

Leanne Jasset, Chair
Noreen Guilfoyle, Vice Chair
Bernadette Chirokas, Member

Kylee Sullivan, Director
Mavis Stephany Lopez Silva,
Office Manager



450 Washington St
Dedham, MA 02026
(781) 751-9220
www.dedham-ma.gov

TOWN OF DEDHAM BOARD OF HEALTH

Meeting Minutes of Tuesday, April 11, 2023

Location: Town Hall (450 Washington Street) Room 304

The following Board of Health Members were present:

Leanne Jasset, Chair
Noreen Guilfoyle, Member
Bernadette Chirokas, Member

The following staff were present:

Kylee Sullivan, Health Director
Mavis Stephany Lopez Silva, Office Manager

The meeting is called to order at 5:30PM on Tuesday, April 11, 2023.

Discussion & Vote: 03/28/2023 Meeting Minutes

Member Bernadette Chirokas made a motion to accept the meeting minutes as written. The motion was seconded by Vice Chair Noreen Guilfoyle. The Board voted unanimously to approve the minutes as written.

Discussion & (Possible Vote): Moge Tee Garbage Disposal Variance Request

Moge Tee is a newly opened bubble tea establishment in Legacy Place. The establishment submitted a variance request from the Board of Health's Food Service Establishments Regulations, requiring a garbage disposal. The establishment's menu is limited to various types of teas and related ingredients, with the production of minimal food waste. Rong Cong, area manager for Moge Tee, was present at the meeting and provided further clarification on daily operations at Moge Tee. He stated there is limited preparation of food on site creating very minimal water-soluble waste. Vice Chair Noreen Guilfoyle made a motion to grant the variance request contingent upon no issues arising related to the disposal of food waste, which was seconded by Member Bernadette Chirokas. The Board voted unanimously to grant the variance request.

Discussion & (Possible Vote): Moge Tee Grease Trap Cleaning Variance Request

Moge Tee submitted a variance request for the requirement of monthly internal grease trap cleaning outlined in the Board of Health's Rules and Regulations for the Maintenance of Grease Traps. Rong Cong, area manager for Moge Tee was present and provided additional information on the operations for the preparation of the menu at Moge Tee. Vice Chair Noreen Guilfoyle made a motion to grant the variance request contingent upon no grease-related issues arising,

which was seconded by Member Bernadette Chirokas. The Board voted unanimously to approve the variance request.

Discussion: rDNA Regulations

Board members received draft Biosafety and rDNA regulations in their meeting packets that were reviewed by Town Counsel. These Regulations were drafted based on similar regulations in communities such as Norwood, Watertown, Cambridge, Somerville, Lexington, Burlington, and Arlington. Town Counsel provided some comments on the regulations. Director Sullivan has provided updated information to technical comments, however there are a couple comments that request the Board's feedback. Member Bernadette Chirokas requested clarification on the verbiage outlined in the regulations about the Institution of Biosafety Committee (IBC). Director Sullivan stated that these regulations vary depending on community, where some IBCs are community-based and others are institution-based. Most IBCs have a Board of Health member or agent representative. Vice Chair Noreen Guilfoyle requested clarification on the proposed annual permit renewal and annual report. Member Bernadette Chirokas requested the addition of requirements to BSL 3 Containment, recommending the requirements that areas of containment be routinely certified by an external vendor. Health Director Sullivan will review the Board's comments with Town Counsel and continue researching surrounding communities to gather additional information to ensure regulations are reasonable and most protective for Dedham.

Update from Health Director

Permit Renewals Summer 2023

The Health Department has sent out permit renewal reminders for all permits expiring June 30, 2023 including swimming pools, saunas/steam rooms, waste haulers/septic installers, and domestic animals.

Summer Recreational Camps for Children

The Health Department hosted a meeting for camp operators last Tuesday, April 4, 2023. Ten representatives from Dedham camps were present to review the camp application process and regulations. A presentation was given by the Health Department staff on inspection expectations, staffing requirements/ratios, health care requirements, and aquatics/pool requirement.

Outdoor Dining Working Group Update

A meeting was held Wednesday, April 5, 2023, with Dedham Square food establishments to review outdoor dining guidelines. Once applications are submitted, the Health Department will review the sanitation plan to ensure best practices are followed. Director Sullivan will keep the Board abreast of any new information.

127 Curve Street

There was a hearing yesterday, April 10, 2023, on 127 Curve Street. The Judge approved Town Counsel request to allow the Town to hire a contractor to bring this property into compliance with public health and building codes. The owner of this property is deceased; therefore, the

process has been challenging. Director Sullivan will keep the Board informed as updates develop.

14 Arbor Lane

A receiver was appointed to 14 Arbor Lane. Possible next steps include the proposal of a budget by the receiver to address the public health and building violations that will need to be approved by the judge. The current property owner will be kept informed throughout this process. The current property owner has not made contact with the Town as of the time of the Board of Health meeting. Director Sullivan will continue to keep the Board informed as updates develop.

Old/New Business

Member Bernadette Chirokas stated that she has received feedback from the community requesting remote access to the Board of Health meetings. Director Sullivan will look into this matter.

Public Comment

No public was present for comment.

A motion to adjourn the meeting was made by Vice Chair Noreen Guilfoyle at 6:14PM. The motion was seconded by Member Bernadette Chirokas. The Board voted unanimously to adjourn the meeting at 6:14 PM on Tuesday, April 11, 2023.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on April 11, 2023, which minutes were approved on May 9, 2023.

Leanne Jasset – Chairman