

**WHERE TO CALL:****EMERGENCY:****POLICE** Emergency Calls

911

Other Calls: 751-9300

**FIRE** Emergency Calls

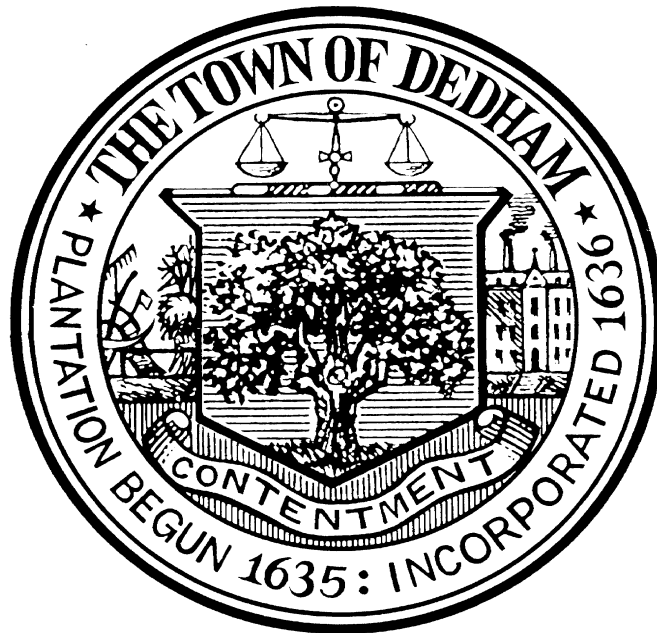
911

Other Calls: 751-9400

**FOR INFORMATION ON:**

Administration	Town Administrator	751-9100
Assessments	Assessors	751-9130
Bills & Accounts	Finance Department	751-9150
Birth Certificates	Town Clerk	751-9200
Building Permits	Building Commissioner	751-9180
Cemetery	Superintendent of Cemeteries	326-1177
Civil Defense	Director	751-9300
Code Enforcement	Enforcement/Compliance	751-9186
Counseling, etc.	Youth Commission	751-9190
Council on Aging	Elder Services	326-1650
Death Certificates	Town Clerk	751-9200
Dog Licenses	Town Clerk	751-9200
Dogs, Lost, Found, Complaints	Canine Controller	751-9106
Elder Services	Council on Aging	326-1650
Elections	Town Clerk	751-9200
Entertainment Licenses	Selectmen	751-9100
Environment	Conservation Commission	751-9210
Finance Committee	Finance	751-9140
Finance Director	Finance	751-9150
Fire Permits	Fire Department	751-9400
Fuel Oil Shortage	Fire Department	751-9400
Gas Permits	Gas Inspector	751-9183
Health	Board of Health	751-9220
Housing Inspections	Housing Inspector	751-9220
Information Services	Technology	751-9145
Library	Main Library	751-9280
	Endicott Branch	326-5339
Lights (street lights out)	Police Department	751-9300
Marriage Licenses	Town Clerk	751-9200
Planning Board	Planning Director	751-9240
Plumbing Permits	Plumbing Inspector	751-9183
Recreation	Recreation Department	751-9250
Retirement	Retirement Board	326-7693
Schools	Superintendent of Schools	326-5622
	No School	326-9818
Sewers, Streets & Snow Removal	Public Works Department	751-9350
Tax Collections	Collector	751-9160
Treasury	Town Treasurer	751-9170
Veterans	Veterans Services	751-9265
Voting & Registration	Town Clerk	751-9200
Water	Dedham-Westwood Water	329-7090
Wiring	Wire Inspector	751-9184
Zoning	Building Commissioner	751-9180
Zoning/Appeals	Board of Appeals	751-9240

**2011/2012  
DEDHAM TOWN REPORT**





*IN MEMORIAM*

*The Town of Dedham remembers the following town employees, elected and appointed officials and volunteers who passed away during the year 2012:*

**2012**

*Audrey R. Emerson – School Department  
Robert S. Johnston – Police Department  
Joseph Pagliuca – School Department  
Mary MacDougall - School Department  
Kelly Timilty – Governors Council  
James F. Bradbury – Fire Department  
Robin A. Reyes – Collector/Treasurer  
Thomas J. McNeely, Sr. – Board of Appeals  
Jean O'Brien-Crossing Guard*

<b>ELECTED BY VOTERS</b>	<b>TOWN OFFICERS</b>	<b>TERM EXPIRES</b>
Board of Selectmen	James A. MacDonald	2015
	Carmen E. DelloIacono	2013
	Michael L. Butler	2013
	Sarah MacDonald	2014
	Paul Reynolds	2014
Board of Assessors	John Healy	2015
	John P. Burke	2013
	Richard C. Bremer	2014
Town Clerk	Paul M. Munchbach	2015
School Committee	Jennifer Barsamian	2015
	Thomas M. Ryan	2014
	Susan Butler Walko	2014
	Kevin R. Coughlin	2015
	Joe L. Heisler	2015
	Mayanne MacDonald Briggs	2013
Board of Health	Dimitria Sullivan	2013
	Leanne M. Jasset, R.PH	2014
	Mary P. Ellard, R.N.	2015
Trustees of the Public Library	Michael O'Leary, M.D.	2013
	Brad Bauer	2014
	Joseph A. D'Amico	2013
	Rachel Tuerck	2014
	Michael Chalifoux	2013
Moderator	Tracy Driscoll	2015
	Daniel Driscoll	2014
Planning Board	Robert D. Aldous	2017
	Ralph I. Steeves	2013
	John R. Bethoney	2015
	Michael A. Podolski	2014
	James E. O'Brien	2016
Commissioners of Trust Funds	Michael G.E. Winbourne	2015
	Joseph Leonard	2015
	Ronald B. Slack	2013
	Michael Malamut	2013
	John Tuerck	2014

Park & Recreation Commission	Daniel Hart	2014
	James Maher	2014
	John Maida	2015
	Charles "Chuck" Dello Iacono	2015
	Salvatore P. Ledda	2013
Housing Authority	Kristen Morse (Gov. Appt.)	2015
	John G. Wagner	2013
	Mary Louise Munchbach	2014
	Irene C. Carey	2012
	Catherine Luna	2014
<b>APPOINTED BY SELECTMEN</b>		
Town Administrator	William G. Keegan, Jr.	
Board of Appeals	Scott Steeves	2013
	J.H. Rumpp (Associate)	2011
	Gregory Jacobsen	2014
	Jason Mammone	2013
	James McGrail	2015
	Patrick Maguire	2013
	Jessica Porter (Associate)	2011
Commission on Disability	Patricia Whitehouse	2013
	R. Victoria Berg	2013
	Kenneth Cimeno	Town Official
	Diane Daria	2013
	Anita Amy Ashdon	2014
	Carolann Reaves	2014
	Laurie Reisner	2012
	Michelle Labadini	2013
Conservation Commission	Jonathan J. Briggs	2014
	David Gorden	2014
	Frederick Civian	2014
	Julia Healy	2013
	Tory Kempf	2013
	Laura Bugay	2012
	Brian McGrath	2012
Cultural Council	Charles Brunner	2013
	Barbara A. Gula	2013
	Virginia Brobst	2013
	Sylvia Chin-Chaplan	2013

Design Review Advisory Board	Mollie Moran	2015
	Paul Corey	2015
	John Haven	2016
	Steven Davey	2014
	Robert Taraschi	2013
Historic Districts Commission	Margaret F. Cabot	2013
	Lynn A. Fairbank	2013
	Andrea M. Gilmore	2012
	Kevin F. Hampe	2012
	Thomas M. Landy	2012
	Alexander K. Leith	2013
	Stanton A. Lyman	2013
Registrars of Voters	Tracey Smart	2012
	Robert D. King	2014
	Dennis Guilfoyle	2013
	Paul M. Munchbach	Town Clerk
Scholarship Committee	Barbara Gula	2012
	David Roberts	2012
	Virginia Brobst	2013
	Marie d'Eon	2013
	Mary Faherty	2013
Town Counsel	Kopelman & Paige, P.C.	Annually
Water Commissioners	Robert Blume	2013
	Kenneth Bragg	2014
	Steve Mammone	2012
<b>APPOINTED BY MODERATOR</b>		
Capital Expenditures Committee	Kenneth Bragg	2013
	Paul G. Joyce	2011
	Dimitria Sullivan	2012
	Laura Timmins	Finance Committee
	Michael Podolski	Planning Board
Finance Committee	William A. Podolski	2013
	John Heffernan	2014
	Laura Timmins	2014
	David Martin	2015
	Russell Stamm	2016
	Derek Moulton	2014
	Steve Bilafer	2015
	Matthew Donovan	2016
Maureen Hanlon	2016	

ByLaw Review Committee	Margot Pyle Cecilia Emery-Butler Brian Keaney Julia Healy Michael Humphrey
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**APPOINTED BY TOWN ADMINISTRATOR**

Building Commissioner	Kenneth Cimeno	
Canine Controller	Elizabeth A. Taylor	Annually
Civic Pride Committee	Martha Podolski Barbara Carney Margot Pyle Jean Schoener Marianne Quinn Anthony Freitas Kristen Sheehan Mark Driscoll William Call Susan Hicks Paul O'Connor Anne Marie Sheehan Louie Giunta Amy Black Sunshine Millea Sheila Shaw Robert Mendes Jill DiVirgilio Teresa Buonanduci Matthew S. Donovan Joseph G. Hughes Marcia Damon Donald Seager Mickey Lessard Elaine Brancato Tess Raymond	
Civil Defense Director	Anthony F. Zollo, Jr.	Annually
Director of Public Works	Joseph Flanagan	
Director of Finance	Mariellen Murphy	2014
Fire Chief	William Cullinane	
Police Chief	Michael d'Entremont	
Sealer of Weights & Measures	Richard Orphen (Commonwealth of Mass)	



Veterans Agent &  
Procurement Officer

William Aitken

Wire Inspector

Paul M. Riordan

Building, Planning &  
Construction Committee

James O'Brien	2012
John Donovan	2014
James Sullivan	2014
Stephen P. Rahavy	2013
Robert Naser	2013
Carmen E. DelloIacono	2013
John Nackley, Jr.	2012

Council on Aging

Maureen Teti	2012
Jennifer Polito	2012
Margot Pyle	2012
Russell Poole	2012
Marie-Louise Kehoe	2012
Sandra Tocman	2012
Amanda Perry	2012
Dr. David Kaufman	2012
Leanne Jasset	(Board of Health

Representative)

Anthony Mucciaccio (Parks Department

Representative)

Endicott Estate Commission

Barbara Gula	2014
Michele Heffernan	2013
Marie-Louise Kehoe	2013
David D'Arcy	2015
Jason Laprade	2015

Youth Commission

Maryann Cronin	2012
Timothy Brandon	2014
Leslie Sattler	2013
P J Cady	2014
Dennis Teehan, Jr.	2012
Sarah Mosca	DHS Student Rep
Gabriella Iarrobino	DHS Student Rep

**APPOINTED BY THE BOARD OF ASSESSORS**

Director of Assessing

John Duffy

**APPOINTED BY THE DIRECTOR OF FINANCE**

Town Treasurer/Collector

Robin A. Reyes

**APPOINTED BY BUILDING COMMISSIONER**

Assistant Building Commissioner Frederick Johnson

Plumbing & Gas Inspector Michael Provost

**APPOINTED BY BOARD OF HEALTH**

Public Health Nurse Mary Laroche

Animal Inspector John F. D'Esopo, D.V.M .

Health Director - Sanitarian Catherine Cardinale

Assistant Health Director Leontia Flanagan

**APPOINTED BY RECREATION COMMISSION**

Director of Recreation Robert Stanley

**APPOINTED BY SCHOOL COMMITTEE**

Superintendent of Schools June M. Doe

Assistant Superintendent of  
Business Affairs Michael LaFrancesca

Assistant Superintendent of  
Curriculum, Assessment and  
Professional Development Cynthia Kelly

**TOWN OF  
DEDHAM  
BUSINESS  
CONDUCTED  
DURING  
2011/2012**

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SPECIAL TOWN MEETING  
NOVEMBER 7, 2011

**ARTICLE ONE:** *By the Board of Selectmen.* To see if the Town will vote to adopt changes in Schedule A (Classification Schedule), or Schedule B (Compensation Schedule), or Schedule C (Fringe Benefits) of the Personnel Wage and Salary Administration Plan; and to implement collective bargaining agreements for the following: Dedham Police Association (Lieutenants & Sergeants) or take any other action relative thereto.

**That it be indefinitely postponed.**

**BY UNANIMOUS VOTE**

**ARTICLE TWO:** *By the Town Administrator at the request of the Director of Finance:* To see what sum of money the Town will vote to raise, appropriate, or transfer from available funds for payment of outstanding bills of prior years, or take any other action relative thereto.

**That it be indefinitely postponed.**

**BY UNANIMOUS VOTE**

**ARTICLE THREE:** *By the Finance Committee:* To see what sum of money the Town will vote to raise and appropriate, or transfer from available funds to meet additional expenses of the current fiscal year not adequately funded under Article Three of the 2011 Annual Town Meeting (FY'12) or any other article thereof; or to take any other action relative thereto.

**VOTED:.** **That the following sums of money, totaling \$1,316,760 as presented in the table of FY2012 Line Item Transfer Schedule, be raised and appropriated or transferred from current appropriations to the line items presented as scheduled.**

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<b>FROM:</b>			<b>TO:</b>		
<b>Funding Source</b>			<b>Use of Funds</b>		
<b>Department</b>	<b>Description</b>	<b>Amount</b>	<b>Department</b>	<b>Description</b>	<b>Amount</b>
Selectmen	Liability & Property Ins	20,000	Selectmen	Bus Service Contract	20,000
Selectmen	Liability & Property Ins	15,000	Selectmen	Purchase of Services	15,000
Selectmen	Liability & Property Ins	5,000	Endicott Estate	Purchase of Services	5,000
Selectmen	Liability & Property Ins	5,000	Central Purchasing	Central Overtime	5,000
Selectmen	Liability & Property Ins	6,500	Conservation Comm.	Personnel Services	6,500
Selectmen	Liability & Property Ins	10,000	Recreation	Personnel Services	10,000
Selectmen	Liability & Property Ins	1,000	Central Admin. Building	Supplies	1,000
Police	Personnel Services	800	Police	Other Charge & Expend	800
Fire	Personnel Services	75,000	Fire	Overtime	75,000
Fire	Personnel Services	15,000	Fire	Purchase of Services	15,000
Fire	Personnel Services	5,000	Fire	Supplies	5,000
Additional State Aid	Raise and Appropriate	65,000	Dedham School Department	Operations	65,000
Veterans/Procurement	Personnel Services	20,000	Dedham School Department	Operations	20,000
Additional State Aid	Raise and Appropriate	48,000	Reserve Fund	Reserve Fund	48,000
Additional State Aid	Raise and Appropriate	199,300	Debt Service	Debt Service	199,300
Debt Exclusion	Raise and Appropriate	575,000	Debt Service	Debt Service	575,000
ESCO Savings	Appropriation Balances	130,000	Debt Service	Debt Service	130,000
Council on Aging	Overtime & Subs	1,360	Council on Aging	Supplies	1,360
Endicott Estate	Receipts Reserved	60,000	Endicott Estate	Personnel Services	60,000
Medicare Drug Subsidy	Raise and Appropriate	59,800	Insurance	OPEB	59,800
		<b>1,316,760</b>			<b>1,316,760</b>

BY UNANIMOUS VOTE

**Town of Dedham Annual Report 2011/2012**  
**Chapter I - Elections and Town Meetings**

**ARTICLE FOUR:** *By the Town Administrator at the request of the Director of Finance.* To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums to one or more special purpose stabilization funds, or take any other action relative thereto.

**VOTED: That \$400,483.63 from the .75% Local Meals Excise and \$173,237.91 from the additional 2% Room Occupancy Tax be transferred from receipts reserved into the Major Capital Facilities Stabilization Fund.**

**BY 2/3/ VOTE**

**ARTICLE FIVE:** *By the Planning Board.* To see if the Town will vote to amend Section 10 (Definitions) of the Dedham Zoning By-Law as follows:

1. Delete the definition of “Child Care Facility” and replace with the following: “A child care facility or school age child care program, as those terms are defined in G.L.c.15D, or regulations adopted pursuant thereto.
2. Delete the definition of “Family Day Care” and replace with the following: “Family child care, as that term is defined in G.L.c.15D, or regulations adopted pursuant thereto.

or take any other action relative thereto.

**VOTED: That it be indefinitely postponed. BY UNANIMOUS VOTE**

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**ARTICLE SIX:** *By the Planning Board.* To see if the Town will vote to amend Table 1 (Principal Use Regulations) of the Dedham Zoning By-Law by changing “NO” to “SP” in Use Category B.6. under the PC District column; or take any other action relative thereto.

That it be so VOTED: BY 2/3 VOTE

**ARTICLE SEVEN:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Law by deleting Section 9.5.7 (Coordination with Special Permit) in its entirety and by renumbering Section 9.5.8 as Section 9.5.7, or take any other action relative thereto.

**RECOMMENDATION OF THE FINANCE COMMITTEE:** *That it be so voted.*

By 2/3 VOTE

**ARTICLE EIGHT:** *By District Seven Town Meeting Representative Peter A. Zahka, II, on behalf of 1000 Washington Street, LLC.* To see if the Town will vote to amend the Dedham Zoning By-law as follows:

1. In Table 1 (Principal Use Regulations) add footnote 22 to the “No” in the RDO column at Use Category A.5 (Subsidiary Apartments).
2. In Section 7.4.1 add “Research Development & Office” after “Planned Commercial” and add “RDO” after “PC.”
3. In Section 7.4.2.6 add “Research Development and Office” after “Planned Commercial.”
4. In Section 7.4.2.7 add “Research Development and Office (RDO) or” before “Highway Business (HB) District” and add “RDO or” before “HB District.”

or take any other action relative thereto.

On a substitute motion by Peter Zahka:

1. In Table 1 (Principal Use Regulations) add footnote 22 to the “No” in the RDO column at Use Category A.5 (Subsidiary Apartments).
2. In Section 7.4.1 add “Research Development & Office” after “Planned Commercial” and add “RDO” after “PC”.
3. In Section 7.4.2.6 add “Research Development and Office” after “Planned Commercial.”
4. In Section 7.4.2.7 add “Research Development & Office (RDO) or “Before “Highway Business (HB) District”, add “RDO or” before “HB District”, and add the following new sentence at the end thereof: “In the RDO District, inclusive of PC Developments, there



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**Chapter I - Elections and Town Meetings**

shall not be more than thirty (3) subsidiary apartments located on any lot or on any abutting lots held in common ownership on the date of the adoption of this provision”.

IT WAS SO VOTED BY 2/3 VOTE

**ARTICLE NINE:** *By District Seven Town Meeting Representative Peter A. Zahka, II, on behalf of ARP Development LLC.* To see if the Town will vote to accept Alba Lane as a public way, and any appurtenant easements thereto, as laid out by the Board of Selectmen as shown on the plans hereinafter described, copies of which are on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in said street, including easements for drainage, utility or other purposes related to said Alba Lane where shown on said plans. Said Alba Lane is shown as “Proposed Roadway” on a plan entitle “Definitive Subdivision Plan ‘Lot Layout’ in Dedham, Mass.,” dated September 15, 2005, revised through October 6, 2006, by Landmark Engineering of New England, Inc., filed with Norfolk County Registry of Deeds as Plan No. 97 of 2008 in Plan Book 582 being bounded and described as follows:

Beginning at a drill hole set in a stone wall on the western side of Washington Street at the southerly most corner of the locus property,

Thence            N 67° 37’ 45” W a distance of 220.30’ to a bound set,  
Thence            along a curve to the right with a radius of 60.00’  
                         a distance of 282.74’ to a bound set,  
Thence            S 22° 22’ 15” W a distance of 10.00’ to a bound set,  
Thence            S 67° 37’ 45” E a distance of 160.00’ to a bound set,  
Thence            S 22° 01’ 43” W along Washington Street a distance of 50.00’ to the point  
                         of beginning

Said “Proposed Roadway” contains 20,090 square feet.

Said Alba Lane is also shown as “Alba Lane” on a plan entitle “Roadway As-Built & Acceptance Plan, Alba Lane, Dedham, Massachusetts,” dated March 30, 2011, prepared by United Consultants, Inc.

or take any other action relative thereto.

***It was so voted:*** That the Town accept Alba Lane as a public way, and any appurtenant easements thereto, as laid out the Board of Selectmen as shown on the plans hereinafter described, copies of which are on file in the office of the Town Clerk, and authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, easements in said street and easements for drainage, utility or other related purposes where shown on said plans. Said Alba Lane is shown as “Proposed Roadway” on a plan entitled “Definitive Subdivision Plan ‘Lot Layout’ in Dedham, Mass.,” dated September 15, 2005, revised through October 6, 2006, by Landmark Engineering of New England, Inc., filed with Norfolk County Registry of

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**Deeds as Plan No. 97 of 2008 in Plan Book 582. Said Alba Lane is also shown as “Alba Lane” on a plan entitled “Roadway As-Built & Acceptance Plan, Alba Lane, Dedham, Massachusetts,” dated March 30, 2011, prepared by United Consultants, Inc.**

BY MAJORITY VOTE

**ARTICLE TEN:** *By Town Clerk Paul M. Munchbach.* To see if the Town will vote to amend the General By-Laws of the Town of Dedham, Chapter Twenty-Nine, Section 4, by deleting the existing language and replacing it in its entirety with the following:

**Chapter Twenty-Three: Dog Control Laws**

Section 4: Licensing – failure to license a dog by May 1<sup>st</sup> of each year; fine of twenty-five dollars (\$25.00) per household.  
or take any other action relative thereto.

*Voted 6-2. That the Revised By-Laws of the Town of Dedham be amended in Chapter Twenty-Nine, Section 4(e), non-criminal offenses, that paragraph addressing fines for violation of Chapter Twenty-Three, Dog Control Law, by deleting the existing language pertaining to said Chapter Twenty-Three, Section 4, Licensing, and inserting in its place the following:*

**Chapter Twenty-Three: Dog Control Laws**

*Section 4. Licensing – failure to license a dog by May 1<sup>st</sup> of each year, fine of twenty-five dollars (\$25.00) per household.*

It was so voted: BY UNANIMOUS VOTE

**ARTICLE ELEVEN:** *By the Parks and Recreation Commission.* To see if the Town will vote to amend the General By-Laws of the Town of Dedham, Chapter Twenty-Three, Section 5 f.) by adding the following language thereto:

“Notwithstanding the provisions of this section, the Parks and Recreation Commission, during the period beginning November 15, 2011 and ending March 11, 2012, may designate, define, and establish one or more temporary dog park areas within Town parks and establish regulations for the use of such dog parks by members of the public who wish to allow duly licensed dogs under their ownership and control to be present, walk or run without a leash, provided that any such dog shall at all times be under the supervision of the owner while present in any such designated area. A person who makes use of an area so designated shall not be in violation of this section, so long as in compliance with the regulations established by the Parks and Recreation Commission for use of such temporary dog park area and any other applicable laws, by-laws and regulations.”

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And further to see if the Town will raise, appropriate, transfer or borrow a sum of money for the establishment of one or more such dog park areas, or take any other action relative thereto.

VOTED: THAT IT BE INDEFINITELY POSTPONED.

DISSOLVED AT 7:58 PM

# Town of Dedham Annual Report 2011/2012

## Chapter I - Elections and Town Meetings

Dedham Annual Town Election- April 14, 2012

<b>SELECTMEN</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	137	58	61	93	83	116	65	613
JAMES A. MACDONALD	182	163	151	152	180	240	203	1271
Miscellaneous Write-ins	2	1	0	4	5	6	6	24
<b>TOTAL</b>	<b>321</b>	<b>222</b>	<b>212</b>	<b>249</b>	<b>268</b>	<b>362</b>	<b>274</b>	<b>1908</b>
<b>ASSESSOR</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	109	25	22	48	27	69	29	329
JOHN M. HEALY	127	150	161	154	179	226	200	1197
KATHERINE T. HERRICK	83	47	28	44	61	67	44	374
Miscellaneous Write-ins	2	0	1	3	1	0	1	8
<b>TOTAL</b>	<b>321</b>	<b>222</b>	<b>212</b>	<b>249</b>	<b>268</b>	<b>362</b>	<b>274</b>	<b>1908</b>
<b>TOWN CLERK</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	137	50	43	72	72	83	47	504
PAUL M. MUNCHBACH	181	172	169	175	195	277	224	1393
Miscellaneous Write-ins	3	0	0	2	1	2	3	11
<b>TOTAL</b>	<b>321</b>	<b>222</b>	<b>212</b>	<b>249</b>	<b>268</b>	<b>362</b>	<b>274</b>	<b>1908</b>
<b>SCHOOL COMMITTEE</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	541	265	250	360	362	480	361	2619
DAVID L. ROBERTS	89	117	103	73	93	129	107	711
KEVIN R. COUGHLIN	94	130	117	100	129	170	145	885
JOE L. HEISLER	87	97	121	69	99	139	103	715
	0	0	0	0	0	0	0	0
JENNIFER A. BARSAMIAN	153	59	45	140	110	168	109	784
<b>TOTAL</b>	<b>964</b>	<b>668</b>	<b>636</b>	<b>742</b>	<b>793</b>	<b>1086</b>	<b>825</b>	<b>5714</b>
<b>BOARD OF HEALTH</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	175	77	79	114	105	139	88	777
MARY P. ELLARD	145	145	132	134	162	222	184	1124
Miscellaneous Write-ins	1	0	1	1	1	1	2	7
<b>TOTAL</b>	<b>321</b>	<b>222</b>	<b>212</b>	<b>249</b>	<b>268</b>	<b>362</b>	<b>274</b>	<b>1908</b>
<b>PLANNING BOARD</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	182	72	76	123	106	147	98	804
ROBERT D. ALDOUS	138	150	135	124	159	210	174	1090
Miscellaneous Write-ins	1	0	1	2	3	5	2	14
<b>TOTAL</b>	<b>321</b>	<b>222</b>	<b>212</b>	<b>249</b>	<b>268</b>	<b>362</b>	<b>274</b>	<b>1908</b>
<b>TRUSTEES of the PUBLIC LIBR</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	102	39	37	45	50	65	45	383
ARCIA JANE WITHIAM-WILSON	99	81	81	72	69	104	84	590
TRACY L. DRISCOLL	119	101	93	131	148	191	145	928
Miscellaneous Write-ins	1	1	1	1	1	2	0	7
<b>TOTAL</b>	<b>321</b>	<b>222</b>	<b>212</b>	<b>249</b>	<b>268</b>	<b>362</b>	<b>274</b>	<b>1908</b>
<b>COMMISSIONER of the TRUST</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	378	186	188	277	277	341	250	1897
JOSEPH LEONARD	131	119	97	92	129	169	145	882
MICHAEL G.E. WINBOURNE	133	139	138	126	129	213	153	1031
Miscellaneous Write-ins	0	0	1	3	1	1	0	6
<b>TOTAL</b>	<b>642</b>	<b>444</b>	<b>424</b>	<b>498</b>	<b>536</b>	<b>724</b>	<b>548</b>	<b>3816</b>
<b>PARKS &amp; REC. COMMISSION</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Pct. 6</b>	<b>Pct. 7</b>	<b>TOTAL</b>
Blanks	367	169	164	248	230	307	220	1705
CHUCK DELLOIACONO	147	150	146	133	172	225	182	1155
JOHN J. MAIDA	126	123	113	112	131	188	145	938
Miscellaneous Write-ins	2	2	1	5	3	4	1	18
<b>TOTAL</b>	<b>642</b>	<b>444</b>	<b>424</b>	<b>498</b>	<b>536</b>	<b>724</b>	<b>548</b>	<b>3816</b>

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TOWN REPRESENTATIVE - PC	Pct. 1						TOTAL
Blanks	9176						9176
FRED H. WOFFORD	107						107
ALEXANDER K. LEITH	88						88
HOPE C. MCDERMOTT	109						109
STEPHEN G. MOORHEAD	85						85
RICHARD N. STILLWELL	72						72
JESSICA PORTER	84						84
WILLIAM L. BLISS	78						78
JENNIFER HYDE	85						85
BRUCE H. BOWERS	67						67
SUSAN U. MCINTOSH	78						78
ANCES BOLTON WILMERDING	74						74
MARTHA A. ABDELLA	90						90
ELIZABETH F MARTIN	75						75
JENNIFER B. JORDAN	77						77
HOWARD OSTROFF	80						80
DIANE DIBIASIO	65						65
FREDERICK T. CIVIAN	100						100
FRANCES E. SHAER	136						136
MARGARET R. DUNCAN	76						76
MAY H. POLLY PIERCE	78						78
STEPHEN D. PALENSCAR	62						62
DANIEL PIERCE	69						69
THOMAS E. GORMAN	65						65
MARY LOU M. WOFFORD	87						87
MARIE-LOUISE KEHOE	96						96
MARY JANE DEVINS	97						97
THOMAS C. COCHRAN, JR.	74						74
JANET SCARI BECKER	47						47
STEPHEN B. MACAUSLAND	97						97
ANNE M. PODOLSKI	71						71
HANA JANJIGIAN HEALD	78						78
MARGOT C. PYLE	112						112
WILLIAM SHAW MCDERMOTT	101						101
STEPHEN M.BILAFER	71						71
MARY KEOUGH	85						85
SUSAN S. HICKS	88						88
GEORGE Q. NICHOLS, JR.	74						74
THOMAS L. DUNCAN	79						79
ROBERT L. SANDMAN	150						150
Miscellaneous Write-ins	32						32
<b>TOTAL</b>	<b>12515</b>						<b>12515</b>

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<b>TOWN REPRESENTATIVE - PCT. 2</b>	<b>Pct. 2</b>					<b>TOTAL</b>
Blanks	5569					5569
NANCY J CLEMENT	138					138
PAUL D. PODOLSKI	118					118
THERESA BRENNAN	82					82
FREDERICK J. ROSS	85					85
BRENDAN KEOUGH	82					82
CHRISTINE M. ROSS	87					87
MARTHA N. PODOLSKI	106					106
CAROLYN A. JENKINS	80					80
JAMES M. SULLIVAN	90					90
KRISTINA J. KRUG	90					90
PATRICIA M. CRONIN	98					98
ONY P. JUJU MUCCIACCIO, JR.	103					103
CONSTANTINE P. CALLIONTZIS	80					80
MARY C. HATHAWAY	108					108
ERIK J. MEYER-CURLEY	71					71
KEVIN PRESTON	65					65
JACQUELYN K. BLASI	74					74
DONALD R. SAVI	100					100
MICHAEL PROVOST	83					83
RUSSELL W. POOLE	84					84
JOHN J. DONOVAN, JR.	74					74
SUNSHINE MILLEA	85					85
NEIL F. CRONIN, JR.	102					102
MAURICE C. BURNS	94					94
TINA M. WINKLER	65					65
FRANCIS A. GALVIN	78					78
KENNETH C. BRAGG	78					78
MICHAEL J. WALTER	80					80
ELLEN L. BURNS	105					105
MARK E. ENGDAHL	85					85
JUDITH A. PIAZZA	100					100
JANET F. SEBAGO	100					100
STEPHEN M. MACDOUGALL	90					90
PATRICIA GIROUARD	96					96
JOHN DONAHOE	7					7
CARL E. BONVINI	7					7
JANET HOLMES	2					2
PAUL J BRENNAN	2					2
	0					0
Miscellaneous Write-ins	15					15
<b>TOTAL</b>	<b>8658</b>					<b>8658</b>

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<b>TOWN REPRESENTATIVE - PCT. 3</b>	<b>Pct .3</b>	<b>TOTAL</b>
Blanks	5727	5727
FREDERICK W. JOHNSON, JR.	64	64
EARNEST E. DEVER	44	44
DEANA L. DELLOIACONO	72	72
LINWOOD PUTNEY	49	49
ANNE M. GEIER	51	51
CHARLES K. KRUEGER	79	79
BRIAN M.B. KEANEY	64	64
MARY JEAN NADDAFF	59	59
JACQUELINE J KOHUT	60	60
ERESA C. O'CONNOR-HEISLER	69	69
MARISA J. CAMPANELLA	74	74
JOSEPH A. DINEEN	69	69
RITA MAE C. CUSHMAN	94	94
ANTONIO REDA	46	46
ELLEN BRUDER-MOORE	42	42
LLOYD L. CUSHMAN	78	78
BARBARA A. SMITH	41	41
FREDERICK C. MATTHIES	78	78
ROBERT A. CAMPANELLA, JR.	69	69
DONALD MCKEE	45	45
GERALDINE ROBERTS	57	57
LINDA DINEEN	66	66
ANDREW F. HILL	35	35
RICHARD P. DELLOIACONO	65	65
DANIEL MEGAN	59	59
FRANCIS D. FITZGERALD	54	54
LINDA GALANTE MCKEE	46	46
STEVEN KARLGREN	42	42
RAYMOND P. HARRIS	27	27
PINA M. REDA	44	44
ROBERTHA V. CIVITARESE	74	74
PRISCILLA H. KARLGREN	43	43
RICHARD A. PETERSEN	31	31
SUSAN M.BROBST	48	48
WILLIAM C. BROBST, III	45	45
GLENN S. BIEDERMAN	41	41
MARK M. SERPIS	43	43
STEVEN R. DAVEY	41	41
HEIDI A. DINEEN-SERPIS	58	58
STEPHEN J. STRAIGHT	35	35
JOSEPH WILLIAM RICH	40	40
MAUREEN L. TETI	73	73
KAREN A. KLOPPER	40	40
VIRGINIA L. BROBST	52	52
THOMAS M. BONCEK	60	60
Miscellaneous Write-ins	36	36
<b>TOTAL</b>	<b>8229</b>	<b>8229</b>

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<b>TOWN REPRESENTATIVE - PCT .4</b>	<b>Pct. 4</b>	<b>TOTAL</b>
Blanks	7406	7406
ANN LOUISE MERCER	71	71
ROBERT L. BLACK	81	81
ROBERT J. FRASCA, JR.	68	68
F.P. BASS	46	46
MARGARET M. CONNOLLY	93	93
RONALD S. GARLICK	65	65
KEVIN F. HAMPE	115	115
ROBERT A. SCHORTMANN	102	102
CHRISTINE A. BETHONEY	72	72
ELIZABETH A. OUELLETTE	67	67
ADINA R. ASTOR	47	47
ROBERT P. ZAHKA, JR.	75	75
CECILIA T. EMERY-BUTLER	79	79
RICHARD P. RADOSTA	58	58
JOAN C. CUMMINS	57	57
JOSEPH E. FINDLEN	81	81
ROBERT P. OUELLETTE	58	58
WILLIAM J. GORMAN	78	78
SUSAN P. FAY	91	91
PAUL E. LYONS, JR.	87	87
TRACEY A. WHITE	82	82
EDWARD J. HICKEY	62	62
TRACY L. DRISCOLL	101	101
DONALD W. SEAGER	77	77
JENNIFER E. GREANEY	52	52
GEORGE A. PAGLIUCA	66	66
TIMOTHY LESINSKI	48	48
ANTHONY J. FREITAS	69	69
JAMES S. DRISCOLL	89	89
WILLIAM MCELHINNEY	27	27
DIANE BAUER	17	17
ROBERT MARK DRISCOLL	15	15
JAMES G FAY	13	13
MARY MCGOURTY	13	13
MARTHA WITHIAM WILSON	12	12
RONALD E HATHAWAY	5	5
JAMES MCISAAC	4	4
JENNIFER WILCOX	4	4
	0	0
Miscellaneous Write-ins	79	79
<b>TOTAL</b>	<b>9732</b>	<b>9732</b>



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TOWN REPRESENTATIVE - PCT. 5				Pct. 5		TOTAL
Blanks				8119		8119
JOAN CONNORS				72		72
JASON L. MAMMONE				76		76
KRISTEN WALKER OVERMAN				57		57
MICHAEL HUMPHREY				66		66
DIANE MCLEISH				66		66
PAUL M. RIORDAN				67		67
CHARLES PAPSADORE, JR.				65		65
RICHARD P. DOWNING				47		47
BARBARA M. CARNEY				66		66
MICHAEL G. LEAHY				61		61
DOROTHY J. VICTORIA				65		65
EUGENE F. FAVRET				56		56
ROSE M. FAVRET				55		55
MICHAEL L. HUFF				47		47
MONIKA E. WILKINSON				61		61
FRANCIS E. ADAMS				42		42
J. KEVIN HUGHES				59		59
WILLIAM O. CARNEY				56		56
PAUL J. MCGOWAN				61		61
JOHN E. NOLAN				56		56
SUSAN N. WEBSTER				42		42
JOHN J. GILLIS				51		51
DANIEL P. TEAHAN				58		58
RONALD R. BROCK				62		62
GEMMA W. MARTIN				74		74
ROBERT E. CURRAN				54		54
MARIANNE T. MARTIN				63		63
MICHELLE HOLMES-LABADINI				63		63
ROSEMARY H. ROONEY				68		68
ELIZABETH O'DONNELL				64		64
MONICA LINARI				73		73
KATHERINE CASEY				74		74
MARIA ANTONUCCIO				64		64
MARIE T. RIZZO				64		64
JOSEPH S. CASALI				51		51
CAROLE R. DONOVAN				71		71
LAWRENCE J. ROONEY				74		74
SHEILA M OLEARY				11		11
DOREEN LABRECQUE				7		7
Miscellaneous Write-ins				44		44
<b>TOTAL</b>				<b>10452</b>		<b>10452</b>

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TOWN REPRESENTATIVE - PCT. 6					Pct. 6	TOTAL
Blanks					10608	10608
AMY M. HAELSEN					104	104
STEVEN M. MAMMONE					83	83
MARGUERITE E. POLITO					111	111
ROBERTA LAWLER					101	101
MARK PEARROW					65	65
LISA M. MORAN					102	102
ALLISON M. STATON					81	81
SHEILA A. BOWLER					72	72
CHERYL M. FISH					88	88
DOMINIC R. DIVIRGILIO, JR.					101	101
VIRGINIA M. HICKEY					79	79
ANDREW LAWLOR					128	128
THOMAS J. HEALY					95	95
MARIE J. ROSE					67	67
SHEILA A. MALOOF					65	65
THOMAS R. POLITO, JR.					116	116
JENNIFER A. BARSAMIAN					135	135
ROBERT J. FISH					84	84
THOMAS J. CLINTON					121	121
MARYANN MOLLOY					86	86
JENNIFER POLITO					94	94
GAYLE D. ALBERICO					57	57
EILEEN R. LOMBARDI					79	79
PAUL S. NOE					65	65
STEPHANIE RADNER					82	82
MARJORIE L. KILROY					89	89
THOMAS M. CONNORS					61	61
CHERYLANN W. SHEEHAN					122	122
MICHAEL S. KELLER					57	57
STEPHEN K. BRAYTON					54	54
MARTHA L. ZEOLLA					88	88
PAMELA ATCHINSON-WONG					62	62
ROBERT F. CHAFFEE, JR.					111	111
ANDREW E. SULLIVAN					66	66
JOAN DONOVAN					68	68
MELISSA F. KINCH					57	57
CHRISTOPHER POLITO					85	85
MICHELE M. HEFFERNAN					73	73
BARBARA A. GULA					69	69
BARBARA MCKENNA					91	91
MELISSA RUDY O'CONNOR					72	72
Miscellaneous Write-ins					24	24
<b>TOTAL</b>					<b>14118</b>	<b>14118</b>

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TOWN REPRESENTATIVE - PCT. 7						Pct. 7	TOTAL
Blanks						8063	8063
KEVIN F. MAWE						110	110
RONALD W. PACELLA, JR.						81	81
A. PETER BENSON						77	77
ERIC MERITHEW						75	75
JOSEPH M. FLANAGAN						122	122
KATHLEEN M. PODOLSKI						79	79
MARY ELLEN MCDONOUGH						103	103
JAMES J. NOLAN						91	91
BERNADETTE RYAN						94	94
PETER A. ZAHKA, II						108	108
CELIA BLACK						104	104
RICHARD J. SCHOENFELD, III						83	83
JULIE T. SCOLASTICO						97	97
LISA LAPRADE						76	76
MAUREEN E. PACELLA						84	84
WILLIAM V. MARRONCELLI						71	71
MICHAEL J. MCSHEA						74	74
CAMILLE S. ZAHKA						106	106
MICHELLE PERSSON REILLY						87	87
CHERYL A. SCHOENFELD						94	94
GEORGE PANAGOPOULOS						82	82
CHARLES F. BLACK						109	109
CHERYLE E. BIGGAR						77	77
DIANE A. NOLAN						92	92
LAWRENCE R. MANNING						93	93
MICHELLE L. TROIANO						72	72
MARK A. REILLY						85	85
JOSEPH R. SILVI						63	63
LISA MACKINNON						92	92
MARK SKEHILL						4	4
DOUGLAS A BIGGAR						2	2
TODD OCONNOR						2	2
						0	0
						0	0
						0	0
						0	0
						0	0
						0	0
						0	0
						0	0
Miscellaneous Write-ins						24	24
<b>TOTAL</b>						<b>10676</b>	<b>10676</b>

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**ANNUAL TOWN MEETING**  
**MAY 21, 2012**

**MEETING CALLED TO ORDER: 7:07PM**  
**QUORUM: 181**

**1. ELECTION OF TOWN OFFICIALS**

**ARTICLE ONE:** To choose all necessary Town Officers. Saturday, April 14, 2012.

On a Motion of Cheryl Ann Sheehan, Deputy Moderator, the following was **VOTED:**

In the event an amendment or substitute motion increases a Finance Committee recommendation, the proponent of the amendment or substitute motion must identify the source of the additional monies to fund said increase.

**2. PERSONNEL BY-LAW CHANGES AND BARGAINING AGREEMENTS**

**ARTICLE TWO:** *By the Board of Selectmen:* To see if the Town will vote to adopt changes in Schedule A (Classification Schedule), or Schedule B (Compensation Schedule), or Schedule C (Fringe Benefits) of the Personnel Wage and Salary Administration Plan; to act upon the recommendations of the Town Administrator as to actions he deems advisable and necessary in order to maintain a fair and equitable pay level and compensation policy; to implement collective bargaining agreements for the following:

1. AFSCME, Local #362 (Library Staff Unit)
2. Dedham Police Patrolmen's Association
3. Dedham Police Association (Lieutenants & Sergeants)
4. Dedham Firefighter's Association
5. AFSCME, Local #362 (DPW)
6. AFSCME, Local #362 (Town Hall)
7. AFSCME, Local #362 (Parks)
8. AFSCME, Local #362 (Civilian Dispatchers)

or take any other action relative thereto. *Referred to Finance Committee for study and report.*

***VOTED:*** *That the arbitration award in regard to the Dedham Police Association (Lieutenants & Sergeants) be ratified and funded in part by the \$24,000 line item transfer from the Reserve for Salary Increase in Article 8 and in part by the existing appropriation for the Police Department Personnel Services; and further, that Schedule C (Fringe Benefits) of the Personnel Wage and Salary Administration Plan be amended in Part VI (Amendments to the Plan) by deleting the text of Section 2 (Procedure for Amendment) and inserting in place thereof the following: Schedules A, B and C may be amended at any Town Meeting.*

**BY MAJORITY VOTE**

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The recommended action for Article 2 approves and funds changes to the Superior Police Officers' collective bargaining agreements for the fiscal years 2009, 2010, 2011 and 2012 in accordance with the arbitration award (see Appendix A for Memorandums of Agreement), and allows the schedule of fringe benefits for non-contractual employees to be changed at any Town Meeting (instead of exclusively at an Annual Town Meeting).

**3. TOWN OPERATING BUDGET**

**ARTICLE THREE:** To see what sum of money the Town will raise and appropriate, or transfer from available funds to defray departmental and incidental expenses of the Town for the fiscal year commencing July 1, 2012, not otherwise provided for, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That the following sums of money be raised and appropriated or transferred from available funds, as designated, for the specific purposes hereinafter designated, to be expended only for those purposes under the direction of the respective boards, committees, or officers of the Town. And that for budgetary purposes, all weekly/bi-weekly salaries are based upon a 52.2 week year.*

**BY MAJORITY VOTE**

Article 3 is the Town's operating budget. This budget provides for the salaries and benefits of all town employees and necessary expenditures to provide Town services.

DESCRIPTION	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY2013 REQUEST	FY2013 FIN COMM
<b>SELECTMEN/TOWN ADMINISTRATOR</b>					
1 Regular Personnel Services	342,017	350,520	358,500	361,000	361,000
2 Purchase of Services	44,585	25,492	32,100	27,100	27,100
3 Supplies	2,141	2,646	2,500	3,100	600
4 Other Charges/Expenditures	22,577	25,307	23,800	23,800	23,800
5 Bus Service Contract	55,000	55,000	75,000	75,000	75,000
6 Annual Town Audit	55,000	50,500	60,000	75,000	75,000
7 SNARC	7,300	6,205	5,750	5,750	5,750
8 Liability & Property Insurance	545,557	610,946	625,700	688,200	688,200
<b>TOTAL</b>	<b>1,074,177</b>	<b>1,126,617</b>	<b>1,183,350</b>	<b>1,258,950</b>	<b>1,256,450</b>
<b>FINANCE COMMITTEE</b>					
9 Regular Personnel Services	57,851	60,402	61,750	-	
10 Purchase of Services	4,050	4,050	4,700	5,500	5,500
11 Supplies	438	440	450	450	150
12 Other Charges/Expenditures	625	618	750	750	750
13 Reserve Fund	-	-	284,965	284,965	411,000
<b>TOTAL</b>	<b>62,964</b>	<b>65,510</b>	<b>352,615</b>	<b>291,665</b>	<b>417,400</b>
<b>DEPARTMENT OF FINANCE - COMBINED</b>					
14 Regular Personnel Services	859,658	940,969	992,000	1,055,000	1,055,000
15 Purchase of Services	343,550	345,089	355,750	407,900	411,900
16 Supplies	46,105	43,230	42,500	30,000	30,000
17 Other Charges/Expenditures	2,646	3,277	3,650	13,000	13,000
<b>TOTAL</b>	<b>1,251,959</b>	<b>1,332,566</b>	<b>1,393,900</b>	<b>1,505,900</b>	<b>1,509,900</b>

**Town of Dedham Annual Report 2011/2012**  
**Chapter I - Elections and Town Meetings**

	DESCRIPTION	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY2013 REQUEST	FY2013 FIN COMM
<b>CENTRAL PURCHASING</b>						
18	Central Postage	88,056	92,085	100,000	105,000	105,000
19	Central Overtime & Sick Leave	64,525	47,729	75,000	75,000	74,500
20	Non-Capital Equipment	59,124	65,258	90,000	17,300	79,652
21	Supplies - consolidated FY13				26,000	26,000
	<b>TOTAL</b>	<b>211,705</b>	<b>205,072</b>	<b>265,000</b>	<b>223,300</b>	<b>285,152</b>
<b>ASSESSORS</b>						
22	Regular Personnel Services	266,907	258,090	308,425	306,400	306,400
23	Substitutes	19,000	10,682	19,000	19,000	15,000
24	Purchase of Services	907	862	2,575	2,575	2,575
25	Supplies	1,858	1,727	2,175	2,175	300
26	Other Charges/Expenditures	2,984	3,450	6,450	12,150	10,625
	<b>TOTAL</b>	<b>291,656</b>	<b>274,811</b>	<b>338,625</b>	<b>342,300</b>	<b>334,900</b>
<b>LEGAL SERVICES</b>						
27	Purchase of Services	181,212	146,750	190,000	190,000	190,000
28	Litigation/Damages	50,847	12,094	30,000	30,000	30,000
	<b>TOTAL</b>	<b>232,059</b>	<b>158,844</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
<b>TOWN CLERK/ELECTIONS/REGISTRARS</b>						
29	Regular Personnel Services	232,101	238,552	245,950	232,500	232,500
30	Purchase of Services	57,455	59,984	50,100	62,750	62,750
31	Supplies	3,927	2,337	2,000	500	500
32	Other Charges/Expenditures	1,666	1,281	1,700	1,600	1,600
	<b>TOTAL</b>	<b>295,149</b>	<b>302,154</b>	<b>299,750</b>	<b>297,350</b>	<b>297,350</b>
<b>ECONOMIC DEVELOPMENT</b>						
33	Regular Personnel Services	67,261	70,273	74,270	77,000	77,000
34	Other Charges/Expenditures	9,207	8,148	8,700	8,700	8,700
	<b>TOTAL</b>	<b>76,468</b>	<b>78,421</b>	<b>82,970</b>	<b>85,700</b>	<b>85,700</b>
<b>PLANNING BOARD</b>						
35	Regular Personnel Services	105,674	104,291	117,390	121,500	121,500
36	Purchase of Services	26,360	10,620	11,000	11,000	10,500
37	Supplies	798	1,200	1,400	1,400	
38	Other Charges/Expenditures	1,049	110	1,150	1,150	950
	<b>TOTAL</b>	<b>133,881</b>	<b>116,221</b>	<b>130,940</b>	<b>135,050</b>	<b>132,950</b>
<b>CENTRAL ADMINISTRATION BUILDING</b>						
39	Purchase of Services	43,668	19,861	14,611	8,348	18,350
40	Supplies	12,432	10,690	11,280	11,278	500
	<b>TOTAL</b>	<b>56,100</b>	<b>30,551</b>	<b>25,891</b>	<b>19,626</b>	<b>18,850</b>
<b>BUILDING PLANNING &amp; CONSTRUCTION COM.</b>						
41	Purchase of Services	3,857	-	9,250	10,000	10,000
	<b>TOTAL</b>	<b>3,857</b>	<b>-</b>	<b>9,250</b>	<b>10,000</b>	<b>10,000</b>
<b>ADMIN. SERVICES TOTAL</b>		<b>3,689,975</b>	<b>3,690,765</b>	<b>4,302,291</b>	<b>4,389,841</b>	<b>4,568,652</b>
<b>FACILITIES MAINTENANCE &amp; OPERATIONS</b>						
42	Regular Personnel Services	337,758	247,242	280,879	284,161	247,242
43	Centralized Electric & Heating	600,301	594,087	625,000	650,000	650,000
44	Central Telephone	94,786	111,617	120,000	120,000	120,000
45	Purchase of Services	3,927	245,479	242,509	160,829	187,000

**Town of Dedham Annual Report 2011/2012**  
**Chapter I - Elections and Town Meetings**

	DESCRIPTION	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY2013 REQUEST	FY2013 FIN COMM
46	Supplies		37,350	38,780	39,600	38,100
	<b>TOTAL</b>	<b>1,036,772</b>	<b>1,235,775</b>	<b>1,307,168</b>	<b>1,392,916</b>	<b>1,242,342</b>
<b>FACILITIES MAINT. &amp; OPS.</b>						
	<b>TOTAL</b>	<b>1,480,204</b>	<b>1,235,775</b>	<b>1,307,168</b>	<b>1,392,916</b>	<b>1,242,342</b>
<b>POLICE DEPARTMENT</b>						
47	Regular Personnel Services (\$40,000 to be transferred from Parking Meter Receipts Reserved)	4,274,007	4,342,774	4,665,674	4,626,500	4,552,000
48	Overtime	464,003	503,838	492,300	492,000	492,000
49	Purchase of Services	73,040	88,524	88,511	77,718	72,000
50	Supplies	199,547	206,063	220,000	222,300	217,500
51	Other Charges/Expenditures	25,406	26,932	27,200	27,620	27,620
	<b>TOTAL</b>	<b>5,036,003</b>	<b>5,168,132</b>	<b>5,493,685</b>	<b>5,446,138</b>	<b>5,361,120</b>
<b>FIRE DEPARTMENT</b>						
52	Regular Personnel Services	3,946,368	3,939,608	4,178,100	4,353,600	4,134,600
53	Overtime	433,700	505,703	457,500	457,500	457,500
54	Purchase of Services	27,331	34,602	62,800	32,982	25,820
55	Supplies	125,846	119,573	107,300	112,100	107,450
56	Other Charges/Expenditures	6,614	6,977	5,200	5,200	5,200
	<b>TOTAL</b>	<b>4,539,859</b>	<b>4,606,463</b>	<b>4,810,900</b>	<b>4,961,382</b>	<b>4,730,570</b>
<b>CENTRAL DISPATCH CENTER</b>						
57	Regular Personnel Services	441,097	451,385	467,050	462,500	462,500
58	Overtime & Substitutes	62,270	68,144	69,000	69,000	69,000
59	Purchase of Services	6,935	6,125	6,125	6,125	6,125
60	Supplies	4,993	5,011	5,150	5,150	5,150
61	Other Charges/Expenditures	75	-	75	-	-
	<b>TOTAL</b>	<b>515,370</b>	<b>530,665</b>	<b>547,400</b>	<b>542,775</b>	<b>542,775</b>
<b>BUILDING DEPARTMENT</b>						
62	Regular Personnel Services	341,149	349,926	363,040	369,500	369,500
63	Overtime & Substitutes	3,175	2,775	3,020	3,100	3,100
64	Supplies	1,220	1,541	1,100	2,210	1,000
65	Other Charges/Expenditures	23,847	24,088	24,220	24,425	24,425
	<b>TOTAL</b>	<b>369,391</b>	<b>378,330</b>	<b>391,380</b>	<b>399,235</b>	<b>398,025</b>
<b>SEALER OF WEIGHTS &amp; MEASURES</b>						
66	Regular Personnel Services	7,000	-	-	-	5,000
67	Purchase of Services	-	12,315	14,000	14,000	-
68	Supplies	-	460	-	-	-
69	Other Charges/Expenditures	275	1,225	-	-	-
	<b>TOTAL</b>	<b>7,275</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>5,000</b>
<b>CIVIL PREPAREDNESS AGENCY</b>						
70	Purchase of Services	1,516	1,361	1,465	1,465	1,465
71	Supplies	3,097	2,228	2,900	2,900	2,802
72	Other Charges/Expenditures	-	-	225	225	225
	<b>TOTAL</b>	<b>4,613</b>	<b>3,590</b>	<b>4,590</b>	<b>4,590</b>	<b>4,492</b>
<b>CANINE CONTROL</b>						
73	Regular Personnel Services	41,653	43,567	46,020	46,000	46,000
74	Overtime & Substitutes	1,557	2,500	-	5,000	5,000
75	Purchase of Services	5,000	6,368	6,250	6,250	6,250
76	Supplies	2,978	3,233	2,560	2,560	1,960
77	Other Charges/Expenditures	50	85	50	50	50

**Town of Dedham Annual Report 2011/2012**  
**Chapter I - Elections and Town Meetings**

DESCRIPTION	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY2013 REQUEST	FY2013 FIN COMM
<b>TOTAL</b>	<b>51,238</b>	<b>55,754</b>	<b>54,880</b>	<b>59,860</b>	<b>59,260</b>
<b>CONSERVATION COMMISSION</b>					
78 Regular Personnel Services	31,544	33,175	41,485	41,265	41,265
79 Purchase of Services	25,079	26,000	26,000	28,910	28,910
80 Supplies	357	533	750	750	
81 Other Charges/Expenditures	1,496	766	3,125	1,185	1,185
<b>TOTAL</b>	<b>58,476</b>	<b>60,474</b>	<b>71,360</b>	<b>72,110</b>	<b>71,360</b>
<b>ENVIRONMENTAL</b>					
82 Regular Personnel Services	62,557	67,934	71,790	74,300	74,300
83 Purchase of Services	473	876	835	1,655	1,655
84 Supplies	851	591	555	535	350
85 Other Charges/Expenditures	2,277	894	2,315	1,600	1,600
<b>TOTAL</b>	<b>66,158</b>	<b>70,295</b>	<b>75,495</b>	<b>78,090</b>	<b>77,905</b>
<b>PUB. SAFETY SERVICES</b>					
<b>TOTAL</b>	<b>10,648,383</b>	<b>10,887,702</b>	<b>11,463,690</b>	<b>11,578,180</b>	<b>11,250,507</b>
<b>DPW - OPERATIONS COMBINED</b>					
86 Regular Personnel Services	1,341,252	1,384,806	1,425,000	1,422,400	1,422,225
87 Overtime & Meals	169,947	109,829	169,000	169,000	169,000
88 Purchase of Services	621,866	489,236	479,100	473,800	503,800
89 Supplies	237,462	251,810	207,000	259,000	253,600
90 Other Charges/Expenditures	2,651	2,695	1,500	3,500	3,500
<b>TOTAL</b>	<b>2,373,178</b>	<b>2,238,376</b>	<b>2,281,600</b>	<b>2,327,700</b>	<b>2,352,125</b>
<b>DPW - SNOW &amp; ICE CONTROL</b>					
91 Snow & Ice Removal	593,965	1,284,194	500,000	550,000	550,000
<b>TOTAL</b>	<b>593,965</b>	<b>1,284,194</b>	<b>500,000</b>	<b>550,000</b>	<b>550,000</b>
<b>INFRASTRUCTURE ENGINEERING</b>					
92 Regular Personnel Services	375,448	392,155	424,840	421,500	421,500
93 Purchase of Services	55,899	69,200	70,000	70,000	70,000
94 Supplies	14,953	20,232	25,000	25,000	25,000
95 Other Charges/Expenditures	3,025	2,670	3,500	3,500	3,500
<b>TOTAL</b>	<b>449,325</b>	<b>484,257</b>	<b>523,340</b>	<b>520,000</b>	<b>520,000</b>
<b>RUBBISH &amp; RECYCLING</b>					
96 Overtime & Meals	18,850	-	5,000	5,000	5,000
97 Rubbish & Recycling Contract	2,079,961	2,059,506	2,100,000	2,150,000	2,150,000
98 Supplies	5,000	2,765	5,000	5,000	5,000
<b>TOTAL</b>	<b>2,103,811</b>	<b>2,062,271</b>	<b>2,110,000</b>	<b>2,160,000</b>	<b>2,160,000</b>
<b>STREET LIGHTING</b>					
99 Street & Parking Lights	265,367	280,008	277,500	290,000	277,500
<b>TOTAL</b>	<b>265,367</b>	<b>280,008</b>	<b>277,500</b>	<b>290,000</b>	<b>277,500</b>
<b>PUBLIC WORKS SERV.TOTAL</b>	<b>5,785,646</b>	<b>6,349,106</b>	<b>5,692,440</b>	<b>5,847,700</b>	<b>5,859,625</b>
<b>DEDHAM PUBLIC SCHOOLS</b>					
<u>Salaries</u>					
Admin. - Sup't/ Central Office	365,747	380,806	393,701	401,575	
Asst Supt - SPED / Pupil Service	100,470	103,000	108,151	110,313	
Principals	637,673	652,748	671,604	685,036	
Unit B - Directors	722,155	735,687	761,942	773,347	



**Town of Dedham Annual Report 2011/2012**  
**Chapter I - Elections and Town Meetings**

DESCRIPTION	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY2013 REQUEST	FY2013 FIN COMM
Teachers	16,732,763	17,086,574	18,066,085	19,128,464	
Degree Change	59,609	80,275	103,525	105,078	
Mentor Stipends	27,432	26,015	32,728	33,220	
Aides - Instructional	1,502,556	1,705,123	1,746,515	1,804,440	
Substitutes	279,172	306,845	231,300	234,769	
Specialists	181,943	184,405	186,845	190,582	
Admin. Assts	314,439	315,776	334,085	334,929	
Secr. & Clerks	564,871	584,701	600,633	615,900	
Nurses	479,397	507,206	503,566	512,135	
Coaches	286,067	289,093	291,868	297,730	
Faculty Manager	5,999	6,059	6,211	6,336	
Director of Maintenance	85,915	91,056	110,000	122,200	
Custodians	949,731	979,232	1,011,617	1,060,981	
Cust/Maint. Overtime	16,560	16,589	20,100	20,402	
Maintenance Personnels	162,145	144,791	238,506	306,946	
Summer Maintenance	7,833	6,584	5,244	10,244	
USP Overtime	11,836	11,941	14,391	14,607	
Traffic Directors	88,273	90,428	88,668	90,518	
Lunch Aides	15,024	15,643	19,064	19,584	
Extracurricular Activities	74,975	74,698	81,688	83,731	
SPED Summer Program	51,500	53,153	52,787	53,579	
Sick Leave Buy Back	26,213	31,438	16,000	16,240	
Retirement Incentive - Unit A	12,000	1,000			
General Reserve		-	5,000		
<b>Subtotal:</b>	<b>23,762,298</b>	<b>24,480,866</b>	<b>25,701,824</b>	<b>27,032,886</b>	-
<u>Other Expenses</u>					
Regular Instruction	693,463	847,927	789,232	794,382	
Special Instruction	4,634,559	4,281,185	4,169,254	4,335,032	
Instructional Support Services	237,604	276,747	240,630	253,130	
Operations Services	1,981,371	2,052,490	2,028,090	2,170,450	
Policy-Administrative Services	488,488	652,287	608,640	617,640	
School Operations	31,797,783	32,591,502	33,537,670	35,203,520	34,842,100
Facilities Maintenance & Operations		-	-	-	-
Transportation Subsidy	25,000	25,000	25,000	25,000	25,000
<b>100 TOTAL</b>	<b>31,822,783</b>	<b>32,616,502</b>	<b>33,562,670</b>	<b>35,228,520</b>	<b>34,867,100</b>
<b>BLUE HILLS REGIONAL SCHOOLS</b>					
<b>101</b> Blue Hills Regional Schools &	676,900	700,877	842,650	1,044,000	806,648
<b>102</b> Norfolk County Agricultural HS				-	-
<b>TOTAL</b>	<b>676,900</b>	<b>700,877</b>	<b>842,650</b>	<b>1,044,000</b>	<b>806,648</b>
	<b>32,499,683</b>	<b>33,317,379</b>	<b>34,405,320</b>	<b>36,272,520</b>	<b>35,673,748</b>
<b>PUBLIC HEALTH BOARD</b>					
<b>103</b> Regular Personnel Services	202,550	201,989	211,825	215,500	215,500
<b>104</b> Purchase of Services	908	770	1,400	1,600	1,600
<b>105</b> Supplies	909	1,424	1,560	1,560	1,060
<b>106</b> Other Charges/Expenditures	10,642	10,131	11,500	13,500	13,500
<b>107</b> Hazardous Waste Collection	14,158	12,311	13,000	9,000	9,000
<b>TOTAL</b>	<b>229,167</b>	<b>226,625</b>	<b>239,285</b>	<b>241,160</b>	<b>240,660</b>
<b>COUNCIL ON AGING</b>					
<b>108</b> Regular Personnel Services	150,959	152,876	204,465	208,700	206,200
<b>109</b> Overtime & Substitutes	1,439	-	80	-	-

**Town of Dedham Annual Report 2011/2012**  
**Chapter I - Elections and Town Meetings**

	<b>DESCRIPTION</b>	<b>FY 2010 ACTUAL</b>	<b>FY 2011 ACTUAL</b>	<b>FY 2012 BUDGET</b>	<b>FY2013 REQUEST</b>	<b>FY2013 FIN COMM</b>
110	Purchase of Services	984	7,514	1,150	1,150	1,150
111	Supplies	3,897	6,079	7,995	7,875	6,255
112	Other Charges/Expenditures	383	715	1,305	1,305	1,305
	<b>TOTAL</b>	<b>157,662</b>	<b>167,184</b>	<b>214,995</b>	<b>219,030</b>	<b>214,910</b>
	<b>YOUTH COMMISSION</b>					
113	Regular Personnel Services	223,246	242,352	240,735	235,500	235,500
114	Purchase of Services	1,000	351	2,200	2,200	2,200
115	Supplies	1,153	1,556	1,900	1,900	1,900
116	Other Charges/Expenditures	6,379	6,602	7,500	7,500	7,500
	<b>TOTAL</b>	<b>231,778</b>	<b>250,862</b>	<b>252,335</b>	<b>247,100</b>	<b>247,100</b>
	<b>VETERANS SERVICES</b>					
117	Regular Personnel Services	111,356	104,469	95,000	95,000	95,000
118	Memorial Day Program	5,370	5,002	5,500	5,500	5,500
119	Purchase of Services	2,455	2,297	4,000	4,000	4,000
120	Supplies	2,102	1,210	1,150	1,150	300
121	Other Charges/Expenditures	990	205	1,000	3,000	3,000
122	Veterans Benefits	63,781	64,280	68,000	80,000	80,000
	<b>TOTAL</b>	<b>186,054</b>	<b>177,463</b>	<b>174,650</b>	<b>188,650</b>	<b>187,800</b>
	<b>PUBLIC LIBRARIES</b>					
123	Regular Personnel Services	760,618	753,947	758,760	815,500	771,750
124	Overtime & Substitutes	10,163	6,999	10,100	7,571	11,000
125	Books, Periodicals, & Bindings	92,500	92,500	134,500	154,274	154,274
126	Purchase of Services	51,690	57,245	55,500	60,826	66,568
127	Supplies	12,000	12,000	12,000	13,000	13,800
128	Other Charges/Expenditures	8,403	9,389	10,800	6,600	11,100
	<b>TOTAL</b>	<b>935,374</b>	<b>932,080</b>	<b>981,660</b>	<b>1,057,771</b>	<b>1,028,492</b>
	<b>PARKS &amp; RECREATION</b>					
	(Combined Parks & Playgrounds with Recreation Department)					
129	Regular Personnel Services	539,884	510,154	517,290	549,600	523,100
130	Overtime & Substitutes	7,585	5,360	9,500	9,500	9,500
131	Purchase of Services	42,945	45,433	50,400	38,900	38,900
132	Supplies	68,221	85,934	94,500	96,100	96,100
133	Other Charges/Expenditures	4,575	3,055	4,650	4,650	4,650
	<b>TOTAL</b>	<b>663,210</b>	<b>649,936</b>	<b>676,340</b>	<b>698,750</b>	<b>672,250</b>
	<b>ENDICOTT ESTATE COMMISSION</b>					
134	Regular Personnel Services (\$127,300 to be transferred from Endicott Estate Receipts Reserved)	157,202	161,097	179,645	176,600	127,300
135	Overtime & Substitutes (\$5,000 to be transferred from Endicott Estate Receipts Reserved)	4,986	5,145	5,000	5,000	5,000
136	Purchase of Services (\$2,700 to be transferred from Endicott Estate Receipts Reserved)	48,242	40,472	38,900	38,900	6,900
137	Supplies	18,046	13,343	18,450	18,450	850
138	Other Charges/Expenditures	352	377	500	500	500
	<b>TOTAL</b>	<b>228,828</b>	<b>220,434</b>	<b>242,495</b>	<b>239,450</b>	<b>140,550</b>
	<b>CIVIC PRIDE</b>					
139	Other Charges/Expenditures	6,000	5,100	4,725	4,725	4,725
	<b>TOTAL</b>	<b>6,000</b>	<b>5,100</b>	<b>4,725</b>	<b>4,725</b>	<b>4,725</b>
	<b>CULTURAL COUNCIL</b>					
140	Community Grants Revolving Fund	8,000	-	6,300	6,300	6,300

**Town of Dedham Annual Report 2011/2012**  
**Chapter I - Elections and Town Meetings**

	DESCRIPTION	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY2013 REQUEST	FY2013 FIN COMM
	<b>TOTAL</b>	<b>8,000</b>	<b>-</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>
	<b>COMMUNITY SERVICES</b>					
	<b>TOTAL</b>	<b>1,982,863</b>	<b>2,629,684</b>	<b>2,792,785</b>	<b>2,902,936</b>	<b>2,742,787</b>
	<b>PENSIONS - CONTRIBUTORY</b>					
141	Contributory Pension Fund	3,313,779	3,334,415	3,351,200	3,459,643	3,460,000
	<b>TOTAL</b>	<b>3,313,779</b>	<b>3,334,415</b>	<b>3,351,200</b>	<b>3,459,643</b>	<b>3,460,000</b>
	<b>PENSIONS - NON-CONTRIBUTORY</b>					
142	Department of Public Works	12,131	12,682	12,750	12,750	13,000
143	School Department	18,838	19,018	18,250	-	-
	<b>TOTAL</b>	<b>30,969</b>	<b>31,700</b>	<b>31,000</b>	<b>12,750</b>	<b>13,000</b>
	<b>UNEMPLOYMENT PAYMENTS</b>					
144	Unemployment Payments	22,142	47,417	75,000	75,000	75,000
	<b>TOTAL</b>	<b>22,142</b>	<b>47,417</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
	<b>INSURANCE &amp; HOSPITALIZATION</b>					
145	Employee Group Insur. & Hosp.	8,253,459	9,103,109	9,760,425	9,942,500	9,992,500
146	Medicare Tax	526,377	556,307	600,000	600,000	624,000
	<b>TOTAL</b>	<b>8,779,836</b>	<b>9,659,416</b>	<b>10,360,425</b>	<b>10,542,500</b>	<b>10,616,500</b>
	<b>RESERVE FOR SALARY INCREASES</b>					
147	Collective Bargaining Reserve		202,115	-	500,000	500,000
	<b>TOTAL</b>	<b>0</b>	<b>202,115</b>	<b>-</b>	<b>500,000</b>	<b>500,000</b>
	<b>FRINGE BENEFITS TOTAL</b>	<b>12,146,726</b>	<b>13,275,062</b>	<b>13,817,625</b>	<b>14,589,893</b>	<b>14,664,500</b>
	<b>DEBT SERVICE</b>					
148	Principal & Interest (\$42,500 to be transferred from Sale of Lots and Graves Receipts Reserved) (\$7,500 to be transferred from Title V Receipts Reserved)	7,113,690	7,514,745	8,767,500	9,058,000	9,058,000
	<b>TOTAL</b>	<b>7,113,690</b>	<b>7,514,745</b>	<b>8,767,500</b>	<b>9,058,000</b>	<b>9,058,000</b>
	<b>DEBT SERVICE TOTAL</b>	<b>7,113,690</b>	<b>7,514,745</b>	<b>8,767,500</b>	<b>9,058,000</b>	<b>9,058,000</b>
	<b>TOTAL</b>	<b>75,347,170</b>	<b>78,900,218</b>	<b>82,548,819</b>	<b>86,031,986</b>	<b>85,060,161</b>

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**4. CAPITAL IMPROVEMENTS BUDGET**

**ARTICLE FOUR:** To see what sum of money the Town will vote to raise and appropriate, transfer from available funds or borrow to implement capital improvements and capital projects, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

Item	Department/Project	Requested	Recommendation			
			Sewer Enterprise	Borrow	FreeCash	Transfer
<b>Public Works</b>						
A	Brookdale Cemetery	25,000				
B	Cedar St Sidewalk	47,500				
C	Misc Repairs (Drainage Fences Patching etc)	750,000			250,000	
D	Road Improvements	1,500,000		1,500,000		
E	Rustcraft Road Sidewalk (Legacy Place)	750,000				
F	Sewer Repairs and Improvements	600,000	600,000			
G	Sidewalk Repairs	1,000,000		500,000		
H	Village Cemetery	50,000				
I	DPW Dump Truck (Replace Sander)	125,000				125,000
J	DPW Dump Truck (Replacement)	75,000				
K	DPW F-150 Pickup Truck (Replacement)	45,000			10,000	35,000
<b>Public Works Total</b>		<b>4,967,500</b>	<b>600,000</b>	<b>2,000,000</b>	<b>260,000</b>	<b>160,000</b>
<b>Infrastructure Engineering</b>						
L	GIS Aerial Photo Update	150,000				
M	Inflow and Infiltration	1,000,000	1,000,000			
N	Pavement Management Program Resurvey	21,000				
<b>Infrastructure Engineering Total</b>		<b>1,171,000</b>	<b>1,000,000</b>			
<b>Facilities</b>						
O	Emergency Generator (Main Fire Station)	33,195			33,195	
P	Pool Roof	82,000		82,000		
Q	Paint Exterior (Oakdale, Greenlodge, Dexter)	80,000				
Q	Repair Gym Ceilings (Greenlodge, Oakdale, Riverdale)	48,700				
Q	Replace Gutters & Soffits - Oakdale School	315,000				
Q	Windows - Scrape, Sand, Paint (Main Library)	42,500			250,000	
AJ	HVAC High School Generator	80,000			80,000	
AL	Roof Replacement - Riverdale (Phase 2)	106,000		106,000		
AM	Maintenance Van (Replace 1996 Caravan)	20,500			50,000	
<b>Facilities Total</b>		<b>807,895</b>		<b>188,000</b>	<b>413,195</b>	
<b>Technology Division</b>						
R	10GB Outside Locations	15,000				
S	Cloud Implementation	40,836				
T	Podcasting & Kiosk	16,000				

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Item	Department/Project	Requested	Recommendation			
			Sewer Enterprise	Borrow	FreeCash	Transfer
U	Rewire Town Hall	15,000				
V	Technology Program	150,000			120,000	
W	Financial Management Software - Phase 2	202,949			175,000	
<b>Technology Division Total</b>		<b>439,785</b>			<b>295,000</b>	
<b>Parks &amp; Recreation</b>						
X	Condon Park Restrooms	135,000				
Y	Dog Park Fencing	25,000				
Z	Handicap Access to Gonzalez Field/Upper Memorial	40,000			35,000	
AA	Parks F-350 Pickup Truck (Replacement)	40,000			35,000	
<b>Parks &amp; Recreation Total</b>		<b>240,000</b>			<b>70,000</b>	
<b>Police</b>						
AB	Cruiser Laptop Computers (2)	10,635				10,700
AC	Police Vehicles (4)	130,000				130,000
<b>Police Total</b>		<b>140,635</b>				<b>140,700</b>
<b>Fire</b>						
AD	Fire - Portable Radios (15) & Truck Radios (3)	36,600			36,600	
AE	Fire Chief's Vehicle (Replace 2004 Impala)	32,000				
AF	Fire Dept Bedding	11,000			3,500	
AG	Replace Protective Clothing for Engine #4	32,000			32,000	
<b>Fire Total</b>		<b>111,600</b>			<b>72,100</b>	
<b>Schools</b>						
AH	Education Technology Program	282,500			250,000	
AI	Furniture (High School)	15,000			15,000	
AK	Middle/High School Library Books	51,500				
<b>Schools Total</b>		<b>319,000</b>			<b>265,000</b>	
<b>Town Administration</b>						
AN	Furniture & Office Equipment (Endicott Estate)	25,000			25,000	
AO	New Telephone System	240,000			215,000	
AP	Police Buidling Preliminary Design	300,000			300,000	
AQ	Striar Park Access	200,000			200,000	
<b>Town Administration Total</b>		<b>765,000</b>			<b>740,000</b>	
<b>Town Clerk</b>						
AR	Clerk's Licensing System	10,500				10,500
<b>Town Clerk Total</b>		<b>10,500</b>				<b>10,500</b>
<b>Grand Total</b>		<b>9,002,915</b>	<b>1,600,000</b>	<b>2,188,000</b>	<b>2,115,295</b>	<b>311,200</b>
<b>Total Article</b>						<b>6,214,495</b>

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**VOTED:** *That \$1,600,000 be raised through Sewer Revenue to fund projects F and M;*  
**BY MAJORITY VOTE**

**VOTED:** *That \$2,115,295 be transferred from Free Cash to fund projects C, O, Q, AJ, AM, V, W, Z, AA, AD, AF, AG, AH, AI, AN, AO, AP, AQ and to partially fund Project K;*  
**BY MAJORITY VOTE**

**VOTED:** *That \$311,200 be transferred from existing appropriations or available funds as follows: \$125,000 from Snow and Ice Removal to fund Project I (DPW Dump Truck) and \$35,000 from Snow and Ice Removal to partially fund Project K ( DPW Pickup Truck); \$140,700 from Police Regular Personnel Services to fund Projects AB (Cruiser Laptop Computers) and AC (Police Vehicles); \$10,500 from Town Clerk Regular Personnel Services to fund Project AR (Clerk’s Licensing System); and*  
**BY MAJORITY VOTE**

**VOTED:** *That \$2,188,000 be raised by borrowing to fund projects D, G, P, and AL, as follows:*  
**BY 2/3 VOTE**

***Motion for Projects D and G***

*That the Town vote to appropriate \$2,000,000 to fund projects D (\$1,500,000 Road Improvements) and G (\$500,000 Sidewalk Repair and Improvements), including costs incidental or related thereto, and further to meet such appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow TWO MILLION DOLLARS (\$2,000,000) in accordance with Sections 7(5) and 7(6) of Chapter 44 of the General Laws or any other enabling authority, and to authorize the Town to apply for any grants or loans available for the project, and the Board of Selectmen be authorized to take any other action necessary or convenient to carry out these projects.*

***Motion for Projects P and AL***

*That the Town vote to appropriate \$188,000 to fund projects P (\$82,000 Pool Roof) and AL (\$106,000 Roof Replacement – Riverdale phase 2), including costs incidental or related thereto, and further to meet such appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow ONE HUNDRED EIGHTY-EIGHT THOUSAND DOLLARS (\$188,000) in accordance with Sections 7(3A) of Chapter 44 of the General Laws or any other enabling authority, and to authorize the Town to apply for any grants or loans available for the project, and the Board of Selectmen be authorized to take any other action necessary or convenient to carry out these projects.*

Article 4 approves capital expenditures totaling \$6,214,495 to be funded by \$2,000,000 in borrowing, \$2,115,295 in free cash, \$1,600,000 in sewer receipts, and \$311,200 to be funded from prior appropriations and transfers. The actual amounts borrowed will be reduced by any grants received.
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**5. ELECTED OFFICIALS SALARIES**

**ARTICLE FIVE:** To see if the Town, in accordance with the provisions of the General Laws, Chapter 41, §108, will vote to fix the salary and compensation of all elected officials of the Town, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That the salaries of elected officials be fixed as follows for Fiscal Year 2013:*  
**BY MAJORITY VOTE**

<i>Selectmen Chairperson</i> .....	<i>\$818</i>
<i>Selectmen, Each Member</i> .....	<i>\$518</i>
<i>Town Clerk</i> .....	<i>\$85,089</i>
<i>Includes Certification Stipend and Longevity</i>	
<i>Board of Assessors, Each Member</i> .....	<i>\$2,300</i>
<i>Board of Health, Each Member</i> .....	<i>\$350</i>

Article 5 sets the salaries of elected officials, as all elected officials must have their compensation approved annually by the Town Meeting in accordance with Massachusetts General Laws Chapter 41, section 10B.
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**6. TRANSFER FROM PRIOR YEARS' SPECIAL ARTICLES**

**ARTICLE SIX:** *By the Finance Committee:* To see if the Town will vote to transfer unexpended balances from line items of special articles of prior years to fund expenses for Fiscal Year 2013, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.* **BY MAJORITY VOTE**

Article 6 – No transfers from prior years' special articles are proposed.
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**7. APPROPRIATION FOR PRIOR YEARS' BILLS**

**ARTICLE SEVEN:** *By the Town Administrator at the request of the Director of Finance:* To see what sum of money the Town will vote to raise, appropriate, or transfer from available funds for payment of outstanding bills of prior years, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.* **BY MAJORITY VOTE**

Article 7 – No prior years' bills have been presented for payment.
--

**8. LINE ITEM TRANSFERS FOR CURRENT FISCAL YEAR**

**ARTICLE EIGHT:** *By the Finance Committee:* To see what sum of money the Town will vote to raise and appropriate, or transfer from available funds to meet additional expenses of the current fiscal year not adequately funded under Article Three of the 2011 Annual Town Meeting (FY'12) or any other article thereof; or to take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That the following sums of money, totaling \$215,945 be transferred from current appropriations, as scheduled on the next page, to meet additional expenses for the current fiscal year*

**BY MAJORITY VOTE**



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Fiscal 2012 Line Item Transfers							
FROM:				TO:			
Department	Line Item	Description	Amount	Department	Line Item	Description	Amount
Assessors	5200	Purchase of Services	175	Assessors	5700	Other Charges & Exp	175
Assessors	5200	Purchase of Services	500	Assessors	5400	Supplies	500
Finance Committee	5100	Personnel Services	5,200	Finance	5100	Personnel Services	5,200
Finance Committee	5100	Personnel Services	350	Building	5100	Personnel Services	350
Town Clerk	5700	Other Charges & Exp	400	Town Clerk	5400	Supplies	400
PY Salary Reserve	6699	Reserve for Salary Increase	24,000	Police	5100	Personnel Services	24,000
Police	5100	Personnel Services	35,000	Police	5120	Overtime	35,000
Police	5100	Personnel Services	23,300	Police	5200	Purchase of Services	23,300
Police	5100	Personnel Services	18,400	Police	5400	Supplies	18,400
Police	5100	Personnel Services	1,400	Canine Control	5400	Supplies	1,400
Fire	5100	Personnel Services	60,000	Fire	5120	Overtime	60,000
Fire	5100	Personnel Services	6,000	Fire	5400	Supplies	6,000
Fire	5100	Personnel Services	1,000	Fire	5700	Other Charges & Exp	1,000
Engineering	5100	Personnel Services	18,000	DPW	5100	Seasonal Workers	18,000
Health	5700	Hazardous Waste	1,000	Health	5700	Other Charges & Exp	1,000
Library	5120	Overtime & Substitutes	6,000	Library	5400	Books & Supplies	6,000
Parks	5100	Personnel Services	13,220	Recreation	6630	Seasonal Workers	13,220
Legal	5200	Purchase of Services	2,000	Endicott Estate	5200	Purchase of Services	2,000
		Total	215,945			Total	215,945

Article 8 transfers money from one municipal account to another for the payment of additional expenses in the current fiscal year ending June 30, 2012.

**9. APPROPRIATION TO STABILIZATION FUND**

**ARTICLE NINE:** *By the Finance Committee:* To see what sum of money the Town will vote to raise and appropriate, or transfer from available funds for deposit in the Stabilization Fund, or to take any other action relative thereto.  
*Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.*

**BY MAJORITY VOTE**

Article 9 – No additional funds are proposed for deposit into the General Stabilization Fund.

**10. SPECIAL PURPOSE STABILIZATION FUNDS - CREATE**

**ARTICLE TEN:** *By the Town Administrator at the request of the Director of Finance.* To see if the Town will vote to create one or more special purpose stabilization funds and to specify the purpose or purposes thereof, or take any other action relative thereto.  
*Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.*

**BY MAJORITY VOTE**

Article 10 – No new special purposed stabilization funds are proposed.

**11. SPECIAL PURPOSE STABILIZATION FUNDS – DEPOSIT FUNDS**

**ARTICLE ELEVEN:** *By the Town Administrator at the request of the Director of Finance.* To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums to one or more special purpose stabilization funds, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That \$403,044.62 from the local meals excise receipts reserved and \$178,405.99 from the room occupancy tax receipts reserved be deposited into the Major Capital Facilities Stabilization Fund.*

**BY 2/3 VOTE**

Approval of Article 11 authorizes receipts from the local meals excise and the room occupancy tax, held in reserve since the last town meeting, to be deposited into the Major Capital Facilities Stabilization Fund.

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**12. SPECIAL PURPOSE STABILIZATION FUNDS - APPROPRIATE**

**ARTICLE TWELVE:** *By the Town Administrator at the request of the Director of Finance. To see if the Town will vote to appropriate money from one or more special purpose stabilization funds to one or more of the stated purposes for such funds to be expended at the direction of a specified officer or multiple member body of the Town, or take any other action relative thereto. Referred to Finance Committee for study and report.*

**VOTED:** *That \$334,454 be appropriated from the Mitigation Stabilization Fund to finance items scheduled in the table following, to be expended at the direction of the board, committee or officer designated.* **BY 2/3 VOTE**

<b>Department</b>	<b>Project</b>	<b>Amount</b>
Economic Development	Washington Gateway II	\$25,000
Economic Development	Dedham Sq Open for Business	\$14,100
Economic Development	Strategic Messaging/Promotion	\$9,500
Economic Development	E Dedham Community Development	\$20,000
Economic Development	Dedham Sq Arts & Cultural	\$12,500
Environmental	Conservation Commission Signage	\$5,000
Environmental	Dedham Green Business Prog	\$1,600
Fire	Rescue Jacks	\$12,308
Fire	Rescue Air Bags	\$14,927
Parks & Recreation	Safety & Security Initiative	\$28,546
Police	Interactive Range Simulator	\$27,090
Police	300mm Photo Lens	\$7,200
Police	Transmitter	\$1,990
Police	Tactical Vests & Ballistics Helmets	\$15,568
Public Works	Pick-up Truck	\$26,000
Public Works	Asphalt Patch Box	\$30,000
Schools	Project Diploma	\$29,000
Schools	Achieve 3000	\$9,470
Sustainability		
Advisory/Environmental	Garden Program	\$11,655
Town Administrator	Emergency Operations Center	\$30,000
Youth Commission	RISE Program	\$3,000
		\$334,454

Approval of Article 12 would authorize the expenditure of the Mitigation Stabilization Fund for the purposes designated in the table above.

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**13. LEASE/PURCHASE AGREEMENTS**

**ARTICLE THIRTEEN:** *By the Finance Committee:* To see whether the Town will vote to authorize one or more lease/purchase agreements for certain described municipal equipment by certain Town departments as budgeted by them, and to be set forth in a recommendation of the Finance Committee for such term of time and upon such terms as the board authorized to enter into such contract shall deem appropriate, provided that such lease/purchase(s) be made in accordance with the provisions of applicable Town By-laws, and provided further, that each such lease/purchase be subject to annual appropriation, or to take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.*

**BY MAJORITY VOTE**

Article 13 – No lease/purchase agreements are under consideration at this time.

**14. REPORTS OF TOWN COMMITTEES**

**ARTICLE FOURTEEN:** *By Town Meeting Vote:* To hear and act upon the reports of the various Town Committees, as required by vote of prior Town Meetings; to see what sum of money the Town will vote to raise and appropriate, transfer from available funds, or borrow to carry out the recommendations of said committees; or to take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.*

**BY MAJORITY VOTE**

Article 14 – No reports from Town Committees are anticipated.

**15. DEPARTMENTAL REVOLVING FUNDS**

**ARTICLE FIFTEEN:** To see if the Town will vote to authorize the use of the following revolving funds pursuant to G.L. c.44 Section 53E ½ for the fiscal year beginning July 1, 2012 to be credited with receipts from the following revenue sources, to be expended under the authority and direction of the following agencies or officials, for the following stated purposes, not to exceed the following spending limits, respectively:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND	SPENDING LIMIT	RESTRICTIONS COMMENTS
Pool Fund	Pool User Fees	Parks & Recreation Director	Operation and Maintenance of the Dedham Pool	\$225,000	None
Firearms Fee Fund	Firearms Permits	Police Chief	Pay share of State fees/Balance to be expended for needs of Police Department	\$5,000	None
Police	Fees for police	Police Chief	Police cruiser	\$20,000	None

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Cruiser Fee Fund	cruisers used at private details		maintenance, repairs and fuel		
Surplus Vehicle and Equipment Fund	Receipts from sale of surplus vehicles and equipment	Town Administrator	Paying costs and expenses of surplus sales and replacement vehicles and equipment	\$75,000	None
Board of Health Programs	Various Health Clinics & Tobacco Related Fines	Health Director	Paying costs and expenses associated with health clinics, educational programs, and Tobacco enforcement	\$10,000	None
Dedham Recycling Program	Recycling User Fees	Town Administrator	Paying costs and expenses associated with Recycling Program not otherwise provided for	\$8,000	None
Council on Aging Programs	Fees from Various Council on Aging Programs	Council on Aging Director	Paying costs and expenses related to said Programs	\$8,000	None
Recreation	Receipts from recreational programs, including dog park	Parks and Recreation Director	Paying costs and expenses related to said Programs	\$175,000	None
Sustainability Fund	Donations and Fees	Town Administrator	Paying costs and expenses associated with educational and outreach events	\$2,500	None
Veterans' Fund	Receipts from all Veterans Programs	Veterans' Agent	Paying costs and expenses related to said Programs	\$5,000	None

or to take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That the Town authorize the use of revolving funds pursuant to G.L. Chapter 44 section 53E ½ for the fiscal year beginning July 1, 2012 to be credited with receipts from the designated revenue sources; to be expended under the authority and direction of the designated agencies or officials, for the stated purposes, not to exceed the spending limits, respectively, as presented in the chart above.*

**BY MAJORITY VOTE**

<p>Article 15 provides the annual authorization for the use of departmental revolving funds. Departmental receipts from the defined revenue sources are credited to the funds and are expended up to the stated limits, without further appropriation, by the designated agencies or officials for the purposes shown. The revolving funds added for Fiscal Year 2013 are the Surplus Vehicle and Equipment Fund and the Veterans' Fund.</p>
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**16. CERTIFICATION OF ALL REAL & PERSONAL PROPERTY VALUES**

**ARTICLE SIXTEEN:** *By the Board of Assessors.* To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to provide for the triennial certification of all Real and Personal Property located within the Town of Dedham, as required by the Massachusetts General Laws, AND to allow for specialized services and support documenting the basis of the values, if required, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That the sum of \$125,000 be raised and appropriated for the Board of Assessors certification of all Real and Personal Property values located within the Town of Dedham, as required by Massachusetts General Laws.* **BY MAJORITY VOTE**

Article 16 is the annual appropriation to provide for the mandatory certification of property valuation, required for property taxation.
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**17. APPROPRIATION FOR SEWER ENTERPRISE FUND**

**ARTICLE SEVENTEEN:** *By the Town Administrator at the request of the Finance Director.* To see whether the town will adopt a budget relative to the Sewer Enterprise Fund, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That the following sums be appropriated to operate the Sewer Enterprise:* **BY MAJORITY VOTE**

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<b>Expenses appropriated in this article:</b>				
	MWRA Assessment			4,918,346
	Sewer Mitigation			25,000
				4,943,346
<b>Included in Article 3 - Operating Budgets</b>				
	Selectmen/TA Personnel Services			7,800
	Audit			6,500
	Dept of Finance Personnel Services			249,000
	Dept of Finance Purchase of Services			54,500
	Central Postage			16,200
	DPW Personnel Services			106,875
	DPW Overtime			13,700
	DPW Purchase of Services			180,000
	DPW Supplies			12,000
	Infra Engineering Personnel Services			147,500
	Infra Engineering Purchase of Services			24,500
	Infra Engineering Supplies			8,750
	Contributory Pensions			32,000
	Employee & Retiree Health			47,900
	Medicare Tax			7,500
	Debt Service			161,000
			Subtotal	1,075,725
<b>Included in Article 4 - Capital Budget</b>				
	Miscellaneous Sewer			600,000
	Inflow & Infiltration			1,000,000
				1,600,000
			<b>Total Budget of Sewer Enterprise</b>	<b>7,619,071</b>
<b>Revenues:</b>				
	Sewer Revenues			7,594,071
	Sewer Mitigation Funds			25,000
			<b>Total Revenues</b>	<b>7,619,071</b>

***Further, that the \$1,075,725 raised and appropriated in the General Fund Operating Budget (Article 3) and the \$1,600,000 in the Capital Budget (Article 4) be allocated to the Sewer Enterprise fund for funding.***

Action on Article 17 authorizes the budget for the operation, maintenance and extension of the sewer system and the billing and collection of sewer use fees as an enterprise fund, in Fiscal Year 2013.

**18. ACCEPTANCE OF STATUTE: \$500 MINIMUM RETIREE-SURVIVOR BENEFIT**

**ARTICLE EIGHTEEN:** *By the Dedham Retirement Board.* To see if the Town will vote to accept the provisions of Section 30 of Chapter 176 of the Acts of 2011, which would provide, beginning April 2, 2012, that the normal monthly member-survivor allowance provided for under Option (d) of Section 12 of Chapter 32 of the General Laws to a spouse of a deceased member of the retirement system shall not be less than \$500, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED: ON A SUBSTITUE MOTION FROM JIM MCDONALD THAT IT BE SO VOTED**

**BY MAJORITY VOTE**

Article 18 would increase the minimum allowance for a spouse of a deceased retiree from \$250 to \$500 per month.

**19. BPC TO PRODUCE LONG-TERM FACILITIES CONSTRUCTION AND MAINTENANCE PLAN**

**ARTICLE NINETEEN:** *By Precinct One Town Meeting Member Brian M. B. Keaney.* To see if the Town will vote to instruct the Building, Planning and Construction Committee to produce a comprehensive long-term facilities construction and maintenance plan for all town departments, and to report the same to the Town Meeting no later than the 2014 Annual Town Meeting, and to see what sum of money the Town will vote to raise and appropriate, transfer from available funds or borrow for the purpose of preparing said report; or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED: ON A SUBSTITUE MOTION BY BRIAN M.B. KEANEY THAT IT BE SO VOTED**

**BY MAJORITY VOTE**

Article 19 would require the Building, Planning and Construction Committee to create a long-term plan for all town facilities within the next two years.

**20. ZONING BY-LAW: DOMESTIC STORAGE SHEDS**

**ARTICLE TWENTY:** *By the Town Administrator at the request of Building Commissioner Kenneth Cimeno.* To see if the Town will vote to amend the Dedham Zoning By-Laws, Section 3 Use Regulations, Accessory Use Table, Part I. Accessory Use Table- Residential, by adding the following text as footnote 30 to "YES" as it appears in the columns for the SRA/SBA and GR Districts for use Item 3, "Private greenhouses, stable, tool shed, playhouse, tennis court, boat house, or other similar building for domestic storage or use":

"Provided that any building not required by the State Building Code to obtain a building permit shall obtain a prior written determination from the Building



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Commissioner, on a Town form created for this purpose, specifying that the proposed location conforms to all dimensional requirements of this Bylaw, and subject to post-construction inspection and verification by the Building Commissioner that said structure is located in conformity with the information on which the determination of the Building Commissioner was based.”  
*Referred to Planning Board and Finance Committee for study and report.*

**VOTED: That it be indefinitely postponed.**

**BY MAJORITY VOTE**

Article 20 would require a determination by the Building Commissioner that the dimensional requirements for a new structure are in conformity with the zoning by-laws, notwithstanding the erection of the structure does not need a building permit.
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**21. ZONING BY-LAW: ZONING MAP**

**ARTICLE TWENTY-ONE:** *By the Planning Board.* To see if the Town will vote to amend the Town of Dedham Zoning Bylaws Section 2.1.3 Location of Districts by deleting the following strikethrough language and adding the following new language in bold print.

**2.1.3 Location of Districts.**

Said districts herein before referred to are located as shown on a map of the Town of Dedham Mass., 1997, ~~Scale 1" = 800'~~, **Geographic Information System Map** by the **Town of Dedham Engineering Department Geopgraphic Information System Division at a scale of 1 inch = 750 feet dated January 26, 2012**, signed by the Dedham Planning Board and filed in the office of the Town Clerk which map, together with detailed sketches, Appendix A, and all notations thereon, is hereby incorporated in and made a part of this By-Law. A vote of the Town adding or deleting zoning districts or changing their boundaries made in the form of a verbal description shall be incorporated in this By-Law in graphic form by addition to or alteration of the Zoning Map, but any delay or error in the revision of the Zoning Map shall not postpone or otherwise affect the effectiveness of an amendment. The Planning Board may from time to time add new streets and other geographical features to the Zoning Map to keep it reasonably current and to facilitate orientation, but no changes shall be made of the zoning districts, except pursuant to a vote of the Town

**VOTED: THAT IT BE SO VOTED**

**BY 2/3 VOTE**

Article 21 defines the official zoning map of the town.
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**22. ZONING BY-LAW: AQUIFER PROTECTION OVERLAY DISTRICTS MAPS**

**ARTICLE TWENTY-TWO: By the Planning Board.** To see if the Town will vote to amend the Town of Dedham Zoning Bylaws Section 8.2.3 Location adding the following new language in bold print.

**8.2.3 Location.**

The locations of the Aquifer Protection Overlay Districts shall be as shown on the maps entitled Bridge Street Wellfield, Aquifer Protection District/Zone II Boundary, Dedham Massachusetts, and Fowl Meadow Aquifer, Aquifer Protection District/Zone II Boundary, Dedham, Massachusetts, both prepared by Weston and Sampson Engineers, Inc., which maps shall be deemed to be part of the Zoning Map of the Town of Dedham. **The boundaries of the Aquifer Protection Overlay Districts is shown on a Geographic Information System by the Town of Dedham Engineering Department Geographic Information System Division at a scale of 1 inch = 750 feet dated January 26, 2012, signed by the Dedham Planning Board.**

**VOTED:** *That it be so voted.*

**BY 2/3 VOTE**

Article 22 defines the official map of the Aquifer Protection Overlay Districts.
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**23. ZONING BY-LAW: OFF-STREET PARKING REQUIREMENTS**

**ARTICLE TWENTY-THREE: By the Planning Board.** To see if the Town will vote to amend the Dedham Zoning Bylaws by deleting existing Section 5.1 through 5.1.15 and replacing it with Section 5.1 through 5.1.13.9, the Dedham Parking Table – TABLE 3 is not changed and hereby included in new Section 5.1, respectively.

**SECTION 5.0 GENERAL REGULATIONS**

**5.1 OFF-STREET PARKING REQUIREMENTS**

**5.1.1 Purpose.** It is the intention of this By-Law that all structures be provided with sufficient off-street parking:

1. to meet the needs of persons employed at or making use of such structures;
2. to ensure that any use of land involving the arrival, departure, or storage of motor vehicles on such land be so designed as to minimize hazards to pedestrians and abutters caused by the noise, fumes, and headlight glare of automobiles parking off the street;
3. to reduce congestion in the streets and contribute to traffic safety by assuring adequate space for parking of motor vehicles off the street; and

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4. to provide off-street loading space for all structures requiring the delivery of goods.

**5.1.2 Applicability.** These standards shall apply to all parking for multifamily dwellings with three or more dwelling units and all nonresidential uses. Any new parking area for a multifamily dwelling with three or more dwelling units or any nonresidential structure or use with five or more parking spaces, or change to any existing such parking area with five or more parking spaces, shall be subject to site plan approval from the Planning Board pursuant to Section 9.5.

1. **Modification of Existing Lots.** Any modification to an existing parking lot, whether subject to an existing parking plan or not, shall be subject to the requirements of this Section 5.1. When such modification is requested, the applicant shall, to the extent feasible, eliminate all prior existing parking nonconformities, unless the Planning Board makes a written finding that site conditions render literal compliance with the provisions of this Section 5.1 impracticable or infeasible for some or all existing non-conforming parking areas.

2. The approval by the Board of Appeals of a Special Permit, or the finding that the proposed change in a non-conforming use is not substantially more detrimental, shall not relieve the owner and/or lessee of the requirement Section 9.5 Site Plan Review.

**5.1.3 Exceptions.** The following uses and activities shall be exempt from the requirements of this Section 5.1:

1. One and two family dwellings.
2. Maintenance work which does not alter or change the existing layout.

**5.1.4 Required Parking Spaces.** The number of parking spaces to be provided shall be based on the net floor area of a building or on its rated capacity as set forth in Table 3; for uses not listed in Table 3 the Planning Board shall utilize the requirements for the use most similar in terms of activity and parking demand; where it is not certain which of several possible uses will be the ultimate use, the higher of several requirements shall be used. Fractional numbers of parking spaces shall be rounded up to the next higher whole number. Where several separate uses share the same parking lot, the number of parking spaces provided shall be not less than the total number of spaces required in the maximum use period, allowing for a reasonable number of extra spaces for the cars arriving before the preceding users leave. A Board of Appeals variance shall apply to specific dimensional requirements of parking only to the extent expressly stated in the variance. Use variances for parking or for other purposes are not permitted.

**5.1.5 Shared Parking.** For purposes of this By-Law, “shared parking” shall be defined as parking spaces that can be commonly shared or used to serve two or more individual

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land uses without conflict or encroachment and may include properties in the same or different ownership. Notwithstanding any other provisions of this By-law, shared parking may be permitted by the Planning Board, subject to site plan approval, provided that:

1. The Applicant submits a shared parking analysis by a competent traffic engineer or other parking professional demonstrating the availability of parking space supply to satisfy the peak parking space demand of the various uses during all or part of the day. The Applicant may use off-site parking for shared parking provided the off-site parking is located within four hundred (400) feet of the premises.
2. In the event that shared parking involves properties in different ownership, or the same ownership that is off-site a proposed contract, agreement, or suitable legal instrument acceptable to the Planning Board, specifying the location of all spaces to be jointly used, the number of such spaces, the hours during the day that such parking shall be available, and the duration or limit, if any on such parking, shall be recorded with the Norfolk Registry of Deeds with a copy thereof filed with the Planning Board.
3. Any reduction in area required for parking because of these joint use provisions may be required as reserved landscaped open space.
4. Nothing in this Section 5.1.5 shall relieve the owner from providing parking facilities in accordance with this By-law if subsequently the joint use of parking facilities shall terminate.

**5.1.6 Required Parking Spaces; CB District.** In the Central Business (CB) zoning district, off-street parking existing on January 1, 1995 shall be deemed to satisfy the requirements of Table 3. However, any revision of the parking layout, building renovation or alteration changing the footprint or the floor area of a building, or change of use to one with different parking requirements that increases the amount of required parking beyond the cumulative required parking shall require approval by the Planning Board. Any addition, alteration and new building construction shall require Site Plan Review in accordance with Section 9.5; however, the Planning Board may waive literal compliance based on written findings that compliance is impractical or unfeasible and that approval of the site plan is in the public interest and not inconsistent with the intent of this Section 5.1.

**5.1.7 Parking Lot Design Standards.**

1. ***Parking Spaces and Aisles:*** For parking at right angles to a building, lot line or aisle, the width of a parking space shall be not less than 9 feet, the length shall be 19 feet, of which 2 feet may overhang a curb or barrier, but shall not extend across a street or lot line, provided that for parking lots used for long term (four hours or longer) parking by the same group of drivers, such as all-day employee parking, parking space width may be reduced to not less than 8.5 feet and

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parking space depth may be reduced to not less than 16 feet. For parking at other angles, the depth shall be such as to accommodate a 9 ft. by 19 ft. parking space with 1.5 ft. maximum overhang.

2. **Parking Angle.** The following requirements are applicable:

<u>Aisle</u>	<u>Width</u>
Parallel	12.0
30	12.0
45	14.0
60	18.0
70	19.0
80	24.0
90	24.0

These requirements are for aisles providing access to parking stalls for one-way use only. For two-way use the minimum shall be 20 feet or the aisle width required above, whichever is greater.

3. **Parallel Parking.** Parking parallel to curb or building shall require 22 feet long parking spaces, 9 feet wide. Parking spaces for persons with disabilities shall conform to the applicable federal and state standards as to number and dimensions, and shall be located near building entrances and wheelchair ramps. No parking space shall obstruct the exit path from any other space or be located so as to require backing out into or from a street. For driveway curves the smaller radius shall be not less than 12 feet, and the width of a driveway, where the driveway it is not used for maneuvering in or out of parking spaces, shall be not less than 10 and not more than 15 ft. for one-way and not less than 20 and not more than 30 ft. for two-way traffic, except that for parking lots with a capacity of 10 or fewer parking spaces and for garages, driveway entrances and exits may be reduced with Planning Board approval to not less than 12 feet for two-way traffic. Lots for 200 or more parking spaces shall have more than one two-way access, located so as to serve different parts of the parking lot. Parking lots designed to include parking for trucks, buses, or other large vehicles shall have designated parking spaces, driveways, and access ways large enough to accommodate such vehicles. In order to screen parking to the greatest extent, wherever and whenever possible, parking shall be located to the rear and sides of buildings.
4. The number of parking spaces with reduced stall dimensions shall not exceed 25% of the total number of spaces in the parking lot.

**5.1.8 Construction Standards.**

1. All areas to be used for parking, driveways, aisles or access ways to streets

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open to public travel, pedestrian walkways, and safety islands shall have a pavement surface, designed and maintained, to provide a firm surface, safe traction, and clean walking conditions in wet, freezing, or other inclement weather.

2. Except for lots designed to serve five (5) or fewer cars, an alternative surface may be used for parking, driveways, aisles, or access ways which is firm, provides safe traction.
3. For pedestrian walks an alternative surface may be used provided it provides a clean walking surface in wet, freezing, or other inclement weather conditions.
4. Pavement shall consist of bituminous concrete which is 3.5 inches thick after compaction. An equivalent surface such as cement, concrete brick, masonry, or other permanent surface which provides the design strength of bituminous concrete which is 3.5 inches thick after compacted is permissible.
5. Paved areas shall be graded so as to avoid ponding and to channel surface water to catch basins or to landscaped unpaved areas and to avoid excessive surface drainage to the streets.
6. Parking and maneuvering spaces shall have grades between 1 and 4 per cent whenever possible.
7. Parking spaces and driveways shall be marked by white striping, and pedestrian paths, fire lanes, and safety zones shall be marked by yellow striping, 4 inches wide, and/or by curbing, barriers, and retaining walls.
8. Large parking lots designed for 200 cars or more or for customer, employee, and fleet vehicles parking shall be laid out in several areas separated by landscaping, fencing, or space buffers.
9. Pavement markings and directional signs shall be used for circulation guidance and safety. Whenever a new site plan approval or a revision to an existing site plan approval depicts an increase in the total impervious surface on the lot, the same shall be submitted to the Conservation Commission for review, and the provisions for drainage on said site plan approval shall be in accordance with a duly issued Order of Conditions or Stormwater Management Permit, whichever is applicable.
10. All artificial lighting shall be arranged and shielded so as to prevent direct glare from the light source onto any public way or other property. Artificial lighting standards and design requirements are within Site Plan Approval Design Manual as most recently amended.

**5.1.9 Zoning District Requirements; Residential.**

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1. **Parking Decks.** Parking decks shall be prohibited above or below ground in residential districts unless allowed by Special Permit from the Zoning Board of Appeals.

**5.1.10 Zoning District Requirements; RDO Districts.**

1. **Access.** Driveways serving uses located in the RDO district shall be located as follows, unless an alternative egress configuration is authorized by the Planning Board in performing Site Plan Approval under Section 9.5, upon the Boards determination that the alternative more effectively reduces traffic hazard and disturbance to residential environs.

2. **Shared Drives.** Where feasible, driveways shall be shared with adjacent uses so as to reduce the number of points of entry onto streets.

3. **Street.** Driveway access shall be only onto a street zoned non-residentially. If that is not feasible, then access shall be onto that abutting street (if two or more exist) where traffic will disturb the smaller number of dwellings.

4. **Buffer Area.** In the RDO district, no portion of any parking lot of twenty (20) or more spaces serving a use not allowed in an abutting Single or General Residence District shall be located within forty (40) feet of the boundary of such district, except that on lots established by plan or deed prior to the effective date of this By-Law (April 8, 1996), that buffer space may be reduced by the Planning Board acting through Site Plan Approval which is sufficient to achieve visual separation and amenity equivalent to that under the basic separation and landscaping requirements.

**5.1.11 Construction Delay.** If, in the sole and exclusive discretion of the Planning Board, the construction or paving of the entire parking lot shown on the approved site plan shall not be needed initially, the Planning Board may grant an authorization for a specified delay of up to two years in paving portions of the parking lot, not exceeding 40 per cent thereof, which shall be identified on the plan and shall remain vacant, landscaped, and available for parking. The authorization for such a stay may be extended by the Planning Board for additional periods not to exceed twelve months each upon an express finding by the Planning Board that such further extension is in the public interest and consistent with the intent of this subsection. Nothing herein shall be construed to allow any reduction in the horizontal area for parking required by this section or its use for any other purpose.

**5.1.12 Waiver.** The Planning Board may grant a waiver from any provision of this Section 5.1, provided that such waiver shall not cause substantial detriment to public safety. In granting such waivers, the Planning Board may require as a condition of approval the use of mitigating measures such as carpools, shuttles from an off-site lot, assigned employee parking spaces with reduced stall dimensions, or the designation of compact car parking spaces with reduced dimensions.

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**5.1.13 Loading Requirements.**

**5.1.13.1 General.** Adequate off-street loading spaces or loading areas shall be provided and maintained by the owner of the property for each nonresidential building or use which is erected, enlarged or altered after the effective date of this By-law, according to the following regulations.

**5.1.13.2 Required Loading Space.** Where off-street parking is required by this Section, loading berths or bays shall be provided for the loading and unloading of stock and other materials as set forth in Table 3.

**5.1.13.3 Same Lot.** All loading spaces or loading areas required by this By-law shall be on the same lot as the building or use which they are intended to serve, and in no case shall any required loading area be part of an area used to satisfy the off-street parking requirements of this By-law.

**5.1.13.4 No Queues or Backing onto Street.** No loading facility shall be designed to require trucks to queue on a public way while awaiting off-loading. No loading facility shall be designed to require vehicles to back onto a public way; all turning maneuvers shall be accommodated on the premises.

**5.1.13.5 Shared Loading.** No part of an off-street loading area required by this By-law for any nonresidential building or use shall be included as part of an off-street loading area similarly required for another building or use, unless the type of buildings or uses indicates that the usage of such loading area would not occur simultaneously, as determined by the Planning Board.

**5.1.13.6 Screening.** Loading areas shall be screened in accordance with Section 5.3.

**5.1.13.7 Size.** Loading bays shall not be less than twelve (12) feet in width, fifty five (55) feet in length, and fourteen (14) feet in height, exclusive of driveway and maneuvering space.

**5.1.13.8 Location.** No loading dock or bay shall be located within twenty (20) feet of the boundary of any residential district.

**5.1.13.9 Waiver.** Any loading requirement set forth herein may be reduced by the grant of a waiver by the Planning Board if the Board finds that the reduction is not inconsistent with public health and safety, or that the reduction promotes a public benefit. or take any other action relative thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That the Town of Dedham Zoning By-Laws be amended by deleting the existing Section 5.1 through 5.1.15 and inserting in place thereof the following Section 5.1 through 5.1.13.9, provided, however, that the existing "Dedham Parking Table – TABLE 3" is not deleted and is hereby included in new Section 5.1:*

**BY 2/3 VOTE**

**SECTION 5.0 GENERAL REGULATIONS**



## **5.1 OFF-STREET PARKING REQUIREMENTS**

**5.1.1 Purpose.** It is the intention of this By-Law that all structures be provided with sufficient off-street parking:

1. to meet the needs of persons employed at or making use of such structures;
2. to ensure that any use of land involving the arrival, departure, or storage of motor vehicles on such land be so designed as to minimize hazards to pedestrians and abutters caused by the noise, fumes, and headlight glare of automobiles parking off the street;
3. to reduce congestion in the streets and contribute to traffic safety by assuring adequate space for parking of motor vehicles off the street; and
4. to provide off-street loading space for all structures requiring the delivery of goods.

**5.1.2 Applicability.** These standards shall apply to all parking for multifamily dwellings with three or more dwelling units and all nonresidential uses. Any new parking area for a multifamily dwelling with three or more dwelling units or any nonresidential structure or use with five or more parking spaces, or change to any existing such parking area with five or more parking spaces, shall be subject to site plan approval from the Planning Board pursuant to Section 9.5.

1. **Modification of Existing Lots.** Any modification to an existing parking lot, whether subject to an existing parking plan or not, shall be subject to the requirements of this Section 5.1. When such modification is requested, the applicant shall, to the extent feasible, eliminate all prior existing parking nonconformities, unless the Planning Board makes a written finding that site conditions render literal compliance with the provisions of this Section 5.1 impracticable or infeasible for some or all existing non-conforming parking areas.

2. The approval by the Board of Appeals of a Special Permit, or the finding that the proposed change in a non-conforming use is not substantially more detrimental, shall not relieve the owner and/or lessee of the requirement Section 9.5 Site Plan Review.

**5.1.3 Exceptions.** The following uses and activities shall be exempt from the requirements of this Section 5.1:

1. One and two family dwellings.
2. Maintenance work which does not alter or change the existing layout.

**5.1.4 Required Parking Spaces.** The number of parking spaces to be provided shall be

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based on the net floor area of a building or on its rated capacity as set forth in Table 3; for uses not listed in Table 3 the Planning Board shall utilize the requirements for the use most similar in terms of activity and parking demand; where it is not certain which of several possible uses will be the ultimate use, the higher of several requirements shall be used. Fractional numbers of parking spaces shall be rounded up to the next higher whole number. Where several separate uses share the same parking lot, the number of parking spaces provided shall be not less than the total number of spaces required in the maximum use period, allowing for a reasonable number of extra spaces for the cars arriving before the preceding users leave. A Board of Appeals variance shall apply to specific dimensional requirements of parking only to the extent expressly stated in the variance. Use variances for parking or for other purposes are not permitted.

**5.1.5 Shared Parking.** For purposes of this By-Law, “shared parking” shall be defined as parking spaces that can be commonly shared or used to serve two or more individual land uses without conflict or encroachment and may include properties in the same or different ownership. Notwithstanding any other provisions of this By-law, shared parking may be permitted by the Planning Board, subject to site plan approval, provided that:

1. The Applicant submits a shared parking analysis by a competent traffic engineer or other parking professional demonstrating the availability of parking space supply to satisfy the peak parking space demand of the various uses during all or part of the day. The Applicant may use off-site parking for shared parking provided the off-site parking is located within four hundred (400) feet of the premises.
2. In the event that shared parking involves properties in different ownership, or the same ownership that is off-site a proposed contract, agreement, or suitable legal instrument acceptable to the Planning Board, specifying the location of all spaces to be jointly used, the number of such spaces, the hours during the day that such parking shall be available, and the duration or limit, if any on such parking, shall be recorded with the Norfolk Registry of Deeds with a copy thereof filed with the Planning Board.
3. Any reduction in area required for parking because of these joint use provisions may be required as reserved landscaped open space.
4. Nothing in this Section 5.1.5 shall relieve the owner from providing parking facilities in accordance with this By-law if subsequently the joint use of parking facilities shall terminate.

**5.1.6 Required Parking Spaces; CB District.** In the Central Business (CB) zoning district, off-street parking existing on January 1, 1995 shall be deemed to satisfy the requirements of Table 3. However, any revision of the parking layout, building renovation or alteration changing the footprint or the floor area of a building, or change of use to one with different parking requirements that increases the amount of required parking beyond the cumulative required parking shall require approval by the Planning Board. Any addition, alteration and new building construction shall require Site Plan Review in accordance with Section 9.5; however, the Planning Board may waive literal compliance based on written findings that compliance is impractical or unfeasible and

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that approval of the site plan is in the public interest and not inconsistent with the intent of this Section 5.1.

**5.1.7 Parking Lot Design Standards.**

1. **Parking Spaces and Aisles:** For parking at right angles to a building, lot line or aisle, the width of a parking space shall be not less than 9 feet, the length shall be 19 feet, of which 2 feet may overhang a curb or barrier, but shall not extend across a street or lot line, provided that for parking lots used for long term (four hours or longer) parking by the same group of drivers, such as all-day employee parking, parking space width may be reduced to not less than 8.5 feet and parking space depth may be reduced to not less than 16 feet. For parking at other angles, the depth shall be such as to accommodate a 9 ft. by 19 ft. parking space with 1.5 ft. maximum overhang.

2. **Parking Angle.** The following requirements are applicable:

<u>Aisle</u>	<u>Width</u>
Parallel	12.0
30	12.0
45	14.0
60	18.0
70	19.0
80	24.0
90	24.0

These requirements are for aisles providing access to parking stalls for one-way use only. For two-way use the minimum shall be 20 feet or the aisle width required above, whichever is greater.

3. **Parallel Parking.** Parking parallel to curb or building shall require 22 feet long parking spaces, 9 feet wide. Parking spaces for persons with disabilities shall conform to the applicable federal and state standards as to number and dimensions, and shall be located near building entrances and wheelchair ramps. No parking space shall obstruct the exit path from any other space or be located so as to require backing out into or from a street. For driveway curves the smaller radius shall be not less than 12 feet, and the width of a driveway, where the driveway it is not used for maneuvering in or out of parking spaces, shall be not less than 10 and not more than 15 ft. for one-way and not less than 20 and not more than 30 ft. for two-way traffic, except that for parking lots with a capacity of 10 or fewer parking spaces and for garages, driveway entrances and exits may be reduced with Planning Board approval to not less than 12 feet for two-way traffic. Lots for 200 or more parking spaces shall have more than one two-way access, located so as to serve different parts of the parking lot. Parking lots designed to include parking for trucks, buses, or other large vehicles shall have designated parking spaces, driveways, and access ways large enough to accommodate such vehicles. In order to screen parking to the greatest extent, wherever and whenever possible, parking shall be located to the rear and sides of buildings.

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4. The number of parking spaces with reduced stall dimensions shall not exceed 25% of the total number of spaces in the parking lot.

**5.1.8 Construction Standards.**

1. All areas to be used for parking, driveways, aisles or access ways to streets open to public travel, pedestrian walkways, and safety islands shall have a pavement surface, designed and maintained, to provide a firm surface, safe traction, and clean walking conditions in wet, freezing, or other inclement weather.
2. Except for lots designed to serve five (5) or fewer cars, an alternative surface may be used for parking, driveways, aisles, or access ways which is firm, provides safe traction.
3. For pedestrian walks an alternative surface may be used provided it provides a clean walking surface in wet, freezing, or other inclement weather conditions.
4. Pavement shall consist of bituminous concrete which is 3.5 inches thick after compaction. An equivalent surface such as cement, concrete brick, masonry, or other permanent surface which provides the design strength of bituminous concrete which is 3.5 inches thick after compacted is permissible.
5. Paved areas shall be graded so as to avoid ponding and to channel surface water to catch basins or to landscaped unpaved areas and to avoid excessive surface drainage to the streets.
6. Parking and maneuvering spaces shall have grades between 1 and 4 per cent whenever possible.
7. Parking spaces and driveways shall be marked by white striping, and pedestrian paths, fire lanes, and safety zones shall be marked by yellow striping, 4 inches wide, and/or by curbing, barriers, and retaining walls.
8. Large parking lots designed for 200 cars or more or for customer, employee, and fleet vehicles parking shall be laid out in several areas separated by landscaping, fencing, or space buffers.
9. Pavement markings and directional signs shall be used for circulation guidance and safety. Whenever a new site plan approval or a revision to an existing site plan approval depicts an increase in the total impervious surface on the lot, the same shall be submitted to the Conservation Commission for review, and the provisions for drainage on said site plan approval shall be in accordance with a duly issued Order of Conditions or Stormwater Management Permit, whichever is applicable.

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10. All artificial lighting shall be arranged and shielded so as to prevent direct glare from the light source onto any public way or other property. Artificial lighting standards and design requirements are within Site Plan Approval Design Manual as most recently amended.

**5.1.9 Zoning District Requirements; Residential.**

1. **Parking Decks.** Parking decks shall be prohibited above or below ground in residential districts unless allowed by Special Permit from the Zoning Board of Appeals.

**5.1.10 Zoning District Requirements; RDO Districts.**

1. **Access.** Driveways serving uses located in the RDO district shall be located as follows, unless an alternative egress configuration is authorized by the Planning Board in performing Site Plan Approval under Section 9.5, upon the Boards determination that the alternative more effectively reduces traffic hazard and disturbance to residential environs.

2. **Shared Drives.** Where feasible, driveways shall be shared with adjacent uses so as to reduce the number of points of entry onto streets.

3. **Street.** Driveway access shall be only onto a street zoned non-residentially. If that is not feasible, then access shall be onto that abutting street (if two or more exist) where traffic will disturb the smaller number of dwellings.

4. **Buffer Area.** In the RDO district, no portion of any parking lot of twenty (20) or more spaces serving a use not allowed in an abutting Single or General Residence District shall be located within forty (40) feet of the boundary of such district, except that on lots established by plan or deed prior to the effective date of this By-Law (April 8, 1996), that buffer space may be reduced by the Planning Board acting through Site Plan Approval which is sufficient to achieve visual separation and amenity equivalent to that under the basic separation and landscaping requirements.

**5.1.11 Construction Delay.** If, in the sole and exclusive discretion of the Planning Board, the construction or paving of the entire parking lot shown on the approved site plan shall not be needed initially, the Planning Board may grant an authorization for a specified delay of up to two years in paving portions of the parking lot, not exceeding 40 per cent thereof, which shall be identified on the plan and shall remain vacant, landscaped, and available for parking. The authorization for such a stay may be extended by the Planning Board for additional periods not to exceed twelve months each upon an express finding by the Planning Board that such further extension is in the public interest and consistent with the intent of this subsection. Nothing herein shall be construed to allow any reduction in the horizontal area for parking required by this

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section or its use for any other purpose.

**5.1.12 Waiver.** The Planning Board may grant a waiver from any provision of this Section 5.1, provided that such waiver shall not cause substantial detriment to public safety. In granting such waivers, the Planning Board may require as a condition of approval the use of mitigating measures such as carpools, shuttles from an off-site lot, assigned employee parking spaces with reduced stall dimensions, or the designation of compact car parking spaces with reduced dimensions. In these instances the Planning Board shall make detailed written findings of 1) those specific conditions that render literal compliance with the terms of this subsection 5.1 impracticable or infeasible, 2) the specific nature of alternative means of complying with the terms of this subsection 5.1 and 3) why and how such action is in the public interest and not inconsistent with the intent and purposes of this subsection 5.1.

**5.1.13 Loading Requirements.**

**5.1.13.1 General.** Adequate off-street loading spaces or loading areas shall be provided and maintained by the owner of the property for each nonresidential building or use which is erected, enlarged or altered after the effective date of this By-law, according to the following regulations.

**5.1.13.2 Required Loading Space.** Where off-street parking is required by this Section, loading berths or bays shall be provided for the loading and unloading of stock and other materials as set forth in Table 3.

**5.1.13.3 Same Lot.** All loading spaces or loading areas required by this By-law shall be on the same lot as the building or use which they are intended to serve, and in no case shall any required loading area be part of an area used to satisfy the off-street parking requirements of this By-law.

**5.1.13.4 No Queues or Backing onto Street.** No loading facility shall be designed to require trucks to queue on a public way while awaiting off-loading. No loading facility shall be designed to require vehicles to back onto a public way; all turning maneuvers shall be accommodated on the premises.

**5.1.13.5 Shared Loading.** No part of an off-street loading area required by this By-law for any nonresidential building or use shall be included as part of an off-street loading area similarly required for another building or use, unless the type of buildings or uses indicates that the usage of such loading area would not occur simultaneously, as determined by the Planning Board.

**5.1.13.6 Screening.** Loading areas shall be screened in accordance with Section 5.3.

**5.1.13.7 Size.** Loading bays shall not be less than twelve (12) feet in width, fifty five (55) feet in length, and fourteen (14) feet in height, exclusive of driveway and maneuvering space.

**5.1.13.8 Location.** No loading dock or bay shall be located within twenty (20) feet of the boundary of any residential district.

**5.1.13.9 Waiver.** Any loading requirement set forth herein may be reduced by the grant

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of a waiver by the Planning Board if the Board finds that the reduction is not inconsistent with public health and safety, or that the reduction promotes a public benefit. In these instances the Planning Board shall make detailed written findings of 1) those specific conditions that render literal compliance with the terms of this subsection impracticable or infeasible, 2) the specific nature of alternative means of complying with the terms of this subsection and 3) why and how such action is in the public interest and not inconsistent with the intent and purposes of this subsection.

Article 23 is a general update to the parking requirements, adding subsections regarding shared parking and loading. The recommended motion differs from the printed article only by the addition of the last sentence of subsection 5.1.12 (Waiver) and subsection 5.1.13.9 (Waiver).

**24. ZONING BY-LAW: PARKING LOT LANDSCAPING**

**ARTICLE TWENTY-FOUR:** *By Planning Board.* To see if the Town will vote to amend the Town of Dedham Zoning Bylaws Section 5.2 “LANDSCAPING AND SCREENING, by deleting the language shown in ~~strikethrough~~ and adding the language shown in **bold** and moving 5.2.3 Waiver of Spaces for Landscaping to new number 5.2.6 Waiver of Landscaping and Planting Requirements old 5.2.3 Waiver of Spaces for Landscaping becomes new 5.2.3, Landscaped Areas, old 5.2.5 Planting Requirements becomes new 5.2.4 Planting Requirements, old 5.2.6 Seasonal Planting Waiver becomes new 5.2.5 Seasonal Planting Waiver, as follows:

**5.2 LANDSCAPING AND SCREENING**

**5.2.2 Applicability.** The requirements of this subsection shall apply to any proposed outdoor parking lot for 10 or more parking spaces and to any alteration of an existing parking lot which will contain 10 or more spaces. However, a lot of any size abutting a parcel used for residential purposes shall provide a minimum of a five (5) foot landscaped buffer strip, or other type of screening as determined by the Board, along all property lines of such parking lot abutting a residential ~~parcel use~~. **The Planning Board acting through Site Plan Approval may require additional buffer.** The specific requirements and standards for landscaping is within Site Plan Approval Design Manual as most recently amended.

1. ~~Parking plans~~ **Site plan review** for lots requiring nine or fewer spaces shall be submitted to the Planning Director for review and report to the Planning Board. Existing parking lots covered by Section 5.1 may proportionally reduce the requirements of this subsection to the ratio of the existing unbuilt-upon space to the space needed to meet the requirements of this Section.

**5.2.3 Landscaped Areas.**

1. **Frontage Strip:** Only landscaping shall be allowed in the landscaped buffer zone which extends across the entire frontage of the lot on a street or highway and for a depth of **twenty** (20) feet in the Highway Business and Research

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Development and Office districts and five (5) feet in the Local Business, General Business and Limited Manufacturing districts or of the required minimum front yard, whichever is less. Any commercial, industrial, institutional or other non-residential use located in a residential district shall provide a landscaped buffer zone of twenty (20) feet in Single Residence A districts; **ten (10)** feet in Single Residence B districts; and five (5) feet in General Residence districts. Existing healthy trees and shrubs shall be preserved within this landscaped buffer zone ~~and new trees five (5) in from either side of the landscaped buffer zone with an interval between trees of approximately 25 feet, except at driveway entrances.~~ **and planted to supplement and not prevent existing vegetation from surviving.** Shrubs shall be planted between each two trees. **The specific requirements and standards for landscaping are within Site Plan Approval Design Manual as most recently amended.**

**3. Lot Interior:** Trees and shrubs shall also be preserved or planted in the interior of the parking area (defined as the space enclosing the parking spaces, maneuvering areas, and aisles) so that such landscaped space shall comprise not less than **fifteen (15)** percent of the paved parking area. This interior landscaped area shall not include the landscaping provided in the frontage strip. Trees and shrubs shall be planted near the middle of rows of parking spaces extending more than **one hundred and eighty (180)** feet and to separate parts of the parking lot, and shrubs shall be planted in the landscaped rounding between the end of a row of parking and the curved wedge-shaped spaces or narrow strips not large enough for a tree. The interval between trees shall not be more than **twenty five (25)** feet and the distance from a tree to the paved area shall be at least **five (5)** feet. The distance from a shrub or other vegetation to a paved area shall be at least **two (2)** feet. Landscaping that is less than **two (2)** feet from the paved area shall not block the line of sight. Other unpaved areas on the lot shall be suitably landscaped with trees grass, hedges, occasional trees, and flower beds or benches and ornamental structures. The specific requirements and standards for landscaping are within Site Plan Approval Design Manual as most recently amended.

**4. Perimeter:** Parking areas, except those associated with single and two-family residences, shall be set back at least five (5) feet from the side and rear lot lines. This required setback shall consist entirely of landscaped open space. **The Planning Board acting through Site Plan Approval may increase the perimeter landscaping where the Planning Board deems it necessary to protect the single and two-family residences adjacent to the site.**

**5.2.4 Planting Requirements.** Screening by trees, especially evergreens, and shrubs shall be provided between parking lots and residential areas, highways or streets, and buildings on abutting lots, as specified herein. Trees to be planted shall have a minimum height of **twelve (12)** feet and a minimum diameter of three (3) inches at four (4) ft. height at the time of planting, and shall be planted in one cubic yard of loam, wrapped and guyed to facilitate survival. They shall be of species characterized by rapid growth, hardiness, and suitable for New England climate. Shrubs to be planted shall be of at



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least five (5) gallon size, and suitable for the purpose of visual screening.

**5.2.5 Seasonal Planting Waiver.** Landscaping may be delayed due to seasonal changes with the approval of the zoning enforcement officer for up to six (6) months from the date of issuance of a building permit. A temporary occupancy permit may be issued if the record owner of the property upon which the landscaping is to be completed posts a bond or other acceptable security with the Town Treasurer, such bond to be in the amount of one-and-a-half times the estimated cost of such delayed landscaping construction, as indicated on the approved parking or site plan. Upon completion of all landscaping, substantially in accordance with the approved plan, the zoning enforcement officer shall authorize in writing the release of said security and shall issue a permanent occupancy permit. The owner shall be responsible for the continued vitality of landscaped areas.

**5.2.6 Waiver of Landscaping and Planting Requirements.** Where soil conditions, lot shape, topography, architectural or structural conditions make literal compliance with the terms of this ~~subsection~~ **Section 5.2** impracticable or infeasible, the Planning Board may approve a site plan showing alternative means of complying with the objectives of this ~~subsection~~ **Section 5.2** and may allow the use of ground cover and ornamental screening or buffers, as long as such action is in the public interest and not inconsistent with the intent and purpose of this ~~subsection~~ **Section 5.2**. In these instances the Planning Board shall make detailed written findings of 1) those specific conditions that render literal compliance with the terms of this ~~subsection~~ **Section 5.2** impracticable or infeasible, 2) the specific nature of alternative means of complying with the terms of this **Section 5.2** and 3) why and how such action is in the public interest and not inconsistent with the intent and purposes of this ~~subsection~~ **Section 5.2**; or take any action relative thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That the Town of Dedham Zoning By-Laws be amended in Section 5 by deleting subsection 5.2 (Landscaping and Screening) and inserting in place thereof the following:*

**BY 2/3 VOTE**

**5.2 LANDSCAPING**

**5.2.1 Applicability.** The requirements of this subsection shall apply to any proposed outdoor parking lot for 10 or more parking spaces and to any alteration of an existing parking lot which will contain 10 or more spaces. However, a lot of any size abutting a parcel used for residential purposes shall provide a minimum of a five (5) foot landscaped buffer strip, or other type of screening as determined by the Board, along all property lines of such parking lot abutting a residential use. The Planning Board acting through Site Plan Approval may require additional buffer. The specific requirements and standards for landscaping is within Site Plan Approval Design Manual as most recently amended.

1. Site plan review for lots requiring nine or fewer spaces shall be submitted to the Planning Director for review and report to the Planning Board. Existing parking

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lots covered by Section 5.1 may proportionally reduce the requirements of this subsection to the ratio of the existing unbuilt-upon space to the space needed to meet the requirements of this Section.

**5.2.2 Landscaped Areas.**

**1. Frontage Strip:** Only landscaping shall be allowed in the landscaped buffer zone which extends across the entire frontage of the lot on a street or highway and for a depth of twenty (20) feet in the Highway Business and Research Development and Office districts and five (5) feet in the Local Business, General Business and Limited Manufacturing districts or of the required minimum front yard, whichever is less. Any commercial, industrial, institutional or other non-residential use located in a residential district shall provide a landscaped buffer zone of twenty (20) feet in Single Residence A districts; ten (10) feet in Single Residence B districts; and five (5) feet in General Residence districts. Existing healthy trees and shrubs shall be preserved within this landscaped buffer zone and planted to supplement and not prevent existing vegetation from surviving. Shrubs shall be planted between each two trees. The specific requirements and standards for landscaping are within Site Plan Approval Design Manual as most recently amended.

**2 Lot Interior:** Trees and shrubs shall also be preserved or planted in the interior of the parking area (defined as the space enclosing the parking spaces, maneuvering areas, and aisles) so that such landscaped space shall comprise not less than fifteen (15) percent of the paved parking area. This interior landscaped area shall not include the landscaping provided in the frontage strip. Trees and shrubs shall be planted near the middle of rows of parking spaces extending more than one hundred and eighty (180) feet and to separate parts of the parking lot, and shrubs shall be planted in the landscaped rounding between the end of a row of parking and the curved wedge-shaped spaces or narrow strips not large enough for a tree. The interval between trees shall not be more than twenty five (25) feet and the distance from a tree to the paved area shall be at least five (5) feet. The distance from a shrub or other vegetation to a paved area shall be at least two (2) feet. Landscaping that is less than two (2) feet from the paved area shall not block the line of sight. Other unpaved areas on the lot shall be suitably landscaped with trees grass, hedges, occasional trees, and flower beds or benches and ornamental structures. The specific requirements and standards for landscaping are within Site Plan Approval Design Manual as most recently amended.

**3 Perimeter:** Parking areas, except those associated with single and two-family residences, shall be set back at least five (5) feet from the side and rear lot lines. This required setback shall consist entirely of landscaped open space. The Planning Board acting through Site Plan Approval may increase the perimeter landscaping where the Planning Board deems it necessary to protect the single and two-family residences adjacent to the site.

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**5.2.3 Planting Requirements.** Screening by trees, especially evergreens, and shrubs shall be provided between parking lots and residential areas, highways or streets, and buildings on abutting lots, as specified herein. Trees to be planted shall have a minimum height of twelve (12) feet and a minimum diameter of three (3) inches at four (4) ft. height at the time of planting, and shall be planted in one cubic yard of loam, wrapped and guyed to facilitate survival. They shall be of species characterized by rapid growth, hardiness, and suitable for New England climate. Shrubs to be planted shall be of at least five (5) gallon size, and suitable for the purpose of visual screening.

**5.2.4 Seasonal Planting Waiver.** Landscaping may be delayed due to seasonal changes with the approval of the zoning enforcement officer for up to six (6) months from the date of issuance of a building permit. A temporary occupancy permit may be issued if the record owner of the property upon which the landscaping is to be completed posts a bond or other acceptable security with the Town Treasurer, such bond to be in the amount of one-and-a-half times the estimated cost of such delayed landscaping construction, as indicated on the approved parking or site plan. Upon completion of all landscaping, substantially in accordance with the approved plan, the zoning enforcement officer shall authorize in writing the release of said security and shall issue a permanent occupancy permit. The owner shall be responsible for the continued vitality of landscaped areas.

**5.2.5 Waiver of Landscaping and Planting Requirements.** Where soil conditions, lot shape, topography, architectural or structural conditions make literal compliance with the terms of this Section 5.2 impracticable or infeasible, the Planning Board may approve a site plan showing alternative means of complying with the objectives of this Section 5.2 and may allow the use of ground cover and ornamental screening or buffers, as long as such action is in the public interest and not inconsistent with the intent and purpose of this Section 5.2. In these instances the Planning Board shall make detailed written findings of 1) those specific conditions that render literal compliance with the terms of this Section 5.2 impracticable or infeasible, 2) the specific nature of alternative means of complying with the terms of this Section 5.2 and 3) why and how such action is in the public interest and not inconsistent with the intent and purposes of this Section 5.2.

Article 24 is a general update to the landscaping requirements. The recommended motion differs from the printed article only by the renumbering of subsections.
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## **25. ZONING BY-LAW: SITE PLAN REVIEW**

**ARTICLE TWENTY-FIVE:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning Bylaws by deleting existing Section 9.5 Site Plan Review in its entirety and substituting the following therefor, respectively.

### **9.5 SITE PLAN REVIEW**

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**9.5.1 Purpose.** The purpose of this Section is to protect the health, safety, convenience and general welfare of the inhabitants of the Town by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal and public services and utilities, environmental quality, community economics, and community values in the Town. The site plan review process provides for a comprehensive review of proposed projects within an expedited time frame.

**9.5.2 Applicability.** Site plan review and approval by the Planning Board shall be required before a building or occupancy permit can be issued. Site Plan Review has two (2) levels MINOR site plan review and MAJOR site plan review:

Threshold for MINOR site plan review:

1. for any construction or additions to any structure which increase its usable floor space or parking requirements;
2. for any change to a use which increases parking requirements;
3. for increases or changes in outdoor uses subject to parking requirements, such as outdoor sales or spectator sports;
4. for the construction, alteration, or expansion of a parking lot or parking structure, including changes to parking spaces, circulation aisles, driveway access, location of landscaped areas, or any other feature comprising a part of the parking plan.
5. for any modification not shown on a parking or site plan previously approved by the Planning Board.

Threshold for MAJOR site plan review:

1. any new construction, addition, or alteration of a building so as to create or result in more than 5,000 square feet gross floor area, even where a part of the building is being demolished.
2. any new parking area for a multifamily dwelling with three or more dwelling units.
3. any nonresidential use with five or more parking spaces, or change to any existing such parking area with five or more parking spaces.

**9.5.3 Exemptions.** The following are exempt from Section 9.5:

1. One or two family dwellings;

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2. Farms on parcels of more than five acres or two qualified acres as set forth in G.L. c. 40A, s. 3;

3. Buildings devoted to a religious use or educational use and owned by or leased to an agency or political subdivision of the Commonwealth of Massachusetts, a religious denomination, or a nonprofit educational corporation, or a child care center; provided, however, that such entities shall be subject to minor site plan review limited to the imposition of reasonable conditions as set forth in G.L. c. 40A, s. 3; and

4. Premises subject to Section 9.4.

**9.5.4 Application.** The applicant, who shall be the owner of the building, a prospective purchaser under a binding purchase-and-sale agreement, or a lessee having the authority to make the modifications and to comply with the conditions which may be imposed by the Planning Board, shall submit a completed application, processing and review fees a plan or plans, all as set forth in the rules and regulations of the Planning Board. The plan shall show the following information:

1. Legal boundaries of the parcel with dimensions, bearings, and radii, including any easements on the property and its area and showing boundaries of zoning districts, including flood plain;

2. Abutting owners and streets;

3. Material or planting species where applicable;

4. Existing or proposed: buildings and structures;

5. Parking spaces and aisles or driveways;

6. Pavement and curbs,

7. Landscaping and vegetation;

8. Topography existing and proposed with two (2) foot contours (grading);

9. Water and sewer lines;

10. Drainage in detail;

11. Wetlands;

12. Traffic signs, easements and rights of way;

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13. Access and curb-cuts;
14. Safety provisions;
15. Loading berths;
16. Dumpster and snow storage areas;
17. Utilities and electrical service;
18. Pedestrian ways;
19. Polar diagram showing the direction and intensity of outdoor lighting;
20. Zoning district boundaries;
21. Elevations and floor plans of existing and proposed buildings; location and design of all signs and exterior lighting;
22. A tabulation of floor areas (and outdoor areas, where this is applicable) devoted to various principal uses, the applicable parking requirements, the estimated cost of construction and of landscaping meeting the requirement for parking plans;
23. Title block, showing address, scale, north arrow, seal and signature of the registered architect, engineer, land surveyor, or landscape architect responsible for a particular component of the site plan, and a locus plan at 1" = 200' scale showing abutting lots;
24. The location, showing distances from property lines, dimensions, and use of existing and proposed buildings, structures, additions, and demolitions, also fences, streams, and wetlands;
25. The location and size of underground utilities, including water, sewer, and drain piping, the inverts of manholes and drain catch basins, underground or overhead electric and other conduits;
26. The location and size of existing and proposed vegetation;
27. The location and size of any proposed signage on the site;
28. Information required to determine compliance with parking requirements shall be shown on the plan in a tabular form, including lot area, floor area ratio (FAR), and the existing and the proposed total floor area and floor areas dedicated to various uses, the parking spaces required for each principal use, the numbers of existing and proposed parking spaces, and the maximum legal occupancy,

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where required; and

29. Other information needed or helpful for verifying compliance with the applicable parking requirements, and any waivers requested shall be noted on the parking plan.

**9.5.5 Major Site Plan: Additional Information**

1. A separate traffic and access report may be required by the Planning Board shall be submitted, citing and substantiating the number of cars and trucks expected to enter and leave the premises in a 24 hour period and during the morning and afternoon peak hours; traffic volumes, pavement width, and Level of Service on each road abutting or serving the site; signalization and turning movements for any intersection abutting or within 500 feet of the site; any special conditions affecting it; and mitigating measures proposed.

2. The applicant may also submit other explanatory or relevant exhibits and materials to assist the Planning Board in evaluating the site plan and its effect on the neighborhood.

**9.5.6 Procedures.** Upon receipt of all required items, the Planning Board shall distribute copies thereof to the Conservation Commission, Chief of Police, Chief of Fire Department, Public Works Commissioner, Building Commissioner, Board of Selectmen, and other boards or officials believed by the Planning Board to be affected, with the request for a review and comment within 35 days, and failure to so comment shall be deemed to indicate no objection. The Planning Board shall hold no advertised public hearing on site plan review, but shall, within 45 days of receipt of the complete plans, application, and fees invite the applicant and his representatives to a meeting, the posted agenda of which shall list the review of the site plan as an item, shall send a written notice to property owners abutting the site and shall within 90 days of said meeting approve, with or without conditions and modifications, or disapprove the site plan. In the event of disapproval, the Planning Board shall state in writing where the site plan fails to conform, to the letter or intent of this By-Law or of other laws or regulations, or to the applicable professional standards.

**9.5.7 Approval.** Site Plan approval shall be granted upon determination by the Board that the plan meets the following objectives. The Board may impose reasonable conditions at the expense of the applicant, including performance guarantees, to promote these objectives. Any new building construction or other site alteration shall provide adequate access to each structure for fire and service equipment and adequate provision for utilities and stormwater drainage consistent with the functional requirements of the Planning Board's Subdivision Rules and Regulations. New building construction or other site alteration shall be designed to address the qualities of the specific location, the proposed land use, the design of building form, grading, egress points, and other aspects of the development, in order to:

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1. Minimize the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, the extent of stormwater flow increase from the site, soil erosion, and threat of air and water pollution;
2. Maximize pedestrian and vehicular safety, both on the site and accessing and exiting the site;
3. Minimize obstruction of scenic views from publicly accessible locations;
4. Minimize visual intrusion by controlling the visibility of parking, storage, or other outdoor service areas viewed from public ways or premises residentially used or zoned;
5. Minimize glare from headlights, minimize light glare into the night sky, and minimize overspill into adjacent properties; and installation of lighting to minimize glare into the night sky and spill into adjacent properties.
6. Minimize unreasonable departure from the character, materials, and scale of buildings in the vicinity, as viewed from public ways and places.
7. Minimize contamination of groundwater from on-site waste-water disposal systems or operations on the premises involving the use, storage, handling, or containment of hazardous substances;
8. Ensure compliance with the provisions of this Zoning Bylaw, including parking and landscaping.

**9.5.8 Regulations.** The Planning Board shall adopt and may from time to time revise by vote at a duly posted meeting its regulations for site plan reviews and the processing and consultant review fees for site plan reviews. The cost of consultant review and inspections shall be borne by the applicant, who shall be billed for costs in excess of the initial review fee and shall be refunded any part of the fee not used, together with any interest accrued thereon. The schedule of Planning Board fees shall be available at the offices of the Town Clerk and the Planning Board.

**9.5.9 Lapse.** Any approval of a site plan which has been granted pursuant to this By-law shall lapse, if a substantial use thereof has not sooner commenced, except for good cause, within two (2) years from the grant thereof or in the case of a permit for construction, if construction has not begun, except for good cause, within such two (2) year period.

**9.5.10 Appeal.** The decision of the Planning Board shall be filed with the Town Clerk. Any appeal shall be filed in accordance with G.L. c. 40A, s. 17 to a court of competent jurisdiction. If 20 days elapse without the Town Clerk being notified that an appeal has been filed, the Planning Board shall endorse its approval and any required conditions or



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modifications on the plans and distribute copies thereof to the applicant and to the Building Commissioner, or take any other action relative thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That the Town of Dedham Zoning By-laws be amended by deleting existing Section 9.5 (Site Plan Review) in its entirety and inserting in place thereof the following:*

**BY 2/3 VOTE**

**9.5 SITE PLAN REVIEW**

**9.5.1 Purpose.** The purpose of this Section is to protect the health, safety, convenience and general welfare of the inhabitants of the Town by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal and public services and utilities, environmental quality, community economics, and community values in the Town. The site plan review process provides for a comprehensive review of proposed projects within an expedited time frame.

**9.5.2 Applicability.** Site plan review and approval by the Planning Board shall be required before a building or occupancy permit can be issued. Site Plan Review has two (2) levels MINOR site plan review and MAJOR site plan review:

Threshold for MINOR site plan review:

1. for any construction or additions to any structure which increase its usable floor space or parking requirements;
2. for any change to a use which increases parking requirements;
3. for increases or changes in outdoor uses subject to parking requirements, such as outdoor sales or spectator sports;
4. for the construction, alteration, or expansion of a parking lot or parking structure, including changes to parking spaces, circulation aisles, driveway access, location of landscaped areas, or any other feature comprising a part of the parking plan.
5. for any modification not shown on a parking or site plan previously approved by the Planning Board.

Threshold for MAJOR site plan review:

1. any new construction, addition, or alteration of a building so as to create or result in more than 5,000 square feet gross floor area, even where a part of the building is being demolished.
2. any new parking area for a multifamily dwelling with three or more dwelling

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units.

**9.5.3 Exemptions.** The following are exempt from Section 9.5:

1. One or two family dwellings;
2. Farms on parcels of more than five acres or two qualified acres as set forth in G.L. c. 40A, s. 3;
3. Buildings devoted to a religious use or educational use and owned by or leased to an agency or political subdivision of the Commonwealth of Massachusetts, a religious denomination, or a nonprofit educational corporation, or a child care center; provided, however, that such entities shall be subject to minor site plan review limited to the imposition of reasonable conditions as set forth in G.L. c. 40A, s. 3; and
4. Premises subject to Section 9.4.

**9.5.4 Application.** The applicant, who shall be the owner of the building, a prospective purchaser under a binding purchase-and-sale agreement, or a lessee having the authority to make the modifications and to comply with the conditions which may be imposed by the Planning Board, shall submit a completed application, processing and review fees a plan or plans, all as set forth in the rules and regulations of the Planning Board. The plan shall show the following information:

1. Legal boundaries of the parcel with dimensions, bearings, and radii, including any easements on the property and its area and showing boundaries of zoning districts, including flood plain;
2. Abutting owners and streets;
3. Material or planting species where applicable;
4. Existing or proposed: buildings and structures;
5. Parking spaces and aisles or driveways;
6. Pavement and curbs,
7. Landscaping and vegetation;
8. Topography existing and proposed with two (2) foot contours (grading);
9. Water and sewer lines;
10. Drainage in detail;

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11. Wetlands;
12. Traffic signs, easements and rights of way;
13. Access and curb-cuts;
14. Safety provisions;
15. Loading berths;
16. Dumpster and snow storage areas;
17. Utilities and electrical service;
18. Pedestrian ways;
19. Polar diagram showing the direction and intensity of outdoor lighting;
20. Zoning district boundaries;
21. Elevations and floor plans of existing and proposed buildings; location and design of all signs and exterior lighting;
22. A tabulation of floor areas (and outdoor areas, where this is applicable) devoted to various principal uses, the applicable parking requirements, the estimated cost of construction and of landscaping meeting the requirement for parking plans;
23. Title block, showing address, scale, north arrow, seal and signature of the registered architect, engineer, land surveyor, or landscape architect responsible for a particular component of the site plan, and a locus plan at 1" = 200' scale showing abutting lots;
24. The location, showing distances from property lines, dimensions, and use of existing and proposed buildings, structures, additions, and demolitions, also fences, streams, and wetlands;
25. The location and size of underground utilities, including water, sewer, and drain piping, the inverts of manholes and drain catch basins, underground or overhead electric and other conduits;
26. The location and size of existing and proposed vegetation;
27. The location and size of any proposed signage on the site;

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28. Information required to determine compliance with parking requirements shall be shown on the plan in a tabular form, including lot area, floor area ratio (FAR), and the existing and the proposed total floor area and floor areas dedicated to various uses, the parking spaces required for each principal use, the numbers of existing and proposed parking spaces, and the maximum legal occupancy, where required; and

29. Other information needed or helpful for verifying compliance with the applicable parking requirements, and any waivers requested shall be noted on the parking plan.

**9.5.5 Major Site Plan: Additional Information**

1. A separate traffic and access report may be required by the Planning Board shall be submitted, citing and substantiating the number of cars and trucks expected to enter and leave the premises in a 24 hour period and during the morning and afternoon peak hours; traffic volumes, pavement width, and Level of Service on each road abutting or serving the site; signalization and turning movements for any intersection abutting or within 500 feet of the site; any special conditions affecting it; and mitigating measures proposed.

2. The applicant may also submit other explanatory or relevant exhibits and materials to assist the Planning Board in evaluating the site plan and its effect on the neighborhood.

**9.5.6 Procedures.** Upon receipt of all required items, the Planning Board shall distribute copies thereof to the Conservation Commission, Chief of Police, Chief of Fire Department, Public Works Commissioner, Building Commissioner, Board of Selectmen, and other boards or officials believed by the Planning Board to be affected, with the request for a review and comment within 35 days, and failure to so comment shall be deemed to indicate no objection. The Planning Board shall hold no advertised public hearing on site plan review, but shall, within 30 days of receipt of the complete plans, application, and fees invite the applicant and his representatives to a meeting, the posted agenda of which shall list the review of the site plan as an item. Within said 30 days, the Planning Board shall also send written notice to property owners abutting the site. The Planning Board shall in writing within 90 days of said meeting approve, with or without conditions and modifications, or disapprove the site plan. In the event of disapproval, the Planning Board shall state in writing where the site plan fails to conform, to the letter or intent of this By-Law or of other laws or regulations, or to the applicable professional standards.

**9.5.7 Approval.** Site Plan approval shall be granted upon determination by the Board that the plan meets the following objectives. The Board may impose reasonable conditions at the expense of the applicant, including performance guarantees, to promote these objectives. Any new building construction or other site alteration shall provide adequate access to each structure for fire and service equipment and adequate

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provision for utilities and stormwater drainage consistent with the functional requirements of the Planning Board's Subdivision Rules and Regulations. New building construction or other site alteration shall be designed to address the qualities of the specific location, the proposed land use, the design of building form, grading, egress points, and other aspects of the development, in order to:

1. Minimize the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, the extent of stormwater flow increase from the site, soil erosion, and threat of air and water pollution;
2. Maximize pedestrian and vehicular safety, both on the site and accessing and exiting the site;
3. Minimize obstruction of scenic views from publicly accessible locations;
4. Minimize visual intrusion by controlling the visibility of parking, storage, or other outdoor service areas viewed from public ways or premises residentially used or zoned;
5. Minimize glare from headlights, minimize light glare into the night sky, and minimize overspill into adjacent properties; and installation of lighting to minimize glare into the night sky and spill into adjacent properties.
6. Minimize unreasonable departure from the character, materials, and scale of buildings in the vicinity, as viewed from public ways and places.
7. Minimize contamination of groundwater from on-site waste-water disposal systems or operations on the premises involving the use, storage, handling, or containment of hazardous substances;
8. Ensure compliance with the provisions of this Zoning Bylaw, including parking and landscaping.

**9.5.8 Regulations.** The Planning Board shall adopt and may from time to time revise by vote at a duly posted meeting its regulations for site plan reviews and the processing and consultant review fees for site plan reviews. The cost of consultant review and inspections shall be borne by the applicant, who shall be billed for costs in excess of the initial review fee and shall be refunded any part of the fee not used, together with any interest accrued thereon. The schedule of Planning Board fees shall be available at the offices of the Town Clerk and the Planning Board.

**9.5.9 Lapse.** Any approval of a site plan which has been granted pursuant to this By-law shall lapse, if a substantial use thereof has not sooner commenced, except for good cause, within two (2) years from the grant thereof or in the case of a permit for construction, if construction has not begun, except for good cause, within such two (2)

year period.

**9.5.10 Appeal.** The decision of the Planning Board shall be filed with the Town Clerk. Any appeal shall be filed in accordance with G.L. c. 40A, s. 17 to a court of competent jurisdiction. If 20 days elapse without the Town Clerk being notified that an appeal has been filed, the Planning Board shall endorse its approval and any required conditions or modifications on the plans and distribute copies thereof to the applicant and to the Building Commissioner,

Article 25 is a general update of site plan review with new thresholds for Minor and Major Site Plans. The recommended motion differs from the printed article only by the deletion of the third item under "Threshold for Major Site Plan Review" in subsection 9.5.2 (Applicability) and by the rewrite of subsection 9.5.6 (Procedures).

## **26. ZONING BY-LAW: DESIGN REVIEW ADVISORY BOARD SCOPE**

**ARTICLE TWENTY-SIX:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws by deleting the following strikethrough language in Section 9.6 Design Review Advisory Board, as follows:

### **9.6 DESIGN REVIEW ADVISORY BOARD**

**9.6.3 Jurisdiction.** The following projects shall be submitted to the Design Review Advisory Board for their review and advisory report:

1. All new construction, additions to and exterior alterations of existing buildings, and all new signage or alterations of existing signs in the Central Business (CB), General Business (GB), Highway Business (HB), Local Business (LB), Limited Manufacturing (LMA), Limited Manufacturing Type B (LMB), and Research, Development, and Office (RDO) districts.
  
2. All projects subject to ~~parking plan approval~~, site plan review, or Major Nonresidential Project, or requiring a Special Permit or variance from the Board of Appeals, if located in RDO, PR, or LM districts.

**9.6.4 Applicability.** A copy of preliminary or conceptual architectural plans shall be transmitted to the Board for review and advisory report. The Design Review Advisory Board shall consider the size or scale, bulk, architectural style, material, texture, color, location, orientation, signs, lighting, landscaping, and site layout in relation to the surrounding area and the visual character of the neighborhood and the town, and shall make written recommendations to the applicant or owner, to the approving town agency, and to the Building Commissioner, referring to the applicable design guidelines. Such recommendations shall be advisory and shall be given due weight by the owner and the Planning Board or other approving agency or official. ~~In the event that the Planning Board, or special permit granting authority, does not adopt the substance of such recommendation, it shall state in writing in its decision the reasons therefore, including the lack of authority, where applicable.~~

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or take any action relative thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That it be Indefinitely postponed.*

**BY MAJORITY VOTE**

Article 26 removes the requirement for the Planning Board to rationalize its decision not to adopt the recommendation of the Design Review Advisory Board.
--

**27. ZONING BY-LAW: SC DISTRICT PARKING AND SITE PLAN REVIEW**

**ARTICLE TWENTY-SEVEN:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws by deleting the following strikethrough language in Section 7.6.7 and 7.6.8, as follows:

**7.6.7 Off-Street Parking and Related Requirements.**

Within the SC District, development shall comply with the Off-Street Parking Requirements of Section 5.1 and the Landscaping and Screening Requirements of Section 5.2 of the Zoning By-law, subject to the following modifications and exceptions.

**1. General Regulations**

~~There shall be no separate Parking Plan Review requirement.~~ The adequacy of parking arrangements shall be reviewed by the Planning Board as part of Site Plan Review.

**7.6.8 Site Plan Review in SC District**

Within the SC District, the following requirements shall supersede any contrary or inconsistent requirements of the Zoning By-law, including, without limitation, the requirements set forth in Sections 5.1.2, ~~5.4.3~~, 9.4, and 9.5; further, a project within the SC District, or any component thereof, shall not be construed as a Major Non-Residential Project under Section 9.4 of the Zoning By-law.

**1. Purpose of Site Plan Review.**

For the purpose of insuring that there shall be no development in the SC District except in conformity with the provisions of this section, in the SC district, no structure shall be constructed, reconstructed, or used, and no improvements to any lot shall be made unless such development is in conformity with a site plan which has been reviewed by the Planning Board in accordance with the provisions hereof. The purpose of this review is to protect the health, safety, convenience, and general welfare of the Town by providing for a review of plans for uses and structures in the SC District which may have impacts on traffic, municipal and public services and utilities, environmental quality, community economics and community values in the Town. One or two family dwellings,

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farms on parcels of more than five (5) acres, and land or structures used for religious purposes or educational purposes and owned by or leased to the Commonwealth or any of its agencies, subdivisions, or bodies politic, or by a religious sect of denomination, or by a nonprofit educational corporation, or the use of land or structures for the primary, accessory, or incidental purpose of operating a child care facility shall not be subject to the provisions of this Section. ~~The following site plan review includes and incorporates parking plan review; or take any action relative thereto.~~

*Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That it be so voted.*

**BY 2/3 VOTE**

Article 27 modifies the requirements for parking plan review in the Senior Campus Zoning District.
--

**28. ZONING BY-LAW: APPLICABILITY OF SUBSEQUENT AMENDMENTS TO PRIOR PERMITS**

**ARTICLE TWENTY-EIGHT:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws by adding the following as Subsection 3.3.1.1 Nonconforming Uses and Structures, as follows:

1. Construction or operations under a building or special permit shall conform to any subsequent amendment of this By-law unless the use or construction is commenced within a period of not more than six months after the issuance of the permit and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.

or take any other action relative thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That it be so voted.*

**BY 2/3 VOTE**

Article 28 defines the applicability of subsequent by-law changes to already permitted projects.
--

**29. ZONING BY-LAW: NEW DEFINITIONS**

**ARTICLE TWENTY-NINE:** *By the Planning Board.* To see if the Town will vote to amend the Dedham Zoning By-Laws by adding the following to Section 10- Definitions, as follows:

**Qualified acres:** A parcel containing 2 acres or more if the sale of products produced from the agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture use on the parcel annually generates at least \$1,000 per acre based on gross sales dollars in an area not zoned for agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture.



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- Delete the definition of “child care facility” and substitute the following therefor:

**Child care center:** A facility for children as defined in G.L. c. 15D, s. 1A.

- Delete the definition of “Family day care” and substitute the following therefor:

**Family child care home:** A facility for children as defined in G.L. c. 15D, s. 1A.

- Add the following definition of “Large family child care home:”

**Large family child care home:** A facility for children as defined in G.L. c. 15D, s.1A;

or take any action relative thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.*

**BY MAJORITY VOTE**

Article 29 would define or redefine several terms appearing in the Zoning By-Laws.
--

### **30. ZONING BY-LAW: FLOOD PLAIN OVERLAY DISTRICT**

**ARTICLE THIRTY:** *By the Town Administrator at the request of Building Commissioner Kenneth Cimeno.* To see if the Town will vote to amend the Town of Dedham Zoning Bylaws Section 8.1 “Flood Plain Overlay District”, subsections 8.1.2, 8.1.4, 8.1.5, 8.1.9, and 8.1.12, by deleting the language shown in ~~strikethrough~~ and adding the language shown in **bold**, as follows:

#### 8.1.2 Location.

1.—~~The Flood Plain Overlay District is herein established as an overlay district. The District includes all special flood hazard areas designated in the Dedham Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP dated June 12, 2009, as Zone A, AE, AH, AO, AR, A99, V, VE, and X as depicted on map panels 0044E, 0182E, and 0184E, and the FEMA Flood Boundary and Floodway Map dated August 13, 1983, both maps which indicate the 100-year regulatory floodplain, and both which may be amended from time to time.~~ **in the Town of Dedham designated as Zones A and AE on the Norfolk County Flood Insurance Rate Map (FIRM), issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP). The map panels of the Norfolk County FIRM that are wholly or partially within the Town of Dedham are panel numbers 25021C0038E, 25021C0039E, 25021C0043E, 25021C0044E, 25021C0177E, 25021C0181E, 25021C0182E, 25021C0183E, and 25021C0184E, dated July 17, 2012.** The exact boundaries of the District ~~may be~~ **are** defined by the 100-year base flood elevations shown on the FIRM and further defined by the **Norfolk County Flood Insurance Study booklet report** dated **July 17, 2012**~~September 6, 1974~~. The FIRM Floodway Maps and

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Flood Insurance Study ~~booklet~~ **report** are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Department, and Conservation Commission.

~~2. For the purpose of work regulated under this By-Law the 100-year regulatory floodplain of the Neponset River is hereby set at elevation 47.0 USGS NGVD. This elevation is based on field observations during major rainfall events of 1998 and 1999, and is approximately 2.0 feet higher than the 100-year regulatory floodplain shown on the Dedham Flood Insurance Rate Map herein referenced in section 8.1.2.1. above. This section shall remain in effect until such time that a new floodplain study of the Neponset River can be completed and accepted by FEMA.~~

8.1.4 Reference to Existing Regulations.

The FPOD is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

1. ~~Section of the Massachusetts State Building code, which addresses floodplain and coastal high hazard areas (currently 780 CMR 2101.0, Flood Resistant Construction)~~ **Sections of the Massachusetts State Building Code (780 CMR), as may be currently in effect, that address construction in floodplain areas;**
2. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
3. Inland Wetland Restriction, DEP (currently ~~302 CMR 6.00~~ **310 CMR 13.00**);
4. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

8.1.5 Procedures.

Any work within a FPOD shall require a Special Permit issued by the Board of Appeals. Notice of each such Flood Plain ~~building~~ **special** permit application shall be given to the Town Public Works Department, to the Town Administrator, the Board of Selectmen, the Board of Health, the Planning Board, and the Conservation Commission, as well as all other parties deemed necessary by the Board of Appeals.

1. The Board of Appeals, in hearing such application, shall consider, in addition to any other factors said Board deems pertinent, the following aspects with respect to flooding and FPOD zoning provisions; that any such building or structure shall be designed, placed, and constructed to offer a minimum obstruction of the flow of water; and that it shall be firmly anchored to prevent floating away.

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2. If any land in the FPOD is proven to the satisfaction of the Board of Appeals after the question has been referred to the Planning Board, the Conservation Commission, the Board of Health, and the Board of Selectmen, and reported on by all three boards or the lapse of thirty (30) days from the date of referral without a report, as being in fact not subject to flooding or not unsuitable because of drainage conditions for any use which would otherwise be permitted if such land were not, by operation of this section, in the FPOD, and that the use of such land for any such use will not interfere with the general purposes for which FPOD have been established, and will not be detrimental to the public health, safety or welfare, the Board of Appeals may, after a public hearing with due notice, issue a permit for any such use.

3. If an applicant feels that he has sufficient evidence to prove that an area identified as floodplain by FEMA is not subject to flooding, there are formal procedures which allow FEMA to review such individual cases and, if appropriate, remove the area in question from the floodplain.

8.1.9 Permitted Uses

The following activities are permitted within the FPOD upon receipt of a building permit, where required:

1. Development for recreational purposes, including but not limited to: walking trails and bicycle paths, athletic fields, parks, beaches, and boat landings.
2. Horticultural and Agricultural purposes, including those associated with commercial farming.
3. Construction of a structure provided that the following criteria are met:
  - a. Structure shall not be utilized for residential purposes.
  - b. The lowest ~~habitable level~~ **floor** of the structure shall be located at least one foot above the 100 year flood elevation for the site as noted on the FEMA map referenced above.
  - c. The structure shall not impede the flow of flood waters.
  - d. Volumetric flood compensation at a ratio of 2:1 for every cubic foot of fill, structure, or other obstructions placed within the Flood Plain District. Calculations prepared by a Professional Engineer licensed by the Commonwealth of Massachusetts shall be submitted to the Board of Appeals as part of the permit application.
  - e. Any structure shall have direct pedestrian access to uplands area located outside of the FPOD. Such access shall be reviewed and approved by the Dedham Fire and Police Departments.

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4. Any public works projects, including but not limited to: drainage, sewerage, or flood control project, including any associated structures.

8.1.12 Federal Flood Insurance Program.

1. The Federal Flood Insurance Rate Map (FIRM) shall be, for purposes of administration of and conformity with the requirements of the Federal Flood Insurance Program, placed on file with the Town Clerk and Building Inspector, and shall be considered an appendix to this By-Law.

2. Until such time as a regulatory floodway is designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A and ~~4-30~~ **AE** on the FIRM unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood at any point within the community or along the regulated section of the waterway.

3. Where a specific area or parcel of land appears on the FIRM as being within the 100 year flood elevation and an applicant, having satisfied the intent of Section 8.1.12.2 above, wishes to seek relief from the placement of the area or parcel within a flood hazard zone, or a release from the mandatory purchase of flood insurance, said applicant shall follow the procedures contained in a Letter of Map Amendment, ~~Part 1920, National Flood Insurance Program Regulations.~~ **as outlined in Title 44 of the Code of Federal Regulations (CFR), Part 70.**

or take any other action relative thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED:** *That it be so voted.*

**BY 2/3 VOTE**

Article 30 redefines the Flood Plain Overlay District with reference to the Norfolk County Flood Insurance Rate Map of 2012.
--

**31. ZONING BY-LAW: MULTI-FAMILY RESIDENTIAL COMPLEX**

**ARTICLE THIRTY-ONE:** *By Attorney and Precinct Seven Town Meeting Member Peter A. Zahka, II on behalf of Kelly Clerkin, Trustee of Wilson Mountain Realty Trust.* To see if the Town will vote to amend the Section 7.3 (Multi-Family Residential Complex) of the Dedham Zoning By-Law as follows:

1. In Section 7.3.1 (General): Add "Single Residence A (SRA) or" prior to "Single Residence B (SRB)".
2. In Section 7.3.1.1: Delete "50%" and replace with "10%" and delete "SRB" and replace with "the applicable".

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3. In Section 7.3.1.2: Delete “SRB” and replace with “applicable”.
4. In Section 7.3.1.3: Delete Table 5 and replace with the following:

<b>Table 5 – Multi-Family Table</b>	
Minimum Lot Area	SRA: 6 acres SRB:100,000 square feet
Minimum Lot Frontage	SRA/SRB: 400 linear feet
Maximum Number of Dwelling Units	SRA: the number of dwelling units which could be located in a subdivision within the boundaries of the Multi-Family Residential Complex in accordance with conventional zoning, or 6 units, which is less SRB: 24 units
Distribution of Dwelling Units	SRA/SRB: 60% of all dwelling units must be located within a single building or structure
Minimum Front, Side, and Rear Yard Requirements	SRA/SRB: None for existing buildings or structures; with respect to abutting lots not included within the Multi-family Residential Complex, additions to existing buildings or structures and any new buildings or structures shall comply with the requirements of the applicable Zoning District
Maximum Height	SRA/SRB: 38 feet for any new buildings or structures; existing buildings or structures and any additions thereto shall not exceed the current height of such buildings or structures
Parking	SRA/SRB: At least 1.5 parking spaces per dwelling unit, which may include parking in enclosed structures

5. In Section 7.3.1.4: Add “if the same are present in the abutting street” after “water and sewer system”.
5. In Section 7.3.1.6: Add “In the SRB Zoning District” at the beginning of the first sentence and add the following new sentence at the end: “In the SRA Zoning District at least 20% of the total land area of the Multi-Residential Complex shall be maintained as natural open space in which existing vegetation and topography shall be persevered to the extent possible”

or take any other action related thereto. *Referred to Planning Board and Finance Committee for study and report.*

**VOTED: *That it be so voted.***

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**STANDING VOTE:      YES 148**  
**NO 59**

**BY 2/3 VOTE**

Article 31 allows Multi-Residential Complex in Single Residence A zoning districts and redefines the requirements.
--

**32. BY-LAW: DISCHARGE OF COLLECTED GROUND OR SURFACE WATER**

**ARTICLE THIRTY-TWO:** *By the Town Administrator at the request of Public Works Director Joseph Flanagan.* To see if the Town will vote to amend the General By-Laws of the Town of Dedham, Chapter Thirteen, Police Regulations, by adding the following Section sequentially numbered:

"Discharge of water. No person shall discharge or divert or cause to be discharged or diverted ground or surface water collected by mechanical pump within a building or any surface water collected on private property, including but not limited to pools, in a manner that would create a hazardous or icy condition or cause damage to a public way or sidewalk. No person shall allow a discharge to continue for more than ten minutes after being notified to cease by the Director of the Department of Public Works or by a police officer of the Town.

Any person who violates this By-Law shall be punished by a fine of not more than \$300.00. Each day or portion thereof during which a violation continues shall constitute a separate offense.

As an alternative to criminal prosecution, the Director of Public Works or any police officer of the Town may elect to enforce this by-law by utilizing the non-criminal disposition procedure set forth in G.L. c. 40, § 21D, as may be amended from time to time. The fine for each noncriminal violation shall be \$300.00 and each day or portion of a day on which a violation exists shall constitute a separate offense."

or take any other action relative thereto. *Referred to By-Law Review Committee and Finance Committee for study and report.*

**VOTED:** *That it be so voted.*

**BY MAJORITY VOTE**

Article 32 would establish an offense of the unlawful discharge of water onto a public way and allow a non-criminal disposition by a civil fine of \$300 a day.
---

**33. BY-LAW: STANDING COUNT ON TWO-THIRDS VOTE**

**ARTICLE THIRTY-THREE:** *By Precinct Four Town Meeting Member Thomas R. Polito, Jr.* To see whether the Town will vote to amend the Revised By-Laws of the Town by deleting Section 32 of Chapter Two (Town Meetings) and replacing it with the following:

**Section 32. Two-Thirds Vote**

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When a two-thirds vote of town meeting is required by statute, the vote shall be determined by voice vote and declared by the Moderator in accordance with Section 16 of Chapter Two of this bylaw, provided, however, that unless said vote is unanimous, the Moderator shall immediately call for a standing vote,

or take any other action relative thereto. *Referred to By-Law Review Committee and Finance Committee for study and report.*

**VOTED: THAT IT BE INDEFINETLY POSTPONED**

**BY MAJORITY VOTE**

Article 33 would amend the by-law regarding the determination of a two-thirds vote of Town Meeting to require a standing count when the voice vote is not unanimous.
--

**34. TRANSFER OF CONTROL OF PORTION OF “STRIAR PROPERTY” – SENIOR CENTER**

**ARTICLE THIRTY-FOUR:** *By the Parks and Recreation Commission.* To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 40, Section 15A, to transfer from the Board of Selectmen for Senior Center purposes to the Dedham Parks and Recreation Commission for recreational purposes the care, custody, management and control of a portion of the so-called Striar Property, which portion is shown as “Parcel A 122,861 sq. ft. 2.82 acres” on a plan entitled “plan of land showing proposed changes in use/care/custody of a portion of ‘Manor Estates’ Sprague Street, Dedham, MA,” dated September 27, 2004, prepared by the County of Norfolk Engineering Department (on file with the Town Clerk), or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.*

**BY MAJORITY VOTE**

Article 34 would transfer the control and management of a portion of the “Striar” property off Sprague Street, formerly designated as the site of a new Senior Center, to the Parks and Recreation Commission as park land.
---

**35. TRANSFER OF CONTROL OF PORTION OF “STRIAR PROPERTY” – DOG PARK**

**ARTICLE THIRTY-FIVE:** *By the Parks and Recreation Commission.* To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 40, Section 15A, to transfer a portion of the so-called Striar Property from the Dedham Parks and Recreation Commission for recreational purposes to the Dedham Parks and Recreation Commission for a Dog Park, with said Commission holding care, custody, management and control of a one acre, more or less, portion of said property, which portion is shown as Parcel B on a plan entitled “proposed Dog Park/Striar Property,” (which plan is on file with the Town Clerk), or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be indefinitely postponed.*

**BY MAJORITY VOTE**

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Article 35 would designate a portion of the “Striar” property off Sprague Street as a dog park, under the control and management of the Parks and Recreation Commission, and remove its designation as park land.

**36. TRANSFER OF CONTROL OF PORTION OF DEXTER SCHOOL PROPERTY**

**ARTICLE THIRTY-SIX:** *By the School Committee.* To see if the Town will vote to transfer the care, custody, management and control of a portion of the property known as the Dexter School property and further described in a Deed dated May 5, 1960 and recorded on May 6, 1960 with the Norfolk County Registry of Deeds in Book 3813, Page 436, consisting of a two acre parcel, more or less, from the Board of Selectmen for the purpose of a Senior Center to the School Committee for school purposes, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be so voted.*

**BY 2/3 VOTE**

Article 36 would return that portion of the Dexter School property on High Street, formerly designated as the site of a new Senior Center, to the control and management of the School Committee for school purposes.

**37. TRANSFER OF CONTROL OF OLD AVERY SCHOOL PROPERTY**

**ARTICLE THIRTY-SEVEN:** *By the Board of Selectmen and the School Committee.* To see if the Town will vote to transfer the care, custody, management and control of the parcel of land with improvements thereon located at 123 High Street, Dedham, formerly known as the Avery School property and further approximately shown on a sketch plan called former Avery School, 123 High Street, on file with the Town Clerk’s Office, from the School Committee for school purposes to the Board of Selectmen for general municipal purposes and for the purpose of leasing, and further to authorize the Board of Selectmen to lease the foregoing property or any portion thereof on such terms as the Board of Selectmen deems appropriate, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be so voted.*

**BY 2/3 VOTE**

Article 37 would “decommission” the old Avery School property, transfer its control and maintenance to the Board of Selectmen and authorize the Board of Selectmen to lease the premises.

**38. TRANSFER OF CONTROL OF TOWN PROPERTIES FOR PUBLIC AUCTION**

**ARTICLE THIRTY-EIGHT:** *By the Open Space Committee.* To see if the Town will vote to transfer the care, custody, management and control of the parcels of land identified below from the board or officer currently holding the same and for the purposes for which they are currently held to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to convey such parcels by public auction or otherwise, in compliance with applicable laws, on such terms and conditions and for such consideration as the Selectmen deem appropriate, which parcels are approximately shown on plans entitled “2012 Surplus Land” and on file with the Town Clerk, and described as follows:



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<b>Address</b>	<b>Assessors Map/Parcel</b>	<b>Approx. Area</b>
32 Ames Street	55-96A	112 sq ft
56 Carrolton Lane	79-164	5000 sq ft
11 Harris Street	93-124	942 sq ft
10 Samoset Road	14-55	240 sq ft
37 Brookside Avenue	39-137	1705 sq ft
5 Violet Avenue	24-248	327 sq ft
6 Violet Avenue	24-251	526 sq ft
80 Lincoln Street	141-156	1529 sq ft
3 Crosstown Avenue	42-8	2603 sq ft
7 Crosstown Avenue	42-7	2388 sq ft
15 Crosstown Avenue	42-6	3421 sq ft
17 Crosstown Avenue	42-5	1191 sq ft

or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be so voted.*

**BY 2/3 VOTE**

Article 38 would authorize the Board of Selectmen to dispose of the listed properties by means of one of more public auctions.

**39. PUBLIC SERVICE RECOGNITION COMMITTEE**

**ARTICLE THIRTY-NINE:** *By Precinct One Town Meeting Member Brian M.B. Keaney.* To see if the Town will vote to establish a Public Service Recognition Committee. The Committee shall be comprised of one Town Meeting Representative from each precinct, appointed by the moderator. Terms of three years shall be arranged in such a manner that as equal a number as possible will expire each year. At the outset of each Annual Town Meeting, the Committee shall recognize with an appropriate gesture of gratitude one or more residents who have performed outstanding acts of service to the community, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

**VOTED:** *That it be so voted*

**BY MAJORITY VOTE**

Article 39 would create a standing committee of town representatives for the purpose of recognizing outstanding community service.

**40. DENIAL OF PERMIT FOR NEW UTILITY POLE**

**ARTICLE FORTY:** *By Precinct One Town Meeting Member Brian M.B. Keaney.* To see if the Town will vote to instruct the Selectmen to deny permission to erect a new utility pole to any person or company who owns an existing pole in the Town of Dedham in violation of General Laws Chapter 164, Section 34B, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

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***VOTED: ON A SUBSTITUE MOTION FROM BRIAN M.B. KEANEY THAT IT BE SO VOTED***

***BY MAJORITY VOTE***

Article 40 would require the Board of Selectmen, acting as the licensing board, to deny a permit for a utility pole to a public utility which has failed to remove a replaced pole within the statutory time.
---

**41. RESOLUTION: PUBLIC COMMENT AT OPEN MEETINGS**

**ARTICLE FORTY-ONE:** *By Precinct One Town Meeting Member Brian M.B. Keaney.* To see if the Town will vote to enact the following Resolution: Resolved, that as free speech and public engagement are integral parts of the representative democracy that governs the Town of Dedham, citizens should be encouraged to participate at all levels of town government. To that end, all meetings of a multiple member body shall include time set aside for public comment as near to the beginning of the agenda as possible and convenient, and all multiple member bodies shall, subject to appropriate rules of order and procedure, allow comments from the public on all items on their agenda, or take any other action relative thereto. *Referred to Finance Committee for study and report.*

***VOTED: That it be so voted.***

***BY MAJORITY VOTE***

Article 41 would declare the sense of the Town Meeting in favor of a scheduled public comment period during each public meeting of any board, committee or commission.
--

**TOWN MEETING ADJOURNED: 10:22PM**

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**11/07/2011 TOWN MEETING ATTENDANCE**

**PRECINCT \ V- 11/7/2011  
TERM EXPIRES 2014**

STEPHEN M. BILAFER, 147 COURT ST	X
MARY JANE DEVINS, 38 HIGHLAND ST	X
THOMAS E. GORMAN, 107 CHUTE RD	X
HANA JANJIGIAN HEALD, 975 WASHINGTON ST	X
SUSAN S. HICKS, 20 HIGHLAND ST	X
MARY KEOUGH, 8 MERRAL RD	X
ALEXANDER K. LEITH, 136 VILLAGE AVE	
ELIZABETH F. MARTIN, 50 VILLAGE AVE	X
HOPE C MCDERMOTT, 580 BRIDGE ST	X
MAY H. POLLY PIERCE, 354 WESTFIELD ST	
MARGOT C. PYLE, 47 VILLAGE AVE #203	
LADD M. THORNE 28 GUILD RD	
MARY LOU M. WOFFORD, 59 RICHARDS ST	X

**PRECINCT ONE - TERM EXPIRES 2013**

MARTHA ABDELLA, 12 MARION ST	X
WILLIAM L. BLISS, 586 BRIDGE ST	X
BRUCE H. BOWERS, 935 HIGH ST	X
DAVID C. GILMORE, 66 CHURCH ST	X
JENNIFER HYDE, 44 WILLOW ST	X
JENNIFER B. JORDAN, 14 FRANKLIN SQ	X
BRIAN M.B. KEANEY, 110 MAPLE PL	X
STEPHEN B. MACAUSLAND, 121 SANDY VALLEY RD	
STEPHEN MOORHEAD, 1 COMMON ST	X
DANIEL PIERCE, 354 WESTFIELD ST	
JESSICA PORTER, 4 WILLOW ST., #2	X
ROBERT L. SANDMAN, 3304 GREAT MEADOW RD	X
FRANCES BOLTON WILMERDING, 149 COMMON ST	

**PRECINCT ONE - TERM EXPIRES 2012**

FREDERICK T. CIVIAN, 24 SPRUCE ST	X
THOMAS C, COCHRAN, JR, 800 HIGH ST	
DIANE DIBIASIO, 500 WASHINGTONS T	
THOMAS L. DUNCAN, 58 WILLOW ST	X
MARIE-LOUISE KEHOE, 11 WARREN RD	X
ROBERT KEOGH, 15 OLD FARM RD	X
WILLIAM SHAW MCDERMOTT, 580 BRIDGE ST	X
SUSAN U. MCINTOSH, 14 ALLINDALE WAY	X
GEORGE Q. NICHOLS, JR., 15 COMMON ST	
HOWARD OSTROFF, 24 COURT ST	X
ANNE M. PODOLSKI, 91 SANDY VALLEY RD	X
RICHARD N. STILLWELL, 986 HIGH ST	X
FRED H. WOFFORD, 59 RICHARDS ST	

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**PRECINCT TWO**

**TERM EXPIRES 2014**

**11/07/11**

TERESA BRENNAN, 93 COMMONWEATH AVE	
ELLEN L. BURNS, 278 RIVERSIDE DR	X
NANCY J. CLEMENT, 30 ARLINGTON RD	
PATRICIA M. CRONIN, 47 MASS AVE	X
MARY C. HATHAWAY, 46 DOGGETT CIR	X
ANTHONY P. JUJU MUCCIACCIO, JR, 45 COMM AVE	X
JUDITH A. PIAZZA, 14 VOLK RD	X
MARTHA N. PODOLSKI, 131 JENNEY LN	X
PAUL D. PODOLSKI, 131 JENNEY LN	X
RUSSELL W. POOLE, 4 HILLSIDE RD	X
MICHAEL PROVOST, 282 NEEDHAM ST	
DONALD R. SAVI, 51 RIVERVIEW ST	
JANET F. SEBAGO, 14 WOODLAWN ST	X

**PRECINCT TWO - TERM EXPIRES 2013**

KENNETH C. BRAGG, 16 MAYNARD RD	
MAURICE C. BURNS, 278 RIVERSIDE DR	X
CONSTANTINE P. CALLIONTZIS, 126 VINE ROCK ST	
JOHN J. DONOVAN, JR., 28 VOLK RD	
PATRICIA GIROUARD, 7 EAST RIVERSIDE DR	X
FREDERICK E. HILL, 140 NEEDHAM ST	X
CAROLYN A. JENKINS, 31 ZOAR AVE	
KRISTINA J. KRUG, 41 MASS AVE	X
MARYANNE MACDONALD, 19 OAK TREE RD	
SUNSHINE MILLEA, 47 FAIRFIELD ST	
KEVIN PRESTON, 43 AMES ST	X
MEGHAN M. STAMM, 143 ROSEMARY RD	
JAMES M. SULLIVAN, 299 RIVERSIDE DR	X

**PRECINCT TWO- TERM EXPIRES 2012**

SHERYL A. AMATO, 23 GRANDFIELD ST	X
JACQUELYN K. BLASI, 6 VOLK RD	X
NEIL F. CRONIN, JR, 36 MARLBORO ST	
ERIK J. MEYER-CURLEY, 189 RIVERSIDE DR	X
MARK E. ENGDAHL, 28 HILLSIDE RD	X
FRANCIS A. GALVIN, 52 BEACON ST	
JANET HOLMES, 13 CHARLESBANK RD	
BRENDAN KEOGH, 76 VIOLET AVE	X
STEPHEN M. MACDOUGALL, 36 RIVERSIDE DR	X
CHRISTINE M. ROSS, 14 SHORT ST	
FREDERICK J. ROSS, 14 SHORT ST	X
MICHAEL J. WALTER, 24 RIVERSIDE DR	X
RYAN MCDERMOTT, 23 COMM. AVE., APPT	X

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**PRECINCT THREE**

**TERM EXPIRES - 2014**

**11/7/11**

MARISA J.CAMPANELLA, 61 CONGRESS PL	
ROBERTHA V. CIVITARESE, 121 GARFIELD RD	
LLOYD L. CUSHMAN, 121 GARFIELD RD	X
RITA MAE C. CUSHMAN, 121 GARFIELD RD	X
STEVEN R. DAVEY, 31 LEWS LN	X
HEIDI A. DINEEN, 23 HARDING TER	X
LINDA DINEEN, 135 DEDHAM BLVD	X
FRANCIS D. FITZGERALD, 50 BIRCH ST	
FREDERICK W. JOHNSON, JR., 126 BUSSEY ST	
JACQUELINE J. KOHUT, 14 STORMY HL	
LINDA GALANTE MCKEE, 99 MILTON ST	X
STEPHEN J. STRAIGHT, 83 HYDE PARK ST	X
MAUREEN L. TETI, 2 HANSON ST	X

**PRECINCT THREE - TERM EXPIRES 2013**

GLENN S. BIEDERMAN, 64 MAVERICK ST	X
THOMAS M. BONCEK, 1 SHERWOOD ST	
SUSAN M. BROBST, 237 COLBURN ST	X
VIRGINIA L. BROBST, 28 MYRTLE ST	X
WILLIAM L. BORBST, III, 237 COLBURN ST	X
JASON P. BROGAN, 5 WARE ST	
RICHARD P. DELLOIACONO, 54 THOMAS ST	X
JOSEPH A. DINEEN, 135 DEDHAM, BLVD	X
MARIE A. FERRO, 34 NORTH STONE MILL DR	X
FREDERICK C. MATTHIES, 73 CLEVELAND ST	X
THERESA C. O'CONNOR-HEISLER, 27 MEADOW ST	
RICHARD A. PETERSEN, 10 LEWIS FARM RD	X

**PRECINCT THREE - TERM EXPIRES 2012**

ROBERT A . CAMPANELLA, JR., 61 CONGRESS PL	
DEANA L. DELLOIACONO, 82 CLEVELAND ST	
CAROLYN DEVER, 11 RIVER ST	
EARNEST E. DEVER, 11 RIVER ST	X
RAYMOND P. HARRIS, 18 FOREST ST	X
PRISCILLA H. KARLGREN, 128 COLBURN ST	X
STEVEN KARLGREN, 128 COLBURN ST	X
KAREN A. KLOPFER, 37 GREENHOOD ST	X
CHARLES K. KRUEGER, 11 STAFFORD ST	X
DONALD MCKEE, 99 MILTON ST	X
OLIVIA REID MULHALL, 235 BUSSEY ST	
MARY JEAN NADDAFF, 19 COLONIAL DR	
LINWOOD PUTNEY, 37 GREENHOOD ST	X

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**PRECINCT FOUR**

**TERM EXPIRES 2014**

**11/7/11**

ADINA R. ASTOR, 21 PARK ST	X
CHRISTINE J. BETHONEY, 15 WENTWORTH ST	X
ROBERT L. BLACK, 27 MICHAEL RD	
JAMES S. DRISCOLL, 13 BOULEVARD RD	X
TRACY L. DRISCOLL, 187 MONROE ST	X
WILLIAM J. GORMAN, 216 JEFFERSON ST	X
J.E. GREANEY, 14 HAMILTON AVE	X
KEVIN F. HAMPE, 215 MONROE ST	X
PAUL E. LYONS, JR , 25 ENDICOTT ST	X
KRISTEN MW OVERMAN, 105 ADAMS ST	X
MARGUERITE E. POLITO, 35 LINCOLN ST	X
DONALD W. SEAGER, 206 MONROE ST	X
CHERYLANN W. SHEEHAN, 234 WALNUT ST	X

**PRECINCT FOUR - TERM EXPIRES 2013**

SHEILA A. BOWLER, 76 SANDERSON AVE	X
MARGARET M. CONNOLLY, 17 ELMWOOD AVE	X
CECILIA T. EMERY-BUTLER, 163 MT VERNON ST	X
JOSEPH E. FINDLEN, 278 CENTRAL AVE	X
ROBERT J. FRASCA, JR 105 WENTWORTH ST	X
ANTHONY J. FREITAS, 37 THOMPSON ST	X
RONALD S. GARLICK 267 CENTRAL AVE	X
EDWARD J. HICKEY, 15 MILLS ST	X
WILLAM J. MCELHINNEY, JR 56 BOULEVARD RD	X
ELIZABETH A. OUELLETTE, 35 WENTWORTH ST	
ROBERT P. OUELLETTE, 35 WENTWORTH ST	
PETER A. SPRINGER, 57 CIRCUIT RD	X
TRACEY A. WHITE, 86 WILDWOOD DR	X

**PRECINCT FOUR- TERM EXPIRES 2012**

F.P. BASS, 164 CENTRAL AVE	X
PAUL E. CUMINGS, 82 PRATT AVE	
JOAN C. CUMMINS, 137 GRANT AVE	X
SUSAN P. FAY, 295 WALNUT ST	X
CHUCK HURST, 126 ADAMS ST	
BARBARA MCKENNA, 66 LINCOLN ST	X
ANN LOUISE MERCER, 750 EAST ST	X
STEPHEN G. MOWLES, 29 JERSEY ST	
MELISSA RUDY O'CONNOR, 90 SANDERSON AVE	X
THOMAS R. POLITO, JR., 35 LINCOLN ST	X
RICHARD P. RADOSTA, 163 CENTRAL AVE	X
ANDREW E. SULLIVAN, 99 MADISON ST	X
JOHN J. WHALEN, JR., 89 LINCOLN ST	

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**PRECINCT FIVE**

**TERM EXPIRES - 2014**

**11/7/11**

FRANCIS E. ADAMS, 135 TURNER ST	
MARIA ANTONUCCIO, 7 SYCAMORE ST	X
RONALD R. BROCK, 58 LANCASTER RD	X
BARBARA M. CARNEY, 230 CEDAR ST	X
WILLIAM O. CARNEY, 230 CEDAR ST	X
KATHERINE CASEY, 58 DALE ST	
EUGENE F. FAVRET, 53 HOOPER RD	X
MONICA LINARI, 77 PAUL ST	X
JASON L. MAMMONE, 86 ETNA RD	
PAUL J. MCGOWAN, 43 HOOPER RD	X
ELIZABETH O'DONNELL, 15 TURNER ST	
PAUL M. RIORDAN, 82 GAINSVILLE RD	X
MONIKA E. WILKINSON, 44 REED ST	X

**PRECINCT FIVE- TERM EXPIRES 2013**

JOSEPH S. CASALI, 98 DALE ST	X
CAROLE R. DONOVAN, 16 SHERMAN RD	
RYAN FRANCIS, 63 HOLMES RD	
JOHN J. GILLIS, 120 ALDEN ST	
JOHN P. MANNING, 58 ALTOONA RD	
DIANE MCLEISH, 47 PRATT AVE	
SHAWN NEHILEY, 65 TURNER ST	
JOHN E. NOLAN, 115 TARBOX ST	
CHARLES PAPSADORE, JR., 41 SAVIN ST	
LAWRENCE J. ROONEY, 24 BEECH ST	X
ROSEMARY H. ROONEY, 24 BEECH ST	X
DAVID WEBSTER, 6 KIMBALL RD	X
SUSAN N. WEBSTER, 6 KIMBALL RD	X

**PRECINCT FIVE- TERM EXPIRES 2012**

STEVEN D. CAMPBELL, 333 CEDAR ST	
JOAN CONNORS, 66 ALTOONA RD	X
ROBERT E. CURRAN, 321 CEDAR ST	
RICHARD P. DOWNING, 111 TARBOX ST	X
MICHAEL HUFF, 58 TOWER ST	
MICHAEL HUMPHREY, 113 PAUL ST	X
MICHELLE HOLMES LABADINI, 142 PAUL ST	X
GEMMA W. MARTIN, 202 BONHAM RD	X
MARIANNE T. MARTIN, 15 HOLMES RD	X
JAMES F. SEAMUS MOLLOY, JR., 90 QUINCY AVE	
DOMINIC H. PONCIA, JR., 217 BONHAM RD	
JONATHAN F. REINHART, 24 TURNER ST	
MARIE T. RIZZO, 30 GAINSVILLE RD	X

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**PRECINCT SIX**

**TERM EXPIRES 2014**

**11/7/11**

ROBERT F. CHAFFEE, JR., 81 SUNSET AVE	X
THOMAS J. CLINTON, 38 EDISON AVE	X
DOMINIC R. DIVIRGILIO, JR, 93 BROOKDALE AVE	X
ROBERT J. FISH, 29 BELKNAP ST.	X
DOUGLAS M. GRIER, 7 WINTER ST	
MICHAEL S. KELLER, 7 COLUMBIA TER	X
EILEEN KELLY, 78 OAK ST	X
ANDREW LAWLOR , 145 WALNUT ST	
EILEEN R. LOMBARDI, 114 OAK ST	X
SHEILA A. MALOOF, 110 OAK ST	X
PAUL S. NOE, 182 CURVE ST	X
JAMES H. RUMPP, 96 BARROWS, ST	X
ALLISON M. STATON, 30 WOODLEIGH RD	X

**PRECINCT SIX - TERM EXPIRES 2013**

GAYLE D. ALBERICO , 53 SCHILLER RD	X
STEPHEN K. BRAYTON, 45 VAN BRUNT AVE	X
BARBARA A. GULA, 211 CURVE ST	X
MICHELE HEFFERNAN, 26 BROOKDALE AVE	X
MARJORIE L. KILROY, 13 ABBOTT RD	X
ROBERTA LAWLOR, 145 WALNUT ST	X
STEVEN M. MAMMONE, 33 ABBOTT RD	X
MARYANN MOLLOY, 65 WHITING AVE	X
LISA M. MORAN, 78 LOWER EAST ST	X
MARK PEARROW, 33 ELEANOR ST	X
CHRISTOPHER POLITO, 30 BROOKDALE AVE	X
LAURIE J. REISNER, 31 CASS AVE	
JAMES T. RONAN, 4 RIDGE AVE	

**PRECINCT SIX - TERM EXPIRES 2012**

JENNIFER A. BARSAMIAN, 472 EAST ST	X
THOMAS M. CONNORS, 47 ABBOTT RD	X
JOAN DONOVAN, 69 OAK ST	
CHERYL M. FISH, 29 BELKNAP ST	X
NICHOLAS A. FOSS, 14 HAZELNUT PL	
AMY M. HAELSEN, 88 MORSE AVE	X
THOMAS J. HEALY, 217 WHITING AVE	
MELISSA F. KINCH, 55 AVERY ST	X
PETER T. MCNULTY, 47 AVERY ST	
JENNIFER POLITO, 30 BROOKDALE AVE	X
MICHAEL T. POLITO, 30 BROOKDALE AVE	X
MARIE J. ROSE, 21 CROWLEY AVE	X
TYE DONAHUE, 102 MT VERNON ST APPT	X



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**PRECINCT SEVEN**

**TERM EXPIRES 2014**

**11/7/11**

CELIA BLACK, 2 INTERVALE RD	x
CHARLES F. BLACK, 2 INTERVALE RD	x
EDWARD J. GOODWIN, 134 SCOTT CIR	x
LISA MACKINNON, 238 COLWELL DR	
ERIC MERITHEW, 73 LEDGEWOOD RD	x
JAMES E. MUNCHBACH, 12 NOBEL RD	
DIANE A. NOLAN, 309 GREENLODGE ST	x
JAMES J. NOLAN, 309 GREENLODGE ST	x
GEORGE PANAGOPOULOS, 7 MARGARET RD	x
JOSEPH R. SILVI, 24 NOBEL RD	x
MICHELLE L. TROIANO, 67 LEDGEWOOD RD	x
CAMILLE S. ZAHKA, 216 GREENLDOGE ST	x
PETER A. ZAHKA, II, 216 GREENLODGE ST	x

**PRECINCT SEVEN- TERM EXPIRES 2013**

CHERYLE E. BIGGAR, 25 WESTCHESTER CIR	x
DENNIS J. GUILFOYLE, 47 GREENSBORO RD	x
LISA LAPRADE, 14 PRESTON ST	x
ROBERT E. MCKINNEY, 78 COLWELL DR	
DAVID P. MORONEY, 82 UPLAND RD	
PETER J. MORSE, 5 TRUMAN RD	
RONALD W. PACELLA JR, 24 PRESTON ST	
MARK A. REILLY, 32 ROSEN RD	x
MICHELLE PERSSON REILLY, 32 ROSEN RD	x
BERNADETTE RYAN, 15 AZALEA CIR	
CHERYL A. SCHOENFELD, 256 GREENLODGE ST	x
RICHARD J. SCHOENFELD,III. 256 GREENLODGE ST	x

**PRECINCT SEVEN - TERM EXPIRES 2012**

A. PETER BENSON, 40 SCOTT CIR	x
JEANNE A. FLANNERY, 79 UPLAND RD	
VIRGINIA R. HARDY, 224 COLWELL DR	
KEVIN MACNEIL, 74 SPRAGUE ST	
KEVIN F. MAWE, 11 CORONATION DR	x
MARY ELLEN MCDONOUGH, 20 HERITAGE HL	x
MICHAEL J. MCSHEA, 1018 EAST ST	x
KRISTEN MORSE, 5 TRUMAN RD	
MAUREEN E. PACELLA, 976 EAST ST	x
KATHLEEN M. PODOLSKI, 8 MARGARET RD	x
MARK A. RANO, 17 VINCENT RD	
JULIE T. SCOLASTICO, 33 INTERVALE RD	
JOSEPH FLANAGAN, 118 COLWELL DR APPT	x
LAWERENCE R. MANNING, 240 VINCENT RD APPT	

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### 05/21/12 Annual Town Meeting Attendance

#### PRECINCT ONE - TERM EXPIRES 2015

MARTHA A. ABDELLA, 12 MARION ST	X
FREDERICK T. CIVIAN, 24 SPRUCE ST	
MARY JANE DEVINS, 38 HIGHLAND ST	
SUSAN S. HICKS, 20 HIGHLAND ST	X
MARIE-LOUISE KEHOE, 11 WARREN RD	X
ALEXANDER K. LEITH, 136 VILLAGE AVE	X
STEPHEN B. MACAUSLAND, 121 SANDY VALLEY RD	
HOPE C. MCDERMOTT, 580 BRIDGE ST	X
WILLIAM SHAW MCDERMOTT, 580 BRIDGE ST	X
MARGOT C. PYLE, 47 VILLAGE AVE #203	X
ROBERT L. SANDMAN, 3304 GREAT MEADOW RD	X
FRANCES E. SHAER, 4328 GREAT MEADOW RD	X
FRED WOFFORD, 59 RICHARDS ST	X

#### PRECINCT ONE – TERM EXPIRES 2014

WILLIAM L. BLISS, 586 BRIDGE ST	
THOMAS L. DUNCAN, 58 WILLOW ST	X
MARGARET R. DUNCAN, 51 MARTIN BATES ST	X
HANA JANJIGIAN HEALD, 975 WASHINGTON ST	X
JENNIFER HYDE, 44 WILLOW ST	
JENNIFER B. JORDAN, 14 FRANKLIN SQ	X
MARY KEOUGH, 8 MERRALL RD	X
SUSAN U. MCINTOSH, 14 ALLINDALE WAY	X
STEPHEN MOORHEAD, 1 COMMON ST	
HOWARD OSTROFF, 24 COURT ST	
MAY H. POLLY PIERCE, 354 WESTFIELD ST	X
JESSICA PORTER, 4 WILLOW ST #2	X
MARY LOU M. WOFFORD, 59 RICHARDS ST	X

#### PRECINCT ONE – TERM EXPIRES 2013

JANET SCARI BECKER, 50 MAPLE PL	X
STEPHEN M. BILAFER, 147 COURT ST	X
BRUCE H. BOWERS, 935 HIGH ST	X
THOMAS C. COCHRAN, JR., 800 HIGH ST	X
DIANE DIBIASIO, 500 WASHINGTON ST	X
THOMAS E. GORMAN, 107 CHUTE RD	
ELIZABETH F. MARTIN, 50 VILLAGE AVE	
GEORGE Q. NICHOLS, JR. 15 COMMON ST	X
STEPHEN D. PALENSCAR, 172 VILLAGE AVE	X
DANIEL PIERCE, 354 WESTFIELD ST	X
ANNE M. PODOLSKI, 91 SANDY VALLEY RD	X
RICHARD N. STILLWELL, 986 HIGH ST	X
FRANCES BOLTON WILMERDING, 149 COMMON ST	X

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**PRECINCT TWO – TERM EXPIRES 2015**

ELLEN L. BURNS, 278 RIVERSIDE DR	
MAURICE C. BURNS, 278 RIVERSIDE DR	X
NANCY J. CLEMENT, 30 ARLINGTON RD	X
NEIL F. CRONIN JR, 36 MARLBORO AVE	
PATRICIA M. CRONIN, 47 MASSACHUSETTS AVE	X
PATRICIA GIROUARD, 7 EAST RIVERSIDE DR	
MARY C. HATHAWAY, 46 DOGGETT CIR	X
ANTHONY P. JUJU MUCCIACCIO, JR. 45 COMM AVE	X
JUDITH A. PIAZZA, 14 VOLK RD	X
MARTHA N. PODOLSKI, 131 JENNEY LN	X
PAUL D. PODOLSKI, 131 JENNEY LN	X
DONALD R. SAVI, 51 RIVERVIEW ST	X
JANET F. SEBAGO, 14 WOODLAWN ST	X

**PRECINCT TWO – TERM EXPIRES 2014**

THERESA BRENNAN, 93 COMM AVE	X
CONSTANTINE P. CALLIONTZIS, 126 VINE ROCK ST	
MARK E. ENGDahl, 28 HILLSIDE RD	X
CAROLYN A. JENKINS, 31 ZOAR AVE	X
BRENDAN KEOUGH, 76 VIOLET AVE	X
KRISTINA J. KRUG, 41 MASSACHUSETTS AVE	X
STEPHEN M. MACDOUGALL, 36 RIVERSIDE DR	
SUNSHINE MILLEA, 47 FAIRFIELD ST	X
RUSSELL W. POOLE, 4 HILLSIDE RD	X
MICHAEL PROVOST, 282 NEEDHAM ST	
CHRISTINE M. ROSS, 14 SHORT ST	X
FREDERICK J. ROSS, 14 SHORT ST	X
JAMES M. SULLIVAN, 299 RIVERSIDE DR	X

**PRECINCT TWO – TERM EXPIRES 2013**

JACQUELYN K. BLASI, 6 VOLK RD	X
CARL E. BONVINI, 20 BREEDE TER	X
KENNETH C. BRAGG, 16 MAYNARD RD	X
PAUL J. BRENNAN, 93 COMM AVE	X
JOHN DONAHOE, 41 ZOAR AVE	X
JOHN J. DONOVAN, JR., 28 VOLK RD	X
FRANCIS A. GALVIN, 52 BEACON ST	X
JANET HOLMES, 13 CHARLESBANK RD	X
ERIK J. MEYER-CURLEY, 189 RIVERSIDE DR	X
RYAN MCDERMOTT, 23 COMMONWEALTH AVE	X
KEVIN PRESTON, 43 AMES ST	
MICHAEL J. WALTER, 24 RIVERSIDE DR	X
TINA M. WINKLER, 27 FAIRFIELD ST	X

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**PRECINCT THREE – TERM EXPIRES 2015**

MARISA J. CAMPANELLA, 61 CONGRESS PL	X
ROBERT A. CAMPANELLA, JR., 61 CONGRESS PL	X
ROBERTHA V. CIVITARESE, 121 GARFIELD RD	
LLOYD L. CUSHMAN, 121 GARFIELD RD	
RITA MAE C. CUSHMAN, 121 GARFIELD RD	X
JOSEPH A. DINEEN, 135 DEDHAM BLVD	X
LINDA DINEEN, 135 DEDHAM BLVD	X
DEANA L. DELLOIACONO, 82 CLEVELAND ST	X
RICHARD P. DELLOIACONO, 54 THOMAS ST	X
THERESA C. O'CONNOR-HEISLER, 27 MEADOW ST	
CHARLES K. KRUEGER, 11 STAFFORD ST	
FREDERICK C, MATTHIES, 73 CLEVELAND ST	X
MAUREEN L. TETI, 2 HANSON ST	X

**PRECINCT THREE – TERM EXPIRES 2014**

THOMAS M. BONCEK, 1 SHERWOOD ST	X
SUSAN M. BROBST, 237 COLBURN ST	
VIRGINIA L. BROBST, 28 MYRTLE ST	X
HEIDI A. DINEEN-SERPIS, 23 HARDING TER	X
FRANCIS D. FITZGERALD, 50 BIRCH ST	X
ANNE M. GEIER, 83 WHITEHALL ST	X
FREDERICK W. JOHNSON, JR., 126 BUSSEY ST	X
BRIAN MB KEANEY, 104 BUSSEY ST	X
JACQUELINE J. KOHUT, 14 STORMY HL	
DANIEL MEGAN, 170 HARDING TER	X
MARY JEAN NADDAFF, 19 COLONIAL DR	X
LINWOOD PUTNEY, 37 GREENHOOD ST	X
GERALDINE A. ROBERTS, 64 OAKLAND ST	X

**PRECINCT THREE – TERM EXPIRES 2013**

GLENN S. BIEDERMAN, 64 MAVERICK ST	X
WILLIAM C. BROBST III, 237 COLBURN ST	X
ELLEN BRUDER-MOORE, 39 WALNUT ST. #2	
STEVEN R. DAVEY, 31 LEWIS LN	X
EARNEST E. DEVER, 11 RIVER ST	X
PRISCILLA H. KARLGREN, 128 COLBURN ST	X
STEVEN KARLGREN, 128 COLBURN ST	X
DONALD MCKEE, 99 MILTON ST	
LINDA GALANTE MCKEE, 99 MILTON ST	
ANTONIO REDA, 15 FELIX ST	X
PINA M. REDA, 15 FELIX ST	X
BARBARA A. SMITH, 187 RIVER ST	X
MARK M. SERPIS 23 HARDING TERR	X

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**PRECINCT FOUR – TERM EXPIRES 2015**

ROBERT L. BLACK, 27 MICHAEL RD	
CECILIA T. EMERY-BUTLER, 163 MT. VERNON ST	X
MARGARET M. CONNOLLY, 17 ELMWOOD AVE	X
JAMES S. DRISCOLL, 13 BOULEVARD RD	X
SUSAN P. FAY, 295 WALNUT ST	X
JOSEPH E. FINDLEN, 278 CENTRAL AVE	X
WILLIAM J. GORMAN, 216 JEFFERSON ST	X
KEVIN F. HAMPE, 215 MONROE ST	X
PAUL E. LYONS, JR., 25 ENDICOTT ST	X
DONALD W. SEAGER, 206 MONROE ST	X
ROBERT A. SCHORTMANN, 277 WALNUT ST	X
TRACEY A. WHITE, 86 WILDWOOD DR	X
ROBERT P. ZAHKA, JR, 86 WILDWOOD DR	X

**PRECINCT FOUR – TERM EXPIRES 2014**

CHRISTINE A. BETHONEY, 15 WENTWORTH ST	X
JOAN C. CUMMINS, 137 GRANT AVE	X
ROBERT J. FRASCA, JR., 305 WALNUT ST	X
ANTHONY J. FREITAS, 37 THOMPSON ST	X
RONALD S. GARLICK, 267 CENTRAL AVE	X
JENNIFER E. GREANEY, 14 HAMILTON ST	X
EDWARD J. HICKEY, 15 MILLS ST	
TIMOTHY LESINSKI, 277 WALNUT ST	X
ANN LOUISE MERCER, 750 EAST ST	X
ELIZABETH A. OUELLETTE, 35 WENTWORTH ST	X
ROBERT P. OUELLETTE, 35 WENTWORTH ST	X
GEORGE A. PAGLIUCA, 44 THOMPSON ST	X
RICHARD P. RADOSTA, 163 CENTRAL AVE	X

**PRECINCT FOUR – TERM EXPIRES 2013**

ADINA R. ASTOR, 21 PARK ST	X
F.P. BASS, 164 CENTRAL AVE	X
DIANNE M. BAUER, 165 MADISON ST	X
ROBERT M. DRISCOLL, 187 MONROE ST	X
JAMES G. FAY, JR., 295 WALNUT ST	X
RONALD E. HATHAWAY, 34 PARK ST	X
WILLIAM J. MCELHINNEY, JR., 56 BOULEVARD RD	X
MARY J. MCGOURTY, 129 GRANT AVE	X
JOHN J. MCISAAC, 27 HAMILTON AVE	X
KATHLEEN SCHORTMANN, 277 WALNUT ST	X
EMILY WEILAND, 69 ELMWOOD AVE	X
JENNIFER S. WILCOX, 181 MONROE ST	
MARTHA JANE WITHIAM WILSON, 203 JEFFERSON ST	X

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**PRECINCT 5 – TERM EXPIRES 2015**

BARBARA M. CARNEY, 230 CEDAR ST	X
KATHERINE CASEY, 58 DALE ST	X
JOAN CONNORS, 66 ALTOONA RD	X
CAROLE R. DONOVAN, 16 SHERMAN RD	
MICHAEL HUMPHREY, 113 PAUL ST	X
MONICA LINARI, 77 PAUL ST	X
DIANE MCLEISH, 47 PRATT AVE	X
JASON L. MAMMONE, 86 ETNA RD	X
GEMMA W. MARTIN, 202 BONHAM RD	X
CHARLES PAPSADORE, JR., 41 SAVIN ST	X
PAUL M. RIORDAN, 82 GAINSVILLE RD	X
LAWRENCE J. ROONEY, 24 BEECH ST	
ROSEMARY H. ROONEY, 24 BEECH ST	X

**PRECINCT 5 – TERM EXPIRES 2014**

MARIA ANTONUCCIO, 7 SYCAMORE ST	
RONALD R. BROCK, 58 LANCASTER RD	X
MICHELLE HOLMES LABADINI, 142 PAUL ST	X
J. KEVIN HUGHES, 97 GRANT AVE	X
MICHAEL G. LEAHY, 70 LANCASTER RD	X
MARIANNE T. MARTIN, 15 HOLMES RD	X
PAUL J. MCGOWAN, 43 HOOPER RD	X
ELIZABETH O'DONNELL, 15 TURNER ST	X
KRISTEN WALKER OVERMAN, 105 ADAMS	X
MARIE T. RIZZO, 30 GAINSVILLE RD	X
DANIEL P. TEAHAN, 11 BELOIT RD	X
DOROTHY J. VICTORIA, 50 HOOPER RD	X
MONIKA E. WILKINSON, 44 REED S	

**PRECINCT FIVE – TERM EXPIRES 2013**

FRANCIS E. ADAMS, 135 TURNER ST	X
WILLIAM O. CARNEY, 230 CEDAR ST	X
JOSEPH S. CASALI, 98 DALE ST	X
ROBERT E. CURRAN, 321 CEDAR ST	
RICHARD P. DOWNING, 111 TARBOX ST	X
EUGENE F. FAVRET, 53 HOOPER RD	X
ROSE M. FAVRET, 53 HOOPER RD	X
JOHN J. GILLIS, 120 ALDEN ST	
MICHAEL L HUFF, 58 TOWER ST	X
JOHN E. NOLAN, 115 TARBOX ST	X
SUSAN N. WEBSTER, 6 KIMBALL RD	X
SHEILA M. O'LEARY, 27 ARDMORE RD	
DOREEN PACHECO LABRECQUE, 13 ARDMORE RD	X

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**PRECINCT SIX – TERM EXPIRES 2015**

ROBERT F. CHAFFEE, JR., 81 SUNSET AVE	X
THOMAS J. CLINTON, 38 EDISON AVE	X
DOMINIC R. DIVIRGILIO, JR., 93 BROOKDALE AVE	X
AMY M. HAELSEN, 88 MORSE AVE	X
THOMAS J. HEALY, 217 WHITING AVE	
ANDREW LAWLOR, 145 WALNUT ST	X
ROBERTA LAWLOR, 145 WALNUT ST	X
BARBARA MCKENNA, 66 LINCOLN ST	X
LISA M. MORAN, 78 LOWER EAST ST	X
JENNIFER POLITO, 30 BROOKDALE AVE	
MARGUERITE E. POLITO, 35 LINCOLN ST	X
THOMAS R. POLITO, JR., 35 LINCOLN ST	X
CHERYLANN W. SHEEHAN, 234 WALNUT ST	X

**PRECINCT SIX – TERM EXPIRES 2014**

SHEILA A. BOWLER, 76 SANDERSON AVE	X
CHERYL M. FISH, 29 BELKNAP ST	X
ROBERT J. FISH, 29 BELKNAP ST	X
MICHELE M HEFFERNAN, 26 BROOKDALE AVE	X
VIRGINIA M. HICKEY, 264 EAST ST	X
MARJORIE L. KILROY, 13 ABBOTT RD	X
EILEEN R. LOMBARDI, 114 OAK ST	X
STEVEN M. MAMMONE, 33 ABBOTT RD	X
MARYANN MOLLOY, 65 WHITING AVE	X
CHRISTOPHER POLITO, 30 BROOKDALE AVE	X
STEPHANIE RADNER, 328 MT VERNON ST	X
ALLISON M. STATON, 30 WOODLEIGH RD	
MARTHA L. ZEOLLA, 16 WINTHROP ST	X

**PRECINCT SIX – TERM EXPIRES 2013**

GAYLE D. ALBERICO, 53 SCHILLER RD	X
PAMELA ATCHISON-WONG, 20 MAVERICK ST	X
THOMAS M. CONNORS, 47 ABBOTT RD	X
JOAN DONOVAN, 69 OAK ST	X
BARBARA A, GULA, 211 CURVE ST	X
MICHAEL S. KELLER, 7 COLUMBIA TER	X
MELISSA F. KINCH, 55 AVERY ST	X
SHEILA A. MALOOF, 110 OAK ST	X
MELISSA RUDY O'CONNOR, 90 SANDERSON AVE	X
MARK PEARROW, 33 ELEANOR ST	X
PAUL S. NOE, 182 CURVE ST	
MARIE J. ROSE, 21 CROWLEY AVE	X
ANDREW E. SULLIVAN, 99 MADISON ST	X

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**PRECINCT SEVEN – TERM EXPIRES 2015**

CELIA BLACK, 2 INTERVALE RD	X
CHARLES F. BLACK, 2 INTERVALE RD	X
JOSEPH M. FLANAGAN, 118 COLWELL DR	X
LISA MACKINNON, 238 COLWELL DR	X
LAWRENCE R. MANNING, 249 VINCENT RD	X
KEVIN F. MAWE, 11 CORONATION DR	X
MARY ELLEN MCDONOUGH, 20 HERITAGE HL	X
DIANE A. NOLAN, 309 GREENLODGE ST	X
BERNADETTE RYAN, 15 AZALEA CIR	
CHERYL A. SCHOENFELD, 256 GREENLODGE ST	X
JULIE T. SCOLASTICO, 33 INTERVALE RD	X
CAMILLE S ZAHKA, 216 GREENLODGE ST	X
PETER A. ZAHKA, II, 216 GREENLODGE ST	X

**PRECINCT SEVEN – TERM EXPIRES 2014**

CHERYLE E. BIGGAR, 25 WESTCHESTER CIR	X
A. PETER BENSON, 40 SCOTT CIR	X
LISA LAPRADE, 14 PRESTON ST	X
MICHAEL J MCSHEA, 1018 EAST ST	X
ERIC MERITHEW, 73 LEDGEWOOD RD	X
JAMES J. NOLAN, 309 GREENLODGE ST	X
MAUREEN E. PACELLA, 976 EAST ST	X
RONALD W. PACELLA, JR., 24 PRESTON ST	X
GEORGE PANAGOPOULOS, 7 MARGARET RD	X
KATHLEEN M. PODOLSKI, 8 MARGARET RD	X
MARK A. REILLY, 32 ROSEN RD	X
MICHELLE PERSSON REILLY, 32 ROSEN RD	X
RICHARD J. SCHOENFELD, III, 256 GREENLODGE ST	X

**PRECINCT SEVEN – TERM EXPIRES 2013**

JOHN M. ALBANI, 5 GAIL LANE	X
DOUGLAS A. BIGGAR, 25 WESTCHESTER CIR	X
BERNARD J.GIRARD, 162 CAROL DR	
WILLIAM V. MARRONCELLI, 443 GREENLODGE ST	X
TODD O’CONNOR, 24 HERITAGE HL	
MARIA T.PANAGOPOULOS , 7 MARGARET RD	X
ERIN MCFADDEN REAVEY , 59 SOUTHGATE	
JAMES J. RILEY JR., 11 QUARRY RD	
JOSEPH R. SILVI, 24 NOBEL RD	X
MARK SKEHILL, 161 CAROL DR	X
KORRIN SLAVIN 92 HILLSDALE RD	X
MICHELLE L. TORIANO, 67 LEDGEWOOD RD	X
APRIL L. WILMAR, 18 STEPHEN LN	X



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**Chapter II - Education**

**REPORT OF DEDHAM PUBLIC SCHOOLS**

**Cynthia Kelly**  
**Assistant Superintendent**  
**Curriculum, Assessment and Professional Development**

This year the District completed its implementation of the *Treasures* Literacy Program throughout grades one through five. Workshops and early release day presentations have focused on best practices for instructing all students. The *Treasures* program is aligned with the Common Core State Standards (CCSS). These standards have now been adopted for implementation in 45 states. Also, the district's math coaches have conducted additional *Everyday Math* workshops for teachers after school, during the summer and on early release days to realign our existing math program with the CCSS.

All of the department chairs at the secondary level continue to work with department members on updating curricula and instructional materials. Both the middle and high school have continued their work with the New England Association of Schools and Colleges (NEASC) this year. Dedham Middle School hosted their evaluation team last year and has now been re-accredited by the NEASC. Dedham High School is preparing for its upcoming evaluation later in 2013.

At the beginning of 2012, thirty additional elementary teachers received training in the district's social curriculum, *The Responsive Classroom*. Morning meetings continue to be conducted in each classroom as an integral part of every school day. Additionally, the district hosted Dr. Elizabeth Englander, the founder of the Massachusetts Center for Aggression Reduction located at Bridgewater State University. This center brings anti-bullying and anti-cyberbullying training to K-12 faculty, staff, and administration.

Finally, the Dedham Public School District has begun to prepare for its Coordinated Program Review (CPR) that will be conducted by the Department of Elementary and Secondary Education during the 2013-2014 school year.

**Special Education**  
**Kathy Gaudreau, Director of Special Education**

The Dedham Public Schools has continued to support an inclusionary special education service delivery model for the majority of the special education students, with specially-designed instruction delivered both within and outside of the general education classrooms dependant on the unique needs of each child. For those students in need of more intense, direct special education services, a variety of specific, substantially separate programs with integration, are available across the district at all age/grade levels. The success of both models requires a collaborative effort of highly skilled general and special education professional teachers as well as support staff including therapists, school psychologists, counselors and paraprofessionals. Currently district programs are housed in all schools across the district.

Although the district's awards from the American Recovery and Reinvestment Act (ARRA) Grants for IDEA ended last year, the Special Education - Program Improvement Grant 274

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was initiated this year through the Department of Elementary and Secondary Education. The funds available were used to provide Orton Gillingham training to four special education teachers so that this methodology could begin to be available to students across most of the elementary schools and the middle school. Funds were also used to provide year long training in the EmPOWER Expository Writing Program. Research shows that students using EmPOWER make measurable gains in several aspects of composition quality and, perhaps more importantly, in their confidence as writers and willingness to write. Twenty-five special education teachers from the elementary, middle and high schools are now certified EmPOWER instructors.

### **Professional Development**

Professional staff and paraprofessionals benefit from workshops and courses offered by Dedham Public Schools. Some priority topics have been:

- “Esped” trainings/refreshers
- Crisis Prevention Intervention
- Orton-Gillingham supplemental training
- EveryDay Math with general education teachers
- “Supporting Students with Disabilities”
- “Transition Planning and the Effective Writing of Transition Plans”
- ”Instructional Practices that Maximize Student Achievement” by William B. Ribas

### **Educational Technology**

With the support of the technology department, the special education department continues to assess assistive technology options which will best meet the needs of students. Some priorities have been:

- “esped” IEP Program implemented and continued training provided
- Lexia
- Access to Bookshare and LearningAlly
- Initial access to IPADs
- Use of Blackboard technology
- Use of SMART boards and ongoing staff training from the technology department
- Use of Boardmaker/PECs visual communication program

### **Future Goals**

- Integration of EmPOWER across the curriculum
- Continue to analyze and respond to the results of the MCAS; item analysis using Data Warehouse, Acuity, FASTT Math
- To seek additional grant funding
- Continue to support the Dedham Special Education Parent Advisory Council (SEPAC)
- Work with the administrative team to analyze programs, staffing and placements, with the goal of recommending how the district should proceed in establishing in-district programs to service those students who may need more intensive programming as well as those students currently in out-of-district placements
- Explore various in-district “Extended School Year” program options
- Explore collaboration with town groups to further support students with disabilities

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**Dr. Thomas J. Curran Early Childhood Education Center**  
**Jessica Hammond, Ed.D, Principal**

The Curran Early Childhood Education Center is the gateway to the Dedham Public Schools and houses all of the kindergarten classes. We also offer integrated preschool programs for three and four year old children as well as a child care available to all students enrolled at the Curran Center. Our highly qualified teaching staff continuously seeks professional development opportunities to enhance educational practices and to continue to develop each child at their individual level.

The curriculum is designed to meet the needs of each of our 350 students with a focus on the social, emotional, physical and academic growth of each child. The goals are to foster curiosity, the desire to learn, self-confidence in the ability to learn, the learning of skills, the application of skills learned, the willingness to take risks, and the acquisition of general knowledge. The curriculum integrates reading and language arts, mathematics, science, history and social science, music, art, physical education and library activities.

ECEC employs emphasis on academic excellence with current curricula aligned to the Common Core. Over the past year, ECEC has implemented a School Wide Rules program with a focus on building positive behaviors integrating the teaching of social skills into all of our classes as well as enhancing the cultural enrichment opportunities within the school. This past year, the ECEC participated in the Bay State Fitness Challenge, ECEC Read-A-Thon as well as numerous enrichment activities provided by the PTO.

**Avery Elementary School**  
**Clare Sullivan, Principal**

The Avery students and faculty would like to once again thank the citizens of Dedham for supporting the construction of our state-of-the-art new facility. In April, we bade farewell to 123 High Street and moved to our new address, 336 High Street. Avery is the first public elementary school in Massachusetts with LEED Gold Certification. Our green building features energy efficient design, large learning spaces, extensive technology, and the first elementary cafetorium in the town. Students and faculty have full access to Smartboards, Elmos, and four student computers in each classroom, as well as a technology lab and a mobile iPad cart in the media center. Our full-sized gymnasium provides a wonderful learning space for Avery students as well as a resource for high school sports teams and the community. Avery School was designated as a *Level 1* school as measured by the growth the students showed on the recent MCAS testing.

## **CURRICULUM AND INSTRUCTIONAL SUPPORT**

The Avery School staff continues to focus on increasing student achievement while meeting the needs of a diverse student population. Teachers in Grades 1 through 5 utilize *EveryDay Math* to provide a well balanced mathematics program which meets the standards stated in

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the MA Frameworks/Common Core Standards. With the implementation this year in Grades 4 and 5, the balanced literacy program in all grades is provided through the use of *Treasures* as our primary language arts program. The Developmental Reading Assessment 2 (DRA2) is administered to all students to determine the independent and instructional reading levels, fluency rate and written comprehension of our students. The data gained through these assessments are combined with data from *Acuity* and MCAS results to provide specific focused instruction through leveled guided reading groups utilizing leveled trade books. Lucy Calkins *Units of Study for Primary Writing* and *Units of Study for Teaching Writing Grades 3-5* are being used in conjunction with *Treasures* as the primary writing program in Grades 1 through 5. Educational technology is used as a tool to differentiate instruction in all subject areas. Our ELL (English Language Learners) staff provides sheltered English immersion instruction to over 25 limited English proficient students. In one-to-one and small group sessions, English Language Development instruction addresses listening, speaking, reading, and writing standards. Our special needs staff primarily follows an inclusion model. Certified special education teachers and Speech/Language Pathologists support students in the classroom. Additionally, Avery School houses four district-wide special needs programs: primary and intermediate level integrated looping classrooms and Team Based Learning Centers. The school continues to offer afterschool tutoring in math and English language arts to targeted students as well as MCAS preparation programs for students in Grades 3, 4, and 5. We have initiated an afterschool homework club in collaboration with the Dedham Youth Commission for students in Grades 4 and 5 and continue to partner with the *Horizons* program to offer afterschool support to students in Grades 1, 2, 3, and 4.

#### SCHOOL CULTURE

As a means of maximizing the social and emotional development of our students and providing multicultural understanding, students at the Avery School were fortunate to once again participate in a wide variety of cultural enrichment assemblies offered through the P.T.O. *Cultural Enrichment Program*. In addition, the P.T.O. provides our students with at least two field trips to enhance the curriculum. The Avery Student Council, comprised of 4<sup>th</sup> and 5<sup>th</sup> Grade students, continued to promote school spirit and community service through activities such as visits to O'Neill Drive, a 'Pet of the Day' contest to raise money for the Dedham Animal Shelter, a Book Raffle to raise money for St. Jude's Research Hospital, a 'Hats On for Hurricane Sandy' to send school supplies to PS552 in Staten Island, School Spirit Week and spirit days throughout the year as well as participating in the Flag Day parade. Students and staff also participated in American Cancer Society Daffodil Days, the American Heart Association Jump-a-thon and Wear Red for Heart. Students in fourth and fifth grade participate in a student jobs program serving as morning announcers, office helpers, classroom helpers, and library assistants. The Avery Summer Institute expanded this year with 237 students from across the district participating in 27 different week-long workshops in reading, math, art, physical education, cooking and science. The Avery School once again offered a Title I summer program offering additional practice in reading and math.

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**Riverdale School**  
**Krista Lucas, Ph.D., Principal**

**Curriculum**

Teachers and specialists at Riverdale collaborate to assist students in all academic and co-curricular areas. The *Treasures* reading series is used in all grades. Children in grades 1-5 receive the targeted support they need to access the English and Language Arts MA Frameworks/Common Core Standards. In math, students are encouraged to learn multiple ways of solving problems with speed and accuracy. The *EveryDay Math* series provides students with opportunities to be exposed to new concepts as well as revisit previously taught material. The math series is aligned to both the MA Frameworks and Common Core Standards.

**Technology**

Software and technology are used in classrooms and the library/media center to support teaching and learning. Depending on students' grade levels and needs, teachers have access to *Lexia* to support students' reading progress, and *Fastt Math* to support students' mastery of math facts. In addition, SmartBoards throughout the building provide teachers with opportunities to infuse interactive technology in their daily lessons. The Acuity assessment program provides third through fifth grade teachers with data about students' ELA and Math progress throughout the year.

**School Climate**

Fifth grade students at Riverdale have the opportunity to participate in the student jobs program. Volunteers may lead daily morning announcements, and/or serve as monitors or messengers on a rotating basis. Fourth and fifth graders were invited to run for student council. Twelve students now serve their peers in this capacity. Children at all grade levels are encouraged to submit jokes for Riverdale's new "Friday Funnies" and/or short reports, stories, or book reviews for possible sharing during morning announcements. Riverdale's newly implemented CARE philosophy encourages students and staff to: Care for others, Achieve excellence, Reach goals and Enjoy success. In support of the E in CARE, Students of the Week, Students of the Month and Staff Member of the Week are publically honored during announcements.

**Oakdale School**  
**Holli Armstrong, Principal**

A main focus this year in the area of curriculum is the continued effort to align the Massachusetts State Frameworks and the Common Core Standards several professional development workshops have been provided. The final phase of implementing the Treasures Reading program as Grades 4 and 5 begin using Treasures this fall. Now all grades are using this reading program. This year we implemented leveled reading groups at all grade levels with students who have similar abilities. These abilities are determined by DRA levels, MCAS scores, and previous year teacher recommendations and are flexible depending on student need. Teachers in Grade 1-5 continue to use Everyday Math as our math program. Common Assessments continue to be a tool teachers use to determine student achievement. Acuity in Grades 3-5 continues to provide instantaneous information assisting teachers in their instruction in the area of Math and English Language Arts

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(Grades 4 and 5) and English Language Arts in Grade 3. The Developmental Reading Assessment is administered in the Fall and the Spring to all students Grades 1-5 to drive instruction in the area of Reading. Treasures and Everyday Math also have their own common assessments at the end of each unit. We have continued to offer after school homework clubs two days per week for students in Grades 3, 4, and 5 in collaboration with the Dedham Youth Commission and Noble and Greenough School. Several MCAS remedial and enrichment programs were offered before and after school at Grades 3, 4 and 5 in both ELA and Math.

As of January 2013 the current enrollment at Oakdale School is 318 students. There are three classrooms at each grade level. During the summer of 2012, students participated in a Summer Reading and Math program. Approximately 79% of the students participated in the Summer Reading and/or Math Program. This is a slight increase from last year. Students in Grades 4 and 5 continue to participate in a Student Job program. Student jobs include; Morning and Afternoon Announcer, Hall Monitor, Playground Buddy, Flag Raiser, Recycle Club, Indoor Recess helper to name a few. Fifth Grade Student Council members continue to organized many community outreach activities such as: Caroling for Coins, Lollies for Life and Flower Power Day all of the proceeds from these fundraisers are donated to charity. Students continue to work on adhering to the Oakdale School Standards of Behavior which include being: Respectful, Reliable, Cordial, and Hardworking. This year we partnered with the Reebok Company to bring the BOKS (Building Our Kids Success) Program to Oakdale. Over 70 students participated in this voluntary morning exercise program run by parent volunteers that teaches students the importance of moving and proper nutrition. We offered another session this fall with another very large participation rate. As part of a goal from our School Improvement Plan to “*increase enrichment opportunities for all students* “ we continue to offer three After School Enrichment sessions per year. Teachers and parents are teaching various courses 5 days per week. Courses include; Musical Theatre, Crafty Kids, Scrapbooking, Cardio Kickboxing, Floor Hockey, Spa Kids, Sports and Games to name a few.

**Greenlodge School**  
**Katherine B. Kiewlicz, Principal**

**CURRICULUM**

The Everyday Math program continues to be used in Grades 1 through 5. EDM is a standards based program that enables children to learn more mathematical content and become life-long mathematical thinkers. Its success has been widely documented by research. The Treasures English Language Arts program was implemented during the 2011-2012 school year in all of our Grade 1, 2, and 3 classrooms. This year it is being implemented in our fourth and fifth grades as well. Leveled reading groups have been implemented in Grades 3, 4, and 5. Each of our students is grouped for their reading instruction with other students of similar ability and needs. Our fourth and fifth grades are using the HSP Science program which is made up of texts, kits, leveled readers etc. This program support the units already being taught that are aligned with the Massachusetts curriculum frameworks.

We continue to use software to support instruction and assessment in both literacy and math. We continue to use Acuity, which is a web-based tool used with all students in grades

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3 through 5. Its assessments are both predictive and diagnostic and the results are used to drive instruction and to assess achievement. Acuity testing is done in math in all three grades and in ELA in Grades 4 and 5.

The special education program at Greenlodge continues to be an inclusion model. Two district-wide programs designed to meet the varying needs of our student population are housed at Greenlodge School.

**STUDENTS**

The current student enrollment at the Greenlodge School is 320 students. We have 17 classrooms; three first grade classes, three second grade classes, three third grade classes, four fourth grade classes, and four fifth grade classes. We continue to offer an after school enrichment program during which students have the opportunity to sign up for afterschool classes. After school instrument lessons are available for fifth graders, and third and fourth grade students can take afterschool string lessons. Spanish and French afterschool programs are also offered one day a week.

The Greenlodge Student Council is made up of two representatives from each fourth and fifth grade class who were elected in October. Our student council members serve as role models for the rest of the student community. They undertake various activities and service projects throughout the school year.

We continue to have two volunteer groups who work with our students. The Human Services Department and the Endicott Estate Greenhouses send volunteers to work with our first and third graders to teach them about plants and help them to grow their own plants in our grow-labs. Our second group of volunteers is our “Lunchtime Learners” who come to us through the Dedham Council on Aging. They volunteer their time and share their talents with our third through fifth graders during recess time once a week. Both of these activities provide our students with a wonderful opportunity to interact with some of Dedham’s senior citizens.

**Dedham Middle School**  
**Debra Gately, Principal**

In February of 2012, Dedham Middle School was awarded reaccreditation from the New England Association of Schools and Colleges. Administrators, teachers, staff and students spent two years preparing for this process which culminated in a site visit in October of 2011. Town officials and well as district administrators attended many events during the course of this site visit.

**CURRICULUM**

Administration and staff members worked diligently throughout the school year to prepare for significant curriculum changes to the middle school curriculum or the 2012-13 school year. These changes were applied to English Language Arts, Mathematics, Social Studies and Science/Technology Engineering.

**English Language Arts** – A comprehensive co-taught English Language Arts program was developed for students in grades 6, 7 & 8. Formerly sub-separate programs for special

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education, these students are now enrolled in classes co-taught by a general education teacher and a special education teacher.

**Mathematics** – We developed and instituted a placement test for students in grades 5, 6 & 7 in order to effectively place students. Curriculum was redesigned in grade 6, 7 & 8 to reflect the Common Core Standards. This includes the introduction of pre-algebra in grade 7 and algebra in grade 8. We also developed two new courses – math challenge, focusing in on students who have mastered standards and math enrichment, for those students who need extra help in mathematics.

**Social Studies** - We have developed our grade 6 curriculum to a hybrid of Ancient History and Geography. This course will be divided into two years, grades 6 & 7. Students entering grade 7 for 2012-13 will take the current World Geography class with the switch in grade 7 taking place in 2013-14 to the new model.

**Science - Grade 8 – Technology & Engineering – NEW COURSE**

All grade 8 students will be enrolled in our new course focused on the 27 curriculum standards of the Science Technology/Engineering state frameworks. Topics will include, but will not be limited to robotics, design and modeling, energy and the environment, flight and space, green architecture and the science of technology.

**Dedham High School**  
**Ron McCarthy, Principal**

Dedham High School has been involved in completing work in preparation for their New England Association of Schools and Colleges' decennial visit scheduled for November 17, 2013 to November 20, 2013. A Steering Committee comprised of faculty members and seven standards' committees made up of students, parents, faculty, staff members, School Committee members, and a community representative have been completing the necessary work to meet the indicators contained within the standards. The goal is for the Committees to complete their narratives by June 2013.

A committee comprised of school community stakeholders wrote a Mission, Core Values, and 21<sup>st</sup> Century Learning Expectations. A committee of faculty members then wrote school-wide rubrics that will measure student progress relative to the high school's newly formed 21<sup>st</sup> Century Learning Expectations.

The new stadium was opened and the locker room project has been completed. The new director of maintenance and facilities as well as the town's technology department are now housed at the high school. Other projects include painting, renovation to the guidance conference room and the guidance reception area, and the main foyer of the gymnasium. A new generator is being installed and will assist us when there is a power outage.

Through grants and the hard work of our dedicated staff, our Advanced Placement enrollment and scores, as well as our students' MCAS scores for English and mathematics, have gone up and we hope to continue with this trend. Our 1:1 laptop initiatives as well as teaming for our freshman have proven to be very successful. Academic, discipline, and



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attendance data for freshman has greatly improved and these initiatives, based on student feedback, have eased the transition from the middle school to the high school. We have also issued iPads to our sophomores. The Dedham Public Schools' technology department has done an excellent job of providing training for our staff in the planning and execution of lessons using technology.

**Fine Arts**  
**Jeffrey A. Bolduc, Director of Fine Arts**

The Dedham Fine Arts programs offer opportunities for student growth and achievement in the visual and performing arts. Band and string instrumental lessons are available in our elementary schools through the Dedham School of Music. Choral ensembles are also offered in fourth and fifth grade. The retention rate of students participating in these programs is rising, providing an indication of continued community and student support for these programs.

Fine Arts students at the secondary level continue to represent Dedham in regional music and art festivals throughout the year, and at winter and spring concerts held in each school. Other performances included the Annual Jazz Night and All-District Choral Concert in April, and the All-Town Instrumental Concert at Avery School in May. These concerts allow elementary students to perform in larger groups, see and hear performances by middle and high school ensembles, and highlight district-wide student achievement and enthusiasm for music performance.

In June, middle and high school bands combined to perform in Dedham's Flag Day Parade. In the fall, chorus and band students performed at the Dedham Savings Bank holiday series, the downtown Holiday stroll, the Oakdale tree lighting, and for residents of the NewBridge on the Charles retirement community. The DHS Marching Band finished the fall season by placing third in division 1 at the New England Band Championships and earning a Gold Medal rating for their program: The Music of Pink Floyd.

The Dedham Public Schools Art Show is a collaborative endeavor produced by the visual arts faculty district wide. The show was hosted at Dedham Middle School in May and displayed outstanding student creations from all grade levels. This event grows each year and has turned into an annual spring event greatly anticipated by students, families, and the extended Dedham arts community.

The DHS Drama Guild made their first appearance in the Mass. Educational Theatre Guild competition in March, as well as presenting spring and fall productions at DHS. Another theatre highlight was the well-received Senior Musical production of Anything Goes. The DMS Musical also offered the community a glimpse at the dramatic and musical talents of Dedham students. The fall welcomed a new drama coach and choreographer at DHS, fostering the continued growth of theatre arts programs available to interested students.

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**World Language Department**  
**Alison Reilley, Dept. Chair**

At Dedham High School we have introduced the French and Spanish AP courses for those upper classmen wanting to advance their language skills at the college level. The classes are exclusively taught in Spanish and French. We also introduced two new semester courses for native Spanish speakers. Spanish for Native Speakers and Latinos in the U.S. started in the fall of 2012. The student response to the courses has been positive.

At Dedham Middle School the 7-8<sup>th</sup> grade students have been fundraising for their trip to Costa Rica in April. The students have met on several occasions with their teachers and chaperones (Chris Nadeau, Arielle Sutton, and Maureen Magnan) during lunch to discuss cultural aspects and the details of the trip.

Language in Motion is running at all of our elementary schools this year by one of our middle school French and Spanish teacher's Christine Farrell. It is a program offered after school to students in grades 1 to 5 who would like to learn Spanish or French in a fun-project based atmosphere.

**English Department**  
**Dr. John LaFlamme, Dept. Chair**

**CURRICULUM:** The English Department has achieved a milestone this year in terms of MCAS. The proficiency rate for Dedham High School students is 91% (as reported on DESE website). This marks the first time that the proficiency rate is above 90%. To put this achievement in perspective, in 1999, the proficiency rate was 41% and 58% in 2000. In 1999, only three students performed at the Advanced level, but with this most recent administration (Spring of 2012), 57 students reached that level. In 2002, 28 students scored at the Advanced Level; thus, the school has more than doubled the number of students scoring Advanced. The department continues to search for ways to increase the number of students scoring in the Advanced category as well as reduce the number of students in Needs Improvement, currently at 9% (no students failed MCAS in 2012). The information below highlights the initiatives the department has recently implemented to achieve a higher proficiency rate on MCAS and raise SAT scores as well.

The English Department has purchased three new titles to incorporate into the curriculum to address the needs of at-risk students. The novels "The Absolutely True Diary of a Part-Time Indian" by Sherman Alexie, "The Wave" by Todd Strasser, and "The Perks of Being a Wallflower" by Stephen Chbosky have found their way into the classroom with promising results. Teachers are reporting that students are responding to the content of the texts as these reflect experiences they can relate to. To keep in touch with some of the classics, teachers are experimenting with a wider definition of literacy. In one situation, a senior CP-2 recently studied the classic epic poem *Beowulf*. The teacher then assigned a research paper where students studied a person they considered a modern hero and then applied the characteristics of the epic hero to this modern hero. In another instance, another senior CP-2 class will study the major themes in Shakespeare's *Othello* by viewing *O*, a modern adaptation of the play and comparing the views expressed by the characters in the movie to selected speeches from the original play.

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**DEDHAM MIDDLE SCHOOL**  
**English**

With the current emphasis on accountability and testing, the ELA department closely examines the MCAS results, as well as other sources of data, when making curricular decisions. Certainly, perusing yearly results provides evidence that instructional practices are working or need adjustment. However, when examining the data over time, the picture becomes even clearer. For example, eighth-grade students have achieved a proficiency rate of 90% for the first time since MCAS was implemented in grade 8 in 2006. The proficiency rate has increased from 79% in 2006 to its current high. In that time the number of students earning Advanced has increased from 18 students in 2006 to 38 students in 2012. Though the seventh-grade students have not reached the 90% mark at this time, they have progressed from 71% in 2002 to 82% this past year. They have more than doubled the number of students scoring Advanced - 18 in 2002 to 38 in 2012. The sixth-grade results have not improved as much as the other two grades. One reason for this is that they are transitioning from elementary school to the middle school, which requires a significant adjustment on their part. However, following the two grade-6 classes who have moved through the system and taken MCAS as 10<sup>th</sup>-graders we notice remarkable improvement. For example, the sixth-grade class in 2007 earned a proficiency rate of 73% with 20 students earning Advanced. When this class took the MCAS test in 2011, their proficiency rate rose to 86% with 57 students reaching Advanced. For students who were 6<sup>th</sup>-graders in 2008, their proficiency rate was 79% with 40 students scoring Advanced. As 10<sup>th</sup>-graders, their proficiency rate was 91% with 57 students reaching Advanced. Looking at the analysis from an historical perspective, one can conclude that the English and Reading curriculum at the middle school is strong and that the teachers provide solid instruction as each year builds on the previous year.

**History Department**  
**Andrew Morton, Dept. Chair**

During the 2012 school year the social studies department has been very busy in Dedham. At the high school, the curriculum for every class is in the process of being written into the new curriculum template. Classes that have multiple levels will be written in one curriculum guide, with information as to how each level of the class is differentiated for different levels. All classes in the history department have both a mid-year exam and a final exam. Each class that has more than one section has both a common mid-term and common final written for it. Two new classes have been created in the department. The first class is a semester version of our Psychology class, which is unlevleed. The other class is Facing History and Ourselves, which will be offered for the first time in the spring of 2013, for seniors only.

At the middle school, curriculum is being revised in all three grades. Grade six and seven has a new integrated curriculum, where students in both grades have a combined Ancient History and World Geography course that spans both years. Before beginning to create the new curriculum, the grade six and grade seven teachers traveled to Wayland to visit a school which has adopted a similar program to the one that we selected. The professional development opportunity proved to be very helpful in the creation of our new program. In

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the fall of 2012, the first year of this program was rolled out, and in the fall of 2013, the second half of this class will begin. New textbooks were purchased for the course- Geography Alive, and will be used by both grade six and grade seven. The grade eight World History I curriculum is being updated in placed into the new curriculum format as well.

The social studies department continues to be very involved in the community. During the 2012 school year, the high school was involved in Dedham Student Town Government Day, which took place at town hall, with a reception that followed at the Italian American Club. Two Dedham students also took part in another annual event, State Government Day, and traveled to Beacon Hill to hear the governor speak, and debate mock legislation. Both our high school, and middle school students participated in a school-wide election, which coincided with the 2012 Presidential Election. Six students participated in the Odd Fellows UN Essay Contest, and were selected to travel around the northeast, visiting New York City, Philadelphia, and Washington DC as a 10-day long government themed trip. Several history department teachers continue to be involved with the Teaching American History grant, with teachers studying on-site this summer in New York City, Gettysburg, and Washington D.C. Our middle school students continue to participate in the National Geographic Geography Bee, under the direction of Mike Warren, one of our grade six teachers.

#### **Mathematics Department 6-12** **Kristine Holloran, Dept. Chair**

The mathematics departments at the middle school and high school made several changes during the 2011-2012 school year. The teachers wrote new curriculum units for the middle school, Algebra 1, and Geometry classes in order to align these courses with the new Common Core State Standards for Mathematics. In all of these courses, several of the adjustments in the curriculum were also successfully implemented in the classroom. The mathematics team at the high school, led by Elisabet Batista, joined a new league, the Southeastern Massachusetts Math League. Tara Fountain organized a tutoring program between the high school and middle school which was determined to be a great success by the middle school teachers.

Several students in the mathematics department had notable accomplishments this year. Meghan Corbett, a senior, won the award from the Association of Teachers of Mathematics in Massachusetts for Outstanding Mathematics Achievement. Whitney Ligonde was also nominated for the Outstanding Leadership in Mathematics Award from the ATMIM. Two teams of juniors and seniors competed in Moody's Mega Math Challenge Weekend. These students submitted research papers regarding a High-Speed Intercity Passenger Rail Program and both teams received recognition for having completed viable solutions. Students from both the middle school and high school participated in the New England Math League competitions. The mathematics team at the high school had their most successful year to date. AP Statistics and AP Calculus students participated in three AP Saturday sessions. Ninety-five percent of the AP Calculus students and eighty-one percent of the AP Statistics students received qualifying scores on the Advanced Placement examinations.

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**Computer Technology**  
**Dr. Donald Langenhorst**

Dedham continues to recognize the need to increase and enhance technology in the schools. As a result, two one-to-one initiatives were conducted at the high school, namely netbooks for freshmen and iPads for sophomores. Devices are filtered and monitored both in and out of the school building. The goals of the initiatives focused on increased student engagement, more authentic learning, better connections to learning styles, integration of more and current information, increased student motivation, more time on learning, increased variety of instructional methods, and equal access for all students. In addition to the one-to-one high school initiatives, iPads were deployed as a method of assistive technology to support special education students in the early childhood, elementary, and middle schools. During the past year technology played a major part of the new Avery Elementary School as an Aruba wireless system, Smartboards, Elmo document cameras, and iPad cart were installed. The same Aruba wireless system was installed at the high school, upgrading the former system in order to accommodate the increased wireless devices. The virtual infrastructure was upgraded through an installation of three new physical servers to bolster our virtual server environment, and through a new storage area network (SAN) to meet our growing data storage needs. The increased virtual infrastructure provides the district flexibility to explore future initiatives of virtual desktops and virtual applications. As we continue the school year, our schools are moving towards a new district website using a learning community management system, namely Blackboard Engage.

**Health, Physical Education and Wellness Department**  
**Margery Bohan, Director of Health and Physical Education**

**High School**

In 2010-2011, Dedham High was asked to participate in the pilot of a new curriculum dealing with depression and suicide called, *Break Free from Depression*, which was developed through Children's Hospital. This program has been added to the existing Wellness 1 semester course and replaces the previous unit called, *SOS/Signs of Suicide*. This unit is taught with the additional support of the adjustment counselor and the school psychologists. Three new junior/senior elective semester courses, Strength and Conditioning for the Competitor, Fitness and Issues in Women's Health, and Prevention and Care of Athletic Injuries were developed and taught during both semesters. The class of 2012 participated in the CPR training which was taught by the HS PE staff along with the nursing staff of Gail Kelley, Sheila Bennett, and Susan Heald.

**Middle School**

Grades 6-12 attended an assembly on bullying called, Pull the Bull. Students were provided additional follow-up discussion through their advisory program. This assembly was generously funded by the Dedham school system, the Dedham police department, and the Dedham Education Foundation. A unit dealing with bullying and related issues has been added to the grade seven health curriculum. Revisions have also been made to the existing grade eight health curriculum unit topics on bullying.

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**Elementary**

The elementary physical education teachers have continued to organize and run the American Heart Association sponsored, **Jump Rope for Heart** fundraiser for all students in grades 1-5. This year they switched to **Hoops for Heart** for grades 4 and 5. This is a wonderful opportunity to raise awareness about heart disease as well as the importance of exercise. Dedham receives a small percentage of the funds in the form of a gift certificate from US Games to purchase equipment.

**Science Department**  
**Linda Kobierski, Dept. Chair**

The Science Department, in the fourth year of its partnership with the Massachusetts Math and Science Initiative (MMSI), continues to increase enrollment in its Advanced Placement courses and the number of qualifying scores on science Advanced Placement exams. Student participation in the AP Science Saturday Study sessions is strong and contributes greatly to the ongoing success of our AP program. For the second year in a row we have been able to offer four AP courses (Biology, Chemistry Environmental Science, Physics) to our students. In addition a new textbook has been integrated into the AP Physics curriculum. This year a new course has been added to the 8<sup>th</sup> grade science curriculum. Engineering and Technology combines a hands-on approach to learning and full alignment with the Massachusetts Engineering and Technology standards to give students an engaging introduction to the world of technology and engineering. Teachers at the High School and Middle School have analyzed MCAS results to further strengthen our curriculum and its delivery. As they work toward this goal, the middle school teachers will continue to offer “Science Scene” to all 8<sup>th</sup> grades in the spring of 2013.

The science curriculum (6-12) of the Dedham Public Schools continues to be enriched by a number of in school and out of school learning opportunities. In AP Environmental Science students are engaged in a number of community-focused events that include a field trip to the Dedham Westwood Water Treatment Plant and guest speakers from the MWRA. Students also have met with the Director of Dedham’s Facilities and Maintenance Department to learn about energy management issues within the district. The Marine Sciences classes traveled to the Cape Cod Canal to learn about the history and function of the canal and local intertidal food webs. The AP Physics students traveled to Funtown Splashtown USA in Saco Maine to extend their classroom learning at the ever-popular “Physics Day” event. At the Middle School, Ms. Machinist will be participating in the 8<sup>th</sup> grade trip to Costa Rica. She will be on hand to incorporate lessons on the “geology and biodiversity of this amazing country”.

Two seniors at Dedham High School, Grace Whalen and Christopher DiRafaele received awards from the Massachusetts Marine Educators Association. Awards given to members of the junior class included the Bausch & Lomb Medal to Anthony Del Monaco, the Rensselaer Medal for Math & Science to Justin Vitiello, and the Society of Women Engineers merit awards to Jamie Carty, Hannah Zengerle, and Ellen Masalsky. Two middle school teachers, Ms. Belge and Mr. Nerboso, received generous grants from the Dedham Educational Foundation. These grants are helping to support the new Engineering and Technology course and also bring a subscription of Brainpop, an engaging and innovate website, to the 6<sup>th</sup> grade curriculum. The 6-12 science staff continues to be

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actively engaged in a variety of professional development activities. Curriculum and pedagogy in AP sciences continues to benefit from teacher participation in MMSI sponsored AP teacher training workshops. Mr. Nerboso and Mr. Springer have recently completed Masters Degrees in Education. While Ms. Pagnotta, Mr. Norrman, Ms. Bragan, and Ms. Casali all are working on advanced degrees. Dr. Kobierski continues in her 4<sup>th</sup> year as Science Lead Teacher in the MMSI program. This year Dr. Kobierski was appointed Science Department Chair and is completing the administrative licensure program at The Education Cooperative.

**Athletics**  
**Michael Plansky, Athletic Director**

The 2011-2012 school year was one of tremendous participation for Dedham High School athletics. 735 student-athletes participated in athletics during the school year. This was the highest amount of student students participating in athletics in the past four years. The previous high was 687 students during the 2008-2009 school year. It was an increase of 77 students from the 2010-2011 school year.

Dedham High School produced two Bay State League Champions, Girls Soccer and Softball. This was the school's first Bay State League championship in Softball. Ten teams represented Dedham in the Massachusetts State Tournament. These teams included: Field Hockey, Girls Soccer, Boys Basketball, Girls Basketball, Boys Hockey, Girls Hockey, Softball, Baseball, Boys Tennis and Girls Tennis. Dedham High School had its first All-American, Jenna Savi in Soccer, along with two Boston Globe and Boston Herald All-Scholastics, two Bay State League Most Valuable Players and numerous Bay State League All-Stars.

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**2012 DEDHAM HIGH SCHOOL GRADUATES**

Nicholas Anthony Alfonso  
Jazmin Ashley Allen  
Amanda June Anderson  
Denise Maria Andre  
Luis Raul Ayala  
Frander J. Baéz  
Monica Ballarano  
Rebecca Rose Barrett  
Nicole Ann Bassett  
Devon Arthur Berardinelli  
Christopher Brett Berry  
Katherine Mary Berry  
Kelly Rose Black  
Daniel Robert Bradley  
Matthew David Bombara  
Kayleigh Ling Bramhall  
Meaghan Elizabeth Brown  
Jonathan Robert Burke  
Melissa Ann Burke  
Katherine Jamie Bussell  
Nicholas Austin Buttlar  
Matthew Caissy  
Scott Edward Cameron  
Devin Lloyd Campbell  
Emily Pietrowski Carini  
Olivia Grace Carter  
Martin Joseph Cataldo  
Amanda Lee Celata  
Tara Nicole Celata  
Stephen Andrew Chaffee  
Ngozi Capree Chukwuka  
Amy Margaret Clancy  
Daniel Grayson Clawson  
George Clinton Collins  
Andrew James Connell  
Kevin M. Connors  
Maria Coppola  
Meghan Elizabeth Corbett  
Jarrod Joseph Cornetta  
Justin Ryan Cosgrove  
Sean Patrick Coughlin  
Stephanie Marie Craig  
Daniel Paul Crowley  
Paige Larell Cummings  
LaDerrick Antonio DaSilva  
Mark Jinro Del Rosario  
Elizabeth Mary Dellea  
Kayla Dawn Dello Iacono  
Holly Lynne Dever

Paul David DiDonato  
Steven Robert Dietzel  
Christopher Michael Dillon  
Christopher Robert DiRaffaele  
Kyle Gregory Downing  
Molly Kathleen Downing  
James Edward Driscoll  
Jeffrey Walter Durham  
Sarah Elizabeth Edson  
Victoria Marie Ellis  
Sabrina Selene Fahy  
MacKenzie Farrell  
Michael Martyn Fay  
Robert Edward Fenore  
Nicole Rose Fisher  
Connor Christopher Fitzgerald  
Colby James Flis  
Jessica Ann-Kealani Fogg  
Gregory Dominic Frank  
Daniel John Gaetani  
Alexandra Panagiota Galanis  
Mary Alice Gallivan  
Kelly Anne Gilmore  
Brian Kenmin Gong  
Tayla Marie Gonsalves  
Angie Denise Gonzalez  
Stephanie Doyle Grant  
Timothy Patrick Grueter  
Anthony Peter Guccione  
Jasmine Guerrier  
Anthony Kamal Hage  
Jessica Marie Hamaty  
Matthew Garlick Hardy  
Alison Mae Hargis  
Andrew Peter Haskell  
Tylah Michelle Haskell  
Edgard Benjamin Henriquez  
Mikyle Phillip Hill  
Juan Jose Hincapie-Fernandez  
Bernadette Nicole Hoffman  
Nicole Maria Holmes  
Bryan Douglas Hummel  
Kelly Johanna Hutchinson  
Vincent Joseph Iarrobino  
William Donovan James  
Patrick Michael Jenkins  
Nicole Maria Jones  
Reginald Joseph  
Erin Crystal Joyce



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Michael Christopher Joyce  
Kyle Joseph Kanclerowicz  
Angelo H. Kassab  
Nickolas Kayes  
Paige Margaret Keefe  
Cailyn Ashley Kelley  
Clara Georges Keyrouz  
Vasiliki Kostas Kokinidis  
Carolyn Rose Kraus  
Rohit Kumar  
Reginald LaRoche  
James Thomas Lawless  
Kelsey-Jean Amber Lebovitz  
Whitney Imani Ligonde  
Jessica Louissaint  
Taylor Mae LoVuolo  
Shane Michael Lowe  
Kathleen Ann Lundy  
Anna Christine MacLean  
Carla Antonella Maione  
John David Marchena  
Maria Lazarus Marmanidis  
Christopher Marseille  
Andrew David Martignetti  
Christian David Martinez  
Kevin William Mawe  
Siobhan Marie McAlister  
Mashaunda Antoinette McBarnett  
Timothy McCall, Jr.  
Zachary James McCann  
Michael Addison McFarland  
Coleen Patricia McGourty  
Matthew John McIsaac  
Emily Elizabeth McKenna  
Lauren Diane McKiernan  
Alicia Michelle McLeod  
Lisa Maureen McMurry  
Daniel James McParland  
Kristopher Alexander McPherson  
Robert Andrew McQuaid  
Peter Michael Melville  
Tracina Lavette Mitchell  
Barbara Ann Montgomery  
Melissa Montiel  
Robert Francis Moroney  
Emily Kate Mosca  
James Robert Moses  
Parker Kiely Nelson  
Courtney Irene Nolan  
Emily Catherine O'Brien  
Patrick Francis O'Connor

Jennifer Ann O'Kane  
Laura Pauline O'Toole  
Kayla Jackie Palmieri  
Taylor Maureen Parlon  
Jessica Lee Phinney  
Erin Joslyn Pike  
Shawn Michael Pinkham  
Kelly Shannon Quinn  
Shannon Marie Reavey  
Michael Coleman Reda  
Daiquan Richards  
James Edwin Riley  
Jason Sean Riley  
Kate Margaret Rocha  
Brianna Kristine Rock  
Kristina Marie Rogers  
Collette Eileen Roller  
Kellie Dianne Rowland  
Michael Patrick Ryan  
Nicole Marie Saleme  
Victor A. Sanchez  
Jenna Lynn Savi  
Keegan Tyler Schofield  
Michael Joseph Scolastico, Jr.  
Alexandra Tara Seifi  
Pandeli Sevi  
Brooke Winbourne Sheehan  
Christina Elizabeth Shepherd  
Jeffrey Simplicio  
Jonathan Walker Solomon  
Brianna Marion Strykowski  
Melinda Grace Stuart  
Peter William Swan  
Laura Catherine Tavalone  
Kevin Joseph Tavares  
Julio Giovanni Tejada  
Tyler John Tobin  
Manuel DeJesus Troncoso Cruz  
Nicole Martha Trusinski  
Christa Villard  
Jaclyn Elizabeth Walker  
Benjamin James Walsh  
Maxwell Edward Walsh  
Sarah Marie Warjas  
Diana Marie Watson  
William Oscar Weeks  
Grace Kristin Whalen  
Austin James White  
Edward Michael Wiener  
Michael Thomas Wigmore  
Ebony L'Aprie Williams

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**DEDHAM TOWN REPORT ARTICLE ON BLUE HILLS REGIONAL**

The Blue Hills Regional District School Committee is pleased to submit its Annual Report to the residents of the Town of Dedham.

Blue Hills Regional Technical School continues its steadfast commitment to providing the highest caliber academic and vocational instruction to district students in grades nine through twelve, and to those receiving postgraduate training. The nine towns in the district include Avon, Braintree, Canton, Dedham, Holbrook, Milton, Norwood, Randolph, and Westwood.

Mr. James P. Quaglia is the Superintendent-Director of Blue Hills Regional Technical School. Mr. Joseph A. Pascarella served as the Chairman and Dedham representative on the Blue Hills Regional District School Committee. The Committee meets on the first and third Tuesday of each month at 7:00 p.m. in the William T. Buckley District School Committee Meeting Room (Room 207A) at the school at 800 Randolph St., Canton. The public is invited to attend. The following members comprised the 2010-2011 / 2011-2012 School Committee:

AVON: Francis J. Fistori  
BRAINTREE: Germano John Silveira  
CANTON: Aidan G. Maguire, Jr., Vice Chairman  
DEDHAM: Joseph A. Pascarella, Chairman  
HOLBROOK: Robert S. Austin, Secretary  
MILTON: Festus Joyce  
NORWOOD: Kevin L. Connolly  
RANDOLPH: Richard Riman  
WESTWOOD: Charles W. Flahive

Late in 2004, Gov. Mitt Romney announced the inception of the John and Abigail Adams Scholarships, which are given to high school students in recognition of their outstanding MCAS scores. The scholarships entitle the recipients to four years of free tuition at any University of Massachusetts campus or any participating state or community college in Massachusetts. Fifty-three members of the Class of 2012 received this prestigious honor, the most Adams Scholars ever at Blue Hills.

Seventy-seven Blue Hills Regional Technical School students participated in the SkillsUSA District III Championships held on Tuesday, March 7, 2012 at J. P. Keefe Technical High School in Framingham. SkillsUSA is a national organization for vocational students which holds competitions in scores of technical categories at the local, district, state, and national levels. The students collectively brought home 25 medals and deserve tremendous credit for their hard work, expertise and dedication. The medalists included Dedham student Brendan Dacey, who earned Silver in Carpentry.

On Thursday, March 22, 2012, 21 new members were inducted into the William A. Dwyer Chapter of the National Honor Society at Blue Hills. They included Dedham students Katherine Krug and Madison Roberts.

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### **Chapter II - Education**

Members of the Neponset Valley Sunrise Rotary Club had their annual Blue Hills breakfast meeting on Wednesday, May 2 at the school's student-run restaurant, where they honored eight outstanding young men and women from the school with scholarships, tool awards, or tuition-paid trips to a leadership conference in June 2012. The Club, which holds its regular meetings in Dedham at the Holiday Inn and whose members are primarily from Dedham and Norwood, has had a longstanding and fruitful relationship with Blue Hills for many years. The Club gives awards to selected Blue Hills students each year. All are grateful for the Club's generosity in recognizing the importance of vocational education.

At the Senior Scholarship and Awards Night on Wednesday, May 23, 2012, dozens of seniors received scholarships, tool awards and grants. Blue Hills is grateful to all the individuals and various civic and municipal organizations that generously recognized these deserving young men and women.

Each month on the home page of the school's website, [www.bluehills.org](http://www.bluehills.org), two Students of the Month are featured. Nominated by teachers, staff or administrators, they typify the very best of what Blue Hills is all about – outstanding scholarship, great school spirit, excellent attendance record, and they are respected by peers and faculty alike. Among the outstanding students chosen for this recognition in 2011-2012 was Aaron Zion of Dedham.

On Thursday, November 17, 2011, Blue Hills Regional hosted its annual Open House. The well-attended event allowed the public to visit classrooms and vocational areas, speak with students, teachers, and administrators, and obtain helpful information about the school.

The Warriors varsity football team won the Eastern Mass. Division 4A Super Bowl for the first time in school history on Saturday, Dec. 3, 2011 at Bentley University in Waltham. It was the crowning moment of a tremendous season. The entire team and their coaches were honored at the State House in Boston on Thursday, February 9, 2012 at the invitation of Senator Brian Joyce. Also on hand were the junior varsity football team and the cheerleaders.

At the Senior Scholarship and Awards Night on Wednesday, May 23, 2012, dozens of seniors received scholarships, tool awards and grants. Blue Hills is grateful to all the individuals and various civic and municipal organizations that generously recognized these deserving young men and women.

Two hundred students in the Class of 2012 graduated on Tuesday, June 12, 2012. Four were from Dedham: Connor Burke, Sydnye Campanella, Garrett Frank, and Ashley McKee.

As of October 1, 2011, total enrollment in the high school was 836 students. There were 50 students from Dedham.

Thirty-nine men and women graduated from the Practical Nursing program (Postsecondary Programs Division) at its 23<sup>rd</sup> Annual Commencement at Blue Hills on Wednesday, June 27, 2012 in front of a capacity audience of enthusiastic family, friends, and school staff. There was one graduate from Dedham. This superb program earned accreditation from the Council on Occupational Education in 2012.

**Town of Dedham Annual Report 2011/2012**  
**Chapter II - Education**

Blue Hills Regional is proud to offer various services (Cosmetology, Culinary, Early Education and Care, Construction Technology, Graphics and Automotive) to district residents – and in some cases, the general public – from a variety of technical programs. This practice allows students to utilize their training in practical, hands-on situations that augment their classroom work. Furthermore, these professional-quality services are available at well below commercial cost. Over the years, residents and civic or municipal groups in the Town of Dedham have saved considerable money by having Blue Hills Regional students perform work for them.

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**Chapter III - Finance**

REPORT OF BOARD OF ASSESSORS

The function of this office can be best defined by the oath an Assessor takes as defined in Massachusetts General Laws Chapter 41 Section 29:

“I, having been chosen to assess taxes and estimate the value of property for the purpose of taxation for the Town of Dedham, do swear that I will truly and impartially, according to my best skill and true judgement, assess and apportion all such taxes as I may during my time assess; that I will neither overvalue nor undervalue any property subject to taxation, and that I will faithfully perform all duties of said office”.

<u>Taxable Parcels</u>	<u>Estimated Value</u>
Residential	\$ 3,109,065,167.00
Commercial	\$ 656,519,213.00
Industrial	\$ 39,588,320.00
Personal Property	\$ 127,147,780.00
Motor Vehicle Bills	\$ 130,099,350.00

The office was recertified by the Department of Revenue for FY 2012 and the 3 year revaluation for FY 2013. We are beginning to work toward our FY 2014 recertification. Yearly new policies by the DOR require this department to produce detailed information to insure our assessments are at the level required by law. We also must list and tax all new real and personal property within the Town of Dedham for growth purposes. This resulted in an increase in tax dollars for FY 2012 in the amount of \$1,206,377.00. Our staff continues attending classes and seminars to increase their knowledge of assessment practices. We also wish to ensure that all taxpayers are treated fairly and equally.

We try to notify all senior citizens who may be eligible for an elderly exemption. This is an ongoing project and we hope to continue to have positive results. We are in the process of undertaking a Department of Revenue mandated town wide re-measure and listing of all real estate properties within the town. This is in addition to our yearly measuring and listing of properties for abatements, sales and building permits.

We wish to thank all Town officials and personnel for their cooperation throughout the year.

The Board of Assessors and our staff will give our assistance and services to any taxpayer problem.

**Town of Dedham Annual Report 2011/2012**  
**Chapter III - Finance**

Town of Dedham - Trust Funds  
Fy 2012

	Expendable Beg. Balance 07/01/2011	FY 2012 Interest	FY 2012 Transfers	FY 2012 Expenses	FY 2012 Gain/Loss	Expendable End. Balance 06/30/2012	Non-Expendable Principal	Total Balance 06/30/2012
<b>Library Trust Funds</b>								
Mary Denny Williston - Library	11,452.61	273.22	0.00	0.00	(18.16)	11,707.67	2,000.00	13,707.67
Charles Bullard - Library	17,566.98	417.71	0.00	0.00	(27.77)	17,956.92	3,000.00	20,956.92
James Foord - Library	2,726.32	75.68	0.00	0.00	(5.03)	2,796.97	1,000.00	3,796.97
George Hatton - Library	2,634.78	73.83	0.00	0.00	(4.91)	2,703.70	1,000.00	3,703.70
Katherine M. Lamson - Library	4,846.88	159.37	0.00	0.00	(10.60)	4,995.65	3,000.00	7,995.65
Edward Peneman - Library	15,197.19	410.20	0.00	0.00	(27.27)	15,580.12	5,000.00	20,580.12
Caroline B. Wade - Library	320,810.70	9,678.63	0.00	0.00	(643.43)	329,845.90	155,734.00	485,579.90
Danforth P. Wight - Library	23,348.74	866.07	0.00	0.00	(31.56)	24,183.25	31,510.00	55,693.27
Sophia Wight - Library	1,909.72	38.80	0.00	0.00	(2.58)	1,945.94	0.00	1,945.94
Lucille Fairfield - Library	170,378.36	3,460.43	0.00	0.00	(230.05)	173,608.74	0.00	173,608.74
<b>Total Library Trust Funds</b>	<b>570,872.28</b>	<b>15,453.93</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,001.36)</b>	<b>585,324.85</b>	<b>202,244.02</b>	<b>787,568.87</b>
<b>Other Trust Funds</b>								
Cemetery Perpetual Care	22,214.97	10,326.68	13,175.00	(8,600.00)	(689.21)	23,252.44	496,424.98	519,677.42
Conservation Wetlands	68,619.24	1,393.66	0.00	0.00	(92.65)	69,920.25	0.00	69,920.25
Municipal Building Fund	113,262.92	2,300.37	0.00	0.00	(152.93)	115,410.36	0.00	115,410.36
Workman's Compensation	468.54	1.98	153.55	(1,686.23)	0.00	(1,062.16)	0.00	(1,062.16)
Law Enforcement	6,117.85	195.26	21,814.68	(22,593.44)	(12.75)	5,521.60	0.00	5,521.60
Publication Ancient Records	22.58	0.46	0.00	0.00	(0.03)	23.01	0.00	23.01
<b>Total Other Trust Funds</b>	<b>210,706.10</b>	<b>14,218.41</b>	<b>35,143.23</b>	<b>(32,879.67)</b>	<b>(947.57)</b>	<b>213,065.50</b>	<b>496,424.98</b>	<b>709,490.48</b>
Calvin W. Capen	1,656.50	53.95	0.00	0.00	(3.59)	1,706.86	1,000.00	2,706.86
Elizabeth Fuller Capen	135,033.25	3,359.25	0.00	(8,000.00)	(216.80)	130,175.70	33,431.18	163,606.88
Frederick E. Clapp - Memorial	1,393.26	38.45	0.00	0.00	(2.56)	1,429.15	500.00	1,929.15
J. Mucciaccio-Senior Center	12,452.57	252.92	0.00	0.00	(16.81)	12,688.68	0.00	12,688.68
Lucille Fairfield-Senior Center	90,375.65	3,460.33	0.00	0.00	(230.05)	93,605.93	80,000.00	173,605.93
Emma E. Bestwick - Flower	148.10	2.81	0.00	(20.00)	(0.19)	130.72	0.00	130.72
Inez E. Bonemort - Flower	1,425.78	28.68	0.00	(30.00)	(1.90)	1,422.56	0.00	1,422.56
Frances G. P. Miller - Flower	302.04	5.92	0.00	(20.00)	(0.39)	287.57	0.00	287.57
Cora M. Onton - Flower	144.56	22.96	0.00	(30.00)	(1.52)	136.00	1,000.00	1,136.00
Gertrude L. Morse - Flower	705.03	14.04	0.00	(30.00)	(0.93)	688.14	0.00	688.14
James Foord - Charity	8,478.11	172.20	0.00	0.00	(11.45)	8,638.86	0.00	8,638.86
Andrew Galvin - Scholarship	3,197.89	64.96	0.00	0.00	(4.32)	3,258.53	0.00	3,258.53
Judge Andrew Geishecker - Endicott Estate	267.33	46.98	0.00	0.00	(3.12)	311.19	2,045.57	2,356.76
Hugh H. & Elizabeth McQuillen	22,358.26	399.39	0.00	(9,637.50)	(18.69)	13,101.46	1,000.00	14,101.46
Frederick J. Munster - Scholarship	2,574.08	902.48	0.00	(2,000.00)	(59.18)	1,414.38	42,247.57	43,661.95
Riverdale Cong. Church - Scholarship	2,000.53	467.15	0.00	0.00	(31.06)	2,436.62	21,000.00	23,436.62
H. Shuttlesworth - Charity	223,299.55	4,925.69	0.00	(33,424.84)	(305.49)	194,494.91	30,279.00	224,773.91
H. Holton Wood - Scholarship	1,712.99	74.84	0.00	0.00	(4.98)	1,782.85	1,971.83	3,754.68
Washington Painting Trust	4,582.47	93.07	0.00	0.00	(6.19)	4,669.35	0.00	4,669.35
<b>Total Commissioner's Trust Funds</b>	<b>512,104.95</b>	<b>14,386.06</b>	<b>0.00</b>	<b>(53,192.34)</b>	<b>(919.22)</b>	<b>472,379.45</b>	<b>214,475.15</b>	<b>686,854.60</b>
<b>Total Trust Funds</b>	<b>1,293,683.33</b>	<b>44,058.40</b>	<b>35,143.23</b>	<b>(86,072.01)</b>	<b>(2,868.15)</b>	<b>1,270,769.80</b>	<b>913,144.15</b>	<b>2,183,913.95</b>
	167.71						June '12 Interest	3,914.03
	(15,429.05)						Unrealized G/L	(36,320.02)
	<b>2,178,391.14</b>							<b>2,151,507.96</b>

**Town of Dedham Annual Report 2011/2012**  
**Chapter III - Finance**

Town of Dedham - Trust Funds  
 FY 2012

<u>Library Trust Funds</u>	<u>Expendable Beg. Balance 07/01/2011</u>	<u>FY 2012 Interest</u>	<u>FY 2012 Transfers</u>	<u>FY 2012 Expenses</u>	<u>FY 2012 Gain/Loss</u>	<u>Expendable End. Balance 06/30/2012</u>	<u>Non-Expendable Principal</u>	<u>Total Balance 06/30/2012</u>
Bullock Family - Scholarship	10,764.08	1,051.99	0.00	0.00	(3,023.76)	8,792.31	56,000.00	64,792.31
	10,764.08	1,051.99	0.00	0.00	(3,023.76)	8,792.31	56,000.00	64,792.31
	124.47						June '12 Interest	186.62
	(680.36)						Unrealized G/L	1,287.85
<b>Total Bullock Family Scholarship</b>	<b>66,208.19</b>							<b>66,266.78</b>
Stabilization Fund	4,379,372.08	97,023.78	0.00	0.00	4,612.02	4,481,007.88	0.00	4,481,007.88
	4,379,372.08	97,023.78	0.00	0.00	4,612.02	4,481,007.88	0.00	4,481,007.88
	18,830.38						June '12 Interest	19,134.59
	(33,806.16)						Unrealized G/L	11,382.22
<b>Total Stabilization Fund</b>	<b>4,364,396.30</b>							<b>4,511,524.69</b>
Bartholomew & Co. - Town of Dedham OPEB Tr (opened 06/04/2009) #B37-280020	2,554,072.69	72,626.35	749,357.36	0.00	(195,181.71)	3,180,874.69	0.00	3,180,874.69
	2,554,072.69	72,626.35	749,357.36	0.00	(195,181.71)	3,180,874.69	0.00	3,180,874.69
	3,660.94						June '12 Interest	9,257.12
	(15,284.53)						Unrealized G/L	64,812.03
<b>Total OPEB Fund</b>	<b>2,542,449.10</b>							<b>3,254,943.84</b>
<b>Total All Trust Funds</b>	<b>8,237,892.18</b>	<b>214,760.52</b>	<b>784,500.59</b>	<b>(86,072.01)</b>	<b>(196,461.60)</b>	<b>8,941,444.68</b>	<b>969,144.15</b>	<b>9,910,588.83</b>
	22,783.50						June '12 Interest	32,492.36
	(65,200.10)						Unrealized G/L	41,162.08
	<b>9,151,444.73</b>							<b>9,984,243.27</b>

**Town of Dedham Annual Report 2011/2012**  
**Chapter III - Finance**

**REPORT OF THE CONTRIBUTORY RETIREMENT SYSTEM**

Instituted in 1937, the Dedham Contributory Retirement System is a member of the Massachusetts Contributory Retirement System and is governed by Chapter 32 of the Massachusetts General Laws. The accounting records of the system are maintained on a calendar year basis in accordance with the standards and provisions established by the Public Employee Retirement Administration Commission.

The Board, consisting of five members, is required to meet once a month, keep records of all its proceedings, and to file a financial statement of condition for the system with the Executive Director of the Public Employee Retirement Administration Commission.

The Pension Reserves Investment Management Board (PRIM) manages the investments of the systems' funds. For calendar year 2012, the year-to-date rate of return on the systems' assets, net of expenses, was 13.30%.

The 2012 Annual Statement filed with the Commissioner of Public Employee Retirement Administration Commission follows.

The Dedham Contributory Retirement Board herewith submits its Annual Report for the period of January 1, 2012 to December 31, 2012. Included in this report are a balance sheet as of December 31, 2012 and a schedule of income and disbursement for the period of January 1, 2012 to December 31, 2012.

**DEDHAM CONTRIBUTORY RETIREMENT**  
**BALANCE SHEET AS OF DECEMBER 31, 2012**

**CASH AND SECURITIES**

Cash on Hand	90,533.68
PRIT Cash Fund	75,072.11
PRIT Capital Fund	93,404,026.32
Accounts Receivable	5,819.50
Accounts Payable	<u>0.00</u>
	<b>93,575,451.61</b>

**LIABILITIES AND RESERVES**

Annuity Savings Fund	20,025,018.16
Annuity Reserve Fund	7,092,325.16
Military Service Fund	9,746.07
Pension Fund	2,940,942.09
Pension Reserve Fund	<u>63,507,420.13</u>
	<b>93,575,451.61</b>



**Town of Dedham Annual Report 2011/2012**  
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SCHEDULE OF INCOME AND DISBURSEMENTS

Balance Sheet as of December 31, 2011	<b>\$84,597,823.15</b>
<b>INCOME</b>	
Contributions by Members	2,055,546.88
Transfers from other Systems	67,056.12
Reimbursements from Other Systems	126,498.66
Comm. Mass. COLA Adjustments	151,519.59
Pension Fund Appropriation	3,618,401.00
Military Service	1,741.64
Federal Grant Reimbursement	3,482.00
Interest not Refunded	5,697.42
Investment Income	2,823,681.22
Realized Loss	(0.00)
Realized Gain	2,289,174.16
Unrealized Loss	(5,416,903.02)
Unrealized Gain	<u>11,957,589.56</u>
<b>TOTAL INCOME</b>	<b>17,683,485.23</b>
<b>DISBURSEMENTS</b>	
Annuity Payments	(1,104,176.57)
Pension Payments	(6,383,954.83)
Transfers to Other Systems	( 313,708.29)
Option B Refunds	(0.00)
Refunds	(75,717.18)
Reimbursements to Other Systems	(182,724.88)
Administrative Expenses	<u>( 645,575.02)</u>
<b>TOTAL DISBURSEMENTS</b>	<b>(\$8,705,856.77)</b>
Balance Sheet as of December 31, 2012	<b>\$93,575,451.61</b>

MEMBERSHIP – December 31, 2012

ACTIVE MEMBERS	RETIRED MEMBERS	INACTIVE MEMBERS
Group #1      326	Group #1      200	Group #1      122
Group #4      114	Group #4      109	Group #4        2

**BOARD OF RETIREMENT**

John W. Fontaine, Jr.  
 John (Rosco) Maloney  
 Mariellen Murphy  
 Thomas A. Rorrie  
 June F. Rosado

Lynn M. Carley, Administrator

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward from FY2011	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Selectmen-Town Administrator</b>							
Operating Budget							
5100 Regular Personnel Services		358,500.00		355,559.03	2,940.97	2,940.97	
5200 Purchase of Services		27,100.00	2,700.00	26,468.61	3,331.39	3,331.39	
5400 Supplies		2,500.00		2,084.08	415.92	415.92	
5700 Other Charges & Expenditures		23,800.00	300.00	23,960.75	139.25	139.25	
Bus Service Contract		55,000.00	20,000.00	75,000.00	-	-	
Annual Town Audit		60,000.00	4,500.00	60,000.00	4,500.00	4,500.00	
SNARC		5,750.00		5,750.00	-	-	
Liability Insurance		688,200.00	(66,000.00)	604,671.23	17,528.77	17,528.77	
	-	<b>1,220,850.00</b>	<b>(38,500.00)</b>	<b>1,153,493.70</b>	<b>28,856.30</b>	<b>28,856.30</b>	-
Special Articles & Borrowing							
5291 DPW Organizational Study			5,000.00	5,000.00	-		-
5740 Econ Dev East Dedham & Ded	24,000.00			-	24,000.00		24,000.00
6009 Management Compensation St	4,004.50			4,004.50	-		-
6162 TwnAdm Public Safety Study	84,000.00			33,269.41	50,730.59		50,730.59
6163 Handicapped Lift SMA	(58.00)			-	(58.00)		(58.00)
6164 Environmental Town Hall Roof	105,008.66			7,976.00	97,032.66		97,032.66
6166 Comm Design Guidelines	16,425.00			10,982.66	5,442.34		5,442.34
6291 375th Celebration			5,000.00	5,000.00	-		-
6298 434 Washington St. Acquisition			450,000.00	424,924.00	25,076.00		25,076.00
6549 Strategic Planning	7,065.79			-	7,065.79	-	7,065.79
6646 Replace Doors Town Hall	166.78			-	166.78		166.78
6721 Common Street	919.23			-	919.23		919.23
6951 Senior Citizen Center Cons	5,000.00			-	5,000.00		5,000.00
6803 Fairbanks Park Improvmnts Fa	(4,821.00)			-	(4,821.00)		(4,821.00)
6805 Senior Center Plans	5,090.04			-	5,090.04		5,090.04
7101 Esco - Energy Management	4,268,806.00		(0.09)	980,251.15	3,288,554.76		3,288,554.76
	4,515,607.00	-	459,999.91	1,471,407.72	3,504,199.19	-	3,504,199.19
<b>Total Selectmen-Town Administrato</b>	<b>4,515,607.00</b>	<b>1,220,850.00</b>	<b>421,499.91</b>	<b>2,624,901.42</b>	<b>3,533,055.49</b>	<b>28,856.30</b>	<b>3,504,199.19</b>

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Finance Committee</b>							
Operating Budget							
Regular Personnel Services		61,750.00	(10,550.00)	40,631.07	10,568.93	10,568.93	
Purchase of Services		4,700.00		4,324.00	376.00	376.00	
Supplies		450.00	(50.00)	272.92	127.08	127.08	
Other Charges & Expenditures		750.00		641.19	108.81	108.81	
Reserve Fund		275,000.00	(87,035.00)	-	187,965.00	187,965.00	
<b>Total Finance Committee</b>	<b>-</b>	<b>342,650.00</b>	<b>(97,635.00)</b>	<b>45,869.18</b>	<b>199,145.82</b>	<b>199,145.82</b>	<b>-</b>
<b>Department of Finance-Accounting</b>							
Operating Budget							
Regular Personnel Services		992,000.00	5,200.00	996,829.27	370.73	370.73	
Purchase of Services		355,750.00	(29,500.00)	304,806.00	21,444.00	21,444.00	
Supplies		42,500.00	50.00	36,480.42	6,069.58	6,069.58	
Other Charges & Expenditures		3,650.00		3,522.11	127.89	127.89	
Payroll Services			29,500.00	28,462.26	1,037.74	1,037.74	
	<b>-</b>	<b>1,393,900.00</b>	<b>5,250.00</b>	<b>1,370,100.06</b>	<b>29,049.94</b>	<b>29,049.94</b>	<b>-</b>
Special Articles & Borrowing							
6020 OPEB Trust Fund					-		-
6070 Tech Program ATM09 Art 4	359.20			-	359.20		359.20
6071 Hardwire 09 Art 4	215.50			-	215.50		215.50
6072 Update Srvrs ATM09 Art 4	2,471.00			2,100.00	371.00		371.00
6138 Financial Package FY11	160,000.00			160,000.00	-		-
6139 Tech Dept Servers FY11					-		-
6140 Technology Program FY11	542.50			-	542.50		542.50
6142 Phone System Upgrade	12,000.00			-	12,000.00		12,000.00
6257 Financial System Yr2 Funding	-	150,000.00		120,566.13	29,433.87		29,433.87
6258 Fiber Wiring FY12	-	50,000.00		50,000.00	-		-
6259 Town Technology Program	-	160,000.00		159,256.58	743.42		743.42
6260 Surge Protection Outside	-	12,000.00		11,613.64	386.36		386.36
6289 Fiber Optic Network Mitigation			7,604.00	7,604.00	-		-
6499 Reserve for Salary Adjustment	-				-		-
6698 Reserve for 53rd week	-				-		-
6699 Reserve for Salary Adjustment	181,082.20		(24,000.00)	-	157,082.20		157,082.20
6826 OPEB Actuarial Retire.	-				-		-
6969 Disaaster Recovery	14,343.75			-	14,343.75		14,343.75
	371,014.15	372,000.00	(16,396.00)	511,140.35	215,477.80	-	215,477.80
<b>Total Department of Finance - Acctg</b>	<b>371,014.15</b>	<b>1,765,900.00</b>	<b>(11,146.00)</b>	<b>1,881,240.41</b>	<b>244,527.74</b>	<b>29,049.94</b>	<b>215,477.80</b>

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
Central Purchasing							
Central Telephone		120,000.00	4,481.72	96,914.43	27,567.29	27,567.29	
Central Postage		100,000.00		96,017.40	3,982.60	3,982.60	
Central Overtime		70,000.00	(24,000.00)	42,565.56	3,434.44	3,434.44	
Centralized Electric & Heating		625,000.00		342,258.50	282,741.50	282,741.50	
Accrued Sick & Vacation			-		-	-	
Central Supplies			5,000.00	1,367.40	3,632.60	3,632.60	
Central Sick Leave Buyback			29,000.00	28,851.68	148.32	148.32	
Non-Capital Equipment		90,000.00	4,240.00	43,883.75	50,356.25	50,356.25	
	-	<b>1,005,000.00</b>	<b>18,721.72</b>	<b>651,858.72</b>	<b>371,863.00</b>	<b>371,863.00</b>	-
Special Articles & Borrowing							
5270 Electricity Pump Station	34.71		(34.71)		-		-
	34.71	-	(34.71)	-	-	-	-
<b>Total Central Purchasing</b>	<b>34.71</b>	<b>1,005,000.00</b>	<b>18,687.01</b>	<b>651,858.72</b>	<b>371,863.00</b>	<b>371,863.00</b>	-
<b>Assessors</b>							
Operating Budget							
Regular Personnel Services		308,425.00		298,338.74	10,086.26	10,086.26	
Overtime & Substitutes		19,000.00		6,525.10	12,474.90	12,474.90	
Purchase of Services		2,575.00	(675.00)	1,066.20	833.80	833.80	
Supplies		2,175.00	500.00	2,339.17	335.83	335.83	
Other Charges & Expenditures		6,450.00	175.00	4,865.93	1,759.07	1,759.07	
	-	<b>338,625.00</b>	-	<b>313,135.14</b>	<b>25,489.86</b>	<b>25,489.86</b>	-
<b>Assessors</b>							
Special Articles & Borrowing							
6017 FY10 Trienn Cert of all Real anc	615.11			-	615.11		615.11
6119 Cert Real & Personal Property	23,150.00			18,770.00	4,380.00		4,380.00
6216 Reval FY2012 Services			125,000.00	104,795.19	20,204.81		20,204.81
6274 Assessor Office Improvements	-	25,000.00		23,643.43	1,356.57		1,356.57
6325 Revaluation 2003	4.74			-	4.74	-	4.74
6917 FY09 Triennial Cert.				-	-		-
	23,769.85	25,000.00	125,000.00	147,208.62	26,561.23	-	26,561.23
<b>Total Assessors</b>	<b>23,769.85</b>	<b>363,625.00</b>	<b>125,000.00</b>	<b>460,343.76</b>	<b>52,051.09</b>	<b>25,489.86</b>	<b>26,561.23</b>
				-			

**Town of Dedham Annual Report 2011/2012**  
**Chapter III - Finance**

**FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES**

	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
<b>Treasurer</b>							
Special Articles & Borrowing					-		
5265 Cost of Issuance	139,598.29			56,084.21	83,514.08		83,514.08
	139,598.29	-	-	56,084.21	83,514.08	-	83,514.08
<b>Total Treasurer</b>	<b>139,598.29</b>	<b>-</b>	<b>-</b>	<b>56,084.21</b>	<b>83,514.08</b>	<b>-</b>	<b>83,514.08</b>
<b>Legal</b>							
Operating Budget							
Purchase of Services		190,000.00		172,657.63	17,342.37	17,342.37	
Litigation/Damages		30,000.00		21,263.49	8,736.51	8,736.51	
	-	<b>220,000.00</b>	-	<b>193,921.12</b>	<b>26,078.88</b>	<b>26,078.88</b>	-
Special Articles & Borrowing							
5295 Litigation Account	14,485.00		-		14,485.00		14,485.00
	14,485.00	-	-	-	14,485.00	-	14,485.00
<b>Total Legal</b>	<b>14,485.00</b>	<b>220,000.00</b>	<b>-</b>	<b>193,921.12</b>	<b>40,563.88</b>	<b>26,078.88</b>	<b>14,485.00</b>
<b>Information Services</b>							
Special Articles & Borrowing							
5999 Computer Room A/C	-				-		-
6550 Web Page Design			15,000.00	-	15,000.00		15,000.00
6647 New Switches & Desktops	43.35			-	43.35		43.35
6759 Servers/Printer T3	31.80			-	31.80		31.80
6861 FY08 New Computers/INET/So	-				-		-
	<b>75.15</b>	-	<b>15,000.00</b>	-	<b>15,075.15</b>	-	<b>15,075.15</b>
<b>Total Information Services</b>	<b>75.15</b>	<b>-</b>	<b>15,000.00</b>	<b>-</b>	<b>15,075.15</b>	<b>-</b>	<b>15,075.15</b>
<b>Town Clerk</b>							
Operating Budget					-	-	
Regular Personnel Services		244,250.00	(13,800.00)	226,783.22	3,666.78	3,666.78	
Purchase of Services		50,100.00	5,000.00	49,935.85	5,164.15	5,164.15	
Supplies		2,000.00	400.00	2,392.83	7.17	7.17	
Other Charges & Expenditures		1,700.00	(400.00)	1,064.89	235.11	235.11	
Special Articles and Borrowing							
6244 Clerk Licensing			10,500.00	7,219.00	3,281.00		3,281.00
	-	-	10,500.00	7,219.00	3,281.00	-	3,281.00
	-	<b>298,050.00</b>	<b>1,700.00</b>	<b>287,395.79</b>	<b>12,354.21</b>	<b>9,073.21</b>	<b>3,281.00</b>
<b>Total Town Clerk</b>	<b>-</b>	<b>298,050.00</b>	<b>1,700.00</b>	<b>287,395.79</b>	<b>12,354.21</b>	<b>9,073.21</b>	<b>3,281.00</b>

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Conservation Commission</b>							
Operating Budget							
Regular Personnel Services		34,985.00	6,500.00	32,860.36	8,624.64	8,624.64	
Purchase of Services		26,000.00		24,122.08	1,877.92	1,877.92	
Supplies		750.00		748.93	1.07	1.07	
Other Charges & Expenditures		3,125.00		874.00	2,251.00	2,251.00	
	-	<b>64,860.00</b>	<b>6,500.00</b>	<b>58,605.37</b>	<b>12,754.63</b>	<b>12,754.63</b>	-
Special Articles & Borrowing							
6016 FY10 Con Com Fil Fees for Wetlands Protection Act					-		-
6816 FY08 Wetland Filing Fees	19.80		-	-	19.80		19.80
	<b>19.80</b>	-	-	-	<b>19.80</b>	-	<b>19.80</b>
<b>Total Conservation Commission</b>	<b>19.80</b>	<b>64,860.00</b>	<b>6,500.00</b>	<b>58,605.37</b>	<b>12,774.43</b>	<b>12,754.63</b>	<b>19.80</b>
<b>Environmental</b>							
Operating Budget							
Regular Personnel Services		71,790.00		71,678.43	111.57	111.57	
Purchase of Services		835.00		610.33	224.67	224.67	
Supplies		555.00		360.44	194.56	194.56	
Other Charges & Expenditures		2,315.00		1,811.20	503.80	503.80	
Special Articles and Borrowing							
6287 Mill Pond Park Mitigation			47,491.00	42,200.40	5,290.60		5,290.60
6312 Garden Program Sustainability			11,655.00	6,600.00	5,055.00		5,055.00
	-	-	59,146.00	48,800.40	10,345.60	-	10,345.60
	-	<b>75,495.00</b>	<b>59,146.00</b>	<b>123,260.80</b>	<b>11,380.20</b>	<b>1,034.60</b>	<b>10,345.60</b>
<b>Total Environmental</b>	-	<b>75,495.00</b>	<b>59,146.00</b>	<b>123,260.80</b>	<b>11,380.20</b>	<b>1,034.60</b>	<b>10,345.60</b>
<b>Economic Development</b>							
Operating Budget							
Regular Personnel Services		74,270.00		74,148.01	121.99	121.99	
Purchase of Services				-	-	-	
Other Charges & Expenditures		8,700.00		7,893.02	806.98	806.98	
	-	<b>82,970.00</b>	-	<b>82,041.03</b>	<b>928.97</b>	<b>928.97</b>	-
Special Articles & Borrowing							
6167 Marketing Dedham FY11	40,000.00			28,839.90	11,160.10		11,160.10
6168 Guide to Doing Business	12,000.00			7,600.00	4,400.00		4,400.00
6276 Civic Pride Marine Co Rotary			24,525.00	-	24,525.00		24,525.00
6281 Washington St. Gateway			30,000.00	4,425.00	25,575.00		25,575.00
6282 Dedham Square Open For Business	52,000.00	-	68,525.00	47,895.45	72,629.55	-	72,629.55
<b>Total Economic Development</b>	<b>52,000.00</b>	<b>82,970.00</b>	<b>68,525.00</b>	<b>129,936.48</b>	<b>73,558.52</b>	<b>928.97</b>	<b>72,629.55</b>

**Town of Dedham Annual Report 2011/2012**  
**Chapter III - Finance**

**FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES**

	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
<b>Planning Board</b>							
Operating Budget							
Regular Personnel Services		117,390.00		117,203.04	186.96	186.96	
Purchase of Services		11,000.00	2,774.70	13,771.40	3.30	3.30	
Supplies		1,400.00		1,334.97	65.03	65.03	
Other Charges & Expenditures		1,150.00	(274.70)	675.60	199.70	199.70	
	-	<b>130,940.00</b>	<b>2,500.00</b>	<b>132,985.01</b>	<b>454.99</b>	<b>454.99</b>	-
Special Articles & Borrowing							
6718 Master Plan - Update	-		-		-		-
	-	-	-	-	-	-	-
<b>Total Planning Board</b>	-	<b>130,940.00</b>	<b>2,500.00</b>	<b>132,985.01</b>	<b>454.99</b>	<b>454.99</b>	-
<b>Town Administration Building</b>							
Operating Budget							
Regular Personnel Services		111,630.00	(2,400.00)	96,570.25	12,659.75	12,659.75	
Overtime & Substitutes					-	-	
Purchase of Services		31,650.00	1,400.00	25,099.54	7,950.46	7,950.46	
Supplies		11,280.00	2,000.00	12,741.27	538.73	538.73	
	-	<b>154,560.00</b>	<b>1,000.00</b>	<b>134,411.06</b>	<b>21,148.94</b>	<b>21,148.94</b>	-
Special Articles & Borrowing							
6098 Conf Room Present Equip DVA	17,030.48			-	17,030.48		17,030.48
6271 Surveillance & Security System	-	23,000.00		14,057.44	8,942.56		8,942.56
6290 Gazebo Endicott Mitigation			25,000.00	25,000.00	-		-
6322 Handicapped Access	2.32			-	2.32		2.32
6458 Town Facilities - Professional S	12,549.07			-	12,549.07		12,549.07
6459 Town Hall Improvements - Borrowing					-		-
6768 Town Hall HVAC FY07	-				-		-
6882 FY08 Windmill Const.	-				-		-
6939 Building Exhaust	9,006.76			-	9,006.76		9,006.76
6993 Town Hall Paint & Carpets	40,015.21			3,166.80	36,848.41		36,848.41
	78,603.84	23,000.00	25,000.00	42,224.24	84,379.60	-	84,379.60
<b>Total Town Administration Building</b>	<b>78,603.84</b>	<b>177,560.00</b>	<b>26,000.00</b>	<b>176,635.30</b>	<b>105,528.54</b>	<b>21,148.94</b>	<b>84,379.60</b>

**Town of Dedham Annual Report 2011/2012  
Chapter III - Finance**

**FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES**

	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
<b>Building, Planning &amp; Construction</b>							
Operating Budget							
Purchase of Services		9,250.00		2,118.00	7,132.00	7,132.00	
	-	<b>9,250.00</b>	-	<b>2,118.00</b>	<b>7,132.00</b>	<b>7,132.00</b>	-
<b>Total Building, Planning &amp; Construc</b>	<b>-</b>	<b>9,250.00</b>	<b>-</b>	<b>2,118.00</b>	<b>7,132.00</b>	<b>7,132.00</b>	<b>-</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>5,195,207.79</b>	<b>5,757,150.00</b>	<b>635,776.92</b>	<b>6,825,155.57</b>	<b>4,762,979.14</b>	<b>733,011.14</b>	<b>4,029,968.00</b>
<b>Police</b>							
Operating Budget							
Regular Personnel Services		4,666,475.00	(196,301.00)	4,417,612.90	52,561.10	52,561.10	
Overtime & Substitutes		492,300.00	35,000.00	522,791.28	4,508.72	4,508.72	
Purchase of Services		74,175.00	38,714.93	100,361.35	12,528.58	12,528.58	
Supplies		220,000.00	18,400.00	227,215.65	11,184.35	11,184.35	
Other Charges & Expenditures		26,400.00	917.19	25,379.12	1,938.07	1,938.07	
	-	<b>5,479,350.00</b>	<b>(103,268.88)</b>	<b>5,293,360.30</b>	<b>82,720.82</b>	<b>82,720.82</b>	-
<b>Police</b>							
Special Articles & Borrowing							
6077 FY10 Police Cruisers	625.00			-	625.00		625.00
6078 FY10 Police Two Way Radios	-		656.80	-	656.80		656.80
6079 FY10 Cruiser Laptop Computer	990.00			-	990.00		990.00
6080 FY10 Firearms Range Lead Ab	7,769.25			-	7,769.25		7,769.25
6108 Radios from Art8 ATM	17,147.85			7,024.95	10,122.90		10,122.90
6109 Cruisers Atr8 ATM	15.00			-	15.00		15.00
6110 Roof Repair Art8 ATM	2,025.00			2,025.00	-		-
6146 Police Speed Trailer	110.00			-	110.00		110.00
6147 Police Simunitions Training & E	1,680.40			1,680.00	0.40		0.40
6148 4 Police Cruisers FY11	444.21			-	444.21		444.21
6150 Police Auto Lic Plate Recog Sy	5,868.00			-	5,868.00		5,868.00
6152 Digital Transmitter & Record					-		-
6242 Laptop for Cruisers (2)			10,700.00	10,700.00	-		-



# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
6243 Police Vehicles (4)			130,000.00	-	130,000.00		130,000.00
6264 Cruisers Partial Funding	-	55,000.00		54,990.00	10.00		10.00
6265 Cruiser Laptops	-	10,564.00		10,542.00	22.00		22.00
6212-6 Photo Lens			7,200.00	7,128.71	71.29		71.29
6213-6 Transmitter			1,990.00	-	1,990.00		1,990.00
6561 Police Radios (11) '	-			-	-		-
6656 Radios	12,639.00		-	-	12,639.00		12,639.00
6657 Emergency Generator	950.00		-	-	950.00		950.00
6771 Gutter & Downspouts	1,300.00		-	94.77	1,205.23		1,205.23
6870 FY08 4 Police Cruisers	137.38			-	137.38		137.38
6871 FY08 Dispatch Radio Console	1,228.95			-	1,228.95		1,228.95
6872 FY08 Police Two Way Radios				-	-		-
6873 FY08 Replace Heating Pipes	463.00			-	463.00		463.00
6970 FY09 Pamet Prop & Evid interf:	260.00			-	260.00		260.00
6971 Fy09 Pamet crossmatch prison	770.12			-	770.12		770.12
6977 FY09 Police Cruisers	4,481.00			-	4,481.00		4,481.00
6978 FY09 Facilitites study	656.80		(656.80)	-	-		-
6979 FY09 Radios Two-way				-	-		-
6980 FY09 Motorcycles			-	-	-		-
6981 FY09 Cruiser Laptop Computer	966.76			-	966.76		966.76
	<b>60,527.72</b>	<b>65,564.00</b>	<b>149,890.00</b>	<b>94,185.43</b>	<b>181,796.29</b>	-	<b>181,796.29</b>
<b>Total Police</b>	<b>60,527.72</b>	<b>5,544,914.00</b>	<b>46,621.12</b>	<b>5,387,545.73</b>	<b>264,517.11</b>	<b>82,720.82</b>	<b>181,796.29</b>
		-					
<b>Fire</b>							
Operating Budget							
Regular Personnel Services		4,258,100.00	(166,300.00)	4,078,144.54	13,655.46	13,655.46	
Overtime & Substitutes		382,500.00	180,000.00	562,462.41	37.59	37.59	
Purchase of Services		40,800.00	39,000.00	72,709.23	7,090.77	7,090.77	
Supplies		102,300.00	13,000.00	109,448.76	5,851.24	5,851.24	
Other Charges & Expenditures		5,200.00	2,000.00	5,941.56	1,258.44	1,258.44	
	-	<b>4,788,900.00</b>	<b>67,700.00</b>	<b>4,828,706.50</b>	<b>27,893.50</b>	<b>27,893.50</b>	-

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Fire</b>							
Special Articles & Borrowing					-		
6081 FY10 Supplemental Funding fo	2,525.00			-	2,525.00		2,525.00
6082 FY10 Renovate Bathrooms - E:	-				-		
6083 FY10 Renovate Bathrooms & S	(879.34)			-	(879.34)		(879.34)
6084 FY10 Refurbish Ladder #1	12,342.25			-	12,342.25		12,342.25
6085 FY10 Purchase of Pick-Up Truc	290.00			-	290.00		290.00
6153 Dispatch Work Stations	70,679.90			38,925.21	31,754.69		31,754.69
6154 Fire Extracation Tools					-		-
6155 Protective Clothing	1.00			-	1.00		1.00
6156 SCBA Face Masks Canisters					-		-
6247 SCBA Face Masks	-	17,000.00		16,872.00	128.00		128.00
6266 Protective Clothing Engine 3	-	28,000.00		18,758.50	9,241.50		9,241.50
6267 Engine 4 Hose FY12	-	13,736.00		13,542.00	194.00		194.00
6283 Thermal Imaging Cameras			40,500.00	40,500.00	-		-
6284 Air Conditioning & Chairs			9,500.00	9,222.27	277.73		277.73
6285 Fire Portable Radios			27,500.00	22,624.09	4,875.91		4,875.91
6470 Central Fire Roof -Borrowing	134.00			-	134.00		134.00
6476 Replace Car 1	235.12			-	235.12		235.12
6498 High Frequency Radio - Town	2,369.18			-	2,369.18		2,369.18
6661 Protective Clothing	3,146.55			-	3,146.55		3,146.55
6662 UHF Radio backup	3,189.26			-	3,189.26		3,189.26
6663 Replace Voc Alarm System					-		-
6664 UHF Base Station Radio	13,605.29			3,796.82	9,808.47		9,808.47
6666 Replace Dispatch program	19,530.00			1,515.00	18,015.00		18,015.00
6667 Gas Extraction Tools	84.00			-	84.00		84.00
6764 SCBA Air Bottles	1,021.15			-	1,021.15		1,021.15
6765 Fire Extrication Tools	140.00			-	140.00		140.00
6772 Rehabil. Central Fire	-				-		-
6874 Rehab. Central Fire Floor	1,225.79			-	1,225.79		1,225.79
6875 FY08 Gas Extracation Tools	310.00			-	310.00		310.00
6982 HQTR Asbestos Remove			-	-	-		-
6983 Shift Comm Car 2 FC			-	-	-		-
6984 FY09 E Dedham drway/windws	8,328.05			-	8,328.05		8,328.05
6985 FY09 Replacement of Engine 3	276.00			-	276.00		276.00
6986 FY09 Professional Study Headqrtrs			-	-	-		-
	<b>138,553.20</b>	<b>58,736.00</b>	<b>77,500.00</b>	<b>165,755.89</b>	<b>109,033.31</b>	<b>-</b>	<b>109,033.31</b>
<b>Total Fire</b>	<b>138,553.20</b>	<b>4,847,636.00</b>	<b>145,200.00</b>	<b>4,994,462.39</b>	<b>136,926.81</b>	<b>27,893.50</b>	<b>109,033.31</b>

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**Chapter III - Finance**

**FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES**

	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
<b>Building Inspector</b>							
Operating Budget							
Regular Personnel Services		362,960.00	430.00	363,212.56	177.44	177.44	
Overtime & Substitutes		3,100.00	(80.00)	3,020.00	-	-	
Supplies		1,100.00		977.15	122.85	122.85	
Other Charges & Expenditures		24,220.00		23,745.00	475.00	475.00	
	-	<b>391,380.00</b>	<b>350.00</b>	<b>390,954.71</b>	<b>775.29</b>	<b>775.29</b>	-
<b>Building Inspector</b>							
Special Articles & Borrowing							
<b>Total Building Inspector</b>	-	<b>391,380.00</b>	<b>350.00</b>	<b>390,954.71</b>	<b>775.29</b>	<b>775.29</b>	-
<b>Sealer of Weights &amp; Measures</b>							
Operating Budget							
Regular Personnel Services				-	-	-	
Purchase of Services		14,000.00		14,000.00	-	-	
Supplies					-	-	
Other Charges & Expenditures					-	-	
	-	<b>14,000.00</b>	-	<b>14,000.00</b>	-	-	-
<b>Total Sealer of Weights &amp; Measures</b>	-	<b>14,000.00</b>	-	<b>14,000.00</b>	-	-	-
<b>Civil Preparedness Agency</b>							
Operating Budget							
Purchase of Services		1,465.00		1,313.50	151.50	151.50	
Supplies		2,900.00		2,582.21	317.79	317.79	
Other Charges & Expenditures		225.00		-	225.00	225.00	
	-	<b>4,590.00</b>	-	<b>3,895.71</b>	<b>694.29</b>	<b>694.29</b>	-
<b>Total Civil Preparedness Agency</b>	-	<b>4,590.00</b>	-	<b>3,895.71</b>	<b>694.29</b>	<b>694.29</b>	-
<b>Canine Control</b>							
Operating Budget							
Regular Personnel Services		46,020.00		43,366.10	2,653.90	2,653.90	
Overtime & Substitutes					-	-	
Purchase of Services		6,250.00		6,000.00	250.00	250.00	
Supplies		2,560.00	1,400.00	3,951.31	8.69	8.69	
Other Charges & Expenditures		50.00	-	50.00	-	-	
	-	<b>54,880.00</b>	<b>1,400.00</b>	<b>53,367.41</b>	<b>2,912.59</b>	<b>2,912.59</b>	-
<b>Total Canine Control</b>	-	<b>54,880.00</b>	<b>1,400.00</b>	<b>53,367.41</b>	<b>2,912.59</b>	<b>2,912.59</b>	-

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### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Central Dispatch Center</b>							
Operating Budget							
Regular Personnel Services		467,050.00		461,591.44	5,458.56	5,458.56	
Overtime & Substitutes		69,000.00		69,000.00	-	-	
Purchase of Services		6,125.00		5,750.00	375.00	375.00	
Supplies		5,150.00		4,818.90	331.10	331.10	
Other Charges & Expenditures		75.00		75.00	-	-	
	-	<b>547,400.00</b>	-	<b>541,235.34</b>	<b>6,164.66</b>	<b>6,164.66</b>	-
<b>Total Central Dispatch Center</b>	<b>-</b>	<b>547,400.00</b>	<b>-</b>	<b>541,235.34</b>	<b>6,164.66</b>	<b>6,164.66</b>	<b>-</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>199,080.92</b>	<b>11,404,800.00</b>	<b>193,571.12</b>	<b>11,385,461.29</b>	<b>411,990.75</b>	<b>121,161.15</b>	<b>290,829.60</b>
<b>DPW-Engineering</b>							
Operating Budget							
Regular Personnel Services		424,840.00	(18,000.00)	382,923.54	23,916.46	23,916.46	
Purchase of Services		70,000.00	5,000.00	72,503.61	2,496.39	2,496.39	
Supplies		25,000.00	(5,000.00)	11,405.37	8,594.63	8,594.63	
Other Charges & Expenditures		3,500.00		1,635.56	1,864.44	1,864.44	
	-	<b>523,340.00</b>	<b>(18,000.00)</b>	<b>468,468.08</b>	<b>36,871.92</b>	<b>36,871.92</b>	-
Special Articles & Borrowing							
0238 Gateway to the Manor State	-				-		-
6068 FY10 Inflow and Infiltration	-				-		
6069 FY10 Downtown Phase II - Des	-				-		
6111 Needham Street Bridge	742.42			630.00	112.42		112.42
6120 Sewer Mitigation FY11					-		
6136 Inflow & Infiltration FY11	158,150.74		(158,150.74)	158,150.74	(158,150.74)		(158,150.74)
6137 Downtown Phase II ATM09 Art 4K					-		
6217 Sewer Mitigation FY12			25,000.00	25,000.00	-		
6255 Inflow & Infiltration FY12	-	1,000,000.00		796,787.38	203,212.62		203,212.62
6256 Dedham Square Streetscape	-	6,100,000.00		129,632.05	5,970,367.95		5,970,367.95
6296 PWED Additional Funds			400,000.00	400,000.00	-		
6757 Sewers and Drains	(898.08)			-	(898.08)		(898.08)
6807 MWRA Grant Loan Program			496,000.00	510,035.83	(14,035.83)		(14,035.83)
6814 FY008 Sewer Mitigation			(480,463.10)	-	(480,463.10)		(480,463.10)
6858 FY08 Inflow & Infil.	(174,978.08)			-	(174,978.08)		(174,978.08)
6859 FY08 Rustcraft Road Sewer Pr	(37,268.00)			-	(37,268.00)		(37,268.00)

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
6860 FY08 East Street Sidewalk	-				-		-
6914 FY09 Sewer Mitigation Art 14	-				-		
6966 FY09 Engineering Vehicle1	519.05			-	519.05		519.05
6967 FY09 Inflow & Infil	(25,802.62)			-	(25,802.62)		(25,802.62)
6996 FY09 Sewer Repairs Nancy&Zr	3,603.42			798.62	2,804.80		2,804.80
					-		
	<b>(75,931.15)</b>	<b>7,100,000.00</b>	<b>282,386.16</b>	<b>2,021,034.62</b>	<b>5,285,420.39</b>	<b>-</b>	<b>5,285,420.39</b>
<b>Total DPW-Engineering</b>	<b>(75,931.15)</b>	<b>7,623,340.00</b>	<b>264,386.16</b>	<b>2,489,502.70</b>	<b>5,322,292.31</b>	<b>36,871.92</b>	<b>5,285,420.39</b>
<b>DPW - Operations Combined</b>							
Operating Budget							
Regular Personnel Services		1,425,000.00	23,400.00	1,387,627.93	60,772.07	60,772.07	
Overtime & Meals		169,000.00		157,900.99	11,099.01	11,099.01	
Purchase of Services		479,100.00	(2,086.00)	470,454.80	6,559.20	6,559.20	
Supplies		207,000.00		205,159.44	1,840.56	1,840.56	
Other Charges & Expenditures		1,500.00	2,086.00	3,586.00	-		
	<b>-</b>	<b>2,281,600.00</b>	<b>23,400.00</b>	<b>2,224,729.16</b>	<b>80,270.84</b>	<b>80,270.84</b>	<b>-</b>
Special Articles & Borrowing							
6061 FY10 Road Improvements	58,555.20			65,515.20	(6,960.00)		(6,960.00)
6062 FY10 Sidewalk Repairs	-				-		-
6063 FY10 Miscellaneous Major Rep	(6,520.81)			-	(6,520.81)		(6,520.81)
6065 FY10 Motor Equipment (Replac	12,945.85			12,912.00	33.85		33.85
6066 FY10 Brookdale Cemetery	11,203.85			250.00	10,953.85		10,953.85
6067 FY10 Village Cemetery	15,750.00			2,825.00	12,925.00		12,925.00
6131 FY11 Road Improvements	(1,132,487.29)			367,512.71	(1,500,000.00)		(1,500,000.00)
6132 FY11 Sidewalks	(120,644.60)			15,641.03	(136,285.63)		(136,285.63)
6133 Major Repairs Misc FY11	(202,324.50)			46,840.85	(249,165.35)		(249,165.35)
6134 FY11 Sewer Repairs	50,538.62		(50,538.62)	210,900.92	(210,900.92)		(210,900.92)
6135 F550 Dump Truck FY11	1,047.00			-	1,047.00		1,047.00
6231 DPW Truck Replacement			125,000.00	-	125,000.00		125,000.00
6233 DPW Truck Replacement			35,000.00	-	35,000.00		35,000.00
6250 FY2012 Motor Equipment	-	150,000.00		150,000.00	-		-
6251 Roads & Sidewalks	-	1,500,000.00		678,837.79	821,162.21		821,162.21
6252 Sidewalks & Miscellaneous	-	350,000.00		332,728.35	17,271.65		17,271.65
6253 Misc Sewer Repairs/Imp.	-	400,000.00		387,290.99	12,709.01		12,709.01

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**FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES**

	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
6254 Village Cemetery	-	43,700.00		-	43,700.00		43,700.00
6275 Village Cemetery Mitigation			6,000.00	-	6,000.00		6,000.00
6280 Dual Sweeper - Mitigation	(175,000.00)		175,000.00		-		-
6751 FY07 Misc. Roads	-				-		-
6851 FY08 Bond Road Improvement	(133,394.04)			-	(133,394.04)		(133,394.04)
6852 FY08 Sidewalk Repairs	792.47			492.00	300.47		300.47
6853 FY08 Roads & Sidewalks Imp. &	8,042.73			7,058.00	984.73		984.73
6854 FY08 DPW Facility Repairs	4,777.00			-	4,777.00		4,777.00
6855 FY08 Brookdale Garage Roof E	1,784.00			-	1,784.00		1,784.00
6856 FY08 Brookdal Cemetery Plan	(25,000.00)			-	(25,000.00)		(25,000.00)
6857 FY08 10 Wheel Truck with San	-				-		-
6961 FY09 Bond Road Improvement	-				-		-
6962 FY09 Bond Sidewalk Repairs	-				-		-
6963 FY09 Misc Major Repairs Borr	-				-		-
6965 Motor Equipment E Bond			-		-		-
	<b>(1,629,934.52)</b>	<b>2,443,700.00</b>	<b>290,461.38</b>	<b>2,278,804.84</b>	<b>(1,174,577.98)</b>	<b>-</b>	<b>(1,174,577.98)</b>
<b>Total DPW - Operations Combined</b>	<b>(1,629,934.52)</b>	<b>4,725,300.00</b>	<b>313,861.38</b>	<b>4,503,534.00</b>	<b>(1,094,307.14)</b>	<b>80,270.84</b>	<b>(1,174,577.98)</b>
<b>DPW - Operations</b>							
Special Articles & Borrowing							
6237 Recon. Rds/Infra Exclusion	(37,150.00)			-	(37,150.00)		(37,150.00)
6541 Rep. Roads & Sidewalks	1,315.80			-	1,315.80		1,315.80
6641 Road Reconstruct. East St.	(58,606.54)			-	(58,606.54)		(58,606.54)
6644 Miscellaneous Roads & Sidewalks	0.30			-	0.30		0.30
6753 DPW Motor Equipment FY07	-				-		-
6891 Roadway/Infrastructure -BORR	464.95			-	464.95		464.95
	<b>(93,975.49)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(93,975.49)</b>	<b>-</b>	<b>(93,975.49)</b>
<b>Total DPW - Operations</b>	<b>(93,975.49)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(93,975.49)</b>	<b>-</b>	<b>(93,975.49)</b>
<b>Snow &amp; Ice Removal</b>							
Operating Budget							
Snow & Ice Removal	-	500,000.00	(160,000.00)	340,000.00	-	-	-
<b>Total Snow &amp; Ice Removal</b>	<b>-</b>	<b>500,000.00</b>	<b>(160,000.00)</b>	<b>340,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Street Lighting</b>							
Operating Budget					-		
Street Lighting		277,500.00	2,706.08	232,476.83	47,729.25	47,729.25	
<b>Total Street Lighting</b>	-	<b>277,500.00</b>	<b>2,706.08</b>	<b>232,476.83</b>	<b>47,729.25</b>	<b>47,729.25</b>	-
<b>Rubbish &amp; Recycling</b>							
Operating Budget							
Overtime & Meals		5,000.00		-	5,000.00	5,000.00	
Rubbish & Recycling Contract		2,100,000.00	11,510.00	2,038,146.39	73,363.61	73,363.61	
Supplies		5,000.00		4,163.00	837.00	837.00	
Unpaid Bills for Rubbish					-	-	
<b>Total Rubbish &amp; Recycling</b>	-	<b>2,110,000.00</b>	<b>11,510.00</b>	<b>2,042,309.39</b>	<b>79,200.61</b>	<b>79,200.61</b>	-
<b>Enterprise Fund Budget</b>							
6014 FY10 Sewer Mitigation Fees R	(410,000.00)		410,000.00		-		-
6120 MWRA Assessment FY11	84,780.00		(84,780.00)	480,911.00	(480,911.00)		(480,911.00)
6217 MWRA Assessment FY2012			4,900,000.00	4,328,199.00	571,801.00		571,801.00
	(325,220.00)	-	5,225,220.00	4,809,110.00	90,890.00	-	90,890.00
<b>Total Enterprise Fund</b>	<b>(325,220.00)</b>	<b>-</b>	<b>5,225,220.00</b>	<b>4,809,110.00</b>	<b>90,890.00</b>	<b>-</b>	<b>90,890.00</b>
<b>DPW - Sewer Division</b>							
Special Articles & Borrowing							
6332 FY10 Design & Construction	187.77		-	-	187.77		187.77
6691 Rustcraft Road Sewer	338.58				338.58		338.58
	526.35	-	-	-	526.35	-	526.35
<b>Total DPW - Sewer Division</b>	<b>526.35</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>526.35</b>	<b>-</b>	<b>526.35</b>
<b>DPW - Cemetery</b>							
Special Articles & Borrowing							
6545 Brookdale Cemetery - Borrowir	37,305.39			-	37,305.39		37,305.39
6643 Village Cemetery Work	65,934.95	-		-	65,934.95		65,934.95
6752 Brookdale Cemetery FY07	15,500.00			-	15,500.00		15,500.00
	118,740.34	-	-	-	118,740.34	-	118,740.34
<b>Total DPW - Cemetery</b>	<b>118,740.34</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>118,740.34</b>	<b>-</b>	<b>118,740.34</b>

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**FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES**

	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
<b>TOTAL PUBLIC WORKS</b>	<b>(2,005,794.47)</b>	<b>15,236,140.00</b>	<b>5,657,683.62</b>	<b>14,416,932.92</b>	<b>4,471,096.23</b>	<b>244,072.62</b>	<b>4,227,023.61</b>
<b>Board of Health</b>							
Operating Budget							
Regular Personnel Services		211,825.00		208,684.58	3,140.42	3,140.42	
Overtime & Meals					-	-	
Purchase of Services		1,400.00		976.37	423.63	423.63	
Supplies		1,560.00		1,521.91	38.09	38.09	
Other Charges & Expenditures		11,500.00	1,000.00	10,479.07	2,020.93	2,020.93	
Hazardous Waste Collection		13,000.00	(1,000.00)	5,836.00	6,164.00	6,164.00	
Churchill Park Clean Up							
Special Articles & Borrowing							
6169 Tough Notebooks	7,326.00			-	7,326.00		7,326.00
<b>Total Board of Health</b>	<b>7,326.00</b>	<b>239,285.00</b>	<b>-</b>	<b>227,497.93</b>	<b>19,113.07</b>	<b>11,787.07</b>	<b>7,326.00</b>
<b>Council on Aging</b>							
Operating Budget							
Regular Personnel Services		204,465.00		200,464.62	4,000.38	4,000.38	
Overtime & Meals		1,440.00	(1,360.00)	-	80.00	80.00	
Purchase of Services		1,150.00		933.23	216.77	216.77	
Supplies		6,435.00	1,360.00	5,906.45	1,888.55	1,888.55	
Other Charges & Expenditures		1,305.00		275.00	1,030.00	1,030.00	
Special Articles & Borrowing							
6277 COAVan FY2012			57,212.00	57,212.00	-		-
<b>Total Council on Aging</b>	<b>-</b>	<b>214,795.00</b>	<b>57,212.00</b>	<b>264,791.30</b>	<b>7,215.70</b>	<b>7,215.70</b>	<b>-</b>



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	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Youth Commission</b>							
Operating Budget							
Regular Personnel Services		240,735.00		194,103.57	46,631.43	46,631.43	
Purchase of Services		2,200.00		2,171.28	28.72	28.72	
Supplies		1,900.00		1,070.21	829.79	829.79	
Other Charges & Expenditures		7,500.00		5,697.13	1,802.87	1,802.87	
	-	252,335.00	-	203,042.19	49,292.81	49,292.81	-
Special Articles & Borrowing							
6170 Van Youth Commission	878.90			-	878.90		878.90
6995 Furniture & Equipment	5,832.10			-	5,832.10		5,832.10
	6,711.00	-	-	-	6,711.00	-	6,711.00
<b>Total Youth Commission</b>	<b>6,711.00</b>	<b>252,335.00</b>	<b>-</b>	<b>203,042.19</b>	<b>56,003.81</b>	<b>49,292.81</b>	<b>6,711.00</b>
<b>Veterans Services</b>							
Operating Budget							
Regular Personnel Services		115,000.00	(20,000.00)	84,995.65	10,004.35	10,004.35	
Purchase of Services		4,000.00		1,411.28	2,588.72	2,588.72	
Supplies		1,150.00		1,008.70	141.30	141.30	
Other Charges & Expenditures		1,000.00		297.17	702.83	702.83	
Memorial Day		5,500.00		5,494.27	5.73	5.73	
Veterans Benefits		68,000.00		65,558.45	2,441.55	2,441.55	
<b>Total Veterans Services</b>	<b>-</b>	<b>194,650.00</b>	<b>(20,000.00)</b>	<b>158,765.52</b>	<b>15,884.48</b>	<b>15,884.48</b>	<b>-</b>
<b>TOTAL HUMAN SERVICES</b>	<b>14,037.00</b>	<b>901,065.00</b>	<b>37,212.00</b>	<b>854,096.94</b>	<b>98,217.06</b>	<b>84,180.06</b>	<b>14,037.00</b>
<b>School Department</b>							
Operating Budget							
Transportation Subsidy		33,452,670.00	513,291.53	33,344,791.91	621,169.62	621,169.62	
	-	25,000.00		25,000.00	-	-	
	-	<b>33,477,670.00</b>	<b>513,291.53</b>	<b>33,369,791.91</b>	<b>621,169.62</b>	<b>621,169.62</b>	-
Encumbrances							
Salaries	3,706.54	33,990,961.53	33,990,961.53	-	3,706.54	3,706.54	
Expenses	(3,706.54)			-	(3,706.54)	(3,706.54)	
	-	-	-	-	-	-	-
Special Articles & Borrowing							
4810 Electricity			149,795.00	-	149,795.00		149,795.00
6004 New Avery School	16,077,435.27		5,055,762.00	11,101,457.92	10,031,739.35		10,031,739.35
6005 Athletic Fields High School	1,881,023.47			1,755,543.00	125,480.47		125,480.47
6086 FY10 Education Technology Pr	-			-	-		-
6087 FY10 Roof Replacement - Dext	-			-	-		-
6088 FY10 Boiler Replacement - Oal	41,524.50			-	41,524.50		41,524.50

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**FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES**

	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
6089 FY10 Replacement of Auditoriu	13.60			-	13.60		13.60
6090 FY10 Kitchen Equipment	-				-		
6157 Technology Program FY11	5,188.94			-	5,188.94		5,188.94
6158 Dexter Roof Phase II	27,470.35			125.00	27,345.35		27,345.35
6159 School Storage Sheds	45,000.00			-	45,000.00		45,000.00
6160 High School Cafeteria FY11	-				-		
6165 Drop Out Prevention Center	723.74		(723.74)		-		
6268 Education Technology FY2012	-	275,000.00		275,000.00	-		
6269 DHS Locker Rooms Improvem	-	220,000.00		199,100.00	20,900.00		20,900.00
6270 Riverdale Roof FY2012	-	115,000.00		110,544.96	4,455.04		4,455.04
6278 Project Diploma Mitigation			29,000.00	27,000.00	2,000.00		2,000.00
6279 Achieve 3000 Mitigation			9,470.00	9,300.00	170.00		170.00
6574 Boiler Riverdale '05					-		
6569 Boiler Hotwater Green	1,427.10			-	1,427.10		1,427.10
6672 Athletic Complex Master Plan	6,980.50			-	6,980.50		6,980.50
6419 New Middle School -Borrowing-	-				-		
6668 Masonry Work - School Bond	-				-		-
6669 Curran Center Roof	1,478.00		-	-	1,478.00		1,478.00
6766 School Roofs FY07	631.95		-	-	631.95		631.95
6767 Capital Outlay	2,015.27		(2,015.27)		-		
6819 FY08 Add'l Middle School Auth	1,977.28		89,900.00	936.00	90,941.28		90,941.28
6878 FY08 Ed. Technology Plan	6,799.36		(6,799.36)	-	-		
6879 FY08 Bond High School Roof	2,365.80			-	2,365.80		2,365.80
6919 FY09 Avery Feasibility	(154,361.98)			-	(154,361.98)		(154,361.98)
6988 FY09 DHS Central Office Secu	2,205.88		(2,205.88)	-	-		
6989 Security Door Bond			-	-	-		-
6990 FY09 Educaiton Technology			-	-	-		-
6991 FY09 Masonry repairs All Scho	-			-	-		-
	17,949,899.03	610,000.00	5,322,182.75	13,479,006.88	10,403,074.90	-	10,403,074.90
<b>Total School Department</b>	<b>17,949,899.03</b>	<b>34,087,670.00</b>	<b>5,835,474.28</b>	<b>46,848,798.79</b>	<b>11,024,244.52</b>	<b>621,169.62</b>	<b>10,403,074.90</b>
<b>Blue Hills Regional School District</b>							
Operating Budget							
BHRSD Assessment	-	842,650.00		842,648.00	2.00	2.00	
<b>Total Blue Hills Regional School Dis</b>	<b>-</b>	<b>842,650.00</b>	<b>-</b>	<b>842,648.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>

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	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
<b>Norfolk County Agriculture</b>							
Regional School Assessment			48,000.00	48,000.00	-	-	
	-	-	48,000.00	48,000.00	-	-	-
<b>Total Norfolk County Agriculture</b>	<b>-</b>	<b>-</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EDUCATION</b>	<b>17,949,899.03</b>	<b>34,930,320.00</b>	<b>5,883,474.28</b>	<b>47,739,446.79</b>	<b>11,024,246.52</b>	<b>621,171.62</b>	<b>10,403,074.90</b>
<b>Libraries</b>							
Operating Budget							
Regular Personnel Services		780,000.00	(21,240.00)	757,905.19	854.81	854.81	
Overtime & Substitutes		7,000.00	(2,900.00)	3,183.36	916.64	916.64	
Purchase of Services		48,000.00	7,500.00	53,559.35	1,940.65	1,940.65	
Supplies		11,100.00	6,900.00	17,524.27	475.73	475.73	
Other Charges & Expenditures		9,100.00	1,700.00	8,390.49	2,409.51	2,409.51	
Books, Periodicals & Binding		126,460.00	8,040.00	133,907.68	592.32	592.32	
	-	<b>981,660.00</b>	-	<b>974,470.34</b>	<b>7,189.66</b>	<b>7,189.66</b>	-
Encumbrances							
Purchase of Services		-	-	-	-	-	
Special Articles & Borrowing							
6272 Shelving and Computer Module	-	16,000.00		15,718.90	281.10		281.10
6273 Repoint Front Library Steps	-	42,000.00		-	42,000.00		42,000.00
6286 5 Yr Plan/10 Year Vision			25,000.00	300.00	24,700.00		24,700.00
6552 HVAC @ Endicott Branch	1,285.58			-	1,285.58		1,285.58
6760 FY07 New Driveway Main Lib	21,000.00			-	21,000.00		21,000.00
6863 FY08 Upgrade Fire Alarm Main	784.00			-	784.00		784.00
6972 Circulation Desk				-	-		-
6973 FY09 Repl Windows & Painting	(2,100.00)			-	(2,100.00)		(2,100.00)
	20,969.58	58,000.00	25,000.00	16,018.90	87,950.68	-	87,950.68
<b>Total Libraries</b>	<b>20,969.58</b>	<b>1,039,660.00</b>	<b>25,000.00</b>	<b>990,489.24</b>	<b>95,140.34</b>	<b>7,189.66</b>	<b>87,950.68</b>

# Town of Dedham Annual Report 2011/2012

## Chapter III - Finance

### FISCAL YEAR 2012- EXPENDITURE OF APPROPRIATIONS, ENCUMBRANCES, SPECIAL ARTICLES & BALANCES

	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Recreation</b>							
Operating Budget							
Regular Personnel Services		228,000.00	23,220.00	247,168.55	4,051.45	4,051.45	
Purchase of Services		32,400.00		32,084.24	315.76	315.76	
Supplies		3,000.00		2,907.71	92.29	92.29	
Other Charges & Expenditures		4,650.00		4,500.00	150.00	150.00	
Transfer to Pool Revolving Fund		-			-	-	
	-	<b>268,050.00</b>	<b>23,220.00</b>	<b>286,660.50</b>	<b>4,609.50</b>	<b>4,609.50</b>	-
Special Articles & Borrowing							
6029 Renovations MS Tennis	5.00			-	5.00		5.00
6761 Pool Heater FY07	1.50			-	1.50		1.50
	6.50	-	-	-	6.50	-	6.50
<b>Total Recreation</b>	<b>6.50</b>	<b>268,050.00</b>	<b>23,220.00</b>	<b>286,660.50</b>	<b>4,616.00</b>	<b>4,609.50</b>	<b>6.50</b>
<b>Parks</b>							
Operating Budget							
Regular Personnel Services		279,290.00	(13,220.00)	265,103.60	966.40	966.40	
Overtime & Substitutes		9,500.00		8,787.43	712.57	712.57	
Purchase of Services		18,000.00		13,046.09	4,953.91	4,953.91	
Supplies		91,500.00		90,162.38	1,337.62	1,337.62	
	-	<b>398,290.00</b>	<b>(13,220.00)</b>	<b>377,099.50</b>	<b>7,970.50</b>	<b>7,970.50</b>	-
Special Articles & Borrowing							
6073 FY10 Remodel of lower level B	-				-		-
6074 FY10 Fairbanks Well & Waterir	-				-		-
6075 FY10 Upper & Lower Memorial	14,625.00			-	14,625.00		14,625.00
6076 FY10 Replacement of Infields e	500.00			-	500.00		500.00
6141 Condon Park Renovations	31,537.60	-	-	8,335.28	23,202.32		23,202.32
6142 Memorial Park Well					-		
6143 Churchill Park Playground	927.00			-	927.00		927.00
6144 Well & Irrigation System	8,362.55			-	8,362.55		8,362.55
6145 Aerator FY11	24.32			-	24.32		24.32
6261 FY2012 Fairbanks/Memorial	-	65,000.00		51,125.22	13,874.78		13,874.78
6262 Ride Around Mower FY12	-	20,000.00		19,600.00	400.00		400.00
6263 Infields Heaphy/Davis FY12	-	15,000.00		-	15,000.00		15,000.00
6288 Infield Heaphy/Davis FY12			150,000.00	150,000.00	-		
6461 Striar Property Land Improvem	2.62			-	2.62		2.62
6463 Infield Replace GreenlodgeChu	1,042.00		-	-	1,042.00		1,042.00
6557 Backstops (2) Capen	1,275.00		-	-	1,275.00		1,275.00
6650 Fairbanks Soccer Lights	(4,104.56)		-	-	(4,104.56)		(4,104.56)
6652 Park Garage Doors					-		
6866 FY08 Heating - Parks Garage	3.00			-	3.00		3.00
6974 FY09 Condon Parking Lot Borr	(8,926.21)		<b>136</b>	3,725.00	(12,651.21)		(12,651.21)

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	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
6975 FY09 Repl Backstop Sullivan fi	-				-		-
6976 Fy09 Install Fencing Paul Park	-				-		-
	45,268.32	100,000.00	150,000.00	232,785.50	62,482.82	-	62,482.82
<b>Total Parks</b>	<b>45,268.32</b>	<b>498,290.00</b>	<b>136,780.00</b>	<b>609,885.00</b>	<b>70,453.32</b>	<b>7,970.50</b>	<b>62,482.82</b>
<b>Endicott Estate Commission</b>							
Operating Budget							
Regular Personnel Services		119,645.00	60,000.00	168,048.05	11,596.95	11,596.95	
Overtime & Substitutes		5,000.00		5,000.00	-	-	
Purchase of Services		38,900.00		29,268.50	9,631.50	9,631.50	
Supplies		18,450.00	2,000.00	11,438.32	9,011.68	9,011.68	
Other Charges & Expenditures		500.00		377.00	123.00	123.00	
	-	<b>182,495.00</b>	<b>62,000.00</b>	<b>214,131.87</b>	<b>30,363.13</b>	<b>30,363.13</b>	-
Special Articles & Borrowing							
6558 End Borr Ext / PRKG '05	160.66			-	160.66		160.66
	160.66	-	-	-	160.66	-	160.66
<b>Total Endicott Estate Commission</b>	<b>160.66</b>	<b>182,495.00</b>	<b>62,000.00</b>	<b>214,131.87</b>	<b>30,523.79</b>	<b>30,363.13</b>	<b>160.66</b>
<b>Civic Pride</b>							
Operating Budget							
Other Charges & Expenditures		4,725.00	-	4,725.00	-	-	
<b>Total Civic Pride</b>	-	<b>4,725.00</b>	-	<b>4,725.00</b>	-	-	-
<b>Cultural Council</b>							
Operating Budget							
Transfer to Cultural Council		6,300.00		6,300.00	-		
<b>Total Cultural Council</b>	-	<b>6,300.00</b>	-	<b>6,300.00</b>	-	-	-
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>66,405.06</b>	<b>1,999,520.00</b>	<b>247,000.00</b>	<b>2,112,191.61</b>	<b>200,733.45</b>	<b>50,132.79</b>	<b>150,600.66</b>
<b>Contributory Pension Assessment</b>							
Operating Budget							
Contributory Pension		3,351,200.00		3,351,191.00	9.00	9.00	
<b>Total Contributory Pension</b>	-	<b>3,351,200.00</b>	-	<b>3,351,191.00</b>	<b>9.00</b>	<b>9.00</b>	-

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	Balance Forward	Original Appropriations	STM-Debt issues & Transfers	Expenditures	Unexpended Balance	Closed	Balance Forward
<b>Non-Contributory Pension</b>							
Operating Budget							
DPW		31,000.00		12,772.92	18,227.08	18,227.08	
School				11,910.86	(11,910.86)	(11,910.86)	
<b>Total Non-Contributory Pension</b>	-	<b>31,000.00</b>	-	<b>24,683.78</b>	<b>6,316.22</b>	<b>6,316.22</b>	-
<b>Unemployment</b>							
Operating Budget							
Unemployment		75,000.00		42,332.94	32,667.06	32,667.06	
<b>Total Unemployment</b>	-	<b>75,000.00</b>	-	<b>42,332.94</b>	<b>32,667.06</b>	<b>32,667.06</b>	-
<b>Health Insurance</b>							
Operating Budget							
Group Health Insurance		9,700,625.00	(610,200.00)	9,090,044.81	380.19	380.19	
OPEB balance transfer			670,000.00	670,000.00	-	-	
<b>Total Health Insurance</b>	-	<b>9,700,625.00</b>	<b>59,800.00</b>	<b>9,760,044.81</b>	<b>380.19</b>	<b>380.19</b>	-
<b>Medicare Tax - Town Share</b>							
Operating Budget							
Medicare		600,000.00		577,099.28	22,900.72	22,900.72	
FICA					-		
<b>Total Medicare Tax - Town Share</b>	-	<b>600,000.00</b>	-	<b>577,099.28</b>	<b>22,900.72</b>	<b>22,900.72</b>	-
<b>TOTAL FRINGE BENEFITS</b>	-	<b>13,757,825.00</b>	<b>59,800.00</b>	<b>13,755,351.81</b>	<b>62,273.19</b>	<b>62,273.19</b>	-
<b>Debt-Principal &amp; Interest</b>							
Operating Budget							
Debt-Principal & Interest		7,863,200.00	904,300.00	8,698,762.66	68,737.34	68,737.34	
Encumbrances							
<b>TOTAL DEBT SERVICE</b>	-	<b>7,863,200.00</b>	<b>904,300.00</b>	<b>8,698,762.66</b>	<b>68,737.34</b>	<b>68,737.34</b>	-
	<b>21,418,835.33</b>	<b>91,850,020.00</b>	<b>13,618,817.94</b>	<b>105,787,399.59</b>	<b>21,100,273.68</b>	<b>1,984,739.91</b>	<b>19,115,533.77</b>

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	<b>Balance Forward</b>	<b>Original Appropriations</b>	<b>STM-Debt issues &amp; Transfers</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	<b>Balance Forward</b>
		<b>Original Appropriations</b>	<b>Debt Issues &amp; Adjustments</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>	<b>Closed</b>	
GENERAL GOVERNMENT	5,195,207.79	5,757,150.00	635,776.92	6,825,155.57	4,762,979.14	733,011.14	4,029,968.00
PUBLIC SAFETY	199,080.92	11,404,800.00	193,571.12	11,385,461.29	411,990.75	121,161.15	290,829.60
PUBLIC WORKS	(2,005,794.47)	15,236,140.00	5,657,683.62	14,416,932.92	4,471,096.23	244,072.62	4,227,023.61
HUMAN SERVICES	14,037.00	901,065.00	37,212.00	854,096.94	98,217.06	84,180.06	14,037.00
EDUCATION	17,949,899.03	34,930,320.00	5,883,474.28	47,739,446.79	11,024,246.52	621,171.62	10,403,074.90
CULTURE & RECREATION	66,405.06	1,999,520.00	247,000.00	2,112,191.61	200,733.45	50,132.79	150,600.66
FRINGE BENEFITS	-	13,757,825.00	59,800.00	13,755,351.81	62,273.19	62,273.19	-
DEBT SERVICE	-	7,863,200.00	904,300.00	8,698,762.66	68,737.34	68,737.34	-
TOTAL	21,418,835.33	91,850,020.00	13,618,817.94	105,787,399.59	21,100,273.68	1,984,739.91	19,115,533.77

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**REPORT OF THE FINANCE COMMITTEE**

The Finance Committee's prime responsibility is to make recommendations on all financial matters, including the budget, to Town Meeting. The Finance Committee has oversight responsibility for all municipal financial matters, as well as other statutory authority granted to them by the Town By-law.

The budget preparation involves both expenses and payroll for all departments. Once this process is completed the budget is submitted to the Town at the Annual Town Meeting. In addition, the committee works with the Capital Expenditures Committee in the preparation of the Capital Improvement Plan. The Finance Committee has developed a forecasting model that allows the Town to forecast out five years, and to take ideas, proposals, and new requirements and translate them into the most likely financial reality over the next five years.

The Budget/Finance Assistant serves as staff support to the Finance Committee, Capital Expenditures Committee, and the Town Administrator regarding budgets and certain special projects. The position also supports the Director of Finance.

This committee's goal is to improve the budgeting and capital expenditure process. The Finance Committee's role is not limited to budgets, but extends to financial management, financial policy, and financial planning. In addition, the committee can authorize transfers from the Reserve Fund for "extraordinary and unforeseen" expenditures.



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**REPORT OF THE AFFIRMATIVE ACTION DIRECTOR**

The Affirmative Action Director is appointed by the Board of Selectmen and is charged with the responsibility of insuring that the Town complies with the Directives and Policies of the Massachusetts Commission Against Discrimination (MCAD).

The reports submitted are to ensure the state that the Town of Dedham is complying with their requirements for employment and minority/women contracts.

This office will continue to maintain and improve upon its working relationship with the MCAD in the best interest of the Town of Dedham.

**REPORT OF THE BY-LAW REVIEW COMMITTEE**

The Committee studied all non-zoning by-laws proposed for the November 2011 Special and May 2012 Annual Town Meetings and made recommendations on each. The Committee's recommendations were accepted by The Finance Committee, voted by Town Meeting Members, and approved by the Attorney General's Office in every case

**REPORT OF THE DEDHAM CIVIC PRIDE COMMITTEE**

As Civic Pride celebrates its 20<sup>th</sup> Anniversary as a town appointed committee it has been incredible to look back on our accomplishments and partnerships made over the past two decades. With a mission to improve the overall aesthetic appearance of town while fostering pride in one's community the committee has worked tirelessly to live that mission. Hundreds of trees, thousands of shrubs, plants and perennials have been planted and dozens of wrought iron benches and barrels placed throughout town. Seasonal banners are flying in East Dedham and Dedham Square, pocket parks have been created and improvements have been made to major gateways welcoming visitors and residents to Dedham.

Through the years we have been at the table during state and town projects including the High and Harris Street Bridge Project and the second phase of the East Street road construction. Working to ensure that landscaping, hard scape and tree replacement exists in all projects nets a great final product.

The committee is full of many talented and dedicated people looking to make Dedham a great place to live. We are always looking for new members, please feel free to join us at our monthly meeting held at 7pm on the second Thursday of the month at the Endicott Estate.

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**REPORT OF THE COMMISSION ON DISABILITY**

The Commission on Disability consists of nine members who are appointed by the Town Administrator. A majority of the members must have a disability or be a family member of a person with a disability. One member is appointed by the town and must be a town official. The remaining members may be anyone who has an interest in making Dedham more accessible.

Our mission is to promote the full integration and participation of people with disabilities in all activities, services and employment opportunities of the community. The Commission advises and assists municipal officials in ensuring compliance with Federal and State disability laws and provides information, referrals, guidance and technical assistance in all disability related matters.

During the past year, the Commission conducted reviews of variance requests referred by the Architectural Access Board; served as a contact and advocate for Dedham residents who have a disability related question and/or complaint; managed revenues derived from the 50% of the fines generated from violations of the handicap parking laws in Dedham; maintained the website for the Commission on Disability; and raised awareness of disability issues among town officials, merchants and residents.

The Commission will continue its mission of education and awareness in the community, and thanks all town officials for their support his past year.

**REPORT OF THE CONSERVATION COMMISSION**

The purpose of the Conservation Commission is to oversee and protect the Town's ponds, rivers, brooks, marshes, wetlands, wildlife habitats and other natural resource areas by administering the State Wetlands Protection Act, the Town of Dedham Wetlands Protection By-law (Chapter 28) and the Dedham Stormwater Management By-law (Chapter 36).

The current members of the Commission are Frederick Civian, Chairman, (Three year term expiring March 2015) Jonathan Briggs, Vice Chair, (Three year term expiring March 2015) Julia Healy, Clerk, (Three year term expiring August 2013) David Gorden, (Three year term expiring March 2015) Laura Bugay, (Three year term expiring July 2015) Brian McGrath, (Three year term expiring July 2015) and Andrew Tittler (Three year term expiring August 2013).

The Conservation Commission protects Dedham's environment in three ways:

- reviews and approves development projects, adding and enforcing requirements that meet state and local regulations
- works with citizens groups, town officials and local businesses to provide increased public access to rivers and ponds

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- promotes increased public awareness of the importance of environmental issues and water conservation.

### **I. Project Reviews and Enforcement**

During Fiscal 2012, the Conservation Commission held 20 meetings and reviewed over 63 new projects. The Commission issued 32 Stormwater Management Permits under the Town of Dedham Stormwater Management By-law. The Commission also issued 21 Determinations of Applicability to determine whether a property or proposed project falls within the jurisdiction of the Commission and 10 Orders of Conditions under the Massachusetts Wetland Protection Act and the Town of Dedham Wetlands Protection By-law. The Commission and its staff spent time working with Noble and Greenough School and the Dedham Country Day School on the continuation of new building projects and campus expansions. The Commission also approved a number of commercial projects, including Visions Medical Center (910 Washington Street), The Greater Boston Musculoskeletal Center (40 Allied Drive) and a new multi-use building combining commercial and residential space (125 Washington Street). The Commission continues to routinely enforce wetland and dumping violations at properties that border wetland areas, issuing Enforcement Orders to correct various violations and at times imposing fines ranging from \$100 to \$300 each. The Conservation Commission, Planning Department and Department of Infrastructure Engineering are working together to create a consistent policy on stormwater management for municipal and private projects in the town, in order to simplify the permitting process for future applicants. In addition, the Commission is in the process of revising the local Stormwater Management and Wetlands Protection regulations to make them more consistent with state and federal regulations.

### **II. Increased Public Access**

**Water Trail:** The Commission continues to improve public access to the Charles River. Construction was completed on the public access at Town Landing during FY 2012. Mill Pond Park was constructed and planted with new trees, shrubs and herbaceous plants. Site furniture, purchased with donated funds, will be installed in the spring of 2013.

**Walking Trails:** Progress has also been made on additional links in the walking trail system adjacent to the Charles River. The Commission continues to work with the property owner of the Emeritus facility on Common Street to obtain a trail easement which would make the connection from the existing trail at the Dolan Center to the Whitcomb Woods property which is already connected to the public trail system at New Bridge on the Charles.

### **III. Public Education**

**Water Resource Protection:** The Commission protects Dedham drinking water supply through vigorous enforcement of the Commonwealth's Wetlands Protection Act, the Town's local wetlands bylaw and the Town's Stormwater Management Bylaw. The result is cleaner water infiltrating into the ground to replenish our underground water supply. The Commission both requires and encourages water conservation by local residences and businesses, but is concentrating its efforts on new commercial development, such as Visions Medical Center (910 Washington Street), Sovereign Bank (947 Providence Highway), and the Greater Boston Musculoskeletal Center (40 Allied Drive). The Environmental Protection Agency and the Massachusetts Department of Environmental Protection

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developed a Total Maximum Daily Loads for both the Charles River and the Neponset River that establish the amount of a pollutant that a waterbody can assimilate with exceeding its water quality standard for that pollutant. These TMLDs are the basis for the Dedham Stormwater Management By-law which was created to diminish the amounts of pollutants entering both impaired water bodies. The Commission also approved a well reconditioning project by the Dedham-Westwood Water District to maintain and revitalize the public water supply wells on both sides of Bridge Street. This project removed the accumulated mineral deposits on the wells and pump chambers.

Wildlife Management: The Commission utilized the services of Beaver Solutions, Inc. to repair an existing flow management device through the beaver dam on Wigwam Brook. Beaver activity has increased during FY 2011 as evidenced by numerous complaints from residents and business owners throughout Dedham. The Commission continues to work closely with the Board of Health to monitor the impacts of beaver activity on public health and safety.

**IV. Goals**

The Conservation Commission intends to continue to administer the State Wetlands Protection Act, update the Town's Stormwater Management Rules and Regulations to include new State requirements, continue its ongoing public access projects and public education efforts and to work with the Dedham-Westwood Water District to expand its water conservation program to include Town projects.

**REPORT OF THE COUNCIL ON AGING**

The mission of the Council on Aging (CoA) is to provide information and referral, outreach, programs and resources that promote independence, choice, dignity, and participation in the community to Dedham residents aged sixty and over. The Town Administrator appoints CoA Board members for a period of one year. Current members are Leanne Jassett, Chair; Marie-Louise Kehoe, Vice-Chair; Amanda Perry, Secretary; Maureen Teti; Margot Pyle; Sandra Tocman; Dr. David Kaufman; Russ Poole, and Jen Polito. Permanent seats include representatives from the Dedham Police Dept., and HESSCO.

The Outreach Department served approximately 750 clients through home visits, office visits, and telephone consultations. Transportation was provided to medical appointments and grocery shopping to 85 – 100 individuals, totaling 1992 round-trip rides. Activities that were provided on a weekly basis include: Tai Chi, bingo, art classes, yoga, exercise classes at Dedham Health and Athletic Center, Zumba, Bridge, Scrabble, movies, TRIAD meetings, the Greenlodge intergenerational Lunchtime Learners, quilting, walking group, writer's group, decorative arts group bread and pastry pick-up from Panera Breads, social hours, knit & crotchet group, and the Talent club (Dedham Troubadors). Programs that were added include the Wellness Clinics, twice a month provided by the VNA Care Network; Senior Day was added once a week at the Dedham Food Pantry; our table garden, which enables seniors to participate in gardening without having to bend, continues with seasonal displays. In June, the 90's Celebration provided a beautiful event for approximately 160 seniors over 90, their guests, town and state dignitaries, and volunteers at the American Legion.

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The CoA held legal and financial planning presentations that are of interest to younger seniors. Zumba was added as a weekly activity, taught by a Zumba Gold certified instructor, specifically designed for older adults. Of particular note was the Second Annual Art Gallery. Held at the Endicott Estate, the arts and crafts of the quilters group, the decorative artists, and knitters transformed the Estate into an art gallery which was open to the public. The event was very successful with a good turnout. The CoA collaborated with Noble and Greenough students in a program called Sages and Seekers. As part of the English curriculum, 12 senior citizens met weekly for two months and were interviewed about their lives by high school seniors. At the end of the program, the students presented photos and the life story of their designated Sage. The program was deeply felt and enjoyed by all participants.

The goals of the CoA going forward are: 1) To accommodate a younger (60 – 70) cohort of seniors in our programming, while continuing to provide services and programs for the current participants which are generally over 70; 2) continue to foster a sense of community at the CoA 3) To stay connected with Dedham older adults in as many ways as possible to keep abreast of needs and interests via computer, cable tv, and by offering a changing array of programs; 4) to continue to advocate on behalf of the senior residents of Dedham for a larger and more versatile senior center that can provide for the needs and interests of the growing and changing population of seniors in Dedham.

**REPORT OF THE CULTURAL COUNCIL**

The Dedham Cultural Council, a local agency, which is supported in part by the Massachusetts Cultural Council, a state agency, awarded \$12,595.50 in grant monies at its annual meeting on November 1, 2011.

Among requests funded were those from the Dedham Community House, the Dedham Junior Women's Club, Dedham Historical Society, Dedham Square Circle, and the Dedham Elementary Schools

**REPORT OF THE ENDICOTT ESTATE COMMISSION**

In keeping with the bequest of Katherine Endicott, the Endicott Estate is happy to report that the use of the Estate by community organizations has again exceeded the 2000 mark in the past year. The monetary value of this would be in excess of \$125,000 at the usual business rates. The quality of life in our community is truly enhanced by this treasure.

Improvements to the interior of the Estate continue, and the new landscaping and gazebo are a welcome addition to the property.

We continue to welcome the summer concert series, the auto shows, James Joyce Ramble and other events that bring fun times as well as a true feeling of community to the Estate.

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**REPORT OF THE ENVIRONMENTAL DEPARTMENT**

The Town established the full time position of Environmental Coordinator in 2007. The Environmental Coordinator oversees a vast array of environmental issues including climate change, recycling, stormwater, and wildlife management. The Environmental Coordinator serves as staff to the Sustainability Advisory Committee, which was established in 2008 and works with the Conservation Commission.

The mission of the Environmental Department is to protect the Town's natural resources and create a sustainable Dedham by actively engaging residents and businesses in environmental issues affecting the community.

Energy

In 2010, the Environmental Department applied for and was awarded a \$500,000 grant through Congressman Stephen Lynch's office to install photovoltaic panels on Town Hall and the High School roofs as part of the Dedham Municipal Solar Project. Working with Siemens the Town completed the 152kW installation in the summer of 2011. To see how much energy these panels have generated and how much carbon dioxide they have offset, please visit the Town's website at [www.dedham-ma.gov](http://www.dedham-ma.gov) and click on the sun icons.

The Town has made great strides in reducing its carbon emissions and in an effort to reach the entire community the Environmental Department along with the Sustainability Advisory Committee partnered with the home energy efficiency provider Next Step Living (NSL). NSL provides free residential energy assessments and related weatherization work to Dedham families as well as assists them with further energy efficiency improvements to their homes. The goal of this program is to reach 430 households annually and to help the community reduce its energy consumption.

Recycling

The Environmental Department continues to sell the Earth Machine compost bin at the Dedham Farmer's Market. To date over 447 bins have been sold! Composting can reduce the amount of garbage you generate by 25% or more and creates healthy soil, reduces or eliminates the need for fertilizers, pesticides and irrigation.

In an effort to increase Dedham's recycling rate the Environmental Department applied for and was awarded a Technical Assistance grant from MassDEP to establish a commercial area recycling program. In September 2011 the Town in partnership with Dedham Square Circle, and DEP hosted an informational meeting for businesses and commercial property owners on the benefits of recycling.

Green Business Program

The Environmental Department received mitigation money to create a Green Business program. The Dedham Green Business Program is a partnership between the Environmental Department, the Economic Development Department, Dedham Square Circle and Oakdale Square Alliance. The goal of the Green Business Program is to assist small businesses in making environmentally smart decisions that will impact their bottom line and reduce their carbon footprint, while earning them recognition within the community. The program walks business owners through a checklist of 6 steps to

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sustainability. Businesses must complete certain measures of a detailed checklist in order to be awarded a Dedham Green Business certification.

#### Gardening Program

The Environmental Department applied jointly with the Sustainability Advisory Committee for mitigation funds to design a gardening program with Green City Growers that would be run out of the Dolan Center by Parks and Recreation. Green City Growers (GCG) designed and built raised-bed gardens at the entrance to the Dolan Center. Participants in the spring and summer gardening classes gained hands on experience from GCG's horticultural professionals, teaching them how to maintain and harvest successful crops that they got to take home.

#### Mill Pond Park

In a joint effort with the Park and Recreation Commission the Environmental Department applied and received mitigation money for the construction of a passive park at the corner of Colburn Street and Bussey Street in East Dedham. This park, informally known as Mill Pond Park will feature a handicapped accessible walkway leading to a viewing/fishing platform. The focal point of this park is an outdoor art sculpture created by Dedham artist Gints Grinbergs. This beautiful depiction of a Largemouth bass, commonly found in Mother Brook provides an opportunity for everyone who visits the park to experience art. The park is scheduled to open summer 2013.

#### Conservation Signs

The Environmental Department applied for on behalf of the Conservation Commission for the construction of 6 Conservation Commission property signs. The Commission holds approximately 270 acres of land, none of which are marked. The identification of Conservation Commission properties aligns with the goal of the 2010 Open Space and Recreation Plan to add signage with information about these parcels. In the future we hope to expand the Dedham Trails network to include these protected properties.

#### Dedham Trails

The Town of Dedham, with funding support from the Department of Conservation and Recreation created the Dedham Water Trail, which is located entirely in Dedham and is made a loop by Long Ditch, located in Cutler Park. The Water Trail follows the lead of organized hiking trails, by marking the trail with mile markers and signs at launches and at specific historical and ecologically significant locations. For more information on the Water Trail visit [www.dedhamtrails.org](http://www.dedhamtrails.org) or 'Like' us on Facebook at Dedham Trails.

#### Bicycle and Pedestrian Plan

The Environmental Department applied for and was awarded the MAPC Sustainable Communities Grant, which provides the Town with technical assistance in identifying pedestrian and bicycle networks within our community and beyond. The Town of Westwood applied at the same time with a similar project and therefore MAPC staff assisted both communities in advancing pedestrian and bicycle planning goals. Dedham and Westwood's projects were selected based on our alignment with MetroFuture goals that relate to equity, sustainability and our ability to have a regional impact by creating connections between our communities.

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Future Goals and Objectives

- Expand recycling to public spaces such as Dedham Square, Oakdale Square etc.
- Launch Green Business Program
- Complete Dedham Water Trail and make trail connection from Dolan Center to Whitcomb Woods
- Continue to investigate feasibility of creating a Rail Trail on abandoned Rail Line
- Complete Mill Pond Park
- Install Conservation Signage
- Improve safety of cyclists and pedestrians through bike lanes and sidewalks
- Install an electric vehicle charging station at the Keystone Lot

**REPORT OF THE FACILITIES DEPARTMENT**

The Facilities & Maintenance Department was first established in the Fall of 2011 through the collaborative efforts of the Town and School Departments. This Department resulted from discussions between the Board of Selectmen, the School Committee, the Town Administrator and the School Superintendent in which they collectively concluded that maintenance of all building assets should be maintained by one common department. The follow report is the first report from this new Department that will cover the time period from December 2011 to June 2012.

The Director of Facilities & Maintenance Department was hired by the Town Administrator and the School Superintendent in December of 2011, followed with the hiring of an HVAC/R Technician and an Electrician who have already proven to be great additions to the Department.

The Department's main function is to maintain all Town and School buildings and their systems with one universal standard that includes professionalism, cost effectiveness and cleanliness.

The Department immediately adopted its mission philosophy which is based on three (3) pillars: 1. Safety, 2. Cleanliness and 3. Comfort with Efficiency.

One of the first tasks of the Department was to compile a building and asset inventory and to start collecting data on each of the sites during the first six months of its operation.

The Department then started the process of compiling a comprehensive "Building Assessment and State of Repairs" report for each location. A report has already been issued for the Police Department that outlines the existing conditions and the cost to make all necessary repairs. As an interim step, Department employees renovated and reactivated the shower/locker room area of the Police Department after the area had been out of use for many years.

The Department then started to work with Siemens on the Energy Services Contract (ESCO) projects. Department employees have been trained in using the new Energy Management System (EMS).



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The Department participated in the final phase of the New Avery School as part of accepting the new school from the contractor.

The Department participated in managing the build out of the new Gazebo at Endicott Estate.

The Department built new offices for the Town's IT Department at the High School. The area was scheduled to be occupied by the Town IT Staff by the Summer of 2012.

The Department also implemented a new Work Order Management System (School Dude) to handle repair requests and to start keeping track of its activities in every location. The Department expanded the use of the School Dude System to include two more sections - Preventive Maintenance and Utilities. As a result, the Facilities Department started the process of identifying systems to be included under this Preventive Maintenance (PM) program that includes annual maintenance to heating, plumbing, electrical, etc. The Utilities Program (UP) will be used as a tool to record and monitor the energy use in every building. These collective efforts will create the opportunity to address additional steps for creating efficiency and savings.

The Department has also taken steps to streamline the Utilities (N-Star Electric & Gas, Verizon) billing system and make it a single "Statement" rather than individual bills arriving at different times of the month. The Single Statement System has already made the Department more efficient in recording the bills and processing the payments for utility vendors.

The Department participated in its first operating budget (FY12/13) process which took effect July 1<sup>st</sup>, 2012. This process included the identification of several repair projects for consideration by the Capital Expenditures Committee (CEC).

On the Administrative side, the Department initiated new procedures for the Custodian and Tradesperson staff for using forms and work orders which would help to record and identify the work that's being performed on a daily basis. Custodians are now required to use "Daily Check Off" lists to ensure that buildings are being addressed for cleanliness and proper maintenance.

The Department has begun the process of writing and compiling a comprehensive set of employee standards for Custodial Care and Preventive Maintenance.

#### **FY 2012/13 Goals:**

1. Continue and complete the Comprehensive Building Assessment Study of all Town and School Facilities.
2. Finalize the first draft of the Employee Standards for Comprehensive Custodial Care and Preventive Maintenance.

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3. Continue to work with Siemens on the ESCO Project by identifying additional ways to improve the operational efficiency of the heating and electrical/lighting systems.
4. Finalize the activation of the “Green Screens” at Town Hall and at the High School. These Screens will be used to display real time energy use of system-wide HVAC and Electrical Systems.
5. Identify new Capital Projects as part of the FY13/14 CEC planning process based on a priority level of need.
6. Implement a more expansive Preventive Maintenance Program to include more equipment and trades.
7. Implement a new web page for the Facilities & Maintenance Department.
8. Expand the number of Work Order System users and provide additional training for Department staff members to become more efficient in providing prompt response to work order requests.
9. Work with the Town Administrator and Building Planning and Construction Committee (BPCC) to identify a long term construction plans for Town Buildings.
10. Work with the School Building Rehabilitation Committee (SBRC) as needed to provide supporting data and information on facilities to aid in the planning for renovation and new facility improvements to School properties.

**REPORT OF THE BOARD OF HEALTH**

The Board of Health of the Town of Dedham is an independently elected autonomous board, which has been in existence since the 1870’s. It is charged with enforcement of Chapter 111 of the Massachusetts General Laws Public Health. It is empowered to enforce Chapter II State Sanitary Code, Article X Food Code, and Title V Department of Environmental Protection.

Office staff:

Health Director: Catherine Cardinale, Registered Sanitarian

Public Health Nurse: Mary LaRoche, Registered Nurse

Assistant Health Director: Leontia Flanagan, Certified Food Inspector

Administrative Assistant: Joan Conway

Animal Inspector: Alyssa Kane

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A total of 511 food inspections were conducted for approximately 200 establishments of all types including restaurants, markets, bakeries, caterers, clubs, schools, canteen trucks, fairs, nursing homes and concession stands. There were also two DPH food investigations and 51 complaints against establishments. Other inspections include camps (9), Pools, Whirlpools, Saunas, and Steam Rooms (45), Housing (49), Rubbish/Debris (109), Tanning Facilities (4), Nuisance Complaints (73), Body Art (1), Tobacco Compliance (3), Animal waste complaints (6), and general inspections (36) exterior power sanding (6).

Plan reviews have been at a minimum this year in comparison to the past with restaurant/retail reviews (12), septic plan reviews (7), Observation pits (12), perc tests (6) and well installations (4).

Licenses / permits that are issued through the Board of Health are burial (258), installers (6), funeral directors (2), food service/ retail/ caterers/ bakery/ canteen and dumpsters (301), camps (9), pools/ saunas/ whirlpools/ steam rooms (24), construction septic (8), tobacco (37), tanning (4) Haulers (36), domestic animal (9) and tanning beds (28).

Hazardous Waste Collection Day is held in October for all Dedham residents at the DPW facilities located at 55 River Street. The attendance was steady and successful as we serviced over 180 vehicles generating over \$7500.00 of properly disposed waste during the event. The Board of Health must also supply proper means of disposing used syringes and have had a program up and running for over 3 years and is very successful.

The sharps program is funded through our vaccine reimbursement and a small fee that is charged for the sharp containers. The Board of Health also receives three Grants which support our MRC (Medical Reserve Corps), PHEP Public Health Emergency Preparedness, and TURI (Toxic Use Reduction Institute). Each grant works in different areas of, volunteers, emergency preparedness and toxic use reduction (which we are currently working with nail salons). These grants help to reduce office cost such as supplies, jackets, equipment, cell phone services and training for the staff/residents.

All three grants are done through a collaborative of the NC-7 group which consists of Dedham, Norwood, Westwood, Milton, Canton, Wellesley, and Needham.

The NC-7 group works mainly on emergency preparedness. Every year the group works with Harvard School of Public Health Emergency Preparedness in running a drill to help us prepare for the “what ifs”. Each year a town will host a drill – Dedham will be hosting in the spring of 2013 for opening an emergency shelter with animals.

The Public Health Nurse orders and pick-up state supplied vaccine, brings animal heads for rabies testing that have been involved in a bite/scratch. Reporting and investigating all reportable diseases to The Massachusetts Department of Public Health through DPH

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Maven System. Plan and promote activities, programs, clinics, and screenings within community.

Blood pressure testing (118), health counseling (155), communicable disease investigations (93), first aid to Town employees (27), house calls (9), test for tuberculosis (2), blood pressure at the town clinics (362), and influenza/ pneumococcal vaccinations (670).

Animal Inspector has investigated 43 animal bites issuing quarantines as needed and follow- up visits.

Meetings and Workshop office staff attends throughout the year:

MHOA, MPHNA, Vaccine Management, Infectious Disease Surveillance, Reporting and Control, Emergency Preparedness, State Lab Federal Guidelines, Medicare Roster Training and Reimbursement, Childhood Lead Poisoning Prevention Program, Region 4B Emergency Operation Sites, NC-7, CHNA, TURI, NEHA, Ma Public Inspector Training Food Certification Program, and MEHA.

Total Revenue brought in through various permit/ license fees, violations, burial permits, and plan reviews = \$129,358.90

**REPORT OF THE BOARD OF LIBRARY TRUSTEES**

The mission of the Dedham Public Library is to provide services to fulfill the community's need for personal enrichment, the power of information, and the joy of reading. Our role is to share resources, inspire ideas, and enrich lives.

In February of 2012, the Dedham Public Library Trustees hired a new library director. Her primary objective was to unite the staff as a cohesive working team and with staff and citizen input, prepare a strategic plan for future operations.

The strategic planning process is part of the Dedham Public Library's commitment of service to the community. Our focus was to identify community needs for library services, to evaluate present services and facilities in relation to these needs, and to enumerate improvements that will fulfill those community needs. We have produced a working document of well-defined goals, objectives, and action items that will guide the library through the next five years. The plan is posted on the both the library and the town websites.

This Strategic Plan is the first comprehensive plan produced by the Dedham Public Library. It becomes a workbook for building upon and enhancing the library to realize the library's full potential value to the community. The library will serve as the place for citizens to meet, share ideas, become informed and entertained. It will be the heart of the

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community. With the completion of this report, the library is qualified to apply for grant funding under the federal Library Service and Technology Act (LSTA). Great opportunities are now available for the library to provide new services, to adapt and change, and to meet the informational needs of the citizens of Dedham. Critical to our success, though, will be additional staffing.

The Plan identifies four strategic goals: Resources and Services, Staffing, Operations, and Facilities. The objectives for Resources and Services include offering a variety of resources for every user; improving the website to retrieve information and to link the library to the community; providing access to electronic devices and expanding our electronic resource collections; enhancing our programming for all ages; and partnering with the schools to encourage reading.

The Staffing goal is vital to improving library services in Dedham. The library has suffered greatly from cutbacks in staffing levels and this has severely impacted the quality of services available. For this Strategic Plan to be successful, staffing levels must be incrementally increased over the next five years. In addition, rigorous staff training must be undertaken for basic computer proficiency, customer service skills, and professional development to strengthen knowledge of current library practices, trends, and technologies.

For the Facilities goal, a study was conducted to identify accessibility, organizational and structural limitations, and the need for updated interior furnishings. Objectives will be further refined throughout the current fiscal year and in cooperation with the Town Facilities Director.

The Operations objectives examine the library's procedures and practices with the intent to clarify all functions to improve the daily activities of the library.

In addition, the strategic plan also includes the following: a Technology Plan outlining the library's commitment for enhanced technology to advance library services, a report of the architect's building study, and a summary of the results of the community survey questionnaire. Approximately 570 citizens responded and a complete analysis of that data will be conducted in FY13.

Each year following the submission of this initial Strategic Plan, the library staff will review and update the progress on the plan and will develop new action items to further advance the library.

**Library Statistics FY12**

**Collection Holdings:**

Books: 103,022

Periodicals: 177

Audio cassettes: 3544

DVDs: 5693

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E-books: 8143  
Downloadable Audio: 3650  
Databases: 23

**Circulation:**

Books: 91,864  
Periodicals: 3132  
Audio cassettes: 9590  
DVDs: 32,159  
E-books: 1449  
Downloadable Audio: 538

**Interlibrary Loans:**

Items received from other libraries: 26,373  
Items sent to other libraries: 44,762

**Children's Programming:**

Programs: 286  
Attendance: 2235

**Adult Programming:**

Programs: 25  
Attendance: 978

**Number of registered borrowers: 10,265**

**REPORT OF THE OPEN SPACE AND RECREATION COMMITTEE**

The Open Space and Recreation Committee meets monthly to discuss the Open Space and Recreation Plan of August 2010. In 2009, Town Meeting voted for a committee to guide the Plan in re-assessing the Town's open space priorities and to identify new opportunities to protect the Town's remaining natural areas and improve its recreational facilities.

Members:

Marie-Louise Kehoe, Chair  
Jonathan Briggs  
Michael A. Podolski, Esq.

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Daniel Hart  
Dennis Cunningham  
Stephanie Radner

Member Joanna Hamblin served on the Committee for part of the year, and was replaced by Stephanie Radner.

The Committee has been involved with the revitalization of Mother Brook and single stream recycling and automated trash collection, among other things. Goals of the Committee are to:

- Protect the Town's biological diversity, watersheds, and ecosystems
- Promote sound environmental management of open spaces
- Encourage development that protects open space systems and enhances natural resources
- Provide recreational facilities and programs that serve the needs of the Town
- Provide universal access to recreation properties and recreation programs
- Support Town efforts to protect and manage open space
- Coordinate and support protection and management of private open space areas

The Open Space and Recreation Committee keeps an inventory of public and private open space properties, state parks, cemeteries, conservation properties, historic properties, parks and recreation land, public water supply, town properties with unassigned management, and private undeveloped properties that abut existing open spaces.

The Open Space and Recreation Committee wishes to thank the various town departments and individuals for their assistance to the committee.

**REPORT OF THE PARKS AND RECREATION COMMISSION**

The Dedham Parks & Recreation Commission is a five member policy making elected Board whose function is for general oversight, when necessary, any program that comes under the jurisdiction of the Park & Recreation Department.

Fiscal year 2012 brought many changes to the Park and Recreation management staff. It marked Director Robert Stanley's first full year in the position. The Assistant Director/Program Director position was reinstated and restructured. This position over a four year period will become completely funded by the Pool and Recreation revolving funds. Debra Anderson, a Windsor CT Recreation Program specialist, was hired in March of 2012 to fill this new position. Mildred Smart the long time Administrative Assistant to Park and Recreation retired in January of 2012. Recreation Playground Supervisor was promoted to fill this open position. The department also hired Marnie Colantuoni as the part time Director of the newly created Pathfinder Special needs program. This position is totally funded through donations. Retired Park and Recreation Director Anthony P Mucciaccio Jr has remained involved with the department assisting with the Flag Day Parade, Dedham Day and The Clipper Swim team

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The Parks & Recreation Director administers the Recreation Programs and directs and supervises the four full-time Parks Department employees, 60-75 part-time Pool and Recreation employees. The Parks Department consists of one full time foreman, three full time laborers and eight part time laborers who work from April to October.

The Commission meets the second Monday of each month in the Town Administration Building.

**PROGRAMS**

**POOL-** The Dedham Pool, located at the rear of the Dedham High School, is maintained and administered on a self-supporting basis by the Parks & Recreation Department and has been since July 1984.

**PLAYGROUNDS-** The summer playgrounds under the direction of Robert Stanley ran smoothly and efficiently. Playgrounds were staffed at Paul, Riverdale, & Condon. An all day playground program was run at the Riverdale School

Other programs sponsored by the Recreation Department for the year were as follows:

1. Gymnastics, Tumbling Tots to grade eight (Summer & Winter programs)
2. Dance Program, Petite feet, Happy feet, Kinderdance, Ballet & Tap, Dance Trilogy, Hip Hop (Ages 4-15) 2 sessions.
3. Youth & Adult swim lessons year round.
4. Youth tennis lessons
5. Weight training programs for Boys & Girls
6. Men's slo-pitch softball
7. Boys Wrestling
8. Men's open league basketball
9. Summer Swim Team
10. Winter Swim Team
11. Youth & Adult golf lessons
12. Open Gym Program
13. Karate
14. Pathfinder Programs
15. Flag Football
16. Lacrosse Camp
17. Robotics
18. Field Hockey Camp
19. 6 summer specialty camps
20. Under age 6 soccer camps

Please see our web site for a complete list of programs: [www.dedham-ma.gov/recreation](http://www.dedham-ma.gov/recreation)



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The 45<sup>th</sup> annual Flag Day Parade was held on June 14<sup>th</sup>. Honorary Parade Marshall was Sam Celata. Some 20,000 people enjoyed the Parade.

The Annual Bike Rodeo in conjunction with the Dedham Police Department with over 200 youngsters from Dedham participating at the Endicott Estate.

The Mega-Muffin Recreation Day held at Memorial Park drew over 8,000 people and all cow winners were from Dedham

**PARKS DEPARTMENT**

The following Parks are under the care of the Parks Department: John Barnes Memorial Park, including Upper Memorial , Hartnett Square, Whiting St. triangle, East Dedham Passive Park, Condon, Paul, Churchill, Fairbanks Parks. The following school areas are maintained by the Parks Department: Oakdale Riverdale, Capen, and Greenlodge. Completion of new infield, irrigation system and 800 foot well at Memorial Park was completed in October of 2011. A new well was also installed at Fairbanks Park.

The Parks & Recreation Commission would like to thank the many organizations and individuals especially the volunteers who have supported the various activities and fund raisers during the past year.

**REPORT OF THE BOARD OF REGISTRARS**

The Board of Registrars is a four member board which oversees all Town, State and Federal elections, town meeting participation, and nomination verification and voter registration. The Board consists of Democrats Town Clerk Paul M. Munchbach; Dennis Guilfoyle who term expires 2013 and Republicans Chairman Robert King term expires 2011 and Tracey White term expires 2012. The Board continues yearly updating of the Town census, street listing, and software technology and in working with the Town Clerk's office holds voter registration drives throughout the year. The Board of Registrars along with the Board of Selectman just recently completed the towns redistricting plan which will take effect January 1<sup>st</sup> 2012 and has updated our town's population count to 24,749 and 17,500 registered voters. The Board of Registrars would like to recognize the Town Clerk's office, the pct wardens, poll workers, DPW, School Department and Police Department for their hard work and dedication in conducting our State and local elections.

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**REPORT OF THE SCHOLARSHIP COMMITTEE**

The purpose of the Committee is to raise revenue to fund a perpetual Town Trust. This trust shall support the awarding of educational grants to citizens of the town. The Committee is responsible for raising funds and administering the grant program.

The Committee also has the responsibility for distributing and judging the grant applications. The 2012 recipients were Daniel Roche, Michael Sullivan, Sarah Edson, Alison Hargis and Amanda Anderson.

The Committee thanks Dedham residents for their support.

**REPORT OF SELECTMEN AND TOWN ADMINISTRATOR**

The Dedham Board of Selectmen is comprised of five members who are separately elected to three-year staggered terms. They serve as the Chief Elected Officials of the Town. In April of 2012, James MacDonald was elected to his sixth consecutive term as a member of the Board. Also in April Carmen DelloIacono was elected Chairman of the Board by his fellow members. Michael Butler was elected Vice Chairman. The remaining two members serving on the Board are Sarah MacDonald and Paul Reynolds. The role of the Board of Selectmen is to serve as the chief policy making and licensing board for the Town. The Board is responsible for hiring Town Counsel (the Town's Legal Counsel) and to appoint several Board and Committee members. The Board is also responsible for appointing the Town Administrator.

According to Article IV of the Dedham Home Rule Charter, the Town Administrator is the Chief Administrative Officer of the Town. The Town Administrator is responsible for the day-to-day operations for the Town and for carrying out the policy directives of the Board of Selectmen. William Keegan Jr. has served as Town Administrator in Dedham for the past ten years. Other key staff members in the Office include Nancy Baker-Assistant Town Administrator, Marie Rizzo- Management Assistant, Doreen LaBrecque- Administrative Assistant II, Marie David- Senior Aide and Marion Power- Senior Aide.

From July 1, 2011 to June 30, 2012 the Board of Selectmen and the Town Administrator initiated, supported and/or completed several significant projects. The following is a summarized list of projects that were pursued during this time frame.

- **Public Safety Study-** A comprehensive study was performed by the consulting firm Municipal Resources, Inc. (MRI) of the Police, Fire, EMS, Dispatch, and Canine Control operations in Dedham. The purpose of the study was to evaluate each of these operations and then come up with a plan of action and a strategic plan for improving public safety delivery throughout the Community. The Study was completed in February of 2012 and the Departments are now working on implementation steps with the Consultant
- **Endicott Estate Study-** This study was performed by a Boston consulting firm known as "Open the Door". The purpose was to examine existing operations and to

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come up with a new business plan that would help to market the Estate for use of the property as a venue for weddings, private parties, and conference space. The primary goal was to make the Estate more self-sustaining and to reduce the amount of financial support required by the Town. The Study was completed in July of 2012 and has coincided with the hiring of a new Director of the Estate.

- **Charter Review Process**-The Dedham Home Rule Charter has not been comprehensively reviewed since 1995. The purpose of this evaluation is to determine how the Town is performing under the existing Charter provisions and to determine if changes are needed to further improve the governance of the Town. This process was started in January of 2012 and is expected to make a report to the Fall Town Meeting of 2013,
- **Financial Policies Update**-The Town of Dedham prides itself in operating under a clearly defined set of financial policies and guidelines. This set of guidelines has been in place since 1998 and was updated in 2003. In 2012, the Board of Selectmen commissioned a process of comprehensively reviewing the policies and for expanding the policies to include new guidelines for capital project financing. The revised policies are expected to be completed in 2013,
- **Dedham Square Improvement Project**- Tthe long awaited Dedham Square Improvement Project was bid and construction started in Fiscal 2012. Fed Corp was the successful low-bidder for the project. BETA Engineering and the Town of Dedham's Engineering Department have been managing the project throughout the construction phase. The Board of Selectmen has commissioned a project oversight committee that has been working with the construction team by conducting weekly meetings to evaluate community impacts and to assist in keeping the project on schedule and within budget,
- **Energy Services Contract (ESCO)**-The construction phase of the Energy Services Contract for all municipal facilities was completed in Fiscal 2012 and has now entered into the commissioning phase of the project. This project is expected to be completed in Fiscal 2013. The purpose of this project was to make improvements to all of the Town and School facilities by making them more energy efficient,
- **Collective Bargaining**-The Board of Selectmen and the Town Administrator initiated the process of preparing for negotiating new collective bargaining agreements for the Town's eight employee unions. That process has continued into Fiscal 2013,
- **Health Insurance Reform**-In Fiscal 2012, the Massachusetts State Legislature passed a significant piece of legislation that allowed cities and towns the ability to redesign their health plan offerings by following a newly designed negotiation procedure with collective bargaining units. The Dedham Board of Selectmen accepted this legislation and directed the Town Administrator to initiate the process. The Town Administrator, working closely with Town Labor Counsel, the Assistant Town Administrator and the Director of Finance were able to initiate the new process in September of 2011 and completed it by February of 2012. The result was a newly designed health insurance program that reduced the cost of health coverage

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for the Town and our employees. The new program went into effect on July 1, 2012 and is expected to save the Town \$1.7 million dollars. These savings were then directed by the Board of Selectmen to be set aside for the purpose of paying down the long-term liability of health insurance for retirees,

- **Pavement Management-** the Board of Selectmen approved the plan presented by the Engineering and Public Works Department to spend another \$2 million dollars in Fiscal 2013 to further improve the overall pavement conditions of the Town. These annual expenditures and improvements have dramatically improved the condition of town roads. The improvements completed in Fiscal 2012 and the improvements authorized for Fiscal 2013 will further change the index from the starting point in Fiscal 2005 of 70 to 79-80 by the beginning of Fiscal 2014.
- **Sewer System Rehabilitation Program (I&I) –** Similar to the investments made in the Town’s roads and sidewalks, annual investments have been made to rehabilitate the Town’s Sewer System. These investments have resulted in real savings to Dedham ratepayers. By removing clean water from the system, the treatment cost to Dedham has been significantly reduced. Savings projected from the beginning of the rehabilitation project are estimated to be close to \$10 million dollars; which is also why Dedham’s Sewer rate has remained stable for several years,
- **Striar Easement, Cooperative Venture with Parks and Recreation-**In Fiscal 2012 the Board of Selectmen and Town Administrator worked closely with the Dedham Parks and Recreation Commissioners to acquire an access easement that would enable the Striar Property to be accessed from Sprague Street. This process has gone on for several years but the process was concluded in Fiscal 2012 and the Board continues to work with the Park and Recreation Commissioners to help achieve a master development plan for this entire property,
- **New Transfer Station Lease-**The Town of Dedham leases land and facilities located off of Incinerator Road in Dedham to a company known as Recycling Solutions. That lease was set to expire in Fiscal 2013 so the Town Administrator initiated a new bid process for this property to either continue the lease with the existing Tenant or to sign an agreement with a new prospective tenant. The process was initiated in Fiscal 2012 and was set to be completed in early Fiscal 2013,
- **New Avery School-** In April of 2012, the Town and School Departments welcomed the opening of the new Avery School. This was the second new school to open in Dedham in a six-year time span. The Assistant Town Administrator and Selectman Mike Butler were active participants on the School Building Rehabilitation Committee (SBRC) with Selectmen Butler serving as Chairman of the Committee for most of Fiscal Year 2012,
- **Avery Reuse Bid Process and Lease Negotiations-** With the pending opening of the new Avery School, residents in the East Dedham Neighborhood were concerned that a plan was needed for the reuse of the soon to be vacant former Avery School. In the Fall of 2010, a study committee was formed to work with neighbors and residents of East Dedham to help identify a possible reuse of this property. The

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study committee completed its review in the Fall of 2011 and offered its report to the Board of Selectmen. The number one recommendation was to convert the vacant space to an Arts and Community Center. The Board of Selectmen accepted the reports findings and then sponsored an Article at the Annual Town Meeting in 2012 to accept the property from the Dedham School Department as surplus property. The Board then directed the Town Administrator to prepare a specification for leasing the property to an entity that would run and maintain the property for this newly preferred use. The Specification was completed and the bid was placed in the Central Register for prospective bidders to consider. At the completion of the Fiscal Year the bids for the reuse of the property were set to be opened,

- **Police Station Construction Plans-**In Fiscal 2012 the Building Planning and Construction Committee, at the request of the Town Administrator, were asked to undertake a process of narrowing a list of possible locations for the building of a new Police Station in Dedham. The Town Administrator requested funding from the Annual Town Meeting in 2012 to fund plans and specifications for the building of a new facility. At the conclusion of the fiscal year the Committee had narrowed its location to the former St. Mary's Church Parking lot. The Committee was then planning to hold public hearings on this location to seek feedback from neighbors located near this preferred site,
  
- **Completion of Work to Rehabilitate and Receive a Portion of Washington Street from Mass DOT-** Work continued with the Mass. Department of Transportation to finalize the release of the section of Washington Street heading east from Marine Corp Rotary (Route 1) to the Boston/West Roxbury line. The Dedham Engineering Department and the Department of Public Works had expressed reservations to the State about accepting this section of road without some assurances that the State would guarantee the integrity of the pavement for a period after the Town accepted the property. At the conclusion of the fiscal year, the State was finalizing the terms of such an agreement,
  
- **Recruitment of new Endicott Estate Director-** With the retirement of the former Endicott Estate Director Virginia McLaughlin, the Town Administrator initiated a recruitment process to fill this vacancy. There were several qualified candidates who applied for this position and the successful candidate selected was Erin Perron. Ms. Perron demonstrated the skills and personality needed to move the Endicott Estate forward for the next several years. Her level of experience along with the new strategic plan completed in the past year will result in some important changes for the Endicott Estate.

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Achieve with us.

**2013 Report of The Arc of South Norfolk, Inc.**

***www.arcsouthnorfolk.org - Be sure to visit our website and online Gift Catalog !!***

Over the past year, The Arc of South Norfolk (formerly The South Norfolk County Arc or SNCARC) has provided advocacy and support to individuals diagnosed with intellectual and developmental disabilities (I/DD). The Arc of South Norfolk continues to carry out the organization's mission in promoting and protecting the human rights of people with I/DD and actively supporting their full inclusion and participation in the community throughout their lifetimes.

With funding through the Town of Dedham, The Arc of South Norfolk provides supports and services to citizens of Dedham who are disabled by I/DD including autism. The Arc of South Norfolk is a private, non-profit, membership-based organization founded in 1954 by local parents. For more than half a century The Arc of South Norfolk has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Dedham, along with the other towns we serve, continues to provide the vital funding support as it has done for over thirty years. Our mission is, "To advocate for and provide supports and services to people disabled by intellectual and other developmental disabilities and to their families."

**Supports and services provided to the citizens of Dedham include:**

**Family Support and Respite Care:**

The Arc provides temporary in-home or out-of-home professional care and training for children and adults with intellectual or other developmental disabilities on a planned or emergency basis. It operates after-school/school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our facility in Westwood. We are excited about our new Adult Foster Care program that is currently in progress for adults who cannot live safely alone but want to live in a family setting.

**Family Autism Center:**

Our Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services, educational services, parent and sibling support groups and a resource library with Internet access.

**Autism and Law Enforcement Education Coalition (ALEC)**

ALEC is a nationally recognized training program for First Responders relative to Autism Spectrum Disorders (ASD). ALEC training helps foster a deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, ER and courtroom personnel, EMT's and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member.

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**Social-Recreational Programs:**

The Arc provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with developmental disabilities. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

**Advocacy:**

The Arc provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by intellectual or other developmental disabilities.

**Harbor Counseling Center:**

The Arc provides behavioral and other psychological counseling and psychiatric services for adults with intellectual and other developmental disabilities and their families.

**Residential Management:**

The Arc provides Residential Management Services for residential homes and apartments housing individuals with intellectual and other developmental disabilities.

**Day Habilitation Program:**

The Arc provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical well being, domestic and self-care skills, community living skills and social skills. This program includes a component for elderly individuals I/DD. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

**Services supported by The Arc of South Norfolk through its affiliate, Lifeworks:**

**Vocational Training and Job Placement Programs:**

*Lifeworks Employment Services* provides vocational rehabilitation for people with I/DD age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

**Residential Programs:**

*Lifeworks Residential Programs* provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Dedham residents who wish to visit or learn more about our programs or who wish to request services for someone challenged with intellectual or other developmental disabilities should contact us at (781) 762-4001.

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**REPORT OF THE SUSTAINABILITY ADVISORY COMMITTEE**

The Dedham Sustainability Advisory Committee was approved at the May 18, 2009 Town Meeting as a standing Committee within the Town. The Sustainability Advisory Committee was established to advise the Town's Board of Selectmen on strategies for advancing the Town's commitment to renewable energy, at the municipal, business, and residential levels. The purpose of the Committee is to educate Dedham and encourage energy conservation and sustainability by addressing the long term impacts of fossil fuels such as pollution, global warming and climate change. By engaging the community in making smart energy choices we are forging the path for a sustainable Dedham that will have a long-lasting, positive impact on future generations.

The Committee has representation on the Master Plan Implementation Committee and Open Space Committee.

**Committee Members**

Jonathan Briggs, Chair	Carmen DelloIacono
Joanna Hamblin, Vice Chair	Steve MacAusland
Deb Harrison, Secretary	Russ Poole
Liz O'Donnell	Carol Hills

**Staff**

Virginia LeClair, Environmental Coordinator

**Social Marketing**

The Sustainability Advisory Committee expanded their outreach efforts to include social marketing in 2011 with the creation of the Committee's Facebook page Green Dedham and Twitter account. The Committee has found social marketing to be a useful tool in promoting programs and events hosted by the Town and Committee. To date Green Dedham has 93 followers.

**Earth Hour**

The Sustainability Advisory Committee led the Town in celebrating Earth Hour, a one-hour event starting at 8:30pm on Saturday, March 31 2012, where cities, businesses, and residents around the world turned off all non-essential lighting for that one hour. The purpose of this event was to create awareness of energy-related emissions and initiate conversations around how personal changes can help reduce energy consumption and emissions.

**Earth Week**

This year the Town turned Earth Day into an entire week of celebration with volunteers mobilizing during the week of April 20-28th for a series of cleanups. Volunteers throughout Dedham made a difference in our community by picking up trash in our parks, along our



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riverbanks and surrounding open spaces. The event was sponsored by the Charles River Watershed Association.

### **Green Fair**

The Committee worked in conjunction this year with Park and Recreation, the Friends of Dedham Recreation and the Friends of the Dedham Pool to bring a green component to the 24th Annual Dedham Day festivities at Barnes Memorial Field. The Committee spent months lining up environmentally friendly vendors and kid friendly activities, but unfortunately the weather did not cooperate and the fair was ultimately canceled. We are looking forward to next year and better weather!

### **Energy Efficiency**

The Environmental Department along with the Sustainability Advisory Committee partnered with the home energy efficiency provider Next Step Living (NSL). NSL provides free residential energy assessments and related weatherization work to Dedham families as well as assists them with further energy efficiency improvements to their homes. The goal of this program is to reach 430 households annually and to help the community reduce its energy consumption.

### **Gardening Program**

The Environmental Department applied jointly with the Sustainability Advisory Committee for mitigation funds to design a gardening program with Green City Growers that would be run out of the Dolan Center by Parks and Recreation. Green City Growers (GCG) designed and built raised-bed gardens at the entrance to the Dolan Center. Participants in the spring and summer gardening classes gained hands on experience from GCG's horticultural professionals, teaching them how to maintain and harvest successful crops that they got to take home.

### **Bicycle and Pedestrian Plan**

The Sustainability Advisory Committee met several times with representatives from MAPC to create the Dedham Pedestrian and Bicycle Plan. The Town received a technical assistance grant from MAPC to identify pedestrian and bicycle networks within our community and beyond. Dedham and Westwood's projects were selected based on our alignment with MetroFuture goals that relate to equity, sustainability and our ability to have a regional impact by creating connections between our communities.

### **Future Goals and Objectives**

- Continue to advocate for the addition of new sidewalks and bike lanes in priority areas in Town as called out in the MAPC Pedestrian and Bicycle Plan
- Continue to grow enrollment in Dedham's Gardening program
- Continue to work with NSL to bring home energy efficiency and solar to residents
- Host a Green Fair in 2013

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**REPORT OF THE TOWN CLERK**

My name is Paul M. Munchbach and I would like to welcome you to the Town Clerks 2011-2012 report. The Town Clerk acts as the information source to the town departments and the general public regarding all federal, state and local regulations and town by-laws, rules and regulations. The Town Clerk also serves as the chief election official, custodian of all town records, registrar of vital statistics, and is directly responsible to the voters of the Town. More specifically, the Town Clerk's duties include: overseeing polling places and the general conduct of all elections, directs preparation of ballots, voting equipment, voting lists, certifies nomination papers and initiative petitions. The clerk's office conducts the annual town census, prepares the street list of residents, supervises voter registrations, absentee balloting, and maintains all public records. The clerk's office records and certifies all official actions of the Town and holds the Town Seal. Our office records and preserves all vital statistics for births, deaths, and marriages. The Town Clerk or Assistant Town Clerk administers the oath of office to all elected and appointed members of local committees and boards. The office is responsible for issuing licenses for dogs, raffles and bazaars, business certificates, and fuel storage permits. The office also maintains and updates the requirements for the State Ethics training. The Town Clerk's office submits by-laws and zoning ordinances to the Attorney General for approval and works with the Secretary of State's office, Department of Revenue, State Ethic Commission and office of Campaign and Political Finance on related issues

I would like to recognize the hard work of the Assistant Town Clerk Linda Tobin, and wish her well as she retired from her duties in this office. I would like to welcome Kristen Morse to Town Hall as Assistant Town Clerk and thank Administrative Assistants Adrienne Albani and Kristin McMillan for their performance and ease in learning their new jobs in the Town Clerks office.

The Town Clerks' office had a very busy fiscal year of 2011-2012. As we trained three new staff we had two town meetings. The Special Town Meeting was held November 7, 2011 and the Annual Town Meeting was held on May 21, 2012. Our office oversaw the Pre-Presidential Primary on March 06, 2012 and this was the first election impacted by the 2010 Federal Census in which our town and office saw a shift in polling locations and precinct boundary changes. Our Town Annual Election was held on April 14, 2012. This election is memorable because for the first time in recent history the town voted a write in candidate for School Committee over one of three incumbents. Our office completed the 2012 census and had the 2012 List of Residents printed and ready for purchase at the Town Clerks Office.

In addition to these duties our office has registered over 1100 new voters, issued 1,675 dog licenses, and recorded 240 births, 379 deaths, and 130 Marriages. The Clerks Office presently holds 935 registered Business Certificates. Our office also provides Notary Service in-house and to our Dedham Residents.

The Town Clerks office will continue to update and verify the voting list as well as our town webpage. Our office is proud to provide professional customer service for the residents of the Town of Dedham. We are committed to updating our systems both manually and with current technology to keep accurate records and maintain our town's public information resources.

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**REPORT OF TOWN COUNSEL**

Town Counsel, in accordance with Town By-Laws, represents the Town and its officers in court actions or other proceedings involving the Town, advises the several boards and committees on legal matters, prepares and approves contracts, bonds, deeds, and other legal instruments involving the Town, and provides legal services related to acquisition and disposition of land owned by the Town. In addition, Town Counsel provides written and oral legal opinions for the Board of Selectmen and Town officers. Town Counsel has represented the Town and its officers in judicial proceedings before the District Court, Superior Court, Land Court, and Appeals Court of Massachusetts, the Federal District and Appeals Courts, and has represented the Town in administrative hearings before the Appellate Tax Board, the Massachusetts Commission Against Discrimination, the Alcoholic Beverages Control Commission and the Attorney General's Office.

We are pleased to report that we were able to assist the Town in the resolution of three cases this fiscal year by court or agency disposition, where necessary, and by settlement, where possible, including a construction dispute in which we obtained summary judgment in favor of the Town, an action in which we obtained receivership oversight of a condemned property until the property was successfully rehabilitated, and resolution of an abutter's appeal of Planning Board approval of a parking plan. There are presently seven litigation matters in which we are representing the Town and Town boards.

In addition to litigation matters, we have assisted the Town with drafting bylaw amendments regarding retail promotional events and personal appearances and flood plain zoning. We have advised as to the use of sponsorship signs, the creation of a dog park, the use of revolving fund accounts, the development of field software for use by Town departments, moratorium guidelines, ANR endorsement of a lot with frontage in two districts, procurement for library long term planning, indemnification of municipal employees, and an anti-discrimination policy for persons with service animals. We have also advised as to a policy for employees providing notary assistance, license procedures for communities that have adopted local meals taxes, procedures for cutting and trimming public shade trees, application of the Town's sex offender bylaw, claims regarding maintenance of sewer laterals, creation of a Veterans Tax Work off Program, use of Community Preservation Act funds to catalog historic records, and guidelines for liquor license sting operations. We have assisted the Town with questions and procedures relating to the proposed new police station, location of a new senior center, district reorganizations, liquor licenses and various questions regarding potential conflicts in interest.

We have reviewed various contracts, including a school/police memorandum of understanding, a release of liability form for use of a dog park, a user agreement for functions at the Endicott Estate, review of bids and the contract for Dedham Square improvements, a sewer on-call services contract, contracts for asphalt repaving and resurfacing, nova chip treatment and crack sealing, construction of a canoe launch, a landscaping contract, a transfer station request for proposals, an ambulance contract, an intermunicipal agreement to purchase a tree truck jointly with the Town of Westwood, a telecommunications request for proposals, and a request for proposals for design services for a police station. We have further advised with respect to negotiations of various collective bargaining agreements and employment issues.

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We have also assisted with various real estate matters, including a request for proposals to purchase land for a central complex and purchase and sale template for same, a lease with AT&T, a transfer station lease, various orders for alteration of public way layout related to Dedham Square improvements, land gift acceptance, and preparation of various easement grants.

Town Counsel has continued to take a pro-active approach to keeping control of costs by sending out numerous memoranda on various areas of municipal law at no charge to the community. For example, we have provided guidance as to common issues involving alcoholic beverages licensing, third-party financed renewable energy facilities, policies for use of computers and electronic communications and social media, and statewide mutual aid programs. We have summarized an important decision addressing the need for a variance when altering or expanding nonconforming single and two-family dwellings. We have outlined notable new regulations of the Attorney General regarding remote participation in open meetings and intentional violations of the Open Meeting Law and have provided a checklist with sample notices and votes for complying with Division of Open Government rulings on Open Meeting Law procedures. We have outlined significant amendments to the Community Preservation Act expanding permissible uses of funds and trail accessibility requirements of the Americans with Disabilities Act. We provided timely E-Updates on time frames to avoid potential EPA penalties for failure to submit annual stormwater system reports, changes to municipal health insurance, statutory validation of “evergreen clauses” in collective bargaining agreements, an Appeals Court decision invalidating a cap on Class 2 licenses, a ruling by the Supreme Judicial Court on the Quinn Bill, resolution of court appeals clarifying permissible taxation of telephone company poles and wires, revisions to the Permit Extension Act, new alcoholic beverages licenses for caterers, new statutory authorization of veterans tax work off programs, and the impact of the new medical marijuana law. We have also provided a free Massachusetts Casino Law Webinar and continue to provide direct training to Town employees and municipal boards on various topics at no cost to the Town.

As always, we strive to provide timely and concise responses to requests for advisory opinions and have assisted in the review of articles for the Warrants for Town Meetings as well as attending Town Meetings and various Board meetings. Town Counsel’s objective for Fiscal Year 2013 continues to be to provide high quality legal services to the Town in a responsive and timely manner at a reasonable cost.

Town Counsel extends its appreciation to the Board of Selectmen for its confidence in retaining the firm, and for the assistance and cooperation we have received on all matters from the Board of Selectmen, Town Administrator, Assistant Town Administrator, Town Meeting, department heads, and the boards and committees with whom we have worked. Without their assistance and cooperation, our collective objectives could not be attained.

**REPORT OF THE VETERANS AGENT**

The Veteran Service Department has the responsibility of aiding, assisting and advising Veterans’ and their dependents of their benefits as stated in Chapter 115 of the Massachusetts General Laws. The need for a Veteran to receive such benefits is thoroughly investigated by the Dedham Veteran Service office. These funds are provided to Veterans and their families due to unemployment, hardship, medical issues, deaths etc. The funds are provided to Veterans and their families by the Town of Dedham and are reimbursed by the Commonwealth of Massachusetts Department of Veterans Services at a rate of seventy-five percent. This office assists Veterans and families applying for service connected disability benefits, educational benefits, grave makers, burial benefits insurance claims and

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numerous social needs such as transportation to doctor's at the VA hospitals. This year the Veterans office has been successful in the effort to reach out to the community in order to educate Veterans, widows, and dependents of Veterans benefits they are entitled to. In the upcoming year we look forward to continuing the support of our local veterans and families.

**REPORT OF THE DEDHAM WESTWOOD WATER COMMISSION**

***MISSION***

The Dedham-Westwood Board of Water Commissioners sets policy, prepares operating and capital budgets, and establishes rates along with rules and regulations for the Water District. The District goal is to provide high quality public drinking water and fire protection to Dedham and Westwood homes and businesses.

**Board of Water Commissioners**

The Dedham and Westwood Boards of Selectmen appoint three Commissioners to serve three year staggered terms. The Dedham Commissioners are Kenneth C. Bragg, term ends December 2013, Steven M. Mammone, Chair, term ends February 2015, and Robert N. Blume, Vice Chair, term ends February 2013. The Westwood Commissioners are Robert E. McLaughlin, Jr., Chair, and James J. Galvin, Clerk and Joseph S. Carter, Jr.

**Projects**

\$1.4 Million dollars was invested in the Water System during fiscal 2012. Highlights include the installation of 1588 feet of water main, 10 fire hydrants, 79 water services and 1387 water meters. Water mains were replaced in Dedham Square and on Clark, Charles and Eleanor Streets and on both the Ames and Bridge Street bridges. Several large meter vaults were replaced including the Dedham Mall and Nobles and Greenough School. Several pieces of laboratory equipment were replaced. A new pump and motor were installed at Well #5. Variable frequency drives were replaced at Bridge Street Treatment Plant. The District received a \$12,000 grant from the Commonwealth to purchase reagent free chemical analyzers and \$30,000 to conduct a leak detection survey and conservation rebates.

**Water Supply**

The District continues to conduct its operations towards providing high quality safe drinking water, in compliance with all Drinking Water Regulations as well as actively pursue land use and regulatory measures which will serve to protect the water resources used to supply our drinking water. The District's partial membership in the Massachusetts Water Resources Authority allows for the annual purchase of up to 36.5 million gallons of water which is available as a supplement, as well as for an emergency, to the District's existing water supply.

**Security**

The District operates a recently upgraded Supervisory Control and Data Acquisition (SCADA) system, which monitors the Districts treatment and other equipment sites electronically and provides operating data to District personnel 24 hours per day.

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**Water Conservation**

District continues to partner with the Environmental Protection Agency Water Sense initiative to help consumers save water and reduce costs on their utility bills. The rebate program for toilets and low flow washing machines returned \$15950 to customers. Residents took advantage of these rebate programs and, in so doing, contributed significantly to water conservation.

**Rain Sensors and Rain Barrels**

Free Rain Sensors continue to be available at the District office to allow residents to comply with the District Rules and Regulations pertaining to irrigation sprinkler systems. 80 Rain Barrels were purchased by residents with a subsidy from the District. The Rain Barrels were also offered for sale at the Dedham Farmer's Market. Since the program began in 2003, over 820 barrels have been purchased.

**Leak Detection**

The District conducted an extensive leak survey in summer of 2012. Work continues on testing a new technology for leak detection with equipment consisting of acoustical logging devices which are dropped onto underground valves and which transmit leak noise data via a text messaging transmission to a computer system which can differentiate between water pipe leaks and other noises such as traffic or transformers.

**Resource Protection**

With the support of the Dedham Conservation Commission, the District concluded participation in a study with the Massachusetts Highway Department (now MADOT) and the University of Massachusetts. The purpose of the study was to consider the District's request to have portions of the Route 128/Interstate 95 areas designated as low salt zones. The goal is to remediate water quality impacts to the District's wells that are attributed to MADOT winter road deicing practices. The MADOT has not acted on the District's petition for the low salt designation. They have, however, introduced some new equipment and technologies, which they claim, will result in less salt usage.

**Future Goals**

The District continues installing radio read water meters. Approximately 75% of customers now have them. These new radio meters continually monitor water flow data and can help identify customer leaks. Leak detection continues to be a priority for the District. Our existing water conservation programs that benefit both residents and commercial interests will be expanded and new initiatives will be implemented in the future. The District will continue to communicate with the Towns of Dedham and Westwood on a regular basis, particularly regarding new development projects and their impact on our water resources. The Dedham-Westwood Water District is grateful to the Planning Board, Zoning Board of Appeals, Building Department, Conservation Commission, Board of Health, the agents for the aforementioned Boards as well as the Fire and Police Departments, the DPW and Engineering Department, the Assessor's and Treasurer-Collector's Offices, and especially the Town Administration and Board of Selectmen for their continued cooperation and support.

**Rates**

There was an overall 2% rate increase in February, 2011. A low-income water rate was also implemented in June 2011.

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**REPORT OF THE DEDHAM YOUTH COMMISSION**

The Dedham Youth Commission, in accordance with Chapter 40, Section 8E of the General Laws of the Commonwealth of Massachusetts, is established for the purpose of providing social, educational, recreational and health programs to the young people of Dedham. To achieve this goal, the Commission has initiated a dual approach: a) to provide direct counseling services and b) to provide constructive, diversionary programs offering youth new educational, emotional and social activities. Specifically, the Youth Commission offered the following:

A. Direct Counseling Services

Offered both formal and informal counseling to youth and their families dealing on a daily basis with adolescent issues of suicide, neglect and abuse, addictions, homelessness, unemployment, education, depression, peer relations, anxiety, and eating disorders.

Created and participated in psycho-educational trainings on such topics as dating violence, diversity and cyberbullying, drug and alcohol use and abuse, eating disorders, and self-esteem group

Offered both individual and group counseling

Offered a referral service for youth related situations

Increased the professional training and development of staff including collaboration with Needham and Westwood

B. Programs:

Increased enrollment of our summer RISE program from 20 students in 2011 to 45 in 2012. RISE is a four week summer program designed to prepare rising 9<sup>th</sup> graders academically and socially for high school, college and careers. Daily sessions include a Reading & Writing Course, Math Course, College & Career Awareness Activities, Healthy Habits Workshops and Recreational Activities. A \$3000 grant provided by the Mitigation Funds Committee funded the hiring of a Math instructor and Counselor for the program.

Developed and implemented the College Bound Program. College Bound is a two week summer program for low-income and/or first generation Dedham middle school students. The goal of College Bound is to excite students about college, expose them to various careers and encourage them to improve their community. During the first week of the program, students lived at Regis College and experienced the life of a college student. Students learned how to live with a roommate, participated in Science and Critical Thinking courses, wrote essays, shared ideas during class debates, played basketball, attended career panel discussions, and “rocked the mic” at an open mic night. Students also ate three delicious and nutritious meals a day in the cafeteria. During the second week of the program, students participated in college tours across New England. This program was mainly funded through a

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\$6000 grant provided by Dedham Savings.

Increased the enrollment and impact of our BEAT (BE A Tutor) program. BEAT is a peer tutoring/mentoring program designed for Dedham high school students and elementary students. It is a weekly opportunity for high school students to tutor and mentor elementary students. Last year, we had 15 high school students who tutored 40 Oakdale elementary students on a weekly basis. This year, we have 40 high school students who tutor over 80 Elementary students from Oakdale and Avery on a weekly basis.

Partnered with Dedham Country Day School, Nobles, Dedham Rotary Club and the local elementary schools to provide 50 Thanksgiving baskets to underprivileged families in Dedham.

Partnered with 4C's for Kids and the Endicott Estate to conduct annual "Rocking the Stocking" toy drive.

Conducted an annual holiday drive, the Charlotte and Bob Castagnola Gift Program, for those in need in the community in conjunction with several other agencies, serving over 450 individuals.

Encouraged students to embrace "neighbors helping neighbors" by providing them opportunities to help the elderly by delivering "meals on wheels," raking leaves and shoveling snow.

Secured funding from the Cultural Council to facilitate annual photography, sculpture, and art contests. Student work was displayed at annual Open Studios event.

Partnered with the Dedham Police Department to sponsor a field trip to Gunstock, NH. 50 high school students attended this event and enjoyed a day of swimming, zip-lining, canoeing, and mountain biking.

Served as the placement for Dedham youths involved with the Dedham District Court's Community Service Program. Juvenile offenders performed tasks at the Dedham Food Pantry, Town Hall, libraries and other community projects.

Partnered with the Dedham Middle School and sponsored a college tour to UMass Boston. Over 100 students attended this event and participated in mock admission activities, tours, student panel discussions and college preparatory game shows.

Partnered with DedhamTV to develop and implement a weekly internship program for Dedham youth. Students learned basic studio production and developed original on-air programming.

Partnered with the Housing Authority to implement a weekly homework and



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activities club at the Veterans Road Clubhouse.

Facilitated the Dedham Disc Jockeys club. The Dedham Disc Jockeys is an after-school club designed to teach students the fundamentals of being a Disc Jockey. The students have volunteered their time to deejay several middle school and high school dances.

Facilitated the TALK club at Dedham High School. The main focus of the TALK club is to provide a comfortable social environment where students from a variety of cultures in Dedham High School are able to discuss and deal with everyday life issues. Some topics we focused on were diversity, peer pressure, racism, unity, and acceptance of different backgrounds in our communities. In the spring of 2012, the TALK club hosted a town-wide open MIC night focusing on diversity and culture. The event was held at Endicott Estate.

Other social and recreational activities include: video game club, Blue Hills hiking trips, bowling at Kings, middle school wiffle-ball tournament, March Madness 2-on-2 basketball tournament, swimming at Lake Cochituate, and arts & crafts.

Active participation in the Dedham Food Pantry.

Partnered with DedhamTV to co-host the Dedham Food Pantry's Holiday Harvest Telethon. The event rose over \$20,000 for the Food Pantry.

Representative on the Board of Directors of DedhamTV

Organizing member for The Northstar Ramble. Over 400 kids participated in 2012.

Granted over \$9500 in Camp Scholarships.

Worked in cooperation with the School Department in:

- a) Providing group counseling for students
- b) Serving as a member on the High School Crisis Management Team
- c) Being a source of referral for school personnel such as School Psychologists and Guidance Counselors
- d) Consulting and developing various grant proposals
- e) Chaperoning various events, such as field trips, All Night Graduation Party
- f) Providing a myriad of community service opportunities for graduation requirement
- g) Developing and Implementing the 2<sup>nd</sup> annual Career Day for Sophomores
- h) Serving on the School Health Advisory Council (SHAC)
- i) Providing college preparatory workshops and college tours
- j) Assisting students with job placement and resume assistance
- k) Providing transportation to school groups through use of van

Coordinated and cooperated with other agencies including virtually every town

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department (Selectmen, Police, Schools, Housing, Council on Aging, Civic Pride, Veterans, Recreation Department, etc.), Norfolk County Court System, the Dedham Food Pantry, the West Roxbury YMCA and Dedham Community House.

C. Awards:

Our work, along with several other town departments, has earned Dedham to be recognized as one of the “Top 100 Communities for Young People” in 2012. This award is sponsored by America’s Promise Alliance and ING. The Dedham Youth Commission was awarded a trophy, town signage and a \$2500 grant for this award.

D. Goals:

For FY 2013, the Youth Commission's goal is to continue to provide social, educational, recreational and health programs to the young people of Dedham. We will work with the youth, families and community members of Dedham to continuously develop and implement programs and services that address the needs of Dedham Youth. With respect to counseling, the objectives are to provide individual, group, formal and informal counseling to adolescents and their families

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**REPORT OF THE BOARD OF APPEALS**

The Zoning Board of Appeals (“the Board”) is appointed by the Selectmen of the Town of Dedham. The Board shall have and exercise all the powers granted to it by Chapter 40A, 40B, and 41 of the Massachusetts General Laws and the Town of Dedham Zoning By-Law (“Zoning By-Law”).

The Board’s powers are as follows:

1. To hear and decide applications for Special Permits.
2. To hear and decide appeals or petitions for variances from the terms of the By-Law, with respect to particular land or structures, as set forth in MGL c. 40A, s.10.
3. To hear and decide appeals taken by any person aggrieved by reason of his/her inability to obtain a permit or enforcement action from any administrative officer under the provisions of MGL c. 40A, ss. 8 & 15.
4. To hear and decide waivers from the Town of Dedham Sign Code.
5. To hear and decide comprehensive permits for construction of low or moderate income housing as set forth in MGL c. 40B, ss. 20-23.

The Zoning Board of Appeals consists of five regular members and two associate members. The Chairman of the Board may designate either or both of the associate members to sit as a member of the Board in the case of absence of any regular member of the Board.

Regular Members:

- James F. McGrail, Esq., Chairman
- J. Gregory Jacobsen
- Scott M. Steeves
- E. Patrick Maguire, LEED AP
- Jason L. Mammone, P.E.

Associate Members:

- JH Rumpp
- Jessica L. Porter

Administrative Assistant:

- Susan Webster

The Board hears petitions for Special Permits, variances, and waivers from the Town of Dedham Sign Code. The Board publishes, posts, and notifies the public at large and the abutters through legal ads in the newspaper, agendas posted on the Town website and at two locations at Town Hall, and with postcards to abutters within 300 feet of the property in question. The Board hears testimony, deliberates and renders decisions regarding the petition in accordance with the Bylaws and the Massachusetts General Laws. Each decision is brought to the Town Clerk’s office to be date stamped; the Town Clerk keeps a copy on file in its office. Once a decision is rendered, the Applicant is sent a copy of the stamped decision. Waivers from the Town of Dedham Sign Code do not have an appeal period, and an Applicant can file for permits from the Building Department as soon as a copy of the decision is received. Special Permits and variances require a 20-day appeal period during

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which anyone can appeal the decision through the courts. Once the appeal period has passed, the Applicant obtains a certification letter from Town Clerk noting that no appeal has been filed. The Applicant then files the decision at the Registry of Deeds. Abutters for each case are notified by postcard of decisions, and all agendas, minutes, and decisions are posted on the Town website.

The Board meets on the third Wednesday of every month. All activities of the Board are conducted in open meeting, in accordance with Chapter 39 of the Massachusetts General Laws. In Fiscal Year 2011-2012, the Board heard 51 petitions for variances and/or special permits.

It is the Board's goal to treat all applicants fairly and courteously, and to render decisions in a timely manner. Each appeal is heard and decided on its own merit. Be advised that the Board may be limited in their authority, if any, to grant a special permit or variance from the Zoning Bylaw and/or the Town of Dedham Sign Code.

**REPORT OF THE BUILDING DEPARTMENT**

	PERMITS ISSUED	FEES COLLECTED	EST. CONSTR. COST
Building	1165	\$803,219	\$53,751,066.94
Wiring	903	\$79,125	
Plumbing	558	\$35,283	
Gas Fitting	455	\$15,630	
Cert. of Inspection		\$19,700	
Cert. of Occupancy		\$4,025	

The Building Commissioner the Assistant Building Inspector and the Assistant Building Inspector/Code enforcement officer are responsible for general building and site inspections; enforcement of the State Building Code, including the Energy Code, and the Rules & Regulations of the Architectural Access Board, enforcement of the Zoning By-Laws, imposing fines for uncorrected zoning violations, court appearances; annual inspection and certification of approximately 170 places of public assembly. The building department has seen a consistent number of permits during the fiscal 2011 -2012 period.

The Wiring Inspector is responsible for issuing permits and inspecting all electrical work performed in Dedham. He handles complaints and emergencies, especially those of the Dedham Fire Department and NSTAR. He also assists electricians with interpretation of and compliance with the Electrical Code.

The Plumbing & Gas Fitting Inspector's duties include investigating complaints, inspecting plumbing and gas fitting work in all buildings in the town, except those owned or occupied by Federal agencies, processing permit applications assisting plumbers and gas fitters in

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interpreting the State Plumbing and Fuel Gas Codes, and performing related duties as directed by the Building Commissioner.

The Building department issues all permit with the Energov computer software system. This system allows easy access to all permit records, including fees, costs of construction, inspections and certificates of occupancy.

Fiscal 2012 has been a productive year for the Building Department, in the redevelopment of several properties. The Dedham High School, field project was done during 2011-2012, The 15.44 million dollar Noble and Greenough Castle Addition and renovation project was done during this time frame and there was an expansion and renovation of the Dedham Country Day School. The new Avery Elementary School was completed in 2012 and was issued a certificate of occupancy. The property at 125 Washington Street was redeveloped into a mixed use commercial and 42 unit residential apartment complex. The Animal Rescue League completed the renovation and expansion of their animal shelter on Pine Street in 2012.

The Building Department encourages anyone who has questions or concerns about Zoning, Building, Electrical, Plumbing or Gas Codes or building safety to contact the office at 781-751-9180.

**REPORT OF THE BUILDING, PLANNING & CONSTRUCTION COMMITTEE**

As provided in the Dedham Home Rule Charter, Section 7-5, the Building, Planning and Construction Committee consists of seven members appointed by the Town Administrator. One member of the Planning Board, a registered professional engineer or architect, an attorney, a person employed in the construction industry and three other persons. By Charter, the roll of the BPCC is to survey the growth and building needs of the Town, examine the physical condition of all existing town buildings and determine the need for additions or renovations of existing buildings or for the construction of new buildings for the Town.

The BPCC consists of Robert Naser, Chairman and member at-large, term expires July 2015, Steven Rahavy, attorney, term expires July 2015, Carmen DelloIacono, at-large, term expires July 2015, James Sullivan, construction industry member, term expires August 2013, James O'Brien, Planning Board member, term expires November 2013, John Donovan, at-large member, term expires July 2013 and John Nackley, Jr., engineer, term expires July 2015.

In the past year, the BPCC committee's work primarily focused on a general review of municipal facilities, with specific attention to identifying a site for a new police station.

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**REPORT OF THE DEDHAM HOUSING AUTHORITY**

The Dedham Housing Authority currently administers 319 units of public housing in the town of Dedham, and 461 units of Section 8 rent subsidy. In addition to Dedham's own program, the DHA administers an additional 358 units of Section 8 housing for seven other Housing Authorities in Massachusetts. During the past year vacant apartments in our public housing and Section 8 program, caused by attrition and other reasons, were filled with persons living or working in the Town of Dedham.

**INSPECTIONS**

The Superintendent of Maintenance, along with DHA Staff, have inspected all apartments owned by the Authority and found most to be in fair condition. The Facility Management Team from the Department of Housing & Community Development trained the DHA staff on inspections. Section 8 units are inspected by McCright and Associates.

**WORK FORCE**

The workforce consists of the following office personnel: Carrie McKenna, Julie McDonough, Skye Kessler, Carol Maloney, Roberta Kalil, Yvonne Fuller and Charles Winston. Jennifer Polito is a part time Section 8 Clerk for the Authority. Jay Johnson retired from the DHA as Superintendent of Maintenance on January 1, 2012 after 36 years of service. We now have Adam Brothers in that position. Adam has excellent building and administrative knowledge and skills. The DHA is very pleased to have Adam as the Superintendent of Maintenance. Ken McLeish, Richard Belanger, David Ray, Thomas Lowe and Dennis O'Brien work in the maintenance department. Cameron Keefe is a Dedham resident and a college student who works in the maintenance department during his school breaks. We are extremely fortunate to have such capable and dedicated employees.

**CONFERENCE AND TRAINING PROGRAMS**

We have attended many conferences and training sessions: Mass. NAHRO, Section 8 Administrators Association, SEMEDA, NERC NAHRO and National NAHRO. These conferences contribute greatly to our knowledge and skills in the housing field as well as the success of our Agency.

**MODERNIZATION @ 40-1**

Over the past years we made many improvements to the 40-1 Federal Development. We are now upgrading the exterior of the buildings with vinyl siding.

**STATE MODERNIZATION**

Due to the limited State resources we are not able to make the improvements that the development needs at this time. We are doing our best with the resources we have to turn apartments over and maintain the development as much as possible. We received a grant from DHCD in December of 2012 and we renovated 2 family units and 2 elderly units that were off line for a period of 60 days.

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**TENANT SELECTION**

During 2012 a total of 1000 applications were processed for both State-aided public housing programs. As of 7/1/2012 there were approximately 1100 applicants waiting for state-aided family housing. As of 7/1/2012 there were approximately 250 applicants waiting for State-aided elderly/disabled housing.

The Centralized Section 8 waiting lists consist of approximately 90,000 applicants; 600 of those applicants live or work in Dedham.

The DHA participates in a collaborative which operates a Section 8 Family Self-Sufficiency Program as well as a Homeownership Program. These programs are administered by David McInnis We have 18 FSS Participants, 6 FSS Graduates and 3 Homeowners.

**TENANT SERVICES**

Employees of Dedham Youth Commission utilize the Resource Center on Veterans Road. They offer a weekly after-school program to the children living in Dedham's public housing developments. They have home-work help, games, arts and crafts etc. It's a wonderful program for the children. The children had a wonderful time at the Halloween Party this past October at the Resource Center.

We continue to work with HESSCO, the non-profit agency that provides services for our elders, to provide managed and cluster care for folks that are in need allowing them to live in their apartments longer and more comfortably.

Dedham Housing Staff meets occasionally with staff from the Department of Mental Health to provide services to the folks that are living in our State-Aided housing similar to the services we provide for the elderly.

Tenant Services remains a challenge. Helping families to move on, up and out is something we strive to achieve. We also need to continue to provide services to the handicapped and elderly folks and look for the resources to do so.

**HOUSING SERVICES**

We continue to work closely with the Dedham Police Department in the never-ending battle against drugs and violence.

The non-profit agency, Southwest Affordable Housing Partnership, has been meeting quarterly and has been successfully administering the MHFA Home Improvement Program, Get the Lead Out program and First Time Homebuyers Closing Cost Program. SWAHP administers 15 units of affordable condo's in the Westbrook Crossing Development located on East Street in Dedham.

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**FINANCIAL**

The Single Audit performed by the Independent Auditor, Hurley, O'Neill as Associates, showed No Findings. The accounting firm of Fenton and Ewald continues to serve and guide us on a monthly basis.

**COMPUTERS**

We continue to upgrade our computer hardware and software which enables the staff to work more efficiently. The Internet remains a valuable tool as all of our HUD and DHCD reporting are being processed on line. We also utilize the Internet for our Section 8 Centralized Waiting List. Dedham is one of the 80 housing authorities that participate in Mass NAHRO's Section 8 Centralized Waiting List.

**OVER ALL**

Our financial picture is not where we would like it to be. As costs increase and units deteriorate, we struggle to operate with the under-funded State budget. Our Federal operating budget was reduced by \$93,000 for the FYE 2012.

In March of 2012 our State Appointee Kristen Morse vacated her seat on the DHA Board. Kristen was a dedicated Board Member devoted to improving public housing since 1999. The entire Dedham Housing Authority wish Kristen all the best in her future endeavors.

**THE FUTURE**

We continue to operate Section 8 programs for 7 other Authorities; this has proven to be very successful for the DHA, it has improved our financial picture and our capable staff has handled it well. Mass NAHRO, in conjunction with Local Housing Authorities, maintains a statewide waiting list that we utilize. This list allows folks to apply just once and be eligible across the state.

We will continue to access all resources that will improve the quality of life for our residents and work with all agencies that can provide them services. We will also continue to look for ways to increase the availability of affordable housing for people in our community.

I am proud to report that this year a 7 year old child living in of our Federal family development received recognition in HUD's Housing America Campaign. It is a poster contest for children living in public housing entitled "What Home Means To Me." The poster is priceless!

Dedham Savings awarded the Dedham Housing Authority \$5,000 this year to renovate the community room at the Parkway Court elderly housing development. Bob's furniture in Dedham donated a \$400 gift card for furnishings to the room. Bill McInerney from McGolf donated a beautiful gazebo to the residents of Doggett Circle elderly housing development and the 2 Dedham Rotary Clubs donated a Bingo Board to the community room at the O'Neil Drive elderly housing development. The DHA appreciates all these donations.



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**REPORT OF THE DESIGN REVIEW ADVISORY BOARD**

The Design Review Advisory Board consists of five members:

- Mollie Moran, Chairman
- Paul Corey, Vice Chairman
- John Haven
- Steven Davey
- Robert Taraschi

Richard J. McCarthy, Jr., is the Planning Director and Susan Webster is the Administrative Assistant for the board. The Design Review Advisory Board meetings are held once a month on the first Wednesday of the month.

**TYPES OF PROJECTS THE BOARD REVIEWS**

- All new construction, additions to and exterior alterations of existing buildings, and all new signage or alterations of existing signs in the Central Business (CB), General Business (GB), Highway Business (HB), Local Business (LB), Limited Manufacturing (LMA), Limited Manufacturing Type B (LMB), and Research, Development, and Office (RDO) districts.
- All projects subject to parking plan approval, site plan review, or Major Nonresidential Project, or requiring a Special Permit or variance from the Board of Appeals, if located in RDO, PC, PR, or LM districts.

**FUNCTION**

When a project comes before the Board, the Board shall consider the size or scale, bulk, architectural style, material, texture, color, location, orientation, signs, lighting, landscaping, and site layout in relation to the surrounding area and the visual character of the neighborhood and the Town.

After reviewing a project, the Board writes a recommendation letter to the applicant or owner, to the approving town agency, and to the Building Commissioner.

**DESIGN GUIDELINES**

In an effort to guide future development, the manual will establish specific design standards town-wide and design principles unique to the individual commercial areas for use by residents, business owners, and developers. Overall, this will provide a much-needed guide for the Town's efforts to promote high-quality, architecturally appropriate development.

The final product will be a user-friendly manual, which will include design objectives and principles, diagrams, photographs and other information necessary to clearly illustrate appropriate design principles for building(s), storefront(s), landscape(s), signage, and lighting for buildings, storefronts and signage. The manual will be distributed to prospective applicants for use when constructing and/or improving their building(s) and for any sign that will be erected, enlarged, redesigned, or structurally altered.

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**APPROVED PROJECTS**

The Board held 12 regular meetings this past year and half a dozen special workshop meetings.

- Reviewed 38 sign applications
- 12 Site Plans
- 4 Scoping sessions
- 4 Sign waiver requests

**GOALS AND OBJECTIVES**

- Continue to thoroughly review projects in an expedient fashion
- Evaluate ways to improve the review process
- Update and revise the Sign Code

The members of the Board wish to thank other Town boards and officials for their continued cooperation and help.

**REPORT OF THE ECONOMIC DEVELOPMENT DEPARTMENT**

The Economic Development Department takes a multi-pronged approach to fostering new economic growth in the community and strengthening the existing business base. Identifying and balancing the needs and interests of large scale development, mid-tier mixed use projects, the downtown business in the Square and the neighborhood business districts is part of the everyday work of the Department. Partnering with local non-profit organizations to improve specific areas such as the Square or East Dedham is part of ongoing Departmental efforts to engage the local businesses and residents in community development. Serving on regional organizations to expand the profile and leadership of Dedham in the regional economy is also part of the role of the Director. Dedham is one of five towns that make up the Regional Economic Development Working Group at the Neponset Valley Chamber of Commerce. In January 2012, I was honored to be recognized as Business Person of the Year by the Chamber together with Town Administrator William Keegan, the first time the Chamber recognized public employees for this award.

Current and continuing future activities of the Department include the Dedham Square Improvement Project including managing the \$1.3 million MassWorks grant award with quarterly reports to the State, developing and producing a Business Guide for the small business community, creating a town wide marketing campaign for Dedham with a goal of a Spring 2013 launch timed to coordinate with the wrap of the downtown project, exploring a variety of economic development tools specifically geared towards revitalization efforts in East Dedham in partnership with the community, and turning Washington Street as it enters Dedham from West Roxbury back into a street instead of a highway that can in turn better support local businesses and residents among other initiatives. Many of these plans have the generous financial support of the Mitigation Committee. In applying for funds, the Economic Development Department sought to create Programs and Initiatives to leverage the funds available to spur greater private investment in Dedham and set the table for future sustainable growth.

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**REPORT OF THE MASTER PLAN IMPLEMENTATION COMMITTEE**

Leadership		Action	Phase 1	Phase 2	Phase 3	Ongoing	Status
Board of Selectmen	1	Establish Master Plan Implementation Committee	X				Implemented 2010
	2	Integrate Master Plan implementation within the Town's annual goal-setting process	X			X	Implemented 2009
	5	Change consulting Town Planner position to full-time Planning Director	X				Implemented
	9	Continue to develop and institute a capital improvements plan process	X			X	Adopted January 2013
	14	Adopt the Community Preservation Act	X				Under Study December 2012
	17	Establish a Transportation Advisory Committee		X			Committee being filled December 2012
	20	Create a town-wide traffic calming policy		X		X	
	23	Create a full-time Facilities Manager position for all town and school properties		X			Implemented since September 20, 2011
	31	Establish a housing rehabilitation program		X			
	35	Establish municipal policy and an annual budget appropriation for wildlife management		X			
	44	Consider using Tax Increment Financing (TIF) agreements to support business development			X		
	51	Continue to seek grants to support capital improvements on a project-by-project basis			X	X	Implemented 2009
	57	Annually review the number of boards and committees in town government, determine their continued relevance, and disband committees that are no longer needed			X		Charter Review Committee is studying this action item
Planning Board	3	Conduct a comprehensive review and update of the Dedham Zoning By-Law	X				Being implemented in phases
	4	Complete the review and update of the Rules and Regulations of Subdivision Control	X				Implemented May 26, 2011
	5	Change consulting Town Planner position to full-time Planning Director	X				Implemented May 2009
	7	Include the Department of Public Works and the Department of Engineering in the development review and permitting procedures conducted by Town boards	X				Implemented May 2010
	8	Develop an environmental checklist to assist with development review	X				
	12	Analyze the potential of Dedham's MBTA commuter rail stations for transit-oriented development (TOD)	X				

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	19	Adopt a Transportation Demand Management (TDM) policy		X			
	26	Create a permitting guide					Completed December 2012
	29	Adopt a Scenic Roads by-law		X			
	39	Create design guidelines for neighborhood commercial districts		X			Anticipated implementation Spring 2013
	40	Investigate creating a rental housing code enforcement program			X		
	41	Encourage rehabilitation of deteriorated, highly visible residential and mixed-use buildings			X	X	Under way
	54	Formalize and continue the practice of Historic District Commission review and comment on public development projects			X		
	56	Maintain a comprehensive open space inventory			X		Implemented August 2010
<b>Town Administrator</b>	5	Change consulting Town Planner position to full-time Planning Director	X				Implemented May 2009
	9	Continue to develop and institute a capital improvements plan process	X			X	Completed January 2013
	13	Improve service and alter routes of JBL Bus Line and advocate for changes to MBTA bus service	X				
	23	Create a full-time Facilities Manager position for all town and school properties		X			Implemented May 2011
	45	Develop asset management policies to dispose of surplus municipal property			X		
	46	Continue to fund capital improvements through responsible assumption of non-exempt debt			X		
	51	Continue to seek grants to support capital improvements on a project-by-project basis			X	x	
<b>Historic District Commission</b>	6	Create a comprehensive Historic Resources Inventory	X				
	14	Adopt the Community Preservation Act	X				Under Study December 2012
	21	Seek Certified Local Government designation		X		X	
	22	Study adoption of demolition delay by-law		X			
	33	Work with neighboring towns to hire a regional preservation planner		X			
	37	Encourage the establishment of Neighborhood Architectural Conservation District		X			
	54	Formalize and continue the practice of Historic District Commission review and comment on public development projects			X		

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<b>Conservation Commission</b>	7	Include the Department of Public Works and the Department of Engineering in the development review and permitting procedures conducted by Town boards	X				Implemented September 2011
	14	Adopt the Community Preservation Act	X				Under Study December 2012
	36	Encourage the formation of a Trails Steward Group		X	X		
	49	Develop and promote public water conservation efforts				X	Expected completion 2013
	53	Continue to identify parcels to form a system of paths and trails				X	Under Study
	55	Protect significant open space parcels				X	
	56	Maintain a comprehensive open space inventory				X	
<b>Environmental Coordinator</b>	8	Develop an environmental checklist to assist with developmental review	X				
	48	Increase collaboration with nearby communities and conservation groups for regional water resource and environmental habitat protection				X	
	49	Develop and promote public water conservation efforts				X	Incorporated into permitting process 2009
<b>Conservation Agent</b>	8	Develop an environmental checklist to assist with developmental review	X				
<b>Building Commissioner</b>	8	Develop an environmental checklist to assist with developmental review	X				
<b>Open Space Committee</b>	10	Update Dedham's Open Space and Recreation Plan					Completed August 2010
<b>Park &amp; Recreation Commission</b>	11	Develop a plan to provide universal access to recreation facilities, parks, and trails	X			X	
	36	Encourage the formation of a Trails Stewards Group			X	X	
<b>Planning Director</b>	12	Analyze the potential of Dedham's MBTA commuter rail stations for transit-oriented development (TOD)	X				
	19	Adopt a Transportation Demand Management (TDM) policy		X		X	
	26	Create a permitting guide		X			Completed December 2012
	40	Investigate creating a rental housing code enforcement program			X		

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<b>Economic Development Director</b>	15	Create an economic development vision and plan	X				
	24	Conduct site evaluations for priority sites identified in the economic development vision and plan		X			
	25	Investigate additional Chapter 43D Priority Development Sites		X	X		
	38	Encourage business owners in neighborhood commercial areas to organize			X	X	
	43	Participate in marketing strategies for key development sites			X	X	
<b>Civic Pride Committee</b>	27	Support an association of Dedham neighborhood organizations		X		X	
	28	Encourage neighborhood groups to become stewards of local parks		X		X	
	47	Continue to coordinate infrastructure improvements with civic beautification efforts				X	On going
<b>Department of Public Works</b>	30	Become a "Tree City!"		X			Implemented
	47	Continue to coordinate infrastructure improvements with civic beautification efforts				X	Incorporated into projects as designed and constructed
	52	Continue to include sidewalk maintenance in the Department of Public Works' pavement management system				X	Incorporated into Pavement Management System
<b>Housing Partnership (if established)</b>	31	Establish a housing rehabilitation program		X			
	42	Create a Housing Resource Guide			X		
	50	Work with Southwest Affordable Housing Partnership (SAHP) to promote its First-Time Homebuyer Program				X	
<b>Charter Commission</b>	34	Review the Dedham Town Charter		X			Charter Review Committee is reviewing Town Charter anticipated report Spring 2013

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Town Moderator	16	Institute a training program for Town Meeting Members	X			X	Training Program developed and Implemented May 2012
Police Department	18	Strengthen enforcement of existing no-parking regulations on sidewalks		X			
Code Enforcement Officer	40	Investigate creating a rental housing code enforcement program			X		
Engineering Department	47	Continue to coordinate infrastructure improvements with civic beautification efforts				X	Being done as infrastructure projects are designed and constructed

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**REPORT OF THE PLANNING BOARD**

Richard J. McCarthy, Jr., is the Planning Director and Susan Webster is the Administrative Assistant for the department.

The Planning Board holds its regular monthly meetings on the second and fourth Thursday of every month unless otherwise posted. Other special meetings are held when deemed necessary. All meetings are posted and open to the public.

The Planning Board is charged with broad statutory responsibilities to guide development in a coordinated and comprehensive manner. Specifically, the Planning Board is legally mandated to carry out certain provisions of the Subdivision Control Law (M.G.L., Chapter 41, Section 81-K to 81-GG) and of the Zoning Act (M.G.L., Chapter 40A). These legal responsibilities are reflected locally in the Subdivision Rules and Regulations and Procedural Rules of the Planning Board and in the Town's Zoning By-Law. The State Law (Chapter 40A and 41), the Town Charter, and Town Bylaws prescribe the functions of the Planning Board in considerable detail.

**PROJECT TYPES**

Approval-Not-Required (ANR) Plans

- Preliminary Subdivision Plans
- Definitive Subdivision Plans, including ongoing administration
- Minor Site Plans for smaller developments
- Major Site Plan for larger developments
- Major Non-Residential Project for developments over 25,000 square feet
- In some instances, the special permit granting authority (i.e. Special Permit for Major Non-Residential Project)

**FUNCTION**

- Initiation, development, and presentation of proposed zoning amendments to Town Meeting
- Preparation and maintenance of a Master Plan and related planning studies to guide future physical growth and development in (including studies referred to the Board by Town Meeting)
- Revisions to "Subdivision Regulations and Procedural Rules of the Planning Board" and printing of the same.
- Reprinting of Town Zoning By-Laws.
- Provision of information on planning, zoning and development matters to the public (including residents, developers, and other government agencies)

**AMENDMENTS TO THE ZONING BYLAWS**

The Planning Board sponsored several zoning bylaw changes that went before Town Meeting in May and that were adopted by Town Meeting. A significant change was incorporating what had been Parking Plan approval into Site Plan Review. The parking section of the zoning bylaw was amended to incorporate best practices relative to parking, which included shared parking standards, loading, and additional landscape requirements for parking lots. The zoning map and Aquifer Protection Overlay District map were adopted



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in Geographic Information System (GIS) format and are now maintained and updated by the GIS department.

**APPROVED PROJECTS**

The Board reviewed and approved twenty-one (21) site plans this past year:

- 40 Allied Drive - 66,000 square foot medical building
- 49-57 Bridge Street - car sales
- 99 Bussey Street - upholstery shop
- 107 Bridge Street - addition to a restaurant
- 222 Ames Street - landscape improvements
- 321 Washington Street - 22,000 square foot mixed use building
- 370 Providence Highway - 2900 square foot medical office
- 408 Whiting Avenue - 10,000 square foot mixed use building
- 480 Sprague Street - revised site plan
- 688-700 Providence Highway - parking lot improvements
- 800 Providence Highway - revised parking lot configuration
- 870-888 Providence Highway - parking lot improvements
- 910 Washington Street - 21,000 square foot medical office
- 1039 East Street - revised parking layout
- Dedham Plaza - new retail use
- Fairbanks House - new parking lot
- 15 Myrtle Street - expanded child care center
- MotherBrook Community Center arts and community center at the Old Avery School
- Site Plans for Wireless Communications installations at 8 Industrial Drive, 20 Eastbrook Road, 200 West Street, 55 Ariadne Road, and 5 Incinerator Road.

**GOALS AND OBJECTIVES**

- To make sure the Board fulfills its charge from the Town Charter.
- Continue to work with the Master Plan Implementation Committee on the implementation of the Master Plan. This involves many different boards, commissions, town departments, and the general public.
- Ongoing review of the zoning bylaws and zoning map for possible changes.
- Continue to comprehensively and thoroughly review projects in an expeditious fashion.
- Evaluate ways to improve the permitting process.
- Develop strategies with the Conservation Commission to handle storm water with low-impact techniques.
- Evaluate housing needs and demands for the Town.

The Planning Board has continued to participate in regional planning activities through the Three Rivers Inter-Local Council, the Neponset River Watershed Association, and the Neponset Valley Transportation Management Association. The Board Members proudly serve on the Mitigation, Open Space and Recreation, Master Plan Implementation, Transportation Advisory, Capital Expenditures, Building Planning and Construction, Jersey Barrier, and Avery Reuse Committees.

The members of the Board wish to thank other Town boards and officials for their continued cooperation and help.

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**REPORT OF THE CIVIL PREPAREDNESS AGENCY**

The Dedham Civil Preparedness Agency is charged with the responsibility to develop and implement a Comprehensive Emergency Management Plan. The primary mandate is to coordinate the actions of many different agencies (Police, Fire, EMS, DPW) in response to major emergency situations.

The Auxiliary Police Division serves as a pool of trained personnel to implement the Agency's functions. As part of their training, the Auxiliary Unit serves to assist the Regular Police Force, at the direction of the Chief of Police, with traffic and crowd control at Town functions and charity events.

All members of the Civil Preparedness Agency, including the Director and the Auxiliary Unit, are unpaid volunteers.

During the year, we have attended several meetings with the other members of the Emergency Response Team, including Police, Fire, EMS, DPW, Health Department, Town Administration, and various other Town Departments.

In cooperation with the Massachusetts Emergency Management Agency, we have completed an update of our Comprehensive Emergency Management Plan. We have also applied for, and received a grant from MEMA, which was used to acquire equipment for use in our Emergency Operations Center.

While our Agency was on standby for several storms this season, we only activated our Emergency Operations Center on one occasion, Hurricane Sandy, on October 29, 2012. The EOC was activated from 6:00 AM to 9:00 PM. The EOC was manned by the Town Administrator, and representatives from each of the Emergency Response Team Units. Two Auxiliary Police Officers were also assigned to the EOC and were utilized to assist the Dedham Police with street closings and traffic control power outages. For this event, we stocked our shelter (The Middle School) with some limited food provisions and cots in the event we needed to activate the shelter for anyone who had to evacuate their home. However, we were not required to open the shelter for this event.

During the coming year, we expect to continue meeting with the other Emergency Response Team members, and to expand our training and emergency preparations, to better enable us to respond to any situations.

**REPORT OF THE DEPARTMENT OF PUBLIC WORKS**

The Department of Public Works is comprised of 20 operations personnel, two Administrative Assistants, and the Director of Public Works. We are located at 55 River Street.

**Responsibilities**

The Department of Public Works is responsible for maintaining all public ways, public sidewalks, cleaning and flushing catch basins and storm water mains, sanitary sewer lines, 3 sewer pump stations, solid waste disposal, curbside recycling, public shade trees, street

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lights, traffic signal maintenance, signage, pavement markings, street opening permits, Brookdale Cemetery, Historic Village Cemetery, snow and ice operations, as well as working with other town departments, contractors, state and county agencies, and providing materials and labor support for community organizations and events.

The Department of Public Works has worked with the Engineering Department on a number of projects including the ongoing pavement management program which has just completed its sixth year for our public roadways. One such project was the Capen School Storm Drain repair where a Drain line collapsed 15 feet under the playground. DPW crews installed a new 24" drain line with a manhole and the playground was out of service for one week. This is just one example of our extensive operation that can range from installing storm water or sewer mains, repairing street patches, sweeping streets and maintaining roads and sidewalks for snow and ice events.

The Town of Dedham earned a Tree City designation for the fifth consecutive year. We have continued to plant trees and landscape various areas throughout the town with ornamental trees, evergreens, and deciduous shade trees.

**Conclusion**

I want to thank all the employees of the Department of Public Works for making this a successful year. The Department of Public Works strives to provide a high quality, efficient service. The department has completed a number of major repairs and projects using the knowledge and skills of our employees instead of outsourcing these services. This enables the department to do more for the residents and businesses within our budget constraints. I would like to extend the department's appreciation to the residents and businesses of the Town of Dedham as well as all the other departments that we work with. We look forward to continuing to work with individual homeowners, businesses, local civic groups, various town departments and utilities in the upcoming year. We also look forward to continuing our work with the Engineering Department on major capital projects for the Town of Dedham in the most cost effective manner possible.

**REPORT OF THE DEPARTMENT OF INFRASTRUCTURE ENGINEERING**

**INTRODUCTION**

The Department of Infrastructure Engineering is responsible for the engineering, construction, development and oversight of the improvement, reconstruction and repair of the capital infrastructure of the Town, including without limitation; roads, bridges, drains, and sewers. The Engineering Department was created in December 2005 after the reorganization of the Department of Public Works. As part of that reorganization, the Engineering Division of the DPW was eliminated and replaced with a separate Department of Infrastructure Engineering which reports directly to the Town Administrator. The previous positions of Assistant Town Engineer and GIS Administrator were eliminated and replaced with a Director of Engineering (who serves the statutory role of Town Engineer), Infrastructure Engineer, and Project Engineer.

The Engineering Department office is located at the DPW facility at 55 River Street.

**STAFF**

The Engineering Department is comprised of the following staff members:

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Jason Mammone, P.E., Director of Engineering  
Deborah Finnigan, P.E., Infrastructure Engineer  
Ronald Lawrence, Project Engineer  
Leon Scott, GIS Manager

The Engineering Department is also supported by the administrative staff of the Department of Public Works.

### RESPONSIBILITIES

On a day-to-day basis the Engineering Department provides technical support to residents, contractors, consultants, and other Town departments, boards and agencies regarding the installation and development of roads, sewers, drains, and buildings. Some of the typical responsibilities of the Engineering Department involve the design, permitting, review and inspection of sewers, drainage systems, culverts, roads and bridges. In addition, they include the design and field engineering for various municipal public works projects, the monitoring and repairing of the Town's sewer collection system, and assessing and improving the Town's drainage system. The Department also coordinates with consultants, bids and awards contracts in its efforts to successfully complete many projects efficiently and cost effectively.

The Department utilizes the Town's GIS system for obtaining existing infrastructure data, and updates and improves the system as necessary. The Department uses this data along with survey information collected from field surveys to develop drawings for Town projects using AutoCAD, ArcGIS and other engineering design software. The Engineering Department is available to answer questions on drainage, sewer and other land development issues, in addition to performing technical reviews for site plans and subdivision plans in support of other Town Departments.

Of particular importance to the Engineering Department is the reduction of extraneous water or inflow and infiltration (I/I) which enters the Town's aging sewer collection system. The primary ongoing goal of the Engineering Department is to reduce the quantity of I/I entering the system and to extend the service life of the system through preventative maintenance and rehabilitation measures.

### PROJECTS

Some of the notable projects and activities of the Engineering Department for fiscal year 2012 are list below:

- **Dedham Square Improvement Project** – *construction* – Currently into the 9th month of the construction phase for the project. The Engineering Department has been serving as the Project Manager for the Town and coordinating all aspects of the project and public outreach for the project through various social medias (Facebook, Twitter, Flickr, YouTube and the Dedham Square Improvement Project website). Previously worked with our design consultant to finalize drawings and contract specifications for the project. Coordinated several public hearings to solicit comments regarding the design of the project.
- **Inflow and Infiltration Project** – *ongoing* – The Engineering Department has been working to reduce inflow and infiltration using an in-house approach to

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inspect, assess, design, and oversee improvements to the sanitary sewer system. Over the last six years the Town has inspected 1,109,081 linear feet (210 miles) of sewer main, performed 3,453 manhole inspections, installed 81,384 linear feet (15 miles) of cured-in-place liners, installed 1,681 feet of short liners, cementitiously lined 3,784 vertical feet of manholes, chemically root treated 146,167 linear feet (28 miles) of sewer main, and performed 47,569 linear feet (9 miles) of testing and sealing of joints. To date the project has cost approximately \$7.7 million and we estimate that we have conservatively have removed 3.1 million gallons per day (MGD) of infiltration from the system. In addition, the MWRA sewer assessments have decreased as a result of our flow share decreasing over the past six years. Assuming a no change in flow share scenario we estimate that Dedham has cumulatively saved \$7.5 million over the past six years as a result of these efforts. Also, recent MWRA rankings show that Dedham is now ranked 25<sup>th</sup> in inflow and infiltration per inch mile of pipe which is down significantly from the rank of 2<sup>nd</sup> in CY2003.

- **2012 I/I Inspection Project** – *completed* – This project involved the inspection of 43,000 linear feet (8 miles) of sewer mains. The project was completed in May.
- **2012 I/I Rehabilitation Project** – *ongoing* – This project is ongoing and is designed to remove an estimated 58,000 gallons of infiltration per day exclusively through trenchless technologies. The project involves the installation of approximately 8,200 linear feet of cured-in-place pipe (CIPP) and the installation of approximately 215 linear feet of short liners, as well as testing and sealing of associated joints and services and manhole and sewer line root treatment. The estimated cost of the project is \$700,000.
- **Town-Wide Flow Monitoring Project** – *completed* – This project began in March 2011 and was completed in October 2011. This project included the installation of 24 temporary flow meters, ground water gauges, and a rainfall gauge to measure and identify peak inflow and infiltration from the 24 metered areas. This information will be used to prioritize future rehabilitation efforts.
- **Town-Wide Inflow and Infiltration Investigation & Rehabilitation Program** – *ongoing* – The Town is in the process of reviewing the draft report for a Town-Wide annual program for inflow and infiltration investigation and rehabilitation. Utilizing the information from the flow monitoring program, a 10-year program is being developed to establish the best approach, utilizing approved funding, to continue the reduction of the Town's flow to the MWRA system.
- **Municipal Building Inspections** – *ongoing* – The Engineering Department, in conjunction with Weston & Sampson, inspected all of the municipal buildings, including schools, to indentify if the Town has any illicit connections (inflow) to the sewer system. The inspections identified only two sources of inflow with an estimated peak inflow amount of 1,316 gallons per day (GPD). One source is a roof leader at the Dexter Elementary School and the other source is a sewer manhole at the ECEC. These sources were discussed with the Town's Facility Manager and will be addressed in the spring of 2013.

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- **Sewer Fats, Oils, and Grease (FOG) Issues** – *ongoing* – As part of our overall inspection program the Engineering Department also has an aggressive FOG program to help eliminate back-ups and maintenance issues related to excessive grease in the sanitary sewer system. The Engineering Department has implemented a biological dosing program at key locations to help digest grease at known trouble spots. In addition, the Town has installed two Smartcover level alarms to alert personnel to potential blockages before sewer overflows can occur.
  - **Legacy Place** – *ongoing* – The Engineering Department, in conjunction with the DPW and Health Department, has been monitoring the grease traps at Legacy Place. These grease traps have been improperly maintained to date and have been causing multiple problems at our Rustcraft Road Pump Station. We have been sampling the grease traps monthly over the past few months to establish a trend in grease accumulation. Our preliminary information has indicated that a majority of the grease traps cannot be properly maintained following the current protocol by the Board of Health and were in need of more frequent cleaning. This preliminary information was presented to the Board of Health and they have mandated these establishments to take on a more stringent grease trap cleaning schedule in an effort to reduce the Town's maintenance of the pump station and increase its efficiency. Our department will continue to monitor the grease traps over the next several months to determine if the establishments are complying with the Board of Health's cleaning schedule or if there are any changes in the trends.
  
- **Pavement Management** – *ongoing* – The Engineering Department, in conjunction with the Department of Public Works, has continued the pavement management program which began in 2007. Through six years of the program, the Town completed \$11.5 million worth of repairs and maintenance to 53 miles of roads and 11 miles of sidewalks. During this time the pavement condition index has risen from 70 to 82. Work has been completed on the FY2013 road and sidewalk improvements and the data is currently being compiled for presentation to the BOS.
  
- **Washington Street Discontinuance** – *completed* - The project was designed by a Town consultant and constructed by MassDOT. As of December of this year the Town has accepted the road as a public way and will updating our roadway inventory with the State next year in hope for additional funding from the State's Chapter 90 program.
  
- **Pump Station Operation** – *ongoing* – The Engineering Department, in conjunction with the DPW oversees the operation of the three sanitary sewer pumping stations, including the weekly maintenance, routine and emergency repairs, and upgrades of various components. The Engineering Department is currently working on the upgrade of the logic controller software at all stations and the adding a third pump to the Rustcraft Road station to increase redundancy. The Engineering Department monitors alarms at all stations 24 hours a day and responds as needed.

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- **Traffic Calming – *ongoing*** – The Engineering Department has created a draft traffic calming policy and will continue to work with the Board of Selectmen and the Town Administrator to refine and revise the policy in order to give clear guidance to residents wishing to implement traffic calming strategies in their neighborhoods. The Engineering Department receives many requests for traffic calming projects to slow or discourage traffic on neighborhood streets. The Engineering Department also conducts preliminary investigations and performs traffic counts, intersection turning movement counts, and speed surveys using in-house equipment and labor. To date we have performed counts or investigations in 33 locations.
- **Highland Street Sidewalk Design – *ongoing*** – As requested, the Engineering Department has been working on the design of a new sidewalk on Highland Street in areas where no sidewalk currently exists. The Engineering Department has been working with SMC Mapping Consultants to identify the roadway property lines. The Engineering Department has identified several permanent land takings needed and is working on an estimate to complete the work.
- **Rustcraft Road Sidewalk Design – *ongoing*** – As requested, the Engineering Department has been working on the preliminary design of a new sidewalk along the north side Rustcraft Road in an area where no sidewalk currently exists from Fairbanks Park to the entrance of Legacy Place on Elm Street. The Engineering Department has established a preliminary cost estimate for construction.
- **High/Lowder/Westfield Street Traffic Calming – *completed*** – The Engineering Department developed design plans to modify the intersection geometry to increase site distance at this dangerous intersection. A combination of line striping and signage was added to the overall traffic calming plan with the intention to slow traffic as it approaches the intersection.
- **Striar Property – *ongoing*** – The Engineering Department is assisting the Manor Fields Scoping Committee with the development of the RFP for the design of recreational facilities at the Striar Property.
- **Geographic Information System (GIS) Administration – *ongoing*** - The Engineering Department, led by its GIS Manager, manages the administration of the GIS for the Town. The role of the GIS Division within the Engineering Department is to respond directly to the various needs of the Town's various departments, as they relate to GIS. The responsibilities of the GIS Division include database administration, software application development, generating reports, creating maps and updating the Town's geospatial data. Below is a listing of some of the projects that the GIS division has been involved with:
  - **System & Database Administration – *ongoing*** – Database and server maintenance is a continuing effort aimed to sustain a high level of performance and availability of the Town's GIS.
  - **Data Maintenance – *ongoing*** - The GIS Division is responsible for the maintenance and update of all GIS data; including tax parcels, zoning, streets and the Town's Master Address file.

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- **Citizen Access Applications** – *complete* – New web applications have been added to the growing list of online GIS resources available to the public. The new Election Polling Places and the My Government Services applications allow users to interact with the map to easily find government services and polling information for their address. The new Maps Online application allows users to browse for available maps and mapping applications.
- **Department Outreach** – *ongoing* – The GIS Division has started an initiative to reach out and conduct GIS training/informational sessions customized for each department. The sessions will be held with individual or small groups of departments over the next few months.
- **Mobile GIS** – *ongoing* – The GIS Division has published web maps that enable access to the Town’s GIS information on their mobile device.
- **Cemetery** – *ongoing* - The web application for the Brookdale Cemetery was redeveloped to support use on iOS (iPad/iPhone) devices. This allows the Cemetery Division to access burial record information from the field. The development of a similar application for the Village Cemetery is underway.
- **Infrastructure Engineering Operations**– *ongoing* – The Engineering Department has begun to use GIS on iPad devices to conduct stormwater outfall inspections in the field. Development is underway to expand this process to stormwater manholes. A solution for GIS-based capital improvement planning has been implemented for annual sewer maintenance.
  
- **Needham Street Bridge** – *ongoing* – The Engineering Department in conjunction with DPW has been lobbying MassDOT to reactivate the bridge replacement project. MassDOT is now in the process of preliminary design of a new structure. Prior to this the Engineering Department and the DPW had to take emergency steps to repair a hole in the bridge deck and develop a temporary shoring plan to allow the bridge to remain open. The Engineering Department has recently received 25% design plans for the reconstruction of the bridge and will attend a comment resolution meeting in Boston in January. The project is on the Accelerated Bridge Program’s contingency list as of now and is awaiting funding.
- **Storm Drainage Improvements/Inspections** – *ongoing* – The Engineering Department routinely responds to complaints and flooding issues throughout Town. As part of our evaluations of drain lines we have cleaned and inspected 15.6 miles of pipe. In addition we design improvements as needed. Over the past year the Town has installed 7 new catch basins.
- **Sewer Billing Project** – *ongoing* – The Engineering Department has been working with the Collectors Office to identify properties which were likely on sewer but not receiving bills using billing data and GIS information. To date 156 properties have been added to the sewer billing system and we have identified 24 properties in Westwood and 3 in Boston which should be receiving bills from Dedham. We are currently utilizing our sewer TV inspection data and GIS to plot locations where active sewer connections are made to the Town’s system to identify additional properties that are likely connected but not receiving bills.
- **Stormwater Illicit Discharge Detection** – *ongoing* – As part of the Town’s NPDES Stormwater Phase II Permit, the Engineering Department conducts outfall inspections to screen for illicit discharges to the storm drainage systems. To date, 159 inspections have been completed.



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- **Stormwater BMP Retrofit Grant** – *completed* – The Town of Dedham in conjunction with the Neponset River Watershed Association received a 604b Grant from the MassDEP to identify 3 project sites in Dedham that would be suitable for retrofitting with structural stormwater BMP's and to develop conceptual designs at those sites. The Town has received the final report and is currently working with Town's Conservation Agent for potential grant funding for implementation.
- **Sewer Connection, Extension, and Repair Inspections** – *ongoing* - The Engineering Department reviews, issues, and inspects permits for the installation and satisfactory testing of sewer lines and manholes on a daily basis. We spend a great deal of time responding to questions from residents and builders and we provide them with locations of existing facilities from record plans or television inspections. Over the past year, the Department issued and inspected 40 permits.
- **Subdivision and Site Plan Review** – *ongoing* - The Engineering Department reviews numerous site plans and subdivisions for consistency with Town regulations and acceptable design standards. We provide written comments to the respective boards on the adequacy of those plans and calculations.
  
- Other notable completed projects:
  - Lowder Street Culvert Replacement
  - Cedar Street Culvert Replacement
  - Pacella Drive illicit discharge removal
  - Traffic Regulations Update
  - Sewer Regulations Update
  - Street Opening Regulations Update
  - East Street Reconstruction – Phase II
  - East Street Reconstruction – Lowe's Money
  - Condon Park Parking Lot Design
  - Bussey Street Culvert Abandonment
  - Maverick Street Wall Replacement
  - Zoar Avenue Sewer Replacement
  - Rustcraft Road Sewer Replacement
  - East Street and Washington Street Sewer Replacement
  - Gaffney Road Sewer Improvements
  - Colburn Street Reconstruction
  - Brookdale Cemetery Expansion
  - Flanagan Place/Orphan Line Drainage
  - Bridge Inspections
  - Salt Shed

**CONCLUSION**

The Engineering Department has taken on and accomplished many tasks over the past year, and we look forward to continued success in managing and implementing major capital projects for the Town of Dedham in the most efficient and effective manner possible.

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**REPORT OF THE FIRE DEPARTMENT**

The members of the Dedham Fire Department are committed to serving the community by protecting life, property and the environment. Our mission is to provide the highest level of prevention, education, emergency medical and fire services to all those who live, work and visit the Town of Dedham.

The Department has two strategically located fire stations; Headquarters is located at 436 Washington St. in Dedham Square and the East Dedham Station is located at 230 Bussey St. in East Dedham Square. All Department members have been trained in basic firefighting and emergency medical skills and are led by an experienced and effective group of Command Officers. Currently, thirty-four members are certified to the level of EMT-Basic / Epi Pen and the remaining twenty-five are certified to the level of First Responder / Epi Pen. Over the past two decades the added responsibilities of hazardous material handling, natural disaster preparedness and threats of domestic terrorism have increased dramatically. Today the Fire Department is truly a multi functional agency which must be fully trained, equipped and prepared to deal with the multitude of present day concerns.

The Dedham Fire Department continues its involvement with Mutual and Automatic Aid with the surrounding communities, belonging to both the Metrofire and Norfolk County Mutual Aid Systems. The Department has always supplied firefighting resources to surrounding communities in their times of need and, in return, Dedham has received valuable assistance from them during fire and other emergency situations within our community. With today's potential hazards and stressed staffing levels, as seen throughout the State, this valuable assistance is truly essential for the purpose mitigating an emergency of a size or scope beyond the control of any Department without the assistance of others.

The Fire Department continues to provide education and training to the community. During the month of October, on duty personnel visited first grade, kindergarten and pre-school students in both public and private schools throughout the Town. These visits allowed the Firefighters into the classrooms to teach young children about the basics of fire prevention and to show them how to respond to specific situations. Also, the week of October 14<sup>th</sup> was declared as Fire Prevention Week and an Open House was held at Fire Headquarters, giving all members of the community the opportunity to visit the firehouse to learn about fire safety and have the occasion to view the equipment and fire apparatus. Fire extinguisher training is quickly becoming a popular request within the community and was provided on several occasions throughout the year to local businesses and community groups upon their request.

In the area of Fire Prevention, the Department continues to provide inspections of all public and private school buildings on a quarterly basis. The Department continues to participate within the School Safety Committee, in conjunction with the Police and School Departments, in an effort to insure the overall safety of both public and private school students within the Town. In an effort to develop pre-fire plan strategies and risk analyses, the on-duty Fire Companies regularly conduct tours of building and construction sites throughout the Town, thus becoming aware of many unanticipated hazards. The Fire Prevention Officer maintains a demanding schedule to enforce and educate the public on all

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laws and ordinances relative to fire safety. This is accomplished by conducting inspections, issuing permits and following up on citizen's complaints. The Fire Prevention Officer also reviews plans for new construction and additions, as well as, sprinkler and fire alarm system upgrades. The Fire Prevention Office works closely with other Town agencies, most notably Inspectional Services, the Board of Health and the Planning Board, all in an effort to insure public safety.

In the area of Training, the Department continues to provide in-house comprehensive training to all personnel, including recertification in CPR, Automated External Defibrillator (AED) and EPI Pen use. Within the Training Matrix, certain programs and classes are conducted on a recurring basis in the areas of fire extinguishment, hazardous material response, emergency medical service, motor vehicle extrication and technologies, emergency vehicle operator and special operations. All specialized training programs are conducted by the Department's Training Officer and other certified instructors from the Massachusetts Fire Academy (MFA), the Fallon Ambulance Company and other independent training agencies. Technical programs provided on an annual basis include; Rapid Intervention Team (RIT), Save OurSelves (SOS), Hazardous Materials Operational, Advanced Motor Vehicle Extrication and Thermal Imaging Operations. Each of the four working groups within the Department, conduct regular Fire Pump, Aerial and Ground Ladder, Fire Extinguishment and Ice Rescue refresher training throughout the year. All personnel have been trained in the in accordance with the Homeland Security Presidential Directive (HSPD-5) in the area of Incident Command and are certified to the level of ICS-200. The Departments policies and Standard Operating Procedures (SOP's) are being addressed and updated through the formation of an SOP committee which includes members from throughout the ranks. The suggested recommendations and policies of the committee will conform to the standards of the National Fire Protection Association (NFPA) and once approved will be established in an effort to promote safety and efficiency within the Department.

Within the previous year the Department was able to obtain, through funding provided by the Towns Mitigation Funds Committee, two advanced technical rescue systems which will now enable Firefighters to meet their objectives more effectively and safely. During rescue operations, the Res-Q-Jak Extrication Struts are essential for stabilizing and lifting motor vehicles for the purpose of extracting victims, these struts may also be used for the purpose of stabilizing an unsafe structure due to collapse. The Paratech Rescue Air Bag System is the second component which is used primarily to lift or support vehicles and structures where space and access is limited. Both of these equipment systems, along with the training, have dramatically increased the capabilities of the Firefighters in dealing with a wide range of emergency rescue situations.

The Department's Information Technology (IT) continues to improve with the installation of Mobile Data Terminals in each of the emergency response vehicles. The installation of these terminals is the final phase of a two year project which now allows the First Responders to have the most up to date response information at their disposal as they respond to the scene of an emergency. In conjunction with the Mobile Data Terminals, the information received by the 911-Dispatch Center is automatically transferred to emergency vehicles, which includes all pertinent warnings and alerts. Automatic notification of hazardous chemicals, disabled residents and past history afford Firefighters the advance preparation they need for heightened safety. Site Information and Pre-Planning, Geographic

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Information System (GIS), street and fire hydrant information and on-line communications with other emergency resources and agencies have all been established in an effort to provide critical information to the responding personnel.

The Fire Department has advanced its commitment to maintaining all of the Fire Apparatus and equipment by implementing a comprehensive maintenance program, which included the implementation of the Manager Plus software system and the certification of the Departments mechanic to the level of Emergency Vehicle Technician (EVT). All maintenance is now scheduled and performed to the recommendation of the National Fire Protection Association (NFPA) and / or the specific manufacturer. It is now possible to outline specific scheduling and budget projections for every piece of apparatus and equipment within the Department. The added record keeping benefit will also assist in the replacement schedules for vehicles and equipment that are proving to be non-cost effective assets due to the amount of breakdowns and services that they incur.

In the coming year the Department will continue to increase its efforts in Education, Prevention and Suppression. In addition to continuing our efforts in the elementary school classrooms, teaching children about the hazards of fire, we shall offer information and additional programs to the rest of the community throughout the year. Updating the Departments website will enable residents to obtain seasonal fire prevention and educational materials, as well as forms and permitting information. Fire Extinguisher training will be made available for residents and community groups utilizing our new Bullex Extinguisher Training System. American Heart Association (AHA) Heartsaver CPR / AED classes will be offered on a scheduled basis to persons with limited or no medical training, who wish to obtain a course completion card for personal or job requirements. This course provides instruction in adult CPR and AED use, as well as how to relieve choking on an adult.

Training for all Department personnel is a continuing priority to insure the effective handling of all emergencies while maintaining Firefighter safety. The challenges of providing the most up to date professional training within a limited budget will require the combined creative efforts of the Department and other agencies, such as the Massachusetts Fire Academy (MFA) and the Fallon Ambulance Company. Building relationships with other private and outside agencies, such as NStar Gas and Electric Co. and the Massachusetts Bay Transportation Authority (MBTA), have led to training opportunities that were previously unavailable. To supplement the traditional methods of training, the Department will be exploring the opportunity of on-line education, where Firefighters will be able to complete required training elements while on duty.

A Firefighter Health and Wellness program will be introduced within the Department to educate all personnel on the health risks that Firefighters face, including coronary heart disease, diabetes, high cholesterol, high blood pressure and injuries due to lifting. The Department will work in a combined effort with community professionals and business owners in an effort to provide Firefighters with the information and resources that lead to a healthier lifestyle.

I would like to thank the entire community for your continued support of the Dedham Fire Department and most importantly, the Officers and Firefighters of the Dedham Fire Department for your loyalty and support, as well as your unrelenting commitment of keeping our community safe.

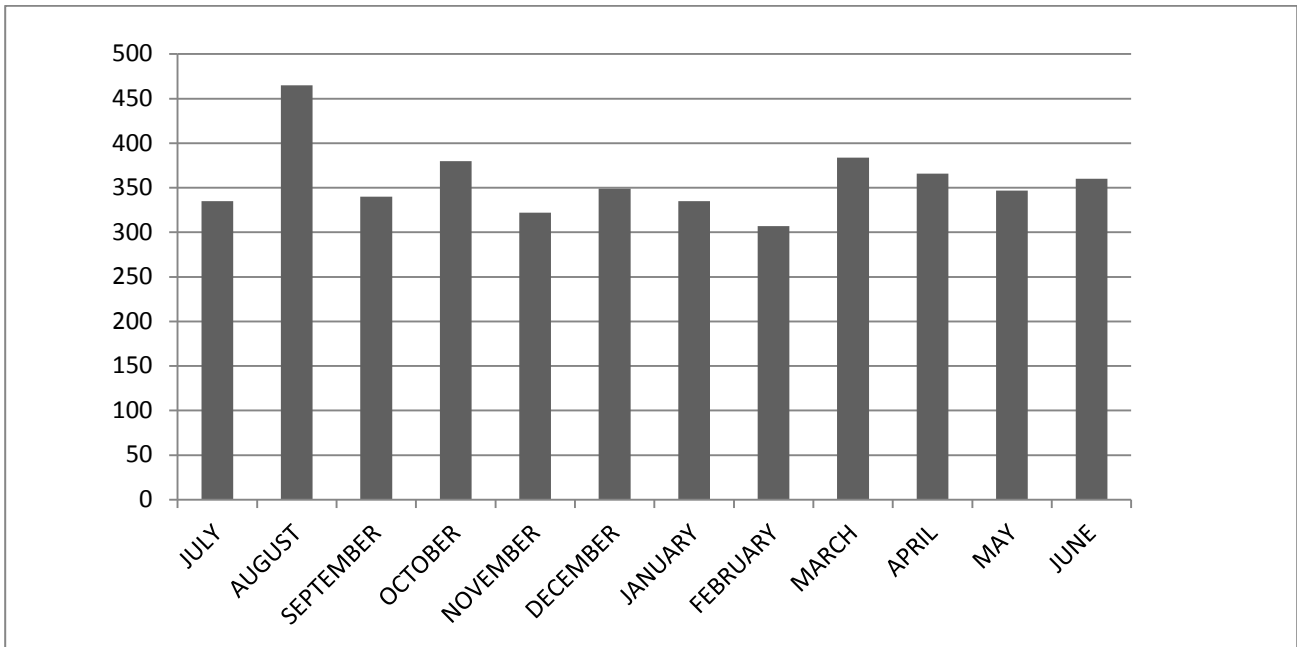
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**FIRE DEPARTMENT STATISTICS FOR FISCAL YEAR 2012**

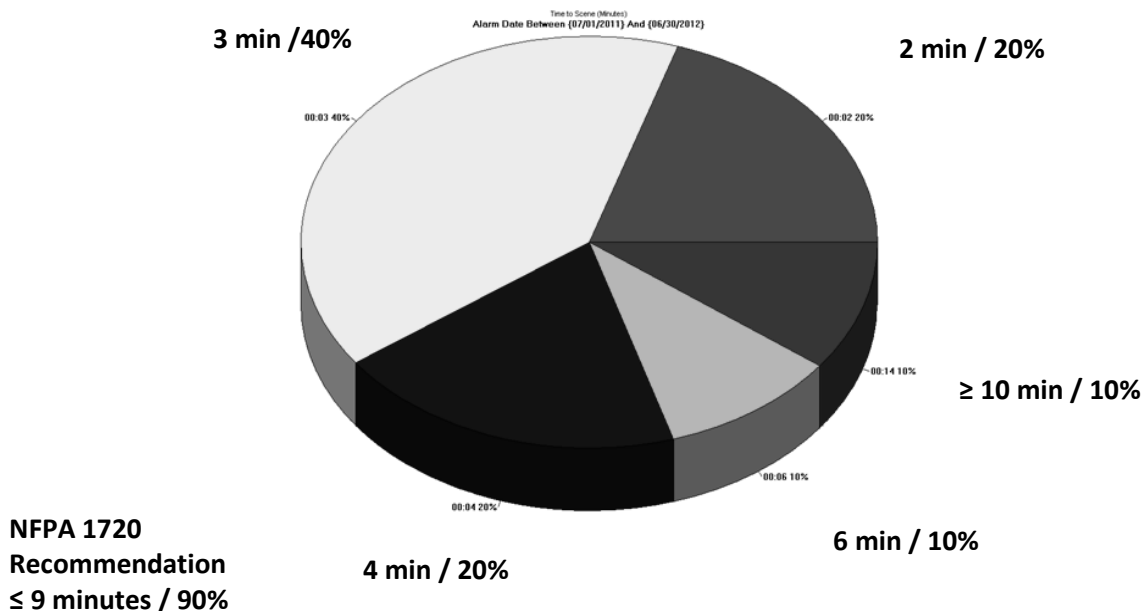
**Emergency Responses**

Fire / Explosions	219
Rescue / Medical	2,591
Motor Vehicle Accidents	336
Non-Fire Spills and Leaks	122
Hazardous Materials	
Power Lines Down / Arcing	174
Service Calls / Assist Police	179
False / Accidental Fire Alarm	
Miscellaneous / Weather	152
<b>Total Emergency Calls</b>	<b>4290</b>

**Monthly Responses**



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**Fire Prevention and Training Classes**

In Service Fire Company Inspections	60
In Service Fire Company Site Pre-Plan Inspections	48
Fire Cause and Origin Investigations	15
Fire Education Visits	25
Hotel Inspections	20
Nursing Home / Assisted Living Inspections	42
Liquor License Inspections	48
Fire Drills	44
Building Plan Review and Site Assessments	282
Smoke / Carbon Monoxide Detector Inspections	499
Oil Truck Inspections	60
Oil Burner and Tank Inspections	86
Training Classes	76
<b>Total Non-Emergency</b>	<b>1305</b>
 <b>Total Fire Department Responses</b>	 <b>5595</b>

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**REPORT OF THE DEDHAM POLICE DEPARTMENT**

The Dedham Police Department is a Public Safety and Community Service organization which strives to maintain and enhance the quality of life within the Town of Dedham. The Police Department serves the Community by protecting life and property and working with citizens to address a wide array of issues.

The support of and participation by citizens is a critical element in the effective delivery of police services. The Department is pleased to have been able to work with several neighborhood groups, the School Department and other Town Departments over the past year. We will continue to work in partnership with other departments, citizens and businesses to address quality of life issues and other concerns.

The Department re-instituted the recognition of an Officer of the Year during FY2012. The Police Department's calendar year 2011 Officer of the Year is Detective Kevin Mahoney. It is important for the Department to recognize those officers that consistently do more than is expected of them. Self-motivated, professional and dedicated police officers provide immeasurable value to the Department and the Community. Det. Mahoney was recognized during 2011 by multiple outside organizations/agencies and on multiple occasions by the Dedham Police Department for his investigative and community outreach efforts.

The Police Building continues to be an operational challenge for the members of the Police Department and the Community. The current facility presents liability to the Town on a daily basis. Over the years, several studies have been done that discuss the Police Building and its many shortcomings. The Public Safety Study completed by Municipal Resources and presented during FY12 once again addresses the condition of the building and its impact on public safety operations and officer morale. All are urged to review Chapter 3 of the analysis completed by Municipal Resources and to view an online tour of the current facility by visiting the Dedham Police Department's website ([www.dedhampolice.org](http://www.dedhampolice.org)). The analysis by Municipal Resources adds to reports by the Carell Group, Robert Sheehan Associates, Earth Tech and Dore and Whittier in reviewing the existing Police Building. The last sentence in Chapter 3 of Municipal Resources' analysis states: "MRI recommends that for all of the reasons stated in this report, as well as for the full array of past documentation of the building's problems, that Dedham move forward as quickly as possible to provide the Community with a modern and fully functional facility". The Police Building is simply functionally inadequate, too small and a safety hazard to all that function in and around the building. The manner in which operations are conducted due to the physical constraints of the building produces the potential for liability to the Town every day. The building is approximately 8,100 square feet. The 2009 study by Dore and Whittier projected a building of approximately 20,000 square feet in order to serve the needs of the Department and the Community. There are interior and exterior operational needs that are not satisfied by the existing facility. The building conditions which negatively impact the operations of the Police Department represent needs, not wants. The Police Department is pleased by the support of the Building Planning Construction Committee in identifying a preferred site for a new police facility on High Street along with the engagement of members of the community to work together to address this pressing need.

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Crime Statistics reflect positive and negative trends. Crimes involving murder/manslaughter, forcible rape and assault all declined. Crimes involving robbery, burglary and motor vehicle theft all increased. Instances of larcenies basically remained constant. The abuse of prescription drugs and use of other controlled substances continues to be a societal problem. During FY2012, the Police Department documented 32 instances of an overdose of some type. The Police Department continues to work in conjunction with local and regional partners and the District Attorney’s office to address this issue. A link to drug treatment resources has been added to the Dedham Police Department’s website. The abuse of drugs is not only a destructive force in the lives of those that become addicted, but also a significant driver for various crimes that victimize others.

Part I crimes as reported to the Federal Bureau of Investigations are as follows:

	FY2011	FY2012	% Change
Murder/Manslaughter	1	0	-100%
Forcible Rape	2	0	-100%
Robbery	2	3	+ 50%
Assault	119	80	- 32%
Burglary	63	70	+ 11%
Larceny Reports	561	570	+ 1.5%
Motor Vehicle Thefts	17	29	+ 70%

Our Community and School Resource Officer and Juvenile Officer continue to be active within the School Department and in the Community. Both officers work closely with school principals on a daily basis to address an array of issues with students and parents. The Police Department relies on the Community and School Resource Officer and the Juvenile Officer to follow up on incidents involving youth in the community. Several annual initiatives were under taken during the year. These included the golf tournament which provides funding for programs and events, a bike rodeo, a ski trip, jail tours, a bullying program, a drug search, residency checks, a cookout for 8th grade students and a Food Pantry Turkey Day. Officer Ron Pucci assists the Food Pantry by picking up and delivering food to the Pantry throughout the year. Officer Pucci coached a Middle School hockey team. He is also present in the school zone at the Middle School and other schools each day during the arrival of students. Our Community and School Resource Officer and Juvenile Officer continue to participate on the School Safety Committee. The Police Department is committed to working with the School Department to practice and refine school safety procedures to provide for the safety of all within the school environment.

Traffic issues within the Town continue to be an area of concern. The major roadways that traverse the Town function as commuter roads and are heavily traveled. 7,931 traffic citations were issued by Dedham Officers during the fiscal year. Department statistics continue to reveal a significant number of motor vehicle crashes within the Town (1,277 during the year). We were fortunate to be awarded grant funding through the Commonwealth of Massachusetts Highway Safety Division. The Department was able to participate in statewide traffic enforcement mobilizations aimed at increasing safety belt usage, the reduction of risk taking behaviors and the removal of impaired operators from the roadways. The Department functioned with a dedicated Traffic Unit consisting of 3 motorcycle officers plus a supervisor for most of the fiscal year. The traffic enforcement



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### **Chapter VI - Public Safety**

efforts of the Police Department suffered a significant loss with the retirement of Officer Paul Crump during April of 2012. Officer Crump had been the Department's traffic enforcement leader for many, many years. The Department was fortunate to be awarded a grant through the Edward Byrne Memorial Justice Assistance Grant Program during April of 2012. This award provided the Department with a variable message board which includes smart technology traffic counting capabilities and speed display. This equipment will help to target the enforcement efforts of officers. Our Traffic Unit is led by Sgt. Michael Feeley.

The Department's Investigative Unit continues to address many types of crime. Narcotics, ID theft, credit card fraud, shoplift sprees, cyber crime, violent crimes, burglaries, thefts from vehicles and other crimes which require protracted investigations are handled by this Unit. These types of crimes are time consuming to investigate and can impact multiple jurisdictions and victims. Our Investigators remain involved with the Norfolk County Police Anti Crime Task Force. Collaboration with other Departments and Public Safety organizations is necessary due to the mobility of society and use of technology. Investigators have also been involved with neighborhood and crime prevention meetings. Our Investigative Unit is led by Sgt. Detective Michael Buckley.

The Police Department remains committed to the Metropolitan Law Enforcement Council (LEC). Several Department members are active participants with the Metro-LEC. Participation requires additional training each month. This training enhances what each participating officer can offer to the Town on a daily basis. The Metro-LEC provides the Town with access to specially trained units which can handle large scale situations which exceed the Town's capabilities involving crowd control, search and rescue, a variety of investigations including cyber crime, missing persons and child abduction and any situation that may require a SWAT unit. The Dedham Police currently have members assigned to the following units within the Metro-LEC: cyber crime, mobile operations, SWAT, rapid response team and investigations.

The Police Department applied for several pieces of equipment through the Mitigation Committee. The Committee approved a photo lens for use by our investigators, a communications transmitter, range simulator and ballistic equipment. These items were approved by Town Meeting during May of 2012. This equipment will improve investigative efforts, training and officer safety. The range simulator will not only enhance critical thinking of officers in association with firearms training, but this equipment can also be used in association with community outreach programs.

Department members developed and conducted our 1<sup>st</sup> Citizens Police Academy. This program was developed to provide an additional means for officers and citizens to interact. The Police Department has many officers with significant training and experience in various aspects of police work. This program allowed for officers to share this knowledge and experience with citizens from our Community. The program included segments on E911 Dispatch, Crime Prevention/Juvenile Issues, Criminal Law/Domestic Violence, Court Procedures/Sex Offender Registry, Alcohol Issues/Regional Law Enforcement Councils, Traffic Enforcement/Motor Vehicle Law, Firearms, Cyber Crime/Internet Safety, Narcotics/Crime Scene Management and a tour of the Police Building. The building tour allows citizens to see firsthand the inadequacies of the current facility. This program is a unique opportunity for citizens to see and hear firsthand how police work is conducted. It's

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### **Chapter VI - Public Safety**

not like it appears on television. The Department plans to continue to run this program on an annual basis.

The Public Safety analysis conducted by Municipal Resources was presented to the Board of Selectman during the winter of 2012. The Police Department communicated with Municipal Resources throughout this process. The analysis was shared with all Department members and is available for review on the Department's website. A working group of supervisory personnel and collective bargaining unit personnel has been meeting on a regular basis to review and plan implementation of various recommendations made by Municipal Resources. This analysis represents a long term plan. The Department looks forward to the continuation of the review and implementation related to the study.

The Department continues working on the Massachusetts Police Accreditation Program. The Department has dedicated Lt. Robert Nedder to lead the way on this effort. By conforming to recognized standards the Department aims to ensure that police activities are conducted in accordance with recognized standards. Compliance provides a means to reduce potential liability. Compliance can also increase public confidence in the Department. The Department aims to be in compliance with all standards related to the certification level by the end of calendar year 2013.

As a part of the Department's community policing initiatives, the Department participated along with several community groups, local businesses and many individual community members in National Night Out for the second year in a row. This event aims to raise awareness for public safety and crime prevention efforts. Several events were held over four days. Events included a prescription drug and mercury thermometer collection at Walgreen's, a softball game with members of the Police Department taking on Dedham High School athletes, children's story time and activities at the Dedham Public Library and the Blue Bunny, a police station open house, a discussion on prescription drug awareness, a live game of "Clue" at the Endicott Estate conducted by the Oakdale Square Alliance, movie night at Condon Park and a flashlight walk along the streets of the Manor which included Norfolk County District Attorney Michael Morrissey and members of his organization.

Four Police Officers left the Department during FY2012. Paul Crump, Robert Diethofer and Francis Bielawski all retired. Joshua Blaney transferred to another town department.

Five new Police Officers were hired. Officers Marissa Holland and Deborah Gonski attended and graduated from the Plymouth Police Academy during April of 2012. Officers Jason Sullivan, Samantha Colarusso and Michael Feeley Jr. all entered the MBTA Police Academy during FY212 and subsequently graduated during FY2013. The Department welcomes our newest officers.

FY2013 Department Goals and Objectives include:

- Continue to educate citizens of the Town, elected officials and town board members of the critical need for a new Police Building. Work with the Building Planning Construction Committee, community members and neighbors in order to appropriately design and commence construction of a new police facility;

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- Continue to meet with Department members to evaluate the Public Safety Study report completed by Municipal Resources and implement appropriate recommendations;
- Continue to work with community groups to address quality of life issues in particular neighborhoods;
- Increase critical thinking training for officers via use of a range simulator;
- Continue the process towards becoming a certified/accredited Police Department through the Massachusetts Police Accreditation Commission. The Department's goal is to be certified by the end of calendar year 2013.

Department Data:

	FY2011	FY2012	% Change
Total Arrests	435	368	- 15%
Criminal Charges Filed	587	476	-19%
Total Incidents	14,761	17,043	+15%
Total Citations Issued	6,471	7,931	+22%
Total Motor Vehicle Accidents	1,129	1,277	+13%

Revenue Generated:

	FY2011	FY2012	% Change
Court/Traffic Fines	\$126,583	\$130,863	+03%
Parking Meter Collections	43,808	34,847	-20%
Parking Ticket Fines	12,645	15,292	+21%
False Alarms	13,892	10,051	-28%
Misc Fees	20,445	13,269	-35%
Police Detail Service Charge	84,488	74,953	-11%
Cruiser Usage Fee	N/A	14,175	+100
<b>Total:</b>	<b>\$301,861</b>	<b>\$293,450</b>	<b>-03%</b>

Parking meter collections and parking meter fines will be negatively impacted on a temporary basis by the Dedham Square Improvement Project. The cruiser usage fee is a new fee which was put in place to offset costs associated with the use of a police cruiser at the site of a private detail.

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**SALARIES OF DEPARTMENT OF PUBLIC WORKS EMPLOYEES**

FLANAGAN	Joseph	Director		114,556.96
			<b>BASE PAY,</b>	
<b>EMPLOYEE</b>			<b>LONGEVITY</b>	<b>OVERTIME</b>
				<b>TOTAL</b>
BAKER	Joseph E		55,330.08	8,709.39
BAKER	Richard J		63,563.00	12,604.43
BIZCAION GUERRERO	William A		6,360.00	0.00
BLACK	Stephen J		58,162.20	17,588.70
BLACKMON	Ray A		39,947.76	3,662.86
BROWN	Andrea J		53,158.23	1,751.33
CAMPO	Matthew S		3,803.58	0.00
CAPONE	James P		63,096.15	8,488.24
CLARK	David		55,280.81	15,193.09
COMPERCHIO	Donna		53,338.20	3,433.12
CURRAN	Daniel T		53,690.80	13,820.00
DELLO IACONO	Carmen E		4,560.93	0.00
DONAHUE	Perry		53,690.80	16,082.92
DRAHEIM	Peter		60,826.36	4,359.21
FAY	Daniel D		58,252.20	3,407.40
FIELD	David		21,815.60	0.00
FINNIGAN	Deborah A		37,708.00	0.00
FITZHENRY Jr.	John F		63,942.05	22,695.48
GILLETTE	Robert		55,927.41	11,091.26
GIRARD III	Bernard J		5,254.29	0.00
HAUGH	George A		60,745.38	16,130.00
JOSEFSON	Maria		15,802.50	0.00
KELLEHER	Patrick		3,971.88	0.00
KUNDY	John W		4,650.69	0.00
LAWRENCE	Ronald		68,342.56	0.00
LEMBO	Nicholas		3,652.11	0.00
MAMMONE	Jason		95,873.90	0.00
MARCHESE	Scott A		4,488.00	0.00
MORSE	John		10,631.20	0.00
MORSE	Peter J		47,919.82	13,732.97
MURPHY	Scott R		5,404.12	0.00
MURPHY	John		49,595.55	13,526.07
O'BRIEN	Kevin M		5,015.34	0.00
RAHILLY	Michael J		6,889.08	0.00
RICHARDS	Olivia A		1,072.00	0.00
ROCHE	Daniel T		5,868.06	0.00
RYAN	Michael P		3,949.44	0.00
SCANNELL	Nathaniel B		4,847.04	0.00

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**SALARIES OF DEPARTMENT OF PUBLIC WORKS EMPLOYEES (Continued)**

SCOTT	Leon C	75,136.88	0.00	75,136.88
SOUSA	Helio F	61,163.43	16,830.00	77,993.43
STEWART	MARTIN J	58,162.20	12,808.71	70,970.91
TOBIN	Daniel E	73,919.39	14,862.99	88,782.38
WAGNER	John G	73,991.41	24,162.55	98,153.96
WAGNER JR	John G	55,153.84	9,674.70	64,828.54
ZARTHAR	Robert W	5,194.86	0.00	5,194.86

**SALARIES OF DEDHAM POLICE OFFICERS**

d'Entremont, Michael	Police Chief	\$146,879.52
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<b>POLICE OFFICER</b>	<b>BASE PAY INC. INCENTIVES TRAINING</b>	<b>OVERTIME INC. COURT TIME</b>	<b>PRIVATE DETAILS*</b>
Barrett, John M.	74,444.74	89,210.92	31,272.00
Bielawski, Francis M.	52,827.12	3,630.24	5,592.00
Black, Mark	126,530.46	10,679.23	47,017.00
Blake, Matthew	57,807.12	5,904.81	13,293.00
Blaney, Joshua M.	49,177.98	8,498.70	1,186.26
Boyle, Keith J.	118,533.13	10,665.57	36,412.00
Buckley, Michael D.	101,974.79	9,958.76	8,027.50
Cady, Paul M. Jr.	76,329.40	10,678.29	16,239.00
Cawley, Richard P.	74,692.98	6,420.02	17,280.00
Chambers, David	60,525.82	9,350.07	29,298.00
Chermesino, Robert A.	54,459.92	6,837.26	15,172.50
Clements, John K.	100,437.41	12,589.49	8,610.00
Colarusso, Samantha	23,315.76	0.00	0.00
Concannon, Kevin O.	103,526.30	6,677.24	19,026.00
Connolly, John III	81,241.39	9,602.77	12,880.00
Cronin, Neil	73,589.90	7,312.94	21,047.00
Crump, Brian T.	67,482.18	12,509.40	31,572.25
Crump, Paul J.	62,493.58	2,002.98	9,412.00
Cullinane, Brian R.	56,040.42	127.76	1,558.00
DeFalco, Anthony F.	2,303.01	225.30	0.00
Doherty, Cathy A.	72,241.95	10,213.41	10,702.00
Doyle, Michael T.	73,707.03	12,434.72	8,124.00
Driscoll, James P.	78,924.81	8,940.38	33,352.00
Duchini Daniel J.	69,427.02	4,135.11	253.49
Ellis, Joseph K.	59,066.78	2,479.08	20,454.00
Ellis, Kenneth J.	58,362.88	6,533.90	16,140.00
Feeley, Michael R.	103,655.89	12,273.05	47,173.00
Feeley, Michael Jr.	23,315.76	0.00	0.00
Flint, Richard A.	60,427.48	5,375.96	40,734.50
Gonski, Deborah L.	56,132.81	3,717.37	14,858.00
Goode, James E.	52,940.05	3,919.20	23,186.00
Holland, Marissa	55,778.44	477.06	8,942.50

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Keane, Richard T.	102,842.35	10,074.20	47,616.00
Kennedy, Keith J.	58,102.25	4,341.16	10,548.00
Lemanski, James	71,611.13	8,370.54	12,892.00
MacLean, Douglas J.	16,732.74	0.00	272.46
Mahoney, Kevin D.	62,746.20	17,052.76	13,769.00
Matthies, Frederick	76,395.60	7,341.12	46,716.00
McCarthy, Ryan N.	72,154.69	5,666.28	9,620.00
McMillan, Francis X.	101,884.95	13,366.12	26,315.50
McMillan, Michael J.	60,367.48	3,307.24	14,238.00
Mirada, Timothy J. Jr.	69,632.96	6,488.74	13,257.00
Munchbach, Steven L.	13,890.24	0.00	0.00
Nedder, Robert S. Jr.	126,981.38	9,804.59	10,238.00
Neilson, George Jr.	101,425.82	12,137.08	31,899.00
Nolan, John E.	59,398.48	4,213.38	13,932.00
O'Sullivan, Collin	73,569.63	10,336.89	16,782.00
Panciocco, Daniel C.	75,714.37	4,788.70	21,282.00
Paschal, Clifford F.	125,706.49	16,359.80	30,954.00
Peterson, Scott W.	73,961.30	13,774.59	47,689.00
Porro, Richard A. Jr.	75,178.38	13,796.76	13,933.00
Porro, Scott D.	74,435.07	8,586.19	44,255.50
Pucci, Michael	75,766.51	8,794.39	33,691.00
Pucci, Ronald C.	65,523.68	9,995.60	30,761.00
Schoener, Michael	60,742.36	6,383.19	38,496.00
Sullivan, Jason	23,315.76	0.00	0.00
Tapsell, Charles J.	102,572.06	15,388.32	44,360.00
Walsh, Robert G.	78,902.02	13,417.61	6,174.00
Wilds, William E., Jr.	83,097.30	7,685.64	4,320.00

**\* MONIES PAID BY PRIVATE VENDORS FOR PRIVATE DETAILS AND  
ADDITIONAL 10% PAID BY PRIVATE VENDORS TO TOWN OF DEDHAM**

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**2012 SCHOOL SALARIES**

ABOU-HAMAD	Claudia	2,892.50	BIGELOW	Bryan	57,895.00
ABRAHAMSON	Scott	64,061.15	BIGGAR	Cheryle E	88,278.84
ADAMS	Ashley J	19,253.62	BINKLEY	Paula M	1,206.72
ADAMS	Stephanie	64,430.97	BIRRITTIERI	Cara	26,487.57
ADIEMIAN	Elaine M	21,366.85	BLANCHARD	Michelle B	17,236.86
ALANI	Taissir	111,099.95	BLOCH	Jennifer L	17,321.22
ALBANI	John M	1,422.75	BOENSEL	Susan A	41,531.50
ALDERMAN	Gail	5,007.45	BOHAN	MARGERY A	102,153.20
ALTANBOUR	Nedal	64,111.46	BOLDUE	Jeffrey A	36,548.64
ALTONE	Sarah E.	52,870.13	BONESS	Yvonne	11,221.70
ALVES	Jennifer M	64,957.92	BONN	Brendan	28,674.12
AMATO	Elizabeth D	19,328.85	BOUDROW	Jeanne M	42,749.26
ANDERSON	Cynthia	8,895.80	BOUDROW	Jennifer A	6,894.95
ANDERSON	Leslie	282.38	BRADBURY	Laura M	650.00
ANDRE	Dianna	3,478.88	BRADLEY	Carolyn M	20,538.00
ANDREW	Andrea J	73,953.38	BRADLEY	Michael	81,194.24
ANDREWS	Lara M	17,994.15	BRADLEY	Nancy M	1,774.40
ANTONUCCIO	Maria	72,183.96	BRADLEY	Samantha B	65,402.68
ARMSTRONG	Holli H	104,655.39	BRAGAN	Amanda J	54,201.25
ARMSTRONG	Meghan M	61,931.61	BRAILLARD	Leslie	21,350.94
ATKINSON	Christopher P	2,762.50	BRATHWAITE	Donna M	417.52
ATKINSON	Stacey J	80,956.17	BRETON	Megan A	32,641.70
AVERY	Joanne	21,384.09	BRISCOE	Maureen T	81,354.24
BALFOUR	Jennifer	76,121.18	BROWN	Alexia R	9,692.08
BALL	Meggin E	65,303.43	BROWN	Jennifer M	16,271.00
BALZARINI	Lisa A	24,816.78	BROWN	Martha A	7,799.96
BANASZEK	Kayla	10,943.10	BROWN	Stella L	2,550.00
BARBUTO	Francis	10,412.00	BRUNSTROM	Beth-Ann	59,011.35
BARDEEN	Mary E	9,551.96	BRYANT	Kerri J	80,976.17
BARRETT	Kali C	1,685.04	BUDD	Teresa	88,303.78
BASQUE	Kathleen M	54,242.30	BUTTERS	Lauren M	73,914.08
BAUN III	Philip J	47,369.27	BYRNE	Judith A	70,877.29
BEAKES	Mary A	82,849.18	BYRNE	Mary C	58,131.33
BEAN	Jennifer A	19,068.47	BYRNES	Alison	30,690.01
BEARFIELD	Patricia A	82,494.24	CALDERONE	Teresa A	6,150.44
BEAUCHESNE	Bethany D	9,465.15	CALDWELL	Jenna	17,721.22
BECK	Roberta	47,083.86	CALDWELL	Jenna L	7,455.24
BECK	Kelly K	42,073.77	CALLAHAN	Jennifer M	28,781.42
BECKER	Meredith A	60,408.40	CAMILLO	Denise	282.90
BEGIN	Joan M	55,778.36	CAMPAGNA	Joan M	16,695.14
BEGIN	Keith R	46,855.02	CAMPBELL	Hassanna	360.00
BELGE	Mary E	26,266.86	CAMPBELL	Mary L	13,452.40
BENNETT	Sheila	70,124.72	CANNON	Kristen	60,525.95
BERGER	Michelle	325.00	CANTOR	Helene F	27,925.00
BERNSTEIN	Sharon	82,594.34	CANTY	Michelle F	52,554.59
BERRY	Elizabeth	5,413.59	CARBERRY	Anne	16,486.04
BESSETTE	Sheila M	86,119.39	CARBERRY	Dale	61,281.69
BIANCO	Joseph P	11,160.36	CAREY	David	72,141.94
			CARLSON	Hilary S	76,616.48

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CARNEY	George O	910.00	COSTA	Sophia	11,184.60
CARNEY	Mark O	72,292.11	COSTA	Sophia	3,974.68
CARRIO	Jill	1,725.00	COSTELLO	Bernadette F	70,629.82
CARTEN	Kathleen R	76,778.48	COUGHLIN	Elise J	17,321.22
CARUCCI	Christopher M	76,803.18	CRISP	Robert	6,641.36
CARUSO	Elizabeth	62,942.90	CRONIN	Gregory	77,406.42
CARUSO	Heather	17,045.14	CRONIN	Patricia D	77,266.42
CASALI	Christine E	48,438.92	CROWLEY	Jessica N	19,918.12
CASTONGUAY	Bridget M	54,494.19	CUDDY	Cheryl A	24,249.58
CATINELLA	Marybeth M	39,645.26	CUMMINGS	Cheryl	1,800.00
CAWLEY	Stacey A	75,057.80	CUMMINGS	Christine	88,393.94
CHABOUDY	Lisa B	21,304.70	CUMMINGS	Mai-Linh G	74,098.76
CHAPLIN	Kristen	4,766.10	CURRAN	Maura F	2,887.50
CHASE	Zachary R	23,946.14	CURRISTIN	Deirdre	16,112.87
CHESLOSKI	Joseph M	1,800.00	CURRIVAN	Jennifer C	52,920.13
CHILSON	Jennifer	18,054.15	CUSHING	Dolores M	17,671.38
CHILSON	Jennifer	27,803.21	DAIGNEAULT	Jessie W	33,909.71
CHIN	Douglas J	325.00	DALEY	Lauren J	4,084.00
CHIN	Weylin	3,537.00	D'AMICO	Maureen	17,688.11
CITRON	Diane	48,778.25	DANIELS	Jeffery	17,321.22
CLAPP	Jessica L	14,410.60	DAVIES	Mary G	975.00
CLARK	Jean C	22,996.58	DEARBORN	Kathleen A	67,119.27
CLAYPOOL	Doris T	50,369.54	DELENDECK	Linda	77,662.40
CLEMENT	Nancy J	25,306.25	DELLELO	Theresa A	88,103.94
CLIFFORD	Denise M	949.10	DELLOT	James	22,786.92
CLINTON	Ellen M	16,746.00	DELONG	Meghan K	53,450.13
COATES	Rhonda J	74,685.96	DEMERS	Carolyn L	16,695.14
COBB	Claire	16,320.14	DEMPSEY	Alysa C	1,625.00
COCHRANE	Aubrey	62,632.90	DEMPSEY	Sarah V	51,135.85
COFFEY-			DENNEHY	Patricia	4,949.26
MCCORMICK	Joanne	91,333.16	DENNEHY	Patricia	88,303.88
COLTIN	Alexandra C	56,905.93	DENOBLE	Patricia H	87,903.84
COMEAU	Keith	68,844.90	DER		
CONDON	Elizabeth	21,067.02	MARDEROSIAN	Ericka E	6,229.36
CONDON	Maura E	12,440.30	DEROSA	Denise R	18,828.72
CONLEY	Maria	19,256.52	DESMOND	Robert W	1,615.19
CONNERY	Peter J	36,877.21	DEVEER	Deborah	5,850.00
CONNOLLY	Sharon A	17,936.31	DEVIRGILIO	Jill F	6,357.35
CONNOLLY	Stacey O	78,983.48	DEWAR	Michael A	88,186.67
CONNORS	Carol M	70,785.74	DEWAR	Michelle L	6,360.00
CONROY	John	4,702.00	DEWAR	Nancy S	6,050.00
CONTE	Iva C	40,258.13	DEWAR	Stephen R	86,470.18
CONWAY	Ellen	180.00	DICENZO	Erin	41,711.14
CONWAY	Kathleen P	33,320.00	DILLEY	Kyle E	9,597.78
COPPOLA	Richard	69,178.60	DILORENZO	Rocco	3,582.00
COPPOLA	Michael	70,285.86	DIMARTINO	Donna M	16,358.78
COPPOLA	Nancy H	91,906.42	DINEEN	Ashley	1,932.26
CORNETTA	Erika T	16,345.47	DINEEN-SERPIS	Heidi A	89,953.84
CORNYN	Kathleen	9,153.00	DION	Ashley R	5,400.00



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DISANDRO	Mary B	41,606.72	FITZGREALD	Colleen	5,102.50
DIXON	Carol H	88,003.94	FITZPATRICK	Laura	360.00
DOE	June M	162,347.45	FLAHERTY	Patricia	7,311.57
DOLABANY	Rose	12,874.49	FLANAGAN	Kelsey	2,976.48
DOLDT	Julia	7,299.00	FLANAGAN	Susan E	60,015.64
DONAHUE	Brian	21,480.99	FLYNN	David M	8,455.00
DONATELLI	Cristina	390.00	FLYNN	Nancy	585.00
DONEGAN	Marybeth M	199.08	FOGARTY	Alexandra	1,334.80
DONOVAN	Carol A	5,566.79	FOLAN	Nicole	325.00
DONOVAN	Joan M	15,378.76	FOLEY	Judith L	59,458.47
DORSEY	Ruth	78,511.48	FOLEY	Robert J	58,132.88
DOWNES	Carolynne M	61,780.47	FOLEY	Marie	18,772.78
DOWNEY	Jane R	1,117.00	FOLLEN	Sara L	55,314.19
DOWNEY	Scott J	68,420.66	FONTAINE	Patrick	2,275.00
DOYLE	Karen A	88,363.72	FONTANA	Helena	636.29
DRAKE	Mary M	88,795.84	FORREST	James	96,177.04
DRISCOLL	Cheryl A	60,305.86	FOUNTAIN	Tara M	49,637.25
DUCA	Thomas	5,206.00	FRACZEK	Margo S	47,501.57
DUCAS	William A	3,519.00	FRAIOLI	Christopher J	20,307.98
DUCHINI	Dorothy C	1,448.53	FRANCER	Holly J	2,070.00
DUDLEY	Rachel E	74,057.58	FRASCA	Anne	877.50
DUFFIN	Barbara A	4,501.80	FRENCH	Leslie C	63,964.92
DUFFY	Mary C	32,492.72	GADOMSKI	Maureen	3,320.42
DWYER	Ines	163.15	GAMEL	Christina M	63,701.40
DWYER	Morgan E	1,950.00	GARLAND	Wendy A	68,452.58
DWYER	Timothy	78,455.93	GARLICK	Ronald S	49,434.76
EISENHUT	Erika L	75,747.90	GAROFALO	Christina	14,100.72
EISEST	Brian	2,289.00	GARR	Emily G	15,804.38
ELLOIT	Paul E	3,036.00	GATELY	James B	54,055.23
EMERTON	Colleen A	1,037.63	GATELY	Debra R	109,741.84
ESTY	Janice Z	30,306.68	GAUDREAU	Kathy E	110,672.26
EVANS	Thomas J	56,004.86	GEARY	Sharlene D	4,030.00
FAHEY	Kerri	85,897.47	GEARY	Timothy M	77,840.77
FAHY	Julie C	7,036.06	GELFON	Samantha	44,132.79
FALKOWSKI	Marilyn	53,045.66	GENTILE	Ann	2,630.09
FARRELL	Christine	82,066.18	GIANNANGELO	Karen	15,645.36
FARRY	Anne M	21,220.65	GIANOPOULOS	Rose C	41,435.26
FARRY	Karen	15,299.30	GIBSON	MaryKate	5,527.52
FARRY	Karen M	13,302.80	GILARDE	DENISE	18,075.71
FAY	Lauren E.	6,121.27	GILBERT	Amy	81,194.24
FEELY JR	Joseph J	69,638.99	GILLIS	Eileen M	77,998.99
FEINBERG	Stephanie M	17,795.11	GIOVINAZZO	Alex J	3,519.00
FINDLEY	Shannon C	57,425.88	GLENNON	Deborah	3,746.72
FINN	Dianne M	1,440.00	GOLDBERG-		
FINNEGAN	Kerri L	11,221.85	SHEEHY	Elaine	86,603.84
FINNERTY	Heather L	71,879.09	GOLDFARB	Sally	1,900.00
FISH	Cheryl	15,183.56	GOLDSTEIN-		
FITZGERALD	Colleen D	24,473.02	FRADIN	Majorie J	35,653.86
FITZGERALD	Julie	17,312.31	GORDON	Mary E	1,598.70
			GOUGH	Taylor	1,260.00

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GOYETTE	Ann M	47,791.86	HOMSI	Gilda E	4,062.50
GRACEFFA	Heidi A	88,023.84	HOPKINS	Jenny M	59,537.79
GRADY	Mary	8,925.00	HOWDY	Annemarie C	11,360.24
GRANT	Ann T	81,194.24	HOYT	Stephanie L	74,924.07
GRASSIS	Jessica R	50,460.91	HUFF	Joseph J	4,362.50
GREELEY	Nancy J	7,135.00	HUFF	Rebecca C	74,305.44
GREENWOOD	Lozel S	1,755.00	HUGHES	Patricia A	400.00
GROVER	Joan	57,529.84	HUME	Andrea M	85,822.29
GUASTALLI	Donna	88,163.94	HURST	James P	3,519.00
GUIDOBONI	Jennifer	38,643.40	HUTCHINSON	Margaret M	17,137.78
GUIFARRO	Alison R	83,102.92	HUTTON	Emily B	65,337.27
GUILTY	Bianca J	439.25	IVERSON	Amanda	14,127.62
GUSTAVSON	Beverly	9,834.13	JACOBS	Paula J	63,209.87
GUTIERREZ	Juliette B	56,295.00	JARVIS	Barbara A	13,754.34
HAGERTY	Kevin	6,311.19	JEANETTI	Josephine C	3,140.01
HAGOPIAN	Rebecca C	64,392.35	JENKINS	Paul F	62,980.17
HALL	Judith A	1,401.90	JENKINS	Kristy	60,522.27
HALUSKA	David W	75,766.48	JOHNSON	Alice N	26,266.86
HAMMOND	Jessica L	94,364.88	JOHNSON	Jeanne E	64,757.68
HANLEY	Maureen	41,606.72	JONES	Karen E	80,470.68
HANNEY	Susan M	6,794.48	JORDAN	Colleen	81,194.24
HANSBURY	Ashley A	3,519.00	JOSEPH JR.	Francois J	4,002.44
HARDING	Debra	34,991.80	JOVIN	Donna	27,304.50
HARRINGTON	Caitlin M	5,823.44	JOYCE	Caitlin M	24,590.42
HARRINGTON	Sharon A	20,098.19	JOYCE	Mary F	91,039.38
HARRISON	Shirley J	20,886.72	KALTSUNAS	Peter	57,431.91
HAUSMAN	Sarah S	60,569.33	KANOPKIN	Susan E	75,766.48
HAZELL	Gregory M	60,211.30	KANT	Lynette A	69,184.77
HAZELL	Kevin T	2,541.24	KARAM	Salima H	18,183.13
HEALD	Donald	49,499.62	KAUFMAN	Susan	1,755.00
HEALY	Susan	70,124.72	KAVANAGH	Edward	70,562.37
HEGARTY	Elizabeth	86,547.47	KELLERMAN	Steven A	1,425.00
HELLMAN	Elizabeth R	18,660.42	KELLEY	Gail M	78,886.47
HENNRİKUS	Jacqueline E	19,310.42	KELLY	Barbara A	88,383.72
HENRICKS	Andrea	16,615.68	KELLY	Cynthia	131,209.75
HERISSE	Charline	1,546.56	KELLY	David J	5,321.76
HERNON	Stacey	2,585.43	KELLY	Geraldine M	72,977.29
HICKEY	Corrine	11,732.20	KELLY	Katie E	2,236.00
HICKEY	John S	82,494.24	KELLY	Pamela A	18,046.81
HICKS	Amy	13,374.58	KELLY	Robert J	11,174.30
HICKS	Amy J	9,568.26	KELLY-CHAMOUN	Maureen P	27,250.00
HIGGINS	Margaret L	8,101.54	KENNEY	Kathleen N	32,829.92
HIGLEY	Denice A	16,428.52	KERRIGAN	Carmel T	37,023.71
HLADICK	Robyn L	6,189.17	KFOURY	Tara M	150.00
HOFFMAN	Susan M	23,057.58	KIEFFNER	Allison E	73,046.82
HOLET	Christopher J	42,878.43	KIEWLICZ	Katherine	99,193.38
HOLLORAN	Kristine	80,858.22	KILDUFF	Leann R	12,932.06
HOLMES	Lester W	1,276.37	KILDUFF	Susan M	17,066.08
HOLMES	Magdalene P	2,095.70	KILLGOAR	Julie E	77,211.48

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KING	Barbara	4,708.37	LYDON	Lauren M	55,188.68
KING	Daniel	69,332.77	LYNCH	Kimberly	557.50
KIRBY	Heather	75,766.48	LYNCH	Marie B	77,126.48
KOBIERSKI	Linda	89,847.70	LYNCH	Nora S	18,969.21
KOENIG	Stephen A	2,665.00	LYONS	Kathleen M	17,067.14
KOFFMAN	Jessie K	7,747.80	LYONS	Susan M	90,704.24
KOTTHOUS- BUCKLEY	Tammy	44,457.97	MACDONALD	Betty	17,876.10
KOWALCZYK	Donna M	4,708.36	MACDONALD	Stephen	71,326.22
KOZAK	Jeanne M	22,879.57	MACDONALD	Erin M	9,053.56
KRAEMER	Laurie A	426.70	MACDONALD	Lindsay M	1,495.00
KUNDY	Nancy J	16,313.12	MACDONALD	Michelle	6,991.50
LABOISSONNIERE	Amy	77,126.48	MACDONALD	Stephen M	20,599.06
LAFLAMME	John	105,277.90	MACDOUGALL	Allison J	72,719.58
LAFRANCESCA	Michael	112,862.17	MACDOUGALL	Mary	12,074.30
LALLY	Juilanne	66,883.85	MACHINIST	Alice	87,903.84
LALOS	Donna M	36,546.51	MACK	Pia	8,712.50
LAMBRECHT	Cynthia L	15,138.30	MACKENZIE- SLEEM	Karen R	57,640.19
LANE	James	5,232.00	MACLAINE	Stephanie J	2,700.00
LANGENHORST	Kathleen	7,932.60	MACLEAN	Katelyn M	48,853.25
LANGENHORST	Don G	115,777.02	MACLEAN	Mary N	75,906.48
LANNQUIST	Eric	16,235.90	MADDEN	Marie	61,222.66
LARSON	Andrea K	17,421.72	MAGNACCA	Lisa A	62,502.90
LATORELLA	Joette L	20,835.68	MAGNAN	Maureen L	63,221.33
LATORELLA	Stephanie A	1,051.08	MAHONEY	Kristen M	68,569.28
LAURINO	Carol L	17,645.59	MAHONEY	Mary	16,547.44
LAURINO	Carol L	13,056.69	MALOOFF	Amt	41,198.06
LAWLOR	Elizabeth	39,748.80	MANCHESTER	Joan R	4,650.00
LAZDOWSKY	Donald W	58,807.41	MANCINELLI	Janine C	70,149.28
LAZDOWSKY	Robert J	53,810.17	MANCINELLI	Louis N	58,042.14
LAZDOWSKY	Roger	57,660.01	MANTVILLE	Nicole	9,350.64
LEARNED	Jennifer A	16,320.14	MAREGNI	Karen	88,608.84
LECLAIR	Lorraine F	10,991.80	MARGOLIS	Carol J	78,891.18
LECLAIR	Paul M	4,856.86	MARICH	Sharon A	22,803.95
LEDDA	Salvatore P	3,537.00	MARINI	Paula	4,037.50
LEMOINE	Katie T	24,596.00	MAROTTA	Josephine M	2,033.95
LENARSKY	Jane	3,375.00	MAROTTA	Michaeline	26,890.42
LEONARD	Kevin M	20,719.58	MARTIN	Sarah E.	13,456.25
LEONARD	Maureen A	4,608.36	MASTROIANNI		
LEONE	Elisabet	70,463.28	LYDON	Amy M	69,572.44
LESSARD	Kerriann	390.00	MATTHEWS	Danielle	10,489.74
LETOURNEAU	Ashley M	62,844.96	MATTHEWS	Margaret	9,952.11
LEVINE	Annabel I	8,999.64	MAYYASI	Ingrid	54,979.23
LEVY	Alison	7,392.70	MCCABE	Brian J	61,367.47
LINARI	Monica	1,800.00	MCCANN	Richard D	46,128.41
LINNEMAN	Briana M	6,057.18	MCCARTHY	Ronald H	120,487.51
LUCAS	Krista L	47,500.05	MCCLAIN	Kathleen	22,513.52
LUONGO	Michelle	56,975.13	MCCORMICK	Matthew D	1,365.00
LYDON	Kevin R	69,572.44	MCGIBBON	Virginia S	16,350.06
			MCGOWAN	Erin C	26,843.75

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MCGRANN	Cynthia D	77,840.77	MURRAY-JR.	John J	107,955.94
MCGRATH	Dennis	5,000.00	NADDAF	Mary Jean	5,485.50
MCGUIRE	Jay	68,985.86	NADEAU	Christopher M	61,087.79
MCGUIRE	Jessica	2,080.00	NATALE	Jennifer N	4,087.50
MCGUIRE	Lillian	16,519.02	NEILL	Pamela A	66,174.46
MCINTIRE	Kristen A	650.00	NELS	Megan C	62,687.41
MCINTYRE	Caitlin	10,443.26	NERBOSO	Philip A	55,228.38
MCLAUGHLIN	Aimee	8,064.40	NEWTON	Aileen B	37,650.59
MCLAUGHLIN	Eileen	69,322.28	NICHOLS	Nancy	22,258.68
MCLEISH	Thomas M	26,693.14	NICHOLSON	William	27,721.24
MCLEOD	Polly A	76,467.43	NICKLEY	Judith B	49,195.43
MCMURTRY	Brenda J	6,446.49	NIGOHOSIAN	Marta M	70,685.96
MCMURTRY	Lisa	1,474.96	NIHILL	Heidi	82,594.24
MCNAMEE	Rachael J	57,179.32	NILAND	Elicia M	5,479.71
MCNICHOLS	Marianne	25.10	NILSEN	Jeffrey A	71,563.28
MEGAN	Daniel F	75,061.18	NOONAN	Mary K	81,066.48
MEGAN	Kathleen M	93,285.84	NORRIS	Lance R	4,556.50
MELOSKI	Deirdre	70,735.90	NORRMAN	Mark R	55,310.75
MELOSKI	Susan J	112.95	NORTON	James	61,938.71
Meltzer	Jane	20,648.12	O'BRIEN	Kerrin A	82,554.24
MERCURI	Lisa D	2,100.00	O'CONNOR	Janice S	64,365.27
MERINO	Deborah M	18,379.02	O'CONNOR	Lisa	270.00
MERRITT	Sarah	84,021.34	O'CONNOR	PAUL	5,206.00
MESSINA	Karryne D	16,906.81	OGRODNIK	Martha	88,003.94
METTA	Olivia	585.00	O'HANLON	Sarah E.	585.00
METZGER	Kelly C	67,179.84	O'KEEFE	Ellen L	6,322.28
MITCHELL	Kristen L	27,267.97	O'LEARY	Laura G	35,736.50
MONAGHAN	Michael P	75,766.48	O'LEARY- BARLOW	Christine	27,997.50
MONTOYA	Susan S	54,494.19	O'NEILL	Bonnie A	81,542.29
MORRILL	Nancy C	77,166.48	O'NEILL	Karen A	11,585.18
MORRISON	Julie H	28,521.58	O'NEILL	Kelly A	11,040.30
MORSE	Patricia	217.31	ORAVETZ	Cathleen L	109,378.16
MORTALI	Cynthia C	16,554.60	O'REGAN	Katelyn	53,715.92
MORTON	Andrew	80,648.75	O'SULLIVAN	Maureen	75,061.18
MOULTON	Scott A	19,182.34	OVERKO	David W	68,042.08
MOWLES	Lucille V	13,963.44	OVERKO	Kevin	2,955.75
MOY	Jane	70,550.16	PACE	Marie G	50,474.62
MUCCI	Lauren	10,702.43	PAGNOTTA	Shelly L	69,422.44
MUCCI	Stacy A	71,876.68	PARIS	Edward F	61,659.33
MUCCIACCIO	Matthew	1,454.75	PARIS	Kaitlyn E	5,627.76
MUCCIACCIO	Thomas P	51,745.48	PARK	Laura	873.30
MUIRHEAD	Margaret	650.00	PARR	Donald	9,568.50
MULDOON	Amy A	35,653.86	PATTERSON	Andrew C	71,820.90
MULVEY	Beth Ann	4,314.69	PATTS	Lauren E	64,207.90
MURPHY	Anne C	62,007.90	PAUL	Marlene	49,499.62
MURPHY	Debra	23,984.40	PECKHAM	Tanya A	3,420.20
MURPHY	Josephine C	381.30	PEDERSEN	Elizabeth A	63,967.19
MURPHY	Kevin J	18,273.14	PELCHAT	Ann L	12,956.01
MURRAY	Pamela A	75,766.48			

**Town of Dedham Annual Report 2011/2012**  
**Chapter VII - Salaries**

PEPIN	James E	18,813.31	ROSSETTI	Joanne	16,306.10
PEPIN	Susan E	87,751.84	ROUSE	Daniel P	90,921.66
PETRUZZIELLO	Maria L	7,610.90	RUGGIERO	Lauren E.	15,240.36
PETTEY	Carolyn L	77,145.44	RUNYAN	Allison	17,371.88
PETTIPAW	Gail L	42,747.14	RYAN	Joseph P	1,984.50
PHELAN	Rachael E	11,040.30	RYAN	Kathryn C	51,695.85
PHINNEY	Laurie J	16,182.68	SACOCO	Maureen F	79,088.70
PIAZZA	Judith A	88,868.88	SALTZBERG	Lee	92,505.76
PICARDO	Anne P	5,903.04	SAMAN	Matthew R	14,497.46
PIERCE	Christian S	65,797.92	SAMP	John B	825.00
PIMBLE	Richard	16,498.00	SAMP	Lynda M	77,066.48
PIMENTEL	Susan E	47,585.07	SANCES	Paul	16,348.22
PLANSKY	Michael	98,297.10	SANDBORG	Valerie J	52,814.96
POCH	Sandra	9,509.08	SANTAMARIA	Robert J	70.00
PODOLSKI	Andrew	68,194.02	SANTOS	Elizabeth N	65,307.27
PODOLSKI	Anne	77,366.48	SARRO	Ashley M	16,769.42
PODOLSKI	Kevin M	18,892.00	SAVI	Nicole M	390.00
PODOLSKI	Paul	13,474.00	SCARSCIOTTI	Cheryl A	75,436.18
POLITE	Jarid J	2,289.00	SCHAUB	MaryAnn	2,080.00
POLITO	Marguerite E	88,018.84	SCHAUB	Suzanne M	4,550.00
PORTANOVA	Darlene M	12,286.74	SCHAUB	Catherine T	43,418.18
PRATA	Kristin M	66,255.48	SCHLUSSEL	Jennifer S	55,679.23
PRIHODA	Tracy B	7,576.81	SCHOFIELD	Kelly A	58,837.97
QUARANTO	Kevin M	79,514.61	SCHULTZ	Kelly O	50,042.32
QUINLAN	William J	59,009.65	SCIARAPPA	Karen M	1,215.15
RACHMANI	Gloria M	13,171.62	SCIPIONE	Phyllis D	5,968.11
RADZIKOWSKI	Paul E	73,900.14	SCULLY ROSE	Susan N	73,424.20
RAHILLY	Cameron L	1,008.00	SEGAL	Lynda G	11,032.20
RANDALL	Kimberly	51,172.88	SEIDMAN	Arleen B	37,880.36
RASMUSSEN	Joanne	23,091.57	SEIFI	Alexandria T	2,970.00
REAGAN	Margaret E	18,821.22	SEXTON	William	10,983.60
REAGAN	Nancy	88,283.88	SHAGOURY	Nancy	195.00
REARDON	Michelle A	11,979.01	SHAH	Allison M	60,327.33
REDDY	Colleen A	19,470.24	SHEA	Lauren A	65,902.68
REGONLINSKI	Joseph J	44,796.00	SHEEHAN	Annmarie	2,020.90
REINHERZ	Leslie S	38,629.93	SHEVORY	Maura E	71,670.91
REPETTO	Corrinne R	1,302.00	SHRUHAN	Paul G	25,028.71
RIDGWAY	Julia	54,567.25	SILVERBERG	Adam J	55,756.13
RIVERA	Lisa M	5,085.00	SIMMONS	Rosemary A	75,060.86
ROBERTS	Caitlyn M	7,010.96	SIMON	Douglas D	76,653.98
ROBINS	Jennifer C	34,302.79	SIMONSON	Maureen	91,804.72
ROCHA	Patricia T.	50,735.85	SKOLNICK	Giald	130.00
ROCHE	Carol A	59,652.46	SMITH	Barbara C	39,591.36
ROCHE	Kathryn A	78,455.93	SMITLEY	Richard W	21,310.13
ROGERS	Eleanor A	43,511.98	SOLOMON	Anna	15,898.88
ROGERS	Sharon M	7,300.82	SOUZA	Kristin	60,816.33
ROGERS	Thomas R	55,641.73	SPADONI	Nicole	17,321.22
ROGERS	Jamie A	9,427.86	SPARROW	Maria	60,557.07
ROSE	Robert D	325.00	SPEARS	John M	58,117.41

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SPIES	Kathleen	61,393.33	TSISAR	Viktoriya A	12.30
SPIRO	Michele A	77,648.20	TUCCI	Laura B	60,201.33
SPOEHR	Gillian O	9,968.26	TUCKER	Megan	3,150.00
SPRINGER	Frederick H	75,366.44	TUCKER JR	Robert A	42,844.23
ST CLAIR	Cynthia A	64,365.27	TURCO	Charlene	47,163.86
ST JEAN	Shawna A	50,715.85	TURNER	Susan G	4,712.50
STANTON	Lisa	54,092.25	UNGER	Megan A	73,424.20
STBERNARD	Michael	12,682.48	VAIL	Elizabeth T	61,451.28
STEC	Christine M	74,889.59	VERROCCHI	Dylan R	2,646.00
STEWART-JR.	ALBERT	6,120.00	VERROCCHI	Briana M	17,094.30
STGEORGE	Andrew L	2,354.00	VERROCCHI	Eileen P	18,942.03
STIPO	Jacqueline M	8,145.75	VICENTE	Pamela P	24,183.90
STIRLING	Ryan E	715.00	WAHLBERG	Arlene F	1,841.68
SULLIVAN	Patricia A	43,335.55	WALKER	James	7,038.00
SULLIVAN	Christine	24,394.81	WALLIN	Lisa A	66,637.95
SULLIVAN	Clara A	101,758.91	WALMSLEY	Louise	65,918.01
SULLIVAN	Dianne	5,216.82	WALSH	Elizabeth A	16,695.14
SULLIVAN	Jason P	650.00	WARD	Doreen	70,574.82
SULLIVAN	Marion C	58,577.70	WARREN	Julianne M	8,439.18
SULLIVAN	Paul M	77,171.48	WARREN	Michael D	82,494.24
SULLIVAN	Virginia	18,756.58	WARSHOFSKY	Cheryl H	9,712.00
SUN	Yongqin	104,391.82	WATSON	Mary L	17,964.43
SUTTON	Arielle F	55,347.99	WAUGH	Michelle G	52,542.81
SWEENEY	Linder E	4,137.74	WEAGRAFF	Ashley	55,591.23
SWEENEY	Christina	2,855.00	WEIDENAAR	Sharon	34,816.57
SWEENEY	Gianna M	3,075.00	WEINSTEIN	Kim	2,732.62
SWEETSIR	Deborah J	10,999.14	WEIR	Jean M	2,637.50
SWEETSIR	Walter J	5,105.35	WEIR SR.	Kenneth F	55,316.57
SZEMEREDY	Melissa O	49.45	WELCH	Kelly M	75,684.03
TAMBASCIO	Barbara J	7,542.90	WESCHROB	William S	91,410.48
TAMBASCIO	Michelle	3,439.21	WHITE	Tracey	38,083.60
TANNETTA	Maureen	75,684.03	WHITE	Elizabeth R	77,998.99
TAPPLY	Sarah C	68,297.90	WIGMORE	Danielle	2,287.50
TAVALONE	Elizabeth	67,869.90	WILDS	Margaret M	75,101.18
TAYLOR	Jeffrey E	75,277.20	WOLFSON	Ross A	76,558.88
TEDESCHI	Alissa B	53,135.85	YOUNG	Louise O	63,408.16
TEMPESTA	Kathleen	2,823.09	YOUNG	Mary A	73,087.09
THEOBALD	Merrill E	16,503.88	YUEN	Danielle H	17,321.22
THOMPSON	Lauren	52,570.13	ZAHKA	Alexandra M	7,350.20
THOMPSON	Jayma L	12,440.30	ZARTHAR	Renee M	19,160.48
TIMMINS	Meghan A	16,327.16	ZENKO	Blerta	2,325.00
TIMMONS	Kathleen	42,211.40	ZEOGAS	Theresa M	7,758.48
TOBIN	Stephanie J	815.75			
TOCHKA	Alexis	54,594.19			
TOOMEY	Kenneth R	83,271.74			
TORCHIO	Mary A	24,490.42			
TRACEY	Arlene J	79,755.42			
TRAUSCH	Molly F	15,171.30			
TREANNIE	Angela M	16,652.79			

**Town of Dedham Annual Report 2011/2012  
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**SALARIES OF TOWN EMPLOYEES**

Abraham, Ashley	Recreation	2,785.56
Adley, Patrick G.	Recreation	3,692.37
Aitken, William J.	Veterans Service Officer	47,802.56
Albani, Adrienne T.	Administrative Assistant/Conservation	48,280.28
Allen, Tami	Outreach Worker/Council on Aging	59,683.50
Amaral, Colleen J.	Recreation	3,341.13
Anderson, Debra J.	Asst. Director/Recreation	41,721.54
Baker, Nancy A.	Assistant Town Administrator	96,381.16
Barek, Bradford	Recreation	3,000.99
Barnes, Veronica	Information Services Director	81,139.84
Beltis, Donald C.	Deputy Fire Chief*	123,796.09
Beltis, Richard D.	Fire Lieutenant*	99,160.40
Berry, Edward	Fire Lieutenant/Fire Inspector*	95,237.01
Bettuchi, Walter F.	Civilian Dispatch*	56,347.16
Birrer, Elizabeth A.	Recreation	3,236.46
Blaney, Jared W.	Firefighter*	75,901.52
Blaney, Robert C.	Youth Commission Director	71,126.88
Blaney, Sheldon	Firefighter*	55,808.70
Boncek, Charles P.	Firefighter*	60,960.64
Bowler, Sheila A.	Assistant Comptroller	43,207.41
Bowler, Stephen M.	Firefighter*	73,359.84
Bowman, Barbara Ann	Library Assistant	43,202.60
Bowse, Donna R.	Assistant Treasurer	65,933.95
Bradbury, Jerrold M.	Firefighter*	68,301.89
Bradbury, Kevin F.	Firefighter*	82,280.54
Bremer, Richard C. Jr.	Assessor	2,300.00
Burke, John P.	Assessor	2,300.00
Burke, Steven E.	Firefighter*	72,079.59
Byrd, Jasmin	Recreation	3,411.81
Cabral, Gregory M.	Youth Counselor	58,049.50
Camerano, Karen M.	Administrative Assistant/Police	50,949.79
Capone, Gayle E.	Administrative Assistant/Veterans	47,428.87
Cardinale, Catherine	Health Director	81,219.84
Carew, Robin Ann	Custodian/Police	28,422.96
Carley, Lynn M.	Retirement	74,911.72
Carroll, Meghan	Recreation	9,032.10
Celata, Kelly A.	Recreation	2,042.40
Chaffee, Timothy	Dispatcher*	61,427.43
Chin, John S.	Firefighter*	80,107.09
Cimeno, Kenneth R.	Building Inspector	88,908.92
Clark, Christopher J.	Firefighter*	63,794.34
Clifford, Sean A.	Recreation	4,827.44
Coakley, Brian	Parks	7,820.45
Colantuoni, Marnie L.	Recreation	7,338.00
Colleran, Edward	Recreation	12,054.35
Connell, Laura M.	Library Page	36,467.59
Connolly, Kimberly	Recreation	2,477.60
Conway, Joan	Administrative Assistant/Health	48,936.72
Coughlin, Mariah	Recreation	4,053.09
Craven, Barbara T.	Senior Tax Clerk	51,895.72
Cronin, Patricia M.	Library Assistant	23,198.74

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Crowley, Janice	Library Assistant	42,569.96
Cullinane, William J.	Fire Chief	135,165.14
Cummings, Kathleen	Administrative Assistant/Fire	49,713.50
Curran, Amy	Dispatch*	56,183.03
David, Marie	Administrative Assistant/Town Admin	12,555.20
Davis, Joann B.	Recreation	6,961.64
Davis, Kevin	Firefighter*	73,383.94
Debenedictis, Dante	Recreation	7,110.79
Deegan, Deborah	Benefits Coordinator	56,500.77
DeFelice, Wayne M. Jr.	Firefighter*	71,980.84
DeFelice, Wayne M.	Firefighter*	70,767.84
Denton, Brian	Recreation	7,888.00
Desmond, Robert W.	Endicott/Caretaker	33,119.53
Dever, Thomas J.	Firefighter*	51,566.40
DeVincent, Robert A.	Firefighter*	62,393.04
DeVirgilio, Joseph	Parks*	58,245.65
Dillon, Catherine E.	Recreation	2,532.56
Doherty, Stephen	Firefighter*	71,012.34
D'Olimpio, Paul F.	Assessing Specialist	45,812.30
Donovan, Carole	Recreation	3,091.20
Dooman, Carolyn	Library	29,769.00
Duffy, John	Director of Assessing	77,125.36
Dugan, Robert F.	Firefighter*	66,434.14
Dugan, Susan L.	Administrative Assistant/Building Dept	51,713.78
Dukas, Marie	Senior Accounting Clerk	53,057.72
Durkin, Kimberly A.	Dispatch*	56,840.36
Ellis, Kenneth Jr.	Dispatch Supervisor*	80,222.19
Fadden, Pamela A.	Library Assistant	42,769.96
Farrell, Matthew	Recreation	4,728.09
Farrell, Meredith	Recreation	4,604.19
Figlioli, Margaret R.	Administrative Assistant/Police	49,313.50
Finneran, James R.	Firefighter*	77,412.04
Finnigan, Debra	Infrastructure Engineer	37,708.00
Fitzgerald, Francis D.	Parks*	55,264.16
Fitzhenry, Edward	Senior Custodian/Town Hall*	50,232.80
Flanagan, Leontia	Assistant Health Inspector	60,939.34
Florentino, Elizabeth	Recreation	4,240.00
Florentino, Lea C.	Recreation	7,920.00
Flynn, Christine	Recreation	4,719.60
Flynn, John J.	Senior Custodian/Library*	53,228.38
Flynn, Maureen E.	Assessing Specialist	55,729.50
Fontaine, John W. Jr.	Deputy Fire Chief*	111,033.29
Foss, Nicholas	Firefighter*	70,473.05
Gagliard, Peter F.	Dispatch*	55,467.23
Georgilas, Demetrios A.	Firefighter*	59,011.34
Gleason, Joseph H.	Firefighter*	63,862.84
Goyette, Tyla	Recreation	2,494.98
Grealy, Michael J.	Firefighter*	80,794.44
Haggerty, Jennifer A.	Library Page	7,146.00
Haggerty, Susan	Senior Accounting Clerk	51,729.50
Haire, Matthew D.	Firefighter*	75,140.64
Hart, Catherine R.	Recreation	3,672.33
Henderson, Richard	Asst. Director of Assessing	58,509.75



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Hodgdon, Elizabeth J.	Administrative Assistant/Council on Aging	49,258.00
Hoffer, Beth	Acting Library Director	11,629.00
Homsey, Helen	Administrative Assistant, Conservation	31,252.97
Howard, John E.	Firefighter/Asst. Fire Alarm Specialist*	87,837.34
Howell, Christopher W.	Budget Analyst	50,800.36
Huff, Michael	Firefighter*	75,801.63
Ingemi, Lisa J.	Circulation Supervisor	55,153.58
Johnson, Frederick W.	Asst. Building Inspector	64,949.88
Jones, Michaella L.	Recreation	4,979.94
Joyce, Maryanne	Senior Tax Clerk	52,564.94
Kanopkin, Eric A.	Youth Commission	2,000.00
Keegan, William G.	Town Administrator	159,801.12
Kieseling III, Walter H.	Custodian/Library*	49,099.16
Koons, Jacqueline	Assessing Specialist	55,709.50
Krug, Kenan J.	Firefighter*	82,053.25
LaBrecque, Doreen M.	Administrative Assistant	27,393.90
Laroche, Mary P.	Public Health Nurse	29,231.10
Laudani, Nicholas	Parks	3,374.80
Lawrence, Ronald	Field Engineer	68,342.56
Leary, Julianne	Library Assistant	42,733.78
Lisa C. LeBlanc	Administrative & Social Media Coordinator	2,381.56
LeClair, Virginia	Environmental Coordinator	72,633.86
Lessard, Michael	Firefighter*	81,753.94
Leventhal, Laura	Council of Aging Director	71,403.80
Levin, Kenneth	Recreation	2,640.27
Loconte, Robert G.	Fire Lieutenant*	99,040.00
Loewen, Frederick P. III	Firefighter*	78,874.84
Loftus, William C.	Recreation	2,595.18
Lynch, Stephen J.	Fire Lieutenant*	84,206.35
MacDonald, Connor	Recreation	2,740.47
MacDonald, Erin M.	Park & Recreation Administrative Associate	36,812.23
MacDonald, Ryan	Parks	13,304.50
MacDougall, Stephen M.	Firefighter*	72,758.54
MacLean, Mary-Ellen Toomey	Senior Administrative Tax Clerk	56,434.04
Maher, Michael B.	Parks*	59,715.83
Maiuri, Zachary V.	Parks	5,140.08
Maloney, Stephen G.	Assistant Custodian/Town Hall	17,360.86
Mammone, Jason	Director of Engineering	95,873.90
Marchese, Wayne	Parks*	58,741.23
McCarthy, Carol Ann	Dispatch*	64,303.12
McCarthy, Richard J.	Planning Director	74,554.74
McCormick, Michael	Recreation	2,576.31
McDonough, James P.	Custodian/Police*	51,167.17
McElhinney, William J. Jr.	Firefighter/Mechanic*	118,101.68
McFarland, Michael	Intern	3,608.44
McGraw, Bruce A.	Firefighter*	95,766.08
McLaughlin, Virginia M.	Endicott Estate Manager/Retired	20,285.14
McLeish, James	Parks	5,520.24
McLeish, Paul E.	Firefighter*	79,198.14
McMahon, George H.	Fire Lieutenant*	77,520.91
McMahon, Sarah	Recreation	3,256.50
McManus, Kevin F.	Firefighter*/Fire Alarm Specialist	62,062.76
McMillan, Kristin	Administrative Assistant/Town Clerk	39,914.95

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McWhirk Jr, Robert E.	Library Assistant	22,758.20
Morrill, Lauren E.	Recreation	2,640.27
Morrison, James M.	Firefighter*	69,728.64
Morse, Kristen	Assistant Town Clerk	33,974.36
Mucciaccio, Anthony P. Jr.	Recreation Director (Retired)	13,564.13
Mulkern, Joyce	Recreation	9,200.00
Mulvey, Andrew	Recreation	4,557.60
Mulvey, David	Recreation	14,728.90
Munchbach, Paul M.	Town Clerk	86,838.92
Munchbach, Susan	Payroll Administrator	47,733.75
Murphy, Mariellen P.	Director of Finance	124,980.14
Murphy-Fenore, Barbara A.	Assessor's Department	2,720.00
Murray, Brian	Firefighter*	67,913.34
Nash, Phillip	Recreation	3,931.56
Negrone, Eugene	Interim Facilities Manager	9,097.56
Neilan, James M.	Fire Lieutenant*	93,354.25
Niland, Anita L.	Senior Tax Clerk	52,186.27
O'Brien, John L.	Deputy Fire Chief*/Retired	47,364.47
Ochendusko, Linda E.	Admin. Asst./Town Clerk/Retired	2,835.47
O'Connell, Karen	Economic Development Director	75,136.88
O'Neil, Jennifer	Dispatcher*	58,780.14
Osei-Mensah, Angela A.	Youth Counsellor	50,818.50
Paige, Michael R.	Firefighter*	81,147.94
Parker, Stephen	Recreation	7,324.62
Perron, Erin K.	Endicott Estate Director	28,836.15
Pike, Kenneth P. Jr.	Firefighter*	67,984.64
Podolski, David J.	Assistant Custodian/Town Hall	5,648.99
Poff, Roberta	Finance/Per Diem	9,335.06
Pohl-Scot, Christopher	Information Services Assistant	65,790.56
Power, Marion	Administrative Asst./Town Admin.	6,721.28
Provost, Michael	Plumbing/Gas Inspector*	58,602.62
Radosta, Richard P.	Firefighter*	84,728.22
Raftery, Steven	Firefighter*	59,699.84
Ralph Jr., William J.	Asst. Director of Finance	82,721.04
Reilly, Patricia	Library	59,459.00
Repetto, Diane	Van Driver/Council of Aging	27,114.92
Reyes, Robin A.	Tax Collector	102,786.41
Rielly, Mark M.	Dispatcher*	52,145.28
Riley, Marjorie	Library Page	3,240.00
Riordan, Paul M.	Electrical Inspector*	67,211.82
Rizzo, Marie T.	Management Assistant*	62,139.96
Rogers, Dante	Parks	12,538.68
Rumpp, Nicholas J.	Recreation	4,200.89
Sailsman, Kenneth F.	Firefighter*	58,642.84
Savi, Donald R.	Firefighter*	94,324.24
Sayers, Wayne J.	Firefighter*	76,670.64
Scolastico, Julie	Recreation	8,896.87
Scott, Leon	GIS Administrator	75,136.88
Sellon, Susan G.	Assessor's Department	16,560.00
Shaw, Susan T.	Town Accountant	4,317.80
Sheehan, Kevin	Firefighter*	36,581.89
Shrewsbury, Rosemarie	Administrative Asst./Library	42,393.25
Smart, Mildred	Admin. Asst./Recreation/Retired	13,867.63

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Smith, Bryan J.	Fire Lieutenant*	98,962.72
Socci, Amber	Library Assistant	49,883.66
Spillane, Robert S.	Firefighter*	59,348.64
Spillane, William F.	Fire Lieutenant*	116,989.94
St. Cyr, David	Recreation	3,172.74
Stallings, James	Recreation	27,789.30
Stanley, Robert	Park & Recreation Director	73,526.88
Stapleton, Matthew P.	Parks	5,789.08
Staunton, Richard P.	Firefighter*	66,041.94
Stella, Jeanne M.	Recreation	2,114.04
Stipo, Jacqueline M.	Recreation	3,761.00
Stracqualursi, Nicolle	Recreation	5,775.85
Suciu, Isabella	Librarian	59,498.98
Sulinski, Dennis R.	Dispatch*	73,161.11
Sullivan, James	Assistant Building Inspector	61,370.75
Swyers, Thomas P.	Firefighter*	75,997.04
Taylor, Elizabeth A.	Canine Control Officer*	51,607.55
Tobin, Linda R.	Assistant Town Clerk/Retired	11,849.30
Treacy, Joan	Administrative Assistant/Youth Commission	45,921.00
Tricarico, Mary Ann	Library Director	70,769.16
Uhrmann, Ryan	Recreation	2,124.24
Valentino, Nicholas	Recreation	2,265.72
Waishek, Michael A.	Caretaker/Endicott Estate*	51,685.07
Walsh, William M.	Firefighter*	83,827.59
Webster, Susan	Administrative Assistant/Planning & Zoning	48,548.88
Whelpley, Allison J.	Recreation	2,815.74
White, Dorothea	Endicott Estate	21,666.81
White, Mildred	Assessor's Department	4,800.26
Whoriskey, Daniel	Firefighter*	85,317.64

**Personnel earning less than \$2,000 not listed.**

**\*Includes overtime**

# APPENDICES

**TOWN OF DEDHAM, MASSACHUSETTS**

MANAGEMENT LETTER

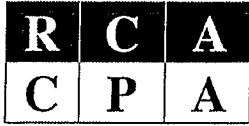
YEAR ENDED JUNE 30, 2012

**TOWN OF DEDHAM, MASSACHUSETTS**

**MANAGEMENT LETTER  
YEARS ENDED JUNE 30, 2012**

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## ROSELLI, CLARK & ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

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### TRANSMITTAL LETTER

The Honorable Members of the Board of Selectmen  
Town of Dedham  
Dedham, Massachusetts

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Dedham, Massachusetts (the "Town") as of and for the year ended June 30, 2012, which collectively comprise the Town's basic financial statements and have issued our report thereon dated May 3, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

Management of the Town is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Town's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified one deficiency in internal control over financial reporting, described in the accompanying schedule of findings and recommendations that we consider to be a significant deficiency in internal control over financial reporting.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

This report is intended solely for the information and use of management, the Board of Selectmen and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

*Roselli Clark & Associates*

Roselli, Clark & Associates  
Certified Public Accountants  
Woburn, Massachusetts  
May 3, 2013



## **I. OVERVIEW**

In economic terms, 2012 was a year of mixed signals for the economies of the United States as well as throughout the Commonwealth of Massachusetts. Unemployment trends showed some improvement, but still remained near historic highs. Housing, construction and other leading indicators are beginning to trend positive. Despite this, below forecast revenues for fiscal 2013 from the Commonwealth of Massachusetts, sequestration and other available data show that the economy has yet to completely emerge from the recession that has plagued the area since 2009.

This is a signal that Towns must remain cautious while preparing its budgets. There is a fine balance to maintaining reserves to satisfy rating metrics and providing the Town's residents with an adequate level of services. Many towns have conceded to the pressure of maintaining services in lieu of building reserves and thus are facing the consequences of those decisions, which include possible credit rating downgrades. The Town, however, has managed to maintain the positive momentum generated over this past decade and managed its financial operations exceptionally well despite this prolonged challenge.

The following are some key achievements for the Town of Dedham over the past several years:

- Over 12,000 building permits resulting in over \$1 billion of new growth in the past decade.
- Completion of a Comprehensive Annual Financial Report (CAFR). One of 22 communities in the Commonwealth to complete such an endeavor.
- Increasing unassigned fund balance from \$4.4 million in 2003 to \$11.0 million in 2012.
- Increasing reserve ratio to over 11%.
- Continued funding to Stabilization Funds
  - \$4.4 million in General Stabilization
  - \$750,000 in the Mitigation Fund.
  - \$2.6 million in the Major Capital Stabilization Fund.
- Establishment of an Other Post Employment Benefit Fund (OPEB) - Plan Assets up to \$3.2 million and projected to be at \$6.4 million by the end of 2014. One of less than a handful of communities in the Commonwealth to be funding the Annual Required Contribution.

These and other factors contributed greatly to Town earning a AAA rating from Standard and Poor's Financial Services LLC (S+P). Dedham became one of less than 30 communities that have earned this distinction.

Management should be congratulated for achieving this milestone, and should continue to put forth the effort that placed them in this elite category. Compiling a budget that is both measurable and sustainable should continue to be the goal.

In addition to these extremely positive results, the Town was met with some very challenging circumstances during the fiscal year. The Town began the process of implementing a new

software system to replace its decades' old processing system. Compounding this challenge was the untimely passing of the Town's long-time Treasurer/Collector.

These events directly led to:

1. The inability to close the books in a timely manner;
2. The inability to reconcile cash balances between the Treasurer and the General Ledger in a timely manner; and
3. The inability to reconcile receivable balances in a timely manner.

Item 3 is determined to be a significant deficiency as described under SAS #115, further detail of which is delineated in this report.

We urge Management to put into effect the effort to remove these findings with the same level of energy that Management has placed on the Town's economic front in the past decade.

## **II. INFORMATIONAL ITEMS**

### ***Municipal Data Breaches***

Within the past few years, there has been an alarming increase in the number of intrusions into municipal networks throughout the United States. These breaches, many of which targeted municipalities, have resulted in the unauthorized access of resident, student and employee data and the theft of several hundred thousand dollars. Given that most cities and towns lack a structured information security program their systems are increasingly at risk to this type of event.

Recently, a select number of highly qualified companies have emerged that conduct "Data Security Audits" for municipal entities. The audit is a comprehensive examination of the administrative, technical and physical security controls that a municipality has implemented to protect personal information. The resulting audit report identifies each condition that exposes the municipality to potential unauthorized access and offers practical recommendations to remediate these conditions.

### ***Separately Issued Reports***

Reviews of the following activities were summarized and issued in a separate report. We encourage readers to review these reports in conjunction with this report.

- Single Audit Report.
- School End of Year Financial report.

### ***Deminimus Property Tax Assessments***

The Town annually assesses property taxes for each tax entity for which the Town has reported taxable personal property. A large number of personal property tax accounts have valuations less than \$5,000. At the current enacted property tax rates, these personal property tax accounts have annual assessments of approximately \$155. In many instances, the cost to assess, collect and follow-up on these deminimus accounts can exceed the actual property tax assessment itself.

We recommend that the Town consider including an article at the next Town Meeting asking voters to exempt property up to \$5,000 from being taxed. There are over 100 communities currently employing this practice, some for personal property as high as \$10,000. It is important to note that the elimination of these assessments would not reduce the amount of overall tax assessments in a given tax year since the remaining property tax accounts would absorb these deminimus accounts, which will likely add only pennies to each tax bill while reducing significantly the amount of bills needing to be processed.

### ***Chart of Accounts***

As previously discussed, the Town has elected to convert its decades old financial information technology system to a far more modern and technologically advanced system. It is important for the Town to understand that in order for the new system to perform in an

effective manner, the chart of accounts integration between Town and School should be seamless. In addition, both the Town and School should meet the structural and reporting formats of both UMAS and DESE suggested chart of accounts, respectively. More often than not we are seeing towns not take the necessary thought, time and care on the chart of accounts; this is creating noticeable problems that are difficult to fix after the implementation and reducing the level of efficiency that should be achieved through the investment in a new system.

As a result, we feel that as part of the conversion planning process, it is important that the chart of accounts development not be overlooked as integral and possibly the second most important part of a financial system conversion after the selection of the system vendor. There may be a cost associated with the development and review of a proper chart of accounts, so the system conversion committee should consider allocating a portion of the budgeted funds for this phase of the process.

### **III. FINDINGS AND RECOMMENDATIONS**

#### **RECEIVABLE RECONCILIATION PROCESS (significant deficiency)**

During the year, the Town had difficulty reconciling outstanding receivable balances between the Collector's subsidiary ledgers and the General Ledger.

This was related to the implementation of a new accounting system and collection module as well as the untimely passing of the Town Collector.

In the end, the Town adjusted the General Ledger balances to agree to the Collector's balances.

We determined this to be a significant deficiency under SAS#115.

We suggest the Town review the current process in place and implement the necessary steps to correct this deficiency. In light of the fact that a new collection and general ledger module are being implemented, as well as the onset of a new Treasurer/Collector, now presents an ideal time to make these changes.

#### **CASH RECEIPTS POSTING PROCESS**

We determined that when the Accounting Office approves daily batches entered by the Collector's Office they may do this periodically and approve multiple batches at once. As a result, it appears that the actual G/L posting that is recorded as an entry is a single combined total of multiple batches; however, there is no way to identify or determine exactly which batches these are comprised of.

This makes it difficult to reconcile activity between the two departments. The person in the Accounting Office who was tasked with validating and verifying the Collection postings has recently retired; upon review of their work, it does not appear that they specifically documented that they proved out the batch total posting to the G/L, but there is documentation indicating that they proved out the Treasurer's Office departmental receipts posting. With the new systems, there has been a problem with receipts posting and there is a new Assistant Accountant whose job is to validate receipts postings but they are just learning the new system with no previous guidance on how to accomplish this task.

#### **CASH RECONCILIATION PROCESS**

One of the most effective controls in place to detect and correct errors in a timely manner is a timely process of reconciling cash balances between the Treasurer's Cash book and the Town's General Ledger. Performing monthly reconciliations will insure that errors are detected and corrected timely and that the records are properly reflected.

We determined that while the Town had made attempts to reconcile data between the general ledger and the Treasurer's cash book, unidentified variances existed that were not corrected until year-end.

Hindering this process was the implementation of a new accounting system as well as the untimely passing of the Town Treasurer.

We understand the Town has made progress in this area for fiscal 2013 including the appointment of a new Treasurer. We expect that this issue will be corrected as of the end of fiscal year 2013.

#### **ORGANIZATION OF RECORDS (continued from prior year)**

During our audit we observed that many documents; invoices, warrants, vouchers etc. are not always filed in an organized, easily accessible manner or filed at all. In fact, in some situations, we were unable to locate all warrants to complete our testing. The Town should take the necessary steps to create adequate storage to facilitate a more organized filing process.

#### **RETIREMENT WIRES (continued from prior year)**

Monthly wires may be initiated and completed by the Retirement Administrator without further authorization from the Treasurer's Office. The Retirement office should work with the Treasurer's office and the bank to design better controls around this transaction type.

#### **HUMAN RESOURCES FUNCTION (continued from prior year)**

The Town does not currently have a dedicated Human Resources Department instead relying on various employees from the Town Administrator and Town Treasurer's Offices to perform payroll and benefits related administration. As the regulatory environment surrounding payroll and related benefits becomes more complex it is imperative that the Town form a separate Department, staffed with a full-time Department Head, to supervise and administer this function. This Department head should report to the Town Administrator and be responsible for hiring, benefits administration, employee relations, workers compensation administration, training and professional development, and personnel data management among other duties.

#### **HOTEL/MOTEL AND MEALS EXCISE REVENUES (continued from prior year)**

The Town is currently funding a Major Capital Facilities Special Purpose Stabilization Fund primarily from revenues received as additional excise on local hotel and meals excise taxes. During our audit we noted that these revenues were recorded as revenue of the Stabilization Fund rather than the General Fund. In accordance with State Department of Revenue policies, these revenues should be budgeted and treated as estimated local receipts in the General Fund which are then available to be appropriated through the budget process as transfers to the Major Capital Facilities Special Purpose Stabilization Fund or any other legal purpose that Town Meeting deems appropriate.

In the future all hotel/motel and meals excise revenues should be accounted for as General Fund revenues and transferred to Stabilization Funds after an appropriate vote of Town Meeting.

**TOWN OF DEDHAM, MASSACHUSETTS**

**SINGLE AUDIT REPORTS**

**PURSUANT TO**

**OMB CIRCULAR A-133**

**JUNE 30, 2012**

**TOWN OF DEDHAM, MASSACHUSETTS  
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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Selectmen  
Town of Dedham  
Dedham, Massachusetts

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Dedham, Massachusetts, (the "Town") as of and for the year ended June 30, 2012, which collectively comprise the Town's basic financial statements and have issued our report thereon dated May 3, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

Management of the Town is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Town's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified a deficiency in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs as item 2012-1, that we consider to be a significant deficiency in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we reported to management of the Town in a separate letter dated May 3, 2013.

The Town of Dedham, Massachusetts' response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the Town of Dedham, Massachusetts' response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Board of Selectmen, others within the entity, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Roselli Clark & Associates*

Roselli, Clark & Associates  
Certified Public Accountants  
Woburn, Massachusetts  
May 3, 2013



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN  
ACCORDANCE WITH OMB CIRCULAR A-133**

Board of Selectmen  
Town of Dedham  
Dedham, Massachusetts

**Compliance**

We have audited the Town of Dedham, Massachusetts' compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Town of Dedham, Massachusetts' major federal programs for the year ended June 30, 2012. The Town of Dedham, Massachusetts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Town of Dedham, Massachusetts' management. Our responsibility is to express an opinion on the Town of Dedham, Massachusetts' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Dedham, Massachusetts' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town of Dedham, Massachusetts' compliance with those requirements.

In our opinion, the Town of Dedham, Massachusetts complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

**Internal Control Over Compliance**

Management of the Town of Dedham, Massachusetts is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Dedham, Massachusetts' internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Dedham, Massachusetts' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### **Schedule of Expenditures of Federal Awards**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Dedham, Massachusetts, as of and for the year ended June 30, 2012, and have issued our report thereon dated May 3, 2013, which contained an unqualified opinion on those financial statements. Our audit was conducted for the purpose of forming our opinions on the financial statements that collectively comprise the Town of Dedham, Massachusetts' financial statements. The accompanying schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by OMB Circular A-133, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

The purpose of this report is solely to describe the scope of our testing of compliance with the types of compliance requirements applicable to each of the Town of Dedham's major programs and our testing of internal control over compliance and the results of our testing, and to provide an opinion on the Town of Dedham's compliance but not to provide an opinion of the effectiveness of the Town of Dedham's internal control over compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Dedham's compliance with requirements applicable to each major program and its internal control over compliance. Accordingly, this report is not suitable for any other purpose.

*Roselli Clark & Associates*

Roselli, Clark & Associates  
Certified Public Accountants  
Woburn, Massachusetts  
May 3, 2013

**TOWN OF DEDHAM, MASSACHUSETTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2012**

Federal Grantor / Pass-Through Agency / Program Title	CFDA Number	Pass-Through Number	Federal Expenditures
<b><u>U.S. Department of Agriculture</u></b>			
<i>Passed through the Commonwealth of Massachusetts - Department of Elementary and Secondary Education</i>			
School Breakfast Program	10.553	11-073	\$ 30,079
National School Lunch Program:	10.555	11-073	
Cash Assistance			316,905
Non-Cash Assistance (Commodities)			60,123
<b><u>U.S. Department of Energy</u></b>			
<i>Golden Field Office</i>			
Congressionally Directed Energy Efficiency and Renewable Energy Projects	* 81.087	DE-EE003163	500,000
<b><u>U.S. Department of Education</u></b>			
<i>Passed through the Commonwealth of Massachusetts - Department of Elementary and Secondary Education</i>			
Title I	84.010	305-095-2-0073-M 305-223-1-0073-L 305-408-1-0073-L	210,114
Special Education: Grants to States	* 84.027	240-064-2-0073-M 274-141-2-0073-M 240-345-1-0073-L	905,229
Special Education: Grants to States	* 84.027A	Circuit Breaker	40,974
Special Education: Preschool Grants	* 84.173	297-090-1-0073-L	4,701
English Language Acquisition Grants	84.365	180-026-2-0073-M 180-026-1-0073-L	13,686
Title II - Part A: Improving Teacher Quality State Grants	84.367	140-050-2-0073-M 140-211-1-0073-L 140-297-1-0073-L	83,295
ARRA - Title I	84.389	770-100-1-0073-L	4,667
ARRA - Special Education: Grants to States	* 84.391	760-005-2-0073-M 760-045-1-0073-L	37,267
Education Jobs Fund	* 84.410	206-188-2-0073-M	216,761
<i>Passed through the Commonwealth of Massachusetts - Department of Early Education and Care</i>			
Special Education: Preschool Grants	* 84.173	262Dedhampublicsch	26,540
<b><u>U.S. Department of Health and Human Services</u></b>			
<i>Center for Disease Control &amp; Prevention Passed Through the Cambridge Public Health Department Massachusetts Emergency Preparedness Region 4b</i>			
Public Health Emergency Preparedness	93.069		10,347
<b><u>U.S. DEPARTMENT OF HOMELAND SECURITY</u></b>			
<i>Federal Emergency Management Agency Pass through the Commonwealth of Massachusetts- Massachusetts Emergency Management Agency</i>			
Disaster Grants: Public Assistance (Presidentially Declared)	97.036	FEMA 4028	133,507
Emergency Management Performance Grants	97.042	FY11EMPG0900DEDHA	4,705
			<b>\$ 2,598,900</b>

\* - Denotes major program

See notes to Schedule of Expenditures of Federal Awards.

**TOWN OF DEDHAM, MASSACHUSETTS**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**YEAR ENDED JUNE 30, 2012**

**A. Scope of Audit**

The Town of Dedham, Massachusetts (the Town) is a governmental agency established by the laws of the Commonwealth of Massachusetts. All operations related to the Town of Dedham's federal grant programs are included in the scope of the OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Compliance testing of all requirements, as described in the Compliance Supplement was performed. The Congressionally Directed Energy Efficiency and Renewable Energy Projects (CFDA # 81.087), Special Education Cluster (CFDA #'s 84.027, 87.027A, 84.173 and 84.391 [ARRA]) and Education Jobs Fund (CFDA # 84.410) grants were determined to be major programs.

**B. Period Audited**

Single audit testing procedures were performed for federal grant transactions during the year ended June 30, 2012.

**C. Summary of Significant Accounting Policies**

Accounting policies and financial reporting practices permitted for municipalities in Massachusetts are prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting principles followed by the Town are as follows:

*Basis of Presentation* –The accompanying Schedule of Expenditures of Federal Awards includes the federal grant transactions of the Town, although some of these programs may be supplemented with state and other revenue, only federal activity is shown. The receipts, proceeds from federal grants, and disbursements are recorded on the modified accrual basis whereby revenue is recognized when it becomes available and measurable, and expenditures are recognized when the liability is incurred. The activities of these programs are reflected in the basic financial statements in the Special Revenue Funds.

**D. Non-Cash Commodities**

The Town receives non-cash commodities from the U.S. Department of Agriculture as a part of the School Lunch program. In fiscal year 2012, \$60,123 was received; however, this amount is not included in the financial statements.

**E. Teacher Pension On-Behalf Payments**

With regards to specific education grants awarded to the Town, the Massachusetts Department of Elementary and Secondary Education and Department of Early Education and Care withhold from the total grant awards 7.2% and 9.0% of the amounts shown on applicable wage budget lines. The Commonwealth utilizes those funds as direct payments to the Massachusetts Teachers Retirement Board made on-behalf of the Town. The amount of these payments from federal grants in fiscal year 2012 was \$67,534.

**TOWN OF DEDHAM, MASSACHUSETTS  
SCHEDULES OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2012**

**A. Summary of Audit Results**

1. The auditor's report expresses an unqualified opinion on the financial statements of the Town of Dedham.
2. One significant deficiency disclosed during the audit of the financial statements is reported in the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the Town of Dedham which would be required to be reported in accordance with *Government Auditing Standards* were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the Independent Auditor's Report on Compliance with Requirements that Could Have a Direct and Material Effect on Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133.
5. The auditor's report on compliance for the major federal award programs for the Town of Dedham expresses an unqualified opinion.
6. No audit findings that are required to be reported in accordance with Section 510(a) of the OMB Circular A-133 are reported in this Schedule.
7. The programs tested as major programs include the: Congressionally Directed Energy Efficiency and Renewable Energy Projects (CFDA # 81.087), Special Education Cluster (CFDA #'s 84.027, 87.027A, 84.173 and 84.391 [ARRA]) and Education Jobs Fund (CFDA # 84.410) grants.
8. The threshold for distinguishing Types A and B programs was \$300,000.
9. The Town of Dedham did qualify as a low risk auditee.

**TOWN OF DEDHAM, MASSACHUSETTS  
SCHEDULES OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2012  
(Continued)**

**B. Schedule of Findings – Financial Statements Audit**

<u>Finding</u>	<u>Questioned Costs</u>
<b><u>2012-1. Financial Statements Audit: Significant Deficiency – Reconcile Receivable Records</u></b>	
<i>Criteria:</i> The controls related to the reconciliation between the Town’s general ledger and the Treasurer/Collector’s outstanding receivable detail reports should be designed to effectively identify errors in a timely manner.	
<i>Statement of Condition:</i> The Town did not have procedures to reconcile outstanding receivable records between the detailed Treasurer/Collector’s records and the general ledger.	
<i>Cause and Effect:</i> By not completing timely and accurate receivable reconciliations, there is an increased risk that errors or irregularities could occur and go undetected.	
<i>Recommendation:</i> The Town should review the current process in place to reconcile receivables and implement the necessary steps to correct this deficiency.	

**C. Schedule of Findings and Questioned Costs - Major Federal Award Programs Audit**

None



**TOWN OF DEDHAM, MASSACHUSETTS  
SCHEDULES OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2012  
(Continued)**

**D. Schedule of Prior Year Findings and Questioned Costs**

<u>Finding</u>	<u>Questioned Costs</u>
<p><b><u>2011-1. U.S. Department of Education</u></b> <u>Passed through the Commonwealth of Massachusetts Department of Education</u> <u>Special Education Cluster (CFDA #'s 84.027, 84.173, 84.391 [ARRA] &amp; 84.392 [ARRA])</u></p> <p><i>Criteria:</i> Final Financial Reports for the federal education grants are due to the Massachusetts Department of Elementary and Secondary Education (grant pass-thru agency) sixty days subsequent to the end of the award period.</p> <p><i>Statement of Condition:</i> Two final financial reports were filed subsequent to the due date.</p> <p><i>Cause and Effect:</i> The School Department deemed that the accounting records should be more extensively researched and verified prior to the filing of the Final Financial Reports.</p> <p><i>Current Year Status:</i> Final Financial Reports were filed timely and this finding is deemed closed.</p>	

**TOWN OF DEDHAM, MASSACHUSETTS  
CORRECTIVE ACTION PLAN  
YEAR ENDED JUNE 30, 2012**

**Findings – Financial Statements Audit**

**2012-1. Significant Deficiency – Reconcile Receivable Records**

*Recommendation:* The Town should review the current process in place to reconcile receivables and implement the necessary steps to correct this deficiency.

*Corrective Action Planned:* The Town is implementing new collections software in the Treasurer/Collector's Office that will provide for better reporting of receivables balances and activity. The Treasurer/Collector and the Town Accountant will design procedures to reconcile receivables balances in a timelier manner.

*Anticipated Completion Date:* Fiscal year 2013

*Contact:* William Keegan, Town Administrator

## PAST BOARD OF SELECTMEN CHAIRMEN

2012 – 2013	Carmen E. Dello Iacono	1955 – 1956	William P. Browne
2011 – 2012	James A. MacDonald	1954 – 1955	William P. Browne
2010 – 2011	Sarah E. MacDonald	1953 – 1954	William P. Browne
2009 – 2010	Michael L. Butler	1952 – 1953	Walter A. White, Jr.
2008 – 2009	James A. MacDonald	1951 – 1952	Edward J. Keelan
2007 – 2008	Carmen E. Dello Iacono	1950 – 1951	Edward J. Keelan
2006 – 2007	Marie-Louise Kehoe	1949 – 1950	John J. Kiely
2005 – 2006	Thomas R. Polito, Jr.	1948 – 1949	William P. Browne
2004 – 2005	James A. MacDonald	1947 – 1948	William P. Browne
2003 – 2004	Marie-Louise Kehoe	1946 – 1947	John J. Smith
2002 – 2003	Paul M. Munchbach	1945 – 1946	Vernon B. Hitchins
2001 – 2002	Thomas R. Polito, Jr.	1944 – 1945	Thomas Lilly
2000 – 2001	James A. MacDonald	1943 – 1944	Thomas Lilly
1999 – 2000	Robert K. Coughlin	1942 – 1943	Thomas Lilly
1998 – 1999	Stephen P. Rahavy	1941 – 1942	Thomas Lilly
1998 – 1997	Marie-Louise Kehoe	1940 – 1941	Charles A. Crowley
1996 – 1997	James A. MacDonald	1939 – 1940	Charles A. Crowley
1995 – 1996	Stephen P. Rahavy	1938 – 1939	Andrew G. Geishecker
1994 – 1995	Stephen P. Rahavy	1937 – 1938	Andrew G. Geishecker
1993 – 1994	Anthony V. Taurasi, Jr.	1936 – 1937	Thomas T. Doggett, Jr.
1992 – 1993	Robert F. Chaffee, Jr.	1935 – 1936	John J. Shea
1991 – 1992	Frank J. Geishecker	1934 – 1935	Herbert E. Hertig
1990 – 1991	Anthony V. Taurasi, Jr.	1933 – 1934	John J. Shea
1989 – 1990	Marie-Louise Kehoe	1932 – 1933	John J. Shea
1988 – 1989	Robert F. Chaffee, Jr.	1931 – 1932	Herbert Schortmann
1987 – 1988	Anthony V. Taurasi, Jr.	1930 – 1931	Herbert Schortmann
1986 – 1987	Robert F. Chaffee, Jr.	1929 – 1930	Daniel R. Beckford, Jr.
1985 – 1986	Richard C. Nota	1928 – 1929	Daniel R. Beckford, Jr.
1984 – 1985	Anthony V. Taurasi, Jr.	1927 – 1928	Daniel R. Beckford, Jr.
1983 – 1984	Marie-Louise Kehoe	1926 – 1927	John K. Burgess
1982 – 1983	Marilyn Morris	1925 – 1926	John K. Burgess
1981 – 1982	Paul P. Coughlin	1924 – 1925	John K. Burgess
1980 – 1981	Marie-Louise Kehoe	1923 – 1924	John K. Burgess
1979 – 1980	Charles M. McGowan	1922 – 1923	John K. Burgess
1978 – 1979	Edward H. Larkin	1921 – 1922	William M. Browne
1977 – 1978	Gerard J. Mazzola	1920 – 1921	John W. Withington
1976 – 1977	Marilyn Morris	1919 – 1920	John W. Withington
1975 – 1976	Francis W. O'Brien	1918 – 1919	George D. Gibb
1974 – 1975	Helen M. Carney	1917 – 1918	George D. Gibb
1973 – 1974	George A. Coles	1916 – 1917	George D. Gibb
1972 – 1973	Francis W. O'Brien	1915 – 1916	John A. Hirsch
1971 – 1972	John W. Kunhardt	1914 – 1915	John A. Hirsch
1970 – 1971	Charles M. McGowan	1913 – 1914	John A. Hirsch
1969 – 1970	Charles M. McGowan	1912 – 1913	Lester A. Newcomb
1968 – 1969	Francis W. O'Brien	1911 – 1912	Lester A. Newcomb
1967 – 1968	Charles M. McGowan	1910 – 1911	Lester A. Newcomb
1966 – 1967	Francis W. O'Brien	1909 – 1910	Lester A. Newcomb
1965 – 1966	Francis W. O'Brien	1908 – 1909	Lester A. Newcomb
1964 – 1965	Francis W. O'Brien	1907 – 1908	Lester A. Newcomb
1963 – 1964	William P. Browne	1906 – 1907	Henry D. Humphrey
1962 – 1963	William P. Browne	1905 – 1906	Henry D. Humphrey
1961 – 1962	William P. Browne	1904 – 1905	Henry D. Humphrey
1960 – 1961	William P. Browne	1903 – 1904	Henry D. Humphrey
1959 – 1960	Arthur L. Lee	1902 – 1903	Ferdinan F. Favor
1958 – 1959	Arthur L. Lee	1901 – 1902	E.V. Cormerais
1957 – 1958	Jeremiah F. Bullock	1900 – 1901	Lester A. Newcomb
1956 – 1957	Jeremiah F. Bullock		