***TOWN OF DEDHAM***

***Parks & Recreation Department***



*Robert Stanley*

*Director*

*Debra Anderson*

*Assistant & Program Director*

*Tracey White*

*Administrative Assistant*

*Dedham Recreation Center*

*269 Common Street*

*781-751-9250*

*Anthony Mucciaccio Pool*

*1 Recreation Road*

*781-461-5991*

January 13, 2020

Town Hall

O’Brien Meeting Room

4:00 pm

Present:    Absent: Tracey White – Asst. to the Director

Jonathan Briggs - Chairman

Tye Donahue

Lisa Moran

James Maher

Chuck Dello Iacono

Robert Stanley – Director

Debra Anderson – Asst. & Program Director

Chairman Briggs opened the meeting at 7pm

**Public Comment**

Rita Mae Cushman Mother Brook thanked the Commissioners for allowing her to decorate the area known as Hartnett Square

**Egg Drop**

Kelly Whippen off Encounter Church would like to have the Egg Drop on April 4, 2020, she has spoken to the Fire & Police Chief

L. Moran asked how many years this has been held

K. Whippen stated 2016 was first year

J. Briggs is so appreciative of all the great volunteer works

R. Stanley stated that it is a very well run program

J. Briggs asked about recycling at the event, and possibly involving Sustainable Dedham and maybe meet with Virginia LeClair in the Conservation Office

C. Dello Iaconno made a Motion to approve the permit as long as it is ok with the Board of Selectman and the Police and Fire Chief with the second by T. Donahue all voted to approve the Permit

**Minutes**

Motion made by T, Donahue to approve the Minutes of the December 6th & September 16th, second by L. Moran, all voted in favor

**Manor Field Update**

The Bond for the Manor Fields would be a 20 year

L. Moran asked if at Finance Committee it was spoken of 15 years and now it will be 20 years

J. Briggs stated that was correct

J. Briggs stated that the Financials would be presented by the Town Manager at Town Meeting

**Director’s Review**

Everyone sent in their Reviews and now would like all Commissioners all meet with Bob individually and then we can discuss the Goals at the next meeting

Goals should line up with the Master Plan

J. Maher stated that Plan A would be depending on the Manor Fields and then their should be a Plan B

We appreciate all the events and projects that you attend throughout the year for the Town

C, Dello Iaconno it is always a pleasure to work with you, you do so much for so many and we thank you for that, and you are always everywhere anyone needs a hand

T. Donahue stated that he appreciates all you do for so many various groups

J. Maher stated that the Director works very hard and it is greatfully appreciated

L. Moran stated that the Director always goes above and beyond

C. Dello Iaconno made a motion to accept and second by T. Dello Iaconno, all voted in the affirmative

**Directors Report**

1. Flag at the Dolan Center was removed and replaced by the Fire Department, the flag isn’t as big as should be, it will be removed and a larger put up when we receive
2. Concession Stand is coming along, the Parks Dept. has been doing the Interior painting
3. Ethics Training, should have had Tracey attend, we may have to adjust the way we write Agendas, permits may have to be written out individually
4. There have been some phone & computer/internet issues at the Dolan Center due to the Town Hall transition
5. There will be a dedicated space at the new Town Hall, not a staffed office

L. Moran asked why the Administrative Assistant was not at the meeting?

R. Stanley did not realize that it was not a Department Head meeting.

D Anderson stated she would forward the presentation to her.

J. Briggs asked about the New Town Hall, and what does our space look like.

C. Dello Iaconno stated it is a decent sized office on the third floor.

J. Briggs could we investigate having that area staffed occasionally.

R. Stanley stated he would check and see what the space/plan is.

J. Briggs asked that he let them

J. Maher asked if it would be a new phone number or another line

R. Stanley answered that it could be

T. Donahue made a motion to accept the Director’s Report, and a second was made by C. Dello Iaconno, all voted in the affirmative.

**Assistant Director’s Report**

D. Anderson thanked the Commissioners that helped Santa make phone calls to over 150 families

L. Moran stated she had good feedback from the calls

1. Indoor Soccer to start soon
2. New Arts & Crafts program with 35 kids
3. Parent Time third session with 14 kids
4. Dance Classes added two more classes

L. Moran asked what the classes and ages were.

D Anderson answered 5 -6 year old Kinderdance & Hip Hop 3 & a Company Hip Hop Class that is by invitation

1. Path Finder track program has 7 registered and will possibly have more
2. There had been a few cancellations for Swim Lessons so to make up the next will start after February vacation
3. Summer Registration will begin at the end of January
4. Meeting with the Council on Aging this week,
5. Met with Officer Cronin, and Sullivan to discuss partnerships
6. Easter Egg Dive will be in April

L. Moran asked if the cost of the Egg Dive will be more than last year

D. Anderson stated probably not, maybe a $1.00 more

L. Moran is it too late to register for Clippers

R. Stanley stated that he had already turned in the roster, however he could

L. Moran asked if we had started Adult Dance Classes

D. Anderson answered no

T. Donahue asked if there would be a new flyer

D. Anderson stated that she is working on it and would like to have it sent to printer by next week.

J. Maher asked about the windows at the pool, and how would it affect pool programs

D. Anderson stated it was in the registration receipt

C. Dello Iaconno stated that at some point we need to

J.Maher stated that other program flyers are out sooner, gave examples of other programs that have already

J. Briggs asked about Summer Registrations and would we have a Early Discount with an Open House

D Anderson answered yes, we will have an early registration discount

T. Donahue made a motion to accept the Assistant Director’s Report with a second by L. Moran, all voted in favor

**Old Business**

L. Moran asked if the Director had any information about the Capitol Meeting

R, Stanley answered he would be meeting with the Town Manager in two weeks

L. Moran asked if it was going to be just the truck, it was answered yes

J. Maher had asked about the budget, and don’t you need input from the Commissioners?

R. Stanley stated that it would be level of service funding for next year

J. Briggs stated that the Concession Stand doors and could you have locks put on the doors

**New Business**

J. Maher wrestling program will have first scrimmage tomorrow at the Dolan Center

L. Moran asked about the Permit meeting? Will we receive information beforehand?

T. Donahue stated he has met with various youth groups, to try to get some things worked out prior to the Permit meeting, and will speak to others still

C. Dello Iaconno stated that a basic schedule should be brought to the Commissioners

J. Briggs stated that some days and dates should be worked out prior to meeting

L. Moran stated that last year as an audience member it was difficult to sit through

C. Dello Iaconno stated that some of the town flagpoles need to be updated, repaired, or replaced and some lighting issues need to be addressed

C. Dello Iaconno stated that we need Safety netting at some of the fields and should be warrant items to be brought to Town Meeting

R. Stanley stated that could be considered an Enterprise Fund, and that is something he is being asked to look at

L. Moran what and how does that Enterprise Fund come into play?

It was answered that it would take a few years, to come into play

L. Moran asked what the issue was with the Flag situation at the Dolan Center,

J. Briggs asked what the cost would be to have the flag changed from a third party and not the Fire Department

R. Stanley answered it could be upwards of $500.

It is costly to have staff lower and higher flags around town that we are not given monies to cover

T. Donahue made a motion to adjourn, C. Dello Iaconno mad a second and all voted in the affirmative