

*Minutes for Charter Study Committee – November 12, 2019*

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TOWN OF DEDHAM  
CLERKS OFFICE

Meeting called to order by Carmen at 6:05pm.

1. Questions related to the process of changing the government for the town of Dedham
  - a. It would be helpful to decide on the form of government and if we will have a recommendation to change the form of government for the town of Dedham.
2. Question and discussion regarding the charter and if, as it is, efficient in its current way to serve the entities of the town in operating their lines of business.
  - a. An assessment of how well the existing charter is working for the various offices. We need to give each group an opportunity to discuss the parts that apply to them.
    - i. We need to invite/meet with all groups outline in the Town Charter.
    - ii. Need to assess how much time it will take to address each entity (government unit)
  - b. A uniform invite should be drafted to each group identifying what we are trying to do in order for the various government units can be prepared upon meeting with the group.
    - i. This should be sent via open record, and the questions should be open ended and accompanied by basic information about the Charter Study Committee
      1. Boiler plate why we were formed
      2. Part that applies to the specified government unit we are slated to meet with
      3. Is it working for you?
      4. Are previous changes working for you?
3. Discussed 2 Recommended Community Meetings
4. Points of how we will keep our committee meetings on track for forward progression
  - a. At end of meeting, we will outline what will be discussed in the next meeting
5. Discussions about who and in what order we should meet with the varying members of government and the committees and divisions.
  - a. Agreed a Top Down approach should be taken and discussed tentative months to meet with the following people
    - i. January: Town Manager
    - ii. January: Town Selectmen
    - iii. February: Town Moderator
6. Everyone should be empowered to sketch out how much of the charter we can tackle in a single meeting
7. When we finish reviewing the charter, we will discuss the changes prior to sending them to the selectmen
8. There will be an attempt to have someone come in and take minutes in some of the future meetings
9. There will be 2 public meetings during the Charter Study Committee's tenure; 1 early in the process and 1 towards the end.

Andrew Haley motion to adjourn...Tom Ryan seconded

Meeting ended at 7:01pm