A regular Meeting of the Board of Selectmen was held on Thursday June 15, 2017, at 6:30pm in the Francis O’Brien Meeting Room, 26 Bryant Street, Dedham, Massachusetts. Present were:

Dennis J. Teehan

James A. MacDonald

Michael L. Butler

Dennis J. Guilfoyle

Brendan G. Keogh

Dr. Teehan called the Meeting to order at 6:32 PM.

**PLEDGE OF ALLEGIANCE**

Led by Dr. Teehan.

**DEDHAM CITIZENS - OPEN DISCUSSION**

**Michael Leah – 70 Lancaster Road**

Mr. Leahy stated that he would like to speak to the Board regarding an abandoned home at 66 Lancaster Road. Mr. Leahy added that the owner of this property, Lily Watson, passed away in 1996 and her family took care the property for several years but for some reason stopped. Mr. Leahy informed the Board that Mr. Kern attended a Manor Neighborhood Association Meeting and the topic of 66 Lancaster Rd. came up in the meeting. Mr. Leahy continued, saying that he emailed back and forth Mr. Kern over the last few months. Mr. Leahy informed the Board that he has spent $480 on an exterminator over the last year as a direct result of rodents living in the abandoned property near his house. Mr. Leahy added that the property has been deemed a fire hazard. Mr. Leahy asked Mr. Kern for an update regarding the property and added that the neighborhood has been extremely patient for at least the last 10 years. Mr. Leahy stated that he would like an action plan and some tentative dates to rectify this problem.

Mr. Kern stated that a gentleman from the Atty. Gen. Office is not as enthusiastic about that particular property as some others. Mr. Kern added that the approach that he still believes may be successful is the abandoned housing initiative. Mr. Kern continued, saying that they haven’t changed that approach but he does not have any dates or a plan of action tonight. Mr. Kern promised to give Mr. Leahy an update in the next week or two. If the abandoned housing Initiative doesn’t work we do not have a lot of other options. Mr. Kern suggested that we try this solution first and go from there.

Mr. Leahy asked if indeed the property does not qualify for this disposition status, what the next steps are. Can the Town take this property and dispose of it? Mr. Leahy stated that he is being asked by neighbors for an update and he does not know what to tell them.

Mr. Kern stated that there are some complexities in taking the land under tax title and in disposing of it through land court. Mr. Kern reiterated that he would like to try the abandoned housing initiative first and will talk to the Treasurer to see if anything has changed.

Mr. Leahy stated that Mr. Kern has his email address that he would like an update sent to him soon.

Dr. Teehan stated that Mr. Leahy should feel comfortable in contacting the Board for information at any point.

 **Jim Maher – President of the Manor Neighborhood Association**

Mr. Maher stated that the neighborhood is having an issue with tractor-trailers coming into the neighborhood at night and tearing down wires. Mr. Maher added that in the past month they’ve had three tractor-trailers that had to be backed out by the Fire Department or the Police Department after getting snagged on wires. Mr. Maher continued, saying that until this issue gets worked out they are asking for signage stating no through trucking.

Dr. Teehan suggested that the Town Manager’s office reach out to the relevant parties again.

Mr. Maher stated that the new neighbor social took place on May 25, 2017. Mr. Maher added that this is an important thing to do as a Town, welcoming new residents and asked if the Town participates in the welcome letter with helpful information.

Mr. Maher stated that he had another issue regarding the Parks and Rec Commission. Mr. Maher added that the commissioners decided to move forward with its public art policy for the Parks. Mr. Maher continued, saying that he sent the Board an email which contains a policy that the commission thinks is best for the Recreation Department in the Parks and will be modeled after the City of Brookline.

Mr. Butler stated that he read the draft that is proposed and based on the Brookline model. Mr. Butler asked Mr. Maher if the Brookline Board of Selectmen had seen Dedham’s policy.

Mr. Maher stated they do.

Mr. Butler asked Mr. Maher if the School Committee has a policy.

Mr. Maher answered that I do not know.

Mr. Butler stated he was wondering how many different policies a Town needs relative to public art. Mr. Butler added that in the 11 years he’s been on the Board no one has asked for a public arts policy.

Mr. Maher stated that the Commission initiated the research after the incident in the Oakdale Common. Dan Hart, previous Chairman of the Commission, decided that researching existing public arts policies would help us be prepared for the future. Mr. Maher added that he believes Mr. Hart came before the Board about four years ago regarding this but nothing came of it.

**DISCUSSION & VOTE RE: COMMON VICTUALER LICENSE, SWEETGREEN BOSTON, 680 LEGACY PLACE**

Paul Gibbs, Consultant for Sweetgreen, and Chris Austin, representing Sweetgreen, were present before the Board.

Mr. Austin stated that they would like to open a restaurant in Legacy Place. It is a fast casual, healthy concept of salads and warm bowls. Mr. Austin added that the operating hours will be 8 AM to 10 PM with the hours eventually being 10 AM to 10 PM. We will not be serving any beer or wine, just food and soft drinks.

Dr. Teehan stated that he believes there is a huge demand for this kind of restaurant.

Mr. Gibbs stated that on the original application that listed Jason Hopkins as the contact but Mr. Hopkins is transferring to Sweetgreen in California and Mr. Austin will be taking his place. Mr. Gibbs added that he can amend the application if the Board sees fit.

Mr. Guilfoyle moved approval of the request by Sweetgreen for a Common Victualer license; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

Mr. Gibbs asked the Board if they would like him to change the application.

Ms. Baker answered yes.

**DISCUSSION & VOTE: JOINT MEETING W/ BOARD OF HEALTH TO APPOINT VACANCY**

Leanne Jasset called the meeting of the Board of Health to order at 6:50 PM.

Mr. MacDonald moved, on behalf of the Board of Health and the Board of Selectmen, to submit all names into nomination; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

Mr. McDonald asked Ms. Baker to read the names of the nominees.

Ms. Baker stated that the candidates are:

Dr. Steven Camer

Emily Peloquin Pape

Dan O’Neill

Cheryl Sullivan

Alison Staton

Ms. Baker informed all that each member will state their desired candidate and she will keep track of the motion.

**Board of Health**

Ms. Jasset: Dr. Steven Camer

Mr. Brogan: Dr. Steven Camer

**Board of Selectmen**

Mr. Keogh: Dr. Steven Camer

Mr. MacDonald: Dr. Steven Camer

Dr. Teehan: Dr. Steven Camer

Mr. Butler: Dr. Steven Camer

Mr. Guilfoyle: Dr. Steven Camer

Dr. Teehan stated that this was a great field of candidates and we really encourage everyone that did not get appointed to please stay involved.

Dr. Teehan asked Dr. Camer if he would like to say anything.

Dr. Camer stated that he is honored to be a member of the Board of Health and he plans to be proactive. He thanked the Board of Selectmen for the consideration and he looks forward to working very hard.

Ms. Jasset thanked all the candidates for their time and interest in this vacancy for the Board of Health.

Ms. Jasset adjourned the Board of Health’s meeting to the lower conference room.

**DISCUSSION & VOTE RE: REQUEST FOR FILMING FROM GREAT NORTHERN FILM**

Maura Smith and Kate Brown were present before the Board.

Ms. Smith stated that she is an Adjunct Professor of Film and Production at Boston University and also works C. P. Casting in Boston where she has worked on films like Black Mass and Spotlight. Ms. Smith added that they have a production company that made five short films which have screened at 30 National and International Film Festivals and have won multiple awards. Ms. Smith continued, saying that the next project is a short film that they’re hoping to shoot one scene in Dedham Center. They are requesting permission to do this on Tuesday, August 1 and Wednesday, August 2, with the goal being to shoot on High Street from around the Dedham Square Coffeehouse up to the Blue Bunny. On the second night they would like to shoot around High Street up the corner to Maple Place. Ms. Smith informed the Board that would be to actresses walking and talking and is a very low-key production with around 3 to 4 crew members and no lights as Dedham Center is beautifully lit already. Ms. Smith stated there will be no large trucks and only one camera and will provide the Town with a COI.

Ms. Smith asked if there were any questions from the Board.

Mr. McDonald asked Ms. Smith to define “night”.

Ms. Smith stated that the reason they are splitting it up in the two nights as they do not want to shoot late into the evening, but it would be once the sunsets, around 8:20 PM to 8:30 PM. Ms. Smith added that they would shoot until about midnight or 12:30 AM and would stay away from residential areas.

Mr. McDonald asked Ms. Smith if they will be using a steady Camera.

Ms. Smith responded yes.

Mr. McDonald asked Ms. Smith if this one would be normal talking.

Ms. Smith answered yes just normal conversation and added that this would just be a conversation about ice cream versus sorbet.

Ms. Brown stated they will have someone holding a boom pole.

Mr. Guilfoyle asked if they needed Police a detail.

Ms. Smith answered that she did contact Chief D’Entremont and he wasn’t sure that they would need one. Ms. Smith added that they most likely will not need to shut down the street but will keep in contact with Chief D’Entremont.

Mr. MacDonald moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

Mr. McDonald asked Ms. Smith and Ms. Brown to give leaflets to the local businesses and knock on their doors before you start filming.

Mr. Butler suggested that Ms. Smith Ms. Brown meet with Amy Haelsen, Executive Director Dedham Square Circle.

Ms. Baker stated that she will email Ms. Smith Ms. Haelsen’s contact information.

**CERTIFICAES OF RECOGNITION FOR FUTURE PROBLEM SOLVERS**

Monika Wilkinson stated that 14 of the 16 students who participated in this program in Dedham were present this evening. Ms. Wilkinson went on to describe the Problem Solvers Program. Ms. Wilkinson informed all that last summer the six graders identified the issue of animal obesity and called it project AWARE.

Ms. Wilkinson informed all that the eighth-graders identified the need to create hands-on science for the Elementary aged kids in Dedham. Ms. Wilkinson pointed out that both the six graders and the eighth-graders projects were selected as the top projects in Massachusetts. Ms. Wilkinson added that the eighth grade team placed third in the national competition and the sixth grade team was very well received. Ms. Wilkinson continued, saying that 6th grader Hannah Kane placed second in one of the components at the national competition.

Ms. Wilkinson stated that all of these kids have worked very hard and thanked the Board for the recognition this evening.

The Board congratulated all involved in these projects and commented on the hard work and effort to achieve these accomplishments.

Ms. Wilkinson informed all that on Tuesday, June 20, 2017 she will be having informational night at the Endicott estate for anybody who wants to get involved and start their own teams.

The Board then handed out Certificates of Achievement, along with a Dedham Town pin, to all the students

**CERTIFICATE OF RECOGNITION TO HONOR FELICIA FOX AND WHAT HOME MEANS TO ME**

Felicia Fox stated that she is a sixth-grader at the Dedham Middle School and that she’s been doing this contest for a really long time. Felicia added that her goal was to win and this year she finally did it.

Dr. Teehan asked how Felicia heard about the competition and asked her who runs it.

Felicia informed all that Joanne Toomey, Executive Director at the Dedham Housing Authority, originally told her about the contest.

Ms. Toomey informed all that this is a nationwide contest that is open to all children living in Public Housing. Ms. Toomey added that all the children drew a picture to show what home means to them and wrote a small essay. Felicia’s picture was chosen to move on to the New England level and then winners are picked and they go to the national level. Ms. Toomey continued, saying that 12 are then picked for the calendar and the cover is the grand prize.

The Board congratulated Felicia and asked her a few questions regarding the contest.

Mr. Butler asked Janet Reynolds to describe the Little Library project.

Ms. Reynolds answered that the Little Library project is a national project where there are small receptacles where people can leave the book and take a book. Ms. Reynolds added that they started this project in Dedham maybe three years ago. Ms. Reynolds continued, saying that they just put up the 11th Little Library in Dedham.

Dr. Teehan asked Felicia to read her quote that was printed on the calendar.

The Board presented Felicia with a Certificate of Recognition for her wonderful achievements.

Janet Reynolds presented Felicia with a Certificate and a library bag on behalf of the Dedham Innovation Library Team.

**DISCUSSION & VOTE RE: CHANGE OF OFFICERS & DIRECTORS FOR PACKAGING CENTER, INC. D//B/A STOP & SHOP, 160 PROVIDENCE HIGHWAY, DEDHAM**

Ralph Bellegard, Store Manager for Stop & Shop, was present before the Board.

Mr. Bellegard stated that this transaction is just a change of officers.

Mr. MacDonald recused himself from this agenda item as well as the next agenda item as they could go before the ABCC.

Mr. Guilfoyle moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, abstained.

**DISCUSSION & VOTE RE: CHANGE OF D/B/A, R&Z GREIGE, INC., D/B/A 7-ELEVEN #37488a**

Mr. Guilfoyle moved approval of the request by R&Z Greige Inc., for a change of d/b/a; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, abstained.

**DISCUSSION & VOTE RE: TRANSFER OF ALL ALCOHOLIC RESTAURANT LICENSE FROM PEPPER DINING, INC. D/B/A CHILLI’S GRILL & BAR RESTAURANT, 930 PROVIDENSE HIGHWAY, DEDHAM TO MUSE PAINTBAR, LLC, D/B/A MUSE PAINTBAR, 254 LEGACY PLACE, APPROVAL OF STANLEY J. FINCH AS MANAGER,; AND APPROVAL OF AN ENTERTAINMENT LICENSE**

Stan Finch, with Muse Paintbar, stated that he was present to provide information about the plans for the Muse Paintbar location at Legacy Place and to answer any questions that the Board may have. Mr. Finch added that the proposed manager, Shannon O’Leary, was also present.

Ms. Baker informed all that when the application was received, Mr. Finch was listed as the proposed Manager of Record. This was to be an interim measure until Muse Paintbar opened. Ms. Baker added that Mr. Finch is the Manager of Record at another location, therefore the Board cannot forward the application until such time that we either entertain a different Manager of Record or Mr. Finch is removed from the other license. Ms. Baker continued, saying that because he traveled here from New York, Ms. Baker suggested that the hearing be opened, the Board ask questions and the hearing be continued for a motion on July 13, 2017 at which time we will have Shannon’s completed application in front of the Board for the Manager of Record and that complete package will go into the ABCC for consideration at that time.

Dr. Teehan clarified that the Board will ask questions but not entertain a motion.

Ms. Baker stated only a motion to continue to July 13, 2017.

Mr. Keogh asked Ms. O’Leary to describe her experience regarding management.

Ms. O’Leary stated that she has been with Muse for 2 ½ years and currently manages the location in Foxboro at Patriots Place. Ms. O’Leary added that she has a lot of experience with the company’s general policies. Ms. O’Leary continued, saying the prior to this she was a manager and has also been a restaurant server.

Mr. Keogh stress the importance of being vigilant regarding alcohol service and that the job is done thoroughly.

Ms. O’Leary stated that she definitely understands that. Patriots Place is similar to Legacy Place and they are also very strict in their rules and regulations. Ms. O’Leary added that the policy is to card anyone under the age of 35.

Dr. Teehan asked Mr. Finch to describe the business model in further detail.

Mr. Finch stated that they have public sessions and private parties. In a typical week look on our website to see all of our locations and what we are offering at those locations. Mr. Finch informed all that the most common event type is on a 16 x 20 canvas, which takes 2 to 2 and half hours and there is an instructor on stage walking everybody through step-by-step. Mr. Finch continued, saying that when the classes finished the customer can take the painting home with them. Mr. Finch informed all that Muse offers painting on signs, wineglasses, Mason jars, etc. Mr. Finch stated that when someone does a private party they can sign up and pick the art piece that instructor teaches. Mr. Finch added that muse serves drinks and food that is on top of the price that is paid for the seat. Mr. Finch continued, saying that most of the events take place during nights and weekends.

Dr. Teehan asked what kind of food is served at Muse.

Mr. Finch answered that it is kind of tapas style, with a few larger entrées, but the more popular items are tapas items.

Mr. Guilfoyle asked if it is a walk off the street restaurant.

Mr. Finch answered that they do not offer that.

Mr. Guilfoyle asked how many seats are in the Paintbar.

Mr. Finch answered 88.

Mr. Butler asked Mr.Proia to state his name one more time.

Mr. Proia stated Bill Proia, from Riemer & Braunstein. Mr. Proia added that Muse Paintbar is a nice addition that is a little different than your traditional businesses at Legacy Place. Mr. Poirier continued, saying that the restaurant has been really well received in other Towns.

Mr. Guilfoyle asked which space Muse is going into at Legacy Place.

Beth Winbourne, General Manager of Legacy Place stated that it is part of the City Sports split and will be on the side facing Whole Foods.

Mr. Butler asked Ms. O’Leary if she has been a Manager of Record before.

Ms. O’Leary answered no.

Mr. Butler asked Ms. O’Leary how many hours she planned on working per week.

Ms. O’Leary answered around 40.

Mr. Butler asked Ms. O’Leary if she has read the rules and regulations pertaining to the service of alcohol in Dedham.

Ms. O’Leary answered that they requested that information and she will fully review it before the next meeting on July 13, 2017.

Mr. Butler asked if the location of Patriots Place served wine and alcohol.

Ms. O’Leary responded that they only serve beer and wine at that location.

Mr. Butler asked Ms. O’Leary if there were any other locations that sells beer, wine and mixed drinks.

Mr. Finch stated that they do have another full liquor license and while they have not fully tested serving full liquor drinks, but they have a plan to do it at the Dedham location. Mr. Finch added that they will have a variety of custom cocktails, named after artists. Mr. Finch continued, saying that patrons can get standard mixed drinks as well.

Mr. Butler asked Mr. Finch if Muse will have to change any of the policies in regards to training employees and if they will need to change before opening because you’ve added something different to your business.

Mr. Finch responded that there will be a set of policies around making sure that the correct amount of liquor is put into a mixed drink. Mr. Finch added that there will be some inventory accounting procedures that will need to be added but aside from that, as far as all the carding and recognizing when people have had too much to drink, the policies will stay the same.

Mr. Butler asked Ms. O’Leary if she was TIPS certified.

Ms. O’Leary answered yes.

Mr. Butler asked Ms. O’Leary with her experiences with counterfeit IDs at pictures place.

Ms. O’Leary stated that they had not seen many at Patriots Place. Ms. O’Leary added that the majority of their customers are local residents and around the Foxboro area they have a valid ID that is pretty recognizable.

Mr. Finch stated that one of the things that helps them out is that there is effectively a cover as people need to pay for the seat, which makes our location not a great place for underage people to come and drink.

Mr. Butler asked Mr. Finch if any of Muse Paintbar locations has been cited for a liquor violation.

Mr. Finch answered no.

Mr. Butler asked Mr. Finch when the first location in Massachusetts was opened.

Mr. Finch stated that the location at Patriots Place opened in December 2014. Mr. Finch added that overall they have 25 locations with no violations.

Mr. Guilfoyle moved to continue the hearing until July 13, 2017; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, abstained.

**DISCUSSION & VOTE RE: ALTERNATE YEAR END TRANSFERS**

Ms. Baker stated that the Board has some requests for the following alternate year end transfers:

Town Manager’s Office - $5000 to Central Overtime

From Custodial Salaries - Town Facilities Budget

Council on Aging - $1000 to COA Program Expenses through end of year

From COA Salary Budget

Town Facilities – $5000 to supply account

From one of their Service Accounts

Veterans Service Department – $1600 to Town Memorial Celebration

From ticket and meter – Veterans Department

Police - $8000 to Veterans Benefits

From Patrolman’s Salary

Environmental Department - $1500 to Programs (Summer Intern)

From Temp Payroll – Environmental Department

Town Clerk - $250 to Dues/Membership

From Public Records – Town Clerk

Mr. Guilfoyle moved approval of the Alternate Year End Transfers; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

Ms. Butler informed all that these will be presented Monday evening to the Finance Committee for their consideration.

**HEARING WITH EDWARD G. ELFAR JEWELRY & ART GALLERY, 920 PROVIDENCE HIGHWAY, RE: NON-COMPLIANCE WITH SECONDHAND DEALER’S LICENSE**

Ms. Baker informed all that Mr. Elfar is recovering from surgery and has requested that this matter be postponed until July.

The Board was agreeable to that.

**DISCUSSION WITH BILL GORMAN RE: SEWER RATES**

Bill Gorman was present before the Board.

Mr. Gorman stated that there was a notice regarding this meeting that was placed in the Jefferson and Avalon apartments. Mr. Gorman added that he was informed by the Selectmen’s office that any structures with four or more units were considered profit-making therefore the sewer rates are listed at a commercial rate. Mr. Gorman gave some examples of the rates and differing prices and informed the Board of the disparity between homeowners and residents in apartments. Mr. Gorman continued, saying that this is unfair for elderly residents, because as they fall behind they usually let the water and sewer bill go and prioritize their other bills.

Mr. Gorman then shared with the Board some rates from the surrounding Towns.

Dedham - population 24, 397

Residential rate is $8.08 per hundred cubic feet

Commercial rate is $11.30

Norwood – population 29, 762

Residential & Commercial rate is $7.95 per hundred cubic feet

Mr. Gorman informed all that Norwood is using 60% of the water usage in factoring their bill rates.

Westwood - population 15,000

Residential & Commercial rate is $5.80 per hundred cubic feet

Needham – population 31,900

Residential & Commercial rate is $8.60 per hundred cubic feet

Mr. Gorman stated that he has tried unsuccessfully to gain information that tells how the rate setting took place so that we have arrived at this double standard. Mr. Gorman added that as much as he has asked he’s not been able to procure a policy or methodology of how, why and over what period of time this has been going on.

Dr. Teehan stated that he knows Mr. Kern has done quite a bit of work on this since last meeting.

Mr. Kern presented the following spreadsheets for discussion:

|  |  |  |  |
| --- | --- | --- | --- |
| Recent sewer billing statistics: |   |   |   |
| Current Rates |   |   |   |   |
| Usage (100's) | Type | Rate | Billed |   |   |
|  146  |  .25  |  $ 2.03  |  $ 296.94  |   |   |
|  311,283  |  CML  |  $ 11.30  |  $ 3,517,497.90  |   |   |
|  541,115  |  RES  |  $ 8.08  |  $ 4,372,209.20  |   |   |
|  174  |  WELL  |  $ 8.08  |  $ 5,106.56  |   |   |
|  852,718  |   |   |  $ 7,895,110.60  |   |   |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
| Rates with Apartment usage shifted: |   |   |   |
|   |   |   |   |   |   |
| Usage (100's) | Type | Rate | Billed |   |   |
|  146  |  .25  |  $ 2.03  |  $ 296.94  |   |   |
|  274,283  |  CML  |  $ 11.44  |  $ 3,137,797.52  |   |   |
|  578,115  |  RES  |  $ 8.22  |  $ 4,752,105.30  |   |   |
|  174  |  WELL  |  $ 8.22  |  $ 5,106.56  |   |   |
|  852,718  |   |   |  $ 7,895,306.32  |   |   |
|   |   |   |   |   |   |
| -Last increase in sewer rates was 2008 |   |   |
| -Residential $8.08 per unit (hundred cubic feet of water usage) |   |
| -Commercial $11.30 per unit  |   |   |   |
| -All accounts are subject to a minimum quarterly charge |   |
| -Of all the properties with 4 or more apartments most but not all |
|  are being charged the CML rate. |   |   |   |
| -If we were to convert all to RES rate we would lose approximately |
|  $118,000 in revenue annually. |   |   |   |
| -Billing estimates do not consider second meter abatements |   |

|  |  |
| --- | --- |
|   |  **FY2018**  |
|   |  **Dept**  |
|   |  |
| **Sewer Enterprise** |  |
| **Revenues** |   |
|  Sewer Receipts  |  7,800,000  |
|  Retained Earnings  |  481,720  |
|  **Total Revenues**  |  **8,281,720**  |
|  |   |
|  MWRA Assessment  |  5,518,993  |
|  Pumping Station Maintenance  |  260,000  |
|  **Direct Operating**  |  **5,778,993**  |
| Capital Outlay  |  1,600,000  |
|  **Total Direct Expenditures**  |  **7,378,993**  |
| Indirect Expenditures |  902,727  |
|  **Total Enterprise Expenditures**  |  **8,281,720**  |
|  **Surplus /(Deficit)**  |  (0) |
|   |   |
| Sewer Indirect Summary: |   |
|   |  FY18  |
|   |  budget  |
| Administrative |  154,353  |
| Engineering |  128,695  |
| Employee Benefits |  254,853  |
| Operating Expenses |  49,589  |
| Debt Service |  315,237  |
| Other  |  -  |
| Total to Allocate |  902,727  |

Mr. Kern stated that we have not found anything in terms of a written policy. Mr. Kern added that he expects that the current billing system has been in place for at least a couple of decades. Mr. Kern continued, saying that the Town’s single rate would be $9.11. Mr. Kern informed the Board that the two rates on the second spreadsheet would represent an estimate and we would have still more calculation to be more specific. Mr. Kern recommended that if the Board were interested in doing that to set a date for a public hearing which might also provide some opportunity for other apartment owners to weigh in.

Mr. Gorman stated that the three surrounding Towns to Dedham using the same rate system for residential and commercial, so some of reinventing the wheel.

Dr. Teehan asked Mr. Gorman what his sourcing was for the information regarding the information on Needham, Norwood and Westwood.

Mr. Gorman stated that it was the DPW and/or the clerk for each Town.

Mr. MacDonald thanked Mr. Gorman for bringing this to their attention and stated that he does believe in fairness. Mr. McDonald added that there has to be a deeper look into what the MWRA’s assessment is for the other Towns. Mr. McDonald informed all that the sewer rate has not increased, in Dedham, since 2008.

Mr. Kern stated that the indirect expenditures are in addition to the actual technical cost of printing out a bill or answering questions. Mr. Kern added that indirect cost is charging the cost to the enterprise, which is the cost of holding a Selectmen’s meeting, accounting, IT groups helping the accounting people. Mr. Kern continued, saying that as Mr. McDonald stated we have pretty simple sewer financial structure. We do not have to build a sewer treatment plant at the edge of Town, bond for it, pay down the debt and hire people, which is complicated.

Dr. Teehan stated that it seems that there are two issues that have been raised here. One being, the sewer rates we have and how they relate to other communities and whether we are comparing apples to apples when we look at the rates as we have done tonight. The second question is how we divvy up the burden to the users amongst residential and commercial. Dr. Teehan continued, saying that with all the expenditures it seems like there is not much leeway there.

Mr. Kern informed all that there are only a few pieces, there is the MWRA assessment, the capital expenditures, which have been in our interest because by doing that it reduces the assessment long term.

Dr. Teehan stated the less we dump back into the system, through investing back into our sewers, the less our MWRA assessment is. Dr. Teehan added that we have saved a lot of money over the years by putting that money in and getting a lower assessment.

Mr. Kern stated that as a result, Dedham’s sewer rates have not changed in going on a decade, which is highly unusual.

Dr. Teehan stated that he thinks the question for this Board tonight is whether we want to have a public hearing for this to hear from constituents about how we want to approach this problem and it sounds like a worthwhile subject for a public hearing and presentation.

Mr. Butler stated that the MWRA, each year, distributes a thumb drive to every community, which looks at the total average sewer and water bill per residential customer. Mr. Butler added that the other thing we need to do is to have staff examine the formula that the MWRA uses to calculate the amount each Town is billed, which is public information. Mr. Butler informed all that the reason they cannot find a policy is because they haven’t had to refer to the policy, at least in his time on the Board. Mr. Butler continued, saying that the rate was set in FY 2008. Mr. Butler informed all that the reason the bills have been flat is because the MWRA assessment has been flat or declining for Dedham through that period.

Mr. Butler stated that the list of tasks that Mr. Kern’s staff is going to have to perform over the next few months to be prepared for a public meeting is filling up. Mr. Butler added that they will have to think about how to communicate this to the public, find a date and location to see what the public says.

Mr. Gorman stated that he is not attempting to shift the burden somewhere else, he is attempting to get a more equitable across the Board.

Mr. McDonald stated that if users are interested in more information they can go to the MWRA website to see what the assessments are. Mr. MacDonald suggested that the Board have another follow-up meeting and then from there make a decision of whether to hold a public hearing or not.

Dr. Teehan stated that the real fundamental question is, should we shift the way that we are billing the sewer.

Mr. Kern stated that he thinks Mr. Gorman’s basic assertion is that he thinks it is unfair to charge people living in apartments differently than single-family residences.

Dr. Teehan stated that he thinks the Board should move forward and continue this discussion again in the fall and keep working towards the possibility of holding a public meeting at some point.

Mr. Gorman informed all that condo owners are billed as residential.

**DISCUSSION WITH TOWN ENGINEER & DPW DIRECTOR RE: RECOMMENDED PAVEMENT IMPROVEMENTS FOR FY2018-FY2020**

Town Engineer, Jason Mammone and the DPW director Joe Flanagan were present before the Board.

Mr. Mammone stated that last year was our second year in a three-year contract with our asphalt paving contractor and our crack sealing contractor. Mr. Mammone added that they have completed about 70% of the approved proposed work through last year. Some of the projects we had to put off due to bad weather and scheduling. The other 30% that we were unable to do was moved from last year to this year, so we have an increased load going into this year’s construction season. Mr. Mammone continued, saying that with favorable weather this year we’re hopeful to get to everything from last year that we couldn’t finish and this year moving forward. Mr. Mammone informed all that they did about 13,000 linear feet of reclamation at a cost of a little under $1.7 million and did about 13,000 linear feet of crack sealing at a cost of about $20,000. Mr. Mammone stated that with that data we were able to take a look at our unit cost that they use to estimate construction cost going into a given season. Mr. Mammone added that with the reclamation and crack sealing that they finished they were fairly close in their unit costs.

Mr. Mammone informed all that the funding scenario for the proposed three-year plan is based on the assumption of local funding level of $1.5 million and also utilizing approximately $650,000 from the state’s chapter 90 funds, which is for year one. Mr. Mammone added that for years two and three they would be looking at a local funding level of about $900,000 and utilizing approximately $600,000 from the state’s chapter 90 funds.

Mr. Mammone informed all that the Board has before them tonight the actual road program itself based upon those funding scenarios. Mr. Mammone stated that years one and two of this year do not change at all as they were what was existing in last year’s three-year plan that were years two and three and now with this year’s proposed plan they are one and two. Mr. Mammone added that the new plan the Board has in front of them was the FY 2020, which is new completely from what the Board had seen previously.

Mr. Mammone informed all that with everything that they’ve done up to date, as of the close of the calendar year last year, the current backlog for repairs for every public way in the Town of Dedham is just under $9.5 million. Mr. Mammone added that when Dedham started this program in 2007 the pavement condition index was a 70 and as of the end of last year it was at an 86. Mr. Mammone continued, saying that most communities in the Commonwealth strive to get into the high 70s low 80s. Mr. Mammone stated that if the proposed three-year plan is approved by the Board, we would still be an 86 PCI at the end of that plan.

Mr. Mammone stated that he and Mr. Flanagan would take any questions the Board may have.

Mr. Butler asked Mr. Mammone if starting July 1 it would be Dedham’s 11th year in the program.

Mr. Mammone answered yes July 1 will be our 11th year.

Mr. Butler asked Mr. Mammone if he was pleased with the software and the job it has been doing predicting the rate at which roads deteriorate.

Mr. Mammone answered that it has been doing a great job. Mr. Mammone added that it helps that we have Dedham’s roads resurveyed and they are able to take that information and go back and look at the data that they use to represent the deterioration curves and are able to adjust them to more real-time data were able to get more accurate readings on our deterioration.

Mr. Butler said that it would be helpful if the Board could see maps showing which sidewalks have been done.

Mr. Mammone stated that that is something we can produce and put on the website.

Mr. Butler thanked Mr. Mammone and Mr. Flanagan and stated that they run a well-oiled machine, which is vastly different today than when we started.

Mr. MacDonald moved recommendation and the adoption of the pavement improvement plan for FY2018-FY2020; seconded by Mr. Guilfoyle. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**DISCUSSION RE: DEDHAM SQUARE PARKING**

John Sisson, economic development director, and Amy Haelsen, Executive Director Dedham Square Circle, were present before the Board.

Mr. Sisson stated that this is still a work in progress but they felt it was important to come before the Board to let you know that we are working with multiple Departments.

Mr. Sisson provided the Board with the following document regarding parking management discussions:

Over the past 18+ months, representatives of several Town Departments, Dedham Square Circle, Norfolk County, and the U.S. Postal Service have held multiple meetings to discuss ways to improve how parking is managed in Dedham Square to ensure we maximize the availability of parking spaces and make the best use of available infrastructure.

Among the improvements we have identified.

1. Increasing the on-street parking limit from one to two hours to provide restaurant and store patrons with more time.

2. Enforcing the 2-hour parking limit on 16 highly visible spaces in the Keystone Lot along Eastern Avenue to encourage turnover.

3. Testing a few 15-minute spaces around the square.

4. Changing days of enforcement to address higher parking demand on Saturdays.

5. Providing better directional signage and information about parking and nearby amenities.

6. Utilizing 50-100 underutilized spaces behind the Registry of Deeds for merchant and postal employee parking.

Any management changes would require this Board's approval. Although we do not have a final parking management plan to present at this time, we wanted to provide you with an update of our work to date and invite you to provide any feedback or guidance.

We are still working on two facets of the parking management approach.

A. Moving from the pay-by-space method to the pay-by-license-plate method and adding a mobile-pay option.

B. Investigating the costs and benefits of outsourcing enforcement, collection, and processing of receipts.

We hope to have information from vendors soon to help with decision making. We also plan to go door-to-door to inform local merchants and gather Information and feedback from them about different parking management options.

Mr. Butler stated that when the Board first developed the parking plan that is in place now was based on discussions in 2010/2011./2012, when there was a very different makeup of businesses in the square compared to today.

Mr. Keogh stated that one of the points Mr. Sisson’s memo was to investigate the costs and benefits of outsourcing enforcement, collection and processing of receipts. Mr. Keogh asked Mr. Sisson explain that a little more.

Mr. Sisson stated that right now the way we manage or don’t manage parking, is spread across multiple Departments and it is not one Department’s primary function. Mr. Sisson added that the Police Department is not writing parking tickets, it is the animal control officer’s responsibility to write parking tickets when he’s not busy with animal control duties. Mr. Sisson continued, saying that on average he has written on average 5 to 6 tickets per week. Mr. Sisson informed the Board that they are speaking with other communities as there are costs of enforcement and costs of handling and depositing the money, as well as credit card transaction fees, maintenance fees on equipment. Mr. Sisson stated that there are companies out there like LA’Z parking and Republic parking who will contract with the Town to handle whatever elements are needed. Mr. Sisson added that he would like to do a cost-benefit analysis to see what makes sense for the Town of Dedham.

Mr. Kern informed the Board that he privatized parking in another community in the number of tickets written went for about five a week to around 50 to 55 tickets a day. Mr. Kern added that in a downtown area you want parking available for patrons of the businesses but you also wanted to move. Mr. Kern stated that the thing to stay focused on is what we want to accomplish with parking enforcement.

Mr. Keogh stated that he would like to know the pros and cons of privatizing this as anytime there’s any type of outsourcing it leaves a bad taste in his mouth.

Mr. Sisson stated that right now we are not handling enforcement very well in the alternative to outsourcing it is staffing it. Mr. Sisson added that what his job is right now is to find out what the best options are for the Town of Dedham.

Mr. Guilfoyle asked why the Police are not writing tickets.

Mr. Kern answered that it is not that they are not writing tickets it’s that in a typical Police shift it’s often not a priority, particularly during the hours that you really need it. Mr. Kern stated that it is his experience is that if you approach it that way you are not going to get consistent enforcement, which leads to an attitude that you get in Towns is that people never pay to park.

Mr. Sisson stated that many Towns do not use Policeman for parking patrol, they have a separate staff for that.

Dr. Teehan asked Mr. Sisson to keep the Board apprised of any developments regarding this discussion.

Mr. MacDonald moved to take an item not on the agenda; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

# Paul Ruscito , president of the Italian-American club on 21 Allen Ln. was present before the Board. Mr. Ruscito stated that club is having a small festival from 12 to 5 PM on Sunday, June 25, 2017. Mr. Ruscito added that they would like to hang a banner in the square to promote the event.

Dr. Teehan asked what the event was for.

Mr. Ruscito answered that it is a traditional Italian Festival.

Mr. Guilfoyle moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**DISCUSSION AND VOTE RE: VERIZON LICENSE RENEWAL**

Ms. Baker informed the Board that they received a memo from attorney Epstein that highlights the changes that were negotiated by the cable advisory committee for the five-year renewal license with Verizon. Ms. Baker added that the license term is from May 31, 2017 to May 30, 2022.

Mr. Guilfoyle asked Ms. Baker if Town Council was happy with the changes.

Ms. Baker answered yes.

Mr. Guilfoyle moved acceptance of the renewal; seconded by Mr. MacDonald.

Mr. Keogh recused himself as he is a Verizon employee.

**On the Vote:** Mr. Keogh, Abstained; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

Mr. MacDonald stated that the Board passes on its thanks to the Cable Advisory Committee for the great work they have been doing.

**TOWN MANAGER’S REPORT**

Mr. Kern stated that he was a part of a very good table top exercise on Tuesday with Enbridge (merged with Spectra), MEMA, Boston Fire and Police and Dedham public safety, DPW, engineering and the school Department.   MEMA facilitated the meeting. Mr. Kern added that it was a good exercise not only for this scenario but for others too. Mr. Kern continued, saying the communication is very important if something like this were to happen. Mr. Kern stated that he would like to do this every year as he thinks the Town knows enough to run their own.

Mr. Kern stated that there is a discussion, to be hosted by the Council on Aging Board of Directors and the new Council on Aging Director, scheduled for 7 PM next Monday June 19, 2017 at Town Hall to discuss the Future of the new Senior Center. Mr. Kern added that they will seek public input regarding what they want to see in the new building.

Mr. Kern informed the Board that the date of substantial completion of the new Town Hall and Senior Center is still 9/15 or thereabouts.

Mr. Kern stated that Mr. Butler and he gave a financial priorities presentation to the school committee last week. This is an opportunity to inform people the logic and the Genesis of the decisions that been made over the past 10 to 20 years where it has gotten the Town.

Mr. Kern reminded all that the Flag Day parade is on a different day and time, 5PM Saturday, June 17, 2017. Mr. Kern added that the parade will be followed by fireworks starting around 9 PM. Mr. Kern asked that people be courteous, think ahead and to be community minded when it comes to these two events.

Mr. Kern informed all that the Farmers Market opened yesterday.

**ACTION BY THE BOARD**

**REQUEST BY THE AMERICAL LEGION FOR OUTSIDE SERVIE OF ALCOHOL ON 6/24/17 FROM 1-7PM FOR THEIR ANNUAL CYSTIC FIBROSIS HORSESHOE TOURNAMENT**

Mr. MacDonald moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**REQUEST FOR AN APPOINTMENT TO AN AVAILABLE VACANCY ON THE COMMISSION ON DISABLITY FROM BOB WINSTON**

Mr. Guilfoyle moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**REQUEST FROM BETH HEINRICH, FELLOWSHIP BIBLE CHURCH, TOO HOLD TRUNK OR TREAT EVENT ON SATURDAY OCTOBER 28, 2017, WITH A RAIN DATE OF OCTOBER 29, 2017, IN THE TOWN HALL PARKING LOT, FROM 12 -7pm**

Mr. Keogh moved approval; seconded by Mr. Guilfoyle. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**REQUEST FOR THE AVON WALK FOR BREAST CANCER TO PASS THROUGH DEDHAMON JUNE 24 & 25, 2017**

Mr. Guilfoyle moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

Mr. Guilfoyle moved approval to take items not on the agenda; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**REQUEST FROM THE MARLBORO STREET NEIGHBORHOOD FOR A BLOCK PARTY ON JULY 8, 2017 FROM 4:30 – 12PM**

Mr. Guilfoyle moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**A REQUEST FROM THE NEPONSETT VALLEY SUNRISE ROTARY CLUB TO HANG A BANNER ALONG THE FENCE IN DEDHAM SQUARE, ADVERTISING THEIR DUCK RACES ON JUNE 24, 2017**

Mr. Butler moved approval; seconded by Mr. MacDonald. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**REQUEST FROM THE DEDHAM MOOSE LODGE FOR OUTDOOR SERVICE ON JUNE 21, 28, JULY 5, 12, 19, 2017**

Mr. Guilfoyle moved approval; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**MINUTES APPROVAL – 5/23 & 6/8/17**

Mr. Butler moved approval; seconded by Mr. Keogh. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

**OLD/NEW BUSINESS**

Mr. Guilfoyle mentioned the over 90s lunch, which honors Dedham residents over the age of 90.

Mr. Butler thanked Mr. Guilfoyle for his hard work cooking the lunch for the over 90s crowd.

Mr. McDonald stated that last Saturday on Vinerock Street in Riverdale there was an organized cleanup of the area that is DCR owned, going from the Rotary on down. Mr. McDonald added that it was a good group that showed up to clear out the debris. Unfortunately most of the stuff that there is dumped by people. Mr. McDonald informed all that the request is been made to DCR through Representative McMurtry to put up some note dumping signs/$1000 fine. Mr. McDonald stated that the main issue here is that this becomes fuel for brush fires. Mr. McDonald continued, saying that a request was made through Representative McMurtry’s office that DCR come down and do some cleanup.

Mr. McDonald stated that there was a community meeting the other night concerning the feasibility study for the rail Trail. Mr. McDonald added that one of the issues being brought forth is governance and who will oversee the trail.

Mr. McDonald stated he would like to take a moment to remember Ken Bragg, who recently passed away. Mr. McDonald extended the Board’s sympathy to Ken’s family. Mr. McDonald also mentioned that Joe Findlen recently passed away and the Board extends their sympathy to Joe and his family.

Mr. Guilfoyle moved to adjourn the meeting; seconded by Mr. Butler. **On the Vote:** Mr. Keogh, yes; Dr. Teehan, yes; Mr. Butler, yes; Mr. Guilfoyle, yes; Mr. MacDonald, yes.

The Meeting was adjourned at 9:19PM.

The next Meeting is scheduled for Thursday July 13, 2017 at 7p.m. This is to certify that the above is a true and accurate record of the Minutes of the Selectmen’s Meeting held on June 15, 2017, which minutes were approved on July 13, 2017.

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Dennis Teehan, Jr. - Chairman