



Amber Moroney  
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Board of Library Trustees  
 Shirin Baradaran, Chair  
 Tom Turner, Vice Chair  
 Annette Raphel, Secretary  
 Brian Keaney  
 Crystal Power

**DEDHAM PUBLIC LIBRARY TRUSTEES MEETING MINUTES**  
**7:00 p.m., May 13, 2021 Remote Meeting**

<b>MEETING CALLED BY</b>	Board of Library Trustees, Dedham
<b>TYPE OF MEETING</b>	Special Meeting to discuss hiring of permanent library director
<b>CHAIR</b>	Shirin Baradaran
<b>VICE-CHAIR</b>	Tom Turner
<b>SECRETARY</b>	Annette Raphel
<b>ATTENDEES</b>	Brian Keaney, Crystal Power
<b>PUBLIC ATTENDEES</b>	

***Call to Order***

Shirin Baradaran called the meeting to order at 7:02

***Public Input (5 min max)***

none

***New Director Interview and Hiring Process***

- We will ask the HR department to allow us to use their zoom link for the final interviews.
- The trustees appreciated and reviewed the 10 interview questions that were constructed by Crystal Power and Brian Keaney from among the suggested questions submitted by trustees. They made some changes in both the wording and the order.
- The ten questions were divided among the five trustees to ask with a follow-up period to allow for candidate questions or anything else that the candidates would like to share.
- A performance task has been sent to the three finalists with a deadline to complete it on May 18.
- We agreed, given the 45-minute time limit, that we would try not to ask follow-up questions.
- The two outside candidates have been scheduled to visit the library and feedback from the staff about the three finalists will be available to the trustees.
- The trustees agreed on the mechanics of the selection which will be explained at the beginning of the voting process on the 27<sup>th</sup>.
- There is no anticipated executive session.
- Follow up questions from this meeting will be sent to Gayle McCracken, HR Director, for her guidance.

***Old/New Business***

None

***Schedule Next Meetings***

May 19, 2021 for interviews

***Motion to Adjourn***

Annette Raphel made a motion to adjourn and it was seconded by Brian Keaney at 8:01 p.m.

Brian Keaney – yes; Shirin Baradaran – yes; Annette Raphel - yes; Crystal Power - yes; Tom Turner – yes