

Noreen Guilfoyle, Chair
Bernadette Chirokas, Vice Chair
Leanne Jasset, Member

Kylee Sullivan, Director
Mavis Stephany Lopez Silva,
Office Manager



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TOWN OF DEDHAM BOARD OF HEALTH

Meeting Minutes of Tuesday, September 12, 2023

Location: Town Hall (450 Washington Street) Room 304

The following Board of Health Members were present:

Noreen Guilfoyle, Chair
Bernadette Chirokas, Vice Chair
Leanne Jasset, Member

The following staff were present:

Kylee Sullivan, Health Director
Mavis Stephany Lopez Silva, Office Manager

Meeting is called to order Tuesday, September 12, 2023, at 5:31 PM.

Discussion & Vote: 8/15/2023 Meeting Minutes

Member Leanne Jasset requested that the August 15, 2023 meeting minutes be updated to reflect changes to the Board Member positions listed at the beginning of the minutes. Vice Chair Bernie Chirokas seconded this motion. The Board voted to accept the meeting minutes as amended.

Discussion & (Possible Vote): Dedham Country & Polo Club Garbage Disposal Variance Request: Dedham Country and Polo submitted a plan review application to renovate their facilities, including their food service/kitchen facilities. The establishment submitted a detailed variance request application including standard operating procedures for the handling of organic waste, grease, and trash. Jeremy DiStefano was present representing Dedham Country and Polo Club, along with Pamela Ross-Kung, food safety consultant.

Member Jasset requested clarification on when the trash is emptied, as well as a review of Dedham Country and Polo's daily operations. Vice Chair Bernadette Chirokas inquired if there have ever been any plumbing issues related to the kitchen facilities on site. Mr. DiStefano stated that trash is emptied 3-4 times a week, starting from late May to early September and that they have not had any issues with their plumbing thus far. Member Jasset expressed concern with granting the variance as the regulations are set in place to ensure all waste is handled appropriately.

Member Bernie Chirokas requested additional information on the grease dumpster Dedham Country and Polo currently utilizes, Mr. DiStefano reported they have a grease receptacle on site that is emptied regularly by a waste hauler.

Vice Chair Bernie Chirokas made a motion to grant the variance. The Board voted 2-1 to approve the variance request.

Update from Health Director

14 Arbor Lane: A court hearing will be held on September 15th to review the receiver’s proposed budget for bringing this property into compliance with housing and building codes.

127 Curve Street: The Town received an administrative inspection warrant for this property and an inspection was executed on August 24th. Overall, the condition of the interior of the dwelling was well-maintained with a few housing code violations. The Department is awaiting further direction from Town Counsel on next steps.

Emergency Shelters for Displaced Migrant Families: The Department has been working closely with MDPH and on-site shelter managers to provide screenings and vaccinations for families at the shelters in Dedham. Specifically, the focus has been on children to ensure they meet all State vaccination requirements for school.

Opioid Settlement Funds: Director Sullivan worked with the Town’s Director of Communications to create a community-wide survey to gather input from residents and businesses affected by opioid use, including people currently using drugs, those in recovery and their friends and family. This survey will help the Town understand the needs and preferences of the community and guide the allocation of funds that the Town will receive from settlements with opioid producers and distributors. The survey will be open to the community until October 1st.

Fall Events (Flu Clinics and HHWD): The Health Department is gearing up for seasonal events this fall including Household Hazardous Waste Day and flu clinics. Household hazardous waste day will be held on Saturday, October 21st from 9:00 am to 12:00 pm at DPW. Like in years past, the event will be advertised in the Dedham Times and through various Town channels with help from the Director of Communications.

The senior (65+) clinic will be held on Tuesday, October 10th from 9:30 am to 12:30 pm at the Legion. The Department has been working with the COA on this clinic.

The public clinic will be held on Thursday, October 5th from 5:00 PM to 7:00 PM at the Dedham Middle School Gymnasium. Homebound residents can call the Public Health Nurse to schedule a home visit. The Public Health Nurse is also working on plans for vaccinating first responders and Town staff.

Drug Free Communities Grant: The grant for years 6-10 was awarded by the CDC, providing DOSA with \$625,000 over the next five years to continue work in reducing youth substance use in the Town.

Old/New Business: Chair Noreen Guilfoyle would like to review the Board’s Food Service Regulations. Chair Guilfoyle would like to review other communities’ regulations to determine if they have similar regulations to Dedham. Current regulations were enacted around 1990, so it may be time to review best practices for food establishments.

Public Comment

No public was present for comment.

Vice Chair Bernie Chirokas made a motion to adjourn the meeting, which was seconded by Member Leanne Jasset. The Board voted to adjourn the meeting at 6:02 PM on Tuesday, September 12, 2023.

This is to certify that the above is a true and accurate record of the minutes of the Board of Health’s Meeting held on September 12, 2023, which minutes were approved on October 3, 2023.

Noreen Guilfoyle – Chair