

Leanne Jasset, Chair
Noreen Guilfoyle, Vice Chair
Bernadette Chirokas, Member

Kylee Sullivan, Director
Mavis Stephany Lopez Silva,
Office Manager



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TOWN OF DEDHAM BOARD OF HEALTH

Meeting Minutes of Tuesday, October 18, 2022

Posted in accordance with the provisions of MGL Chapter 30A Section 20, as amended.

Location: Town Hall (450 Washington Street) Room #304

The following Board of Health Members were present:

Leanne Jasset, Chair
Noreen Guilfoyle, Member
Bernadette Chirokas, Member

The following staff were present:

Kylee Sullivan, Health Director
Mavis Stephany Lopez Silva, Office Manager

Meeting is called to order at 5:31PM on Tuesday, October 18, 2022.

Discussion & Vote: 9/13/2022 Meeting Minutes

Vice Chair Noreen Guilfoyle made a motion to accept the September 19, 2022 meeting minutes as written. Member Bernadette Chirokas seconded the motion. The Board voted unanimously to accept the meeting minutes as written.

Public Hearing: 2013 FDA Food Code Variance Request-Endicott Variety

A motion to open the public hearing was made by Vice Chair Noreen Guilfoyle and seconded by Member Bernadette Chirokas. The Board voted unanimously to open the Public Hearing portion of the variance request. Endicott Variety submitted a variance request from the 2013 FDA Food Code requirement to have a 3-bay sink for food service operations. Endicott Variety primarily sells pre-packaged food items; however, they have a self-service coffee station. The current coffee station area has a 2-bay sink. This coffee station requires a 3-bay sink to comply with the 2013 FDA Food Code, unless otherwise specified. There are exceptions to this requirement, as outlined in a memo provided to the Board of Health Members. Director Sullivan stated that based on the information provided by establishment owners, and what is outlined in the Food Code, granting of variance request is recommended contingent upon compliance in the event of a change in ownership, update of physical facilities, or change in food service operations. Endicott Variety owners William and Kelly Mullaney were present for the meeting. Mr. Mullaney reported that he has owned Endicott Variety for 22 years. He voiced concerns about the request and the costs associated with the upgrade to a 3-bay sink. Director Sullivan clarified that the 2013 Food Code was adopted in the state of Massachusetts in 2019, however, due to the COVID-19 pandemic, the integration of the Food Code in food establishments was interrupted. The Board voted unanimously to close the public hearing portion of the variance request. Member Bernadette Chirokas made a motion to conditionally approve the variance as mentioned above. Vice Chair Guilfoyle seconded the motion. The Board voted unanimously to conditionally approve the variance to Endicott Variety.

Public Hearing: Title 5 Septic System Variance Request-3 Sylvia Lane

Member Bernadette Chirokas voted to open the public hearing portion of this variance request. This was seconded by Vice Chair Noreen Guilfoyle. The Board voted to open the public hearing portion of the meeting. 3 Sylvia Lane is requesting a variance from the Board of Health for an updated septic system. The variance is being sought for upgrading a system for a two-family dwelling with a total of four bedrooms (two bedrooms per dwelling unit). The Dedham Board of Health Subsurface Sewage Disposal Regulations section 2.05 states:

“No private individual sewage disposal system shall serve more than one dwelling unit defined as a room or group of rooms intended to be used by one household or family for living, sleeping, cooking, or eating. A separate system shall be provided for each dwelling unit. This provision may be waived pursuant to Section 1.07 upon the submission of sufficient evidence that the proposed system would provide the same degree of protection to the public health and the environment as would the required number of individual systems and that the proposed multiple system would have at least 125% of the capacity of the minimum required capacity of the single systems combined.”

Assistant Health Director, Leontia Flanagan reviewed and approved the submitted plans in compliance with Title 5. The proposed plans also have at least 125% capacity of the minimum required capacity of the single systems combined. Director Sullivan recommended approval of the variance request contingent upon the systems compliance with Title 5. Ben Moses, owner of 3 Sylvia Lane, was present to answer any questions. Vice Chair Noreen Guilfoyle requested clarification on history of the property, and the reasoning for requesting the variance. Mr. Moses stated challenges to installing two septic systems on the property including financial hardship and significant removal of vegetation and trees. Vice Chair Guilfoyle asked if the property could be tied into town sewer, Mr. Moses stated he does not believe he would be able to tie into sewer, and that the proposed system is more than 300 feet from the closest public sewer. Member Bernadette Chirokas asked if the current septic system would be able to handle double the water load from converting this single-family dwelling into two units. Mr. Moses stated his current system is a cesspool and would require updating. Vice Chair Noreen Guilfoyle made a motion to close the public hearing, which was seconded by Member Bernadette Chirokas. The Board voted unanimously to close the public hearing. The Board would like to take this matter under advisement and would like additional information. Director Sullivan will work to answer these concerns at the next meeting.

Update from Health Director

14 Arbor Lane: There was a zoom court hearing for 14 Arbor Lane on Friday, October 14th. This property was condemned at the end of March 2022. The purpose of the hearing was to receive permission from the court to order the property owner to board and secure the dwelling to ensure the property remains vacant while condemned. The Judge ordered the property owner to collect her belongings, and board and secure the dwelling by Friday, October 21st. Should the property not be boarded and secured by that date, the Town has permission to board and secure it. The Health Department provided the property owner with contact information for organizations that may be able to provide resources and social services. This matter has also been referred to the Attorney General’s Abandoned Housing Initiative (AHI). The AHI has started their process which can lead to the court granting receivership of the property to ensure all housing code violations are corrected. Madam Chair inquired as to the specific agencies and resources provided to this resident. Director Sullivan reported she has reached out to Regional Elder Services-HESSCO and the Council on Aging.

Fall Vaccination Clinics: The Health Department hosted a senior flu and COVID-19 booster clinic on October 4th. At this clinic, 97 flu vaccines and 68 COVID-19 booster vaccines were administered. The

public flu clinic was held on October 11th where 235 Dedham residents were vaccinated against the flu. Public Health Nurse Jessica Tracy has been working hard to continue to administer flu vaccines to Town Hall staff, first responders, school staff, and school faculty as well. She is currently also working to schedule homebound vaccinations to residents in need.

Trainings: Health Department is receiving some trainings for the software that is used in the department. The department began using this software approximately a year and a half ago, Food Code Pro and Housing Code Pro. Receiving refresher trainings has been very helpful to the department, as there have been new updates that are beneficial during inspections.

Household Hazardous Waste Day: Household Hazardous Waste Day is scheduled for Saturday, November 5th from 9:00 am-12:00 pm at the Department of Public Works at 55 River Street. Household Hazardous Waste Day has historically been held on the first Saturday of October, however, due to scheduling issues, this had to be postponed to the first Saturday in November for 2022. The Department is looking into solidifying future dates to ensure future Household Hazardous Waste days are held in October. Updates will be available on the Town website, as well as in The Dedham Times.

Discussion & (Possible Vote): Any COVID-19 Matters Requiring Action

Since the start of the pandemic, there have been 6,170 confirmed cases of COVID-19 in Dedham, not including at-home rapid antigen tests. There have been 753 probable cases of COVID-19, and 102 deaths associates with COVID-19.

***Old/New Business**

Madam Chair asked about the Mental Health First Aid and CPR Trainings that will be offered through the Public Health Nurse. Director Sullivan stated that the Public Health Nurse is coordinating with EMS personnel to schedule trainings. They are hoping to have additional information on scheduling in December.

Member Chirokas asked about the demonstrations given by DOSA and Public Health Nurse Jessica Tracy on administering and acquiring Narcan. Director Sullivan reported that she and Nurse Tracy are exploring grant opportunities to expand these services for Dedham residents in need. Currently, Narcan is usually only distributed to residents after Police/EMS are dispatched due to a suspected overdose in Town. Narcan is also available through pharmacies.

Public Comment

No public was present for comment.

A motion to adjourn the meeting was made by Member Bernadette Chirokas at t 6: 12PM. The motion was seconded by Vice Chair Noreen Guilfoyle. The Board voted unanimously to adjourn the meeting at 6:12PM.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on October 18, 2022, which minutes were approved on November 28, 2022.

Leanne Jasset – Chairman