

**TOWN OF DEDHAM
450 WASHINGTON STREET
DEDHAM, MASSACHUSETTS**

**MINUTES OF THE SELECT BOARD MEETING
VIA TELECONFERENCE
NOVEMBER 4, 2021, 6:30 P.M.**

BOARD MEMBERS:

Dimitria Sullivan	Chair
Sarah MacDonald	Vice-Chair
James A. MacDonald	Member
Dennis Teehan	Member
Kevin R. Coughlin	Member

TOWN OF DEDHAM STAFF:

Leon Goodwin	Town Manager
Nancy Baker	Assistant Town Manager

Minutes prepared by Mary-Margaret Scrimger of Minutes Solutions inc. from an audio/video recording.

1. CALL TO ORDER

The Board recited the pledge of allegiance. The Chair, Ms. Sullivan, called the meeting to order at 6:30 p.m.

2. OPEN DISCUSSION

Ms. Donna Menna provided her address and voiced concern about the holiday parking situation. Merchants in the square have met to discuss their concerns. If parking is free in the square, it will encourage long-term parking. She suggested taking the barriers down as they take up parking spots. There is an increased need for parking during the holiday season. Ms. Sullivan thanked Ms. Menna for her concern and noted that it will be addressed later in the meeting. The Board discussed if trade contractors working at the town building can use the main parking lot. Mr. Goodwin noted that it is difficult to regulate, but it will be communicated to the construction team.

3. TOWN MANAGER'S REPORT

Mr. Goodwin presented the Town Manager's report. He reported that staff is catching up on executive session minutes. Mr. Keaney has been involved in catching up. A spreadsheet identifies which are complete, why minutes are being withheld, and other factors. There were challenges identifying when there were executive sessions. Eight sessions from 2017 and 2018 were lost due to a hard drive crashing. These will be recreated by memory to the best of everyone's ability. Ms. Sullivan asked if there are safeguards in place. Mr. Goodwin confirmed that with Zoom recordings, there are multiple copies. He noted that several sets of minutes will be reviewed at the next meeting prepared by Minutes Solutions.

Mr. Goodwin received a letter from Adam Chapdelaine, town manager of Arlington, who is taking a leadership role with town managers and mayors to advocate for a new stretch code on climate policy. The stretch code is optional, but Townships can choose to adopt them. Mr. Goodwin asked if the Board would support him signing a document supporting the stretch code changes. Mr. MacDonald asked for experts to weigh in on the stretch code for Dedham. Mr. Goodwin will make this an agenda item at a future meeting.

Mr. Goodwin noted that the Town Green Project has investigated what to do with the old Police Station at 600 High Street. More information will be presented at a future meeting.

Mr. Goodwin recently presented information about careers in local government at the high school.

The Select Board had appointed a Sidewalk Committee. This is in the works and is a priority.

4. CONSENT AGENDA

A motion was made by Ms. MacDonald to approve the consent agenda as presented, which included items related to the drainlayers, block party, minutes, gift acceptance of \$150 from the Endicott Estate from Daughters of the American Revolution, and the approval of GL 268A exemption for Kathleen Megan. The motion was seconded by Mr. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

Ms. Sullivan thanked the Endicott Estate for its generous donation of \$150.

A motion was made by Mr. Coughlin to take items not on the agenda. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

A motion was made by Dr. Teehan to approve a liquor license for Motherbrook Arts Community Center on Friday, November 5, 2021. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes

Sarah MacDonald Yes
Kevin R. Coughlin Yes

Motion passed unanimously, 5-0.

A motion was made by Dr. Teehan to accept a general donation of \$1,275 and a donation for trees to be planted at the Manor Playground of \$8,450. The motion was seconded by Mr. MacDonald. A roll call vote was taken:

Dennis Teehan Yes
Dimitria Sullivan Yes
James A. MacDonald Yes
Sarah MacDonald Yes
Kevin R. Coughlin Yes

Motion passed unanimously, 5-0.

5. **CANDIDATE STATEMENTS FOR THE HISTORIC DISTRICT COMMISSION**

Kevin Hampy: He has been a resident of Dedham for his entire life and has practiced law in Dedham for over 45 years. In addition to his law practice, he has been involved with Dedham via the Dedham Historical Society Motherbrook Arts and Community Center, Dedham High School Alumni, and sports teams. His work with the Dedham Historical Society started in 2004. The work with the historical commission is important to retain the history and aesthetic of the Town.

Andrea Gilmore: She has lived in Dedham for 30 years and lives in the historic district of Dedham. Her work was historical architecture preservation. She worked with various companies and as a consultant. She has served on the Dedham Historical Society for approximately 20 years and has a passion for historic buildings. She noted that there are younger candidates and she advocated for the next generation to have opportunities to be involved in preservation.

Tara Ikenouye: She lives in an house built in 1880 and is interested in the Society because of her passion for historic preservation. She is an architect with a master's in architecture and historic preservation. Her work is specific to this. She noted that there are many long-standing candidates and would appreciate the opportunity to contribute her technical skills.

6. **DEPARTMENT UPDATE: VETERANS SERVICES**

Mr. Joe Hamilton, officer of Veterans Services, provided information regarding Veterans Services. There will be a Veterans Day breakfast on November 10, 2021, with live entertainment hosted by the Council of Aging. On November 11, 2021, there will be a "Thank a Veteran" luncheon. Anyone can stop by the American Legion and give their thanks. There are 319 awards given, including pensions. This ranks Dedham high in the state.

Mr. Hamilton noted that the state pays the property taxes for widows on DIC pensions under DIC benefits. In Dedham, there are 38. Mr. Hamilton is promoting a combined building for veteran and associated services. Many buildings are failing and these talks are in the early stages.

The Board thanked Mr. Hamilton for his important service and work for the community. Ms. Sullivan asked if there was outreach to younger veterans. Mr. Hamilton noted that the state

advises when new veterans move to Dedham. He proceeds with outreach and visits the fire and police stations to educate them on available services. Younger veterans are hard to connect with, but he is continually connecting with them. Mr. Hamilton thanked the Town for its support.

7. DISCUSSION AND VOTE: ECONOMIC DEVELOPMENT

Mr. John Sisson, the economic development director, outlined the removal of the taxi stand at 22 Eastern Ave and the parking meters during the holiday season. This stand is in the traffic regulations. It is not being used by citizens and is redundant. The request was to remove the taxi stand sign.

A motion was made by Dr. Teehan to remove the taxi stand sign at 22 Eastern Avenue. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

Regarding the parking meters during the holiday season, Mr. Sisson noted that free parking frequently results in people parking for extended periods. Mr. Sisson recommended a two-hour limit, which would be enforced. There is a financial impact, approximately \$2,000 a week, that would need to be reimbursed to the third-party responsible for ticketing.

8. DISCUSSION AND UPDATE REGARDING DEDHAM ORGANIZATION FOR SUBSTANCE AWARENESS

Ms. MacDonald noted that substance abuse has increased due to the pandemic. Ms. Krissy King presented the Dedham Organization for Substance Abuse (DOSA) 2021 report. DOSA is funded by a drug-free grant and uses data-driven strategies to decrease substance abuse. DOSA found 2020 to be a unique year. There were youth engagement nights before the pandemic, but this pivoted to webinars regarding resources, coping strategies and youth engagement. More meaningful connections are being made now that in-person events can occur. DOSA received a three-year regional prevention grant to prevent youth substance abuse. DOSA also received an award recognizing its efforts. In the last two years, there were challenges due to a lack of community connection and people feeling "Zoomed" out. Ms. King noted that putting policies in place to limit the availability of substances is a way to reduce exposure to the younger population.

Mr. Coughlin asked if data collection will increase going forward. Ms. King noted that it would increase and surveys would be distributed.

9. DISCUSSION AND VOTE: SCHEDULING HEARINGS FOR LIQUOR COMPLIANCE FAILURES

A motion was made by Mr. MacDonald that the alleged liquor licenses violation hearings for PF Chang's, Hilton at Dedham Place, IL Massimo, Genki, Liberty & Main Bistro, Cafe Nero, Terri's Market, Horse Thieves Tavern, Hooters, and Stop and Shop be scheduled for a future meeting. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

10. DISCUSSION AND VOTE: MOTHERBROOK ARTS AND COMMUNITY CENTER

Mr. Dan Hart noted that meetings have occurred regarding the elevator project for the building. These meetings showed that the project would need to go through the town procurement process. With the town meeting less than two weeks away, Mr. Hart recommended delaying the warrant article. Mr. Goodwin noted that the Finance and Warrant Committee would need to motion to postpone the article indefinitely. It can be addressed in the spring.

11. DISCUSSION AND VOTE: EXECUTIVE SESSION MINUTES RETENTION POLICY

The Town Council was asked to develop a policy on releasing executive session minutes. Ms. Goldberg noted that a policy outlining release, creating consistency, and allocating responsibility was updated. Presumptions are being made as to when minutes can be released. A spreadsheet is being created that outlines why minutes have been withheld. The Board can then vote on it for release. Some minutes are held on a "permanent-ish" basis, especially for collective bargaining. Anything between 15-18 years old can be released at the Chair's discretion. Any minutes over 18 years old will be assumed to be released. This will not be automatic but will be reviewed by the Chair and the town manager. If a request is made for executive session meeting minutes that have not been released, these can go to the Select Board and be evaluated.

12. DISCUSSION AND VOTE: AUTHORIZE THE TOWN MANAGER TO EXECUTE A LICENSE AGREEMENT

A motion was made by Dr. Teehan to authorize the town manager to execute a license agreement for use of Dedham Health and Athletic Center for the 2021 Fall Annual Town Meeting. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

13. DISCUSSION AND VOTE: SELECT BOARD POSITIONS ON WARRANT ARTICLES FOR 2021 FALL ANNUAL TOWN MEETING

Ms. Baker noted that all Finance and Warrant Committee votes were unanimous for the articles. The Finance and Warrant Committee will address amended warrants at the next meeting. Ms. Baker outlined the articles:

- Article one, collective bargaining

- Article two, supplemental appropriations for capital improvement projects for the high school library and the TIB Bussey Street corridor
- Article three, payment of prior year bills for \$612.34
- Article four, line item transfers for \$312,478
- Article five, appropriation from special-purpose stabilization fund for the cable licensing to DVAC for \$255,217.02
- Article six and seven, deposit into the general stabilization fund and an appropriation to reduce the tax rate
- Article eight, an appropriation for solid waste carts, which is recommended for indefinite postponement
- Article nine, appropriation of up to \$1 million for the Oakwood school's feasibility study
- Article ten, the Finance and Warrant Committee will make a recommendation on Monday regarding Motherbrook Arts and Community Center's request to postpone their request for the elevator project
- Article 11, reports of the Electronic Voting Committee and adjustment of the bylaw for the electronic voting, as well as the Snow Committee's report
- Article 12 and 13, zoning articles
- Article 14, general bylaw amendment to the sign code
- Article 15, amendments to the human right commission's bylaw
- Article 16, amendments to the legal affairs bylaw
- Article 17, amendments to the animal control bylaw
- Article 18, amendments to the historic district commission bylaw
- Article 19, creation of a Dedham Affordable Housing Trust
- Article 20, 21, and 22, the proposed Charter changes after receiving the Charter Study Committee's report

A motion was made by Ms. MacDonald to concur with the Finance and Warrant Committee on the articles not passed. The motion was seconded by Mr. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

A motion was made by Ms. MacDonald to concur with the Finance and Warrant Committee and approve the requested appropriate. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

It was noted that Mr. MacDonald recused himself on article nine and Ms. Sullivan requested more

information on article 14. Regarding article 14, Ms. Sullivan noted that this gives significant power to DRAB. She asked if there were conversations regarding DRAB's composition and asked for the appeal process. Mr. Rosenberger noted that DRAB would be the waiver process, making it a two-step process. It does cause a change in authority. He noted that DRAB is composed of design professionals. Appeals would go to the Zoning Board and then to Landcore.

A motion was made by Ms. MacDonald in concurrence with the Finance and Warrant Committee's recommendations. The motion was seconded by Ms. Sullivan. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

14. PUBLIC SAFETY BUILDING UPDATE

Ms. Goodwin noted the project is going well and is back on schedule. Masonry has begun and the floor will be poured shortly. The building should be closed by December, before the cold weather. The Town is working with abutters. Some noted damage to their spaces; the Town is addressing these issues.

15. OLD/NEW BUSINESS

Ms. MacDonald extended an invitation for December 4, 2021, from 11 a.m. until 1:00 p.m. for the strategic master plan. It is a hybrid event at the Dedham Middle School. Pre-registration is required.

Dr. Teehan extended condolences to the family and friends of Rich McQuaig, who recently passed.

16. ADJOURNMENT

A motion was made by Mr. MacDonald to move the meeting into executive session. The motion was seconded by Dr. Teehan. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

A motion was made by Mr. MacDonald to adjourn the meeting. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
Dimitria Sullivan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Motion passed unanimously, 5-0.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting of the members of the Select Board. This document shall not be considered to be a verbatim copy of every word spoken at the meeting.

Director
Feb. 3, 2022
Date

Director
Feb. 3, 2022
Date