



DEDHAM PUBLIC LIBRARY



FY 23 BUDGET PRESENTATION



FY23 PROPOSED BUDGET

The Library is presenting a budget that supports the Library's efforts to build a solid foundation. A summary of the proposed changes are below.

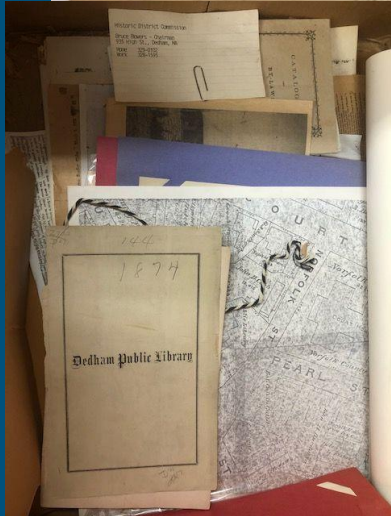
- **Personal Services** - Includes contractual pay increases, an increase in the Sunday line, and a decrease in the overtime line. Changes also include a proposed archivist position.
- **Purchased Services** - Changes reflect an increase to the Technology Support line related to HubTech services as well as an increase to the Minuteman Library Network membership fee.
- **Supplies and Materials** - This line includes the Library's material budget which is based on 13% of the overall budget, a requirement to remain a certified Library. Changes also include an increase to Educational Supplies and Other Supplies to promote community utilization.

Community Utilization

- Dedham has a population of roughly 25,200 residents, approximately 10,100 (40%) have Library cards. Of those 10,100, 3,995 have used their Library card in the last year. Meaning only 16% of residents are active Library patrons.
- **A goal for the upcoming year is to increase the number of Library users to 6,300 or 25% of Dedham residents.**
- The Library's Program and Outreach Manager will work with local organizations to promote Library programs and services.
- An increase to the Educational Supply line, the Library's programming and outreach budget, will allow staff to continue to offer existing programs and expand our program offerings to be more inclusive of the diverse needs of the community.

Archivist and Archival Supplies

- The Library and Town Clerk are in possession of historic documents including historic town reports, birth/marriage/death records, and microfilm reels of the Dedham Transcript dating back to 1879; many of these documents are not cataloged.
- The Library's Dedham Collection is not properly stored and preserved; the Library does not have a budget to purchase archival supplies.
- The Town Clerk has received limited funds to preserve some of its documents.
- The Town of Dedham does not have an archivist, a person who is trained to maintain and preserve historic documents.
- **The Library intends to develop a five-year preservation plan and begin to properly catalog and preserve all historical and town-related documents.**
- The proposed Archivist position and the archival supplies will ensure the Library's Dedham Collection and the Town Clerk's historic documents are preserved for future generations.



Whereas John Bullard Esq. has offered to the
 Dedham Public Library, the building and front lot on the corner
 of High and Bullard Streets, upon the condition that the sum of
 ten thousand dollars shall be raised by subscription, to be invested
 as a permanent fund, the income of which shall be applied to
 the support of the Library - we, the undersigned - in order to
 make the gift available to the Library - agree to pay the
 same amount to our names respectively, towards the establish-
 ment of such a permanent fund, provided the sum of ten
 thousand dollars shall be secured by subscription for that purpose.

Mr. Bullard	1000
James Farrow	100
E. Stone	50
Wm. Russell	100
H. B. Aldrich	50
W. Colburn	100
J. S. Brown	25
Chas. W. King	10
Wm. C.

OFFICE OF
NATH'L FISHER & CO.
 SUCCESSORS TO
 BALDWIN, FISHER & CO.
 WHOLESALE DEALERS IN BOOTS, SHOES, LEATHER, &c.
 85 PARK ROW,
 New York, *Feb 14th 1871*

Mr. Elmer C. Daniels
 Madam,

Through you
 I am in receipt of Circular from the
 Ladies of Dedham informing me of their
 proposed Fair for the establishment of
 a Public Library and Reading Room.
 I thank you for remembering me
 in connection with your noble undertaking
 and as a slight evidence of my interest
 in the cause, I enclose Check for
 \$25.00 which please accept.
 Very truly Yours
 Nathaniel Fisher

Immediate Left: Box of historic documents
Top Left: Offer letter from John Bullard regarding a building on the corner of High and Bullard St
 (Not dated but estimated to have been written before July 1871).
Top Right: Donation from Nathaniel Fisher (Feb 14, 1871).

We the undersigned, Proprietors of the Dedham
Library Association, a Social Library duly incorpo-
rated under general laws in the year 1871, and now ex-
isting in Dedham, hereby empower and authorize on
their part, the Directors of said Association, to trans-
fer the books of the Library and other Property of
the Association, to the Dedham Public Library a
Corporation incorporated under a Special Act in the
year 1871, and agree that said Library and property
shall remain in the care, control and custody of
said Dedham Public Library so long as the same
shall be kept and maintained as a Free Library, in
the town of Dedham, provided that all the Proprietors
of said Social Library, whenever resident, shall have
the right to use the same, under such suitable and
necessary regulations as the said Dedham Public
Library shall adopt respecting their own Collections,
subject however to the condition that said Dedham
Public Library shall assume and pay all the
existing debts and liabilities of said Dedham
Library Association at the time of such transfe-

Dedham November 17 1871.

Left: Letter from the Dedham Library Association transferring their books and property to the Dedham Public Library (Nov 17, 1871)

Right: Letter from Town Clerk accepting the donation (Nov 20, 1871)

Whereas the Trustees of the Dedham
Public Library have signified their
intention to open a free library and
reading room as soon as practicable
and have secured a convenient room
for that purpose, and it seems best,
if possible, to unite the resources of that
Corporation and of the Dedham Library
Association in one institution, it is therefore

Voted, That the Directors be authorized to
transfer the books and property of this Associa-
tion to the Dedham Public Library, upon the
condition that the same shall remain in the
sole control and custody of said Dedham Pub-
lic Library so long as the same shall be kept
and maintained as a free library, for the use
of the proprietors of this Library whenever resident
as well as of the inhabitants of Dedham, and
that the said Dedham Public Library shall
assume and pay all the debts and liabilities
of this Association, this vote to take effect when
ever a majority of the proprietors, now living
and resident in Dedham, shall in writing
signify their consent thereto.

This is a true copy of a Resolved
and Vote passed at a Special Meeting of
the Dedham Library Association, held Nov
17th, 1871.

John H. B. Thayer, Clerk
Dedham, Nov 20, 1871

MOVING FORWARD

- The Library is aware of the budget issues that are facing the Town in FY23 as a result of continued pandemic-related revenue challenges.
- The Library is aware that there are areas within the organization that need to be improved including utilization and accessibility
- The Library is committed to providing residents with access to up-to-date technology; free and diverse programming for all ages; and a safe, welcoming environment for all.
- The 6.6% budget increase will allow the Library to expand its program offerings, properly preserve and store historical documents, and continue to provide the community with outstanding resources and services.
- While I respect the Town's request to submit a level funded budget, the Library has reviewed upcoming needs and is submitting a budget that supports them.