



Endicott Estate Commission

Minutes of the January 11, 2016 Meeting

Members Present

Committee members present included: Michele Heffernan, Marie-Louise Kehoe, Barbara Gula, David D'Arcy and Jason LaPrade

Minutes of the November 23, 2015 Commission meeting approved

Agenda Items

- Greenhouse – installation of a concrete compost structure. A motion to continue for further discussions was made by Barbara Gula and seconded by Michele Heffernan – unanimously approved
- Rita Mae Cushman of the Friends of the Endicott Estate has requested a formal letter requesting reimbursement of \$3532 to the Endicott Estate gift account. Erin to send letter
- Capital Improvements – Facilities Director has formally requested a planned schedule of exterior painting over the next five years as well as porch repairs and kitchen safety upgrades
- Martin Hanley – James Joyce Ramble 2016 – has requested to incorporate a folk music concert under the tent from 2pm to 4pm on registration day of the Ramble. Commission unanimously agreed to approve the request

**The next meeting of the Endicott Estate Commission is scheduled for:
Monday, February 8, 2016**