

Leanne Jasset, Chair  
Mary Ellard, Vice Chair  
Noreen Guilfoyle,  
Member  
Kylee Sullivan, Director



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## TOWN OF DEDHAM BOARD OF HEALTH

### Meeting Minutes of May 18, 2021

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so by using the Zoom link or phone number via computer or mobile device as posted on the meeting agenda that can be found on the Town website calendar. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, for reasons of economic hardship and despite best efforts, we will post on the Town of Dedham website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

#### **The following Board of Health Members were present:**

Leanne Jasset, Chair  
Mary Ellard, Vice Chair  
Noreen Guilfoyle, Member

#### **The following staff was present:**

Kylee Sullivan, Health Director

Chairwoman Jasset called the meeting to order at 5:30 PM on Tuesday, May 18, 2021.

#### **Approval of Meeting Minutes**

The Board reviewed the minutes from March 25, 2021, and April 7, 2021. Vice Chair Mary Ellard motioned to approve the minutes for March 25, 2021 as presented. Chairwoman Jasset seconded the motion. Chairwoman Jasset and Vice Chair Ellard voted in favor. Member Guilfoyle abstained as she was not a member of the Board of Health for the March 25, 2021 meeting.

The Board reviewed the minutes from the April 7, 2021 meeting. The Board decided to revisit these minutes at a later date.

#### **Dedham Country Day Aquatic's Director Variance Request**

Dedham Country Day Camp submitted a variance request regarding the required age of an Aquatics Director for their recreational camp for children. Health Director Kylee Sullivan reviewed current regulations regarding age and qualification for Aquatics Directors. The current applicant is not yet 21 years of age as required by regulations 105 CMR 430.00: Minimum standards for recreational camps for children: State sanitary code chapter IV. Dedham Country Day's Camp Director Lisa Kaplan reviewed the applicant's qualifications and resume. The Board discussed potential liability issues that may occur without specified written consent from Dedham Country Day's insurance provider. The Board discussed the possibility of Dedham Country Day's insurance provider specifying coverage for a variance of this nature. Vice Chair Mary Ellard made a motion to approve this variance contingent on written consent

from Dedham Country Day's insurance provider. Member Noreen Guilfoyle seconded the motion. The Board unanimously voted to approve the variance contingent on receipt of written consent from Dedham Country Day's insurance provider.

#### **4 Corner CITGO Variance Request**

4 Corner CITGO submitted a variance request regarding the frequency of cleaning their grease trap. Dedham Board of Health regulations require internal grease trap cleaning on at least a monthly basis. The establishment provided documentation from their grease trap hauler supporting grease trap cleaning every six months due to the limited food preparation on site. Yogi Patel, one of the owners of 4 Corner CITGO, explained that minimal food preparation happens on site, therefore, their grease traps are not used as heavily as other businesses. The Board discussed granting the variance pending an inspection from the establishment's contracted company determining that six-month cleaning intervals are acceptable. Member Noreen Guilfoyle made a motion to grant the variance contingent on an inspection. Vice Chair Mary Ellard seconded the motion. The Board unanimously voted to approve the motion.

#### **Health Director's Update**

COVID-19: Yesterday, May 17, 2021, MA Governor Baker announced changes made to the State's reopening plan regarding the current mask mandate in effect. Face coverings are no longer required during outdoor activities for Grades K-12. Director Sullivan reviewed the current mask mandate and the upcoming changes being made to reopening guidelines. Director Sullivan requested that information provided to the Board prior to tonight's meeting be disregarded, as there have been updates made between the time of packet creation and this meeting. Positive case numbers have increased. The US Food and Drug Administration (FDA) and the Centers for Disease Control and Prevention (CDC) approved COVID-19 booster vaccines for immunocompromised individuals to maximize protection against the virus. Currently, the Health Department is working to respond to the public's questions and concerns regarding vaccination of immunocompromised individuals. Director Sullivan will keep the Board updated on future vaccination appointments and administering flu and COVID-19 vaccines.

#### **Dedham High School Graduation**

Madam Chair reviewed the public's interest in receiving clarification on the Dedham High School Class of 2021 graduation ceremony. After conferring with School Department representatives during their weekly meeting, it was confirmed that new guidance will be released from the State regarding graduation ceremonies and the Board will revisit this topic as information becomes available.

#### **Public Comment/Inquiries**

Madam Chair encouraged all with comments or questions to contact the Board via their email address, that can be accessed through the Town's website.

#### **Keeping of Chickens**

Madam Chair reported an observed increase in interest of keeping chickens in the community. She requested the dissemination of additional educational materials to the community to increase awareness of the regulations surrounding the keeping of chickens. Vice Chair Mary Ellard also agreed that educational materials should be available to all in the community to ensure the Town's regulations are being followed. Director Sullivan will work on gathering information with the Town's Public Information Officer for educational content and materials on this matter.

### **Food Inspection Program**

Director Sullivan updated the Board on the new inspectional software system being used. Housing inspections will also be performed using this software.

### **Complaint Form Change**

The complaint documentation process in the Department has been changed. Complaints are now tracked using an online form filled out by Department staff and added to an excel document that separates complaints by type. Director Sullivan reported that this process enables the Department to access information accurately and easily for public record requests as required by State law.

### **Town Meeting Update**

Madam Chair reported that Article 16 did not pass during Town Meeting. She thanked all for their input and will continue to ensure the public's health and safety in Town.

### **COVID19 Positive Cases**

As of today, there have been 2,445 positive COVID-19 cases, which is approximately a thirty-case increase in the last two weeks.

Vice Chair Mary Ellard motioned to adjourn the meeting at 6:31 PM. Member Noreen Guilfoyle seconded the motion. The Board unanimously voted to adjourn the meeting.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on May 18, 2021, which minutes were approved on February 22, 2022.

Leanne Jasset – Chairman