

Leanne Jasset, Chair  
Noreen Guilfoyle, Vice Chair  
Bernadette Chirokas, Member

Kylee Sullivan, Director  
Mavis Stephany Lopez Silva,  
Administrative Assistant



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## TOWN OF DEDHAM BOARD OF HEALTH

### Meeting Minutes of Tuesday, May 10, 2022

**Location:** Town Hall (450 Washington Street) Room #304

**The following Board of Health Members were present:**

Leanne Jasset, Chair  
Noreen Guilfoyle, Member  
Bernadette Chirokas, Member

**The following staff were present:**

Kylee Sullivan, Health Director  
Mavis Stephany Lopez Silva, Administrative Assistant

**Meeting is called to order at 5:30 PM on Tuesday, May 10, 2022**

**Discussion & Vote Re: Election of Officers**

The Board welcomes new member, Bernadette Chirokas. Noreen Guilfoyle made a motion to elect Leanne Jasset as Chair. This motion was seconded by Bernadette Chirokas. The Board voted 2-0-1 in favor; Leanne Jasset abstained. Bernadette Chirokas made a motion to elect Noreen Guilfoyle as Vice Chair. The motion was seconded by Leanne Jasset. The Board voted 2-0-1 in favor; Noreen Guilfoyle abstained.

**Discussion & Vote: 4/5/2022 Meeting Minutes**

Vice Chair Noreen Guilfoyle made a motion to accept the minutes as written, Leanne Jasset seconded the motion. The meeting minutes were approved 2-0-1; Bernadette Chirokas abstained.

**Discussion (& Possible Vote): Orchid 7 Fusion Bar & Grill Garbage Disposal Variance**

Orchid 7 Fusion Bar & Grill submitted a variance request for the Board of Health's Food Service Establishment Regulations requirement of a garbage disposal. Owner Marie Yaye and Paul R. Bushell were present and represented the establishment at the meeting. Marie Yaye stated the establishment will have trash picked up twice a week, and because their menu items are cooked to order, the establishment will have minimal waste. Trash pick-ups will be determined depending on their schedule once they have had a pre-operational inspection and are permitted to open. Vice Chair Noreen Guilfoyle made a motion to grant the variance contingent upon on re-evaluating the variance in nine (9) months' time with no issues regarding food waste. Member Bernadette Chirokas seconded the motion, the Board voted 3-0 in favor.

**Discussion (& Possible Vote): 16 Odyssey Ln Domestic Animals (Chicken) Application**

Michael Ciccone, property owner of 16 Odyssey Ln submitted a complete and detailed domestic animals application. A concerned neighbor contacted the Health Department about this application. Neighbor Michelle Williams was present at the meeting and expressed concerns that the presence of chickens

may attract additional wildlife to the neighborhood, as well as the potential for noise disturbances. Mr. Ciccone was present at the meeting and discussed possible compromises, such as researching quiet chicken breeds, and installing a mesh barrier to the fence surrounding his property as a deterrent to predatory wildlife. Vice Chair Noreen Guilfoyle made a motion to grant the permit for the chicken application at 16 Odyssey Lane. Member Bernadette Chirokas seconded the motion. The Board voted 3-0 to approve the application as submitted.

#### **Discussion: Domestic Animals Regulations**

The Board discussed revisions and feedback to the Town of Dedham's Domestic Animal Regulations, made by MAHB Executive Director Cheryl Sbarra, who attended the March 15, 2022 Board meeting. The Board also discussed revisions and feedback provided by Director Sullivan and Town Counsel. Vice Chair Noreen Guilfoyle provided recommendations for the Regulations based on a memo provided by Director Sullivan. The Board agreed that there should be more discussion and clarification made on verbiage in several sections of the Regulations. The Board agreed there should be more specifications regarding lot size, and generalization of animal-specific requirements may present challenges in the future. The Board discussed revisions to the current fee schedule, as well as community concerns on fees. The Board and Director Sullivan will research surrounding communities to make a more informed decision. The Board will continue to review and discuss these Regulations.

#### **Update from Health Director**

The Department will have a summer intern through the Massachusetts Department of Public Health Local Health Internship Program. Maggie Hale, MPH student at Northeastern University will be joining the Department both in person and remotely, for 15-20 hours a week. Maggie will be with the Department through the beginning of August and will assist in the creation of food safety educational programs for food establishments in Dedham. The Department has determined that there is a need in the community for sustainable resources and educational materials for food establishments. Maggie will also assist in reviewing local health regulations and creating educational materials for the public on emerging health topics.

#### **COVID19 Updates**

As of today, May 10, 2022, there have been 5,274 confirmed cases of COVID-19, and 619 probable cases of COVID-19 in the Town.

#### **Old/New Business**

The Department has received iPads for Board of Health Members. iPads are to be used to access inspections and review meeting materials. Director Sullivan provided the Board with information on logging in to iPads and accessing Food Code-Pro. Additional training can be provided should Board members require it.

A motion to adjourn the meeting was made at 6:50 PM by Vice Chair Noreen Guilfoyle, Member Bernadette Chirokas seconded the motion. The Board voted unanimously to adjourn the meeting at 6:50 PM.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on May 10, 2022, which minutes were approved on June 7, 2022.

Leanne Jasset – Chairman