

DEDHAM  
DEPARTMENT OF PUBLIC WORKS



CONTRACTOR APPLICATION  
SNOW PLOWING AND REMOVAL  
2017-2018 WINTER SEASON

Joseph M. Flanagan  
Director

## Contractor and Operator Responsibilities

Hired contractor equipment will work solely for the Town of Dedham as directed. Equipment and operators must be able to perform all tasks assigned in an acceptable amount of time, as determined by the Director of Public Works. For longer storm duration, the contractor shall rotate fresh operators into the equipment as necessary, to ensure a safe and efficient operation. The equipment must arrive for each and every call well maintained and in good working order. No rubber cutting edges will be allowed. The ability to provide uninterrupted service for the duration of an event is essential. Valid insurance, registration, inspection and licensing for each vehicle and operator must be maintained at all times. The Town of Dedham reserves the right to inspect any participating vehicle at any time to verify suitable condition. This inspection may include a review of insurance, license, inspection and registration documents.

**Vehicle operators must report to the Highway Dispatch Office to sign in and out for each event. There are no exceptions to this policy! Failure to comply may result in forfeiture of payment. Each operator must have a cell phone and shall supply the dispatch office with the phone number when signing in.** All breakdowns or equipment failures must be reported to the Highway Dispatch Office during a storm event. No payments shall accrue during extended equipment failures or breakdowns. Operators leaving their assignments without first notifying their supervisor will be paid for verifiable hours worked and may be released from the program.

Contractors must supply the Town with a valid registration of each piece of equipment. Each piece of equipment will be assigned a contractor number by the Town. This number will be displayed on a bumper sticker and must be affixed to the equipment before November 30, 2017. The stickers will be given out after the application is reviewed and approved by the Town. Stickers will be available starting November 13, 2017. They can be picked up at the DPW office, 55 River Street, Dedham, MA 02026 Monday through Friday from 7:00 am- 3:00 pm.

Hired contractor equipment that consistently responds to calls during the winter season and pass the vehicle inspection will receive additional compensation. The additional compensation will be four hours of pay at the vehicle rate. This additional compensation will be paid in May 2018.

\*Deadline for submitting applications is October 23, 2017.

For additional information, contact the Department of Public Works at (781) 751-9350.

Joseph M. Flanagan

Director of Public Works  
Town of Dedham

**Town of Dedham**  
**Public Works Department**  
55 River Street, Dedham, MA 02026  
781-751-9350

**GENERAL CONTRACTOR INFORMATION FORM**

CONTRACTOR NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

How long have you been in business under this name?: \_\_\_\_\_

TAX ID \_\_\_\_\_

**A FORM W-9 REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND  
CERTIFICATION MUST BE PROVIDED WITH THIS APPLICATION.**

BUSINESS PHONE \_\_\_\_\_ FAX \_\_\_\_\_

24 HOUR/CELL NUMBER\* \_\_\_\_\_

\*A cell phone number will be required for each general contractor

**Town of Dedham**  
**Public Works Department**  
55 River Street, Dedham, MA 02026  
781-751-9350

**GUARANTEED OFFER OF EQUIPMENT FOR HIRE FORM**

**CONTRACTOR SHALL COMPLETE ONE FORM FOR EACH PIECE OF EQUIPMENT PROPOSED FOR HIRE.**

GENERAL CONTRACTOR NAME:

\_\_\_\_\_

EQUIPMENT INFORMATION: Check, Circle, or Fill-In as Appropriate

OFFERED FOR:            PLOWING \_\_\_\_\_            REMOVAL \_\_\_\_\_            BOTH \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

MODEL: \_\_\_\_\_            YEAR: \_\_\_\_\_

GROSS VEHICLE WEIGHT (GVW): \_\_\_\_\_

NUMBER of AXLES: \_\_\_\_\_            NUMBER OF WHEELS: \_\_\_\_\_

PLOW?: YES or NO            LENGTH OF PLOW: \_\_\_\_\_ FEET

POWER ANGLE PLOW?: YES or NO            FOUR WHEEL DRIVE (4WD)?: YES or NO

SAND / SALT SPREADER?: YES or NO            \*NO RUBBER CUTTING EDGES ALLOWED

BUCKET SIZE: \_\_\_\_\_ C.Y.

VEHICLE OWNED

BY: \_\_\_\_\_

EQUIPMENT OWNER'S BUSINESS ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

BUSINESS TELEPHONE NO: ( \_\_\_\_\_ ) \_\_\_\_\_

24 HR/CELL PHONE NO: ( \_\_\_\_\_ ) \_\_\_\_\_

MASSACHUSETTS REGISTRATION NO.: \_\_\_\_\_

## ***TOWN OF DEDHAM***

Subcontractor/Vendor: \_\_\_\_\_

### Insurance & Indemnification

This agreement becomes part of the subcontract and/or purchase order for which the subcontractor/vendor is performing services for the Town of Dedham any time during the period July 1, 2017 through June 30, 2018.

Subcontractor/Vendor shall maintain workers compensation, general liability, automobile and umbrella insurance for the minimum amount required or as outlined below, whichever limits and coverage are higher. Insurance coverage and Certificates of Insurance shall be provided and include Town of Dedham as an additional insured on a primary and non-contributory basis under the general liability & umbrella policies. The Workers Compensation shall include a waiver of subrogation in favor of Town of Dedham.

Minimum required insurance limits (coverage written on an occurrence basis):

#### Commercial General Liability

- \$ 2,000,000 Products / Completed Operations Aggregate Limit
- \$ 2,000,000 General Aggregate (Other Than Products / Completed Operations)
- \$ 1,000,000 Any One Occurrence
- \$ 1,000,000 Personal & Advertising Injury

#### Automobile Liability (All Owned, Non-Owned & Hired Autos)

- \$1,000,000 Each Accident (Combined Single Limit)

#### Commercial Umbrella

- \$ 1,000,000 Products / Completed Operations
- \$ 1,000,000 General Aggregate
- \$ 1,000,000 Any One Occurrence

#### Employers Liability

- \$ 500,000 Each Accident
- \$ 500,000 Each Employee for Injury by Disease
- \$ 500,000 Aggregate for Injury by Disease

To the fullest extent permitted by law, the Subcontractor hereby acknowledges and agrees that it shall indemnify, hold harmless and defend Town of Dedham, the Owner, Architect and Engineer and any of their officers, directors, employees, agents, affiliates, subsidiaries and partners from and against all claims, damages, losses and expenses, including but not limited to, attorney fees, arising out of or resulting from the performance of the Subcontractors /Vendors Work, provided that any such claim,

damage, or loss or expense (1) is attributable to bodily injury, sickness, disease or death or injury to or destruction of tangible property (other than to the Work itself) including loss of use resulting there from, and (2) is caused in whole or in part by any acts or omissions of the Subcontractor /Vendor, its employees, agents or sub-subcontractors or anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable.

The Subcontractor / Vendor hereby acknowledges its obligation under the forgoing paragraph to indemnify the Town of Dedham against judgments suffered because of the Subcontractors / Vendors Work and to assume the cost of defending the Town of Dedham or against claims as described in the forgoing paragraph.

**THE SUBCONTRACTOR / VENDOR MUST FURNISH "Town of Dedham" WITH A SIGNED AGREEMENT & A VALID CERTIFICATE OF INSURANCE before they are allowed on the worksite / jobsite.**

Town of Dedham

Subcontractor/Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**FY18 Snow Plowing/Removal Equipment Rates**

1 ton 4wd pick-up or dump truck w/ 8' to 9' p.a. plow	\$ 75.00
Skid steer	\$ 90.00
6 wheel dump truck w/ 10' plow	\$ 85.00
10 wheel dump truck w/ 10' plow	\$ 95.00
Tri-axle wheel dump truck w/ 10' plow	\$100.00
Trailer dump truck w/ 30 c.y. trailer dump body	\$ 105.00
4wd backhoe/loader w/bucket or 10' p.a. plow	\$ 150.00
4wd. front end loader w/bucket or 11'-12' p. a. plow	\$ 185.00

\*Rates may be adjusted if fuel costs rise during winter season. The adjusted rate will be at the discretion of the Director of Public Works.