

Year 2 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: July 1, 2019-June 30, 2020

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2019 and June 30, 2020 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)

Bacteria/Pathogens Chloride Nitrogen Phosphorus
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State: Assabet River Phosphorus Bacteria and Pathogen Cape Cod Nitrogen
 Charles River Watershed Phosphorus Lake and Pond Phosphorus

Out of State: Bacteria/Pathogens Metals Nitrogen Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 2 Requirements

- Completed Phase I of system mapping
- Developed a written catchment investigation procedure and added the procedure to the SWMP
- Developed written procedures to require the submission of as-built drawings and ensure the long term operation and maintenance of completed construction sites and added these procedures to the SWMP
- Enclosed or covered storage piles of salt or piles containing salt used for deicing or other purposes
- Developed written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment and added these procedures to the SWMP
- Developed an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment and added this inventory to the SWMP
- Completed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Developed written SWPPPs, included in the SWMP, for all of the following permittee owned or operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Although referenced in the SWMP, the detailed written catchment investigation procedures were incorporated into the Town's IDDE Plan, not the actual SWMP. The IDDE Plan and the SWMP are currently two separate documents. A written SWPPP was developed for the Town's DPW Facility. However, this is a separate

standalone document and the complete document was not incorporated into the written SWMP, although again, they are referenced in this document. Both the IDDE Plan and the SWPPP for the Transfer Station are available on the Town's website.

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - This is not applicable because we do not have sanitary sewer
 - This is not applicable because we did not find any new SSOs
 - The updated SSO inventory is attached to the email submission
 - The updated SSO inventory can be found at the following website:
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- Provided training to employees involved in IDDE program within the reporting period
- All curbed roadways were swept at least once within the reporting period
- Updated outfall and interconnection inventory and priority ranking as needed

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Phosphorus (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) encouraging the proper use and disposal of grass clippings and encouraging the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Estimated phosphorus removal associated with existing structural BMPs has been calculated for some developments in Town. However, the Town is still working to refine this information and expand this analysis. As the Town moves forward in developing their Phosphorus Control Plan, they will track and estimate the phosphorus removed by each BMP including reporting on BMP type, total area treated, design storage volume, and the estimated phosphorus removed in mass per year.

Solids, Oil and Grease (Hydrocarbons), or Metals

Annual Requirements

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots to a schedule that targets areas with potential for high pollutant loads

- Prioritized inspection and maintenance for catch basins to ensure that no sump shall be more than 50 percent full; Cleaned catch basins more frequently if inspection and maintenance activities indicated excessive sediment or debris loadings

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town has been collecting data during annual catch basin cleaning that will be utilized to develop a catch basin cleaning optimization plan. This plan will be developed and implemented once sufficient data has been collected. The plan will include provisions to prioritize areas that discharge to waterbodies impaired for solids, oil, grease, or metals.

Charles River Watershed Phosphorus TMDL

- Completed Legal Analysis

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

There are no known locations where SSOs have discharged to the MS4 during the reporting period or in the 5 years prior to the start of the reporting period.

The Town performed training on Illicit Discharge Detection and Elimination (IDDE) and Good Housekeeping and Pollution Prevention at the end of May 2020. Due to the COVID-19 pandemic, a formal, in-person training was not permissible, so PowerPoint Presentations were distributed to staff, and staff had to send confirmation to the Director of Engineering verifying that they completed the required training.

The Town was proactive in drafting the regulatory updates required under MCM5 during Permit Year 2, however the onset of COVID-19 and the change to a virtual public meeting format caused the adoption of those regulatory updates to be delayed until after the end of the reporting period. Dedham's Stormwater Management Rules and Regulations were officially updated to meet permit requirements at a Conservation Commission meeting held on August 8, 2020.

The Town inspected all 78 municipally owned stormwater treatment structures during the reporting period.

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

The list of outfalls has been updated during mapping efforts during Permit Years 1 and 2. The list of receiving waters is now more detailed, accounting for smaller tributaries to larger waterbodies such as the Charles River and the Neponset River. These updates are included in the updated SWMP, dated June 2020, that is posted to the Town's website: <https://www.dedham-ma.gov/departments/engineering/municipal-stormwater-ms4>

The following changes have been made to the list of impaired waters in Dedham since the permit effective date: Mother Brook is no longer impaired for dissolved oxygen.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: Dog Waste Flyers

Message Description and Distribution Method:

The Town distributed a flyer entitled "There's no such thing as the poop fairy" with dog license issuances and renewals during Permit Year 2. These flyers were distributed both in-person and via mail after the onset of COVID-19.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

The Town distributed 950 dog waste flyers with dog license issuances and renewals during the reporting period.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Leaf Litter Messaging

Message Description and Distribution Method:

The Town posted information provided by the Neponset Stormwater Partnership regarding proper disposal of leaf litter to the home page of its website during the Fall of 2019. The leaf litter slider also served as a link to the Town's stormwater webpage, where more educational information is posted. As part of the fall campaign, the Town also shared this information to the "Sustainable Dedham" and "Dedham Trails" Facebook and Twitter pages.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

By posting the leaf litter slider to the home page of the Town's website, Dedham ensured that it would be seen by as many residents as possible. Additionally, the post on the Dedham Trails Facebook and Twitter pages reached the accounts' 2,182 followers, and the post on the Sustainable Dedham pages reached its 1,324 followers at a minimum.

Message Date(s): Fall 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Septic System Messaging**Message Description and Distribution Method:**

The Town posted a SepticSmart flyer developed by EPA and a SepticSmart homeowners guide to its website in the winter of 2020. The flyer was posted in both English and Spanish, and was also mailed to all the known addresses with septic systems in Town.

Targeted Audience: Residents

Responsible Department/Parties: Health Department, Engineering Department

Measurable Goal(s):

The flyer was mailed to the 257 properties in Dedham known to have septic systems.

Message Date(s): Spring 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Fertilizer Messaging**Message Description and Distribution Method:**

The Town shared the "Fertilizer Calculator" developed by the Neponset Stormwater Partnership to the Sustainable Dedham and Dedham Trails Facebook and Twitter pages. These posts were part of a spring campaign to minimize phosphorus use and encourage the use of low phosphorus or phosphorus-free fertilizer.

Targeted Audience: Residents

Responsible Department/Parties: Environmental Department, Engineering Department

Measurable Goal(s):

This message reached the 2,182 followers of the "Dedham Trails" Facebook and Twitter pages and the 1,324 followers of the "Sustainable Dedham" Facebook and Twitter pages.

Message Date(s): Spring 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Town Hall Talks Newsletter

Message Description and Distribution Method:

The Environmental Department wrote an article on stormwater, stormwater pollution, and the Town's MS4 program for the May 2020 issue of the Town Hall Talk newsletter. The Conservation Department also included a piece on invasive species and the importance of reintroducing native plants back into the environment.

Targeted Audience: Residents

Responsible Department/Parties: Environmental Department, Conservation Department

Measurable Goal(s):

The Town Hall Talks newsletter was uploaded to the Town's website and emailed to the newsletters' 340 subscribers. 58% of the subscribers, or 200 Dedham residents, opened the newsletter.

Message Date(s): May 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

The Town did not have any general public education BMPs scheduled for Year 2 in the NOI. This BMP was completed two years before the general public education BMPs which were scheduled for Year 4.

BMP: Regional Outreach Mailer

Message Description and Distribution Method:

The Neponset River Watershed Association distributed an informational flyer directly to Dedham residents in the summer of 2020. The flyer covered dog waste management, fertilizer use, and other topics related to stormwater management.

Targeted Audience: Residents

Responsible Department/Parties: Neponset Stormwater Partnership

Measurable Goal(s):

The flyer was distributed to 11,500 residents by the Neponset River Watershed Association.

Message Date(s): June 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The Town posted the updated SWMP, dated June 2020, to its website at the end of Permit Year 2. The SWMP was made available for public comment. However, no comments were received. A final version of the updated SWMP has since been posted to the Town's website at the link included above.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The Board of Health held its annual Household Hazardous Waste Collection Day on October 5, 2019, providing the opportunity for residents to properly dispose of hazardous materials such as paints, pesticides, vehicle fluids, batteries, flammable materials, and other substances that may have otherwise been discharged into the MS4. While only one official collection day is held annually, DPW staff collect and properly dispose of hazardous materials year-round as needed. Over 2,800 gallons of hazardous waste was collected at the annual Household Hazardous Waste Collection Day during the reporting period.

In addition to providing bi-weekly curbside recycling pickup, the Town held a recycling collection event on November 2, 2019, to collect items that are not accepted during curbside pickup but are still recyclable.

While no in-person activities, such as river clean-ups, were conducted for Earth Day due to COVID-19, the Town increased its social media presence during the reporting period to encourage residents to continue to participate in the SWMP on their own. The Conservation Commission posted signs around Town and posted information online about pulling garlic mustard, an invasive species that spreads quickly in the area and

threatens native species. Throughout the spring, Dedham Trails encouraged residents to participate in the Just1Bag2020 initiative by collecting trash during their daily walks in lieu of an organized event.

The Town continued its Citizens Water Monitoring Network, an initiative organized through the Neponset River Watershed Association, during the reporting period. Resident volunteers collected monthly samples at the Mother Brook at Washington Street station, testing for E.coli, total phosphorus, pH, dissolved oxygen, temperature, ortho-phosphate, total nitrogen, and ammonia. This program allowed the Town to identify the Transfer Station as a source of stormwater pollution to Mother Brook and the Neponset River, and to take the actions necessary to mitigate its impact. Water quality in Mother Brook has improved since this program began in 1996.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

- This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period**.*

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Below, check all that apply.

The following elements of the Phase I map have been completed:

- Outfalls and receiving waters
- Open channel conveyances
- Interconnections
- Municipally-owned stormwater treatment structures
- Waterbodies identified by name and indication of all use impairments
- Initial catchment delineations

Optional: Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

Dedham has a comprehensive map of its drainage system, including all of the elements required to be mapped by the end of Permit Year 2. During the reporting period, the Town worked to identify all of its open channel conveyances, determine outfall ownership and regulated status, and map all municipally owned stormwater treatment structures. The most recent version of the MS4 map is included with the SWMP and available at the following location: <http://gis.dedham-ma.gov/infraviewer2>.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.

- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

N/A

Below, report on the number of outfalls/interconnections screened **during this reporting period.**

Number of outfalls screened:

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

N/A

Below, report on the number of catchment investigations completed **during this reporting period.**

Number of catchment investigations completed this reporting period:

Below, report on the percent of catchments investigated **to date.**

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

Dedham did not have any problem catchments identified in its Catchment Prioritization and Ranking matrix. As information becomes available from dry-weather screening and sampling, the catchments will be reprioritized and catchment investigations will proceed in accordance with permit requirements.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

N/A

Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.**

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit (July 1, 2018).

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during the reporting period:**

Individual employee training was conducted in May of the reporting period. As mentioned above, training could not be conducted in a formal group setting due to COVID-19, so instead PowerPoint presentations were sent to staff and the staff had to send email confirmation to the Director of Engineering that they had completed the training. The Town will continue annual employee training for the duration of the permit term.

MCM4: Construction Site Stormwater Runoff Control

Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Below, select the option that describes your ordinance or regulatory mechanism progress.

- Bylaw, ordinance, or regulations are updated and adopted consistent with permit requirements
- Bylaw, ordinance, or regulations are updated consistent with permit requirements but are not yet adopted
- Bylaw, ordinance, or regulations have not been updated or adopted

As-built Drawings

Describe the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites:

There is language in the Dedham Stormwater Management Rules and Regulations that requires developers to submit as-built drawings at the completion of construction and before a Stormwater Management Compliance Certificate (SMCC) is issued. There is also language in the Stormwater Management Rules and Regulations requiring developers to submit a post-construction operation and maintenance plan for the stormwater management system on new development and redevelopment sites prior to project approval and the issuance of a Major Stormwater Management Permit.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

The Town is working to develop the street design and parking lots assessment. This assessment will be complete within four years of the permit effective date, or by June 2022.

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

The Town is working to develop the green infrastructure report. The report will be complete within four years of the permit effective date, or by June 2022.

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

The Town has compiled an inventory of municipally-owned properties and is working to identify which of those properties could be modified or retrofitted with BMPs to mitigate its impact on the MS4. This retrofit inventory will be complete within four years of the permit effective date, or by June 2022.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

The Town is still working to collect the necessary data to develop their Catch Basin Cleaning Optimization Plan.

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

Number of miles cleaned:

Volume of material removed:

Weight of material removed:

O&M Procedures and Inventory of Permittee-Owned Properties

Below, check all that apply.

The following permittee-owned properties have been inventoried:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

The following O&M procedures for permittee-owned properties have been completed:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period.***

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

The SWPPP inspection mentioned above was conducted at the time the SWPPP was developed. This facility will be inspected quarterly going forward. The Town is working to address recommendations included in the SWPPP, but no corrective actions have been taken to date.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

COVID-19 Impacts

Optional: If any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Due to the impacts of COVID-19, the Town of Dedham had to institute a hiring freeze which prevented the Engineering Department from hiring their summer intern which was going to be focused on performing dry weather outfall inspections for our 186 Town-owned outfalls/interconnections.

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 3 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Inspect all outfalls/ interconnections (excluding Problem and Excluded outfalls) for the presence of dry weather flow
- Complete follow-up ranking as dry weather screening becomes available

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all uncurbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary

Provide any additional details on activities planned for permit year 3 below:

| |
|--|
| |
|--|

Part V: Certification of Small MS4 Annual Report 2020

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

[Signatory may be a duly authorized representative]

Note: When prompted during signing, save the document under a new file name.

Annual Report Submission

Please submit the form electronically via email to both EPA and MassDEP by clicking on one of the links below or using the email addresses listed below. Please ensure that all required attachments are included in the email and not attached to this PDF.

EPA: stormwater.reports@epa.gov

MassDEP: laura.schifman@mass.gov

Paper Signature:

If you did not sign electronically above, you can print the signature page by clicking the button below.

Optional: If you did not sign electronically above, you may lock the form by clicking the "Lock Form" button below which will prompt you to save the locked version of the form. Save this locked version under a new file name.