872	470,246	498,626	508,209	609,173	521,887	521,887
75	Purchase of Services	72,902	35,246	52,605	52,605	175,605	59,605	59,605
76	Supplies & Materials	13,594	7,738	16,200	16,200	16,200	16,200	16,200

77 Other Charges & Expenses	6,341	5,796	11,020	11,020	11,020	11,020	11,020
<b>TOTAL</b>	<b>525,709</b>	<b>519,026</b>	<b>578,451</b>	<b>588,034</b>	<b>811,998</b>	<b>608,712</b>	<b>608,712</b>
						3.5%	3.5%
<b>Public Works</b>							
78 Personal Services	1,495,404	1,595,961	1,722,380	1,803,566	2,066,400	2,090,695	2,090,695
79 Overtime	151,498	139,780	185,000	165,000	189,000	189,000	189,000
80 Purchase of Services*	519,290	617,049	1,082,298	1,582,298	1,359,175	1,359,175	1,359,175
81 Supplies & Materials	256,110	280,263	300,950	340,950	325,950	325,950	325,950
82 Other Charges & Expenses	6,459	8,219	12,000	12,000	14,000	14,000	14,000
<b>TOTAL</b>	<b>2,428,760</b>	<b>2,641,272</b>	<b>3,302,628</b>	<b>3,903,814</b>	<b>3,954,525</b>	<b>3,978,820</b>	<b>3,978,820</b>
*Moved from Street Lighting						1.9%	1.9%
<b>Snow &amp; Ice</b>							
83 Snow & Ice Expenditures	1,152,000	970,103	677,000	633,207	677,000	677,000	677,000
<b>TOTAL</b>	<b>1,152,000</b>	<b>970,103</b>	<b>677,000</b>	<b>633,207</b>	<b>677,000</b>	<b>677,000</b>	<b>677,000</b>
						6.9%	6.9%
<b>Street Lighting</b>							
84 Street Lighting*	155,899	141,570	-	-	-	-	-
<b>TOTAL</b>	<b>155,899</b>	<b>141,570</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
*Moved to Public Works budget							
<b>Rubbish &amp; Recycling</b>							
85 Rubbish/Recycling	1,832,240	2,214,203	2,483,871	2,533,871	2,780,000	2,780,000	2,780,000
<b>TOTAL</b>	<b>1,832,240</b>	<b>2,214,203</b>	<b>2,483,871</b>	<b>2,533,871</b>	<b>2,780,000</b>	<b>2,780,000</b>	<b>2,780,000</b>
						9.7%	9.7%
<b>TOTAL PUBLIC WORKS</b>	<b>6,094,608</b>	<b>6,486,174</b>	<b>7,041,950</b>	<b>7,658,926</b>	<b>8,223,523</b>	<b>8,044,532</b>	<b>8,044,532</b>
						5.0%	5.0%
<b>Facilities - Town</b>							
86 Personal Services	364,180	402,159	670,307	628,580	635,903	635,903	635,903
87 Overtime	6,265	7,137	11,024	11,024	18,824	18,824	18,824
88 Purchase of Services	378,911	373,021	458,357	603,357	571,357	571,357	571,357
89 Supplies & Materials	90,751	109,181	121,195	121,195	157,195	157,195	157,195
90 Utilities	354,943	414,216	539,628	394,628	658,227	658,227	658,227
91 Other Charges & Expenses	2,261	4,413	2,926	2,926	2,926	2,926	2,926
<b>TOTAL</b>	<b>1,197,311</b>	<b>1,310,128</b>	<b>1,803,437</b>	<b>1,761,710</b>	<b>2,044,432</b>	<b>2,044,432</b>	<b>2,044,432</b>
						16.0%	16.0%
<b>Facilities - School</b>							
92 Personal Services	1,741,393	1,798,029	1,791,456	1,858,160	1,934,850	1,934,850	1,934,850
93 Overtime	137,072	170,826	175,096	175,096	182,100	182,100	182,100
94 Purchase of Services	467,723	502,536	423,043	523,043	481,043	481,043	481,043
95 Supplies	187,106	209,099	223,637	223,637	233,637	233,637	233,637
96 Utilities	1,133,352	996,845	1,207,361	1,107,361	1,234,607	1,234,607	1,234,607
97 Other Charges & Expenses	-	-	2,500	2,500	2,500	2,500	2,500
<b>TOTAL</b>	<b>3,666,646</b>	<b>3,677,335</b>	<b>3,823,093</b>	<b>3,889,797</b>	<b>4,068,737</b>	<b>4,068,737</b>	<b>4,068,737</b>
						4.6%	4.6%
<b>TOTAL FACILITIES</b>	<b>4,863,957</b>	<b>4,987,463</b>	<b>5,626,530</b>	<b>5,651,507</b>	<b>6,113,169</b>	<b>6,113,169</b>	<b>6,113,169</b>
						8.2%	8.2%
<b>Board of Health</b>							
98 Personal Services	341,800	366,649	374,457	361,839	374,457	374,457	374,457
99 Purchase of Services	1,279	1,967	1,600	50,920	1,600	1,600	1,600
100 Supplies & Materials	547	662	1,100	1,100	1,100	1,100	1,100
101 Other Charges & Expenses	15,724	19,565	22,700	22,700	22,700	22,700	22,700
<b>TOTAL</b>	<b>359,350</b>	<b>388,843</b>	<b>399,857</b>	<b>436,559</b>	<b>399,857</b>	<b>399,857</b>	<b>399,857</b>

						-8.4%	-8.4%
<b>Council On Aging</b>							
102	Personal Services	224,966	225,533	236,245	245,960	264,391	264,391
103	Purchase of Services	7,898	6,473	11,500	11,500	15,000	15,000
104	Supplies & Materials	12,297	7,098	18,000	16,000	27,500	27,500
105	Other Charges & Expenses	1,500	1,762	2,700	2,700	2,700	2,700
	<b>TOTAL</b>	<b>246,662</b>	<b>240,866</b>	<b>268,445</b>	<b>276,160</b>	<b>309,591</b>	<b>309,591</b>
						12.1%	12.1%
<b>Youth Commission</b>							
106	Personal Services	289,486	300,313	299,814	315,086	306,696	306,696
107	Purchase of Services	2,901	2,467	5,000	5,000	5,000	5,000
108	Supplies & Materials	177	314	1,250	1,250	1,750	1,750
109	Other Charges & Expenses	1,575	1,475	1,900	1,900	1,900	1,900
	<b>TOTAL</b>	<b>294,140</b>	<b>304,569</b>	<b>307,964</b>	<b>323,236</b>	<b>315,346</b>	<b>315,346</b>
						-2.4%	-2.4%
<b>Veterans Services</b>							
110	Personal Services	63,901	86,481	88,739	74,932	88,739	88,739
111	Purchase of Services	1,503	1,094	5,150	5,150	5,150	5,150
112	Supplies & Materials	71	200	300	300	300	300
113	Other Charges & Expenses	176,020	148,522	186,000	186,000	186,000	186,000
	<b>TOTAL</b>	<b>241,495</b>	<b>236,297</b>	<b>280,189</b>	<b>266,382</b>	<b>280,189</b>	<b>280,189</b>
						5.2%	5.2%
<b>TOTAL HUMAN SERVICES</b>		<b>1,141,646</b>	<b>1,170,575</b>	<b>1,256,455</b>	<b>1,302,337</b>	<b>1,304,983</b>	<b>1,304,983</b>
						0.2%	0.2%
<b>Library</b>							
114	Personal Services	1,012,295	977,365	1,095,285	1,043,180	1,143,545	1,143,545
115	Overtime	13,510	8,225	11,000	22,000	12,000	12,000
116	Purchase of Services	69,391	73,368	95,103	95,103	108,260	108,260
117	Supplies & Materials	201,393	216,250	239,000	239,000	239,000	239,000
118	Other Expenses	6,884	6,884	8,700	8,700	11,200	8,700
	<b>TOTAL</b>	<b>1,303,472</b>	<b>1,282,092</b>	<b>1,449,088</b>	<b>1,407,983</b>	<b>1,514,005</b>	<b>1,511,505</b>
						7.4%	7.4%
<b>Parks &amp; Recreation</b>							
119	Personal Services	627,051	666,194	686,045	743,471	746,856	679,856
120	Overtime	9,500	9,637	11,500	9,000	11,500	11,500
121	Purchase of Services	119,619	48,880	49,000	19,000	49,000	41,000
122	Supplies & Materials	117,364	124,310	140,075	120,075	154,000	144,000
123	Utilities	284	160	2,250	2,250	2,250	2,250
124	Other Charges & Expenses	290	600	600	600	600	600
	<b>TOTAL</b>	<b>874,108</b>	<b>849,781</b>	<b>889,470</b>	<b>894,396</b>	<b>964,206</b>	<b>879,206</b>
						-1.7%	-1.7%
<b>Endicott Estate</b>							
125	Personal Services	-	137,988	159,381	163,008	162,551	155,551
126	Purchase of Services	-	17,698	21,650	21,650	21,650	17,650
127	Supplies & Materials	-	3,451	5,000	5,000	5,000	5,000
128	Other Charges & Expenses	-	-	1,900	1,900	1,900	1,900
	<b>TOTAL</b>	<b>-</b>	<b>159,138</b>	<b>187,931</b>	<b>191,558</b>	<b>191,101</b>	<b>180,101</b>
						-6.0%	-6.0%
<b>Civic &amp; Cultural Programs</b>							

129	Civic Pride	15,000	20,000	20,000	20,000	20,000	20,000	20,000
130	Cultural Council	10,500	10,000	10,000	10,000	10,000	10,000	10,000
	<b>TOTAL</b>	<b>25,500</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
							0.0%	0.0%
	<b>TOTAL CULTURE &amp; RECREATION</b>	<b>2,203,080</b>	<b>2,321,011</b>	<b>2,556,489</b>	<b>2,523,937</b>	<b>2,699,312</b>	<b>2,600,812</b>	<b>2,600,812</b>
							3.0%	3.0%
	<b>Debt Service</b>							
	Principal On Debt	7,514,884	8,134,716	7,847,883	7,847,883	7,736,825	7,716,825	7,716,825
	Interest	2,619,138	3,337,100	3,364,186	3,364,186	3,331,739	3,212,619	3,212,619
131	<b>TOTAL DEBT SERVICE*</b>	<b>10,134,022</b>	<b>11,471,816</b>	<b>11,212,069</b>	<b>11,212,069</b>	<b>11,068,564</b>	<b>10,929,444</b>	<b>10,929,444</b>
							-2.5%	-2.5%
	<b>Thereof: Excluded Debt</b>							
	Excluded Debt Service	2,828,116	2,753,198	2,426,973	2,426,973	2,356,673	2,356,673	2,356,673
	Premium Adjustment	(36,623)	(32,843)	(29,061)	(29,061)	(26,194)	(26,194)	(26,194)
	<b>TOTAL EXCLUDED DEBT SERVICE</b>	<b>2,791,493</b>	<b>2,720,355</b>	<b>2,397,912</b>	<b>2,397,912</b>	<b>2,330,479</b>	<b>2,330,479</b>	<b>2,330,479</b>
	Major Capital Debt Service*	1,696,445	3,864,633	4,142,377	4,142,377	4,119,933	4,036,922	4,036,922
	*Major capital debt service is paid for by transfer from RR Major Capital Stabilization fund.							
	<b>Employee Benefits</b>							
132	Unemployment	21,375	20,924	53,000	53,000	35,000	35,000	35,000
133	Medicare Tax	773,348	822,715	800,000	800,000	800,000	800,000	800,000
134	Health Insurance	11,520,617	10,973,285	11,062,000	11,062,000	11,850,000	11,687,000	11,687,000
135	OPEB Liability Contribution*	1,609,444	1,724,479	1,680,142	1,680,142	1,755,748	438,937	438,937
136	Pensions, Contributory	6,826,096	5,124,523	2,933,063	3,698,063	4,103,261	4,103,261	4,103,261
137	Pensions, Non-Contributory	16,260	15,007	16,500	16,500	16,500	16,500	16,500
138	Deferred Compensation	-	-	-	-	-	-	-
139	Life Insurance	44,506	45,421	46,000	46,000	46,000	46,000	46,000
140	111F Claims	9,733	45,170	25,000	25,000	45,000	45,000	45,000
	<b>TOTAL BENEFITS</b>	<b>20,821,379</b>	<b>18,771,524</b>	<b>16,615,705</b>	<b>17,380,705</b>	<b>18,651,509</b>	<b>17,171,698</b>	<b>17,171,698</b>
							-1.2%	-1.2%
	*OPEB contribution made by transfer out							
	<b>TOTAL OPERATING EXPENDITURE</b>	<b>101,502,692</b>	<b>104,475,631</b>	<b>108,097,006</b>	<b>110,032,886</b>	<b>115,419,557</b>	<b>112,264,694</b>	<b>112,264,694</b>
	Personal Services	53,392,017	55,454,371	59,892,943	59,915,566	63,272,151	62,633,532	62,633,532
	Other Expense	48,110,675	49,021,261	48,204,063	50,117,320	52,147,406	49,631,162	49,631,162
	<b>Total Expense</b>	<b>101,502,692</b>	<b>104,475,631</b>	<b>108,097,006</b>	<b>110,032,886</b>	<b>115,419,557</b>	<b>112,264,694</b>	<b>112,264,694</b>

From system budget must subtract intergovernmental charges recorded elsewhere in budget

#### **4. CAPITAL IMPROVEMENTS BUDGET**

**ARTICLE FOUR:** To see what sum of money the Town will vote to raise and appropriate, transfer from available funds or borrow to implement capital improvements and capital projects, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the sum of \$140,000.00 be appropriated from the Sewer Enterprise Fund to pay for the costs of item 41, and that the Town borrow \$3,684,875.00 to pay for the costs of items 3, 4, 7-9, 11-14, 15-18, 23 and 34 as showing in the column labeled "FinCom" in the following table, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 and 8 of the General Laws, or any other enabling authority, and to issue bonds upon the sale of any bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Article 4 funds capital requests for FY2021.
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**Town of Dedham  
Capital Improvement Planning  
All Items to be Voted on for FY2021**

Department	Project Description	CEC Recomm	FinCom	Funding Source			
				Tax Levy	Free Cash	Enterprise	Bond
1 Fire	Portable Radios	\$ 128,000	\$ -		\$ -		\$ -
2 Fire	Communication Repeaters	\$ 66,810	\$ -		\$ -		\$ -
3 Fire	Department Vehicles	\$ 61,075	\$ 61,075		\$ -		\$ 61,075
4 Police	Vehicles	\$ 202,800	\$ 202,800		\$ -		\$ 202,800
5 Police	Two-Way Radios	\$ 100,000	\$ -		\$ -		\$ -
6 Police	Satellite Receiver	\$ 12,400	\$ -		\$ -		\$ -
<b>Public Safety</b>		<b>\$ 571,085</b>	<b>\$ 263,875</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 263,875</b>
7 DPW	Roads	\$ 900,000	\$ 900,000		\$ -		\$ 900,000
8 DPW	Sidewalks	\$ 500,000	\$ 500,000		\$ -		\$ 500,000
9 DPW	Greensboro Road Stormwater Basin	\$ 30,000	\$ 30,000		\$ -		\$ 30,000
10 DPW	Jet (Flush) Truck	\$ 200,000	\$ -		\$ -		\$ -
11 DPW	F550 Truck	\$ -	\$ 85,000		\$ -		\$ 85,000
12 DPW	Kubota Tractor	\$ 39,000	\$ 39,000		\$ -		\$ 39,000
13 DPW	Street Sweeper	\$ 264,000	\$ 264,000		\$ -		\$ 264,000
14 DPW	Elm St/Rustcraft Rd/Bussey St. TIP -	\$ 145,000	\$ 145,000		\$ -		\$ 145,000
<b>Public Works</b>		<b>\$ 2,078,000</b>	<b>\$ 1,963,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,963,000</b>
15 Facilities	Pool RTU Replacement	\$ 260,000	\$ 783,000		\$ -		\$ 783,000
16 Facilities	Dolan Center Roof/Windows/Planking	\$ 420,000	\$ 420,000		\$ -		\$ 420,000
17 Facilities	DPW Generator & Service Feeder Replacement	\$ 40,000	\$ 40,000		\$ -		\$ 40,000
18 Facilities	DPW & Cemetery Fire Alarm Systems	\$ 40,000	\$ 40,000		\$ -		\$ 40,000
<b>Town Facilities</b>		<b>\$ 760,000</b>	<b>\$ 1,283,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,283,000</b>

19	School	Plumbing Renovations - DHS Hot Water Tanks	\$ 25,000	\$ -		\$ -		
20	School	DMS HVAC Controllers	\$ 75,000	\$ -		\$ -		
21	School	DHS Library Renovations	\$ 280,000	\$ -		\$ -		
22	School	DHS Exterior Window Panel Improvements	\$ 50,000	\$ -		\$ -		
23	School	Systemwide ACM Abatement	\$ 50,000	\$ 75,000		\$ -		\$ 75,000
24	School	Oakdale Exterior Door Replacements	\$ 5,000	\$ -		\$ -		
25	School	DHS Main Office ADA Doors	\$ 7,500	\$ -		\$ -		
26	School	DMS Band Room Door Replacement	\$ 10,000	\$ -		\$ -		
27	School	DHS Infrared Electrical Thermal Scan	\$ 15,000	\$ -		\$ -		
28	School	DHS Wood Shop Electrical Upgrades	\$ 50,000	\$ -		\$ -		
29	School	Greenlodge Room Darkening Classroom Shades	\$ 25,000	\$ -		\$ -		
30	School	DHS Basketball Backboard and Support	\$ 15,000	\$ -		\$ -		
31	School	Riverdale SPED Calming Room Conversion	\$ 10,000	\$ -		\$ -		
<b>School</b>			<b>\$ 617,500</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

32	School Facilities	DHS Locker Painting	\$ 25,000	\$ -		\$ -		
33	School Facilities	Systemwide Interior and Exterior Painting	\$ 25,000	\$ -		\$ -		
34	School Facilities	Riverdale Roof Repairs	\$ 100,000	\$ 100,000		\$ -		\$ 100,000
35	School Facilities	DHS Coaches/Trainer Room Renovations	\$ 45,000	\$ -		\$ -		
36	School Facilities	School Fields Backstop/Fencing	\$ 20,000	\$ -		\$ -		
37	School Facilities	DHS Kitchen Storage	\$ 30,000	\$ -		\$ -		
<b>School Facilities</b>			<b>\$ 245,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

38	School IT	Computer Refresh	\$ 210,730	\$ -		\$ -		
39	School IT	Interactive Board Replacements	\$ 84,000	\$ -		\$ -		
<b>School IT</b>			<b>\$ 294,730</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

40	Parks & Rec	F550 Truck	\$ 106,000	\$ -		\$ -		
<b>Parks &amp; Recreation</b>			<b>\$ 106,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Totals General Fund</b>		<b>\$ 4,672,315</b>	<b>\$ 3,684,875</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,684,875</b>
41	Sewer	\$ 140,000	\$ 140,000			\$ 140,000	
	Sewer Repairs						
	<b>Enterprise</b>	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ 140,000	\$ -
	<b>Total All Capital:</b>	<b>\$ 4,812,315</b>	<b>\$ 3,824,875</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,000</b>	<b>\$ 3,684,875</b>

## 5. PRIOR YEARS SPECIAL ARTICLES

**ARTICLE FIVE:** *By the Finance Committee:* To see if the Town will vote to transfer unexpended balances from line items of special articles of prior years to fund expenses for Fiscal Year 2021, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 5 would approve the transfer of balances from completed or cancelled capital expenditure projects.

## 6. PRIOR YEARS BILLS

**ARTICLE SIX:** *By the Director of Finance:* To see what sum of money the Town will vote to raise, appropriate, or transfer from available funds for payment of outstanding bills of prior years, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 6 appropriates funds which enables the Town to pay for prior year bills.

## 7. LINE ITEM TRANSFERS FOR CURRENT FISCAL YEAR

**ARTICLE SEVEN:** *By the Finance Committee:* To see what sum of money the Town will vote to raise and appropriate, or transfer from available funds to meet additional expenses of the current fiscal year not adequately funded under Article Three of the 2019 Spring Annual Town Meeting (FY'20) or any

other article thereof; or to take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 7 transfers money from one municipal account to another for the payment of additional expenses in the current fiscal year ending June 30, 2020.

## **8. GENERAL STABILIZATION FUND**

**ARTICLE EIGHT:** *By the Finance Committee:* To see what sum of money the Town will vote to raise and appropriate, or transfer from available funds for deposit in the Stabilization Fund, or to take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 8. No action required at this time.

## **9. SPECIAL PURPOSE STABILIZATION FUNDS, DEPOSIT FUNDS**

**ARTICLE NINE:** *By the Director of Finance.* To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums to one or more special purpose stabilization funds, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the sum of \$500,000.00 be raised and appropriated to the Robin Reyes Major Capital Facilities Stabilization Fund.

Article 9 adds to the balance of this fund.

## **10. SPECIAL PURPOSE STABILIZATION FUNDS, APPROPRIATION**

**ARTICLE TEN:** *By the Director of Finance.* To see what sum of money the Town will vote to appropriate from any special purpose fund or from one or more special purpose stabilization funds, to one or more of the stated purposes for such funds to be expended at the direction of a specified officer or multiple member body of the Town, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the sum of \$4,036,922.00 be appropriated from the Robin Reyes Major Capital Facilities Stabilization Fund for the purpose of paying debt service for Fiscal Year 2021; that the sum of \$262,220.11 be appropriated from Special Revenue Fund for Cable for Public, Education and Government programming, to be paid to Dedham Visionary Access Corp., and that the sum of \$500,000.00 be appropriated from the General Stabilization Fund to the General Fund for FY'21 budget purposes.

Article 10 authorizes an expenditure from the Robin Reyes Major Capital Facilities Stabilization Fund to pay debt service for Fiscal Year 2021, the annual payment to Dedham Visionary Access Corp from cable subscriber revenues paid to the Town, and an appropriation from the General Stabilization Fund to the General Fund.

## **11. REDUCE THE TAX RATE**

**ARTICLE ELEVEN:** *By the Town Manager.* To see if the Town will vote to transfer a sum of money from available funds for the purpose of reducing the tax rate for the fiscal year beginning July 1, 2020, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 11 authorizes the transfer of available funds from Overlay Surplus to reduce the tax levy for next year.

## **12. DEPARTMENTAL REVOLVING FUNDS**

**ARTICLE TWELVE:** *By the Town Manager.* To see if the Town will vote, pursuant to G.L. c.44, §53E½, and through amendments to the General By-Laws, create, close or change the purposes of any revolving funds established by Section 39-39 of the General By-laws, and/or to alter any of the expenditure limits set forth in Section 39-40 of the General By-laws, or take any other action relative thereto. *Referred to By Law Review Committee and Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That it be so voted with the amounts set forth in Section 39-40 and below, and apply from fiscal year to fiscal year until otherwise changed by Town Meeting prior to the start of a new fiscal year:

<b>Revolving Fund (Program or Purpose)</b>	<b>FY Spending Limit</b>
Pool Fund (Operation and maintenance of Dedham Pool)	\$225,000
Firearms Fee Fund (Pay share of State fees/Balance to be expended for needs of Police Department)	\$5,000
Police Cruiser Fee Fund (Police cruiser maintenance, repairs and fuel)	\$20,000
Board of Health Programs (Paying costs and expenses associated with health clinics, educational programs, and Tobacco enforcement)	\$15,000
Council on Aging Programs (Paying costs and expenses related to said programs)	\$15,000
Recreation (Paying costs and expenses related to said programs)	\$190,000
Sustainability Fund (Paying costs and expenses associated with educational and outreach events)	\$2,500
Veterans' Fund (Paying costs and expenses related to said programs)	\$5,000
Ames Building (Paying costs and expenses related to building maintenance and construction; provided that the monies in said fund as of June 30, 2017 shall remain in said fund and be available for expenditure for the purposes described herein)	\$125,000
Avery School (MBACC) (Paying costs and expenses related to building maintenance)	\$2,500
Youth Commission (Paying costs and expenses related to said programs or events)	\$25,000

Article 12 authorizes the annual use of departmental revolving funds. Departmental receipts from the defined revenue sources are credited to the funds and expended up to the stated limits without further appropriation by the designated agencies or officials for the purposes shown.

### **13. SEWER ENTERPRISE FUND**

**ARTICLE THIRTEEN:** *By the Director of Finance.* To see what sum of money the Town will vote to raise and appropriate or transfer from available funds to operate the Sewer Enterprise Fund for the fiscal year commencing on July 1, 2020, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the following sums listed under the heading “Revenues” be raised or transferred from available funds to operate the Sewer Enterprise Fund for FY2021, and, further, to approve the FY2021 budget for the Sewer Enterprise, including amounts appropriated under Article 4 and included herein for reference only, all as set forth in the chart:

	FY2018 Actual	FY2019 Actual	FY2020 Orig Budget	FY2020 Curr Budget	FY2021 Town Manager	FY2021 FinCom
<b>Sewer Enterprise</b>						
<b>Revenues</b>						
Sewer Receipts	6,994,815	6,833,118	7,400,000	7,400,000	7,379,532	7,379,532
Retained Earnings	1,367,014	1,119,841	-	-	-	-
General Fund Subsidy	-	-	595,334	595,334	-	-
<b>Total Revenues</b>	<b>8,361,829</b>	<b>7,952,959</b>	<b>7,995,334</b>	<b>7,995,334</b>	<b>7,379,532</b>	<b>7,379,532</b>
Personal Services	-	46,441	97,668	97,668	166,145	166,145
MWRA Assessment	5,482,446	5,597,434	5,913,520	5,913,520	5,877,037	5,877,037
Purchase Services	99,656	180,195	276,775	276,775	400,000	400,000
<b>Direct Operating</b>	<b>5,582,102</b>	<b>5,824,070</b>	<b>6,287,963</b>	<b>6,287,963</b>	<b>6,443,182</b>	<b>6,443,182</b>
Capital Outlay	1,877,000	1,870,000	300,000	300,000	140,000	140,000
<b>Total Direct Expenditures</b>	<b>7,459,102</b>	<b>7,694,070</b>	<b>6,587,963</b>	<b>6,587,963</b>	<b>6,583,182</b>	<b>6,583,182</b>
Indirect Expenditures	902,727	854,223	812,037	812,037	796,350	796,350
<b>Total Enterprise Expenditures</b>	<b>8,361,829</b>	<b>8,548,293</b>	<b>7,400,000</b>	<b>7,400,000</b>	<b>7,379,532</b>	<b>7,379,532</b>

Article 13 authorizes the budget for the operation, maintenance, and extension of the sewer system and the billing and collection of sewer use fees as an enterprise fund in Fiscal Year 2021.

#### 14. REPORTS OF COMMITTEES

**ARTICLE FOURTEEN:** *By Town Meeting Vote.* To hear and act upon the reports of the various Town Committees, as required by vote of prior Town Meetings; to see what sum of money the Town will vote to raise and appropriate, transfer from available funds, or borrow to carry out the recommendations of said committees; or take any other action relative thereto. *Referred to Finance & Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 14. Accepts reports of committees and take any other action relative thereto.

#### 15. MANDATED STORMWATER PERMIT-PHASE 2

**ARTICLE FIFTEEN:** *By Director of Engineering.* To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of complying with the Town’s

National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater General Permit for Small Municipal Separate Storm Sewer Systems (MS4) issued by the Environmental Protection Agency (EPA), or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the sum of \$315,000.00 be transferred from Free Cash for the purpose of paying costs associated with the Town's National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater General Permit for Small Municipal Separate Storm Sewer Systems (MS4) issued by the Environmental Protection Agency (EPA).

Article 15 authorizes an expenditure to complete phase II of a mandated permit program.
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**16. MWRA I/I LOCAL FINANCIAL ASSISTANCE PROGRAM-PHASE 12**

**ARTICLE SIXTEEN:** *By Director of Engineering.* To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of ONE MILLION ONE HUNDRED SIXTY THOUSAND (\$1,160,000.00) DOLLARS, for the purpose of participating in the Massachusetts Water Resources Authority (MWRA) Inflow/Infiltration Local Financial Assistance Program – Phase 12, and to meet such appropriation to authorize the Treasurer, with approval of the Select Board, to borrow said sum in accordance with Section 7(1) and 7(1A) of Chapter 44 of the General Laws, or any other enabling authority and issue bonds and notes therefor, and provided further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payments of costs approved by this vote in accordance with G.L. c.44 §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, and to authorize the Town to apply for any grants or loans available for the project, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the Town borrow \$1,160,000.00 for the purpose of participating in the Massachusetts Water Resources Authority (MWRA) Phase 12 Inflow/Infiltration Local Assistance Program; and to meet this appropriation, the Treasurer, with the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 and 8 of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, and further that any premium received upon the sale of any such bonds or notes, less any premium applied to the payment of the costs of issuance thereof, may be applied to the payment of costs approved hereunder in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs.



Article 16 authorizes borrowing and an expenditure to complete Phase 12 of the MWRA's I/I Local Financial Assistance Program.

## **17. APPROPRIATION FOR NEW ELECTRONIC VOTING MACHINE SYSTEM**

**ARTICLE SEVENTEEN:** *By the Town Clerk and Town Moderator at the request of the Electronic Voting Study Committee.* To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money to purchase a new electronic voting system, including hardware and software, and any other incidental and related expenses, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 17 would allow for the appropriation of funds to purchase a new electronic voting system.

## **18. ADDITIONAL APPROPRIATION FOR PUBLIC SAFETY BUILDING**

**ARTICLE EIGHTEEN:** *By the Town Manager.* To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money to be added to the amounts appropriated under Article 4 of the November 13, 2017 Annual Town Meeting for the purpose of construction and equipping of a Combined Public Safety Building, to be located at 26 Bryant Street (the current Town Hall site) and 236 Washington Street (the current Main Fire Station site), including but not limited to building demolition and site preparation, and all other incidental and related costs, all as set forth in said Article 4; and, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum in accordance with Section 7(1) and 7(1A) of Chapter 44 of the General Laws, or any other enabling authority and issue bonds and notes of the Town therefor, and provided further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payments of costs approved by this vote in accordance with G.L. c.44 §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, and to authorize the Board of Selectmen to apply for, accept, and expend any grants or loans in connection herewith, to enter into all agreements, execute any and all documents including contracts for more than three years, and take all action necessary to carry out this project, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 18 would authorize an additional appropriation for the construction and equipping of a new Public Safety facility.

## **19. APPROPRIATION FOR PROPOSED TRENTON ROAD PLAYGROUND**

**ARTICLE NINETEEN:** *By District 5 Town Meeting Member-Carlene Campbell Hegarty.* To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, a sum of money (approximately \$200,000) to design, construct, and equip the property known as Trenton Road Playground, 96 Trenton Rd, identified in Assessor's Records as Parcel 183-8, to include a less than 5,000 sq.ft. fully ADA accessible playground with poured in place rubber, as well as demolition and site preparation, and any and all incidental and related expenses; and, as funding therefor, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow such sum of money pursuant to G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds and notes therefor; provided further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; authorize the Board of Selectmen to apply for, accept, and expend any grants or loans in connection herewith; and to authorize the Board of Selectmen to enter into all agreements, execute any and all documents, and take all action necessary to carry out this project, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 19 would authorize an appropriation for the design, construction and equipping of a new playground known as the Trenton Road Playground.

## **20. APPROPRIATION FOR TREES FOR ABANDONED RAIL CORRIDOR**

**ARTICLE TWENTY:** *By District Three Town Meeting Representative Stephen Heaslip.* To see if the Town will vote to authorize the Board of Selectmen to acquire by gift or purchase an appropriate number and variety of natural bare-root trees to fill the abandoned Rail Corridor, and further to see what sum of money the Town will vote to raise and appropriate, transfer from available funds or borrow for such acquisition, planning, and site preparation of said area, including all incidental and related expenses, and to authorize the Board of Selectmen to apply for, accept, and expend any grants or loans in connection herewith, enter into all agreements, execute any and all documents, and take all action necessary to carry out the vote taken hereunder, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 20 would authorize an appropriation for the planting of trees along the abandoned Rail Corridor.

## **21. LEGISLATION FOR DEDHAM VETERANS COUNCIL ASSISTANCE FUND**

**ARTICLE TWENTY-ONE:** *By the Town Manager.* To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to design and designate a place on the municipal tax bills or motor-vehicle tax bills, or to mail with such tax bills a separate form, whereby taxpayers may voluntarily check off, donate and pledge an additional amount of money to be placed into a special account to be known as the Dedham Veterans Council Assistance Fund, the purpose of which fund is to provide support to all Dedham veterans and dependents in need, in keeping with the purpose of the Dedham Veterans Council, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 21 would allow for voluntary donations to be placed in a special account (Dedham Veterans Council Assistance Fund) to provide support to Veterans and dependents in need.
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## **22. ACCEPT M.G.L. c.59 sec.5 Clause Twenty-second H KNOWN AS AN ACT RELATIVE TO VETERANS' BENEFITS, RIGHTS, APPRECIATION, VALIDATION AND ENFORCEMENT (BRAVE ACT)**

**ARTICLE TWENTY-TWO:** *By the Town Manager.* To see if the Town will vote to accept the provisions of M.G.L. c. 59, § 5, Clause Twenty-second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for:

real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further, that the surviving parents or guardians shall have been domiciled in the commonwealth for the 5 consecutive years immediately before the date of filing for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the commonwealth for not less than 6 months before entering service.

Surviving parents or guardians eligible for an exemption pursuant to this clause shall be eligible regardless of when the soldier, sailor, member of the National Guard or veteran died or became missing in action with a presumptive finding of death; provided, however, that the exemption shall only apply to tax years beginning on or after January 1, 2019. Such exemption shall be available until such time as the surviving parents or guardians are deceased. No real estate shall be so exempt which

has been conveyed to the surviving parents or guardians to evade taxation, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 22 would authorize the acceptance of M.G.L. c.59 sec.5 Clause Twenty-second H, known as the BRAVE Act, which provides for a property tax exemption for veterans who qualify.

### **23. INCREASE LIMITS FOR SENIOR TAX WORK OFF PROGRAM**

**ARTICLE TWENTY-THREE:** *By the Director of Assessing and the Council on Aging Director.* To see if the Town will vote to increase the income limits for the Senior Tax Work Off Program from \$30,000 to \$45,000 for a qualifying individual and from \$40,000 to \$55,000 for a qualifying couple, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 23 would authorize an increase to the income limits for the Senior Tax Work Off Program.

### **24. ZONING AMENDMENT – SPECIAL PERMITS**

**ARTICLE TWENTY-FOUR:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws to extend the lapse of Special Permits from two (2) years to (3) years, as follows:

Delete Section 9.3.9 (Lapse) in its entirety and replace with the following new Section 9.3.9:

#### 9.3.9 Lapse

Special Permits shall lapse if a substantial use thereof or construction thereunder has not begun, except for good cause, within three (3) years following the filing of the Special Permit approval (plus such time required to pursue or await the determination of an appeal referred to in G.L. c.40A, s.17, from the grant thereof) with the Town Clerk, or take any other action relative thereto. *Referred to Planning Board for study and report.*

**RECOMMENDATION OF THE PLANNING BOARD:** Refer to Committee for further study.

Article 24 Planning Board will issue a report prior to the 2020 Fall Town Meeting.

## 25. COMPREHENSIVE CONCEPT PLAN – 216 LOWDER STREET

**ARTICLE TWENTY-FIVE:** *By the Planning Board.* To see if the Town will vote to approve the “Comprehensive Concept Plan”, reviewed by the Dedham Planning Board, and on file in the Planning & Zoning Department, for a Planned Residential Development (“PRD”) at 146, 188, and 216 Lowder Street and 125 Stoney Lea Road, Dedham MA (Dedham Assessors’ Map 105, Lots 17, 19, 23 and Map 118, Lot 31) submitted by Old Grove Partners LLC and shown on the Plan entitled “Planned Residential Development Concept Plan, Sheet PRD, dated February 12, 2020, prepared by Beals & Thomas of Southborough, MA”, with the following conditions: (a) the PRD shall have a maximum of twenty-six (26) dwelling units; (b) the minimum dedicated open space shall be 48 acres (a portion of which may be donated to the Town or non-profit entity if so approved by the Planning Board); (c) the gross living square footage of each dwelling unit to be a maximum of 2,500 sq. ft.; and (d) subject to a comprehensive review of a detailed site development plan by the Planning Board, or take any other action relative thereto. *Referred to Planning Board for study and report.*

**RECOMMENDATION OF THE PLANNING BOARD:** Refer to Committee for further study.

Article 25 Planning Board will issue a report prior to the 2020 Fall Town Meeting.
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## 26. ZONING AMENDMENT – DIMENSIONAL REQUIREMENTS

**ARTICLE TWENTY-SIX:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws by making the following changes to Section 4.0, Dimensional Requirements:

Amend Section 4.4.2 of the Zoning By-laws to delete the strikethrough language and insert the language in bold, as follows:

### 4.4.2 Buildings Permitted in Nonresidential Districts.

Buildings in Nonresidential districts CB, GB, HB, LB, LMA, LMB, RDO, and AP, other than single and two-family dwellings, shall not exceed the height of ~~40~~ **50** feet, measured from the average finished grade of the lot within 20 feet of the outside walls of the building to the high point of the roof, provided that for buildings with sloping roofs the height shall be measured to the eave line if no portion of the building above the eave line is used for human occupancy. **In the CB and LB Districts, there shall be an upper-story facade step-back on any building exceeding two stories or thirty-five (35) feet.** No building shall have more than four stories, including any part of the building below the average finished grade if used for human occupancy.

Add a new Section 4.3.4, Maximum Front Setbacks; Exceptions, as follows:

4. Maximum Front Setbacks; Exceptions. The following front building setback requirements are hereby established, in addition to the minimum front setback required in Table 2:
  - a. In the RDO, HB, LB, GB, and CB Districts, off-street parking shall be prohibited in the required front setback area between the front building line and the street line.

- b. There shall be a maximum front setback area in CB and LB Districts of 10 feet, and in the RDO, HB, and GB Districts of 30 feet, unless the maximum setback area is extended by the SPGA:
  1. to accommodate amenities such as a plaza, square, courtyard, recessed entrance, sidewalk, multi-use path, raised terrace, façade offsets, or outdoor dining, but not for automobile use; or
  2. to provide a deeper setback for buildings located toward the rear of a lot in a courtyard-type configuration, for example when there are multiple buildings on one lot, as long as the forwardmost buildings on the lot comply with the minimum and maximum front setbacks set forth in Table 2 and this Section 4.3.4; or
  3. to provide a deeper setback where there is a single building with a large flagship tenant, such as a theater, but only if the large tenant is wrapped with liner shops that comply with the minimum and maximum front setback requirements.

or take any other action relative thereto. *Referred to Planning Board for study and report*

**RECOMMENDATION OF THE PLANNING BOARD:** Refer to Committee for further study.

Article 26 Planning Board will issue a report prior to the 2020 Fall Town Meeting.

## **27. ZONING AMENDMENT - MIXED USE DEVELOPMENTS**

**ARTICLE TWENTY-SEVEN:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws by making the following changes regarding Mixed Use Developments:

Amend Section 7.4.3.1 to delete the strike-through language and insert the language in bold, as follows:

1. **In the CB and LB Districts,** All dwelling units in a Mixed-Use Development shall be located above the ground floor, shall have a separate entrance, and shall not share stairs or hallways with commercial uses, except that a fire escape or exit used only in emergencies may be available at all time to both.

Add the following new Section immediately following Section 7.4.3.1, and renumber the following subsections of Section 7.4.3 accordingly:

In the RDO, HB and GB Districts, a Mixed Use Development may be allowed in accordance with Section 7.4.3.1, or, in the alternative, in accordance with the following standards for horizontal mixed use development where the mix of uses may be located in separate structures on the same lot or lots:

- a. At least one building on the lot must be a vertically mixed structure, with housing or offices on upper floors and pedestrian-oriented commercial and civic uses on the ground floor facing the street (or the primary or frontage street for corner lots). Entrance to a lobby or common access to the upper-story units may also be located on

the front façade. For purposes of this provision, the vertically mixed building shall be considered the primary building in the project.

- b. The main entrance to the primary building must be on the front façade.
- c. The front façade of primary building must be parallel to the public right-of-way.
- d. For vertical mixed-use buildings, and for free-standing commercial buildings in a Mixed-Use Development, there shall be a minimum first-floor height of fourteen (14) feet, as measured from the finished floor to finished ceiling height.
- e. Developments with multiple buildings may have more than one building facing the street or buildings arranged in a courtyard or other configuration. Two or more buildings facing the street shall be set back uniformly.
- f. In a development with multiple buildings, off-street vehicular parking may be located at grade at the rear of each building, in a courtyard serving multiple tenants, in an onsite structured parking facility (parking garage), in an offsite parking area with safe pedestrian access within 500 feet of the site, or any combination of the above.
- g. On the rear elevation of any building in the development, the ground floor may be used for at-grade parking to serve residential or nonresidential tenants. The ground floor may also be used to provide residential units with universal access.

Item 3. Amend existing Section 7.4.3.2, as it may be renumbered, to delete the strike-through language and insert the language in bold, as follows:

Each dwelling unit in a Mixed-Use Development shall have a complete set of sanitary facilities, cooking, and living space that includes sleeping facilities independent from another dwelling unit in a Mixed-Use Development. A Mixed-Use Development may **provide** ~~share~~ common storage, laundry facilities, and other customary shared facilities located within a Mixed-Use Development. Each dwelling unit ~~cannot be less than four hundred (400) square feet and not more than one thousand five hundred (1,500) square feet in total gross floor area, and must~~ **shall** meet all occupancy and Building Code requirements. The maximum number and type of allowable residential dwelling units shall be determined by the Planning Board as part of the Special Permit and site plan review process; provided, however, there may not be more than two (2) residential dwelling units in a Mixed-Use Development in the LB Zoning District

Delete existing Section 7.4.3.3, as it may be renumbered, and insert a new section in its place as follows:

All Mixed-Use Developments shall provide at least one parking space per dwelling unit, except those Mixed-Use Developments within one half mile of a commuter rail station. A Mixed Use Development shall provide additional parking for the nonresidential uses per the requirements set forth in Table 3 (Dedham Parking Table), or as may be determined by the Planning Board to be sufficient to meet the needs of such Mixed-Use Development, taking into consideration complementary uses and activities having different peak demands, joint parking arrangements, the availability of on-street and public parking, proximity to public transportation, and such other mitigating factors and measures as may be appropriate.

Amend existing Section 7.4.3.4, as it may be renumbered, to delete the strike-through language and insert the language in bold, as follows:

A Mixed-Use Development in the RDO or HB Zoning District with twelve (12) or more apartments shall have maximum lot coverage of 80% and a maximum floor area ratio of 1.0. **For purposes of determining compliance with the FAR of 1.0, floor area shall be the sum of the floor area in all buildings in the development.** ~~In the RDO Zoning District, there shall not be more than thirty (30) apartments located on any lot or on any abutting lots held in common ownership on the date of the adoption of this provision.~~

Delete existing Section 7.4.4, as it may be renumbered, and insert a new Section 7.4.4, Waivers, in its place as follows:

The Planning Board, at its discretion, reserves the right to grant waivers to any or all of the requirements of Section 7.4, where such granting of waivers will be in the best interest and/or beneficial to the Town of Dedham.

Insert the following new Section 7.4.5, Site Plan Review/Peer Review, as follows:

Applications under this Section 7.4 shall be subject to the provisions of Section 9.5 pertaining to Site Plan Review which, if required, shall be conducted by the Planning Board as part of the Special Permit process. The Planning Board may enlist a peer review architect during the Special Permit and/or site plan review process for a Mixed-Use Development.

or take any other action relative thereto. *Referred to Planning Board for study and report.*

**RECOMMENDATION OF THE PLANNING BOARD:** Refer to Committee for further study.

Article 27 Planning Board will issue a report prior to the 2020 Fall Town Meeting.
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## **28. ZONING AMENDMENT – AFFORDABLE HOUSING**

**ARTICLE TWENTY-EIGHT:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws by adding the following new Section 7.9, regarding Affordable Housing:

### **7.9 AFFORDABLE HOUSING**

7.9.1 Purpose. The purpose of this section is:

- (1) To increase the supply of housing stock in the Town of Dedham that is permanently available to and affordable by low- and moderate-income households;
- (2) To encourage greater diversity of housing accommodations to meet the needs of Dedham residents and local employees; and
- (3) To develop and maintain a satisfactory proportion of the Town’s housing stock as affordable housing units, deed restricted per eligibility on the Subsidized Housing Inventory (SHI).

**7.9.2 Applicability.** This Affordable Housing Bylaw shall apply to all projects where a special permit and/or variance is sought from any Town board or body to construct a Multi-family Project under Section 7.3, or a Mixed-Use Project under Section 7.4, or an Age Restricted Project under Section 7.8, of ten rental dwelling units or more. The provisions of this Section 7.9 shall apply to all



such Projects in all zoning districts of the Town.

**7.9.3 Definitions.** The following definitions shall apply in this Section 7.9:

1. “Affordable Housing” shall mean housing affordable to low or moderate income households, as defined below.
2. “Affordable to persons or families qualifying as low income” or “low income households” shall mean affordable to persons in the Dedham area under the applicable guidelines of the Commonwealth's Department of Housing and Community Development earning less than 50% of the area median income (“AMI”) adjusted for household size.
3. “Affordable to persons or families qualifying as moderate income” or “moderate income households” shall mean affordable to persons in the Dedham area under the applicable guidelines of the Commonwealth's Department of Housing and Community Development earning more than 50% but less than 80% of the AMI, adjusted for household size.
4. “Inclusionary Project” a Mixed Use Project developed under Section 7.4, or an Age Restricted Project developed under Section 7.8 to construct 10 rental dwelling units or more.

**7.9.4 Special Permit Granting Authority (“SPGA”).** For Mixed Use Projects developed under Section 7.4, or Age Restricted Projects under Section 7.8, the Special Permit Granting Authority (“SPGA”) shall be the Planning Board. An application for a special permit shall comply with the rules and regulations of the applicable SPGA.

**7.9.5 Required Moderate Income Housing.** In order to be eligible for the grant of a special permit, the following requirements shall be met:

1. All such Inclusionary Projects are required to provide fifteen (15%) percent of their units for rent to moderate income households.
2. When the applicant for an Inclusionary Project proposes to provide more than the required fifteen (15%) percent of all units for moderate income households, or, in the alternative, proposes to provide some of the required units as units for households with an income of less than 60% of AMI, adjusted for household size, the SPGA may grant a density bonus of not more than 15% of the total number of units.

**7.9.5 Provision of Affordable Units.** The required affordable housing in an Inclusionary Project may be met in one of the following ways. The developer as part of his/her special permit application shall include a proposal to address this requirement.

1. The SPGA may require the low and/or moderate-income housing units to be constructed on the same site as other market rate units and indistinguishably interspersed throughout the Inclusionary Project (except as provided for below). In all cases, the low and/or moderate-income housing units to be provided shall be equal in quality, materials and character to the base level market rate units in a development.
2. For Inclusionary Projects providing fifteen (15) units or less, instead of constructing new

units or rehabilitating existing units as set forth above, the developer may request the SPGA to accept a payment in lieu to a designated governmental or nonprofit housing entity or, the developer may request the SPGA to accept a payment in lieu to the Town.

3. The amount of any payment in lieu shall be determined by the following formula: the proposed average fair market value of all of the proposed dwelling units, as certified by a qualified appraiser or the Town Assessor, and multiplied by 0.15. Said payment in lieu shall be made prior to the issuance of any certificate of occupancy.

#### **7.9.4 Rental of Low and Moderate Income Housing Units.**

1. Low and/or moderate-income housing units shall be made available to persons eligible for low and/or moderate-income housing as per the regulations of the Commonwealth's Department of Housing and Community Development (DHCD). The units shall remain available for perpetuity or such maximum time as may be allowed under applicable law.

**7.9.5 Fractional Share.** In determining the number of low and moderate-income units to be provided, a fractional share of 0.4 or more shall be regarded as a whole unit and a fractional share of 0.3 or less shall require no contribution to satisfy the fractional share.

#### **7.9.6 Preference.**

a. The affordable dwelling units under this By-Law shall be Local Action Units developed in compliance with and approved pursuant to the requirements for the same as specified by Commonwealth of Massachusetts Department of Housing and Community Development (DHCD), or successor agency, or (if approved by the Planning Board) affordable dwelling units developed under such additional programs adopted by the Commonwealth of Massachusetts or its agencies. All such affordable dwelling units shall count toward the Town of Dedham's requirements under Sections 20-23 of Chapter 40B of the General Laws of Massachusetts, and shall be listed on the Subsidized Housing Inventory (SHI) maintained by DHCD. The developer shall assist the Town in the preparation of any forms required.

b. To the extent permitted by applicable law, and after approval by DHCD, otherwise qualified Dedham residents shall have a first opportunity and preference for the affordable dwelling units in an Inclusionary Project. For purposes of this requirement, "Dedham residents" shall be defined as a current Town of Dedham resident (as established through certification by the Dedham Town Clerk based on census, voting registration, or other acceptable evidence), or the parent, child, sibling, spouse, aunt, nephew, niece, or grandparent of a current Town of Dedham resident, or a current employee of the Town of Dedham.

**7.9.7 Timing.** If the project is built in phases, a proportionate share of low and/or moderate income units shall be built in each phase as determined by the SPGA in the special permit decision.

**7.9.8 Designated Housing Entity.** In lieu payments received under the provisions of this Section shall be paid to the Town or to an entity to be established by the Town, including an Affordable Housing Trust Fund pursuant to G.L. c. 44, s. 55C, for the purpose of increasing the supply and/or quality of affordable housing in Dedham.

or take any other action relative thereto. *Referred to Planning Board for study and report.*

**RECOMMENDATION OF THE PLANNING BOARD:** Refer to Committee for further study.

Article 28 Planning Board will issue a report prior to the 2020 Fall Town Meeting.

## 29. ZONING AMENDMENT – RECODIFICATION OF DEDHAM ZONING BYLAW

**ARTICLE TWENTY-NINE:** *By the Planning & Zoning Department and Planning Board.* To see if the Town will vote the following re-codification of the Dedham Zoning Bylaw:

To renumber and re-caption the Zoning Bylaw of the Town by (a) designating the Zoning Bylaw as Chapter 280 of the Town Code; (b) renumbering each section and subsection of the Zoning Bylaw accordingly; and (c) updating internal references to reflect the new numbering system, in the manner set forth in the document on file in the office of the Town Clerk entitled “Zoning Bylaw Draft,” dated February 2020, prepared by General Code, LLC., or take any other action relative thereto. *Referred to Planning Board for study and report.*

**RECOMMENDATION OF THE PLANNING BOARD:** Refer to Committee for further study.

Article 29 Planning Board will issue a report prior to the 2020 Fall Town Meeting.

## 30. GENERAL BY-LAW AMENDMENT TO OPEN SPACE AND RECREATION COMMITTEE BY-LAW

**ARTICLE THIRTY:** *By District 6 Town Meeting Representative Georganna Woods.* To see if the Town will vote to amend Chapter 12 “Boards, Committees and Commissions,” Article V “Open Space and Recreation Committee” by deleting strikethrough text and inserting underlined text as follows:

Item 1: Section 12-18 “Establishment”

There is hereby established an Open Space and Recreation Committee consisting of seven persons including a member of the Board of Selectmen or its designee, a member of the Planning Board or its designee, a member of the Conservation Commission, a member of the Park and Recreation Commission, an engineer and two members at large appointed by the Board of Selectmen.

Item 2: Section 12-19 “Term; compensation”

A member shall serve for a term of three ~~two~~ years or until a successor is duly appointed. All members shall serve without compensation.

Item 3: Section 12-21 “Duties”

A. Maintain continuous review and oversight of the Open Space and Recreation Plan for the Town of Dedham, keeping it current with both changing circumstances within Dedham and State requirements for open space and recreation plans and for opportunities as well as eligibility for State funding for land acquisitions by the Town;

or take any other action relative thereto. *Referred to ByLaw Review Committee and Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 30 adds the option of a designee representing the Planning Board, and changes the term from two to three years.

### **31. PROPOSED LEGISLATION FOR ADDITIONAL LIQUOR LICENSES**

**ARTICLE THIRTY-ONE:** *By the Board of Selectmen at the request of Selectman James A. MacDonald.* To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt the following legislation provided, however, that the General Court may make changes of form only to such petition unless authorized by the Board of Selectmen, and to authorize the Board of Selectmen to approve such amendments as may be requested that are within the scope of the public purposes of this petition, or take any other action relative thereto.

AN ACT AUTHORIZING THE TOWN OF DEDHAM TO GRANT FOUR ADDITIONAL LICENSES FOR THE SALE OF ALL ALCOHOLIC BEVERAGES, FOUR WINE & MALT LICENSES, ALL TO BE DRUNK ON THE PREMISES, AND ONE WINE & MALT PACKAGE STORE LICENSE.

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

**SECTION 1.** Notwithstanding Section 17 of Chapter 138 of the General Laws, or any other general or special law to the contrary, the licensing authority of the Town of Dedham may grant four (4) additional license for the sale of all alcoholic beverages, four (4) additional licenses for wine & malt, all to be drunk on the premises under Section 12 of said Chapter 138, and one (1) additional wine & malt package store license for off-premises consumption under Section 15 or Chapter 138. The licenses shall be subject to all of said Chapter 138, except said Section 17.

**SECTION 2.** Notwithstanding Sections 12, 15 and 77 of Chapter 138 of the General Laws, the licensing authority for the Town of Dedham may restrict the licenses issued pursuant to this Act to holders of common victualler licenses.

**SECTION 3.** The additional licenses authorized by this Act shall be subject to such appropriate parameters and conditions for issuance as shall be determined by the Board of Selectmen in the best interests of the town, as well as a one-time fee, established from time to time by said board, to be deposited into an economic development account in the Town of Dedham and expended consistently with the purposes of such account.

**SECTION 4.** The license(s) granted under this Act if revoked or no longer in use, may be granted by the licensing authority to new applicants without site restriction.

**SECTION 5.** This Act shall take effect upon its passage.

*Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 31 would authorize the Board of Selectmen to petition the General Court for legislation authorizing additional liquor licenses for the Town.

### **32. APPROPRIATION FOR EASEMENTS – ELM STREET & RUSTCRAFT ROAD**

**ARTICLE THIRTY-TWO:** *By the Director of Engineering.* To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain, and upon such terms and for such consideration as the Board of Selectmen deems appropriate, permanent and temporary interests in lands abutting Elm Street and Rustcraft Road in the locations approximately depicted on the plan entitled: “Plan and Profile of Elm Street and Rustcraft Road, Roadway and Sidewalk Improvements in the Town of Dedham, Norfolk County, Preliminary Right of Way, Federal Aid Project No. XX-XXXX(XXX)”, dated 3/27/2015, last rev. 5/13/2019, prepared by BETA Group, Inc., a copy of which has been placed on file with the Town Clerk, for roadway and roadway construction purposes, which purposes shall include, without limitation, the construction of roadway improvements, public sidewalks, sloping, and drainage improvements within and along Elm Street and Rustcraft Road, public ways in the Town, and further to raise and appropriate, transfer from available funds, or borrow a sum of money for such acquisition, including all incidental and related expenses, and to authorize the Board of Selectmen to apply for, accept, and expend any grants or loans in connection herewith, enter into all agreements, execute any and all documents, and take all action necessary to carry out the vote taken hereunder, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That the Town vote to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain, and upon such terms and for such consideration as the Board of Selectmen deems appropriate, permanent and temporary interests in lands abutting Elm Street and Rustcraft Road in the locations approximately depicted on the plan entitled: “Plan and Profile of Elm Street and Rustcraft Road, Roadway and Sidewalk Improvements in the Town of Dedham, Norfolk County, Preliminary Right of Way, Federal Aid Project No. XX-XXXX(XXX)”, dated 3/27/2015, last rev. 5/8/2020, prepared by BETA Group, Inc., a copy of which has been placed on file with the Town Clerk, for roadway and roadway construction purposes, which purposes shall include, without limitation, the construction of roadway improvements, public sidewalks, sloping, and drainage improvements within and along Elm Street and Rustcraft Road, public ways in the Town; and together with such authorization to accept the alteration of the layout of Elm Street as ordered by the Board of Selectmen to include within said layout the area

depicted more or less on the aforesaid plan as “X-E-1”, and more particularly as “Proposed Permanent Roadway/Sidewalk Easement, National Amusement Inc., Area About 186 SF” on the plan entitled: “Sidewalk Layout Plan” prepared by Alpha Surveying & Engineering, Inc., with a date of March 2020, a copy of which has been placed on file with the Town Clerk; and that the sum of \$75,000.00 be appropriated from Free Cash for said purpose.

Article 32 would authorize the Board of Selectmen to acquire easements abutting Elm Street and Rustcraft Road, and authorizes an appropriation for payment of same.

### **33. ACCEPT LIANA LANE AS A PUBLIC TOWN WAY**

**ARTICLE THIRTY-THREE:** *By the Director of Engineering.* To see if the Town will vote to accept as a public town way Liana Lane as laid out by the Board of Selectmen in approximately the location shown on the plan entitled “Liana Lane, Definitive Subdivision Plan of Land, Lot Layout, 1056 East Street, Dedham, Massachusetts” as prepared by Norwood Engineering Company, Inc., dated October 20, 2015, a copy of said plan having been placed on file with the Town Clerk; and further to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, such interests in land necessary to provide for the use and maintenance of said way for all purposes for which public ways are used in the Town of Dedham, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That it be so voted.

Article 33 designates Liana Lane as a Town public way.

### **34. GENERAL BY-LAW – AMENDMENT TO STORMWATER MANAGEMENT FEE SCHEDULE**

**ARTICLE THIRTY-FOUR:** *By the Town Manager at the request of the Conservation Agent.* To see if the Town will vote to amend the General By-laws, Section 246, Stormwater Management, by deleting in their entirety Sections 246-11 (B), (C), and (D), and inserting in place thereof the following new language:

Section 246-11(B) - Fees

- (1) Fees for applications, permits, and direct connections, as well as all other fees that may be assessed in connection with implementation of this by-law shall be established in accord with the provisions of Section 150-3 of these By-laws, and shall be in addition to any other fees required by state or local law or regulation.
- (2) Consultant fees shall be determined on a case by case basis in accord with the then-current version of the Stormwater Management Rules and Regulations promulgated hereunder.

or take any other action relative thereto. *Referred to ByLaw Review Committee and Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** Refer to Committee for further study.

Article 34 proposes to increase fees related to Stormwater Management applications, permits, direct connections, etc.

**35. APPROVAL OF AGREEMENT WITH BLUE HILLS REGIONAL TECHNICAL SCHOOL DISTRICT FOR THE PURCHASE OF SOLAR RENEWABLE ENERGY CREDITS**

**ARTICLE THIRTY-FIVE:** *By the Town Manager.* To see if the Town will vote, in accordance with the General Bylaws, Section 73-5, requiring Town Meeting approval of contracts of more than three years, to authorize the Town to enter into an agreement of more than three years with the Blue Hills Regional Technical School District for the purchase of solar renewable energy credits, and to authorize the execution of such agreement and documents necessary to effectuate the purposes of this article, or take any other action relative thereto. *Referred to Finance and Warrant Committee for study and report.*

**RECOMMENDATION OF THE FINANCE AND WARRANT COMMITTEE:** That it be so voted.

Article 35 allows the Town to enter into a contract greater than 3 years for the purchase of solar renewable energy credits from the Blue Hills Regional Technical School District.

# APPENDICES



## FULL-TIME EQUIVALENT POSITIONS

<b>DEDHAM FTE's</b>	<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Request</b>
Administration	35.5	35.7	33.0	32.6	32.2	32.7	33.2	33.0
Public Safety	141.0	141.0	141.0	145.0	145.0	145.0	145.0	146.0
Public Works	28.0	28.0	28.0	28.0	28.0	28.4	28.4	29.4
Combined Facilities	32.5	32.5	32.5	33.5	35.5	38.8	39.4	39.4
Health & Human Services	13.8	13.8	13.6	13.3	13.3	13.7	14.2	14.2
Culture & Recreation	27.1	27.5	27.5	27.5	30.0	28.9	28.9	28.9
Town	<b>277.8</b>	<b>278.4</b>	<b>275.6</b>	<b>279.9</b>	<b>284.0</b>	<b>287.4</b>	<b>289.1</b>	<b>290.9</b>
Education (non-grant)	<b>515.0</b>	<b>486.2</b>	<b>490.3</b>	<b>500.7</b>	<b>493.9</b>	<b>495.6</b>	<b>509.1</b>	<b>509.9</b>
Enterprise	-	-	-	-	-	<b>0.6</b>	<b>1.6</b>	<b>2.6</b>
	<b>792.8</b>	<b>764.6</b>	<b>765.9</b>	<b>780.6</b>	<b>777.9</b>	<b>783.6</b>	<b>799.8</b>	<b>803.4</b>
Changes in FTE's		<b>(28.3)</b>	<b>1.3</b>	<b>14.7</b>	<b>(2.7)</b>	<b>5.7</b>	<b>16.2</b>	<b>3.6</b>

## **MUNICIPAL FINANCE TERMINOLOGY**

The following terms are frequently used in the Annual Town Report and at Town Meeting. Definitions are provided in order to provide an understanding of their meaning:

**FREE CASH:** The amount certified annually by the State Bureau of Accounts by deducting from Surplus Revenue (formally the “Unreserved Fund Balance” or “Excess and Deficiency”) all uncollected taxes of prior years. Surplus Revenue is the amount by which the cash accounts receivable and other assets of the Town exceed the liabilities and reserves. Surplus revenues build up mainly from unexpended balances of general appropriations and from excess receipts from non-tax sources (Local Receipts) over estimated receipts. Free Cash may be appropriated by vote of the Town Meeting.

**OTHER AVAILABLE FUNDS:** Certain receipts, when received by the Town, must be set aside and reserved for particular appropriation. These include the Endicott Estate Receipts, Sale of Cemetery Lots and Graves, and Parking Meter Receipts. In addition, funds from the Overlay Surplus (the accumulated amount of the overlay for various years not used or required to be held in the overlay account) may be used by a town to offset budget requests for the next year. Also, all unused balances from prior years’ Special Article Appropriations may be transferred to meet a new appropriation.

**CHERRY SHEET:** Named for the cherry colored paper on which the Massachusetts Department of Revenue traditionally has printed it, listing the amounts of state and county assessments, as well as the estimated state distribution (State Aid).

**RESERVE FUND:** This fund is established by the Town Meeting and may be composed of (a) an appropriation (not exceeding 5% of last year’s levy), (b) money transferred from existing accounts or funds, or (c) both. The Reserve Fund amounts to an omnibus appropriation, to be transferred by vote of the Finance Committee for extraordinary or unforeseen expenditures where the Committee decides such expenditures would be approved by Town Meeting. “Extraordinary” covers items, which are not in the usual line, or are great or exceptional. “Unforeseen” includes items, which were unforeseen at the time of the Town Meeting, when appropriations were voted.

**GENERAL STABILIZATION FUND:** This fund serves as a general financial reserve for the Town. Money may be appropriated to the Fund up to ten percent of the preceding year’s tax levy, but the Fund may not exceed ten percent of the total tax valuation of the Town. The Fund may be used for any legal purpose by a two-thirds vote of the Town Meeting. Interest earned remains in the Fund.

**OVERLAY SURPLUS:** The Overlay is the amount from the property tax levy in excess of appropriations and other charges. It is used to cover abatements and exemptions granted locally or on appeal. The Overlay Surplus is the unused portion of previous years’ overlays.

**MITIGATION STABILIZATION:** These are special purpose reserves created by vote of Town Meeting. Like the General Stabilization Fund, expenditures from these funds require a two-thirds vote of Town Meeting.

**MAJOR CAPITAL FACILITIES STABILIZATION:** This is another special purpose reserve created by vote of Town Meeting. Expenditures may be made from the fund only on a two-thirds vote of Town Meeting. It is a management policy of the Town that this fund be used for major construction or renovation of buildings estimated to cost \$4 million or more.

**MWRA:** The Massachusetts Water Resources Authority was established in 1985 to provide water supply services and sewer collection, treatment and disposal services to the region. To fund its operations and

debt the MWRA sets user rates and assesses each town in the area according the metered flow of water through the sewers. Dedham funds its sewer assessment from billings based upon a metered water use rate set by the Selectmen. The Town is not assessed water use charges.

**PROPERTY TAX LEVY:** The total revenue a community raises through property taxes. Often just called the "levy," it is the largest source of revenue for most Massachusetts cities and towns. This is different from the tax rate, which is the tax amount charged individual properties per \$1,000 of property valuation. The tax rate is set each year by the town.

**LEVY LIMIT:** The maximum amount a community may levy in a year. The levy limit can increase only by 2 ½ percent each year, plus adjustment for new growth and the addition of the debt service for previously voted tax overrides, such as debt exclusions.

**LEVY CEILING:** The maximum amount a community may levy under all conditions. A community's levy ceiling is 2 ½ percent of the aggregated valuation of all taxable properties.

**EXCESS LEVY CAPACITY:** If a community sets its levy below its levy limit, the difference between them is called excess levy capacity. The levy limit is not affected by excess capacity, however, meaning that in future years a town can tax up to that limit regardless of the previous levy. For example, a one percent levy increase one year allows the town to raise the levy by 4 percent the next year - the normal 2 ½ percent, plus the 1 ½ percent not taxed the year before.

**NEW GROWTH:** A community can increase its levy limit annually based on new development and other growth in the tax base. Property that has increased in value because of new construction, new subdivision parcels and condominium conversions, and new properties are all considered new growth. An increase in property value assessed during triennial reevaluation (appreciation) is not considered new growth.

**GENERAL OVERRIDE:** Residents can vote to increase tax levies beyond the levy limit, as long as the community is below the levy ceiling. The increase is included in the levy for that year and added to the base used to calculate future levy limits. An override requires a majority vote of the town at a special town election.

**DEBT EXCLUSION:** A debt exclusion allows towns to raise funds to pay for debt incurred by the town. The amount of the payment is added to the levy for the life of the debt, and is not included in calculations of the new levy limit for future years. A debt exclusion requires a two-thirds majority vote to borrow at town meeting and requires a majority vote at a special town election.

**CAPITAL OUTLAY EXPENDITURE EXCLUSION:** A type of tax override that allows towns to raise funds for capital projects. Its rules are similar to those for debt exclusions, except the cost is only added to the levy for the year in which the project is undertaken.

## **SELECTED STATUTES AND BY-LAWS REFERENCED SELECTED STATUTES**

### **Ch 44, Municipal Finance, §7(1) and §7(1A), Cities and Towns, Purposes for Borrowing Money Within Debt Limits**

Section 7 Cities and towns may incur debt, within the limit of indebtedness prescribed in section ten, for the purposes hereinafter set forth, and payable within the periods hereinafter specified or, except for clauses (3C), (11), (16), (18), (19), (21) and (22), within such longer period not to exceed 30 years based upon the maximum useful life of the

public work, improvement or asset being financed, as determined in accordance with guidelines established by the division of local services within the department of revenue:

(1) For the construction or reconstruction of surface drains, sewers, sewerage systems and sewage treatment and disposal facilities, thirty years

(1A) For the lining by cement or metal of sewers constructed for sanitary and surface drainage purposes and for sewage disposal, ten years

(2) For acquiring land for public parks or playgrounds or public domain under chapter forty-five, thirty years; but no indebtedness incurred for public domain shall exceed one half of one per cent of the equalized valuation of the city or town

(2A) For the construction of an artificial ice-skating rink for which refrigeration equipment is required on land owned by the city or town, fifteen years

(2B) For the construction of an outdoor swimming pool on land owned by the city or town, fifteen years

(3) For acquiring land, or interests in land, for any purpose for which a city or town is or may hereafter be authorized to acquire land or interests therein, not otherwise specifically provided for; for the construction of buildings which cities or towns are or may hereafter be authorized to construct, or for additions to such buildings where such additions increase the floor space of said buildings, including the cost of original equipment and furnishings of said buildings or additions, twenty years

(3A) For remodeling, reconstructing or making extraordinary repairs to public buildings owned by the city or town, including original equipment and landscaping, paving and other site improvements incidental or directly related to such remodeling, reconstruction or repair, for a term not exceeding 20 years

(3B) For energy conservation, alternative energy or renewable energy improvements to public buildings or facilities owned or leased by the city or town, or on property owned or leased by the city or town, 20 years

(3C) For a revolving loan fund established under section 53E3/4; to assist in the development of renewable energy and energy conservation projects on privately-held buildings, property or facilities within the city or town, 20 years

(4) For the construction or reconstruction of bridges of stone or concrete or of iron superstructure, twenty years

(5) For the original construction of public ways or the extension or widening thereof, including land damages and the cost of pavement and sidewalks laid at the time of said construction, or for the construction of stone, block, brick, cement concrete, bituminous concrete, bituminous macadam or other permanent pavement of similar lasting character, or for the original construction and surfacing or the resurfacing with such pavement of municipally owned and operated off-street parking areas, under specifications approved by the department of highways, ten years

- (6) For macadam pavement or other road material, or for the resurfacing with such pavement or other road material of municipally owned or operated off-street parking areas, under specifications approved by the department of highways, or for the construction of sidewalks of brick, bituminous concrete, stone or concrete, five years
- (7) For the construction of walls or dikes for the protection of highways or property, ten years
- (8) For the purchase of land for cemetery purposes, ten years
- (9) For the cost of equipment, 5 years
- (9A) For the remodeling, reconstruction or rehabilitation of existing firefighting apparatus and heavy equipment including, but not limited to, front-end loaders, road graders, sidewalk plows and motorized sweepers; five years
- (10) For connecting dwellings or other buildings with common sewers, when the cost is to be assessed in whole or in part on the abutting property owners, five years
- (11) For the payment of final judgments, one year  
*[There is no clause (12)]*
- (13) In Boston, for acquiring fire or police boats, fifteen years
- (14) For traffic signal, or public lighting installations, fire alarm or police communication installations and for the purpose of extending and improving such installations, ten years
- (15) In Boston, for the original construction, or the extension or widening, with permanent pavement of lasting character conforming to specifications approved by the state department of highways and under the direction of the board of park commissioners of the city of Boston, of ways, other than public ways, within or bounding on or connecting with any public park in said city, including land damages and the cost of pavement and sidewalks laid at the time of said construction, or for the construction of such ways with stone, block, brick, cement concrete, bituminous concrete, bituminous macadam or other permanent pavement of similar lasting character under specifications approved by said department of highways, ten years
- (16) For the payment of premiums for fire insurance contracts or policies covering a period of five years, four years
- (17) For improvements made under section twenty-nine of chapter ninety-one and for the construction or reconstruction of public wharves, ten years
- (17A) For dredging of tidal and non-tidal rivers and streams, harbors, channels and tidewaters, 10 years
- (18) For the payment of charges incurred under contracts authorized by section four of chapter forty for the expert appraisal of taxable property or for the preparation of assessors maps, including charges for aerial mapping in connection with the preparation of such maps, ten years

(19) For the payment of charges incurred under contracts authorized by section four D of chapter forty, but only for such contracts as are for purposes comparable to the purposes for which loans may be authorized under the provisions of this section Each authorized issue shall constitute a separate loan, and such loans shall be subject to the conditions of the applicable clauses of this section

(20) For developing land for burial purposes and for constructing paths and avenues and embellishing the grounds in said developed areas in a cemetery owned by the city or town, five years The proceeds from the sale of the exclusive rights of burials in any of the lots in such cemetery shall be kept separate from other funds and be appropriated for the payment of any indebtedness incurred for such developments, notwithstanding the provisions of section fifteen of chapter one hundred and fourteen

(21) For the cost of architectural services for plans and specifications for any proposed building for which a city, town or district is authorized to borrow, or for the cost of architectural services for plans and specifications for additions to buildings owned by a city, town, or district where such additions increase the floor space of said buildings, five years if issued before any other debt relating to said buildings or additions is authorized, otherwise the period fixed by law for such other debt relating to said building or additions; provided, however, that at the time the loan is issued the city, town or district owns the land on which the proposed building or additions would be constructed

(22) For the cost of engineering or architectural services for plans and specifications for any project not defined in clause (21) for which a city, town or district is authorized to borrow, five years if issued before any other debt relating to said project is authorized, otherwise the period fixed by law for such other debt relating to said project

(23) For the construction of municipal tennis courts, including platform tennis courts and the acquisition of land and the construction of buildings therefor, including the original equipment and furnishing of said buildings, fifteen years

*[There is no clause (24)]*

(25) For the construction of municipal outdoor recreational and athletic facilities, including the acquisition and development of land and the construction and reconstruction of facilities; fifteen years

(26) For energy audits as defined in section three of chapter twenty-five A, if authorized separately from debt for energy conservation or alternative energy projects; five years

(27) For the undertaking of projects for the preservation and restoration of publicly-owned freshwater lakes and great ponds in accordance with the provisions of section thirty-seven A of chapter twenty-one

(28) For the development, design, purchase and installation of computer hardware, other data processing equipment and computer assisted integrated financial management and accounting systems; ten years

(29) For the development, design, purchase of computer software incident to the purchase,

installation and operation of computer hardware and other data processing equipment and computer assisted integrated financial management and accounting systems; five years

(30) For installation, repair or replacement of exposed structural or miscellaneous steel, which has been treated with the hot-dip galvanizing process; three years

(31) For the purpose of removing asbestos from municipally owned buildings; ten years

(32) For the cost of cleaning up or preventing pollution caused by existing or closed municipal facilities not referenced in clause (21) of section 8, including cleanup or prevention activities taken pursuant to chapter 21E or chapter 21H, 10 years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to and approved by the department of environmental protection

(33) For the construction or reconstruction of seawalls, riprap, revetments, breakwaters, bulkheads, jetties and groins, stairways, ramps and other related structures, 20 years

(34) For any other public work, improvement or asset not specified in this section, with a maximum useful life of at least 5 years, determined as provided in this paragraph, 5 years

Debts may be authorized under this section only by a two-thirds vote.

**Ch 44, Municipal Finance, §8 Cities and Towns, Purposes for Borrowing Money Outside Debt Limits**

Section 8. Cities and towns may incur debt, outside the limit of indebtedness prescribed in section ten, for the following purposes and payable within the periods hereinafter specified or except with respect to clauses (1), (2), (3A), (5), (6), (7), (9) and (19), within such longer period not to exceed 30 years based upon the maximum useful life of the public work, improvement or asset being financed, as determined in accordance with guidelines established by the division of local services within the department of revenue:

(1) For temporary loans under sections four, six, six A, seventeen and seventeen A, the periods authorized by those sections.

(2) For maintaining, distributing and providing food, other common necessities of life and temporary shelter for their inhabitants upon the occasions and in the manner set forth in section nineteen of chapter forty, two years.

(3) For establishing or purchasing a system for supplying a city, town, or district and its inhabitants with water, for taking or purchasing water sources, either from public land or private sources, or water or flowage rights, for the purpose of a public water supply, or for taking or purchasing land for the protection of a water system, thirty years.

(3A) For conducting groundwater inventory and analysis of the community water supply, including pump tests and quality tests relating to the development of using said

groundwater as an additional source or a new source of water supply for any city, town or district, ten years.

(4) For the construction or enlargement of reservoirs, and the construction of filter beds, standpipes, buildings for pumping stations including original pumping station equipment, and buildings for water treatment, including original equipment therefor, and the acquisition of land or any interest in land necessary in connection with any of the foregoing, thirty years.

(4A) For remodeling, reconstructing or making extraordinary repairs to reservoirs and filter beds, thirty years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection, and the approval of said department has been granted therefor.

(5) For the laying and relaying of water mains of not less than six inches but less than sixteen inches in diameter, and for lining and relining such mains with linings of not less than one-sixteenth of an inch, for the development of additional well fields, for wells and for pumping station equipment, forty years.

(6) For constructing and reconstructing and laying and relaying aqueducts and water mains of sixteen inches or more in diameter, and for lining such mains with linings of not less than one-sixteenth of an inch, forty years.

(7) For the extension of water mains, forty years.

(7A) For the purchase and installation of water meters, ten years.

(7B) For the payment of the town's share of the cost to increase the storage capacity of any reservoir, including land acquisition, constructed by the water resources commission for flood prevention or water resources utilization, twenty years.

(7C) For the purchase, replacement or rehabilitation of water departmental equipment, ten years.

(8) For establishing, purchasing, extending, or enlarging a gas or electric lighting plant, a community antenna television system, whether or not operated by a gas or electric lighting plant, or a telecommunications system operated by a municipal lighting plant, 20 years; but the outstanding indebtedness so incurred shall not exceed in a town 5 per cent and in a city 2.5 per cent of the equalized valuation of such town or city; provided, however, that the majority of the members of the municipal finance oversight board, may authorize a city to incur indebtedness under this clause in excess of 2.5 per cent but not in excess of 5 per cent of the equalized valuation of such city, and may authorize a town to incur indebtedness under this clause in excess of 5 per cent but not in excess of 10 per cent of the equalized valuation of such town.

(8A) For remodeling, reconstructing, or making extraordinary repairs to a gas or electric lighting plant, a community antenna television system, or a telecommunications system operated by a municipal lighting plant, when approved by the majority of the members of



the municipal finance oversight board, for such number of years not exceeding ten, as said board shall fix; provided, however, that the indebtedness incurred under this clause shall be included in the limit of indebtedness for gas and electric lighting plants, community antenna television systems or telecommunications systems that are operated by municipal lighting plants, as set forth in clause

(8). Each city or town seeking approval by said board of a loan under this clause shall submit to it all plans and other information considered by the board to be necessary for a determination of the probable extended use of such plant, community television antenna system or telecommunications system likely to result from such remodeling, reconstruction, or repair, and in considering approval under this clause of a requested loan and the terms thereof, special consideration shall be given to such determination.

(9) For emergency appropriations that are approved by the director, not more than 2 years or such longer period not to exceed 10 years as determined by the director after taking into consideration the ability of the city, town or district to provide other essential public services and pay, when due, the principal and interest on its debts, the amount of federal and state payments likely to be received for the purpose of the appropriations and such other factors as the director may deem necessary or advisable; provided, however that for the purposes of this clause, "emergency" shall mean a sudden, unavoidable event or series of events which could not reasonably have been foreseen or anticipated at the time of submission of the annual budget for approval; provided further, that emergency shall not include the funding of collective bargaining agreements or items that were previously disapproved by the appropriating authority for the fiscal year in which the borrowing is sought; and provided further, that for the purposes of this clause, debt may be authorized by the treasurer of the city, town or district, with the approval of the chief executive officer in a city or town, or the prudential committee, if any, or by the commissioners in a district.

(9A) For emergency appropriations approved by a majority of the members of the municipal finance oversight board, up to the period fixed by law for such debt as determined by the board; provided, however, that this clause shall apply only to appropriations for capital purposes including, but not limited to, the acquisition, construction, reconstruction or repair of any public building, work, improvement or asset and upon a demonstration by the city, town or district that the process for authorizing debt in the manner otherwise provided by law imposes an undue hardship in its ability to respond to the emergency; provided further, that for purposes of this clause, "emergency" shall mean a sudden, unavoidable event or series of events which could not reasonably have been foreseen or anticipated at the time of submission of the annual budget for approval; and provided further, that for the purposes of this clause, debt may be authorized by the treasurer of the city, town or district, with the approval of the chief executive officer in a city or town, or the prudential committee, if any, or by the commissioners in a district.

(10) For acquiring land or constructing buildings or other structures, including the cost of original equipment, as memorials to members of the army, navy, marine corps, coast guard, or air force, twenty years; but the indebtedness so incurred shall not exceed one half of one per cent of the equalized valuation of the city or town.

The designation of any such memorial shall not be changed except after a public hearing by the board of selectmen or by the city council of the municipality wherein said memorial is located, notice of the time and place of which shall be given, at the expense of the proponents, by the town or city clerk as the case may be, by publication not less than thirty days prior thereto in a newspaper, if any, published in such town or city; otherwise, in the county in which such town or city lies; and notice of which shall also have been given by the proponents, by registered mail, not less than thirty days prior to such hearing, to all veterans' organizations of such town or city.

*[There is no clause (11).]*

(12) For acquiring street railway property under sections one hundred and forty-three to one hundred and fifty-eight, inclusive, of chapter one hundred and sixty-one, operating the same, or contributing toward the sums expended or to be expended by a transportation area for capital purposes, ten years; but the indebtedness so incurred shall not exceed two per cent of the equalized valuation of the city or town.

(13) For the acquisition, construction, establishment, enlargement, improvement or protection of public airports, including the acquisition of land, ten years; but the outstanding indebtedness so incurred shall not exceed one per cent of the equalized valuation of the city or town. The proceeds of indebtedness incurred hereunder may be expended for the acquisition, construction, establishment, enlargement, improvement or protection of such an airport, including the acquisition of land, jointly by two or more municipalities.

(14) For the financing of a program of eradication of Dutch elm disease, including all disbursements on account of which reimbursement is authorized or may be authorized by the commonwealth, county, any city or town, or by any manner of assessment or charges, pursuant to and consistent with the provisions of chapter one hundred and thirty-two, five years.

(15) For the construction of sewers, sewerage systems and sewage treatment and disposal facilities, or for the lump sum payment of the cost of tie-in to such services in a contiguous city or town, for a period not exceeding 30 years; provided, however, that either (i) the city or town has an enterprise or special revenue fund for sewer services and that the accountant or auditor or other officer having similar duties in the city or town shall have certified to the treasurer that rates and charges have been set at a sufficient level to cover the estimated operating expenses and debt service related to the fund, or (ii) the issuance of the debt is approved by a majority of the members of the municipal finance oversight board.

(16) For the construction of municipal golf courses, including the acquisition of land, the construction of buildings, and the cost of original equipment and furnishings, twenty years.

(17) For the payment of charges incurred under contracts authorized by section four D of chapter forty, but only for such contracts as are for purposes comparable to the purposes for which loans may be authorized under the provisions of this section. Each authorized

issue shall constitute a separate loan, and such loans shall be subject to the conditions of the applicable clauses of this section.

(18) For the construction of a regional incinerator for the purpose of disposing solid waste, refuse and garbage by two or more communities, twenty years, but the indebtedness so incurred shall not exceed three per cent of the last preceding equalized valuation of the city or town.

(19) For the lending or granting of money to industrial development financing authorities and economic development and industrial corporations, with the approval of the Massachusetts office of business development and the director of housing and community development. For the purpose of this clause the city or town may borrow outside its debt limit to an amount not to exceed one hundred thousand dollars or two and one half per cent of its equalized valuation, whichever is the lesser.

(20) For the purposes of implementing project financed in whole or in part by the Farmers Home Administration of the United States Department of Agriculture, pursuant to the provisions of 7 USC 1921, et seq., up to forty years. Regional school districts established pursuant to the provisions of any general or special law shall be authorized to incur debt for the purposes and within the limitations described in this clause.

(21) For the cost of cleaning up or preventing pollution caused by existing or closed landfills or other solid waste disposal facilities, including clean up or prevention activities taken pursuant to chapter twenty-one E or chapter twenty-one H, thirty years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(22) For the construction of incinerators, refuse transfer facilities, recycling facilities, composting facilities, resource recovery facilities or other solid waste disposal facilities, other than landfills, for the purpose of disposing of waste, refuse and garbage, twenty-five years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(23) For remodeling, reconstructing or making extraordinary repairs to incinerators, refuse transfer facilities, recycling facilities, resource recovery facilities or other solid waste disposal facilities, other than landfills, owned by the city, town or district, and used for the purpose of disposing of waste, refuse and garbage, for such maximum term not exceeding 10 years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(24) For the purpose of closing out a landfill area, opening a new landfill area, or making improvements to an existing landfill area, twenty-five years; provided, however, that no indebtedness shall be incurred hereunder until plans relating to the project shall have been submitted to the department of environmental protection and the approval of said department has been granted therefor.

(25) For the acquisition of a dam or the removal, repair, reconstruction and improvements to a dam owned by a municipality, as may be necessary to maintain, repair or improve such dam, 40 years; provided, however, that this clause shall include dams as defined in section 44 of chapter 253 acquired by gift, purchase, eminent domain under chapter 79 or otherwise and located within a municipality, including any real property appurtenant thereto, if such dam and any appurtenant real property is not at the time of such acquisition owned or held in trust by the commonwealth.

Debts, except for temporary loans, may be authorized under this section only by a two thirds vote.

Debts for purposes mentioned in clauses (3), (4), (4A), (5), (6), (7), (7A) and (7B) of this section shall not be authorized to an amount exceeding ten per cent of the equalized valuation of the city or town.

**Chapter 44: Section 20. Proceeds from sale of bonds; restrictions on use; disposition of premiums**

Section 20. The proceeds of any sale of bonds or notes shall be used only for the purposes specified in the authorization of the loan; provided, however, that such proceeds may also be used for costs of preparing, issuing and marketing the bonds or notes, except as otherwise authorized by this section. If a balance remains after the completion of the project for which the loan was authorized, the balance may at any time be appropriated by a city, town or district for any purposes for which a loan may be incurred for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. Any balance not in excess of \$50,000 may be applied, with the approval of the chief executive officer, for the payment of indebtedness. If a loan has been issued for a specified purpose but the project for which the loan was authorized has not been completed and no liability remains outstanding and unpaid on account thereof, a city, by a two-thirds vote of all of the members of the city council, or a town or district, by a two-thirds vote of the voters present and voting thereon at an annual town or district meeting, may vote to abandon or discontinue the project and the unexpended proceeds of the loan may be appropriated for any purpose for which a loan may be authorized for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. Any premium received upon the sale of the bonds or notes, less the cost of preparing, issuing and marketing them, and any accrued interest received upon the delivery of the bonds or notes shall be: (i) applied, if so provided in the loan authorization, to the costs of the project being financed by the bonds or notes and to reduce the amount authorized to be borrowed for the project by like amount; or (ii) appropriated for a project for which the city, town or district has authorized a borrowing, or may authorize a borrowing, for an equal or longer period of time than the original loan, including any temporary debt, was issued, thereby reducing the amount of any bonds or notes authorized to be issued for the project by like amount. Notwithstanding this section, no appropriation from a loan or balance thereof shall be made that would increase the amount available from borrowed money for any purpose to an amount in excess of any limit imposed by general law or special act for that purpose. Additions to the levy limit for a debt exclusion are restricted to the true interest cost incurred to finance the excluded project.

#### **Ch 44, Municipal Finance, §53E1/2, Revolving Funds**

Section 53E1/2 Notwithstanding the provisions of section fifty-three, a city or town may annually authorize the use of one or more revolving funds by one or more municipal agency, board, department or office which shall be accounted for separately from all other monies in such city or town and to which shall be credited only the departmental receipts received in connection with the programs supported by such revolving fund Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund nor in excess of the total authorized expenditures from such fund, nor shall any expenditures be made unless approved in accordance with sections forty-one, forty-two, fifty-two and fifty-six of chapter forty-one

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town No revolving fund may be established pursuant to this section for receipts of a municipal water or sewer department or of a municipal hospital No such revolving fund may be established if the aggregate limit of all revolving funds authorized under this section exceeds ten percent of the amount raised by taxation by the city or town in the most recent fiscal year for which a tax rate has been certified under section twenty-three of chapter fifty-nine No revolving fund expenditures shall be made for the purpose of paying any wages or salaries for full time employees unless such revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay such wages or salaries and provided, further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year

A revolving fund established under the provisions of this section shall be by vote of the annual town meeting in a town, upon recommendation of the board of selectmen, and by vote of the city council in a city, upon recommendation of the mayor or city manager, in Plan E cities, and in any other city or town by vote of the legislative body upon the recommendation of the chief administrative or executive officer Such authorization shall be made annually prior to each respective fiscal year; provided, however, that each authorization for a revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; (4) a limit on the total amount which may be expended from such fund in the ensuing fiscal year; and, provided, further, that no board, department or officer shall be authorized to expend in any one fiscal year from all revolving funds under its direct control more than one percent of the amount raised by taxation by the city or town in the most recent fiscal year for which a tax rate has been certified under section twenty-three of chapter fifty-nine Notwithstanding the provisions of this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with

this section upon certification by the city auditor, town accountant, or other officer having similar duties, that the revenue source was not used in computing the most recent tax levy

In any fiscal year the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city, or with the approval of the selectmen and finance committee, if any, in a town; provided, however, that the one percent limit established by clause (4) of the third paragraph is not exceeded

The board, department or officer having charge of such revolving fund shall report to the annual town meeting or to the city council and the board of selectmen, the mayor of a city or city manager in a Plan E city or in any other city or town to the legislative body and the chief administrative or executive officer, the total amount of receipts and expenditures for each revolving fund under its control for the prior fiscal year and for the current fiscal year through December thirty-first, or such later date as the town meeting or city council may, by vote determine, and the amount of any increases in spending authority granted during the prior and current fiscal years, together with such other information as the town meeting or city council may by vote require.

At the close of a fiscal year in which a revolving fund is not reauthorized for the following year, or in which a city or town changes the purposes for which money in a revolving fund may be spent in the following year, the balance in the fund at the end of the fiscal year shall revert to surplus revenue unless the annual town meeting or the city council and mayor or city manager in a Plan E city and in any other city or town the legislative body vote to transfer such balance to another revolving fund established under this section

The director of accounts may issue guidelines further regulating revolving funds established under this section.

**FINANCE COMMITTEE**



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