

**TOWN OF DEDHAM
450 WASHINGTON STREET
DEDHAM, MASSACHUSETTS**

**MINUTES OF THE SELECT BOARD MEETING
VIA TELECONFERENCE
SEPTEMBER 23, 2021, 6:30 P.M.**

BOARD MEMBERS:

Dimitria Sullivan	Chair
Sarah MacDonald	Vice-Chair
James A. MacDonald	Member
Dennis Teehan	Member
Kevin R. Coughlin	Member

TOWN OF DEDHAM STAFF:

Leon Goodwin	Town Manager, Town of Dedham
Nancy Baker	Assistant Town Manager, Town of Dedham
Doreen Labrecque	Administrative Assistant, Town of Dedham

Minutes prepared by Abigail Pineda of Minutes Solutions inc. via an audio/video recording.

1. CALL TO ORDER

The Select Board recited the Pledge of Allegiance. Chair of the Select Board, Ms. Sullivan, called the meeting to order at 6:30 p.m.

2. DEDHAM CITIZENS - OPEN DISCUSSION

Mr. Bob LoPorto, Select Board Open Space Committee Appointee, was in attendance at the meeting to outline the progress of the Open Space Committee as a group. The Committee has filled five out of seven seats and is getting started as a new group. The Committee members have been listed on the Town's website, and agendas and minutes have been posted for review. The Committee is also building an interactive map of the Town of Dedham's amenities and will be setting up a grant calendar and participating in Open Spaces in Dedham.

3. TOWN MANAGER'S REPORT

Mr. Goodwin presented the Town Manager's Report.

Franklin Square: The Town placed picnic tables and trash receptacles in Franklin Square. Calls and letters were received from the abutters about issues with trash and debris and asked if the Town had the right to place the tables as the abutters own the square. The Town removed the picnic tables and engaged KP Law to perform a title exam to confirm the square's ownership. The examiner and KP Law's opinion was that the Town does not own the square but owns the streets surrounding the square. The square is owned by St. Paul's Episcopal Church as an indenture to the abutters for 999 years. The Select Board asked that this topic be added to a future agenda.

MPO Vote: Mr. Goodwin outlined that the Metropolitan Planning Organization (MPO) has 12 elected seats and ten statutory seats. Of the 12 elected seats, four are up for election. The Town of Dedham is part of the Three Rivers Interlocal Council, which holds one of the four elected seats; the seat has been filled by Tom O'Rourke from Neponset River Regional Chamber. The Town of Norwood nominated Mr. O'Rourke with support from Brookline and two other counties; the Town of Dedham is asked to support the nomination. It will be voted on in a separate agenda item.

Select Board Meeting Room: A sketch has been provided to the Select Board to illustrate the proposed setup for the Select Board meeting room. There are audio issues with the current setup. A span of 27 feet from one edge to the other makes it difficult to hear if an individual is sitting on the other end. Mr. Goodwin is working with Bernardo from Facilities to use the tables and reduce the span to 18 feet while still seating eight to ten people. In addition, a table will be used in the middle of the room for a speaking/presentation table; this will improve the feel and audio of the room. Work is being done with an acoustic engineer to dampen the echo by installing one-inch fibrous pads on the flat surfaces, such as the ceilings and the walls.

Once the solution is installed and the tables are set up, follow-up discussions will be held with Dedham TV to connect microphones, cameras, and lighting to outfit the room for hybrid meetings and broadcasts. The Select Board had no objections; Mr. Goodwin will proceed with the work.

ARPA: This item will be added to the meeting agenda for the Select Board meeting scheduled for October 7; a full proposal will be brought forward at that time.

Amazon: The Planning Board met with Amazon to discuss neighborhood complaints. Discussions were held with Boston City Councillor to resolve cross-boundary problems on both sides.

Traffic Concerns: The Chair noted that some residents had expressed traffic concerns and requested that this be added to the agenda of a future meeting to provide updates on the matter.

Legal Matter: Mr. Goodwin advised that there was a trial in the Superior Court regarding former employee William Ralph versus the Town regarding alleged violations of the *Whistleblower Act* and interference with contractual relations last week. A jury trial and deliberations occurred last week, and the jury returned a verdict in the Town's favor; the Town acted entirely within the law. There was no violation of the *Whistleblower Act* or the employee's contractual rights.

4. **PUBLIC HEARING- REQUEST FOR ALL ALCOHOL RESTAURANT LICENSE TO TOASTED BROTHERS DEDHAM LLC D/B/A THE FRIENDLY TOAST, 680 LEGACY PLACE, DEDHAM, APPROVAL OF OFFICERS, DIRECTORS AND STOCKHOLDERS, AND APPROVAL OF JENNIFER TKACHUK AS MANAGER OF RECORD. THIS LICENSE IS AUTHORIZED PURSUANT TO CHAPTER 222 OF THE ACTS OF 2020 OF THE MASSACHUSETTS GENERAL COURT**

Ms. Jennifer Tkachuk and Mr. Scott Pulver were in attendance for the public hearing. Mr. Pulver explained that The Friendly Toast is a brunch restaurant with a scratch kitchen that brings a funky yard sale vibe with staff and owners who love their jobs. This is the restaurant's seventh location; the restaurant has a significant following in other parts of Massachusetts and New Hampshire.

The Friendly Toast will be guests of Legacy Place and will be open at 8:00 a.m. and close based on volume and viability for the establishment to operate and make money. Ms. Tkachuk also outlined her experience as a restaurant manager and server previously; she has learned the industry from the ground up and will instill the proper values in her staff and business.

A motion was made by Ms. MacDonald to close the public hearing. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

A motion was made by Mr. Teehan to approve the request for the all alcohol restaurant license to Toasted Brothers. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

A motion was made by Ms. MacDonald to approve the officers, directors and stockholders and approve Jennifer Tkachuk as Manager of Record. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

5. **PUBLIC HEARING – REQUEST FOR AN ALTERATION OF THE LICENSED PREMISES AT TGI FRIDAY’S INC., 750 PROVIDENCE HIGHWAY, DEDHAM**

Attorney Al DeNapoli outlined that the request for alteration is to remove five tables at the front of the store and create a takeout corner so that food delivery services will not interfere with guests. The tables will be removed, a wall will be put up, a heating mechanism will be installed to keep food hot and a bench will be provided for guests to sit. The build-out will cost about \$17,000.

A motion was made by Ms. MacDonald to close the public hearing. The motion was seconded by Mr. Teehan. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes

Dimitria Sullivan Yes

Motion passed unanimously, 5-0.

A motion was made by Mr. Coughlin to approve the alteration of the licensed premises at TGI Friday's Inc. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan Yes
James A. MacDonald Yes
Sarah MacDonald Yes
Kevin R. Coughlin Yes
Dimitria Sullivan Yes

Motion passed unanimously, 5-0.

6. PUBLIC HEARING – REQUEST FOR CHANGE OF MANAGER FROM PAULA POST TO FRED PAHL FOR YARD HOUSE USA, INC. D/B/A YARD HOUSE, 200 LEGACY PLACE

Mr. Fred Pahl was present at the meeting and advised that he has been at the location since February; he requested to switch the manager from Ms. Paula Post to Mr. Fred Pahl.

A motion was made by Ms. MacDonald to close the public hearing. The motion was seconded by Mr. Teehan. A roll call vote was taken:

Dennis Teehan Yes
James A. MacDonald Yes
Sarah MacDonald Yes
Kevin R. Coughlin Yes
Dimitria Sullivan Yes

Motion passed unanimously, 5-0.

A motion was made by Ms. MacDonald to approve changing the manager from Paula Post to Fred Pahl. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan Yes
James A. MacDonald Yes
Sarah MacDonald Yes
Kevin R. Coughlin Yes
Dimitria Sullivan Yes

Motion passed unanimously, 5-0.

7. CONSENT AGENDA

The following items were included in the consent agenda:

Drainlayers (JFD Corp. & High Quality Excavating), Block Party (Sprillowfest 10/30/21 3-6; Circuit Rd. 10/16/21 3-8; Colwell Dr. 10/30/21 w/ 10/31/21 rain date), One-Day Beer & Wine (MBACC 9/25/21 from 2-5 pm; Three Squares 10/3/21 from 11 am – 1:30 pm); Constable Reappointment (Stephen Minkofsky; 3 yr term).

A motion was made by Ms. MacDonald to approve the consent agenda. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

8. ADDITIONAL AGENDA ITEM

Ms. Baker requested a motion to discuss items, not on the agenda.

A motion was made by Mr. Coughlin to take items not on the agenda. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

A motion was made by Mr. Teehan to approve the block party in the Winter Alpine and Quincy area on October 2 from 2:00 p.m. to 10:00 p.m. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

A motion was made by Mr. Teehan to approve the one-day liquor license for the Church of St. John of Damascus on October 2 from 12:00 p.m. to 3:00 p.m. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

9. DEDHAM SQUARE CIRCLE REQUEST FOR TRUNK OR TREAT (10/30 3-5), FALL BLOCK PARTY (10/30 6-8), BOTH INCLUDING ROAD CLOSURES AND A ONE-DAY LIQUOR LICENSE; HOLIDAY STROLL AND TREE LIGHTING (12/3 6-8)

Mr. Ryan Mcdermott presented plans for the Trunk or Treat and Fall Block Party on October 30. This will involve two events with added time for setup and take-down. The goal is to create a safe, outdoor, community-based experience for residents, drive economic development and promote local businesses in the square, and provide a platform for civic groups to connect with residents.

High Street will be blocked as of 1:00 p.m. on October 30. From 1:00 p.m. to 3:00 p.m., tables for kids' activities and promotions will be set up; the event will begin at 3:00 p.m. and end at 5:00 p.m. The tables will be run by local businesses, PTOs, and civic groups. Between 5:00 p.m. to 6:00 p.m., the children's event will be taken apart and set up for the block party geared towards adults. The block party will begin at 6:00 p.m. and encourage attendees to order takeout at local square eateries or make reservations at local restaurants after the event. The last call will be at 7:30 p.m. and it will end at 8:00 p.m. Take-down will be between 8:00 p.m. and 9:00 p.m.

Two TIPS Alcohol Certified bartenders will serve alcohol in a cordoned area; those consuming alcohol will not be permitted to exit the defined area. It was clarified that the only form of alcohol served is beer and bartenders will be opening cans and distributing the beer using a ticketing and stamping system. Police detail would also be used to secure the event.

Mr. MacDonald asked why the event was not held at the previous Town Hall. Mr. Mcdermott noted that this was considered, but the construction made it challenging to host the event in that location. In addition, the Dedham Square Circle Board comprises small business owners who want to drive residents back into Dedham Square to celebrate the small business in the square. The Select Board asked if there was complete support of the event from all businesses in Dedham Square; Mr. Mcdermott replied that no official poll or survey was taken. The Select Board clarified that the expectation is that the overwhelming majority favors the event and can attest to this.

The Chair and Select Board expressed concern with the total duration of the event, road closures, businesses not being approached to confirm if they are in support of the event, and confirmation that the Police Chief knows the involvement of the police detail for the length of the event. The Select Board requested Mr. Mcdermott to provide the additional information and clarification being sought out by the Select Board; next week, another meeting can be scheduled to discuss and obtain approval to proceed with the event.

A motion was made by Mr. Teehan to approve the Holiday Stroll and Tree Lighting on December 3 from 6:00 p.m. to 8:00 pm. The motion was seconded by Ms. MacDonald. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

10. CANDIDATE STATEMENTS – REGISTRARS

It was clarified that this was for the Republican position of the Registrars. Ms. Elaine DeGrandis and Mr. Robert Zahka were present; Mr. O'Neil could not attend the meeting. Each candidate introduced themselves and expressed interest in the Registrar position. The Chair advised that the vote would be completed at the Select Board meeting on October 7.

11. DISCUSSION WITH ACTIVE TRANSPORTATION GROUP CHAIR: DANIELLE DELUCA

Ms. Danielle DeLuca was present at the meeting to present updates from the Active Transportation Group. The Select Board had provided the description:

"The Board of Selectmen has approved the Active Transportation Work Group to allow for a broader and sustained focus on the many active modes of transportation including, but not limited to walking, bicycling, motor vehicle, public bus, train and ride hall companies."

"The purpose of the Active Transportation Work Group is to provide residents, local stakeholders and committed professionals with an opportunity to work together to advance mobility in Dedham where all modes of transportation are represented and valued."

The goals outlined by the Selectboard were outlined:

- Provide support to the DPW as it implements a Complete Streets improvement plan in Dedham.
- Work closely with the Master Plan Committee to address pedestrian, bike, and other alternative transportation needs.
- Collaborate with Livable Dedham to advance walkability initiatives throughout the Town.
- Guide our community to promote MassDOT's Safe Routes to School program.
- Encourage greater use of the Dedham town bus by looking at best practices to suggest improvements, i.e., use as a feeder service to commuter rail stops.
- Facilitate better pedestrian, bicycle and transit travel for users of all ages and abilities in Dedham.
- Improve access and safety for pedestrians, bicyclists and motorists.
- Advocate for safe transportation connections between Route 1 and Route 1A in the Dedham corridor.
- Collaborate on and advocate for innovative transportation solutions that will reduce congestion and improve air quality in the Town of Dedham and beyond.
- Identify opportunities for State and Federal grants for technical assistance and additional resources.

Each goal was outlined, along with the actions taken by the Active Transportation Group.

Goal: Work closely with the Master Plan Committee to address pedestrian, bike and other alternative transportation needs.

- Group members participated in outreach sessions coordinated by Master Plan Committee and MAPC related to the Transportation Goal and other related goals.
- Provided written feedback on the first draft transportation goals.
- Currently reviewing the second draft of the transportation goals that were recently posted on the Master Plan website.
- Member Sharna Borsellino on the Master Plan Committee and Jessica Porter also keep the Select Board informed.

Goal: Collaborate with Livable Dedham to advance walkability initiatives throughout the Town.

- Be a Snow Angel! Program to help keep sidewalks clear for everyone.
- Part of being a good neighbor is keeping your street safe for your neighbors. As a resident, it is your responsibility to clear snow from the sidewalk in front of your property.
- Leaving one's sidewalk uncleared creates an inconvenience and hazard for all, especially children walking to school, older adults, and those with disabilities.
- By clearing snow promptly, you can set an example for your neighbors. Ensure that there is clear access to adjacent properties.
- Offer to help others clear snow from their sidewalks if they need assistance.

Goal: Guide our community to promote the Massachusetts Safe Routes to School Program.

- Five Dedham schools have signed up to be official partners of the Safe Routes to School program, with the 6th (ECEC) in progress.
- Schools have signed up to participate in International Walk, Bike and Roll to school day (October 6)
- Participated in Crossing Guard Appreciation Day
- Crossing guards participated in training with the SRTS program
 - Crossing guards now carrying stop signs in compliance with MA law
- Carried out Walk Audits around Avery, Riverdale and Greenlodge schools –developing “walking school bus” routes.
- This year, Safe Routes to School partnered with Dedham Police on the Bike Rodeo to incorporate bike safety education into the event.

Goal: Encourage more use of the Dedham town bus by looking at best practices to suggest improvements, i.e., use as a feeder server to commuter rail stops.

- Internally shifting this to “investigate on-demand mobility services and develop an implementation plan.
- Working with the Neponset Valley Transportation Management Authority and MAPC to learn from their 2020 Suburban Mobility Study on Route 1 and Route 1A.
- Received results of that study specific to Dedham.
- Learning best practices from them regarding on-demand public shuttles, for example, GATRA in North Attleboro.

Goal: Advocate for safe transportation connections between Route 1 and Route 1A in the Dedham corridor.

- Advocating with MassDOT to improve infrastructure at Route 1 and Elm Street.
 - Sent letter signed by Select Board and Planning Board plus seven other supportive organizations such as MAPC, Walk Boston, Livable Streets Alliance, etc.
 - Follow-up has taken place by personal phone call, additional outreach within MassDOT.
 - We have confirmation that District Director has read the letter and is considering a response.
 - Requested meeting with MBTA to newly consider moving bus stop to Rustcraft Rd.
- Helping gather participation and input for the Route 1/VFW redesign study by the Town Planning office.

Goal: Identify opportunities for State and Federal grants for technical assistance and additional resources.

- On September 17, in collaboration with DPW and the Avery Elementary School, we submitted a grant proposal to the "Signs and Lines" grant program of MassDOT for grant funding of \$6,000 and design services to improve signage and crosswalks to facilitate safer walking and biking at the Avery.
- Meeting with John Sisson pending to consider other grant opportunities in the pipeline.
- Need more support from Town employees to coordinate with us to get grants written to take advantage of funding opportunities.

The Active Transportation Groups next steps were outlined:

- Review and implement high-priority sidewalks and bike lanes identified in the 2014 Dedham Bike and Pedestrian Plan.
- Develop an updated town-wide map of high-priority areas that DPW can reference. Build data on current provisions, deficiencies/demand/priorities for safe walking and biking with feedback from residents.
- Use funds allocated from Uber/Lyft to take vehicles off the road to support our goals.
- Advocate for the creation of a staffed Department of Transportation within the Town of Dedham.
- Further investigate on-demand microtransit options in coordination with other towns, as recommended by the MAPC and NVTMA.
- Follow up with MassDOT and Legacy Place on improvements to Elm Street/Route 1.
- Seek grants to sustain our work: Community Connections Grant launching this fall (\$250,000 or less).

Mr. Teehan asked about the item of a Department of Transportation for the town, whether comparable towns have this department, and whether it is funded. Ms. DeLuca advised that she will gather further information to provide to the Select Board.

Ms. MacDonald added that the Master Plan has two places that identify opportunities to move forward in transportation and housing; there is an opportunity for collaboration with the Active Transportation Group.

Mr. MacDonald added that an extensive traffic study was completed around the Avery school and middle school that can be accessed online to input the areas. Ms. DeLuca responded that the group had spoken with the superintendent and the school committee. The recommendations made in the VHB study related to Avery were used to inform the grant of \$6,000. Further guidance is required to clarify whose responsibility it is to implement as there are opportunities for grant funding to pursue to pay for those improvements. The Chair advised that a member of a town as a liaison would be essential to streamline and assist with these discussions and items.

12. DISCUSSION WITH BUILDING COMMISSIONER KEN CIMENO AND HEALTH DIRECTOR KYLEE SULLIVAN RE: BLIGHTED/ABANDONED PROPERTY UPDATE

Mr. Cimeno advised that a report was provided to the Town Manager in August regarding the status of different properties in the town; an additional update was also provided to the Town Manager this evening.

Ms. Sullivan provided an overview of the Health Department's process and involvement with blighted and abandoned properties. The Health Department is informed of a property concern, and then they attend a view-only inspection as they are unable to walk onto the property for a comprehensive inspection. Consent from the property owner or occupant is required for the Health Department to enter the premises. Then a letter is provided to identify each of the housing code violations and a timeline for correcting those violations. The Health Department allows compliance to be achieved, and if not achieved, court action has pursued the property. If the property is abandoned, the Health Department reaches out to the Attorney General Abandoned Properties Initiative, which issues a demand letter to the property owner to demand that the owner bring the property into compliance. If the property owner fails to achieve compliance, they could go to court and be appointed a receiver to bring that property to compliance. Ms. Sullivan clarified that this process applies to residential properties and not commercial properties.

Mr. Cimeno advised that the Building Commission tries to contact the owners to voluntarily correct the condition. There are many conditions and complaints received. There is an attempt to do outreach to the community and the owners to resolve the issue. If this cannot be reached, a formal notice to correct is issued for either a nuisance by-law violation or code violation. The written notice provides a time to fix the issues. Failing that, a complaint is filed with the court. The Building Commission works with the Health Department on several properties, and many problems have been corrected. Mr. Cimeno provided a status update on several abandoned and blighted properties listed on the report.

13. **DISCUSSION AND POSSIBLE BOTE RE: PARKING METER(S) AND UPDATE**

Mr. John Sisson attended the meeting to provide an update on parking; a report on meters will be provided to the Select Board. Mr. Sisson noted that the municipal Keystone Street parking lot issues are not being addressed. There are 17 to 18 restaurants in Dedham Square. The Keystone Street lots are being filled, and cars are left in the lot for an extended period.

The idea is to implement a restriction on overnight parking in the lots from Lower Gonzales to Keystone, which are seeing the most demand. One overnight parking permit will be granted per unit for the Locatelli building and two smaller multi-family houses on East Street to park in the Keystone lots as they do not have street parking.

Mr. Sisson outlined that the restriction on overnight parking is from 2:00 a.m. to 5:00 a.m., whereby only those vehicles with permits can park during this time frame. The initial permits will be provided as a sticker with a plan to install license reader equipment for automation. Mr. Sisson proposed that the permitting process for residents at the specified addresses be deferred. Residents are provided free permits until July 1 to allow them to find alternate solutions to store their vehicles. The proposed fee for the overnight parking permit for the specified addresses is \$50 per month.

Mr. Sisson also presented a request to extend the parking zone in Dedham Square to include the spaces in front of the retail shops from 491 to 507 High Street. These were not included initially when the regulations were changed in Dedham Square to have two-hour parking instead of one-hour parking. Parking meters will not be installed in this location; patrons can pay through a mobile application to ensure that vehicles are not being left in those spots all day.

A motion was made by Ms. MacDonald to accept the traffic regulations and scheduled, as amended. The motion was seconded by Mr. Teehan. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

14. **DISCUSSION AND POSSIBLE VOTE RE: BULK ITEMS, CONTRACT EXTENSION/RFP AND NEW CARTS**

In December 2020, the Select Board designated Ms. MacDonald and Mr. MacDonald to work with the Town Manager, Joe, and Andrew on the issue of trash recycling, bulky items and white goods.

Bulky items are any large items that will not fit in a resident's trash barrel (not including construction material or hazardous waste). White goods are appliances or other metal bulk items, such as a dishwasher, dryer, furnace, hot water heater, stove, trash compactor, and washer. Yellow bags are overflow bags which are 30-gallon capacity, yellow bags with the Town seal. Only official overflow bags are collected and are used for excess household trash only.

Recycling contamination is when the trash is mixed in with or ruins recyclables. For example, this can occur if foods or liquids are placed in a recycling bin that saturates cardboard or paper, making the items unacceptable for recycling.

Mr. Goodwin advised that the current contract with Waste Management will expire by the end of December 2021 as the transfer station closed in June 2019. Trash and recycling disposal costs continue to increase each year, including bulky items and white goods; in 2021, the Town is projected to pay \$278,151.04 in bulky items and white goods collection fees. The Finance and Warrant Committee has not funded bulky item and white good collection beyond December 31.

The Committee is recommended a six-month extension with Waste Management to align with the fiscal year calendar and allow for a larger pool of respondents and additional time for a selected hauler to develop and execute an operations plan. Residents will be expected to cover the cost for bulky items and white goods effective January 1, 2022. Costs can be reduced by scheduling a shared pickup with residents paying the fees directly to Waste Management. The Committee also recommends replacing the 64-gallon trash barrels with new 96-gallon trash barrels to help reduce recycling contamination and associated costs paid by the Town.

The Article to be presented at the Town meeting will request what sum of money the Town will vote to raise and appropriate, transfer, or borrow to acquire new solid waste carts for the Town or take any other action. It will allow the Town to purchase new 96-gallon barrels for residents to replace current 64-gallon barrels (one per household). The Overflow Program will remain unchanged with the larger trash barrels. The Town of Dedham currently pays to replace broken trash barrels and the collection of bulky items and white goods as part of the total annual budget. In addition, the Town of Dedham pays additional fees for recycling contamination exceeding 10%.

To address concerns raised by many residents and to take necessary steps to ensure that the trash and recycling system is operating efficiently and consistently, the Town has proposed the following next steps:

- Extend current with Waste Management to the end of the fiscal calendar year to allow more time to prepare and select a waste and recycling hauler(s).
- Article Eight in Fall Town Meeting Warrant requests allocation of funds to allow the Department of Public Works to purchase new 96-gallon trash barrels to replace the current 64-gallon trash barrels. A vote in favor of this article will allocate funds to buy new barrels at no additional cost to residents
- Pending Select Board approval, beginning January 1, 2022, residents will be responsible for paying the collection fee for bulky items and white goods by contacting Waste Management directly to schedule and coordinate.
- Continue discussions regarding other opportunities to enhance our trash and recycling services and research Town-side composting opportunities. The Town plans to release an RFP for trash and recycling by the end of 2021 to early 2022.

Ms. DeLuca advised that a Frequently Asked Questions (FAQ) document is being created to communicate the changes to residents. There is a plan to use the tools developed by Communications such a social media, bulletins, updating the Town website, etc.

A motion was made by Ms. MacDonald to approve the changes as presented for the white goods and bulky items. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

15. DISCUSSION AND VOTE RE: ZBA ALTERNATE APPOINTMENT

There is one one-year alternate position available and two candidates, Mr. Andrew Tuccio and Mr. Alan McDuffy.

A motion was made by Ms. MacDonald to place both candidates for nomination. The motion was seconded by Mr. Teehan. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

A roll call vote was taken for the candidates:

Kevin R. Coughlin	Voted for Mr. Alan McDuffy
Dennis Teehan	Voted for Mr. Alan McDuffy
James A. MacDonald	Voted for Mr. Alan McDuffy

Sarah MacDonald
Dimitria Sullivan

Voted for Mr. Andrew Tuccio
Voted for Mr. Alan McDuffy

16. DISCUSSION AND VOTE RE: MPO NOMINATION

The Town of Dedham is part of the Three Rivers Interlocal Council with one seat on the MPO.

A motion was made by Ms. MacDonald to approve Mr. Tom O'Rourke as the MPO representative. The motion was seconded by Mr. Coughlin. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

17. PUBLIC SAFETY BUILDING UPDATE

Mr. Goodwin provided an update on the Public Safety Building with the following highlights:

- The weekly update team meeting was held on Wednesday
- The concrete slab has been poured for the initial base layer for the structural portions of the building
- Pouring work will continue next week
- With weather delays and extended day work and Saturday work, the project is back on schedule
- It is anticipated that the Town can move into the building on October 7, 2022
- All site work will be finished May 2023
- Masons and drywallers will be mobilized within the next six weeks
- The foundation will be backfilled within the next week
- The project is on time and budget
- The Town is working with the BPCC and internal team to ensure the Public Safety Building is always solar-enabled. A solar consultant was engaged regarding installing solar panels.
- Charging stations will be installed for the electric vehicles

18. OLD AND NEW BUSINESS

Mr. MacDonald raised the following items:

- Thanks were given to Senator Paul McMurtry for speaking with MassDOT contractors, residents, and business owners to resolve the work on Bridge Street.
- A request was made to add a future agenda item to select a perambulator from the Select Board. That person and the Town Manager will meet with the perambulators of Westwood and the Town of Needham to find and certify the town boundaries.

Ms. MacDonald raised the following items:

- She thanked the Police Department for towing the vehicle that was in the Keystone Lot for an extended period
- Discussions are being held from departments and staff in the human services realm regarding continued economic challenges resulting from the pandemic. Food and insecurity are ramping up, and several pandemic benefits are no longer accessible to the public. The Town is operating a COVID-19 helpline to assist residents financially and connect those to the required resources for housing, etc. The COVID-19 helpline is 781-751-9126 and is staffed during business hours.
- The Dedham Education Foundation (DEF) is holding the DEF Dash, a 5-kilometer run/walk, on October 3.

Mr. Teehan raised the following items:

- He attended several meetings about the Dedham police station site. Last week, the Committee met in the open session, and the consultants presented a refined plan based on feedback received from the previous public meeting. The Committee is narrowing its options and hopes to present the reuse of the police station by the first November meeting.

19. EXECUTIVE SESSION AND ADJOURNMENT

It was determined that the Select Board required no Executive Session. The next Select Board meeting is scheduled for October 7.

A motion was made by Ms. MacDonald to adjourn the meeting. The motion was seconded by Mr. Teehan. A roll call vote was taken:

Dennis Teehan	Yes
James A. MacDonald	Yes
Sarah MacDonald	Yes
Kevin R. Coughlin	Yes
Dimitria Sullivan	Yes

Motion passed unanimously, 5-0.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting of the members of the Select Board. This document shall not be considered to be a verbatim copy of every word spoken at the meeting.

Director

Approved 12/2/21

Date

Director

Date