

Noreen Guilfoyle, Chair
Bernadette Chirokas, Vice Chair
Leanne Jasset, Member

Kylee Sullivan, Director
Mavis Stephany Lopez Silva,
Office Manager



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TOWN OF DEDHAM BOARD OF HEALTH

Meeting Minutes of Tuesday, January 9, 2024

Location: Town Hall (450 Washington Street) Room 304

The following Board of Health Members were present:

Noreen Guilfoyle, Chair
Bernadette Chirokas, Vice Chair
Leanne Jasset, Member

The following staff were present:

Kylee Sullivan, Health Director
Mavis Stephany Lopez Silva, Office Manager

Meeting is called to order Tuesday, January 9, 2024 at 5:30PM

Discussion & Vote: 12/12/2023 Meeting Minutes

Vice Chair Bernadette Chirokas made a motion to accept the minutes as presented. Member Leanne Jasset seconded the motion. The Board voted unanimously to accept the minutes as written.

Discussion: 1 Rocky Ridge Road Proposed Septic Plans

On December 15, 2023, Concinnitas Corporation submitted updated plans for a proposed shared septic system for three dwellings. These plans were reviewed by septic consultant, Paul Brogna of Seacoast Engineering. Mr. Bogna provided comments about the plans, including requesting additional information. Chairwoman Noreen Guilfoyle stated that due to the submission of incomplete plans, the Board will have a preliminary discussion to hear the applicant's proposal and for the Board to express any questions or concerns. Anything said during this discussion was not intended to express any binding position of the Board or its members. Once completed plans have been submitted, a proper hearing will be conducted.

Madam Chair invited the applicant to address the Board. Scott Henderson, the civil engineer for this project, was present at the meeting and provided additional details on the design, soil considerations, and development of the system. Vice Chair Chirokas inquired on the size difference between the leeching field/septic tank of a single dwelling system compared to that of a system meant for three dwellings. Mr. Henderson explained the leeching field will be more than three times the size of the required single dwelling fields as required by Title 5. Director Sullivan stated that while the overall concept would seemingly function and comply with Title 5 requirements, there still are missing pieces of information that must be submitted before officially approving plans.

Discussion: Opioid Settlement Funding Survey

The Town publicized an Opioid Settlement Funding Survey that was available throughout the month of September, and then November through December. Fifty-one responses were provided to the survey. Director Sullivan requested recommendations from the Board to further community engagement. Member Leanne Jasset inquired about what means of communication were used to distribute this information. Director Sullivan explained that this was published in the Dedham Times, Dedham TV, all town social media channels, including the website and Board of Health news corners. Madam Chair suggested sending information directly to Town Meeting Members. Director Sullivan mentioned there will be an Open House held at the Town Hall on January 24th and she is hoping to also engage with residents about this topic at that time.

Discussion and possible Vote: Permit Renewals

Many annual permits expired on December 31st, such as food establishment, dumpster, tobacco, funeral director, body art facility, body art practitioner, and cryogenic chamber therapy permits. Permit renewals went smoothly, and most permit holders submitted complete renewal applications and have been issued 2024 permits. Renewal notices were sent out in mid-October and early December. A handful of permit holders have failed to submit renewal applications; therefore, the Board encouraged letters of failure to renew to be sent to these operators. A hearing will be held at the February Board meeting should operators fail to submit permit renewal applications by January 31, 2024.

Update from Health Director

TGI Fridays at 750 Providence Highway, Dedham, MA Closed January 02, 2024: Health Inspector Kris McMillan inspected the establishment after closure and determined all food and waste products were removed.

Public Health Nurse Jessica Tracy: Jessica Tracy accepted a new position at the Massachusetts Department of Public Health. The public health nurse position will be posted both internally and externally, and the Department is looking forward to filling this role.

Old/New Business: None

Public Comment: No one present for public comment.

Bernadette Chirokas made a motion to adjourn the meeting at 6:15 PM, Tuesday, January 9, 2024. The motion was seconded by Member Leanne Jasset. The Board voted unanimously to adjourn at 6:15PM on Tuesday, January 9, 2024.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on January 9, 2024, which minutes were approved on February 20, 2024.

Noreen Guilfoyle – Chair