

Leanne Jasset, Chair
Noreen Guilfoyle, Vice Chair
Bernadette Chirokas, Member

Kylee Sullivan, Director
Mavis Stephany Lopez Silva,
Office Manager



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TOWN OF DEDHAM BOARD OF HEALTH

Meeting Minutes of Tuesday, January 10, 2023

Posted in accordance with the provisions of MGL Chapter 30A Section 20, as amended.

Location: Town Hall (450 Washington Street) Room 304

The following Board of Health Members were present:

Leanne Jasset, Chair
Noreen Guilfoyle, Vice Chair
Bernadette Chirokas, Member

The following staff were present:

Kylee Sullivan, Health Director
Mavis Stephany Lopez Silva, Office Manager

Meeting is called to order at 5:45PM

Discussion & Vote 11-28-2022

Member Bernadette Chirokas made a motion to accept the November 28, 2022 minutes as written. The motion was seconded by Vice Chair Noreen Guilfoyle. The Board voted 2-0 to accept the meeting minutes as written, Vice Chair Noreen Guilfoyle voted as present.

Discussion and Possible Vote: Papa Gino's Test Kitchen Grease Trap Cleaning Variance

Chairwoman Leanne Jasset recused herself from the discussion and vote on this matter as she owns a business in the same building as the applicant and is involved in an insurance-related dispute with the applicant. Director Sullivan reported that Papa Gino's Product Test Site submitted a variance request for the requirement of monthly internal grease trap cleaning outlined in Dedham's Rules and Regulations for the Maintenance of Grease Traps. Papa Gino's provided documentation from their grease hauler, Wind River Environmental, recommending cleaning every six months. Director Sullivan explained that this facility has limited usage as it is a test site for developing new menu items and it is not open to the public. There have been no grease-related issues at this establishment according to Department records. Peter Gillespie, Papa Gino's representative provided information regarding the use and daily operations of the test kitchen. Member Bernadette Chirokas inquired if there have been any issues in the past with their grease trap. Mr. Gillespie stated there have been no issues and clarified that this specific variance request is for the test kitchen site only and does not apply to the Papa Gino's restaurant location in the building. Member Bernadette Chirokas made a motion to grant the variance contingent upon no grease-related issues arising in the establishment. Vice Chair Noreen Guilfoyle seconded the motion. The Board voted 2-0 to grant the variance.

Outdoor Dining Working Group Update

Director Sullivan reported that the Dedham Select Board voted to create an Outdoor Dining Working group in the Fall due to outdoor dining on public property becoming popular with the COVID-19 pandemic. This Working Group is comprised of members of the Town Manager's Office, Health, Public Works, Building, and Planning Departments. Elected members on the Working Group include Leanne Jasset (BOH), Jim MacDonald (Select Board), and John Bethoney (Planning Board). The Working Group met for the first time on December 21st and discussed an Outdoor Dining draft policy. Topics discussed during this meeting include:

- Annual outdoor dining permitting requirements
- Distinguishing between requirements on public v. private property
- Pest control and sanitation procedures
- Platform and barrier requirements through DPW
- ADA compliance
- Consistency in outdoor dining spaces on public property
- Coordination with businesses, the public, and organizations such as the Dedham Square Circle Group

The Department will approve sanitation plans for each outdoor dining area and provide mandatory sanitation training for applicants. Member Chirokas requested clarification on page 3 of the packet provided relating to the allowable occupancy of the establishments. Director Sullivan stated that these items are still under discussion, however outdoor dining areas likely will not be additional seating for establishments but instead will be inclusive of the seating allowed through Occupancy Certification. The Working Group will meet in February and Director Sullivan will have additional information and updates after that meeting.

rDNA Regulations Update

At the Annual Fall Town Meeting, Town Meeting Members voted in favor of updating the Town's Zoning Bylaw to include definitions for laboratory, research, and development (manufacturing). This was Article 7 at Town Meeting. Director Sullivan provided the Board with three documents in their packets from the Planning Department outlining supplemental information about the Zoning Bylaw changes voted by Town Meeting in the Fall.

The Department is in the process of creating draft biosafety and rDNA regulations. This regulation draft was created by reviewing biotech regulations in other communities such as Cambridge, Somerville, Lexington, Burlington, Arlington, Watertown, and Waltham. Director Sullivan will work with Town Counsel to ensure regulations are legally sound. Vice Chair Guilfoyle requested the Department review Norwood's regulations as the draft regulations are created. Director Sullivan will provide a copy of the draft regulation to the Board once it has been reviewed by Town Counsel.

Update from Health Director

14 Arbor Lane: The Town has a court hearing date scheduled for Friday, January 20, 2023, for this property with the Abandoned Housing Initiative.

127 Curve Street A court hearing has been scheduled for this property on Wednesday, January 18, 2023 with Town Counsel.

Permit Renewals Permit renewals have been issued for Food, Dumpster, Tobacco, and Cryogenic Therapy Establishments. There are a handful of establishments which have not provided payment for their permit renewals or have not submitted a complete application. The Department is working with these establishments and a late fee will be applied to their renewals. The Department has several establishments that have not responded to contact efforts made via email and telephone. Director Sullivan spoke with Town Counsel regarding establishments that have not submitted permit renewals and potential enforcement actions. Town Counsel suggested sending a letter serving as notification that failure to submit a complete permit renewal application by a specified date will result in a hearing with the Board of Health. The Board discussed a timeline for submitting a complete application by January 31, 2023 and scheduling hearings for the Board meeting on February 7, 2023. Member Bernadette Chirokas made a motion to proceed with issuing such letters and scheduling hearings with the Board based on non-compliance. The motion was seconded by Vice Chair Noreen Guilfoyle. The Board voted unanimously in favor of the motion.

COVID-19 Update

Dedham COVID-19 statistics as of 1/10/2023:

- Confirmed cases (positive PCR test): 6,433
- Probable cases (positive Antigen test): 803
- Deaths: 109

Norfolk County Mosquito Control District: Director Sullivan included a notice from the Norfolk County Mosquito Control District informing local boards of health about fleet resizing requirements that has been implemented by the MA Office of Vehicle Management (OVM). OVM is requiring mosquito control districts overall to reduce fleet sizes by 15% to address concerns related to climate change. The notice outlines details about the resizing and related concerns.

Public Comment

No public was present for comment.

A motion to adjourn the meeting was made by Vice Chair Noreen Guilfoyle at 6:34 PM. The motion was seconded by Member Bernadette Chirokas. The Board voted unanimously to adjourn the meeting at 6:34 PM on Tuesday, January 10, 2023.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on January 10, 2023, which minutes were approved on February 7, 2023.

Leanne Jasset – Chairman