



TOWN OF DEDHAM BOARD OF HEALTH

Meeting Minutes of Tuesday, June 7, 2022

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so by using the Zoom link or phone number via computer or mobile device as posted on the meeting agenda that can be found on the Town website calendar. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, for reasons of economic hardship and despite best efforts, we will post on the Town of Dedham website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

The following Board of Health Members were present:

Leanne Jasset, Chair
Noreen Guilfoyle, Member
Bernadette Chirokas, Member

The following staff was present:

Kylee Sullivan, Health Director

The following members of the public were present:

Craig Armstrong, 35 Vine Rock St
Austin Schuette, 295 Walnut St

Chairwoman Jasset called the meeting to order at 5:30 PM on Tuesday, June 7, 2022.

Discussion & Vote: 05/10/2022 Meeting Minutes

Vice Chair Noreen Guilfoyle made a motion to accept the minutes as presented, Bernadette Chirokas seconded the motion. The Board voted unanimously to accept the meeting minutes as presented.

Discussion (& Possible Vote): Variance Request Dedham Community House Camp Aquatics Director

Dedham Community House Camp Director, Jennifer Putnam, submitted a variance request for the camp's Aquatics Director as defined in 105 CMR 430.000 Minimum Standards of Recreational Camps for Children. Ms. Putnam requested a variance as the preferred Aquatics Director candidate will be 20 years old for the first couple weeks of the camp season. Otherwise, the preferred candidate meets all Aquatics Director requirements, including being a trained water safety professional with lifeguard certification, who has experience in a management or supervisory position in aquatics for at least six weeks.

Health Director Sullivan stated that Dedham Community House submitted a complete variance request application. Based on the application and documents submitted she recommends approval of the variance. Jennifer Putnam, and Caitlin Murphy, proposed Aquatics Director, were present at the meeting. Ms. Putnam reviewed staffing models and lifeguard schedules. She also mentioned that proposed Aquatics Director, Ms. Murphy, has worked for Dedham Community House in a supervisory

role at the pool and successfully navigated difficult situations during her time with Dedham Community House. Ms. Putnam explained that Ms. Murphy will be under the age of 21 for only a few weeks. Member Bernadette Chirokas made a motion to approve the variance request for Dedham Community House. Vice Chair Noreen Guilfoyle seconded the motion. The Board voted unanimously to approve the variance request for Dedham Community House.

Discussion (& Possible Vote): Variance Request Italian American Citizens Club

The Italian American Citizens Club has a “Members Only” kitchen that has historically been permitted and inspected. The “Members Only” kitchen is used to cook food for Italian American Citizens Club members. An inspection of the kitchen on April 20, 2022 revealed that the kitchen has equipment that is not commercially certified for use in a permitted food establishment. Specifically, the freezer, refrigerator and microwave in the kitchen are not commercial grade. According to the 2013 Food Code, all food equipment in permitted food establishments must be commercially certified to ensure functionality and sanitary standards are met. During the inspection conducted on April 20, 2022 the freezer and refrigerator were observed maintaining proper temperature below 41 degrees Fahrenheit and there were no observed defects with the microwave. As a result of these findings, the Italian American Citizens Club is requesting a variance to continue the use of these pieces of equipment, even though they are not in compliance with the 2013 Food Code. Director Sullivan spoke with the MDPH Food Protection Program, who recommended that a variance request be explored for this equipment should the equipment be functioning properly.

Paul Ruscito, Italian American Citizens Club President was present at this meeting. Mr. Ruscito clarified that the equipment, specifically the refrigerator, is consumer grade, and since they typically store condiments and spices in the kitchen, the presence of shelving was of importance in considering this specific appliance. Board Member Bernadette Chirokas referenced the memo provided by Director Sullivan where the temperature maintained on the refrigerator is outlined, however, the freezer temperature was not specified. Director Sullivan explained the food was found to be frozen solid. Director Sullivan recommended the approval of this variance request contingent upon the refrigerator’s and freezer’s ability to maintain proper temperature in compliance with the Food Code and the microwave being free from defect. Vice Chair Noreen Guilfoyle made a motion to approve the variance contingent upon the specifics mentioned. Member Bernadette Chirokas seconded the motion. The Board voted unanimously to approve the Italian American Citizens Club variance request with the aforementioned contingencies.

Hearing: Domestic Animals Regulations

Member Bernadette Chirokas made a motion to open the Domestic Animals Regulations public hearing, which was seconded by Vice Chair Noreen Guilfoyle. The Board voted unanimously to open the public hearing portion of the meeting. Craig Armstrong of 35 Vine Rock St expressed his personal experience with the domestic animals permitting process. The Board reviewed the proposed amendments to the Domestic Animals Regulations. The Board reviewed and discussed proposed changes to the fee schedule, lot size requirements, setback requirements, as well as protocol for variance hearings. Austin Schuette of 295 Walnut St expressed his concerns for the Domestic Animals Regulations fee schedule and setback requirements. The Board voted to close the public hearing portion of the meeting. Director Sullivan will look into proposing an amended fee schedule of for an annual fee of \$35 per each domestic animals permit issued, regardless of the number of animals permitted. She will also follow up with Town Counsel for guidance on updating the proposed process for receiving abutter concerns about an application and instances triggering hearings with the Board.

Update from Health Director

Director Sullivan reviewed seasonal permit renewals and inspections including those for pools, whirlpools, and saunas/steam rooms. She reported that seasonal pools have been inspected and permits have been issued for most pools. Annual pools will be inspected later this summer. Camp application binders have been submitted and inspections are being scheduled before the start of camp.

Title 5 Septic Training: Assistant Director Flanagan and Director Sullivan have been receiving Title 5 training by a local engineer, Paul Brogna who has provided Title 5 plan review services to the Health Department previously. Mr. Brogna is reviewing submitted Title 5 plans, and providing education about best practices, while answering questions on Title 5. Two training sessions have occurred, and there are two additional sessions are scheduled.

MDPH Summer Intern: MDPH Local Public Health Intern, Maggie Hale, joined the Health Department on May 23rd. She is currently reviewing the Board of Health's Rules and Regulations for the Maintenance of Grease Traps and Removal of Grease from Food Establishments. Maggie is also researching similar regulations in different communities to better understand best practices. The goal is for Maggie to provide recommendations for amendments to the Regulations after her review is complete.

COVID-19 Updates

As of June 7, 2022, there have been 5,599 confirmed cases of COVID-19 and 693 probable cases in Dedham.

A motion to adjourn the meeting was made at 6:27 PM by Vice Chair Noreen Guilfoyle and seconded by Member Bernadette Chirokas. The Board voted unanimously to adjourn the meeting at 6:27 PM.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on June 7, 2022, which minutes were approved on August 9, 2022.

Leanne Jasset – Chairman