

Bernadette Chirokas, Chair
Leanne Jasset, Vice-Chair
Emma Reidy, Member

Kylee (Sullivan) Foley, Director
Mavis Stephany Lopez Silva,
Office Manager



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TOWN OF DEDHAM BOARD OF HEALTH

Meeting Minutes of Tuesday, May 14, 2024

Location: HYBRID MEETING (Town Hall, 450 Washington Street, Room 304 and via Zoom.)

The following Board of Health Members were present:

Bernadette Chirokas, Chair
Leanne Jasset, Vice-Chair
Emma Reidy, Member

The following staff were present:

Kylee (Sullivan) Foley, Health Director
Mavis Stephany Lopez Silva, Office Manager

Meeting is called to order Tuesday, May 14, 2024, at 5:42PM

Public Comment No public present for comment in person or remotely.

Discussion & Vote: 04/30/2024 Meeting Minutes: Member Emma Reidy made a motion to amend the minutes to reflect that the Board voted to accept the 03/19/2024 Meeting minutes 2-0, as Emma voted present and abstained from the vote. Leanne Jasset seconded the motion. The Board voted 3-0 to accept the minutes with the amendment.

Discussion (& Possible Vote): BOH COA Representative: Vice Chair Leanne Jasset expressed interest in stepping away from the Board of Health appointed COA Board. The Board will consider putting this out publicly and will revisit this matter at a future meeting.

Discussion: Dedham FY2025 MVP Grant for the Manor Neighborhood: In continuation of the March 19, 2024 Board of Health Meeting discussion regarding this matter, Director Foley has met with Town Counsel. Director Foley confirmed the Board was allowed to take positions on matters that affected Board of Health-related items. Should the Board be interested in submitting a letter of support, Director Foley will compose a letter that is reflective of the Board. This letter would have to be voted on at a future Board of Health meeting. Additional ways the Board could show support would be through a press release, or the issuance of a statement to the community or to the Municipal Vulnerability Manager at the State. Director Foley will reach out to Town Engineer, Jason Mammone, to determine updates on timelines and best next steps.

Update from Health Director

OpenGov: The Health Department has transitioned to OpenGov for permits expiring on June 30, 2024. The Health Department is in the process of reviewing applications for permit renewals and has sent out reminder notice emails to permit holders back in April 2024 and on May 10, 2024.

Manor Neighborhood: Town Counsel confirmed that the Board of Health may support the continued pursuit of grant funding for further studies related to the flooding of the Manor neighborhood. The Engineering Department will be hosting a community meeting about the proposed door-to-door inspection program on May 28th at Dedham Middle School. Director Foley will keep the Board updated about the time and any additional details as they become available.

Rocky Ridge Septic Variance: The Health Department has received an updated Grant of Title 5 Covenant and Easement from the applicant based on Town Counsel's amendments. Director Foley provided a copy should the Board choose to sign this document at tonight's meeting. The Board signed the Grant and Declaration of Title 5 Covenant and Easement for 1 Rocky Ridge Road, Dedham, MA 02026 on May 14, 2024.

Public Health Nurse: Katie Paciorkowski has been settling into her role and has been working on infectious disease follow up and vaccination programming.

DOSA Program Director Rachel Smith has scheduled the next Coalition meeting for Tuesday, May 21st. Time is TBD. Rachel and Tae Averett, Program Coordinator, are continuing to focus on recruitment and educating the community on DOSA.

BOH News Corner: Director Foley included a draft Board of Health News Corner Update in the Board's packets. The topic of this update is Measles and is projected to be released next week. The Board would like to note that this immunization can be provided later in life and would also like to note in the update that there have been no cases of measles in Dedham as of this date.

Old/New Business: Chair Bernadette Chirokas inquired about compliance of food establishment re-inspections. Director Foley explained that the Health Department routinely inspects establishments based on their risk of food borne illnesses based on their specific food processes. The Health Department works with these establishments to ensure any violations are resolved through re-inspections.

New Restaurants: Vice Chair Leanne Jasset inquired about any new restaurants opening in Dedham. Director Foley stated that Melty Way will be coming to Dedham; however, they are currently under construction. Once construction has been completed, a preoperational inspection will be conducted prior to their opening.

Director Foley also reported that UNO's Pizzeria and Grill has been operating several "ghost kitchens". A "ghost kitchen" is a food service business that operates under a different name and serves their customers by delivery through third party apps such as Grubhub or DoorDash. UNO's has submitted three plan reviews for these kitchens. The Department will review the plans and ensure plans are in compliance with the Food Code before inspecting and issuing permits.

Vice Chair Leanne Jasset made a motion to adjourn the meeting at 6:08 PM, Member Emma Reidy seconded this motion. The Board voted unanimously to adjourn the meeting at 6:08 PM on Tuesday, May 14, 2024.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health's Meeting held on May 14, 2024, which minutes were approved on June 11, 2024.

Bernadette Chirokas – Chair