**Meeting Notes\***

**Sustainability Advisory Committee**

**9/15/17, 7:00 pm**

**Selectmen’s Chambers**

**Dedham Town Hall**

Members present: John Gorham, Chair; Chuck Kabat, Vice-Chair; Leigh Hafrey, Secretary; Deb Harrison; Clarissa Robyn; Matt Simonson; Emily Walton

* Introductions
  + Members introduced themselves to the group
* Meeting was called to order
* Review of Climate Action Plan Progress
  + No committee members had had the time to review the Climate Action Plan, but the topic led to a discussion of the accomplishments of Ginny LeClair’s intern, Brittany, this past summer, which led us to wonder whether we might be able to offer an internship for SAC during the fall and spring academic terms. We will seek further information on this point from Ginny
* Compact of Mayors Discussion
  + Deb summarized the Compact of Mayors document for the group, and pointed out that we have already done much of what it covers
* Discussion of How to Engage Other Boards/Committees and Share Resources
  + Citing the examples of recent Dedham Square Circle activity and the Gonzales Field design, Clarissa suggested that various town constituencies/committees would benefit from more communication
  + Chuck suggested that we do a case study of what is and isn’t being done to bring town committees together
  + Leigh suggested that the new buildings just built or in-process in Dedham Square might supply such an opportunity
  + John proposed a quarterly meeting of the members of various town committees to share plans and projects
* Recycling Day 10/14
  + We agreed to share the day with other already scheduled and related activity
  + John will talk with Ginny about whether the metals recycler chosen by the town is set, or he should he contact the man with whom we worked last year
  + It was also suggested that we bring in Bikes Not Bombs for the occasion; Emily said she will invite them
* Old Business, New Business
  + The group agreed to publish a flyer on “10 Steps to Reduce Your Carbon Footprint”
  + A preliminary list of steps was assembled, and Chuck promised to follow up with the group
  + Alternatives to the flyer format were also proposed, including postcards and refrigerator magnets. Either item might be passed out on recycling day
  + Chuck indicated he would contact the Dedham Times about the flyer
* The meeting was adjourned at 8:07 pm.

\*Notes submitted 9/17/17 by Leigh Hafrey, Committee Secretary.