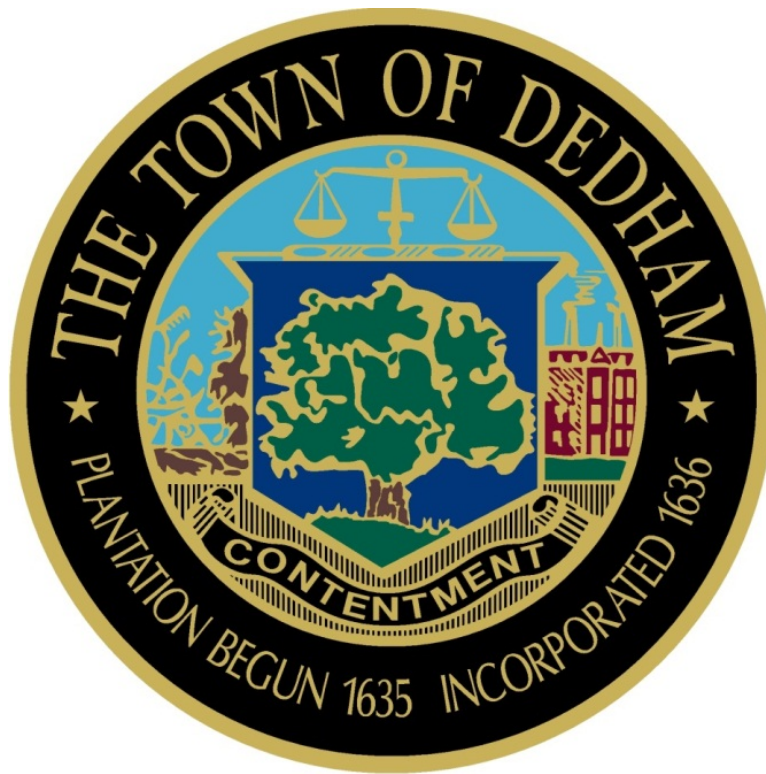


Town of Dedham FY2017 Proposed Budget



James A. Kern
Town Manager

TOWN OF DEDHAM

FY2017 Proposed Budget Document

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General Fund Summary

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Sources					
State Aid	7,113,733	7,429,085	7,641,434	7,820,440	7,820,440
Local Receipts for Major Cap Stabil	1,224,131	1,557,945	1,625,400	2,416,088	2,416,088
Local Receipts for Operations	7,424,352	8,719,603	6,719,600	7,851,000	7,851,000
Free Cash (for All Uses)	1,624,916	4,628,101	723,130	13,149,626	13,149,626
Major Cap Stabil for Debt Service	-	59,097	345,020	1,890,170	1,890,170
Enterprise Funds for Tax Levy Expenses	2,679,461	2,449,440	2,567,034	2,654,409	2,654,409
Other Available Funds	210,000	310,000	1,800,000	-	-
Tax Levy	79,873,681	80,271,086	81,517,806	82,927,113	82,927,113
	100,150,274	105,424,357	102,939,424	118,708,846	118,708,846
	-	-	-	-	-
Uses					
Dedham District Education	31,991,698	33,278,655	34,725,513	36,395,585	36,079,808
Regional District Education	1,026,834	1,466,393	1,526,393	1,543,196	1,543,196
General Government	4,287,409	4,790,851	5,456,573	5,815,645	5,815,645
Public Safety	11,565,551	12,411,733	12,311,285	12,876,543	12,876,543
Public Works	6,799,714	8,010,870	6,304,933	6,243,173	6,243,173
Facilities	4,018,019	4,646,521	5,210,754	5,251,812	5,251,812
Community Services	2,794,087	3,119,368	2,899,144	3,011,066	3,011,066
Debt Service	8,475,397	8,262,314	8,461,782	9,423,555	9,423,555
Employee Benefits	12,574,424	15,107,084	16,875,650	17,457,374	17,457,374
Operating Capital	-	1,611,150	1,605,834	3,700,492	1,893,222
Operating Expenditures	83,533,134	92,704,940	95,377,861	101,718,440	99,595,393
Major (Cash) Capital	1,491,637	1,503,096	2,073,130	2,355,580	2,372,000
Trsfr to Major Cap Stabil Fund Prior Yrs	611,054	1,027,373	766,530	2,479,611	2,479,611
Trsfr to Major Cap Stabil Fund Current Yr	-	-	-	2,416,088	2,416,088
Trsfr to General Stabilization	-	500,000	250,000	-	-
Transfer to Pension Fund Liability	-	-	-	7,500,000	7,500,000
Other Articles	29,854	7,566	150,000	-	-
Other Expenditures	2,132,545	3,038,035	3,239,660	14,751,279	14,767,699
Other Charges to be Raised	4,710,080	4,710,250	4,321,903	4,345,754	4,345,754
Total Uses	90,375,759	100,453,225	102,939,424	120,815,473	118,708,846
	0	0	-	0	0
Surplus/(Deficit)*			(0)	(2,106,627)	(0)

*See CAFR statements for prior year budget-to-actual results and unbudgeted transfers (e.g. Free Cash generation).

Enterprise Fund Summary

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Direct Sources (Net)*					
Sewer	5,510,290	5,365,549	5,140,876	5,346,896	5,346,896
Endicott	-	-	260,000	270,000	270,000
	5,510,290	5,365,549	5,400,876	5,616,896	5,616,896
Direct Uses					
Sewer	4,924,268	5,024,472	5,140,876	5,346,896	5,346,896
Endicott	-	-	260,000	270,000	270,000
	4,924,268	5,024,472	5,400,876	5,616,896	5,616,896
Direct Surplus/(Deficit)			0	0	0

*Net of transfers to General Fund for indirect costs and capital outlay.

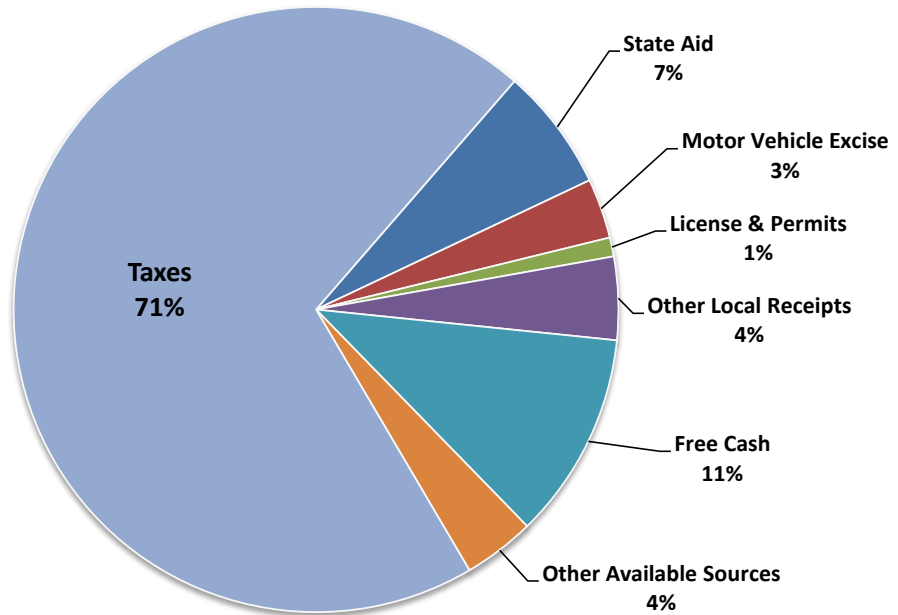
General Fund Revenue

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
State Aid					
Education Aid	4,148,420	4,339,766	4,387,330	4,432,313	4,432,313
Unrestricted General Municipal Aid	2,781,897	2,909,839	3,014,593	3,144,221	3,144,221
General Govt Programs & Offsets	183,416	179,480	239,511	243,906	243,906
	7,113,733	7,429,085	7,641,434	7,820,440	7,820,440
Local Receipts					
Meals Tax to Major Cap Stabil	828,669	860,026	825,000	872,000	872,000
Room Occupancy Tax to Major Cap	395,462	697,920	800,400	1,544,088	1,544,088
For RR Fund	1,224,131	1,557,945	1,625,400	2,416,088	2,416,088
Room Occupancy Tax for Levy	792,112	697,920	399,600	309,559	309,559
Total Local Option Taxes	2,016,243	2,255,865	2,025,000	2,725,647	2,725,647
Motor Vehicle Excise	3,417,682	3,603,525	3,300,000	3,800,000	3,800,000
Penalty & Interest On Taxes	585,142	656,738	500,000	655,000	655,000
Payment In Lieu of Taxes	27,780	28,714	27,000	28,000	28,000
Fees	161,656	184,038	150,000	180,000	180,000
Rentals	310,618	294,648	275,000	294,000	294,000
Departmental-Cemeteries	87,785	91,533	85,000	91,000	91,000
Departmental-Other	492,580	1,042,773	575,000	575,000	575,000
Licenses & Permits	910,973	1,389,548	890,000	1,200,000	1,200,000
Fines & Forfeits	151,455	97,453	143,000	143,000	143,000
Investment Income	209,876	178,458	200,000	200,000	200,000
Medicaid Reimbursement	148,271	279,075	150,000	200,000	200,000
All Other Misc	128,423	175,181	25,000	175,441	175,441
Other Local Receipts	6,632,240	8,021,683	6,320,000	7,541,441	7,541,441
	8,648,483	10,277,548	8,345,000	10,267,088	10,267,088
Other Available Resources					
Free Cash (for all uses)	1,624,916	4,628,101	723,130	13,149,626	13,149,626
Major Cap Stabil for Debt Service	-	59,097	345,020	1,890,170	1,890,170
Enterprise Funds for GF Expense	2,679,461	2,449,440	2,567,034	2,654,409	2,654,409
Other Available Funds	210,000	310,000	1,800,000	-	-
	4,514,377	7,446,638	5,435,184	17,694,205	17,694,205
Tax Levy					
Prior Year Levy Limit	73,915,450	76,698,653	79,745,732	82,789,375	82,789,375
2.5% Increase	1,847,886	1,917,466	1,993,643	2,069,734	2,069,734
New Growth	935,317	1,129,613	1,050,000	1,050,000	1,050,000
Subtotal	76,698,653	79,745,732	82,789,375	85,909,109	85,909,109
Debt Exclusion	3,654,036	3,329,932	2,925,885	2,765,695	2,765,695
Current Year Levy Limit	80,352,689	83,075,664	85,715,260	88,674,804	88,674,804
Levy Capacity (Unused)	(479,008)	(2,804,578)	(4,197,454)	(5,747,691)	(5,747,691)
Taxes Raised	79,873,681	80,271,086	81,517,806	82,927,113	82,927,113
Total General Fund Revenues	100,150,274	105,424,357	102,939,424	118,708,846	118,708,846
Enterprise Revenue					
	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Enterprises (net transfer to General)					
Sewer	5,510,290	5,365,549	5,140,876	5,346,896	5,346,896
Endicott	-	-	260,000	270,000	270,000
Total Enterprises	5,510,290	5,365,549	5,400,876	5,616,896	5,616,896
All Sources for Town Meeting	105,660,564	110,789,906	108,340,300	124,325,742	124,325,742

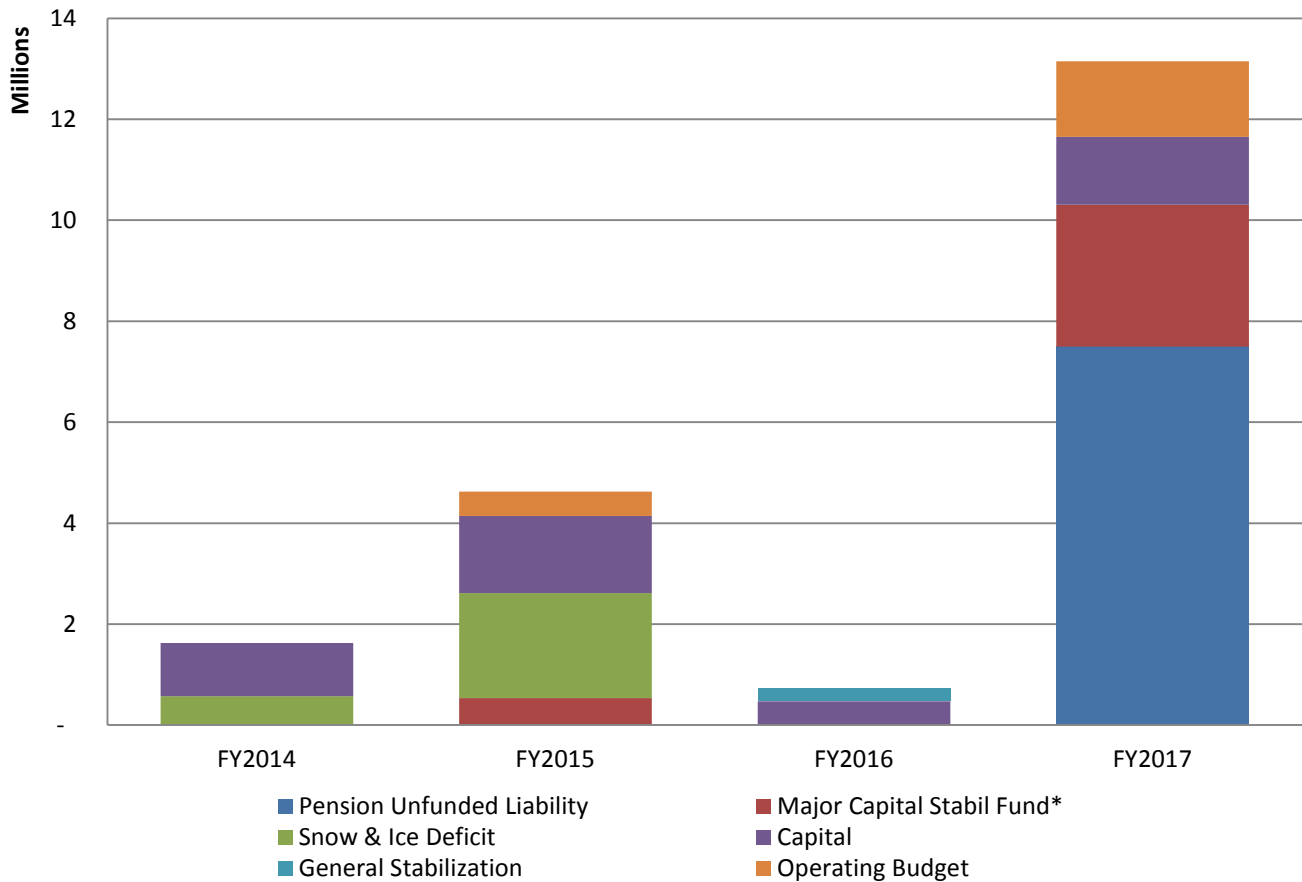
General Fund Revenue

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Projected	CHG FY14-FY17
State Aid	7.1%	7.0%	7.4%	6.6%	-0.5%
Motor Vehicle Excise	3.4%	3.4%	3.2%	3.2%	-0.2%
License & Permits	0.9%	1.3%	0.9%	1.0%	0.1%
Other Local Receipts	4.3%	5.0%	4.0%	4.4%	0.1%
Free Cash	1.6%	4.4%	0.7%	11.1%	9.5%
Other Available Sources	2.9%	2.7%	4.6%	3.8%	0.9%
Taxes	79.8%	76.1%	79.2%	69.9%	-9.9%
	100.0%	100.0%	100.0%	100.0%	0.0%

FY2017 General Fund Revenue Projections



Recent Free Cash Use



	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request
Pension Unfunded Liability	-	-	-	7,500,000
Major Capital Stabil Fund*	-	536,322	-	2,809,611
Snow & Ice Deficit	570,000	2,075,500	-	-
Capital	1,054,916	1,531,650	473,130	1,340,015
General Stabilization	-	-	250,000	-
Operating Budget	-	484,629	-	1,500,000
	1,624,916	4,628,101	723,130	13,149,626

*\$1.46M for 3/2015-11/2015; \$1.02M for 12/2015-6/2016; \$330K balance for FY17 (rest to be appropriated from tax levy in FY17).

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Sewer Enterprise					
Revenues					
Sewer Receipts	8,189,751	7,814,989	7,600,000	7,800,000	7,800,000
Retained Earnings	-	-	107,910	201,305	201,305
Total Revenues	8,189,751	7,814,989	7,707,910	8,001,305	8,001,305
Direct Expenditures					
MWRA Assessment	4,924,268	5,024,472	5,140,876	5,346,896	5,346,896
Sub-total	4,924,268	5,024,472	5,140,876	5,346,896	5,346,896
Indirect Expenditures					
Administrative	145,000	143,513	144,027	166,989	166,989
Facilities	137,200	60,933	113,167	136,762	136,762
Employee Benefits	271,000	276,414	248,743	273,169	273,169
Operating Expenses	476,474	288,012	288,423	287,617	287,617
Debt Service	158,150	162,972	161,924	161,159	161,159
Indirect Capital	-	14,500	10,750	28,713	28,713
Sub-total	1,187,824	946,344	967,034	1,054,409	1,054,409
Capital Outlay					
Direct Capital	1,491,637	1,503,096	1,600,000	1,600,000	1,600,000
Sub-total	1,491,637	1,503,096	1,600,000	1,600,000	1,600,000
Total Expenditures	7,603,729	7,473,912	7,707,910	8,001,305	8,001,305
Surplus /(Deficit)			0	-	-
Budgeted Subsidy			0	-	-

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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Endicott Enterprise

Revenues

Receipts			260,000	270,000	270,000
Retained Earnings			-	-	-
Total Revenues	-	-	260,000	270,000	270,000

Direct Expenditures

Personal Services			139,505	146,033	146,033
Purchase of Services			96,308	99,727	99,727
Supplies & Materials			23,012	23,065	23,065
Other Charges & Expenses			1,175	1,175	1,175
Sub-total	-	-	260,000	270,000	270,000

Indirect Expenditures

Administrative			2,731	1,277	1,277
Facilities			63,082	66,400	66,400
Employee Benefits			87,513	88,322	88,322
Operating Expenses			18,802	16,076	16,076
Debt Service			82,219	79,313	79,313
Indirect Capital			-	1,044	1,044
Sub-total	-	-	254,347	252,431	252,431

Capital Outlay

Direct Capital			110,000	170,950	135,950
Sub-total	-	-	110,000	170,950	135,950

Total Expenditures

	-	-	624,347	693,381	658,381
Surplus /(Deficit)			0	0	0
Budgeted Subsidy			(364,347)	(423,381)	(388,381)

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Shared Expenditures					
Employee Benefits	12,574,424	15,107,084	16,875,650	17,457,374	17,457,374
Debt Service	8,475,397	8,262,314	8,461,782	9,423,555	9,423,555
TOTAL	21,049,821	23,369,399	25,337,432	26,880,929	26,880,929

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Employee Benefits					
Pensions, Contributory	3,928,166	4,107,233	4,531,244	4,694,092	4,694,092
Health Insurance	8,000,270	8,597,161	9,867,182	10,363,705	10,363,705
Life Insurance	-	-	64,800	43,320	43,320
OPEB Liability Contribution	-	1,674,110	1,473,816	1,540,138	1,540,138
Medicare Tax	624,832	671,831	726,063	751,119	751,119
Unemployment Payments	8,911	27,296	50,000	50,000	50,000
Pensions, Non-Contributory	12,246	14,954	15,000	15,000	15,000
Bargaining Reserve*	-	-	128,045	-	-
Deferred Compensation	-	14,500	19,500	-	-
TOTAL BENEFITS	12,574,424	15,107,084	16,875,650	17,457,374	17,457,374

*Reserve account budget balance is reduced as used. Original budget was \$470,000 in FY16.

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Debt Service					
Principal On Debt	6,643,690	6,470,387	6,555,296	5,932,226	5,932,226
Interest On Long-Term Debt	1,826,228	1,791,172	1,843,486	1,663,588	1,663,588
Interest On Short-Term Debt	5,479	755	63,000	4,191	4,191
New Debt Estimate	-	-	-	1,823,550	1,823,550
TOTAL DEBT SERVICE*	8,475,397	8,262,314	8,461,782	9,423,555	9,423,555

Thereof: Excluded Debt					
Excluded Debt Service	3,654,036	3,375,838	3,104,074	2,805,351	2,805,351
Premium Adjustment	-	(45,906)	(178,189)	(39,656)	(39,656)
TOTAL EXCLUDED DEBT SERVICE	3,654,036	3,329,932	2,925,885	2,765,695	2,765,695

Major Capital Debt Service*	0	59,097	345,020	1,890,170	1,890,170
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*Major capital debt service is paid for by transfer from RR Major Capital Stabilization fund.

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Dedham Public Schools					
Personal Services					
Superintendent and Central Office	474,881	413,706	432,129	620,197	
Asst Supt, SPED, Pupil Service	114,736	135,917	121,857	122,000	
Principals	718,027	719,129	726,616	788,583	
Directors	824,911	972,421	972,296	1,214,510	
Admin Assistants	356,832	379,586	358,638	245,140	
Secretaries and Clerks	651,836	643,877	636,299	728,186	
Specialists and Help Desk Assts	219,150	352,642	299,775	349,309	
Teachers	18,981,752	20,175,408	21,086,497	22,446,025	
Degree Change	-	-	107,705	110,398	
Nurses	507,682	515,584	516,315	579,552	
Mentor Stipends	16,480	8,590	34,051	73,613	
Instructional Aides	1,627,417	1,716,872	1,790,796	1,764,471	
Substitutes	311,457	353,602	302,516	272,208	
Coaches	305,729	312,130	300,658	314,346	
Faculty Manager	6,242	6,398	-	-	
Extracurricular Activities	79,780	77,340	96,315	100,709	
Traffic Directors	101,693	114,201	106,380	116,168	
Director of Food Services	65,206	-	-	-	
Lunch Aides	11,540	12,877	20,172	20,576	
SPED Summer Program	100,096	4,493	56,085	70,043	
Sick Leave Buyback	35,188	28,360	16,646	16,646	
Unemployment and Fringe Benefits	55,228	-	-	-	
Retirement Incentive	97,445	-	-	-	
General Reserve	-	-	502,611	157,498	
	25,663,308	26,943,133	28,484,357	30,110,178	-
Other Expenses					
Regular Instruction	696,123	1,009,740	827,682	878,698	
Special Instruction	4,240,021	3,647,519	3,717,919	3,802,919	
Instructional Support Services	316,420	365,859	419,605	253,865	
Operations Services	442,987	582,461	585,950	585,950	
Administrative Services	607,839	704,943	665,000	738,975	
Transportation Subsidy	25,000	25,000	25,000	25,000	
	6,328,390	6,335,522	6,241,156	6,285,407	-
TOTAL: DPS EDUCATION	31,991,698	33,278,655	34,725,513	36,395,585	36,079,808
School Facilities	2,951,337	3,304,907	3,579,901	3,641,897	3,641,897
DPS EDUCATION & FACILITIES	34,943,035	36,583,562	38,305,414	40,037,482	39,721,705
Regional School Districts					
Blue Hills Regional School District	973,390	1,410,353	1,470,353	1,484,353	1,484,353
Norfolk Agricultural School	53,444	56,040	56,040	58,843	58,843
TOTAL	1,026,834	1,466,393	1,526,393	1,543,196	1,543,196
TOTAL (NET) EDUCATION*	35,969,869	38,049,955	39,831,807	41,580,678	41,264,901

*Net of employee benefits

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
General Government					
Personal Services	2,417,595	2,424,922	2,489,782	2,585,238	2,585,238
Other Expenses	1,869,814	2,365,929	2,966,791	3,230,407	3,230,407
TOTAL	4,287,409	4,790,851	5,456,573	5,815,645	5,815,645
Public Safety					
Personal Services	11,058,267	11,886,391	11,786,266	12,223,073	12,223,073
Other Expenses	507,284	525,342	525,019	653,470	653,470
TOTAL	11,565,551	12,411,733	12,311,285	12,876,543	12,876,543
Public Works					
Personal Services	2,153,816	2,276,845	2,236,745	2,291,727	2,291,727
Other Expenses	4,645,899	5,734,026	4,068,188	3,951,446	3,951,446
TOTAL	6,799,714	8,010,870	6,304,933	6,243,173	6,243,173
Town Facilities					
Personal Services	216,773	247,565	277,748	361,292	361,292
Other Expenses	849,909	1,094,049	1,353,105	1,248,623	1,248,623
TOTAL	1,066,682	1,341,614	1,630,853	1,609,915	1,609,915
Community Services					
Personal Services	2,157,012	2,387,996	2,323,898	2,405,214	2,405,214
Other Expenses	637,075	731,373	575,246	605,852	605,852
TOTAL	2,794,087	3,119,368	2,899,144	3,011,066	3,011,066
TOTAL TOWN OPERATING	26,513,444	29,674,437	28,602,788	29,556,342	29,556,342
	-	-	-	-	-
Town Operating Capital					
General Government	-	100,000	141,147	165,000	165,000
Public Safety	-	372,200	53,417	339,400	194,780
Public Works	-	175,000	616,500	950,000	240,000
Town Facilities	-	315,000	-	480,000	139,875
Community Services	-	56,500	142,460	47,127	29,602
TOTAL TOWN OPERATING CAPITAL	-	1,018,700	953,524	1,981,527	769,257
TOTAL TOWN ALL OPERATING	26,513,444	30,693,137	29,556,312	31,537,869	30,325,599

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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Town Manager

Personal Services	372,656	382,074	410,345	417,367	417,367
Purchase of Services	33,716	55,884	30,545	63,095	63,095
Supplies & Materials	566	600	600	600	600
Property & Liability Insurance	710,979	765,416	861,668	912,153	912,153
Other Charges & Expenses	17,891	10,612	13,659	13,650	13,650
Audit Services	51,934	86,749	70,000	70,000	70,000
SNARC	5,750	5,750	5,750	5,750	5,750
Bus Service	22,083	128,143	120,395	138,667	138,667
TOTAL	1,215,576	1,435,228	1,512,962	1,621,283	1,621,283

Finance Department

Personal Services	939,299	898,931	805,890	799,489	799,489
Purchase of Services	479,666	590,388	719,872	847,738	847,738
Supplies & Materials	29,601	18,414	35,000	28,500	28,500
Other Charges & Expenses	8,830	6,494	23,211	8,200	8,200
TOTAL	1,457,395	1,514,226	1,583,973	1,683,927	1,683,927

Finance & Warrant Committee

Purchase of Services	6,835	4,820	4,820	4,820	4,820
Other Charges & Expenses	593	628	823	823	823
Reserve Fund	-	-	482,254	500,000	500,000
TOTAL	7,428	5,448	487,897	505,643	505,643

Central Purchasing

Overtime General	30,105	48,689	40,000	40,000	40,000
Other Central Sick Leave Incentive	21,102	15,000	15,000	10,000	10,000
Town Meeting/Committees	238	300	1,000	1,000	1,000
Tech Services	13,000	-	-	-	-
Central Postage	56,600	72,705	84,931	84,000	84,000
Office Supplies	31,458	34,021	39,920	39,000	39,000
Non-Capital Replacement	24,854	19,757	26,000	26,000	26,000
TOTAL	177,356	190,473	206,851	200,000	200,000

Assessing

Personal Services	335,706	278,954	360,403	379,989	379,989
Purchase of Services	-	-	2,300	33,500	33,500
Supplies & Materials	658	1,352	1,648	2,112	2,112
Other Charges & Expenses	2,930	1,028	5,534	2,650	2,650
TOTAL	339,294	281,334	369,885	418,251	418,251

Legal

Purchase of Services	278,031	246,103	250,000	250,000	250,000
Litigation & Judgments	1,390	177,137	25,000	25,000	25,000
TOTAL	279,421	423,241	275,000	275,000	275,000

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Human Resources					
Personal Services	136,042	183,732	193,124	217,079	217,079
Purchase of Services	5,860	21,147	52,900	67,080	67,080
Other Charges & Expenses	827	578	4,341	4,506	4,506
TOTAL	142,730	205,457	250,365	288,665	288,665
Town Clerk					
Personal Services	234,864	263,490	254,236	294,331	294,331
Purchase of Services	36,349	64,072	56,238	47,700	47,700
Supplies & Materials	747	682	750	750	750
Other Charges & Expenses	1,253	1,293	1,450	1,450	1,450
TOTAL	273,212	329,536	312,674	344,231	344,231
Conservation					
Personal Services	48,614	55,192	94,329	103,978	103,978
Purchase of Services	19,607	31,914	2,500	-	-
Supplies & Materials	-	-	-	585	585
Other Charges & Expenses	2,270	2,194	2,730	4,945	4,945
TOTAL	70,491	89,300	99,559	109,508	109,508
Environmental					
Personal Services	84,064	90,046	84,904	87,217	87,217
Purchase of Services	6,500	6,741	12,597	13,757	13,757
Other Charges & Expenses	949	712	1,486	1,586	1,586
TOTAL	91,513	97,499	98,987	102,560	102,560
Planning					
Personal Services	133,226	148,318	148,214	153,162	153,162
Purchase of Services	9,747	3,427	6,639	7,500	7,500
Other Charges & Expenses	270	280	1,230	1,500	1,500
TOTAL	143,242	152,025	156,083	162,162	162,162
Economic Development					
Personal Services	81,917	60,497	83,337	82,626	82,626
Purchase of Services	-	-	10,300	15,000	15,000
Other Charges & Expenses	7,834	6,586	8,700	6,790	6,790
TOTAL	89,751	67,084	102,337	104,416	104,416
TOTAL GENERAL GOVERNMENT	4,287,409	4,790,851	5,456,573	5,815,645	5,815,645

	FY2014	FY2015	FY2016	FY2017	FY2017
	Actual	Actual	Budget	Request	TM Recom

Police

Personal Services	4,562,983	5,047,378	4,997,606	5,188,078	5,188,078
Overtime	585,727	613,755	586,510	650,695	650,695
Purchase of Services	70,152	102,233	102,566	189,621	189,621
Supplies & Materials	227,160	154,710	149,380	138,150	138,150
Other Charges & Expenses	12,388	14,406	15,705	18,480	18,480
TOTAL	5,458,410	5,932,482	5,851,767	6,185,025	6,185,025

Fire

Personal Services	4,185,892	4,614,483	4,633,610	4,886,018	4,886,018
Overtime	721,197	594,013	547,360	416,816	416,816
Purchase of Services	56,109	156,307	147,350	193,575	193,575
Supplies & Materials	91,322	60,067	64,343	64,158	64,158
Other Charges & Expenses	6,706	6,885	9,535	10,410	10,410
TOTAL	5,061,226	5,431,755	5,402,198	5,570,976	5,570,976

Dispatch

Personal Services	501,028	532,569	515,283	554,905	554,905
Overtime	68,537	28,563	61,684	61,684	61,684
Purchase of Services	18,906	26,245	27,475	29,736	29,736
Supplies & Materials	4,173	-	-	-	-
Other Charges & Expenses	-	-	75	75	75
TOTAL	592,644	587,377	604,517	646,400	646,400

Building Inspection

Personal Services	432,903	455,630	444,213	463,877	463,877
Overtime	-	-	-	1,000	1,000
Purchase of Services	14,000	-	-	-	-
Supplies & Materials	1,152	581	2,000	2,000	2,000
Other Charges & Expenses	1,857	1,271	2,235	2,910	2,910
TOTAL	449,912	457,482	448,448	469,787	469,787

Civil Preparedness

Purchase of Services	1,215	1,307	1,395	1,395	1,395
Supplies & Materials	2,144	1,329	2,760	2,760	2,760
Other Charges & Expenses	-	-	200	200	200
TOTAL	3,359	2,637	4,355	4,355	4,355

TOTAL PUBLIC SAFETY	11,565,551	12,411,733	12,311,285	12,876,543	12,876,543
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	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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Engineering

Personal Services	429,445	438,346	445,097	454,602	454,602
Purchase of Services	71,052	58,659	79,605	52,605	52,605
Supplies & Materials	8,023	10,882	22,325	18,450	18,450
Other Charges & Expenses	2,986	3,599	10,927	10,920	10,920
TOTAL	511,506	511,486	557,954	536,577	536,577

Public Works

Personal Services	1,573,546	1,676,919	1,631,648	1,667,125	1,667,125
Overtime	150,824	161,579	160,000	170,000	170,000
Purchase of Services	759,545	788,097	741,654	769,500	769,500
Supplies & Materials	316,553	300,401	278,960	296,960	296,960
Other Charges & Expenses	2,430	1,490	5,300	7,000	7,000
TOTAL	2,802,898	2,928,488	2,817,562	2,910,585	2,910,585

Snow & Ice

Snow & Ice Expenditures	1,190,741	2,500,969	611,066	677,000	677,000
TOTAL	1,190,741	2,500,969	611,066	677,000	677,000

Street Lighting

Street Lighting	203,810	250,000	340,351	233,500	233,500
TOTAL	203,810	250,000	340,351	233,500	233,500

Rubbish & Recycling

Rubbish/Recycling Contract	2,075,988	1,797,109	1,950,000	1,853,511	1,853,511
Rubbish & Recycling Supplies	14,773	22,819	28,000	32,000	32,000
TOTAL	2,090,760	1,819,928	1,978,000	1,885,511	1,885,511

TOTAL PUBLIC WORKS	6,799,714	8,010,870	6,304,933	6,243,173	6,243,173
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	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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Facilities - Town

Personal Services	216,773	247,565	277,748	361,292	361,292
Utilities	480,816	598,145	832,728	721,515	721,515
Purchase of Services	301,258	409,644	437,157	426,833	426,833
Supplies & Materials	48,937	65,474	61,409	77,849	77,849
Other Charges & Expenses	1,500	786	1,811	2,426	2,426
TOTAL	1,049,284	1,321,614	1,610,853	1,589,915	1,589,915

Facilities - School

Personal Services	1,463,069	1,617,435	1,728,928	1,766,204	1,766,204
Utilities	1,043,866	1,079,732	1,382,956	1,382,956	1,382,956
Purchase of Services	277,479	410,164	309,017	333,737	333,737
Supplies	166,923	197,576	159,000	159,000	159,000
TOTAL	2,951,337	3,304,907	3,579,901	3,641,897	3,641,897

BPCC

Purchase of Services	17,399	20,000	20,000	20,000	20,000
TOTAL	17,399	20,000	20,000	20,000	20,000

TOTAL FACILITIES	4,018,019	4,646,521	5,210,754	5,251,812	5,251,812
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	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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Board of Health

Personal Services	245,436	263,162	284,297	296,870	296,870
Purchase of Services	2,273	2,126	3,600	24,800	24,800
Supplies & Materials	409	222	840	1,100	1,100
Other Charges & Expenses	1,321	1,280	2,168	2,650	2,650
Household Hazardous Waste	8,829	8,432	9,043	8,500	8,500
TOTAL	258,269	275,223	299,948	333,920	333,920

Council On Aging

Personal Services	217,401	234,812	221,915	229,749	229,749
Purchase of Services	1,854	1,734	1,865	2,915	2,915
Supplies & Materials	6,950	5,078	5,540	5,900	5,900
Other Charges & Expenses	40	1,020	1,325	1,325	1,325
TOTAL	226,245	242,644	230,645	239,889	239,889

Youth Commission

Personal Services	257,492	287,054	272,379	280,605	280,605
Purchase of Services	2,517	2,815	2,975	2,975	2,975
Supplies & Materials	756	662	1,221	1,221	1,221
Other Charges & Expenses	-	-	1,860	1,860	1,860
TOTAL	260,765	290,531	278,435	286,661	286,661

Veterans Services

Personal Services	95,539	94,311	73,293	60,534	60,534
Purchase of Services	3,725	4,103	5,000	5,000	5,000
Supplies & Materials	2,542	103	300	300	300
Other Charges & Expenses	3,356	4,458	3,414	3,500	3,500
Memorial Day Program	327	3,706	6,000	6,250	6,250
Veterans Benefits	87,241	110,524	112,400	125,000	125,000
TOTAL	192,729	217,205	200,407	200,584	200,584

Library

Personal Services	780,827	850,548	868,749	902,285	902,285
Overtime	10,273	11,123	11,000	11,000	11,000
Purchase of Services	66,438	65,071	66,569	67,666	67,666
Supplies & Materials	15,463	15,849	15,865	15,865	15,865
Books, Periodicals & Bindings	158,300	160,272	171,061	149,200	149,200
Other Expenses	11,004	7,649	6,900	6,900	6,900
TOTAL	1,042,305	1,110,512	1,140,144	1,152,916	1,152,916

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Parks & Recreation					
Personal Services	541,337	641,335	582,765	614,671	614,671
Overtime	8,706	5,650	9,500	9,500	9,500
Purchase of Services	35,101	81,766	45,500	58,500	58,500
Supplies & Materials	97,192	87,655	95,125	95,125	95,125
Other Charges & Expenses	-	55	375	500	500
TOTAL	682,335	816,462	733,265	778,296	778,296
Endicott Estate (Pre-Enterprise)					
	115,138	150,491	-	-	-
Civic & Cultural Programs					
Civic Pride	10,000	10,000	10,000	12,500	12,500
Cultural Council	6,300	6,300	6,300	6,300	6,300
TOTAL	16,300	16,300	16,300	18,800	18,800
TOTAL COMMUNITY SERVICES	2,794,087	3,119,368	2,899,144	3,011,066	3,011,066

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
Other Articles					
Transfer to RR Fund Prior Yrs	611,054	1,027,373	766,530	2,479,611	2,479,611
Transfer to RR Fund Current Yr				2,416,088	2,416,088
Transfer to General Stabilization		500,000	250,000		
Transfer to DRS for UL				7,500,000	7,500,000
Other Articles	29,854	7,566	150,000		
	640,908	1,534,939	1,166,530	12,395,699	12,395,699

Other Charges to be Raised

State charges	2,396,658	2,481,421	2,481,875	2,518,487	2,518,487
Cherry Sheet offsets	36,108	43,753	27,307	27,267	27,267
Abatement overlay	2,275,432	2,166,652	1,800,000	1,800,000	1,800,000
Other deficits to be raised	1,882	18,424	12,721	-	-
TOTAL OTHER CHARGES	4,710,080	4,710,250	4,321,903	4,345,754	4,345,754

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
All Cash Capital Outlay					
General	-	100,000	141,147	565,000	565,000
Education	-	382,450	326,060	523,015	263,015
Public Safety	-	372,200	226,547	544,980	466,780
Public Works	-	175,000	616,500	950,000	240,000
Facilities-Town	-	315,000	-	630,000	239,875
Facilities-School	-	210,000	516,250	1,025,000	725,000
Community Services	-	56,500	142,460	47,127	29,602
Endicott	-	-	110,000	170,950	135,950
Sewer	1,491,637	1,503,096	1,600,000	1,600,000	1,600,000
	1,491,637	3,114,246	3,678,964	6,056,072	4,265,222

Operating Capital (Raise & Approp.)					
General		100,000	141,147	165,000	165,000
Education		382,450	326,060	523,015	263,015
Public Safety		372,200	53,417	339,400	194,780
Public Works		175,000	616,500	950,000	240,000
Facilities-Town		315,000	-	480,000	139,875
Facilities-School		210,000	216,250	1,025,000	725,000
Community Services		56,500	142,460	47,127	29,602
Endicott			110,000	170,950	135,950
Sewer				-	-
	-	1,611,150	1,605,834	3,700,492	1,893,222

Major Capital (Free Cash or Other)					
General				400,000	400,000
Education				-	-
Public Safety			173,130	205,580	272,000
Public Works				-	-
Facilities-Town				150,000	100,000
Facilities-School			300,000		
Community Services				-	-
Endicott					
Sewer	1,491,637	1,503,096	1,600,000	1,600,000	1,600,000
	1,491,637	1,503,096	2,073,130	2,355,580	2,372,000

Paid by Bonding (Authorizations)					
General		289,000	-		
Education	125,000	128,270	-		
Public Safety	40,000	500,000	165,692		
Public Works	2,320,000	2,440,000	3,108,000	2,300,000	2,300,000
Facilities-Town	25,000				
Facilities-School	95,000	450,000	-		
Community Services				2,400,000	2,400,000
Endicott					
Sewer					
	2,605,000	3,807,270	3,273,692	4,700,000	4,700,000

**Town of Dedham
Capital Improvement Planning
All Items to be Voted from General Fund Articles**

Dept/Location	Project Description	FY17 Dept Request	FY17 TM Recommend	Funding Source		
				Tax Levy	Free Cash	Bond
Town-wide IT	MUNIS Implementation*	\$ 400,000	\$ 400,000		\$ 400,000	
Town-Planning	Strategic Planning Study Dedham Square	\$ 30,000	\$ 30,000	\$ 30,000		
Town-Planning	Design Guidelines Dedham Square	\$ 20,000	\$ 20,000	\$ 20,000		
Town-Planning	Open Space and Recreation Plan Update	\$ 25,000	\$ 25,000	\$ 25,000		
Town-Planning	Corridor Study Providence Highway	\$ 60,000	\$ 60,000	\$ 60,000		
Town EcoDev	Re-development Analysis: Dedham Corporate Center area	\$ 30,000	\$ 30,000	\$ 30,000		
General Government		\$ 565,000	\$ 565,000	\$ 165,000	\$ 400,000	\$ -
School-Tech	Computer Refresh	\$ 173,015	\$ 173,015	\$ 173,015		
School-Tech	Replace DHS Boards and upgrade projection (70) classrooms	\$ 350,000	\$ 90,000	\$ 90,000		
Education		\$ 523,015	\$ 263,015	\$ 90,000	\$ 173,015	\$ -
Police	Police Vehicles	\$ 172,000	\$ 172,000		\$ 172,000	
Police	Computer Hardware	\$ 25,200	\$ 25,200	\$ 25,200		
Police	Tasers, 12 fully equipment package and cartridges	\$ 90,000	\$ 24,000	\$ 24,000		
Police	Speed Measurement	\$ 13,500	\$ 13,500	\$ 13,500		
Fire	Rescue Equipment / Ice Rescue Equipment, Firefighting Foam	\$ 12,200	\$ -	\$ -		
Fire	Rescue Equipment / Protective Clothing	\$ 35,000	\$ 35,000	\$ 35,000		
Fire	Rescue Equipment / Extrication Equipment for Ladder 1	\$ 35,000	\$ 35,000	\$ 35,000		
Fire	Truck Equipment / Fire Hose, Nozzles, Generator, Mobile Radios	\$ 28,500	\$ 28,500	\$ 28,500		
Fire	Department Vehicles / Pick-Up Truck	\$ 33,580	\$ 33,580	\$ 33,580		
Fire	SCBA equipment lease (year 2)	\$ 100,000	\$ 100,000		\$ 100,000	
Public Safety		\$ 544,980	\$ 466,780	\$ 194,780	\$ 272,000	\$ -

Town of Dedham

Capital Improvement Planning

All Items to be Voted from General Fund Articles

Dept/Location	Project Description	FY17 Dept Request	FY17 TM Recommend	Funding Source		
				Tax Levy	Free Cash	Bond
Engineering	Colburn Street Dam	\$ 500,000	\$ -			
DPW	Roads	\$ 1,500,000	\$ 1,500,000			\$ 1,500,000
DPW	Sidewalks	\$ 500,000	\$ 500,000			\$ 500,000
DPW	Miscellaneous Improvements	\$ 250,000	\$ 75,000	\$ 75,000		
DPW	Motor Equipment	\$ 300,000	\$ 300,000			\$ 300,000
DPW	Handicap Ramp	\$ 50,000	\$ 50,000	\$ 50,000		
DPW	Video Camera	\$ 25,000	\$ -			
DPW	Brookdale Cemetery	\$ 25,000	\$ 20,000	\$ 20,000		
DPW	Village Cemetery	\$ 25,000	\$ 20,000	\$ 20,000		
DPW	NPDES Permit	\$ 75,000	\$ 75,000	\$ 75,000		
	Public Works	\$ 3,250,000	\$ 2,540,000	\$ 240,000	\$ -	\$ 2,300,000
Town-Facilities	Vehicle Replacements (2) Trucks, (1) Van	\$ 150,000	\$ 84,875	\$ 84,875		
Town-Facilities	Pool Improvements	\$ 250,000	\$ 20,000	\$ 20,000		
Town-Facilities	Endicott Library Carpet Replacement	\$ 35,000	\$ -	\$ -		
Town-Facilities	Main & Endicott Library Accessibility improvements	\$ 35,000	\$ 35,000	\$ 35,000		
Town-Facilities	Main Library History Room Renovations	\$ 20,000	\$ -	\$ -		
Town-Facilities	Accessibility Master Plan	\$ 40,000	\$ -	\$ -		
Town-Facilities	Deferred Maintenance/Capital Improvements Master Plan	\$ 100,000	\$ 100,000	\$ 100,000		
	Town Facilities	\$ 630,000	\$ 239,875	\$ 139,875	\$ 100,000	\$ -

**Town of Dedham
Capital Improvement Planning
All Items to be Voted from General Fund Articles**

Dept/Location	Project Description	FY17 Dept Request	FY17 TM Recommend	Funding Source		
				Tax Levy	Free Cash	Bond
School-Facilities	School Security	\$ 120,000	\$ 120,000	\$	\$ 120,000	
School-Facilities	DHS Lobby Security Renovations	\$ 175,000	\$ 175,000	\$	\$ 175,000	
School-Facilities	Exterior Door Replacement	\$ 150,000	\$ 75,000	\$ 75,000		
School-Facilities	Middle School Re-commissioning repairs	\$ 50,000	\$ 50,000	\$ 50,000		
School-Facilities	HVAC Replacements	\$ 25,000	\$ 25,000	\$ 25,000		
School-Facilities	Asphalt Resurfacing	\$ 100,000	\$ 100,000	\$ 100,000		
School-Facilities	Bathroom Renovations	\$ 75,000	\$ 40,000	\$ 40,000		
School-Facilities	Shade Replacements	\$ 50,000	\$ 50,000	\$ 50,000		
School-Facilities	Exterior LED Lighting	\$ 50,000	\$ -	\$ -		
School-Facilities	DHS Library & Wood Shop-Schematic Design	\$ 50,000	\$ -	\$ -		
School-Facilities	Asbestos Abatement Program - Floor Tiles	\$ 50,000	\$ -	\$ -		
School-Facilities	Move CAD Lab build new Art Room DHS	\$ 90,000	\$ 90,000	\$ 90,000		
School-Facilities	Basketball Structure Replacements	\$ 40,000	\$ -	\$ -		
School Facilities		\$ 1,025,000	\$ 725,000	\$ 330,000	\$ 395,000	\$ -
All Facilities		\$ 1,655,000	\$ 964,875	\$ 469,875	\$ 495,000	\$ -
P&R	Gonzalez Artificial Turf	\$ 2,400,000	\$ 2,400,000			\$ 2,400,000
P&R	Bundled pool repair/equipment	\$ 36,127	\$ 18,602	\$ 18,602		
P&R	Condon Fence	\$ 11,000	\$ 11,000	\$ 11,000		
Community Services		\$ 2,447,127	\$ 2,429,602	\$ 29,602	\$ -	\$ 2,400,000
Enterprises	Endicott Porch Repairs	\$ 80,000	\$ 80,000	\$ 80,000		
Enterprises	Endicott Estate Painting & Repairs	\$ 35,000	\$ -	\$ -		
Enterprises	Endicott Kitchen Upgrades	\$ 55,950	\$ 55,950	\$ 55,950		
Enterprises	Sewer Repair	\$ 600,000	\$ 600,000		\$ 600,000	
Enterprises	Inflow & Infiltration	\$ 1,000,000	\$ 1,000,000		\$ 1,000,000	
Enterprises		\$ 1,770,950	\$ 1,735,950	\$ 135,950	\$ -	\$ 1,600,000
Totals:		\$ 10,756,072	\$ 8,965,222	\$ 1,325,207	\$ 1,340,015	\$ 4,700,000

*This item will not be capitalized. However, due to the size of our initial investment for implementation it has been segregated from other operating expenses.

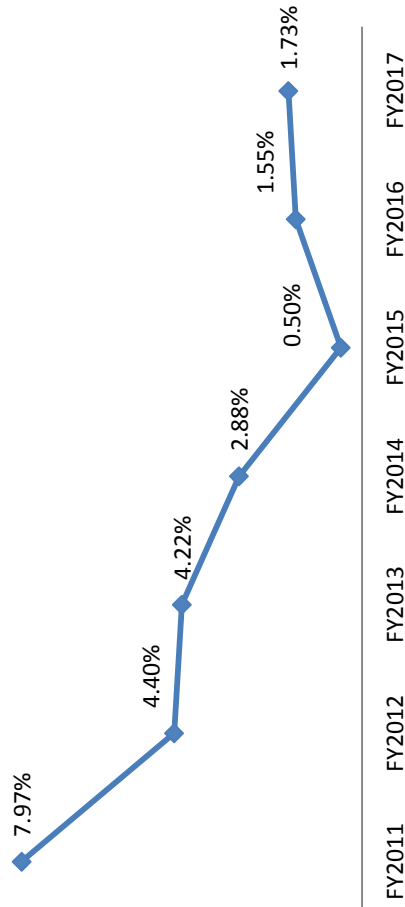
**Town of Dedham
Capital Improvement Planning
Form B Consolidated Summary**

Department	Total Cost	FY17	FY18	FY19	FY20	FY21
General-IT	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Planning & Economic Development	\$ 980,000	\$ 165,000	\$ 50,000	\$ 425,000	\$ 40,000	\$ 300,000
School-Tech	\$ 2,187,420	\$ 523,015	\$ 483,495	\$ 422,775	\$ 383,135	\$ 375,000
Police	\$ 1,474,450	\$ 300,700	\$ 307,650	\$ 294,650	\$ 319,250	\$ 252,200
Fire	\$ 1,336,580	\$ 244,280	\$ 152,200	\$ 656,700	\$ 99,700	\$ 183,700
Engineering	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -
DPW	\$ 11,250,000	\$ 2,750,000	\$ 2,575,000	\$ 1,975,000	\$ 1,975,000	\$ 1,975,000
Town-Facilities	\$ 1,905,000	\$ 630,000	\$ 365,000	\$ 270,000	\$ 530,000	\$ 110,000
School-Facilities	\$ 8,075,000	\$ 1,025,000	\$ 1,750,000	\$ 2,200,000	\$ 1,550,000	\$ 1,550,000
P&R	\$ 2,976,127	\$ 2,447,127	\$ 345,000	\$ 120,000	\$ 64,000	\$ -
Enterprises	\$ 6,430,950	\$ 1,770,950	\$ 1,150,000	\$ 1,160,000	\$ 1,170,000	\$ 1,180,000
Totals:	\$ 37,515,527	\$ 10,756,072	\$ 7,178,345	\$ 7,524,125	\$ 6,131,085	\$ 5,925,900

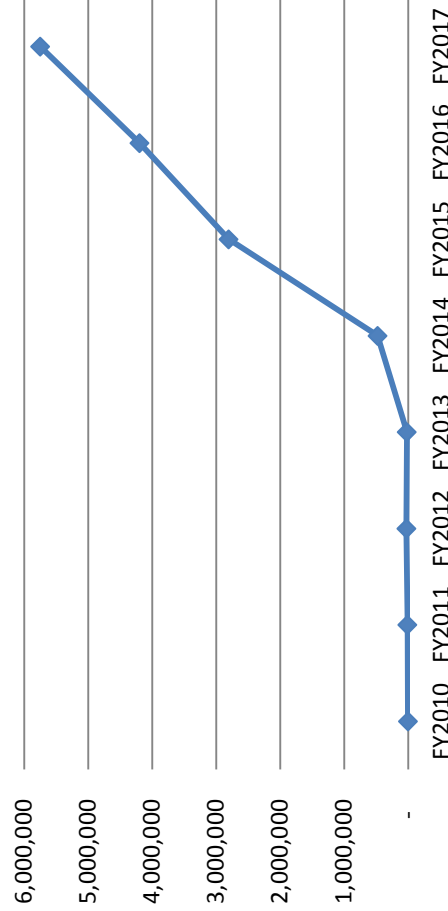
PROPERTY TAXES

	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Prior Year Levy Limit	58,402,801	63,057,453	68,099,488	71,018,581	73,915,450	76,698,653	79,745,733	82,789,375
2.5% Increase	1,460,070	1,576,436	1,702,487	1,775,465	1,847,886	1,917,466	1,993,643	2,069,734
New Growth	3,194,582	3,465,599	1,216,605	1,121,405	935,317	1,129,613	1,050,000	1,050,000
Subtotal	63,057,453	68,099,488	71,018,581	73,915,450	76,698,653	79,745,733	82,789,376	85,909,109
Debt Exclusion	3,029,189	3,263,955	3,502,505	3,742,766	3,654,036	3,329,932	2,925,885	2,765,695
Current Year Levy Limit	66,086,642	71,363,443	74,521,086	77,658,216	80,352,689	83,075,665	85,715,261	88,674,804
Levy Capacity (Unused)	(3,395)	(11,058)	(29,161)	(21,948)	(479,008)	(2,804,578)	(4,197,454)	(5,747,691)
PROPERTY TAX LEVY	66,083,247	71,352,386	74,491,925	77,636,268	79,873,681	80,271,086	81,517,807	82,927,113
	5,269,139	3,139,539	3,144,343	2,237,413	397,405	0.50%	1,246,721	1,409,306
	7.97%	4.40%	4.22%	2.88%	0.50%	1.55%	1.73%	

Annual Tax Levy Growth



Levy Capacity (Unused)



FY2017 Preliminary Budget Tax Rate and Impact Information

FY16 Residential Tax Rate \$ 15.49 Avg AV \$ 420,216
 FY17 Residential Tax Rate (estimate) \$ 15.76
 FY17 Estimated Increase \$ 0.27 (unadjusted for FY17 valuation changes)

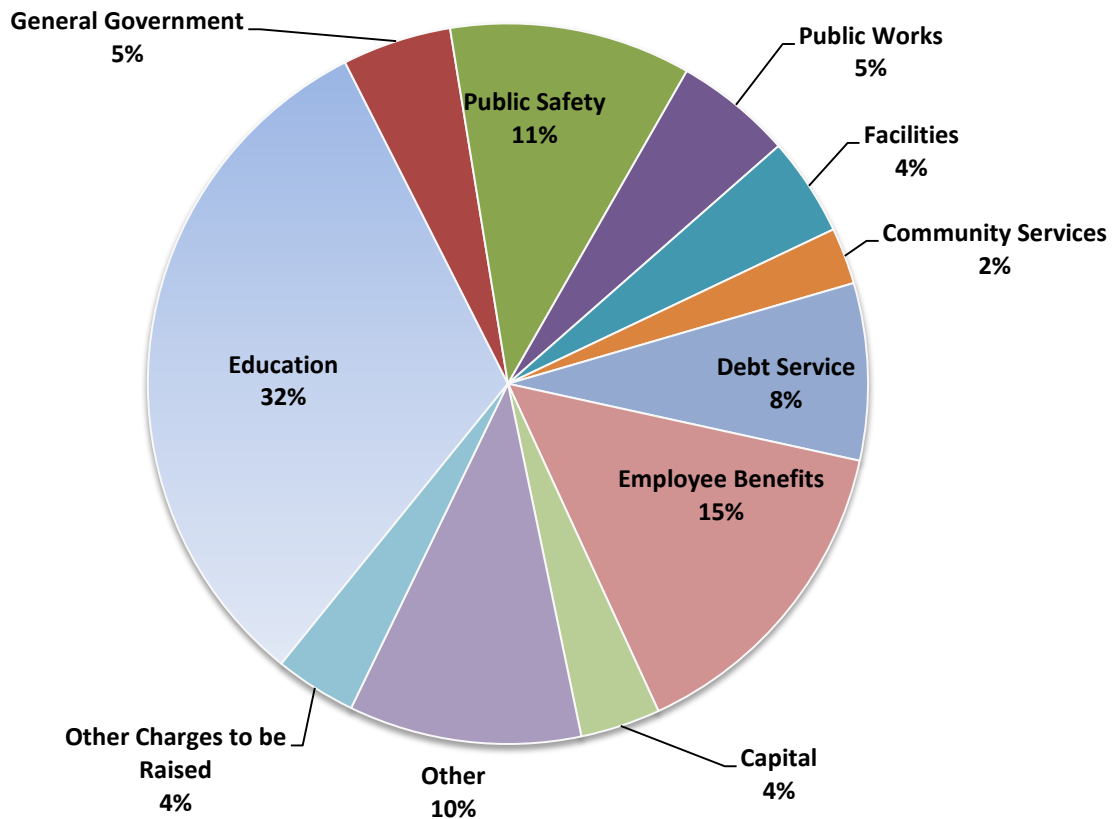
ESTIMATED IMPACT OF TOWN MEETING SPENDING ON YOUR TAX BILL

		Average									
		100,000	200,000	300,000	400,000	500,000	600,000	700,000	800,000	900,000	1,000,000
Current Fiscal Values											
Current Fiscal Taxes		\$ 1,549	\$ 3,098	\$ 4,647	\$ 6,196	\$ 7,745	\$ 9,294	\$ 10,843	\$ 12,392	\$ 13,941	\$ 15,490
Budget Fiscal Taxes		\$ 1,576	\$ 3,152	\$ 4,728	\$ 6,303	\$ 7,879	\$ 9,455	\$ 11,031	\$ 12,607	\$ 14,183	\$ 15,759
Increase \$		27	54	81	107	134	161	188	215	242	269
Increase %		1.73%	1.73%	1.73%	1.73%	1.73%	1.73%	1.73%	1.73%	1.73%	1.73%
To calculate the estimated dollar impact of any additional expenditures that may be considered											
Article Amount	Residential Share	100,000	200,000	300,000	400,000	500,000	600,000	700,000	800,000	900,000	1,000,000
\$ 1,000	\$ 663	\$ 0.02	\$ 0.04	\$ 0.06	\$ 0.08	\$ 0.10	\$ 0.11	\$ 0.13	\$ 0.15	\$ 0.17	\$ 0.19
25,000	16,569	0.48	0.95	1.43	1.90	2.38	2.85	3.33	3.80	4.28	4.75
50,000	33,138	0.95	1.90	2.85	3.80	4.75	5.70	6.65	7.60	8.55	9.50
75,000	49,707	1.43	2.85	4.28	5.70	7.13	8.55	9.98	11.40	12.83	14.25
100,000	66,276	1.90	3.80	5.70	7.60	9.50	11.40	13.30	15.20	17.10	19.00
200,000	132,551	3.80	7.60	11.40	15.20	19.00	22.80	26.60	30.40	34.21	38.01
300,000	198,827	5.70	11.40	17.10	22.80	28.50	34.21	39.91	45.61	51.31	57.01
400,000	265,103	7.60	15.20	22.80	30.40	38.01	45.61	53.21	60.81	68.41	76.01
500,000	331,379	9.50	19.00	28.50	38.01	47.51	57.01	66.51	76.01	85.51	95.02
600,000	397,654	11.40	22.80	34.21	45.61	57.01	68.41	79.81	91.21	102.62	114.02
700,000	463,930	13.30	26.60	39.91	53.21	66.51	79.81	93.12	106.42	119.72	133.02
800,000	530,206	15.20	30.40	45.61	60.81	76.01	91.21	106.42	121.62	136.82	152.02
900,000	596,481	17.10	34.21	51.31	68.41	85.51	102.62	119.72	136.82	153.93	171.03
1,000,000	662,757	19.00	38.01	57.01	76.01	95.02	114.02	133.02	152.02	171.03	190.03

General Fund Expenditure Data

<u>Expenditures (%Total)</u>	FY2014	FY2015	FY2016	FY2017	CHG
	Actual	Actual	Budget	Projected	FY14-FY17
Education	36.5%	34.6%	35.2%	31.7%	-4.8%
General Government	4.7%	4.8%	5.3%	4.9%	0.2%
Public Safety	12.8%	12.4%	12.0%	10.8%	-2.0%
Public Works	7.5%	8.0%	6.1%	5.3%	-2.3%
Facilities	4.4%	4.6%	5.1%	4.4%	0.0%
Community Services	3.1%	3.1%	2.8%	2.5%	-0.6%
Debt Service	9.4%	8.2%	8.2%	7.9%	-1.4%
Employee Benefits	13.9%	15.0%	16.4%	14.7%	0.8%
Capital	1.7%	3.1%	3.6%	3.6%	1.9%
Other	0.7%	1.5%	1.1%	10.4%	9.7%
Other Charges to be Raised	5.2%	4.7%	4.2%	3.7%	-1.6%
	100.0%	100.0%	100.0%	100.0%	0.0%

FY2017 General Fund Expenditures Projection



General Fund Expenditure Data

<u>Expenditures (Millions)</u>	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Projected	CHG FY14-FY17
Education	\$ 33.0	\$ 34.7	\$ 36.3	\$ 37.6	\$ 4.60
General Government	\$ 4.3	\$ 4.8	\$ 5.5	\$ 5.8	\$ 1.53
Public Safety	\$ 11.6	\$ 12.4	\$ 12.3	\$ 12.9	\$ 1.31
Public Works	\$ 6.8	\$ 8.0	\$ 6.3	\$ 6.2	\$ (0.56)
Facilities	\$ 4.0	\$ 4.6	\$ 5.2	\$ 5.3	\$ 1.23
Community Services	\$ 2.8	\$ 3.1	\$ 2.9	\$ 3.0	\$ 0.22
Debt Service	\$ 8.5	\$ 8.3	\$ 8.5	\$ 9.4	\$ 0.95
Employee Benefits	\$ 12.6	\$ 15.1	\$ 16.9	\$ 17.5	\$ 4.88
Capital	\$ 1.5	\$ 3.1	\$ 3.7	\$ 4.3	\$ 2.77
Other	\$ 0.6	\$ 1.5	\$ 1.2	\$ 12.4	\$ 11.75
Other Charges to be Raised	\$ 4.7	\$ 4.7	\$ 4.3	\$ 4.3	\$ (0.36)
TOTAL	\$ 90.4	\$ 100.5	\$ 102.9	\$ 118.7	\$ 28.3

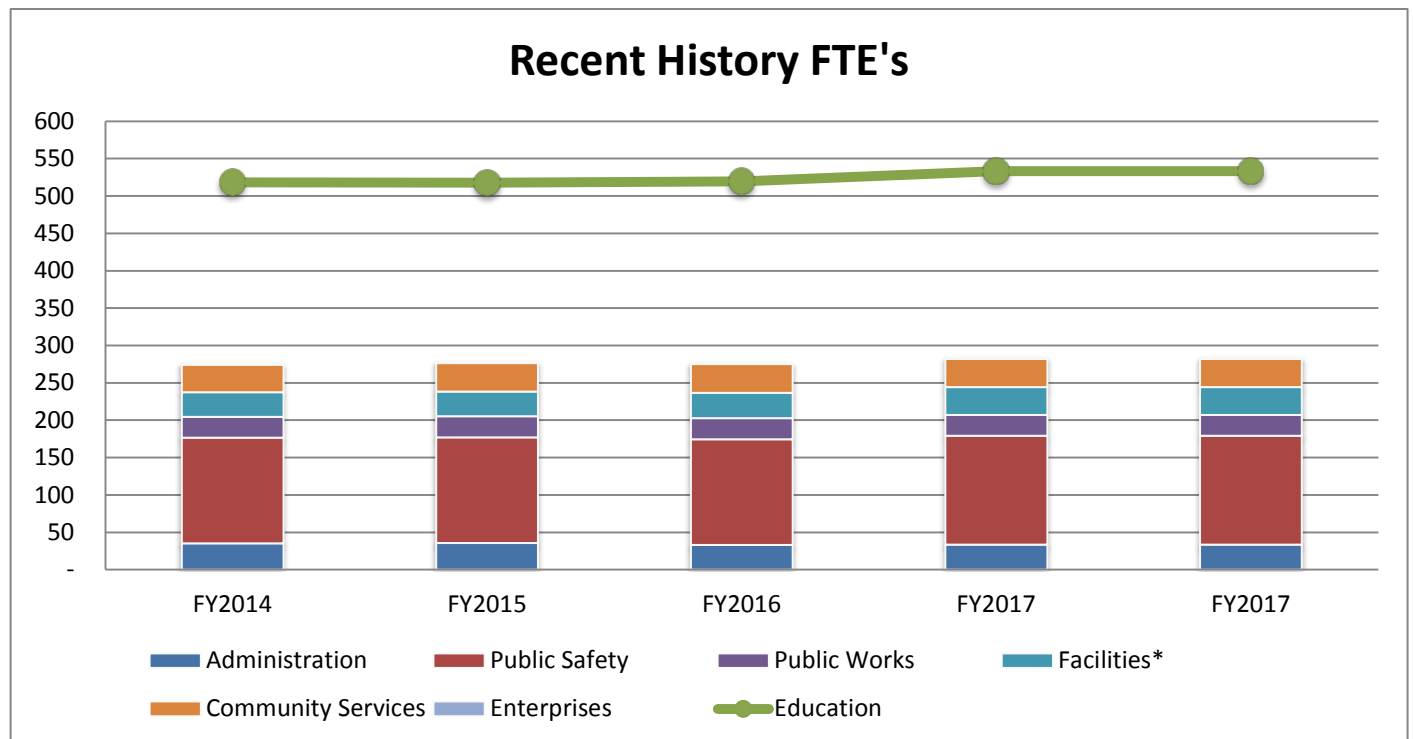
	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Projected	CHG FY14-FY17
Residential Tax Rate	\$ 16.08	\$ 15.87	\$ 15.49	\$ 15.76	\$ (0.32)

Tax Rate Breakdown

Education	\$ 5.87	\$ 5.49	\$ 5.46	\$ 4.99	\$ (0.88)
General Government	\$ 0.76	\$ 0.76	\$ 0.82	\$ 0.77	\$ 0.01
Public Safety	\$ 2.06	\$ 1.96	\$ 1.85	\$ 1.71	\$ (0.35)
Public Works	\$ 1.21	\$ 1.27	\$ 0.95	\$ 0.83	\$ (0.38)
Facilities	\$ 0.71	\$ 0.73	\$ 0.78	\$ 0.70	\$ (0.02)
Community Services	\$ 0.50	\$ 0.49	\$ 0.44	\$ 0.40	\$ (0.10)
Debt Service	\$ 1.51	\$ 1.31	\$ 1.27	\$ 1.25	\$ (0.26)
Employee Benefits	\$ 2.24	\$ 2.39	\$ 2.54	\$ 2.32	\$ 0.08
Capital	\$ 0.27	\$ 0.49	\$ 0.55	\$ 0.57	\$ 0.30
Other	\$ 0.11	\$ 0.24	\$ 0.18	\$ 1.65	\$ 1.53
Other Charges to be Raised	\$ 0.84	\$ 0.74	\$ 0.65	\$ 0.58	\$ (0.26)
TOTAL	\$ 16.08	\$ 15.87	\$ 15.49	\$ 15.76	\$ (0.32)

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Projected	CHG FY14-FY17
Personal Services	\$ 45.13	\$ 47.78	\$ 49.33	\$ 51.74	\$ 6.61
Employee Benefits	\$ 12.57	\$ 15.11	\$ 16.88	\$ 17.46	\$ 4.88
All Wages and Benefits	\$ 57.70	\$ 62.89	\$ 66.20	\$ 69.20	\$ 11.50
% of all expenditures	63.8%	62.6%	64.3%	57.3%	-6.6%

	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom	CHG FY14-FY17
Administration	35.46	35.66	33.00	33.56	33.56	(1.90)
Public Safety	141.00	141.60	141.60	145.60	145.60	4.60
Education	518.05	517.90	519.60	533.10	533.10	15.05
Public Works	28.00	28.00	28.00	28.00	28.00	-
Facilities*	33.07	33.07	34.07	37.07	37.07	4.00
Community Services	36.85	38.25	38.65	37.85	37.85	1.00
Enterprises	2.40	2.40	2.40	2.40	2.40	-
	794.83	796.88	797.32	817.58	817.58	22.75



* Town & School Facilities Staff

FTE's BY POSITION	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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TOWN MANAGER

Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant to Administration	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
	4.00	4.00	4.00	4.00	4.00

FINANCE DEPARTMENT

Director of Finance	1.00	1.00	1.00	1.00	1.00
Treasurer/Collector	1.00	1.00	1.00	1.00	1.00
Assistant Director of Finance	1.00	1.00	1.00	-	-
Town Accountant	1.00	1.00	1.00	1.00	1.00
ISA Specialist	-	-	-	1.00	1.00
Director of Technology	1.00	1.00	-	-	-
Asst Director of Technology	1.00	1.00	-	-	-
Financial Analyst	1.00	1.00	-	-	-
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Finance Clerk	-	-	-	1.00	1.00
Senior Accounting Clerk	2.00	2.00	2.00	1.00	1.00
Senior Tax Clerk	3.00	3.00	3.00	3.00	3.00
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00
	14.00	14.00	11.00	11.00	11.00

ASSESSING

Director of Assessments	1.00	1.00	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00	1.00	1.00
Assessing Specialist	3.00	3.00	3.00	3.00	3.00
Other Assessing Personnel	0.96	0.96	0.96	0.96	0.96
	5.96	5.96	5.96	5.96	5.96

HUMAN RESOURCES

Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Benefit Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	-	0.20	0.50	1.00	1.00
	2.00	2.20	2.50	3.00	3.00

TOWN CLERK

Town Clerk	1.00	1.00	1.00	1.00	1.00
Assistant Town Clerk	1.00	1.00	1.00	1.00	1.00
Admin Assistant II	2.00	2.00	2.00	2.00	2.00
	4.00	4.00	4.00	4.00	4.00

FTE's BY POSITION	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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CONSERVATION COMMISSION

Conservation Agent	0.50	0.50	0.54	0.60	0.60
Admin & Social Media Coordinator	1.00	1.00	1.00	1.00	1.00
	1.50	1.50	1.54	1.60	1.60

ENVIRONMENTAL

Environmental Coordinator	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00

PLANNING BOARD

Town Planner	1.00	1.00	1.00	1.00	1.00
Admin Assistant I	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00	2.00

ECONOMIC DEVELOPMENT

Economic Development Director	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00

POLICE

Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Patrol Officers	46.00	46.00	46.00	45.00	45.00
Civilian	2.00	2.00	2.00	3.00	3.00
Animal Control Officer	1.00	1.00	1.00	1.00	1.00
	63.00	63.00	63.00	63.00	63.00

FIRE

Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Chief	4.00	4.00	4.00	4.00	4.00
Lieutenant	13.00	13.00	13.00	13.00	13.00
Firefighter	44.00	44.00	44.00	48.00	48.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	63.00	63.00	63.00	67.00	67.00

DISPATCH

Dispatch Supervisor	1.00	1.00	1.00	1.00	1.00
Civilian Dispatchers	8.00	8.60	8.60	8.60	8.60
	9.00	9.60	9.60	9.60	9.60

FTE's BY POSITION	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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BUILDING

Building Commissioner	1.00	1.00	1.00	1.00	1.00
Assistant Building Inspector	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer/Sealer	1.00	1.00	1.00	1.00	1.00
Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing & Gas Inspector	1.00	1.00	1.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00	1.00	1.00
	6.00	6.00	6.00	6.00	6.00

EDUCATION

Dedham Public Schools	518.05	517.90	519.60	533.10	533.10
	518.05	517.90	519.60	533.10	533.10

ENGINEERING

Town Engineer	1.00	1.00	1.00	1.00	1.00
Infrastructure Engineer	1.00	1.00	1.00	1.00	1.00
GIS Manager	1.00	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	5.00	5.00	5.00	5.00	5.00

PUBLIC WORKS

Director of Public Works	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Highway Superintendent	1.00	1.00	1.00	1.00	1.00
Cemetery Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works Forman	4.00	4.00	4.00	4.00	4.00
Working Forman Motor Equipment	1.00	1.00	1.00	1.00	1.00
Special Motor Equipment Operator	11.00	11.00	11.00	11.00	11.00
Heavy Motor Equipment Operator	1.00	1.00	1.00	1.00	1.00
Motor Equipment Repairman	2.00	2.00	2.00	2.00	2.00
	23.00	23.00	23.00	23.00	23.00

CENTRAL FACILITIES - TOWN

Custodians	3.00	3.00	3.00	4.00	4.00
Assistant Custodians	1.57	1.57	1.57	2.57	2.57
HVAC	-	-	-	1.00	1.00
	4.57	4.57	4.57	7.57	7.57

FTE's BY POSITION	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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CENTRAL FACILITIES - SCHOOL

Director of Facilities	1.00	1.00	1.00	1.00	1.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Custodians	22.50	22.50	22.50	22.50	22.50
Maintenance	4.00	4.00	4.00	4.00	4.00
Administration	-	-	1.00	1.00	1.00
	28.50	28.50	29.50	29.50	29.50

BOARD OF HEALTH

Health Director	1.00	1.00	1.00	1.00	1.00
Assistant Health Director	1.00	1.00	1.00	1.00	1.00
Administrator Assistant	1.00	1.00	1.00	1.00	1.00
Public Health Nurse	1.00	1.00	1.00	1.00	1.00
	4.00	4.00	4.00	4.00	4.00

COUNCIL ON AGING

Council on Aging \Director	1.00	1.00	1.00	1.00	1.00
Assistant to Director	1.00	1.00	1.00	1.00	1.00
Outreach Coordinator	1.00	1.00	1.00	1.00	1.00
Vehicle Driver	0.75	0.75	0.75	0.75	0.75
	3.75	3.75	3.75	3.75	3.75

YOUTH COMMISSION

Youth Commission Director	1.00	1.00	1.00	1.00	1.00
Youth Services Counselor	1.00	1.00	1.00	1.00	1.00
Youth Coordinator	1.00	1.00	1.00	1.00	1.00
Admin Assistant 2	1.00	1.00	1.00	1.00	1.00
	4.00	4.00	4.00	4.00	4.00

VETERANS SERVICES

Veteran Service Officer	1.00	1.00	1.00	1.00	1.00
Admin Asst II	1.00	1.00	0.80	-	-
	2.00	2.00	1.80	1.00	1.00

FTE's BY POSITION	FY2014 Actual	FY2015 Actual	FY2016 Budget	FY2017 Request	FY2017 TM Recom
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LIBRARY

Library Director	1.00	1.00	1.00	1.00	1.00
Assistant Director for Administration	-	1.00	1.00	1.00	1.00
Technical Services Librarian	1.00	1.00	1.00	1.00	1.00
Children's Librarian	1.00	1.00	1.00	1.00	1.00
Supervisor Branch Services	1.00	1.00	1.00	1.00	1.00
Technology/Adult Services Librarian	-	-	1.00	1.00	1.00
Reference Librarian	1.00	1.00	-	-	-
Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Library Assistant	6.10	6.50	6.50	6.50	6.50
Custodian	1.00	1.00	1.00	1.00	1.00
Assistant Custodian	1.00	1.00	1.00	1.00	1.00
Pages	1.00	1.00	1.60	1.60	1.60
	15.10	16.50	17.10	17.10	17.10

PARKS & RECREATION

Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Asst Parks & Rec Director	1.00	1.00	1.00	1.00	1.00
Swimming Pool Director	1.00	1.00	1.00	1.00	1.00
Working Foreman	1.00	1.00	1.00	1.00	1.00
Special Motor Equipment Oper	3.00	3.00	3.00	3.00	3.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
	8.00	8.00	8.00	8.00	8.00

ENDICOTT ESTATE

Endicott Estate Director	1.00	1.00	1.00	1.00	1.00
Event Planner	1.00	1.00	1.00	1.00	1.00
Event Coordinator	0.40	0.40	0.40	0.40	0.40
	2.40	2.40	2.40	2.40	2.40

All FTE's	794.83	796.88	797.32	817.58	817.58
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Town Departments	241.31	243.51	241.25	245.01	245.01
Facilities Department	33.07	33.07	34.07	37.07	37.07
School Department	518.05	517.90	519.60	533.10	533.10
Enterprise	2.40	2.40	2.40	2.40	2.40
All FTE's	794.83	796.88	797.32	817.58	817.58

Town of Dedham
Major Capital Stabilization Fund Revenue Transfer History

Distrib. Date	Period Covered	Room			TM Request
		Occupancy Tax (2%)	Local Meals Tax (.75%)	Total	
3/31/10	January-February 2010	\$ 26,672.00	\$ 53,691.62	\$ 80,363.62	
6/30/10	March-May 2010	\$ 59,756.67	\$ 181,343.74	\$ 241,100.41	
		\$ 86,428.67	\$ 235,035.36	\$ 321,464.03	
7/31/10	June 2010	\$ -	\$ 65,709.24	\$ 65,709.24	
9/30/10	June-August 2010	\$ 89,559.46	\$ 137,657.50	\$ 227,216.96	
12/31/10	September-November 2010	\$ 99,031.35	\$ 185,636.13	\$ 284,667.48	
3/31/11	December 2010-February 2011	\$ 59,586.61	\$ 183,591.45	\$ 243,178.06	
6/30/11	March-May 2011	\$ 67,030.91	\$ 190,229.63	\$ 257,260.54	
		\$ 315,208.33	\$ 762,823.95	\$ 1,078,032.28	
9/30/11	June-August 2011	\$ 106,207.00	\$ 210,254.00	\$ 316,461.00	
12/31/11	September-November 2011	\$ 115,574.99	\$ 194,602.62	\$ 310,177.61	
3/31/12	December 2011-February 2012	\$ 62,831.00	\$ 208,442.00	\$ 271,273.00	
6/30/12	March-May 2012	\$ 69,556.00	\$ 202,975.00	\$ 272,531.00	
		\$ 354,168.99	\$ 816,273.62	\$ 1,170,442.61	
9/30/12	June-August 2012	\$ 117,247.58	\$ 213,672.49	\$ 330,920.07	
12/31/12	September-November 2012	\$ 113,702.04	\$ 199,916.57	\$ 313,618.61	
3/31/13	December 2012 - February 2013	\$ 67,672.58	\$ 202,899.69	\$ 270,572.27	
6/30/13	March-May 2013	\$ 77,792.83	\$ 196,849.60	\$ 274,642.43	
		\$ 376,415.03	\$ 813,338.35	\$ 1,189,753.38	
9/30/13	June-August 2013	\$ 117,558.02	\$ 218,853.79	\$ 336,411.81	
12/31/13	September-November 2013	\$ 127,496.86	\$ 210,131.80	\$ 337,628.66	May-14
3/31/14	December 2013-February 2014	\$ 68,673.80	\$ 195,482.23	\$ 264,156.03	May-14
6/30/14	March-May 2014	\$ 82,121.21	\$ 204,201.03	\$ 286,322.24	Nov-14
		\$ 395,849.88	\$ 828,668.85	\$ 1,224,518.73	
9/30/14	June-August 2014	\$ 201,404.70	\$ 224,183.56	\$ 425,588.26	Nov-14
12/31/14	September-November 2014	\$ 214,241.00	\$ 215,190.00	\$ 429,431.00	May-15
3/31/15	December 2014-February 2015	\$ 122,703.00	\$ 214,396.00	\$ 337,099.00	May-15
6/30/15	March-May 2015	\$ 159,570.50	\$ 206,255.00	\$ 365,825.50	May-16
		\$ 697,919.20	\$ 860,024.56	\$ 1,557,943.76	
		\$ 312,248.05	\$ 234,918.00	\$ 547,166.05	May-16
		\$ 328,268.05	\$ 218,726.00	\$ 546,994.05	May-16
		\$ 283,475.00	\$ 218,000.00	\$ 501,475.00	May-16
		\$ 300,150.00	\$ 218,000.00	\$ 518,150.00	May-16
		\$ 1,224,141.10	\$ 889,644.00	\$ 2,113,785.10	
		\$ 393,858.54	\$ 218,000.00	\$ 611,858.54	May-16
		\$ 414,065.61	\$ 218,000.00	\$ 632,065.61	May-16
		\$ 357,565.25	\$ 218,000.00	\$ 575,565.25	May-16
		\$ 378,598.50	\$ 218,000.00	\$ 596,598.50	May-16
		\$ 1,544,087.90	\$ 872,000.00	\$ 2,416,087.90	
	ATM Request for 6/15-12/15	\$ 800,086.60	\$ 659,899.00	\$ 1,459,985.60	Free Cash
	ATM Request for 3/16-6/16	\$ 583,625.00	\$ 436,000.00	\$ 1,019,625.00	Free Cash
	ATM Request for 7/16-6/17	\$ 1,544,087.90	\$ 872,000.00	\$ 2,416,087.90	Raise & Free Cash
		\$ 2,927,799.50	\$ 1,967,899.00	\$ 4,895,698.50	
	Estimated transfers @ 6/30/2017	\$ 4,994,219.10	\$ 6,077,808.69	\$ 11,072,027.79	

Actual
due to

Estimated
due to

Town of Dedham

MUNICIPAL DATA COMPARISON

Population

Shrewsbury	36,580
Natick	35,523
Needham	30,205
North Andover	29,478
Norwood	29,056
Saugus	27,921
Wakefield	26,774
Marshfield	25,635
Dedham	25,473
Walpole	24,933
Stoneham	21,886
Westwood	14,979

Per Capita Income

Westwood	89,407
Needham	87,232
North Andover	54,611
Natick	47,566
Shrewsbury	44,619
Dedham	43,117
Walpole	42,409
Marshfield	40,413
Wakefield	38,221
Stoneham	35,867
Norwood	33,976
Saugus	28,607

EQV Per Capita

	2015	2014	% Chg
Needham	277,242	281,849	1.6%
Westwood	250,698	253,270	1.0%
Natick	194,815	199,265	2.2%
Marshfield	177,977	180,130	1.2%
Dedham	170,856	172,549	1.0%
Walpole	161,667	164,971	2.0%
Norwood	160,517	161,516	0.6%
Wakefield	158,698	163,033	2.7%
North Andover	156,435	156,821	0.2%
Stoneham	144,375	145,507	0.8%
Shrewsbury	140,561	142,413	1.3%
Saugus	138,018	141,698	2.6%

FY16 Levy

Needham	119,291,863
Natick	99,817,043
Dedham	81,513,807
Westwood	67,634,840
Shrewsbury	67,548,981
Norwood	67,362,200
North Andover	67,111,167
Wakefield	64,965,065
Walpole	64,779,276
Saugus	59,436,342
Marshfield	49,468,854
Stoneham	45,997,476

FY16 New Growth

Westwood	4,162,264
Needham	3,684,955
Walpole	1,174,514
Dedham	1,048,913
Wakefield	1,000,131
Shrewsbury	959,612
Norwood	901,240
Natick	741,229
Marshfield	674,854
North Andover	630,615
Saugus	477,878
Stoneham	443,245

Levy as % of Revenues

	FY16
Westwood	77.7%
Dedham	73.9%
Needham	70.7%
North Andover	66.9%
Saugus	65.7%
Walpole	64.9%
Wakefield	64.9%
Natick	63.6%
Stoneham	62.6%
Marshfield	61.5%
Shrewsbury	54.6%
Norwood	38.3%

Most Recent Free Cash

Dedham	16,256,612
Wakefield	9,600,444
Natick	9,212,607
North Andover	5,952,322
Shrewsbury	5,092,731
Westwood	4,961,737
Walpole	4,168,847
Marshfield	3,283,740
Norwood	2,598,112
Saugus	2,101,223
Stoneham	1,111,078
Needham	n/a

Most Recent Stabilization

Natick	11,550,753
Needham	6,662,522
Dedham	5,923,803
North Andover	3,794,642
Westwood	2,651,292
Wakefield	2,635,482
Stoneham	2,340,833
Norwood	2,297,525
Marshfield	2,273,921
Walpole	1,827,245
Saugus	1,743,096
Shrewsbury	443,028

Net State Aid

	FY16	FY15	% Chg
Shrewsbury	20,593,260	20,335,175	1.3%
Marshfield	15,711,874	15,497,518	1.4%
Natick	11,664,247	11,312,928	3.1%
North Andover	9,929,113	9,183,183	8.1%
Walpole	9,165,012	9,026,428	1.5%
Norwood	8,953,171	8,806,984	1.7%
Needham	8,825,221	8,692,114	1.5%
Wakefield	7,460,381	7,388,976	1.0%
Saugus	6,617,035	6,530,659	1.3%
Stoneham	6,152,594	5,904,107	4.2%
Dedham	5,159,559	5,054,014	2.1%
Westwood	5,024,263	4,923,684	2.0%

120-TOWN MANAGER'S BUDGET

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant to Administration	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
	4.00	4.00	4.00	4.00	4.00

Significant Changes From FY15

Significant Changes Requested for FY17

Purchase of services includes \$7,500 for Livable Dedham initiative and \$30,000 for new website development for Town.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 372,656	\$ 382,074	\$ 410,345	\$ 417,367	\$ 417,367
Purchase of Services	\$ 33,716	\$ 55,884	\$ 30,545	\$ 63,095	\$ 63,095
Supplies	\$ 566	\$ 600	\$ 600	\$ 600	\$ 600
Property & Liability Insurance	\$ 710,979	\$ 765,416	\$ 861,668	\$ 912,153	\$ 912,153
Other Charges & Expenses	\$ 17,891	\$ 10,612	\$ 13,659	\$ 13,650	\$ 13,650
Audit Services	\$ 51,934	\$ 86,749	\$ 70,000	\$ 70,000	\$ 70,000
SNARC	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
Bus Service	\$ 22,083	\$ 128,143	\$ 120,396	\$ 138,667	\$ 138,667
TOTAL NON-CAPITAL	\$ 1,215,576	\$ 1,435,228	\$ 1,512,963	\$ 1,621,283	\$ 1,621,283

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
Town Manager	Kern, J	N/A	N/A	1.00	N/A	\$ 6,618.32	26.20	\$ 173,400	\$ -	\$ 6,000	\$ 179,400
Asst. Town Manager	Baker, N	M-7	1-Jul	1.00	7	\$ 3,990.72	26.20	\$ 104,557	\$ -	\$ 1,500	\$ 106,057
Asst. to Administration	Eddy, W	MS-1	1-Jul	1.00	1	\$ 1,920.75	26.20	\$ 50,324	\$ -	\$ 250	\$ 50,574
Admin. Assist. II	Labreque, D	SS-2	1-Jul	1.00	7	\$ 1,897.94	26.20	\$ 49,726	\$ 230	\$ -	\$ 49,956
				<u>4.00</u>				\$ 378,007	\$ 230	\$ 7,750	\$ 385,987

ACCOUNT DESCRIPTION	QTY	FY 2016 (CURRENT) BUDGET	
		RATE/PER	TOTAL
Car Allowance	1	\$ 4,800.00	\$ 4,800
Disability Insurance	1	\$ 2,200.00	\$ 2,200
			<u>\$ 7,000</u>

ACCOUNT DESCRIPTION	QTY	FY 2016 (CURRENT) BUDGET	
		RATE/PER	TOTAL
Board of Selectmen Chair	1	\$ 818.00	\$ 818
Board of Selectmen Members	4	\$ 518.00	\$ 2,072
Tuition Reimbursement	1	\$ 5,000.00	\$ 5,000
Wages, Per Diem	1	\$ 2,000.00	\$ 2,000
			<u>\$ 9,890</u>

Overbudget due to staffing transition

\$ 7,468	\$ -	\$ 7,468
\$ 385,475	\$ 230	\$ 7,750
		\$ 410,345

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
Town Manager	Kern, J	N/A	N/A	1.00	N/A	\$ 6,809.77	26.10	\$ 177,735	\$ -	\$ 6,000	\$ 183,735
Asst. Town Manager	Baker, N	M-8	1-Jul	1.00	4	\$ 4,243.23	26.10	\$ 110,748	\$ -	\$ 1,500	\$ 112,248
Asst. to Administration	Eddy, W	MS-1	1-Jul	1.00	2	\$ 2,036.25	26.10	\$ 53,146	\$ -	\$ 250	\$ 53,396
Admin. Assist. II	Labreque, D	SS-2	1-Jul	1.00	7	\$ 1,944.75	26.10	\$ 50,758	\$ 230	\$ -	\$ 50,988
				<u>4.00</u>				\$ 392,387	\$ 230	\$ 7,750	\$ 400,367

ACCOUNT DESCRIPTION	QTY	FY 2017 BUDGET	
		RATE/PER	TOTAL
Car Allowance	1	\$ 4,800.00	\$ 4,800
Disability Insurance	1	\$ 2,200.00	\$ 2,200
			<u>\$ 7,000</u>

ACCOUNT DESCRIPTION	QTY	FY 2017 BUDGET	
		RATE/PER	TOTAL
Tuition Reimbursement	1	\$ 8,000.00	\$ 8,000
Wages, Per Diem	1	\$ 2,000.00	\$ 2,000
			<u>\$ 10,000</u>

\$ 392,387	\$ 230	\$ 7,750	\$ 417,367
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5301	Professional/Technical Services	\$ 1,309	\$ 15,940	\$ 15,000	\$ 52,500	\$ 52,500
5306	Advertising	\$ 6,049	\$ 7,055	\$ 4,950	\$ 5,000	\$ 5,000
5343	Printing	\$ 11,559	\$ 18,089	\$ 10,595	\$ 5,595	\$ 5,595
5349	Emergency Notification	\$ 14,800	\$ 14,800	\$ -	\$ -	\$ -
TOTAL PURCHASED SERVICES		\$ 33,716	\$ 55,884	\$ 30,545	\$ 63,095	\$ 63,095

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5301	Professional/Technical Services	Substance abuse coalition	\$ 5,000
5301	Professional/Technical Services	Livable Dedham	\$ 7,500
5301	Professional/Technical Services	New Website Development	\$ 30,000
5301	Professional/Technical Services	Records management	\$ 10,000
5306	Advertising	TM Warrants, legal notices, RFP's	\$ 5,000
5343	Printing	Town reports, business cards	\$ 5,595

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5429	Office Supplies, Specialized	\$ 566	\$ 600	\$ 600	\$ 600	\$ 600
TOTAL SUPPLIES & MATERIALS		\$ 566	\$ 600	\$ 600	\$ 600	\$ 600

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5429	Office Supplies, Specialized	Proclamations and awards	\$ 360
5429	Office Supplies, Specialized	Plaques	\$ 240

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5741	Umbrella Insurance Liability	\$ 19,821	\$ 28,743	\$ 18,721	\$ 30,180	\$ 30,180
5742	Public Officials Liability	\$ 20,705	\$ 13,536	\$ 23,539	\$ 14,213	\$ 14,213
5743	School Officials Liability	\$ 6,984	\$ 7,883	\$ 8,017	\$ 8,277	\$ 8,277
5744	Police Liability	\$ 8,323	\$ 11,440	\$ 9,450	\$ 12,012	\$ 12,012
5745	Automobile Liability	\$ 95,385	\$ 99,096	\$ 76,770	\$ 104,051	\$ 104,051
5746	General Liability	\$ 40,172	\$ 49,411	\$ 41,039	\$ 51,882	\$ 51,882
5747	Building / Equipment Insurance	\$ 130,138	\$ 138,800	\$ 138,333	\$ 145,740	\$ 145,740
5748	Workers Comp Insurance	\$ 389,452	\$ 416,507	\$ 545,799	\$ 545,799	\$ 545,799
TOTAL OTHER CHARGES & EXPENSES		\$ 710,979	\$ 765,416	\$ 861,668	\$ 912,153	\$ 912,153

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
	Property & Liability	Assumes 5% increase over FY15 for all but W/C	\$ 366,354

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 2,288	\$ 3,445	\$ 5,010	\$ 5,000	\$ 5,000
5710	Travel	\$ 6,430	\$ -	\$ -	\$ -	\$ -
5730	Dues/Memberships	\$ 9,173	\$ 7,167	\$ 8,649	\$ 8,650	\$ 8,650
TOTAL OTHER CHARGES & EXPENSES		\$ 17,891	\$ 10,612	\$ 13,659	\$ 13,650	\$ 13,650

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5310	Audit Services	\$ 51,934	\$ 86,749	\$ 70,000	\$ 70,000	\$ 70,000
5390	SNARC	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
5391	Bus Service	\$ 22,083	\$ 128,143	\$ 120,396	\$ 138,667	\$ 138,667

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5310	Audit Services	Regular engagement and DESE reporting	\$ 5,000
5391	Bus Service	275 day schedule	\$ 138,667

130-FINANCE DEPARTMENT

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Director of Finance	1.00	1.00	1.00	1.00	1.00
Treasurer/Collector	1.00	1.00	1.00	1.00	1.00
Assistant Director of Finance	1.00	1.00	1.00	-	-
Town Accountant	1.00	1.00	1.00	1.00	1.00
ISA Specialist	-	-	-	1.00	1.00
Director of Technology	1.00	1.00	-	-	-
Asst Director of Technology	1.00	1.00	-	-	-
Financial Analyst	1.00	1.00	-	-	-
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Finance Clerk	-	-	-	1.00	1.00
Senior Accounting Clerk	2.00	2.00	2.00	1.00	1.00
Senior Tax Clerk	3.00	3.00	3.00	3.00	3.00
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00
	14.00	14.00	11.00	11.00	11.00

Significant Changes From FY15

The Finance Department has eliminated 3 FTE's. We have reorganized to create two new positions while maintaining the same headcount. We have completed the transition from maintaining an internal IT Department to outsourcing onsite support and network management. We have started implementing a new financial software system called MUNIS. The implementation for starting modules will take place in four, overlapping phases and is expected to take 18-24 months to complete.

Significant Changes Requested for FY17

We will likely be outsourcing some Town Accountant services on a part-time, as needed basis. We are taking on the responsibilities for Town telecom and office equipment contracts. This presents an increase of \$197,000 to purchased services. Additionally, we have moved in \$27,000 for GIS software licensing previously budgeted in Engineering. We also moved IT expenses to Public Safety to complete a separation of program costs. The Town's IT budget includes an annual cost of \$156K for MUNIS software which will be used by all Town and School District departments for financials, budgeting, purchasing, tax billing, H/R, Payroll and more.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 939,299	\$ 898,931	\$ 805,890	\$ 799,489	\$ 799,489
Purchase of Services	\$ 479,666	\$ 590,388	\$ 719,872	\$ 847,738	\$ 847,738
Supplies	\$ 29,601	\$ 18,414	\$ 35,000	\$ 28,500	\$ 28,500
Other Charges & Expenses	\$ 8,830	\$ 6,494	\$ 23,211	\$ 8,200	\$ 8,200
TOTAL NON-CAPITAL	\$ 1,457,395	\$ 1,514,226	\$ 1,583,973	\$ 1,683,927	\$ 1,683,927

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Director of Finance	Terkelsen	N/A	N/A	1.0	N/A	\$ 5,000.00	26.20	\$ 131,000	\$ -	\$ 5,000	\$ 136,000
Treasurer/Collector	Lepardo	M-7	1-Jul	1.0	7	\$ 4,142.43	26.20	\$ 108,532	\$ -	\$ 250	\$ 108,782
Town Accountant	Shaw (vacant)	M-5	1-Jul	1.0	4	\$ 2,873.45	26.20	\$ 75,284	\$ -	\$ -	\$ 75,284
Asst Director of Finance	Ralph (elim)	M-5	1-Jul	1.0	7	\$ 3,494.20	26.20	\$ 91,548	\$ -	\$ -	\$ 91,548
Assistant Town Treasurer	Bowse	TS-3	1-Jul	1.0	7	\$ 2,478.60	26.20	\$ 64,939	\$ 390	\$ -	\$ 65,329
Payroll Coordinator	Munchbach	TS-2	1-Jul	1.0	5	\$ 2,226.15	26.20	\$ 58,325	\$ 150	\$ -	\$ 58,475
Senior Tax Clerk	Craven	TS-1	1-Jul	1.0	7	\$ 2,143.53	26.20	\$ 56,160	\$ 150	\$ -	\$ 56,310
Senior Tax Clerk	Matar	TS-1	1-Jul	1.0	5	\$ 2,001.00	26.20	\$ 52,426	\$ -	\$ -	\$ 52,426
Senior Tax Clerk	Valton (Vacant)	TS-1	1-Jul	0.5	2	\$ 1,805.25	13.10	\$ 23,649	\$ -	\$ -	\$ 23,649
		TS-1	1-Jul	0.5	3	\$ 1,867.50	13.10	\$ 24,464	\$ -	\$ -	\$ 24,464
Senior Accounting Clerk	Dukas	TS-1	1-Jul	1.0	7	\$ 2,143.50	26.20	\$ 56,160	\$ 310	\$ -	\$ 56,470
Senior Accounting Clerk	MacDonald (promoted)	TS-1	1-Jul	1.0	7	\$ 2,143.50	26.20	\$ 56,160	\$ -	\$ -	\$ 56,160
				<u>11.0</u>				\$ 798,648	\$ 1,000	\$ 5,250	\$ 804,898
Overbudgeted due to transitions									\$ 742	\$ 250	\$ 992
FY16 TOTAL PERSONAL SVS								\$ 799,390	\$ 1,000	\$ 5,500	\$ 805,890

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
Director of Finance	Terkelsen	N/A	N/A	1.0	N/A	\$ 5,227.50	26.10	\$ 136,438	\$ -	\$ 5,000	\$ 141,438
Treasurer/Collector	Lepardo	M-7	1-Jul	1.0	6	\$ 4,261.54	26.10	\$ 111,226	\$ -	\$ 250	\$ 111,476
Town Accountant	(vacant)	M-5	1-Jul	1.0	1	\$ 3,131.73	26.10	\$ 81,738	\$ -	\$ -	\$ 81,738
We will likely be outsourci	MacDonald (new)	M-2	1-Jul	1.0	2	\$ 2,402.72	26.10	\$ 62,711	\$ -	\$ 250	\$ 62,961
Assistant Town Treasurer	Bowse	TS-3	1-Jul	1.0	7	\$ 2,541.00	26.10	\$ 66,320	\$ 390	\$ -	\$ 66,710
Payroll Coordinator	Munchbach	TS-2	1-Jul	1.0	6	\$ 2,281.50	26.10	\$ 59,547	\$ 150	\$ -	\$ 59,697
Senior Finance Clerk	Valton	TS-2	1-Jul	1.0	2	\$ 1,989.75	26.10	\$ 51,932	\$ -	\$ -	\$ 51,932
Senior Tax Clerk	Craven	TS-1	1-Jul	1.0	7	\$ 2,196.75	26.10	\$ 57,335	\$ 150	\$ -	\$ 57,485
Senior Tax Clerk	Matar	TS-1	1-Jul	1.0	6	\$ 2,051.25	26.10	\$ 53,538	\$ -	\$ -	\$ 53,538
Assistant Collector	Vacant	TS-3	1-Jan	1.0	1	\$ 2,066.25	13.05	\$ 26,965	\$ -	\$ -	\$ 26,965
		TS-3	1-Jan	1.0	2	\$ 2,138.25	13.05	\$ 27,904	\$ -	\$ -	\$ 27,904
Senior Accounting Clerk	Dukas	TS-1	1-Jul	1.0	7	\$ 2,196.75	26.10	\$ 57,335	\$ 310	\$ -	\$ 57,645
				<u>12.0</u>				\$ 792,989	\$ 1,000	\$ 5,500	\$ 799,489
FY17 TOTAL PERSONAL SVS								\$ 792,989	\$ 1,000	\$ 5,500	\$ 799,489

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5245	Equipment Repair/Maint	\$ -	\$ -	\$ -	\$ 60,004	\$ 60,004
5301	Professional Technical	\$ 62,719	\$ 123,835	\$ 2,350	\$ 13,000	\$ 13,000
5316	Technology Support	\$ 343,950	\$ 408,098	\$ 658,584	\$ 186,900	\$ 186,900
5346	Telecom	\$ -	\$ -	\$ -	\$ 137,904	\$ 137,904
5300-130	Payroll	\$ 29,705	\$ 31,211	\$ 34,800	\$ 35,000	\$ 35,000
5300-131	Lockbox	\$ 7,898	\$ 7,042	\$ 12,000	\$ 9,000	\$ 9,000
5300-132	Certification of Notes	\$ 1,310	\$ 1,473	\$ 1,500	\$ 5,000	\$ 5,000
5300-133	Tax Liens/Tax Title	\$ 22,711	\$ 11,639	\$ 2,338	\$ 25,000	\$ 25,000
5300-134	Bank Service Fees	\$ 6,122	\$ 3,096	\$ 3,000	\$ 3,000	\$ 3,000
5300-136	Dedham Water Tapes	\$ 5,251	\$ 3,994	\$ 5,300	\$ 5,300	\$ 5,300
5300-155	Software Licensing	\$ -	\$ -	\$ -	\$ 271,680	\$ 271,680
5300-156	Hardware Support	\$ -	\$ -	\$ -	\$ 63,250	\$ 63,250
5300-157	Network/Server Support	\$ -	\$ -	\$ -	\$ 32,700	\$ 32,700
TOTAL PURCHASED SERVICES		\$ 479,666	\$ 590,388	\$ 719,872	\$ 847,738	\$ 847,738

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5245	Equipment Repair/Maint	MFP and copier leases/maintenance contracts	\$ 23,631
5245	Equipment Repair/Maint	Postage Machine	\$ 9,600
5245	Equipment Repair/Maint	Network Switches, Desktops, Laptops	\$ 26,773
5301	Professional Technical	Fiscal Advisor, Continuing Disclosure (UniBank)	\$ 13,000
5316	Technology Support	HubTech (Onsite, Continuum, SOW's for network repair)	\$ 186,900
5346	Telecom	Town wide VOIP/Fax/Mobile	\$ 115,976
5346	Telecom	Parking meter kiosks	\$ 5,400
5346	Telecom	Code Red Emergency Notification	\$ 16,528
Previously bu	Payroll	Harpers	\$ 35,000
5300-131	Lockbox	Citizens Bank/Fidelity lockbox processing	\$ 9,000
5300-132	Certification of Notes	Short-term borrowing costs in excess of premiums	\$ 5,000
5300-133	Tax Liens/Tax Title	Legal Fees, Liens, Ads, etc. (K&P, Reg of Deeds, LC, paper)	\$ 25,000
5300-134	Bank Service Fees	Citizens Bank payroll fees	\$ 3,000
5300-136	Dedham Water Tapes	Readings for Sewer Billings (DWWD)	\$ 5,300
5300-155	Software Licensing	Financial (MUNIS, Vision, CDS)	\$ 175,830
5300-155	Software Licensing	Public Works/GIS	\$ 65,800
5300-155	Software Licensing	Inspections & Other	\$ 30,050
5300-156	Hardware Support	Network/data/VPN	\$ 36,250
5300-156	Hardware Support	Printers, VPN	\$ 27,000
5300-157	Network/Server Support	Internet/website/VPN management	\$ 32,700

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5601	Technology Supplies	\$ 29,601	\$ 18,414	\$ 35,000	\$ 28,500	\$ 28,500
TOTAL SUPPLIES & MATERIALS		\$ 29,601	\$ 18,414	\$ 35,000	\$ 28,500	\$ 28,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5601	Technology Supplies-Hardware	Replacement printers, laptops, PC's	\$ 15,000
5601	Technology Supplies-Network	Network switches, peripherals, etc.	\$ 5,000
5601	Technology Supplies-Mobile Devices	New, replacements phones, tablets	\$ 5,000
5601	Technology Supplies-Misc	Miscellaneous	\$ 3,500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings, & Conferences	\$ 5,148	\$ 2,337	\$ 4,210	\$ 1,500	\$ 1,500
5311	Training	\$ 10	\$ -	\$ 14,000	\$ -	\$ -
5710	Travel Expenses	\$ 1,434	\$ 2,036	\$ 2,296	\$ 5,000	\$ 5,000
5730	Dues & Membership	\$ 1,095	\$ 795	\$ 905	\$ 500	\$ 500
5785	Surety Bond	\$ 1,142	\$ 1,326	\$ 1,800	\$ 1,200	\$ 1,200
TOTAL OTHER CHARGES & EXPENSES		\$ 8,830	\$ 6,494	\$ 23,211	\$ 8,200	\$ 8,200

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meetings, & Conferences	MGFOA, MCTA, NCMFOA, MAA, MAAA meetings	\$ 1,500
5710	Travel Expenses	Travel and accommodations for in-state conferences	\$ 5,000
5730	Dues & Membership	MGFOA, MCTA, & NCMFOA, MAAA dues	\$ 500
5785	Surety Bond	Treasurer/Collector, & Asst. Treasurer	\$ 1,200

131-FINANCE & WARRANT COMMITTEE

FY17 Operating Budget Submission

Department Staffing

None

Significant Changes From FY15

Significant Changes Requested for FY17

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Purchase of Services	\$6,835	\$4,820	\$4,820	\$4,820	\$4,820
Other Charges & Expenses	\$593	\$628	\$823	\$823	\$823
Reserve Fund*	\$0	\$0	\$482,254	\$500,000	\$500,000
TOTAL NON-CAPITAL	\$7,428	\$5,448	\$487,897	\$505,643	\$505,643

*Originally \$500,000; Budget balance adjusted as needed.

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5343	Printing	\$ 6,835	\$ 4,820	\$ 4,820	\$ 4,820	\$ 4,820
TOTAL PURCHASED SERVICES		\$ 6,835	\$ 4,820	\$ 4,820	\$ 4,820	\$ 4,820

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)			FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5580	Town Moderator's Supplies	\$ 230	\$ 100	\$ 150	\$ 150	\$ 150
5305	Meetings and Conferences	\$ 90	\$ 255	\$ 405	\$ 405	\$ 405
5730	Dues/Memberships	\$ 273	\$ 273	\$ 268	\$ 268	\$ 268
TOTAL OTHER CHARGES & EXPENSES		\$ 593	\$ 628	\$ 823	\$ 823	\$ 823

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5783	Reserve Fund	\$ -	\$ -	\$ 482,254	\$ 500,000	\$ 500,000

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

138-CENTRAL PURCHASING
FY17 Operating Budget Submission

Significant Changes From FY15

Significant Changes Requested for FY17

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Overtime General	\$ 30,105	\$ 48,689	\$ 40,000	\$ 40,000	\$ 40,000
Other Central Sick Leave Incentive	\$ 21,102	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000
Town Meeting/Committees	\$ 238	\$ 300	\$ 1,000	\$ 1,000	\$ 1,000
Tech Services	\$ 13,000	\$ -	\$ -	\$ -	\$ -
Central Postage	\$ 56,600	\$ 72,705	\$ 84,931	\$ 84,000	\$ 84,000
Office Supplies	\$ 31,458	\$ 34,021	\$ 39,920	\$ 39,000	\$ 39,000
Non-Capital Replacement	\$ 24,854	\$ 19,757	\$ 26,000	\$ 26,000	\$ 26,000
TOTAL NON-CAPITAL	\$ 177,356	\$ 190,473	\$ 206,851	\$ 200,000	\$ 200,000

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5130	Overtime General	\$ 30,105	\$ 48,689	\$ 40,000	\$ 40,000	\$ 40,000
5190	Other Central Sick Leave Incentive	\$ 21,102	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000
5300	Town Meeting/Committees	\$ 238	\$ 300	\$ 1,000	\$ 1,000	\$ 1,000
5301	Tech Services	\$ 13,000	\$ -	\$ -	\$ -	\$ -
5345	Central Postage	\$ 56,600	\$ 72,705	\$ 84,931	\$ 84,000	\$ 84,000
5420	Office Supplies	\$ 31,458	\$ 34,021	\$ 39,920	\$ 39,000	\$ 39,000
5420	Non-Capital Replacement	\$ 24,854	\$ 19,757	\$ 26,000	\$ 26,000	\$ 26,000
		\$ 177,356	\$ 190,473	\$ 206,851	\$ 200,000	\$ 200,000

141-ASSESSING

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Director of Assessments	1.00	1.00	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00	1.00	1.00
Assessing Specialist	3.00	3.00	3.00	3.00	3.00
Other Assessing Personnel	0.96	0.96	0.96	0.96	0.96
	5.96	5.96	5.96	5.96	5.96

Significant Changes From FY15

Significant Changes Requested for FY17

Personal services have increased beyond 2.5% due to step movement and grid changes. We moved \$31,500 contracted services for Assessing into the regular operating budget. This was previously recorded in a special article every year for \$125,000. These expenses should be budgeted as needed as an operating expense. Any unused balance should be closed out at the end of the fiscal year. Contracted services for Assessing may increase during years of Triennial Revaluation by DOR.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 335,706	\$ 278,954	\$ 360,403	\$ 379,989	\$ 379,989
Purchase of Services	\$ -	\$ -	\$ 2,300	\$ 33,500	\$ 33,500
Supplies	\$ 658	\$ 1,352	\$ 1,648	\$ 2,112	\$ 2,112
Other Charges & Expenses	\$ 2,930	\$ 1,028	\$ 5,534	\$ 2,650	\$ 2,650
TOTAL NON-CAPITAL	\$ 339,294	\$ 281,334	\$ 369,885	\$ 418,251	\$ 418,251

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Director of Assessments	Henderson, Richard	M-5	1-Jul	1.00	3	\$ 3,050.97	26.20	\$ 79,935	\$ -	\$ 500	\$ 80,435
					3	\$ 2,158.50	13.10	\$ 28,276	\$ -	\$ -	\$ 28,276
Assistant Director	Doyle, Kevin	TS-3	1-Jan	1.00	4	\$ 2,235.00	13.10	\$ 29,279	\$ -	\$ -	\$ 29,279
Assessing Specialist	Koons, Jacqueline	TS-2	N/A	1.00	7	\$ 2,305.50	26.20	\$ 60,404	\$ 390	\$ -	\$ 60,794
Assessing Specialist	D'Olimpio, Paul	TS-2	1-Jan	1.00	6	\$ 2,305.50	13.10	\$ 30,202	\$ 150	\$ -	\$ 30,352
					7	\$ 2,226.00	13.10	\$ 29,161	\$ -	\$ -	\$ 29,161
Assessing Specialist	Albani, Adrienne	TS-2	1-Jul	1.00		\$ 2,079.75	26.20	\$ 54,489	\$ 230	\$ -	\$ 54,719
Other Assessing Personnel	Sellon, Susan			0.48	4	\$ 828.00	26.20	\$ 21,694	\$ -	\$ -	\$ 21,694
Other Assessing Personnel	Delsignore, Mary Jo			0.48	n/a	\$ 810.00	26.20	\$ 21,222	\$ -	\$ -	\$ 21,222
Overbudget due to staffing transition								\$ (7,525)			\$ (7,525)
				<u>5.96</u>				\$ 347,137	\$ 770	\$ 500	\$ 348,407

ACCOUNT DESCRIPTION	QTY	FY 2016 (CURRENT) BUDGET	
		RATE/PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS			
Board of Assessors Stipend	1	\$ 2,346.00	\$ 2,346
Car Allowance	2	\$ 4,500.00	\$ 9,000
Protective Shoes - Contractual	2	\$ 150.00	\$ 300
License Renewal	1	\$ 350.00	\$ 350
			\$ 11,996

FY16 TOTAL PERSONAL SVS **\$ 347,137 \$ 770 \$ 500 \$ 360,403**

		FY 2017 BUDGET									
POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Director of Assessments	Henderson, Richard	M-5	1-Jul	1.00	2	\$ 3,239.70	26.10	\$ 84,556	\$ -	\$ 500	\$ 85,056
				0.50	4	\$ 2,291.25	13.05	\$ 29,901	\$ -	\$ -	\$ 29,901
Assistant Director	Doyle, Kevin	TS-3	1-Jan	0.50	5	\$ 2,370.00	13.05	\$ 30,929	\$ -	\$ -	\$ 30,929
Assessing Specialist	Koons, Jacqueline	TS-2	1-Jul	1.00	7	\$ 2,363.25	26.10	\$ 61,681	\$ 390	\$ -	\$ 62,071
Assessing Specialist	D'Olimpio, Paul	TS-2	1-Jul	1.00	7	\$ 2,363.25	26.10	\$ 61,681	\$ 150		\$ 61,831
Assessing Specialist	Albani, Adrienne	TS-2	1-Jul	1.00	5	\$ 2,205.75	26.10	\$ 57,570	\$ 230	\$ -	\$ 57,800
Other Assessing Personnel	Sellon, Susan			0.48	n/a	\$ 828.00	26.10	\$ 21,611	\$ -	\$ -	\$ 21,611
Other Assessing Personnel	Delsignore, Mary Jo			0.48	n/a	\$ 810.00	26.10	\$ 21,141	\$ -	\$ -	\$ 21,141
				<u>5.96</u>				\$ 369,069	\$ 770	\$ 500	\$ 370,339

				FY 2017 BUDGET			
ACCOUNT DESCRIPTION		QTY		RATE/PER			TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS							
Car Allowance		2		\$ 4,500.00			\$ 9,000
Protective Shoes - Contractual		2		\$ 150.00			\$ 300
License Renewal		1		\$ 350.00			\$ 350
							\$ 9,650

FY17 TOTAL PERSONAL SVS **\$ 369,069 \$ 770 \$ 500 \$ 379,989**

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5311	Training	\$ -	\$ -	\$ 900	\$ 1,500	\$ 1,500
5343	Printing	\$ -	\$ -	\$ 1,400	\$ 500	\$ 500
**	Revaluation Services - RRC	\$ -	\$ -	\$ -	\$ 31,500	\$ 31,500
TOTAL PURCHASED SERVICES		\$ -	\$ -	\$ 2,300	\$ 33,500	\$ 33,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5311	Training	DOR - MAAO - MBREA Courses	\$ 1,500
5343	Printing	Commitment Books, Counter Maps	\$ 500
**	Revaluation Services	Personal Property/RE Interim - RRC	\$ 31,500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5583	Publications & Subscriptions	\$ 658	\$ 1,352	\$ 1,648	\$ 2,112	\$ 2,112
TOTAL SUPPLIES & MATERIALS		\$ 658	\$ 1,352	\$ 1,648	\$ 2,112	\$ 2,112

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5583	Publications & Subscriptions	Valuation Handbook & Updates, other	\$ 2,112

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meeting & Conferences	\$ 515	\$ 811	\$ 1,690	\$ 1,200	\$ 1,200
5710	Travel	\$ 2,165	\$ 37	\$ 3,594	\$ 1,200	\$ 1,200
5730	Dues/Memberships	\$ 250	\$ 180	\$ 250	\$ 250	\$ 250
TOTAL OTHER CHARGES & EXPENSES		\$ 2,930	\$ 1,028	\$ 5,534	\$ 2,650	\$ 2,650

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meeting & Conferences	MAAO Conferences/Seminars/Courses	\$ 800
5305	Meeting & Conferences	Norfolk/Suffolk County Assessors Assn	\$ 400
5710	Travel	Travel-mileage for Asst Dir/no car allowance	\$ 1,200
5730	Dues/Memberships	Dues/Memberships - MAAO/Norfolk/Suffolk	\$ 250

151-LEGAL

FY17 Operating Budget Submission

Significant Changes From FY15

Significant Changes Requested for FY17

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Purchase of Services	\$ 278,031	\$ 246,103	\$ 250,000	\$ 250,000	\$ 250,000
Litigation & Judgments	\$ 1,390	\$ 177,137	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL NON-CAPITAL	\$ 279,421	\$ 423,241	\$ 275,000	\$ 275,000	\$ 275,000

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
151/152	Purchase of Services	\$ 278,031	\$ 246,103	\$ 250,000	\$ 250,000	\$ 250,000
153/5760	Litigation & Judgments	\$ 1,390	\$ 177,137	\$ 25,000	\$ 25,000	\$ 25,000

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5300-151	Town Counsel	\$ 210,320	\$ 189,956	\$ 200,000	\$ 200,000	\$ 200,000
5300-152	Special Town Counsel	\$ 67,711	\$ 56,147	\$ 50,000	\$ 50,000	\$ 50,000
5300-153	Litigation	\$ 390	\$ 165,531	\$ -	\$ -	\$ -
5760	Judgments	\$ 1,000	\$ 11,607	\$ 25,000	\$ 25,000	\$ 25,000

152-HUMAN RESOURCES

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Benefit Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	-	0.20	0.50	1.00	1.00
	2.00	2.20	2.50	3.00	3.00

Significant Changes From FY15

FY16 has seen increased utilization of the HR Director in several areas such as labor relations, benefit cost management including the IAC, compensation research and analysis in preparation for the budget cycle. This in turn has made it more critical for administrative support in HR. We have filled our .5 Admin position primarily with temps this year and in the time periods between coverage, it is very clear that administrative support is critical. Without it, the HR Director will not be able to contribute at the level intended.

Significant Changes Requested for FY17

FY17 will see continued utilization of the HR Director in the areas noted above. In addition, HR will be implementing the HR module for MUNIS. The HR Director is the only individual able to work with the implementation team to configure this aspect of MUNIS correctly. In addition, FY17 will see the Workers Compensation responsibilities move down to HR. For this reason, we will require full time admin support. This change represents a \$20K increase in personal services for FY17. Purchase of services has been increased to include implementation of a management evaluation system and to provide for change in medical testing vendor.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 136,042	\$ 183,732	\$ 193,124	\$ 217,079	\$ 217,079
Purchase of Services	\$ 5,860	\$ 21,147	\$ 52,900	\$ 67,080	\$ 67,080
Other Charges & Expenses	\$ 827	\$ 578	\$ 4,341	\$ 4,506	\$ 4,506
TOTAL NON-CAPITAL	\$ 142,730	\$ 205,457	\$ 250,365	\$ 288,665	\$ 288,665

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEF COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Human Resources Director	Johnson, Miriam	M-7	1-Jul	1.00	7	\$ 3,990.72	26.20	\$ 104,557	\$ -	\$ 250	\$ 104,807	
Benefit Coordinator	Deegan, Debbie	TS-2	1-Jul	1.00	7	\$ 2,305.50	26.20	\$ 60,404	\$ 390	\$ -	\$ 60,794	
		SS-2		0.50			26.20	\$ 27,766	\$ -	\$ -	\$ 27,766	
				<u>2.50</u>				\$ 192,727	\$ 390	\$ 250	\$ 193,367	
Budget shortfall										\$ (243)	\$ (243)	
FY16 TOTAL PERSONAL SVS								\$ 192,727	\$ 390	\$ 7	\$ 193,124	

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	OTHER*	TOTAL
PERSONNEL SPECIFIC WAGES											
Human Resources Director	Johnson, Miriam	M-6	1-Jul	1.00	7	\$ 4,107.69	26.10	\$ 107,211	\$ -	\$ 250	\$ 107,461
Benefit Coordinator	Deegan, Debbie	TS-2	1-Jul	1.00	7	\$ 2,363.25	26.10	\$ 61,681	\$ 390	\$ -	\$ 62,071
HR Administrative Assistant I	new	SS-3	n/a	1.00	3	\$ 1,821.75	26.10	\$ 47,548	\$ -	\$ -	\$ 47,548
				<u>3.00</u>				\$ 216,439	\$ 390	\$ 250	\$ 217,079
FY17 TOTAL PERSONAL SVS								\$ 216,439	\$ 390	\$ 250	\$ 217,079

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5301	Professional/Technical Services	\$ 1,258	\$ 15,148	\$ 37,600	\$ 46,000	\$ 46,000
5306	Advertising	\$ 245	\$ 2,100	\$ 2,050	\$ 2,500	\$ 2,500
5315	Pre-Employment Services	\$ 3,253	\$ 3,310	\$ 2,400	\$ 2,700	\$ 2,700
5317	Drug Testing	\$ -	\$ -	\$ 7,250	\$ 14,880	\$ 14,880
5343	Printing	\$ 1,105	\$ 589	\$ 3,600	\$ 1,000	\$ 1,000
TOTAL PURCHASED SERVICES		\$ 5,860	\$ 21,147	\$ 52,900	\$ 67,080	\$ 67,080

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5301	Professional/Technical Services	HRIS Module-Harpers 6 mo.	\$ 1,500
5301	Professional/Technical Services	EAP training	\$ 1,000
5301	Professional/Technical Services	Employment Postings with contract	\$ 1,000
5301	Professional/Technical Services	Monthly management training	\$ 12,000
5301	Professional/Technical Services	Customer Service Training	\$ 3,800
5301	Professional/Technical Services	Airbo	\$ 2,700
5301	Professional/Technical Services	Quarterly non-management training	\$ 4,000
5301	Professional/Technical Services	Employee recognition program	\$ 10,000
5301	Professional/Technical Services	Management performance software	\$ 10,000
5317	Drug Testing	Kadre Health Service. \$125/person. 124 tests in	\$ 14,880

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings and Conferences	\$ 90	\$ 40	\$ 2,100	\$ 2,100	\$ 2,100
5710	Travel	\$ 292	\$ 353	\$ 1,656	\$ 1,656	\$ 1,656
5730	Dues/Memberships	\$ 445	\$ 185	\$ 585	\$ 750	\$ 750
TOTAL OTHER CHARGES & EXPENSES		\$ 827	\$ 578	\$ 4,341	\$ 4,506	\$ 4,506

Worksheet area for budget request: (list details for each account line item in excess of \$5,000).

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

161-Town Clerk

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Town Clerk	1.00	1.00	1.00	1.00	1.00
Assistant Town Clerk	1.00	1.00	1.00	1.00	1.00
Admin Assistant II	2.00	2.00	2.00	2.00	2.00
	4.00	4.00	4.00	4.00	4.00

Significant Changes From FY15

The Town Clerks has updated software programs for conducting its Dog license, Business Certificates, Raffle Permits, Underground Storage billing and minutes. The record management inventory database has been updated and the Town Clerks office has been responsible for the ECode(Charter and By-laws) updates and maintenance.

Significant Changes Requested for FY17

The Board of Selectman approved a pay increase of \$25 for all Election workers that will be in effect starting 3/1/2016. The Clerks office has also purchased 24 new Voting Booths ,8 new Optical Voting machines and will be asking to purchase a Results, Tally and Recording Software for the upcoming Local, State and Federal Elections. The TC office will also be exploring the digitizing of historic records and online payments. We are moving Poll Workers expense to personal services; workers are paid as employees. This represents the large increase in personal services for FY17. The reclassification from purchase of services is offset by additional police detail expense for elections this year.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 234,864	\$ 263,490	\$ 254,236	\$ 294,331	\$ 294,331
Purchase of Services	\$ 36,349	\$ 64,072	\$ 56,238	\$ 47,700	\$ 47,700
Supplies	\$ 747	\$ 682	\$ 750	\$ 750	\$ 750
Other Charges & Expenses	\$ 1,253	\$ 1,293	\$ 1,450	\$ 1,450	\$ 1,450
TOTAL NON-CAPITAL	\$ 273,212	\$ 329,536	\$ 312,674	\$ 344,231	\$ 344,231

FY 2016 (CURRENT) BUDGET												
POSITION TITLE	LAST NAME,	GRID CODE	STEP DATE	FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	CERTIF STIPEND	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES												
Town Clerk	Munchbach	M-5	N/A	1.00	7	\$ 3,494.20	26.20	\$ 91,548	\$ -	\$ 1,000	\$ 750	\$ 93,298
Assistant Tow Clerk	Morse	TS-3	1-Jan	1.00	4	\$ 2,235.00	13.10	\$ 29,279	\$ -	\$ -	\$ -	\$ 29,279
					5	\$ 2,312.25	13.10	\$ 30,290	\$ -	\$ -	\$ -	\$ 30,290
Admin. Assistant II	McMillan	SS-2	1-Jul	1.00	5	\$ 1,773.00	26.20	\$ 46,453	\$ -	\$ -	\$ -	\$ 46,453
Admin. Assistant II	Niland	SS-2	1-Jul	1.00	7	\$ 1,897.50	26.20	\$ 49,715	\$ 230	\$ -	\$ -	\$ 49,945
Budget adj required								\$ 122			\$ (750)	\$ (628)
				<u>4.00</u>				\$ 247,406	\$ 230	\$ 1,000	\$ -	\$ 248,636

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Board of Registrars	1	\$ 5,600.00	\$ 5,600
			\$ 5,600

FY16 TOTAL PERSONAL SVS **\$ 247,406 \$ 230 \$ 1,000 \$ - \$ 254,236**

FY 2017 BUDGET												
POSITION TITLE	FI	GRID CODE	STEP DATE	FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	CERTIF STIPEND	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES												
Town Clerk	Munchbach	M-5	N/A	1.00	5	\$ 3,586.85	26.10	\$ 93,617	\$ -	\$ 1,000	\$ 750	\$ 95,367
Assistant Tow Clerk	Morse	TS-3	1-Jan	1.00	5	\$ 2,370.00	13.05	\$ 30,929	\$ 150	\$ -	\$ -	\$ 31,079
					6	\$ 2,453.25	13.05	\$ 32,015	\$ -	\$ -	\$ -	\$ 32,015
Admin. Assistant II	McMillan	SS-2	1-Jul	1.00	6	\$ 1,882.50	26.10	\$ 49,133	\$ 150	\$ -	\$ -	\$ 49,283
Admin. Assistant II	Niland	SS-2	1-Jul	1.00	7	\$ 1,944.75	26.10	\$ 50,758	\$ 230	\$ -	\$ -	\$ 50,988
				<u>4.00</u>				\$ 256,451	\$ 530	\$ 1,000	\$ 750	\$ 258,731

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Poll Workers (pooled estimate) Reclass from P/S	1	#####	\$ 30,000
Board of Registrars	4	\$ 1,400.00	\$ 5,600
			\$ 35,600

FY17 TOTAL PERSONAL SVS **\$ 256,451 \$ 530 \$ 1,000 \$ 750 \$ 294,331**

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5300-161	Ballot Services	\$ 12,214	\$ 13,532	\$ 11,447	\$ 14,400	\$ 14,400
5300-162	Stenographer	\$ 2,064	\$ 1,568	\$ 1,500	\$ 1,600	\$ 1,600
5300-163	Binding	\$ 3,387	\$ 2,099	\$ 3,025	\$ 3,300	\$ 3,300
5300-164	Audio	\$ 135	\$ 140	\$ 500	\$ 400	\$ 400
5245	Equipment Repair	\$ 1,600	\$ 1,694	\$ 1,700	\$ 2,400	\$ 2,400
5343	Printing	\$ 746	\$ 4,070	\$ 4,242	\$ 4,300	\$ 4,300
5344	Census Mailing	\$ 2,981	\$ 3,951	\$ 4,086	\$ 4,050	\$ 4,050
5396	Police Details Elections	\$ 4,607	\$ 14,867	\$ 10,640	\$ 16,000	\$ 16,000
5397	Police Details, Town Meeting	\$ 1,165	\$ 1,053	\$ 1,248	\$ 1,250	\$ 1,250
5398	Poll Workers	\$ 7,450	\$ 21,099	\$ 17,850	\$ -	\$ -
TOTAL PURCHASED SERVICES		\$ 36,349	\$ 64,072	\$ 56,238	\$ 47,700	\$ 47,700

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5300-161	Ballot Services	LHS/ESS Ballots and Programming X 3 elections	\$ 14,400
5300-162	Stenographer	Spring Annual and Fall Annual Town Meeting	\$ 1,600
5300-163	Binding	Vital Record, Historical and Street Listing Books	\$ 3,300
5245	Equipment Repair	Maintenance Image Cast machines and RTR Software	\$ 2,400
5343	Printing	FATM & SATM Postcards and E Code Maintenance	\$ 4,300
5344	Census Mailing	10,500 Households + second confirmations Cards	\$ 4,050
5396	Police Details Elections	8 Officers X 3 Elections	\$ 16,000
5397	Police Details Town Meeting	Spring and Fall Annual Town Meeting	\$ 1,250

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5429	Office Supplies Specialized	\$ 747	\$ 682	\$ 750	\$ 750	\$ 750
TOTAL SUPPLIES & MATERIALS		\$ 747	\$ 682	\$ 750	\$ 750	\$ 750

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meeting & Conferences	\$ 414	\$ 828	\$ 900	\$ 900	\$ 900
5730	Dues & Memberships	\$ 839	\$ 465	\$ 550	\$ 550	\$ 550
TOTAL OTHER CHARGES & EXPENSES		\$ 1,253	\$ 1,293	\$ 1,450	\$ 1,450	\$ 1,450

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meeting & Conferences	Mass Town Clerks Assn meetings	\$ 900
5730	Dues & Memberships	New England Town Clerks Assn mtgs	\$ 550

171-CONSERVATION

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Conservation Agent	0.50	0.50	0.54	0.60	0.60
Admin & Social Media Coordinator	1.00	1.00	1.00	1.00	1.00
	1.50	1.50	1.54	1.60	1.60

Significant Changes From FY15

The ConCom agent was converted from contracted services to an employee. Budget allows for approximately .54 FTE's for FY16. Contracted services was dropped significantly. \$2,500 was maintained for a specific study.

Significant Changes Requested for FY17

Conservation Agent changed from 0.54 to 0.6 FTE resulting in the increase in personal services; Travel added. No studies are expected that would require consulting.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 48,614	\$ 55,192	\$ 94,329	\$ 103,978	\$ 103,978
Purchase of Services	\$ 19,607	\$ 31,914	\$ 2,500	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ 585	\$ 585
Other Charges & Expenses	\$ 2,270	\$ 2,194	\$ 2,730	\$ 4,945	\$ 4,945
TOTAL NON-CAPITAL	\$ 70,491	\$ 89,300	\$ 99,559	\$ 109,508	\$ 109,508

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEF COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Conservation Agent	Brown, Elissa	M-4	1-Jul	0.54	3	\$1,500.04	26.20	\$ 39,301	\$ 205	\$ 39,506
Admin & Social Media Coord.	Bazinet, Lisa	TS-1	1-Jul	1.00	6	\$2,073.75	26.20	\$ 54,332	\$ -	\$ 54,332
Overbudget due to staffing transition								\$ 425	\$ -	\$ 425
				<u>1.54</u>				\$ 94,058	\$ 205	\$ 94,263

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
License Renewal	1	\$ 66.00	\$ 66
			\$ 66

FY16 TOTAL PERSONAL SVS **\$ 94,058 \$ 205 \$ 94,329**

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEF COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Conservation Agent	Brown, Elissa	M-4	1-Jul	0.60	4	\$1,769.63	26.10	\$ 46,187	\$ 205	\$ 46,392
Admin & Social Media Coord.	Bazinet, Lisa	TS-1	1-Jul	1.00	7	\$2,196.75	26.10	\$ 57,335	\$ -	\$ 57,335
				<u>1.60</u>				\$ 103,523	\$ 205	\$ 103,728

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
License Renewal	1	\$ 250.00	\$ 250
			\$ 250

FY17 TOTAL PERSONAL SVS **\$ 103,523 \$ 205 \$ 103,978**

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5301	Technical Services	\$ 19,607	\$ 31,914	\$ 2,500	\$ -	\$ -
TOTAL SUPPLIES & MATERIALS		\$ 19,607	\$ 31,914	\$ 2,500	\$ -	\$ -

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5420	Field Equipment	\$ -	\$ -	\$ -	\$ 230	\$ 230
5584	Protective clothing & shoes	\$ -	\$ -	\$ -	\$ 355	\$ 355
TOTAL SUPPLIES & MATERIALS		\$ -	\$ -	\$ -	\$ 585	\$ 585

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5420	Field Equipment	100' Tape Measure	\$ 25
5420	Field Equipment	Soil Auger	\$ 205
5584	Protective clothing & shoes	Clothing and steel-toe boots	\$ 355

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meeting and Conference Fees	\$ 1,241	\$ 1,150	\$ 1,310	\$ 3,340	\$ 3,340
5710	Travel	\$ -	\$ -	\$ -	\$ 800	\$ 800
5730	Dues and Memberships	\$ 1,029	\$ 1,044	\$ 1,400	\$ 685	\$ 685
5735	Publications and Subscriptions		\$ -	\$ 20	\$ 120	\$ 120
TOTAL OTHER CHARGES & EXPENSES		\$ 2,270	\$ 2,194	\$ 2,730	\$ 4,945	\$ 4,945

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meetings and Conferences	LSPA Courses	\$ 1,000
5305	Meetings and Conferences	MACC Annual and Fall Meetings	\$ 1,840
5305	Meetings and Conferences	MACC Wetlands Courses	\$ 350
5305	Meetings and Conferences	MA Trails Conference	\$ 150
5710	Travel	Agent Monthly Travel	\$ 800
5730	Dues and Memberships	LSPA	\$ 20
5730	Dues and Memberships	MACC	\$ 600
5730	Dues and Memberships	MSMCP	\$ 20
5730	Dues and Memberships	AMWS	\$ 45
5735	Publications and Subscriptions	MACC E-Handbook	\$ 20
5735	Publications and Subscriptions	Wetlands Brochures	\$ 100

173-ENVIRONMENTAL
FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Environmental Coordinator	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00

Significant Changes From FY15

Significant Changes Requested for FY17

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 84,064	\$ 90,046	\$ 84,904	\$ 87,217	\$ 87,217
Purchase of Services	\$ 6,500	\$ 6,741	\$ 12,597	\$ 13,757	\$ 13,757
Other Charges & Expenses	\$ 949	\$ 712	\$ 1,486	\$ 1,586	\$ 1,586
TOTAL NON-CAPITAL	\$ 91,513	\$ 97,499	\$ 98,987	\$ 102,560	\$ 102,560

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Environmental Coordinator	LeClair, Virginia	M-4	1-Jul	1.00	7	\$ 3,180.79	26.20	\$ 83,337	\$ 500	\$ 83,337
				<u>1.00</u>				\$ 83,337	\$ 500	\$ 83,337

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Intern	1	\$ 1,567.00	\$ 1,567
			\$ 1,567

FY16 TOTAL PERSONAL SVS

\$ 83,337	\$ 500	\$ 84,904
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POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Personal Services	LeClair, Virginia	M-4	\$ 42,552	1.00	5	\$ 3,265.00	26.10	\$ 85,217	\$ 500	\$ 85,717
				<u>1.00</u>				\$ 85,217	\$ 500	\$ 85,717

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Intern	1	\$ 1,500.00	\$ 1,500
			\$ 1,500

FY17 TOTAL PERSONAL SVS

\$ 85,217	\$ 500	\$ 87,217
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5260	Grounds Maintenance	\$ 4,977	\$ 440	\$ 1,000	\$ 1,000	\$ 1,000
5352	Program Activities	\$ 1,523	\$ 6,301	\$ 11,597	\$ 12,757	\$ 12,757
TOTAL PURCHASED SERVICES		\$ 6,500	\$ 6,741	\$ 12,597	\$ 13,757	\$ 13,757

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5260	Grounds Maintenance	Beaver Management	\$ 1,000
5352	Program Activities	Dedham Trails Day	\$ 2,496
5352	Program Activities	Recycling Events held twice/year	\$ 3,350
5352	Program Activities	Mercury Recycling Program (reimbursable)	\$ 1,160
5352	Program Activities	Garden Program	\$ 3,491
5352	Program Activities	Green Fair Supplies and Services	\$ 1,000
5352	Program Activities	printing for events - flyers, posters, etc	\$ 1,260

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings and Conferences	\$ 165	\$ 220	\$ 165	\$ 265	\$ 265
5710	Travel Expenses	\$ 584	\$ 392	\$ 921	\$ 821	\$ 821
5730	Dues and Membership	\$ 200	\$ 100	\$ 400	\$ 500	\$ 500
TOTAL OTHER CHARGES & EXPENSES		\$ 949	\$ 712	\$ 1,486	\$ 1,586	\$ 1,586

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meetings and Conferences	MA Trails Conference	\$ 100
5305	Meetings and Conferences	Mass Recycles Conference	\$ 45
5305	Meetings and Conferences	Other conferences	\$ 120
5710	Travel Expenses	Travel expenses (site visits, conf. travel)	\$ 821
5730	Dues and Membership	Dues and Membership (USDN)	\$ 500

175-PLANNING/ZONING

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Town Planner	1.00	1.00	1.00	1.00	1.00
Admin Assistant I	1.00	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00	2.00

Significant Changes From FY15

Significant Changes Requested for FY17

Increased funds for internship(s) to remain competitive for desired skills. Additional printing in order to print the 5-Year Master Plan Update. Additional technical assistance as issues arise throughout the year.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 133,226	\$ 148,318	\$ 148,214	\$ 153,162	\$ 153,162
Purchase of Services	\$ 9,747	\$ 3,427	\$ 6,639	\$ 7,500	\$ 7,500
Other Charges & Expenses	\$ 270	\$ 280	\$ 1,230	\$ 1,500	\$ 1,500
TOTAL NON-CAPITAL	\$ 143,242	\$ 152,025	\$ 156,083	\$ 162,162	\$ 162,162

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Town Planner	McCarthy	M-5	1-Jul	1.00	5	\$ 3,494.20	26.20	\$ 91,548	\$ -	\$ 250	\$ 91,798	
Admin Assistant I	Webster	SS-3	1-Jul	1.00	7	\$ 2,040.00	26.20	\$ 53,448	\$ 150	\$ -	\$ 53,598	
Budget adj required										\$ (182)	\$ (182)	
				<u>2.00</u>				\$ 144,996	\$ 150	\$ 68	\$ 145,214	

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Intern	1	\$ 3,000.00	\$ 3,000
			\$ 3,000

FY16 TOTAL PERSONAL SVS

\$ 144,996	\$ 150	\$ 68	\$ 148,214
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POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Personal Services	McCarthy	M-5	\$ 42,552	\$ 1	\$ 5	\$ 3,586.85	26.10	\$ 93,617	\$ -	\$ 500	\$ 94,117	
Admin Assistant I	Webster	SS-3	\$ 42,552	\$ 1	\$ 7	\$ 2,091.00	26.10	\$ 54,575	\$ 150	\$ -	\$ 54,725	
				<u>\$ 2</u>				\$ 148,192	\$ 150	\$ 500	\$ 148,842	

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Intern	1	\$ 4,320.00	\$ 4,320
			\$ 4,320

FY17 TOTAL PERSONAL SVS

\$ 148,192	\$ 150	\$ 500	\$ 153,162
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5301	Professional/Technical	\$ 7,422	\$ 190	\$ 3,639	\$ 4,000	\$ 4,000
5306	Advertising	\$ 2,325	\$ 3,237	\$ 3,000	\$ 2,000	\$ 2,000
5343	Printing	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
TOTAL PURCHASED SERVICES		\$ 9,747	\$ 3,427	\$ 6,639	\$ 7,500	\$ 7,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5301	Professional/Technical	Update zoning bylaws	\$ 3,000
5306	Advertising	Advertise articles for Town Meeting	\$ 3,000
5343	Printing	Print master plan update and bylaw	\$ 1,500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meeting and Conferences	\$ -	\$ -	\$ 100	\$ 200	\$ 200
5710	Travel Expense	\$ -	\$ -	\$ 300	\$ 300	\$ 300
5730	Dues and Membership	\$ 85	\$ 85	\$ 80	\$ 500	\$ 500
5735	Publications and Subscriptions	\$ 185	\$ 195	\$ 750	\$ 500	\$ 500
TOTAL OTHER CHARGES & EXPENSES		\$ 270	\$ 280	\$ 1,230	\$ 1,500	\$ 1,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5730	Dues and Membership	Professional Exam	\$ 400

182 Economic Development

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Economic Development Director	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00

Significant Changes From FY15

Significant Changes Requested for FY17

Additional funds for internship and other business attraction updates.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 81,917	\$ 60,497	\$ 83,337	\$ 82,626	\$ 82,626
Purchase of Services	\$ -	\$ -	\$ 10,300	\$ 15,000	\$ 15,000
Other Charges & Expenses	\$ 7,834	\$ 6,586	\$ 8,700	\$ 6,790	\$ 6,790
TOTAL NON-CAPITAL	\$ 89,751	\$ 67,084	\$ 102,337	\$ 104,416	\$ 104,416

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Economic Development Director	Sisson, J.	M-4	1-Jul	1.00	5	\$ 2,972.40	26.20	\$ 77,877	\$ 250	\$ 78,127
Overbudgeted due to staffing transition								\$ 5,210		\$ 5,210
				<u>1.00</u>				\$ 83,087	\$ 250	\$ 83,337

FY16 TOTAL PERSONAL SVS **\$ 83,087** **\$ 250** **\$ 83,337**

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Economic Development Director	Sisson, J.	M-4	1-Jul	1.00	4	\$ 3,156.15	26.10	\$ 82,376	\$ 250	\$ 82,626
				<u>1.00</u>				\$ 82,376	\$ 250	\$ 82,626

FY17 TOTAL PERSONAL SVS **\$ 82,376** **\$ 250** **\$ 82,626**

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5301	Professional/Technical	\$ -	\$ -	\$ 10,000	\$ 13,500	\$ 13,500
5343	Printing	\$ -	\$ -	\$ 300	\$ 1,500	\$ 1,500
TOTAL PURCHASED SERVICES		\$ -	\$ -	\$ 10,300	\$ 15,000	\$ 15,000

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5301	Professional/Technical	Town due diligence and economic impact studies	\$ 10,000
5301	Professional/Technical	Internship for 12-week business attraction/retention project, Fall 2016	\$ 3,500
5343	Printing	Graphic design, photography, and printing of updated business attraction brochure	\$ 1,500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 1,190	\$ 94	\$ 1,350	\$ 75	\$ 75
5710	Travel Expenses	\$ 252	\$ 168	\$ 700	\$ -	\$ -
5730	Dues & Memberships	\$ 225	\$ 225	\$ 410	\$ 615	\$ 615
5731	Neponset Valley Chamber of Commerce	\$ 6,100	\$ 6,100	\$ 6,100	\$ 6,100	\$ 6,100
5735	Publications & Subscriptions	\$ 68	\$ -	\$ 140	\$ -	\$ -
TOTAL OTHER CHARGES & EXPENSES		\$ 7,834	\$ 6,586	\$ 8,700	\$ 6,790	\$ 6,790

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meetings & Conferences	Regional economic development meetings	\$ 75
5730	Dues & Memberships	Urban Land Inst., Citizens Housing & Planning Assn., Intl. Council of Shopping Centers	\$ 615
5731	Neponset Valley Chamber of Commerce	Town membership dues	\$ 6,100

210-Police

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Patrol Officers	46.00	46.00	46.00	45.00	45.00
Civilian	2.00	2.00	2.00	3.00	3.00
Animal Control Officer	1.00	1.00	1.00	1.00	1.00
	63.00	63.00	63.00	63.00	63.00

Significant Changes From FY15

Significant Changes Requested for FY17

1. Request to provide the Police Department with an Information Technology Specialist to oversee the police IT network, hardware, software programs and radio system also adding \$82K in IT expense; 2. Part of the increase in general overtime is in anticipation of funding being provided to equip officers with electronic control weapons, i.e., Tasers. Each officer would be required to attend a 6 hour training session annually. Such a training session would heavily rely on overtime. The estimated cost is approx \$18,000 annually in increased overtime costs; 3. Request to add two new Auxiliary Officers. Current Auxiliary has four officers; 4. Request to bring a training session to all Dedham Police officers called "Emotional Survival for Police Officers" for a cost of approximately \$22,000 including OT; 5. Ammunition used by officers allowed to participate on the regional SWAT team is now required to be frangible ammunition (disintegrates upon contact with a harder surface). This accounts for \$2,847 of ammunition request increase; 6. Request for annual funding to subscribe to police management platform software. Provides crime analysis features and also provides for the ability to view activity in neighboring jurisdictions who also subscribe; 7. Several certifications for firearms instructors are in need of updating. The request includes funding to re-certify firearms instructors and pistol armorers at Smith and Wesson, and 40MM impact weapons instructors locally.

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 4,562,983	\$ 5,047,378	\$ 4,997,606	\$ 5,188,078	\$ 5,188,078
Overtime	\$ 585,727	\$ 613,755	\$ 586,510	\$ 650,695	\$ 650,695
Purchase of Services	\$ 70,152	\$ 102,233	\$ 102,566	\$ 189,621	\$ 189,621
Supplies	\$ 227,160	\$ 154,710	\$ 149,380	\$ 138,150	\$ 138,150
Other Charges & Expenses	\$ 12,388	\$ 14,406	\$ 15,705	\$ 18,480	\$ 18,480
TOTAL NON-CAPITAL	\$ 5,458,410	\$ 5,932,482	\$ 5,851,767	\$ 6,185,025	\$ 6,185,025

TITLE	NAME	CODE	STEP DATE	FY 2017 BUDGET						
				FTE	STEP	BI-WK RATE	PAY PERS	BASE WAGES	TOTAL STIPENDS	WAGES TOTAL
PERSONNEL SPECIFIC WAGES										
Police Chief	D'Entremont	N/A	N/A	1.0	N/A	\$ 4,826.68	26.1	\$ 125,976	\$ 38,520	\$ 164,497
Lieutenant	Paschal	N/A	N/A	1.0	LTMAX	\$ 3,603.20	26.1	\$ 94,044	\$ 35,846	\$ 129,889
Lieutenant	Nedder	N/A	N/A	1.0	LTMAX	\$ 3,603.20	26.1	\$ 94,044	\$ 38,746	\$ 132,790
Lieutenant	Black	N/A	N/A	1.0	LTMAX	\$ 3,603.20	26.1	\$ 94,044	\$ 37,990	\$ 132,033
Lieutenant	Boyle	N/A	N/A	1.0	LTMAX	\$ 3,603.20	26.1	\$ 94,044	\$ 37,255	\$ 131,299
Sergeant	Keane	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 31,013	\$ 106,077
Sergeant	Clements	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 29,860	\$ 104,923
Sergeant	Buckley	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 30,336	\$ 105,400
Sergeant	Feeley	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 32,320	\$ 107,384
Sergeant	Neilson	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	7.4	\$ 21,282	\$ 8,133	\$ 29,415
Sergeant	Open	N/A	N/A		SGTMIN	\$ 2,597.60	18.7	\$ 48,575	\$ 6,174	\$ 54,750
Sergeant	McMillan	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 29,682	\$ 104,746
Sergeant	Concannon	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 34,052	\$ 109,115
Sergeant	Connolly	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 35,541	\$ 110,605
Sergeant	Walsh	N/A	N/A	1.0	SGTMAX	\$ 2,876.00	26.1	\$ 75,064	\$ 29,421	\$ 104,484
Patrol Officer	Matthies	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 22,803	\$ 82,541
Patrol Officer	Doherty	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 20,385	\$ 80,122
Patrol Officer	Chambers	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 6,325	\$ 66,063
Patrol Officer	Barrett	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 22,643	\$ 82,381
Detective	Wilds	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 25,258	\$ 84,996
Patrol Officer	Crump	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 11,930	\$ 71,668
Patrol Officer	Pucci	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 19,283	\$ 79,021
Detective	Mahoney	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 5,443	\$ 65,181
Patrol Officer	Porro	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 20,539	\$ 80,277
Patrol Officer	Peterson	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 20,539	\$ 80,277
Detective	Porro	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 19,283	\$ 79,021
Patrol Officer	O'Sullivan	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 19,283	\$ 79,021
Patrol Officer	Flint	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 6,245	\$ 65,983
Detective	Doyle	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 18,337	\$ 78,075
Patrol Officer	Duchini	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 18,337	\$ 78,075
Patrol Officer	Driscoll	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 26,393	\$ 86,131
Juvenile Officer	Pucci	N/A	N/A	1.0	PATMAX	\$ 2,288.80	21.5	\$ 49,209	\$ 10,049	\$ 59,258
Patrol Officer	Nolan	N/A	N/A	1.0	PATMAX	\$ 2,288.80	4.6	\$ 10,528	\$ 2,138	\$ 12,666
Patrol Officer	Cady	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 6,085	\$ 65,823
School Resource Officer	Cawley	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 26,473	\$ 86,211
School Resource Officer	Cronin	N/A	N/A	1.0	PATMAX	\$ 2,288.80	21.5	\$ 49,209	\$ 18,098	\$ 67,307
Patrol Officer	Ellis	N/A	N/A	1.0	PATMAX	\$ 2,288.80	4.6	\$ 10,528	\$ 3,865	\$ 14,393
Patrol Officer	Blake	N/A	N/A	1.0	PATMAX	\$ 2,288.80	21.5	\$ 49,209	\$ 18,908	\$ 68,118
Patrol Officer	McCarthy	N/A	N/A	1.0	PATMAX	\$ 2,288.80	4.6	\$ 10,528	\$ 4,034	\$ 14,563
Patrol Officer	Lemanski	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 6,005	\$ 65,743
Patrol Officer	Ellis	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 6,005	\$ 65,743
Patrol Officer	Chermesino	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 17,002	\$ 76,740
Patrol Officer	Chaffee	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 17,002	\$ 76,740
Patrol Officer	Cullinane	N/A	N/A	1.0	PATMAX	\$ 2,288.80	26.1	\$ 59,738	\$ 14,005	\$ 73,743
Patrol Officer	Holland	N/A	N/A	1.0	PATMAX	\$ 2,288.80	18.4	\$ 42,114	\$ 5,806	\$ 47,920
Patrol Officer	Gonski	N/A	N/A	1.0	PATST6	\$ 2,200.80	7.7	\$ 16,946	\$ 2,254	\$ 19,200
Patrol Officer	Sullivan	N/A	N/A	1.0	PATMAX	\$ 2,288.80	18.4	\$ 42,114	\$ 12,045	\$ 54,159
Patrol Officer	Colarusso	N/A	N/A	1.0	PATST6	\$ 2,200.80	7.7	\$ 16,946	\$ 2,562	\$ 19,508
Patrol Officer		N/A	N/A	1.0	PATMAX	\$ 2,288.80	1.9	\$ 4,349	\$ 3,260	\$ 7,608
Patrol Officer		N/A	N/A	1.0	PATST6	\$ 2,200.80	24.2	\$ 53,259	\$ 3,881	\$ 57,140
Patrol Officer		N/A	N/A	1.0	PATST6	\$ 2,200.80	16.5	\$ 36,313	\$ 10,419	\$ 46,732
Detective		N/A	N/A	1.0	PATST5	\$ 2,125.60	9.6	\$ 20,406	\$ 2,727	\$ 23,133
Patrol Officer		N/A	N/A	1.0	PATST6	\$ 2,200.80	16.5	\$ 36,313	\$ 9,962	\$ 46,276
Patrol Officer		N/A	N/A	1.0	PATST5	\$ 2,125.60	9.6	\$ 20,406	\$ 2,462	\$ 22,868
Patrol Officer		N/A	N/A	1.0	PATST6	\$ 2,200.80	0.5	\$ 1,100	\$ 8,179	\$ 9,279
Patrol Officer		N/A	N/A	1.0	PATST5	\$ 2,125.60	25.6	\$ 54,415	\$ 3,879	\$ 58,294
Patrol Officer		N/A	N/A	1.0	PATST6	\$ 2,200.80	0.5	\$ 1,100	\$ 5,750	\$ 6,850
Patrol Officer		N/A	N/A	1.0	PATST5	\$ 2,125.60	25.6	\$ 54,415	\$ 7,683	\$ 62,099

TITLE	NAME	CODE	STEP DATE	FY 2017 BUDGET						
				FTE	STEP	BI-WK RATE	PAY PERS	BASE WAGES	TOTAL STIPENDS	WAGES TOTAL
Patrol Officer	Feeley, Jr.	N/A	N/A	1.0	PATST6	\$ 2,200.80	0.5	\$ 1,100	\$ 8,244	\$ 9,344
		N/A	N/A		PATST5	\$ 2,125.60	25.6	\$ 54,415	\$ 7,350	\$ 61,765
Patrol Officer	Munchbach	N/A	N/A	1.0	PATST5	\$ 2,125.60	21.1	\$ 44,850	\$ 15,142	\$ 59,992
		N/A	N/A		PATST4	\$ 2,056.00	5.0	\$ 10,280	\$ 1,647	\$ 11,927
Patrol Officer	Rinn	N/A	N/A	1.0	PATST5	\$ 2,125.60	8.0	\$ 17,005	\$ 2,374	\$ 19,379
		N/A	N/A		PATST4	\$ 2,056.00	18.1	\$ 37,214	\$ 6,367	\$ 43,580
Patrol Officer	Connolly	N/A	N/A	1.0	PATST4	\$ 2,056.00	14.6	\$ 30,018	\$ 12,847	\$ 42,864
		N/A	N/A		PATST3	\$ 1,983.20	11.5	\$ 22,807	\$ 3,844	\$ 26,651
Patrol Officer	Power	N/A	N/A	1.0	PATST4	\$ 2,056.00	14.6	\$ 30,018	\$ 10,347	\$ 40,364
		N/A	N/A		PATST3	\$ 1,983.20	11.5	\$ 22,807	\$ 3,844	\$ 26,651
Patrol Officer	Nikolaides	N/A	N/A	1.0	PATST3	\$ 1,983.20	14.7	\$ 29,153	\$ 4,827	\$ 33,980
		N/A	N/A		PATST2	\$ 1,890.40	11.4	\$ 21,551	\$ 3,774	\$ 25,324
Patrol Officer	Kozak	N/A	N/A	1.0	PATST3	\$ 1,983.20	8.2	\$ 16,262	\$ 7,893	\$ 24,155
		N/A	N/A		PATST2	\$ 1,890.40	17.9	\$ 33,838	\$ 6,170	\$ 40,008
Patrol Officer	Quigley	N/A	N/A	1.0	PATST2	\$ 1,890.40	21.7	\$ 41,022	\$ 10,024	\$ 51,046
		N/A	N/A		PATST1	\$ 1,835.20	4.4	\$ 8,075	\$ 1,201	\$ 9,276
Patrol Officer	Feeley	N/A	N/A	1.0	PATST2	\$ 1,890.40	14.3	\$ 27,033	\$ 9,431	\$ 36,464
		N/A	N/A		PATST1	\$ 1,835.20	11.8	\$ 21,655	\$ 3,226	\$ 24,882
Patrol Officer	Sullivan	N/A	N/A	1.0	PATST2	\$ 1,890.40	14.3	\$ 27,033	\$ 10,004	\$ 37,037
		N/A	N/A		PATST1	\$ 1,835.20	11.8	\$ 21,655	\$ 3,699	\$ 25,355
Patrol Officer	Open Miranda	N/A	N/A	1.0	PATST1	\$ 1,835.20	26.1	\$ 47,899	\$ 12,624	\$ 60,523
Patrol Officer	Open Panciocco	N/A	N/A	1.0	PATST1	\$ 1,835.20	26.1	\$ 47,899	\$ 7,124	\$ 55,023
Principal Dept. Asst.	Camerano	MS-1	N/A	1.0	7	\$ 2,410.03	26.1	\$ 62,902	\$ 230	\$ 63,132
Admin. Assistant I	Hodgdon	SS-3	N/A	1.0	7	\$ 2,091.00	26.1	\$ 54,575	\$ 310	\$ 54,885
PSTCS	New	M-3	N/A	1.0	1	\$ 2,596.28	26.1	\$ 67,763	\$ 250	\$ 68,013
Animal Control Officer	Tracy	TS-1	N/A	1.0	6	\$ 2,125.50	13.1	\$ 27,844	\$ -	\$ 27,844
			N/A			7	\$ 2,196.76	13.0	\$ 28,558	\$ -
Prison Monitors	N/A	N/A	N/A	-		\$ 16.73	250.0	\$ 4,183	\$ -	\$ 4,183
				63.0				\$ 3,985,306	\$ 1,121,248	\$5,106,553

POSITIONAL (NON-VARIABLE) STIPENDS
Uniforms-Contractual
Uniforms-Contractual
Cleaning Allowance-Contractual
Uniforms (Promotions) - Contractual
Protective Clothing-Contractual
Protective Shoes-Contractual
Wellness Fitness Reimbursements-Contractual
Wellness Sick Leave Incentive Qtr 1-3-Contractual
Wellness Sick Leave Incentive Qtr 4-Contractual

RATE	Qty	AMOUNT	
\$ 975.00	46.0	\$ 44,850	\$ 44,850
\$ 1,125.00	1.0	\$ 1,125	\$ 1,125
\$ 375.00	60.0	\$ 22,500	\$ 22,500
\$ 300.00	1.0	\$ 300	\$ 300
\$ 350.00	1.0	\$ 350	\$ 350
\$ 150.00	1.0	\$ 150	\$ 150
\$ 300.00	20.0	\$ 6,000	\$ 6,000
\$ 100.00	35.0	\$ 3,500	\$ 3,500
\$ 2,750.00	1.0	\$ 2,750	\$ 2,750
		\$ 81,525	\$ 81,525

FY17 TOTAL PERSONAL SVS **\$ 4,066,831** **\$ 1,121,248** **\$5,188,078**

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5130-210	General Overtime	\$ 387,187	\$ 424,054	\$ 369,440	\$ 384,153	\$ 384,153
5130-211	Training	\$ 68,242	\$ 69,946	\$ 72,342	\$ 106,929	\$ 106,929
5130-212	Court	\$ 54,379	\$ 39,341	\$ 72,728	\$ 57,613	\$ 57,613
5130-213	FLSA	\$ 75,918	\$ 80,413	\$ 72,000	\$ 102,000	\$ 102,000
		\$ 585,727	\$ 613,755	\$ 586,510	\$ 650,695	\$ 650,695

ACCOUNT DETAIL		Unit Cost	Qty. Request	Amount Request
Number	Item			
5130-210	General Overtime			
	Administrative	\$ 54.19	106.42	\$ 5,767
	Community Policing	\$ 54.19	213.26	\$ 11,556
	Detective Shift Coverage	\$ 54.19	3.35	\$ 182
	Extra Coverage	\$ 54.19	161.73	\$ 8,763
	Firearm/Vehicle/Meter Maintenance	\$ 54.19	5.03	\$ 272
	Incident	\$ 54.19	140.36	\$ 7,606
	Investigation	\$ 54.19	558.08	\$ 30,241
	Outside PD Assistance	\$ 54.19	424.22	\$ 22,987
	Patrol Shift Coverage	\$ 54.19	3,658.93	\$ 198,267
	Reports/Arrest	\$ 54.19	32.26	\$ 1,748
	Supervisor Shift Coverage	\$ 54.19	1,457.62	\$ 78,984
	Traffic	\$ 54.19	285.74	\$ 15,484
	Xmas Holiday Pay	\$ 2,296.85	1.00	\$ 2,297
				\$ 384,153

5130-211	Training			
	In Service Lt/Sgt	\$ 76.55	104.00	\$ 7,961
	In Service Patrol	\$ 46.73	368.00	\$ 17,199
	Firearms Lt/Sgt	\$ 76.55	156.00	\$ 11,942
	Firearms Patrol	\$ 46.73	552.00	\$ 25,798
	Specialized Lt/Sgt	\$ 76.55	182.00	\$ 13,932
	Specialized Patrol	\$ 46.73	644.00	\$ 30,097
				\$ 106,929

5130-212	Court			
	Lt/Sgt	\$ 76.55	218.65	\$ 16,738
	Patrol	\$ 46.73	874.62	\$ 40,875
				\$ 57,613

5130-213	FLSA			
	Town Detail OT Pay	\$ 102,000.00	1.00	\$ 102,000
				\$ 102,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5242	Vehicle Repair	\$ 25,211	\$ 26,967	\$ 37,630	\$ 37,805	\$ 37,805
5249	Miscellaneous Repair	\$ 3,368	\$ 3,336	\$ 6,000	\$ 3,600	\$ 3,600
5271	Rent/Lease Equipment	\$ 2,951	\$ -	\$ -	\$ 3,413	\$ 3,413
5301	Professional Services	\$ -	\$ -	\$ 12,288	\$ 7,931	\$ 7,931
5316	Technology	\$ -	\$ -	\$ -	\$ 82,417	\$ 82,417
5311	Training	\$ 21,792	\$ 27,837	\$ 28,775	\$ 36,748	\$ 36,748
5313	Medical Services	\$ 5,630	\$ 33,139	\$ 4,550	\$ 4,760	\$ 4,760
5342	Postage	\$ 1,005	\$ 686	\$ 798	\$ 873	\$ 873
5343	Printing	\$ 796	\$ -	\$ 300	\$ 300	\$ 300
5300-154	Pre-Employment Physicals	\$ 1,643	\$ 2,956	\$ 4,650	\$ 4,750	\$ 4,750
5300-155	Identi-Kit License	\$ 408	\$ -	\$ -	\$ -	\$ -
5300-211	Radar Calibration	\$ 1,226	\$ 1,100	\$ 1,450	\$ 1,550	\$ 1,550
5300-212	Photo Processing	\$ 122	\$ -	\$ 125	\$ 125	\$ 125
5300-296	Kennel Fees	\$ 6,000	\$ 6,212	\$ 6,000	\$ 5,350	\$ 5,350
TOTAL PURCHASED SERVICES		\$ 70,152	\$ 102,233	\$ 102,566	\$ 189,621	\$ 189,621

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5242	Vehicle Repairs	Vehicle car washes	\$ 1,903
5242	Vehicle Repairs	Motorcycle maintenance/repair per unit	\$ 1,750
5242	Vehicle Repairs	Vehicle repair/main. per unit	\$ 30,000
5242	Vehicle Repairs	Deductibles	\$ 2,000
5249	Miscellaneous Repairs	Bio-hazard clean up	\$ 1,000
5249	Miscellaneous Repairs	Misc: minor repairs, door locks, window treatments, etc.	\$ 1,500
5271	Rent/Lease Equipment	MFP lease-Police (2)	\$ 3,413
5301	Professional Services	John Guilfoil Public Relations	\$ 4,788
5301	Professional Services	Traffic Suite and Maintenance Agreement	\$ 3,000
5316	Technology	Onsite support	\$ 12,000
5316	Technology	Continuum Support/Monitoring systems & devices	\$ 14,400
5316	Technology	Fire Department	\$ 1,890
5316	Technology	Vehicle maintenance software	\$ 700
5316	Technology	Pamet, all aspects	\$ 25,531
5316	Technology	EME and EME Mobile	\$ 5,500
5316	Technology	Police Details Invoicing system	\$ 825
5316	Technology	Police Live Scan/FBI Printer	\$ 1,161
5316	Technology	Police CJIS VPN	\$ 730
5316	Technology	Mobile devices	\$ 19,680
5311	Training	Recruit tuition	\$ 9,000
5311	Training	Emotional Survival for Law Enforcement	\$ 6,000
5311	Training	Roger William Command Training	\$ 1,650
5311	Training	MPI Training Courses (various topics)	\$ 1,490
5311	Training	Basic Reserve Academy	\$ 3,200
5311	Training	Use of Force Summit (Daigle Law Group)	\$ 1,390
5311	Training	Firearms Instructors Recertifications	\$ 4,125
5313	Medical Services	Officers injured on Duty, MGL C41s111f	\$ 3,500
5300-154	Pre-Employment Physicals	Medical screening, new hires w/ drug screen	\$ 2,500
5300-154	Pre-Employment Physicals	Psychological screening, new hires	\$ 2,250
5300-211	Radar Calibration	Radar unit calibration	\$ 900
5300-211	Radar Calibration	Laser unit calibration	\$ 450
5300-296	Kennel Fees	Annual Kennel Service Fee	\$ 5,350

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5429	Office Supplies, Specialized	\$ 4,673	\$ 856	\$ 901	\$ 901	\$ 901
5481	Vehicle Fuel Unleaded	\$ 116,119	\$ 86,832	\$ 99,000	\$ 81,000	\$ 81,000
5484	Vehicle Tires	\$ 6,982	\$ 3,965	\$ 6,163	\$ 6,675	\$ 6,675
5485	Vehicle Parts/Supplies	\$ -	\$ 361	\$ 475	\$ 442	\$ 442
5583	Publications and Subscriptions	\$ 2,623	\$ 11,199	\$ 7,855	\$ 10,575	\$ 10,575
5584	Uniforms Non-Contractual	\$ 67,524	\$ -	\$ 3,750	\$ 6,500	\$ 6,500
5580-211	Officers Equipment	\$ 12,649	\$ 32,741	\$ 8,949	\$ 5,874	\$ 5,874
5580-212	Ammunition & Firearms	\$ 13,227	\$ 15,317	\$ 18,805	\$ 23,301	\$ 23,301
5580-213	Firing Range Supplies	\$ 644	\$ 754	\$ 355	\$ 355	\$ 355
5580-214	Radio/Walkie-Talkie	\$ 2,604	\$ 2,353	\$ 2,877	\$ 2,277	\$ 2,277
5580-215	Photo Equipment	\$ 115	\$ 332	\$ 250	\$ 250	\$ 250
TOTAL SUPPLIES & MATERIALS		\$ 227,160	\$ 154,710	\$ 149,380	\$ 138,150	\$ 138,150

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5481	Vehicle Fuel Unleaded	Fuel, Unleaded	\$72,000
5481	Vehicle Fuel Unleaded	Reserve for rate increases	\$9,000
5484	Vehicle Tires	Tires	\$6,675
5583	Publications and Subscriptions	Data Vis Modular Police Management Platform Software	\$8,000
5584	Uniforms Non-Contractual	Recruit Uniforms and Gear	\$4,500
5584	Uniforms Non-Contractual	New Auxiliary Officer Uniforms and Gear	\$2,000
5580-212	Ammunition	Firearms Training Ammunition-frangible (1000)	\$2,052
5580-212	Ammunition	Firearms Training Ammunition-frangible (1000)	\$3,078
5580-212	Ammunition	Firearms Training Ammunition (1000)	\$5,457
5580-212	Ammunition	Firearms Street Ammunition (1000)	\$916
5580-212	Ammunition	Shotgun Buckshot (250)	\$952
5580-212	Ammunition	Shotgun Slug (250)	\$149
5580-212	Ammunition	Rifle Training Rounds (900)	\$2,100
5580-212	Ammunition	Rifle Training Rounds (900)	\$3,495
5580-212	Ammunition	Rifle Street Rounds (900)	\$400
5580-212	Ammunition	Simunitions Training rounds (1000)	\$1,545
5580-212	Ammunition	Simunition Instructor Rounds (1000)	\$572
5580-212	Ammunition	Simunitions Training rounds (1000)	\$1,320
5580-212	Ammunition	40 MM Primer Inserts - training	\$438
5580-212	Ammunition	40 MM Exact Impact Sponge Round	\$428
5580-212	Ammunition	Rifle Street Rounds-SWAT	\$399
5580-214	Radio/Walkie-Talkie	Portable Radio Batteries	\$2,277

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5710	Travel Expenses	\$ 2,150	\$ 4,956	\$ 4,975	\$ 7,675	\$ 7,675
5730	Dues & Memberships	\$ 10,238	\$ 9,450	\$ 10,730	\$ 10,805	\$ 10,805
TOTAL OTHER CHARGES & EXPENSES		\$ 12,388	\$ 14,406	\$ 15,705	\$ 18,480	\$ 18,480

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5710	Travel Expenses	Mass. Accreditation Conf. (3)	\$ 1,500
5710	Travel Expenses	Mass Assn of Crime Analyst Conf (Cape Cod) (1)	\$ 1,050
5710	Travel Expenses	Firearms Instructor Recertification	\$ 2,120
5730	Dues & Memberships	Metropolitan Law Enforcement Council	\$ 3,500
5730	Dues & Memberships	South Suburban Police Institute	\$ 1,000
5730	Dues & Memberships	Greater Boston Police Council-BAPERIN	\$ 1,900
5730	Dues & Memberships	Massachusetts Police Accreditation	\$ 1,300
5730	Dues & Memberships	Massachusetts Chiefs of Police	\$ 1,170

220-FIRE

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Chief	4.00	4.00	4.00	4.00	4.00
Lieutenant	13.00	13.00	13.00	13.00	13.00
Firefighter	44.00	44.00	44.00	48.00	48.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	63.00	63.00	63.00	67.00	67.00

Significant Changes From FY15

Significant Changes Requested for FY17

The Fire Department is requesting four additional Firefighter positions, an increase of one per working group, for FY17. This marks the third year that this significant request has been made. Funding these additional positions would dramatically improve the fire ground operations of the department by creating a fully functional Ladder Truck Company. The increase in wages is expected to be offset by a decline in OT. New line item request for space rental for reserve ladder truck.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 4,185,892	\$ 4,614,483	\$ 4,633,610	\$ 4,886,018	\$ 4,886,018
Overtime	\$ 721,197	\$ 594,013	\$ 547,360	\$ 416,816	\$ 416,816
Purchase of Services	\$ 56,109	\$ 156,307	\$ 147,350	\$ 193,575	\$ 193,575
Supplies	\$ 91,322	\$ 60,067	\$ 64,343	\$ 64,158	\$ 64,158
Other Charges & Expenses	\$ 6,706	\$ 6,885	\$ 9,535	\$ 10,410	\$ 10,410
TOTAL NON-CAPITAL	\$ 5,061,226	\$ 5,431,755	\$ 5,402,198	\$ 5,570,976	\$ 5,570,976

TITLE	NAME	CODE	STEP DATE	FTE	STEP	BI-WK RATE	PAY PERS	BASE WAGES	TOTAL STIPENDS	WAGES TOTAL
PERSONNEL SPECIFIC WAGES										
Fire Chief	Spillane, W.	200	N/A	1.0	N/A	\$5,730.15	26.10	\$ 149,557	\$ 3,011	\$ 152,568
Deputy	Fontaine	100	N/A	1.0	MAX	\$3,508.68	26.10	\$ 91,577	\$ 9,561	\$ 101,137
Deputy	Radosta	100	N/A	1.0	MAX	\$3,508.68	26.10	\$ 91,577	\$ 13,596	\$ 105,172
Deputy	Neilan	100	N/A	1.0	MAX	\$3,508.68	26.10	\$ 91,577	\$ 9,481	\$ 101,057
Deputy	Lynch, S.	100	N/A	1.0	MAX	\$3,508.68	26.10	\$ 91,577	\$ 9,241	\$ 100,817
Lieutenant	Loconte	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 10,084	\$ 83,880
Lieutenant	Berry	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 13,649	\$ 87,445
Lieutenant	McGraw	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 11,734	\$ 85,530
Lieutenant	Walsh	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 9,789	\$ 83,585
Lieutenant	Krug	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 8,464	\$ 82,260
Lieutenant	Huff	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 10,114	\$ 83,910
Lieutenant	Staunton	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 11,734	\$ 85,530
Lieutenant	Gleason, J.	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 11,069	\$ 84,865
Lieutenant	McElhinney	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 12,039	\$ 85,835
Lieutenant	DeVincent	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 8,384	\$ 82,180
Lieutenant	Loewen	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 8,384	\$ 82,180
Lieutenant	Lessard	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 10,974	\$ 84,770
Lieutenant	Bowler	25.02	N/A	1.0	MAX	\$2,827.44	26.10	\$ 73,796	\$ 8,544	\$ 82,340
Firefighter	Bradbury, J.	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,265	\$ 64,789
Firefighter	Howard	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,265	\$ 64,789
Firefighter	Boncek	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,265	\$ 64,789
Firefighter	Savi	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,712	\$ 67,236
Firefighter	Spillane, R.	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,185	\$ 64,709
Firefighter	Pike	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,185	\$ 64,709
Firefighter	Burke	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,965	\$ 67,489
Firefighter	Raftery	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,185	\$ 64,709
Firefighter	Chin	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,185	\$ 64,709
Firefighter	Grealy	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,712	\$ 67,236
Firefighter	Clark	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 5,105	\$ 64,629
Firefighter	Doherty	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,552	\$ 67,076
Firefighter	Georgilas	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,552	\$ 67,076
Firefighter	MacDougall	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,552	\$ 67,076
Firefighter	Sayers	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,552	\$ 67,076
Firefighter	Murray	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 10,567	\$ 70,091
Firefighter	Haire	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,552	\$ 67,076
Firefighter	Swyers	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 10,982	\$ 70,506
Firefighter	Morrison	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,472	\$ 66,996
Firefighter	DeFelice	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 8,012	\$ 67,536
Firefighter	Paige	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 10,622	\$ 70,146
Firefighter	Whoriskey	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 13,997	\$ 73,521
Firefighter	Dugan	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 9,362	\$ 68,886
Firefighter	Blaney, Ja.	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,392	\$ 66,916
Firefighter	Foss	10.02	N/A	1.0	MAX	\$2,280.60	26.10	\$ 59,524	\$ 7,392	\$ 66,916
Firefighter	Blaney, Jo.	10.02	7/1	1.0	5	\$2,204.16	26.10	\$ 57,529	\$ 7,367	\$ 64,896
Firefighter	Jones	10.02	7/28	1.0	4	\$2,130.24	24.10	\$ 51,339	\$ 8,910	\$ 60,249
					3	\$2,058.00	2.00	\$ 4,116	\$ 257	\$ 4,373
Firefighter	Kaneolos	10.02	7/28	1.0	4	\$2,130.24	24.10	\$ 51,339	\$ 8,505	\$ 59,844
					3	\$2,058.00	2.00	\$ 4,116	\$ 257	\$ 4,373
Firefighter	Levesque	10.02	7/28	1.0	4	\$2,130.24	24.10	\$ 51,339	\$ 7,875	\$ 59,214
					3	\$2,058.00	2.00	\$ 4,116	\$ 257	\$ 4,373
Firefighter	Sheehan	10.02	7/28	1.0	4	\$2,130.24	24.10	\$ 51,339	\$ 9,225	\$ 60,564
					3	\$2,058.00	2.00	\$ 4,116	\$ 257	\$ 4,373

TITLE	NAME	CODE	STEP DATE	FTE	STEP	BI-WK RATE	PAY PERS	BASE WAGES	TOTAL STIPENDS	WAGES TOTAL
Firefighter	Scaccia	10.02	7/28	1.0	4	\$2,130.24	24.10	\$ 51,339	\$ 6,750	\$ 58,089
					3	\$2,058.00	2.00	\$ 4,116	\$ 257	\$ 4,373
Firefighter	Callaghan	10.02	4/14	1.0	3	\$2,058.00	20.00	\$ 41,160	\$ 6,384	\$ 47,544
					4	\$2,130.24	6.10	\$ 12,994	\$ 533	\$ 13,527
Firefighter	Gadon	10.02	4/14	1.0	3	\$2,058.00	20.00	\$ 41,160	\$ 8,859	\$ 50,019
					4	\$2,130.24	6.10	\$ 12,994	\$ 533	\$ 13,527
Firefighter	Sullivan	10.02	4/14	1.0	3	\$2,058.00	20.00	\$ 41,160	\$ 6,384	\$ 47,544
					4	\$2,130.24	6.10	\$ 12,994	\$ 533	\$ 13,527
Firefighter	Bender	10.02	4/14	1.0	3	\$2,058.00	20.00	\$ 41,160	\$ 7,509	\$ 48,669
					4	\$2,130.24	6.10	\$ 12,994	\$ 533	\$ 13,527
Firefighter	O'Brien	10.02	4/14	1.0	3	\$2,058.00	20.00	\$ 41,160	\$ 7,059	\$ 48,219
					4	\$2,130.24	6.10	\$ 12,994	\$ 533	\$ 13,527
Firefighter	Munchbach	10.02	8/25	1.0	2	\$1,987.44	3.00	\$ 5,962	\$ 7,812	\$ 13,775
					3	\$2,058.00	23.10	\$ 47,540	\$ 4,145	\$ 51,684
Firefighter	Hibbard	10.02	8/25	1.0	2	\$1,987.44	3.00	\$ 5,962	\$ 4,977	\$ 10,940
					3	\$2,058.00	23.10	\$ 47,540	\$ 4,145	\$ 51,684
Firefighter	Hutchinson	10.02	8/25	1.0	2	\$1,987.44	3.00	\$ 5,962	\$ 5,787	\$ 11,750
					3	\$2,058.00	23.10	\$ 47,540	\$ 4,145	\$ 51,684
Firefighter	Jenkins	10.02	9/7	1.0	1	\$1,921.92	4.00	\$ 7,688	\$ 4,834	\$ 12,522
					2	\$1,987.44	22.10	\$ 43,922	\$ 2,484	\$ 46,407
Firefighter	Goode	10.02	9/7	1.0	1	\$1,921.92	4.00	\$ 7,688	\$ 4,834	\$ 12,522
					2	\$1,987.44	22.10	\$ 43,922	\$ 2,484	\$ 46,407
Firefighter	Kane	10.02	9/7	1.0	1	\$1,921.92	4.00	\$ 7,688	\$ 5,239	\$ 12,927
					2	\$1,987.44	22.10	\$ 43,922	\$ 2,484	\$ 46,407
Firefighter	Firefighter	10.02	N/A	1.0	1	\$1,921.92	26.10	\$ 50,162	\$ 7,424	\$ 57,586
Firefighter	Firefighter	10.02	N/A	1.0	1	\$1,921.92	26.10	\$ 50,162	\$ 7,424	\$ 57,586
Firefighter	*NEW*	10.02	N/A	1.0	1	\$1,921.92	19.57	\$ 37,612	\$ 4,222	\$ 41,834
Firefighter	*NEW*	10.02	N/A	1.0	1	\$1,921.92	19.57	\$ 37,612	\$ 4,222	\$ 41,834
Firefighter	*NEW*	10.02	N/A	1.0	1	\$1,921.92	19.57	\$ 37,612	\$ 4,222	\$ 41,834
Firefighter	*NEW*	10.02	N/A	1.0	1	\$1,921.92	19.57	\$ 37,612	\$ 4,222	\$ 41,834
Admin. Assistant I	Cummings	SS-3	N/A	1.0	7	\$2,091.00	26.10	\$ 54,575	\$ 390	\$ 54,965
				67.0				\$ 4,189,564	\$ 542,715	\$ 4,732,279

TITLE
OTHER PERSONNEL
Executive Officer
Training Coord.
EMT Coordinator
E911 Coordinator
Equipment Officer
Fire Alarm Supt
Asst Alarm Supt

QTY	RATE	AMOUNT
1.00	\$ 5,000	\$ 5,000
1.00	\$ 1,000	\$ 1,000
1.00	\$ 500	\$ 500
1.00	\$ 500	\$ 500
1.00	\$ 500	\$ 500
1.00	\$ 4,200	\$ 4,200
1.00	\$ 1,500	\$ 1,500
	\$ 13,200	\$ 13,200

TITLE
OTHER PERSONNEL
Off-Duty Training Program
sick leave buy back - chief
Uniforms - Contractual
Uniform Cleaning

1,950.00	\$ 35	\$ 68,250
1.00	\$ 3,438	\$ 3,438
66.00	\$ 668	\$ 44,100
66.00	\$ 375	\$ 24,750
	\$ 4,516	\$ 140,539

\$ 4,207,280	\$ 542,715	\$ 4,886,018
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5130-220	General Overtime	\$ 707,169	\$ 565,062	\$ 469,365	\$ 335,623	\$ 335,623
5130-221	Training	\$ 1,155	\$ 4,289	\$ 8,450	\$ 8,814	\$ 8,814
5130-222	Fire Alarm Maintenance	\$ 12,874	\$ 24,662	\$ 38,823	\$ 40,336	\$ 40,336
5130-225	Mutual Aid	\$ -	\$ -	\$ 18,996	\$ 19,811	\$ 19,811
5130-226	Fire Prevention		\$ -	\$ 11,726	\$ 12,232	\$ 12,232
		\$ 721,197	\$ 594,013	\$ 547,360	\$ 416,816	\$ 416,816

Number	Item
5130-220	General Overtime
	Sick and vacation, coverage per PP
	Holiday (christmas)
	Vehicle repair, Firefighter/Mechanic

FY17 REQUEST
\$ 310,000
\$ 3,500
\$ 22,123
\$ 335,623

5130-221	Training
	Hazmat, Firefighters
	Hazmat, Lieutenants
	Hazmat, Deputies
	Rapid intervention, Firefighters
	Rapid intervention, Lieutenants
	Rapid intervention, Deputies

\$ 2,084
\$ 1,277
\$ 1,046
\$ 2,084
\$ 1,277
\$ 1,046
\$ 8,814

5130-222	Fire Alarm Maintenance
	Routine maintenance per pay period

\$ 40,336
\$ 40,336

5130-225	Mutual Aid
	4-hour minimum, 3 Firefighters
	4-hour minimum, 1 Officer
	12-hour event, 3 Firefighters
	12-hour event, 1 Officer

\$ 12,503
\$ 5,106
\$ 1,563
\$ 639
\$ 19,811

5130-226	Fire Prevention
	School education programs
	Building inspections

\$ 1,596
\$ 10,636
\$ 12,232

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5242	Vehicle Repair	\$ 2,048	\$ 105,940	\$ 84,500	\$ 88,900	\$ 88,900
5245	Equipment Repair	\$ 2,190	\$ 2,653	\$ 5,250	\$ 5,550	\$ 5,550
5246	Pump & Ladder Testing	\$ -	\$ 2,190	\$ 3,400	\$ 3,700	\$ 3,700
5311	Training	\$ 12,459	\$ 16,194	\$ 27,700	\$ 31,325	\$ 31,325
5313	Medical Services	\$ 38,063	\$ 29,331	\$ 25,000	\$ 27,800	\$ 27,800
5314	Alarm Services	\$ 1,349	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
5315	Building Services	\$ -	\$ -	\$ -	\$ 34,800	\$ 34,800
TOTAL PURCHASED SERVICES		\$ 56,109	\$ 156,307	\$ 147,350	\$ 193,575	\$ 193,575

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5242	Vehicle Repair	Annual major maintenance service for fire apparatus	\$ 30,800
5242	Vehicle Repair	Additional apparatus and vehicle repairs	\$ 55,000
5311	Training	EMT certification program / 9 firefighters	\$ 13,500
5313	Medical Services	Injured on duty medical costs	\$ 10,000
5313	Medical Services	Injured on duty ambulance costs	\$ 5,520
5315	Building Services	Parking garage lease for reserve ladder truck	\$ 34,800

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5431	Tools & Small Equipment	\$ 2,914	\$ 16,008	\$ 4,500	\$ 5,200	\$ 5,200
5460	Grounds Supplies	\$ -	\$ -	\$ 500	\$ 500	\$ 500
5481	Vehicle Fuels & Oils	\$ 31,959	\$ 29,537	\$ 28,433	\$ 29,148	\$ 29,148
5485	Vehicle Parts/Supplies	\$ -	\$ 1,433	\$ 12,600	\$ 10,400	\$ 10,400
5500	Medical Supplies	\$ 4,237	\$ 8,960	\$ 6,960	\$ 6,960	\$ 6,960
5510	Educational Supplies	\$ 1,241	\$ 1,544	\$ 3,000	\$ 3,000	\$ 3,000
5580-220	Uniforms	\$ 38,364	\$ -	\$ -	\$ -	\$ -
5580	Other Supplies	\$ 1,039	\$ -	\$ 2,400	\$ 3,000	\$ 3,000
5587	Alarm Supplies	\$ 3,546	\$ 2,584	\$ 5,950	\$ 5,950	\$ 5,950
5580-222	Protective Clothing	\$ 8,022	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES & MATERIALS		\$ 91,322	\$ 60,067	\$ 64,343	\$ 64,158	\$ 64,158

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5481	Vehicle Fuels & Oils	Fuel costs for emergency response vehicles	\$ 26,975
5485	Vehicle Parts/Supplies	Tires for fire apparatus (2)	\$ 7,000
5500	Medical Supplies	Various consumable supplies for calls	\$ 6,960

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 585	\$ 631	\$ 1,800	\$ 1,800	\$ 1,800
5730	Dues & Memberships	\$ 1,293	\$ 1,439	\$ 1,900	\$ 1,900	\$ 1,900
5735	Publications and Subscriptions	\$ 1,328	\$ 1,315	\$ 2,335	\$ 2,710	\$ 2,710
5787	Metro Fee	\$ 2,500	\$ 2,500	\$ 2,500	\$ 3,000	\$ 3,000
5788	County Hazmat Fee	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL OTHER CHARGES & EXPENSES		\$ 6,706	\$ 6,885	\$ 9,535	\$ 10,410	\$ 10,410

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meetings & Conferences	National Fire Prevention Assn	\$ 100
5305	Meetings & Conferences	Metro Fire Chiefs	\$ 150
5305	Meetings & Conferences	Norfolk County Fire Chiefs	\$ 300
5305	Meetings & Conferences	Fire Chiefs Assn of Massachusetts	\$ 150
5305	Meetings & Conferences	Fire prevention meetings	\$ 300
5305	Meetings & Conferences	Internatl Assn of Fire Chiefs convention	\$ 800
5730	Dues & Memberships	National Fire Prevention Assn	\$ 400
5730	Dues & Memberships	Norfolk County Fire Chiefs	\$ 550
5730	Dues & Memberships	Fire Chiefs Assn of Massachusetts	\$ 400
5730	Dues & Memberships	Arson Investigators Association	\$ 150
5730	Dues & Memberships	Internatl Assn of Fire Chiefs	\$ 400
5735	Publications and Subscriptions	Subscriptions	\$ 210
5735	Publications and Subscriptions	NFPA codes and standards	\$ 1,500
5735	Publications and Subscriptions	Awards and Plaques	\$ 1,000
5787	Metro Fee	Mutual Aid agreement fee / metro fire	\$ 3,000
5788	County Hazmat Fee	County Hazmat Fee	\$ 1,000

235-CENTRAL DISPATCH
FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Dispatch Supervisor	1.00	1.00	1.00	1.00	1.00
Civilian Dispatchers	8.00	8.60	8.60	8.60	8.60
	9.00	9.60	9.60	9.60	9.60

Significant Changes From FY15

Added a permanent part-time dispatcher.

Significant Changes Requested for FY17

The funding for the new permanent part-time dispatcher has been added for an increase of \$26K to personal services as compared to this year's budget.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 501,028	\$ 532,569	\$ 515,283	\$ 554,905	\$ 554,905
Overtime	\$ 68,537	\$ 28,563	\$ 61,684	\$ 61,684	\$ 61,684
Purchase of Services	\$ 18,906	\$ 26,245	\$ 27,475	\$ 29,736	\$ 29,736
Supplies	\$ 4,173	\$ -	\$ -	\$ -	\$ -
Other Charges & Expenses	\$ -	\$ -	\$ 75	\$ 75	\$ 75
TOTAL NON-CAPITAL	\$ 592,644	\$ 587,377	\$ 604,517	\$ 646,400	\$ 646,400

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	NIGHT DIFF.	TOTAL
PERSONNEL SPECIFIC WAGES											
Dispatch Supervisor	Ellis Jr., Kenneth	PS-3	1-Jul	1.00	7	\$2,315.20	26.2	\$ 60,658	\$ 400	\$ -	\$ 61,058
Civilian Dispatcher	Rielly, Mark	PS-2	1-Jul	1.00	7	\$1,931.20	26.2	\$ 50,597	\$ 500	\$ -	\$ 51,097
Civilian Dispatcher	Gagliard, Peter	PS-2	1-Jul	1.00	7	\$1,931.20	26.2	\$ 50,597	\$ 500	\$ 2,306	\$ 53,403
Civilian Dispatcher	Sulinski, Dennis	PS-2	1-Jul	1.00	7	\$1,931.20	26.2	\$ 50,597	\$ 400	\$ 2,620	\$ 53,617
Civilian Dispatcher	Durkin, Kimberly	PS-2	1-Jul	1.00	7	\$1,931.20	26.2	\$ 50,597	\$ 275	\$ -	\$ 50,872
Civilian Dispatcher	O'Neil, Jennifer	PS-2	1-Jul	1.00	7	\$1,931.20	26.2	\$ 50,597	\$ 275	\$ 2,620	\$ 53,492
Civilian Dispatcher	McCarthy, Carol	PS-2	1-Jul	1.00	7	\$1,931.20	26.2	\$ 50,597	\$ 275	\$ 2,620	\$ 53,492
Civilian Dispatcher	Bettuchi, Walter	PS-2	1-Jul	1.00	7	\$1,931.20	26.2	\$ 50,597	\$ 275	\$ 2,306	\$ 53,178
Civilian Dispatcher	Concannon, Amy	PS-2	1-Jul	1.00	4	\$1,742.40	26.2	\$ 45,651	\$ -	\$ 2,306	\$ 47,956
										\$ (858)	\$ (858)
				9.00				\$ 460,491	\$ 2,900	\$ 13,919	\$ 477,310

ACCOUNT	QTY	RATE/	TOTAL
OTHER PERSONAL SERVICES			
DEFIB.	9	\$ 250.00	\$ 2,250
UNIFORMS CONTRACTUAL	9	\$ 500.00	\$ 4,500
UNIFORM	9	\$ 450.00	\$ 4,050
HOLIDAY PAY	11	\$1,805.20	\$ 19,857
SUBSTITUTES	1	\$7,316.00	\$ 7,316
			\$ 37,973

FY16 TOTAL PERSONAL SVS **\$ 460,491 \$ 2,900 \$ 13,919 \$ 515,283**

ACCOUNT	TOTAL
OVERTIME (SEPARATELY APPROPRIATED)	
OVERTIME	\$ 127,684
E911 GRANT FUNDING	\$ (66,000)
TOTAL OVERTIME	
	\$ 61,684

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	NIGHT DIFF.	TOTAL
PERSONNEL SPECIFIC WAGES											
Dispatch Supervisor	Ellis Jr., Kenneth	PS-3	1-Jul	1.00	7	\$2,372.80	26.1	\$ 61,930	\$ 500	\$ -	\$ 62,430
Civilian Dispatcher	Rielly, Mark	PS-2	1-Jul	1.00	7	\$1,979.20	26.1	\$ 51,657	\$ 500	\$ -	\$ 52,157
Civilian Dispatcher	Gagliard, Peter	PS-2	1-Jul	1.00	7	\$1,979.20	26.1	\$ 51,657	\$ 500	\$ 2,297	\$ 54,454
Civilian Dispatcher	Sulinski, Dennis	PS-2	1-Jul	1.00	7	\$1,979.20	26.1	\$ 51,657	\$ 400	\$ 2,610	\$ 54,667
Civilian Dispatcher	Durkin, Kimberly	PS-2	1-Jul	1.00	7	\$1,979.20	26.1	\$ 51,657	\$ 400	\$ -	\$ 52,057
Civilian Dispatcher	O'Neil, Jennifer	PS-2	1-Jul	1.00	7	\$1,979.20	26.1	\$ 51,657	\$ 400	\$ 2,610	\$ 54,667
Civilian Dispatcher	McCarthy, Carol	PS-2	1-Jul	1.00	7	\$1,979.20	26.1	\$ 51,657	\$ 400	\$ 2,610	\$ 54,667
Civilian Dispatcher	Bettuchi, Walter	PS-2	1-Jul	1.00	7	\$1,979.20	26.1	\$ 51,657	\$ 275	\$ 2,297	\$ 54,229
Civilian Dispatcher	Concannon, Amy	PS-2	1-Jul	1.00	5	\$1,848.00	26.1	\$ 48,233	\$ 175	\$ 2,297	\$ 50,705
Civilian Dispatcher	Ahern, Paul	PS-2	1-Jul	0.60	2	\$1,000.32	26.1	\$ 26,108	\$ -	\$ -	\$ 26,108
				9.60				\$ 497,871	\$ 3,550	\$ 14,720	\$ 516,141

ACCOUNT	QTY	RATE/	TOTAL
OTHER PERSONAL SERVICES			
DEFIB.	9	\$ 250.00	\$ 2,250
UNIFORMS CONTRACTUAL	9	\$ 500.00	\$ 4,500
CLEANING	9	\$ 450.00	\$ 4,050
HOLIDAY PAY	11	\$1,877.04	\$ 20,647
SUBSTITUTES	1	\$7,316.00	\$ 7,316
			\$ 38,763

FY17 TOTAL PERSONAL SVS **\$ 497,871 \$ 3,550 \$ 14,720 \$ 554,905**

DESCRIPTION	TOTAL
OVERTIME (SEPARATELY APPROPRIATED)	
OVERTIME	\$ 123,684
E911 GRANT FUNDING	\$ (62,000)
TOTAL OVERTIME	
	\$ 61,684

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5245	EQUIP.REPAIR/MAINT.	\$ 18,906	\$ 26,245	\$ 27,475	\$ 29,736	\$ 29,736
TOTAL PURCHASED SERVICES		\$ 18,906	\$ 26,245	\$ 27,475	\$ 29,736	\$ 29,736

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5245	EQUIPMENT REPAIR/MAINT.-POLICE	CYBERCOMM-RADIO MAINTENANCE	\$ 17,028
5245	EQUIPMENT REPAIR/MAINT.-FIRE	CYBERCOMM-RADIO MAINTENANCE	\$ 12,708

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5584	Uniforms Non-Contractual	\$ 4,173	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES & MATERIALS		\$ 4,173	\$ -	\$ -	\$ -	\$ -

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5730	DUES/MEMBERSHIP		\$ -	\$ 75	\$ 75	\$ 75
TOTAL OTHER CHARGES & EXPENSES		\$ -	\$ -	\$ 75	\$ 75	\$ 75

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

240-BUILDING INSPECTION

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Building Commissioner	1.00	1.00	1.00	1.00	1.00
Assistant Building Inspector	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer/Sealer	1.00	1.00	1.00	1.00	1.00
Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing & Gas Inspector	1.00	1.00	1.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00	1.00	1.00
	6.00	6.00	6.00	6.00	6.00

Significant Changes From FY15

Moved uniform expense to payroll as an allowance. Four employees were reclassified to TS-4.

Significant Changes Requested for FY17

Reclassified expenses for sealer of weights & measures into this department. Full-time employee will conduct this work being paid OT for nights & weekend visits, as needed. The reclassification of four employees to TS-4 results in step movement for otherwise long-term employees who were previously maxed out.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personnel Services	\$ 432,903	\$ 455,630	\$ 444,213	\$ 463,877	\$ 463,877
Overtime	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Purchase of Services	\$ 14,000	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 1,152	\$ 581	\$ 2,000	\$ 2,000	\$ 2,000
Other Charges & Expenses	\$ 1,857	\$ 1,271	\$ 2,235	\$ 2,910	\$ 2,910
TOTAL NON-CAPITAL	\$ 449,912	\$ 457,482	\$ 448,448	\$ 469,787	\$ 469,787

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Building Commissioner	Cimeno, K	M-5	1-Jul	1.00	5	\$ 3,494.20	26.20	\$ 91,548	\$	\$ 1,500	\$	\$ 93,048
Asst. Building Inspector	Johnson, F	TS4	1-Jul	1.00	4	\$ 2,556.00	26.20	\$ 66,967	\$ 150	\$ -	\$	\$ 67,117
Plumbing & Gas Inspector	Provost, M	TS4	1-Jul	1.00	4	\$ 2,556.00	26.20	\$ 66,967	\$ 150	\$ -	\$	\$ 67,117
Electrical Inspector	Delloccano, C	TS4	1-Jul	1.00	3	\$ 2,468.25	26.20	\$ 64,668	\$ -	\$ -	\$	\$ 64,668
Asst Code/Seals & Weights	Sullivan, J	TS4	1-Jul	1.00	4	\$ 2,556.00	26.20	\$ 66,967	\$ 150	\$ -	\$	\$ 67,117
Senior Clerk	Capone, G	TS1	1-Jul	1.00	6	\$ 2,073.75	26.20	\$ 54,332	\$ 390	\$ -	\$	\$ 54,722
				<u>6.00</u>				\$ 411,450	\$ 840	\$ 1,500	\$	\$ 413,790

FY 2016 (CURRENT) BUDGET				
ACCOUNT DESCRIPTION		QTY	RATE/ PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS				
Car Allowance		5	\$ 4,500.00	\$ 22,500
Uniforms		5	\$ 105.00	\$ 525
Protective Shoes		5	\$ 150.00	\$ 750
				\$ 23,775

FY 2016 (CURRENT) BUDGET				
ACCOUNT DESCRIPTION		QTY	RATE/ PER	TOTAL
OTHER PERSONAL SERVICES				
Electrical Substitues		1	\$ 3,000.00	\$ 3,000
Plumbing Substitues		1	\$ 3,000.00	\$ 3,000
				\$ 6,000

Budget adj

	\$ 2,148	\$ (1,500)	\$ 648
FY16 TOTAL PERSONAL SVS	\$ 413,598	\$ 840	\$ 444,213

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Building Commissioner	Cimeno, K	M-5	1-Jul	1.00	5	\$ 3,586.85	26.10	\$ 93,617	\$	\$ 1,500	\$	\$ 95,117
Asst. Building Inspector	Johnson, F	TS4	1-Jul	1.00	5	\$ 2,709.00	26.10	\$ 70,705	\$ 230	\$ -	\$	\$ 70,935
Plumbing & Gas Inspector	Provost, M	TS4	1-Jul	1.00	5	\$ 2,709.00	26.10	\$ 70,705	\$ 230	\$ -	\$	\$ 70,935
Electrical Inspector	Delloccano, C	TS4	1-Jul	1.00	4	\$ 2,619.75	26.10	\$ 68,375	\$ -	\$ -	\$	\$ 68,375
Asst Code/Seals & Weights	Sullivan, J	TS4	1-Jul	1.00	5	\$ 2,709.00	26.10	\$ 70,705	\$ 230	\$ -	\$	\$ 70,935
Senior Clerk	Capone, G	TS1	1-Jul	1.00	7	\$ 2,196.75	26.10	\$ 57,335	\$ 470	\$ -	\$	\$ 57,805
				<u>6.00</u>				\$ 431,442	\$ 1,160	\$ 1,500	\$	\$ 434,102

FY 2017 BUDGET				
ACCOUNT DESCRIPTION		QTY	RATE/ PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS				
Car Allowance		5	\$ 4,500.00	\$ 22,500
Uniforms		5	\$ 105.00	\$ 525
Protective Shoes		5	\$ 150.00	\$ 750
				\$ 23,775

FY 2017 BUDGET				
ACCOUNT DESCRIPTION		QTY	RATE/ PER	TOTAL
OTHER PERSONAL SERVICES				
Electrical Substitues		1	\$ 3,000.00	\$ 3,000
Plumbing Substitues		1	\$ 3,000.00	\$ 3,000
				\$ 6,000

FY17 TOTAL PERSONAL SVS	\$ 431,442	\$ 1,160	\$ 1,500	\$ 463,877
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FY 2017 BUDGET		TOTAL
OVERTIME (SEPARATELY APPROPRIATED)		
Sealer of Weights/Measures		\$ 1,000
TOTAL OVERTIME		\$ 1,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5301	Professional/Tech Services	\$ 14,000	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES & MATERIALS		\$ 14,000	\$ -	\$ -	\$ -	\$ -

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5580	Other Supplies	\$ 1,152	\$ 581	\$ 2,000	\$ 2,000	\$ 2,000
TOTAL SUPPLIES & MATERIALS		\$ 1,152	\$ 581	\$ 2,000	\$ 2,000	\$ 2,000

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 1,090	\$ 910	\$ 1,660	\$ 1,660	\$ 1,660
5730	Publications & Subscriptions	\$ 365	\$ 361	\$ 425	\$ 825	\$ 825
5735	Dues & Memberships	\$ 402	\$ -	\$ 150	\$ 425	\$ 425
TOTAL OTHER CHARGES & EXPENSES		\$ 1,857	\$ 1,271	\$ 2,235	\$ 2,910	\$ 2,910

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

291-Civil Preparedness
FY17 Operating Budget Submission

Department Staffing

None

Significant Changes From FY15

Significant Changes Requested for FY17

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Purchase of Services	\$ 1,215	\$ 1,307	\$ 1,395	\$ 1,395	\$ 1,395
Supplies	\$ 2,144	\$ 1,329	\$ 2,760	\$ 2,760	\$ 2,760
Other Charges & Expenses	\$ -	\$ -	\$ 200	\$ 200	\$ 200
TOTAL NON-CAPITAL	\$ 3,359	\$ 2,637	\$ 4,355	\$ 4,355	\$ 4,355

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5242	Vehicle Repair	\$ 721	\$ 791	\$ 845	\$ 845	\$ 845
5245	Equipment Repair	\$ 495	\$ 516	\$ 550	\$ 550	\$ 550
TOTAL PURCHASED SERVICES		\$ 1,215	\$ 1,307	\$ 1,395	\$ 1,395	\$ 1,395

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5481	Vehicle Fuel	\$ 326	\$ 255	\$ 490	\$ 490	\$ 490
5485	Vehicle Supplies	\$ 140	\$ -	\$ 270	\$ 270	\$ 270
5580	Other Supplies	\$ 288	\$ -	\$ 600	\$ 600	\$ 600
5584	Uniforms	\$ 1,390	\$ 1,074	\$ 1,400	\$ 1,400	\$ 1,400
TOTAL SUPPLIES & MATERIALS		\$ 2,144	\$ 1,329	\$ 2,760	\$ 2,760	\$ 2,760

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5730	Dues / Memberships	\$ -	\$ -	\$ 200	\$ 200	\$ 200
TOTAL OTHER CHARGES & EXPENSES		\$ -	\$ -	\$ 200	\$ 200	\$ 200

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

410-ENGINEERING

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Town Engineer	1.00	1.00	1.00	1.00	1.00
Infrastructure Engineer	1.00	1.00	1.00	1.00	1.00
GIS Manager	1.00	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
	5.00	5.00	5.00	5.00	5.00

Significant Changes From FY15

Significant Changes Requested for FY17

Moved \$27,000 for GIS software system expense to the Town-wide IT budget (Finance).

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personnel Services	\$ 429,445	\$ 438,346	\$ 445,097	\$ 454,602	\$ 454,602
Purchase of Services	\$ 71,052	\$ 58,659	\$ 79,605	\$ 52,605	\$ 52,605
Supplies	\$ 8,023	\$ 10,882	\$ 22,325	\$ 18,450	\$ 18,450
Other Charges & Expenses	\$ 2,986	\$ 3,599	\$ 10,927	\$ 10,920	\$ 10,920
TOTAL NON-CAPITAL	\$ 511,506	\$ 511,486	\$ 557,954	\$ 536,577	\$ 536,577

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Town Engineer	Mammone	M-8	1-Jul	1.00	7	\$ 4,142.43	26.20	\$ 108,532	\$ -	\$ 500	\$ 109,032	
Infrastructure Engineer	Buttermore	M-5	1-Jan	0.50	5	\$ 3,265.00	13.10	\$ 42,771	\$ -	\$ 250	\$ 43,021	
				0.50	6	\$ 3,377.65	13.10	\$ 44,247	\$ -	\$ -	\$ 44,247	
GIS Manager	Scott (left)	M-4	1-Jul	1.00	7	\$ 3,180.79	26.20	\$ 83,337	\$ -	\$ 250	\$ 83,587	
Project Engineer	Lawrence	M-3	1-Jul	1.00	7	\$ 2,844.97	26.20	\$ 74,538	\$ -	\$ 500	\$ 75,038	
Administrative Assistant I	Brown	AA-1	1-Jul	1.00	4	\$ 1,139.14	52.40	\$ 59,691	\$ 645	\$ -	\$ 60,336	
				<u>5.00</u>				\$ 413,116	\$ 645	\$ 1,500	\$ 415,261	

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONNEL SERVICES			
Engineering Intern	1	\$15,656.00	\$ 15,656
GIS Intern	1	\$15,656.00	\$ 15,656
			\$ 31,312

Budget shortfall

FY16 TOTAL PERSONAL SVS

\$ (1,476)	\$ -	\$ -	\$ (1,476)
\$ 411,640	\$ 645	\$ 1,500	\$ 445,097

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Town Engineer	Mammone	M-7	1-Jul	1.00	6	\$ 4,320.51	26.10	\$ 112,765	\$ -	\$ 750	\$ 113,515	
Infrastructure Engineer	Buttermore	M-5	1-Jan	0.50	4	\$ 3,467.14	13.05	\$ 45,246	\$ -	\$ 250	\$ 45,496	
				0.50	5	\$ 3,586.85	13.05	\$ 46,808	\$ -	\$ -	\$ 46,808	
GIS Manager	Sayegh	M-4	1-Jan	0.50	2	\$ 2,949.39	13.05	\$ 38,490	\$ -	\$ 250	\$ 38,740	
			1-Jan	0.50	3	\$ 3,050.97	13.05	\$ 39,815	\$ -	\$ -	\$ 39,815	
Project Engineer	Lawrence	M-3	1-Jul	1.00	5	\$ 2,972.40	26.10	\$ 77,580	\$ -	\$ 750	\$ 78,330	
Administrative Assistant I	Brown	AA-1	1-Jul	1.00	4	\$ 1,167.68	52.20	\$ 60,953	\$ 645	\$ -	\$ 61,598	
				<u>5.00</u>				\$ 421,657	\$ 645	\$ 2,000	\$ 424,302	

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONNEL SERVICES			
Engineering Intern	1	\$15,000.00	\$ 15,000
GIS Intern	1	\$15,000.00	\$ 15,000
License Renewal - Mammone	1	\$ 150.00	\$ 150
License Renewal - Buttermore	1	\$ 150.00	\$ 150
			\$ 30,300

FY17 TOTAL PERSONAL SVS

\$ 421,657	\$ 645	\$ 2,000	\$ 454,602
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5242	Vehicle Repair	\$ 1,452	\$ 1,292	\$ 3,605	\$ 3,605	\$ 3,605
5245	Equipment Repair	\$ 307	\$ 750	\$ 750	\$ 750	\$ 750
5301	Professional/Technical	\$ 68,951	\$ 55,826	\$ 73,500	\$ 46,500	\$ 46,500
5306	Advertising/Mailings	\$ 342	\$ 552	\$ 1,750	\$ 1,750	\$ 1,750
5343	Printing	\$ -	\$ 239	\$ -	\$ -	\$ -
TOTAL PURCHASED SERVICES		\$ 71,052	\$ 58,659	\$ 79,605	\$ 52,605	\$ 52,605

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5242	Vehicle Repair	Preventative Maintenance	\$ 600
5242	Vehicle Repair	Inspections	\$ 105
5242	Vehicle Repair	Cleaning	\$ 400
5242	Vehicle Repair	Tires	\$ 1,000
5242	Vehicle Repair	Maintenance	\$ 1,500
5245	Equipment Repair	Surveying Equipment Recalibration	\$ 275
5245	Equipment Repair	Plotter Maintenance	\$ 200
5245	Equipment Repair	Radar Maintenance	\$ 275
5301	Professional/Technical	Transoft Solutions License Renewal	\$ 1,500
5301	Professional/Technical	Engineering Project Services	\$ 45,000
5306	Advertising/Mailing	Advertise RFPs/Bids	\$ 750
5306	Advertising/Mailing	Printing	\$ 500
5306	Advertising/Mailing	Certified Mailings/FedEx	\$ 500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5429	Office Supplies, Specialized	\$ 1,158	\$ 692	\$ 1,200	\$ 1,200	\$ 1,200
5481	Vehicle Fuel Unleaded	\$ 2,186	\$ 1,808	\$ 4,125	\$ 3,750	\$ 3,750
5580	Other Supplies	\$ 4,096	\$ 7,598	\$ 16,000	\$ 12,500	\$ 12,500
5585	Protective Clothing Non-Contractual	\$ 583	\$ 784	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL SUPPLIES & MATERIALS		\$ 8,023	\$ 10,882	\$ 22,325	\$ 18,450	\$ 18,450

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5429	Office Supplies, Specialized	Plotter Paper	\$ 600
5429	Office Supplies, Specialized	Plotter Ink	\$ 600
5481	Vehicle Fuel Unleaded	Fuel - 1,500 Gallons * \$2.50 per Gallon	\$ 3,750
5580	Other Supplies	Mechanical Tools	\$ 1,000
5580	Other Supplies	Water Test Kits	\$ 1,000
5580	Other Supplies	Traffic Equipment	\$ 3,000
5580	Other Supplies	Sewer System Bacteria Additives	\$ 2,000
5580	Other Supplies	Survey Equipment	\$ 2,500
5580	Other Supplies	Expendable Equipment	\$ 3,000
5585	Protective Clothing Non-Contractual	Field Gear	\$ 550
5585	Protective Clothing Non-Contractual	Protective Shoes	\$ 450

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 960	\$ 1,360	\$ 7,150	\$ 7,150	\$ 7,150
5710	Travel Expenses	\$ 51	\$ 170	\$ 207	\$ 200	\$ 200
5730	Dues & Memberships	\$ 1,976	\$ 2,069	\$ 3,570	\$ 3,570	\$ 3,570
TOTAL OTHER CHARGES & EXPENSES		\$ 2,986	\$ 3,599	\$ 10,927	\$ 10,920	\$ 10,920

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meetings & Conferences	New England Water Environment Association	\$ 900
5305	Meetings & Conferences	Bay State Roads Programs	\$ 450
5305	Meetings & Conferences	Out-of State Conference	\$ 4,000
5305	Meetings & Conferences	American Society of Civil Engineers	\$ 900
5305	Meetings & Conferences	Boston Society of Civil Engineers	\$ 900
5730	Dues & Memberships	American Society of Civil Engineers	\$ 1,050
5730	Dues & Memberships	American Public Works Association	\$ 520
5730	Dues & Memberships	GIS Association	\$ 200
5730	Dues & Memberships	Institute of Traffic Engineers	\$ 300
5730	Dues & Memberships	Mass Coalition for Water Resources Stewardship	\$ 1,500

420-Department of Public Works

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Highway Superintendent	1.00	1.00	1.00	1.00	1.00
Cemetery Superintendent	1.00	1.00	1.00	1.00	1.00
Public Works Forman	4.00	4.00	4.00	4.00	4.00
Working Forman Motor Equipment	1.00	1.00	1.00	1.00	1.00
Special Motor Equipment Operator	11.00	11.00	11.00	11.00	11.00
Heavy Motor Equipment Operator	1.00	1.00	1.00	1.00	1.00
Motor Equipment Repairman	2.00	2.00	2.00	2.00	2.00
	23.00	23.00	23.00	23.00	23.00

Significant Changes From FY15

Significant Changes Requested for FY17

Moved out regular technology support to Town-wide IT. Moved in snow and ice accounts that are ineligible for deficit spending for tax recap purposes. Prior year results have been restated. Asking for additional funding for OT, vehicle repairs and signage.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 1,573,546	\$ 1,676,919	\$ 1,631,648	\$ 1,667,125	\$ 1,667,125
Overtime	\$ 150,824	\$ 161,579	\$ 160,000	\$ 170,000	\$ 170,000
Purchase of Services	\$ 759,545	\$ 788,097	\$ 741,654	\$ 769,500	\$ 769,500
Supplies	\$ 316,553	\$ 300,401	\$ 278,960	\$ 296,960	\$ 296,960
Other Charges & Expenses	\$ 2,430	\$ 1,490	\$ 5,300	\$ 7,000	\$ 7,000
TOTAL NON-CAPITAL	\$ 2,802,898	\$ 2,928,488	\$ 2,817,562	\$ 2,910,585	\$ 2,910,585

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEF COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Director of Public Works	Flanagan	M-8	1-Jul	1.00	7	\$ 4,142.43	26.20	\$ 108,533	\$ -	\$ 750	\$ 109,283
Admin Assistant I	Comperchio	AA-1	1-Jul	1.00	4	\$ 1,139.14	52.40	\$ 59,691	\$ 825	\$ -	\$ 60,516
Highway Superintendent	Wagner	LCG	1-Jul	1.00	4	\$ 2,798.06	26.20	\$ 73,310	\$ 825	\$ -	\$ 74,135
Cemetery Superintendent	Tobin	LCG	1-Jul	1.00	4	\$ 2,798.06	26.20	\$ 73,310	\$ 555	\$ -	\$ 73,865
Working Foreman	Capone	LCC	1-Jul	1.00	4	\$ 1,290.50	52.40	\$ 67,622	\$ 645	\$ -	\$ 68,267
Working Foreman	Fitzhenry	LCC	1-Jul	1.00	4	\$ 1,290.50	52.40	\$ 67,622	\$ 825	\$ -	\$ 68,447
Working Foreman	Baker, R.	LCC	1-Jul	1.00	4	\$ 1,290.50	52.40	\$ 67,622	\$ 645	\$ -	\$ 68,267
Working Foreman	Draheim	LCC	1-Jul	1.00	4	\$ 1,290.50	52.40	\$ 67,622	\$ 555	\$ -	\$ 68,177
Working Foreman	Haugh	LCC	1-Jul	1.00	4	\$ 1,290.50	52.40	\$ 67,622	\$ 555	\$ -	\$ 68,177
Motor Equipment Repair	Gillette	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 465	\$ -	\$ 62,465
Motor Equipment Repair	Black	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 375	\$ -	\$ 62,375
SMEO - I	Walsh	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ -	\$ -	\$ 62,000
SMEO - I	Fay	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 465	\$ -	\$ 62,465
SMEO - I	Morse, P.	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 555	\$ -	\$ 62,555
SMEO - I	Murphy	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 465	\$ -	\$ 62,465
SMEO - I	Sousa	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 375	\$ -	\$ 62,375
SMEO - I	Stewart	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 465	\$ -	\$ 62,465
SMEO - I	Wagner, Jr.	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 375	\$ -	\$ 62,375
SMEO - I	Baker, J.	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 375	\$ -	\$ 62,375
SMEO - I	Clark	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ 375	\$ -	\$ 62,375
SMEO - I	Curran	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ -	\$ -	\$ 62,000
SMEO - I	Donahue	LCR	1-Jul	1.00	4	\$ 1,183.20	52.40	\$ 62,000	\$ -	\$ -	\$ 62,000
HMEO	Blackmon	LCR	1-Jul	1.00	3	\$ 1,035.91	52.40	\$ 54,282	\$ -	\$ -	\$ 54,282
				23.00				\$ 1,513,234	\$ 9,720	\$ 750	\$ 1,523,704

ACCOUNT DESCRIPTION	QTY	FY 2016 (CURRENT) BUDGET		TOTAL
		RATE/ PER		
POSITIONAL (NON-VARIABLE) STIPENDS				
License Renewals	\$ 1	\$ 6,000.00		\$ 6,000
Protective Shoes	\$ 21	\$ 125.00		\$ 2,625
Uniform Replacements	21	\$ 400.00		\$ 8,400
Weather	1	\$10,000.00		\$ 10,000
On-call	1	\$15,092.00		\$ 15,092
				\$ 42,117

ACCOUNT DESCRIPTION	QTY	FY 2016 (CURRENT) BUDGET		TOTAL
		RATE/ PER		
OTHER PERSONAL SERVICES				
Seasonal Workers	1	\$66,577.00		\$ 66,577
				\$ 66,577

Budget Shortfall		\$ -	\$ -	\$(750)	\$ (750)
FY16 TOTAL PERSONAL SVS		\$ 1,513,234	\$ 9,720	\$ 0	\$ 1,631,648

ACCOUNT DESCRIPTION	TOTAL
OVERTIME (SEPARATELY APPROPRIATED)	
Overtime Public Works	\$ 160,000
TOTAL OVERTIME	\$ 160,000

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEF COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Director of Public Works	Flanagan	M-7	1-Jul	1.00	6	\$ 4,320.51	26.10	\$ 112,765	\$ -	\$ 750	\$ 113,515	
Admin Assistant I	Comperchio	AA-1	1-Jul	1.00	4	\$ 1,167.68	52.20	\$ 60,953	\$ 825	\$ -	\$ 61,778	
Highway Superintendent	Wagner	LCG	1-Jul	1.00	4	\$ 2,868.00	26.10	\$ 74,855	\$ 825	\$ -	\$ 75,680	
Cemetery Superintendent	Tobin	LCG	1-Jul	1.00	4	\$ 2,868.00	26.10	\$ 74,855	\$ 555	\$ -	\$ 75,410	
Working Foreman	Capone	LCC	1-Jul	1.00	4	\$ 1,322.80	52.20	\$ 69,050	\$ 645	\$ -	\$ 69,695	
Working Foreman	Fitzhenry	LCC	1-Jul	1.00	4	\$ 1,322.80	52.20	\$ 69,050	\$ 825	\$ -	\$ 69,875	
Working Foreman	Baker, R.	LCC	1-Jul	1.00	4	\$ 1,322.80	52.20	\$ 69,050	\$ 645	\$ -	\$ 69,695	
Working Foreman	Draheim	LCC	1-Jul	1.00	4	\$ 1,322.80	52.20	\$ 69,050	\$ 555	\$ -	\$ 69,605	
Working Foreman	Haugh	LCC	1-Jul	1.00	4	\$ 1,322.80	52.20	\$ 69,050	\$ 555	\$ -	\$ 69,605	
Motor Equipment Repair	Gillette	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 465	\$ -	\$ 63,773	
Motor Equipment Repair	Black	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 375	\$ -	\$ 63,683	
SMEO - I	Walsh	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ -	\$ -	\$ 63,308	
SMEO - I	Fay	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 465	\$ -	\$ 63,773	
SMEO - I	Morse, P.	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 555	\$ -	\$ 63,863	
SMEO - I	Murphy	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 465	\$ -	\$ 63,773	
SMEO - I	Sousa	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 375	\$ -	\$ 63,683	
SMEO - I	Stewart	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 555	\$ -	\$ 63,863	
SMEO - I	Wagner, Jr.	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 375	\$ -	\$ 63,683	
SMEO - I	Baker, J.	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 375	\$ -	\$ 63,683	
SMEO - I	Clark	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 375	\$ -	\$ 63,683	
SMEO - I	Curran	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 375	\$ -	\$ 63,683	
SMEO - I	Donahue	LCR	1-Jul	1.00	4	\$ 1,212.80	52.20	\$ 63,308	\$ 375	\$ -	\$ 63,683	
HMEO	Blackmon	LCR	1-Jul	1.00	4	\$ 1,062.00	52.20	\$ 55,436	\$ -	\$ -	\$ 55,436	
				23.00				\$ 1,547,121	\$ 10,560	\$ 750	\$ 1,558,431	

ACCOUNT DESCRIPTION	QTY	FY 2017 BUDGET	
		RATE/ PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS			
License Renewals	1	\$ 6,000.00	\$ 6,000
Protective Shoes	21	\$ 125.00	\$ 2,625
Uniform Replacements	21	\$ 400.00	\$ 8,400
Weather	1	\$10,000.00	\$ 10,000
On-call	1	\$15,092.00	\$ 15,092
			\$ 42,117

ACCOUNT DESCRIPTION	QTY	FY 2017 BUDGET	
		RATE/ PER	TOTAL
OTHER PERSONAL SERVICES			
Seasonal Workers	1	\$66,577.00	\$ 66,577
			\$ 66,577

FY17 TOTAL PERSONAL SVS

\$ 1,547,121	\$ 10,560	\$ 750	\$ 1,667,125
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ACCOUNT DESCRIPTION	TOTAL
OVERTIME (SEPARATELY APPROPRIATED)	
Overtime Public Works	\$ 170,000
TOTAL OVERTIME	\$ 170,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5242	Vehicle Repair	\$ 169,379	\$ 154,440	\$ 134,000	\$ 160,000	\$ 160,000
5245	Equipment Repair	\$ 11,195	\$ 5,996	\$ 4,500	\$ 4,500	\$ 4,500
5260	Grounds Maintenance	\$ 23,997	\$ 50,897	\$ 45,000	\$ 45,000	\$ 45,000
5261	Tree Maintenance	\$ 52,825	\$ 36,005	\$ 30,000	\$ 35,000	\$ 35,000
5265	Traffic Signal Repair / Maintenance	\$ 19,441	\$ 29,593	\$ 20,000	\$ 30,000	\$ 30,000
5266	Pipeline Flushing	\$ 24,481	\$ 27,713	\$ 20,000	\$ 20,000	\$ 20,000
5267	Pump Station	\$ 172,282	\$ 172,399	\$ 215,000	\$ 220,000	\$ 220,000
5271	Rent Equipment	\$ 46,765	\$ 69,936	\$ 50,000	\$ 40,000	\$ 40,000
5280	Pavement Marking	\$ 29,041	\$ 4,097	\$ 22,000	\$ 25,000	\$ 25,000
5293	Materials Disposal	\$ 110,793	\$ 106,593	\$ 125,000	\$ 130,000	\$ 130,000
5306	Advertising	\$ -	\$ 9,009	\$ -	\$ -	\$ -
5301	Technology Support	\$ 73,451	\$ 97,984	\$ 66,154	\$ 50,000	\$ 50,000
5351	Parking Meters	\$ 13,333	\$ -	\$ -	\$ -	\$ -
5395	Police Details	\$ 12,562	\$ 23,436	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL PURCHASED SERVICES		\$ 759,545	\$ 788,097	\$ 741,654	\$ 769,500	\$ 769,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5242	Vehicle Equipment Repair	Trucks, Sweepers, Loaders, Rollers, Equipment	\$ 160,000
		Repair and maintain equipment ranging from our small vehicles to large vehicles from services and tires, brakes, hoses etc. Also is used to repair our hand tools such as compaction equipment.	
5245	Equipment Repair	Miscellaneous	\$ 4,500
5260	Grounds Maintenance	Cleaning and repair of public spaces.	\$ 45,000
5261	Tree Maintenance	Tree Removal, maintenance of public shade trees	\$ 35,000
5265	Traffic Signal Repair / Maintenance	Maintenance of Control Boxes and Traffic Signals.	\$ 30,000
5266	Pipeline Flushing	Maintenance of Drain and Sewer System: NPDES	\$ 20,000
5271	Rent Lease Equipment	Equipment Rentals. Pumps, Specialized Equipment	\$ 40,000
5280	Pavement Markings	Line painting, parking spaces, directional arrows	\$ 25,000
5293	Materials Disposal	Leaves, Trash and debris from public spaces,	\$ 130,000
5301	Technology Support	Weather program subscription	\$ 50,000
5395	Police Details	Police Details for roadwork, etc.	\$ 10,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5431	Tools and Small Equipment	\$ 38,348	\$ 35,112	\$ 35,000	\$ 35,000	\$ 35,000
5460	Grounds supplies	\$ 27,946	\$ 26,294	\$ 25,000	\$ 25,000	\$ 25,000
5481	Vehicle Fuel	\$ 85,572	\$ 71,368	\$ 86,960	\$ 86,960	\$ 86,960
5485	Vehicle Supplies	\$ 71,369	\$ 20,165	\$ 12,000	\$ 20,000	\$ 20,000
5531	Paving Materials	\$ 32,776	\$ 77,277	\$ 75,000	\$ 75,000	\$ 75,000
5540	Signs	\$ 21,005	\$ 40,403	\$ 20,000	\$ 30,000	\$ 30,000
5545	Cemetery Supplies	\$ 6,627	\$ 21,996	\$ 10,000	\$ 10,000	\$ 10,000
5550	Blocks Brick Mortar	\$ 21,773	\$ 6,569	\$ 10,000	\$ 10,000	\$ 10,000
5585	Protective Clothing Non Contractual	\$ 11,136	\$ 1,216	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL SUPPLIES & MATERIALS		\$ 316,553	\$ 300,401	\$ 278,960	\$ 296,960	\$ 296,960

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5431	Tools and Small Equipment	SnapOn-Grainger-Norfolk Power- hand tools power to	\$ 35,000
5460	Grounds supplies	Trash bags, tools, grass seed, herbicides, loam	\$ 25,000
5481	Vehicle Fuel		\$ 86,960
5485	Vehicle Supplies	Miscellaneous vehicle parts & supplies	\$ 20,000
5531	Paving Materials	Asphalt Paving for paths, potholes, sidewalks	\$ 75,000
5540	Signs	Regulatory signs, posts, Solar Signs	\$ 30,000
5545	Cemetery Supplies	Urns, Bronze markers, concrete	\$ 10,000
5550	Blocks Brick Mortar		\$ 10,000
5585	Protective Clothing Non Contractual	General replacements glasses, gloves, etc.	\$ 5,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5730	Dues / Memberships	\$ 2,430	\$ 1,162	\$ 5,000	\$ 7,000	\$ 7,000
5735	Publications / Subscriptions	\$ -	\$ 328	\$ 300	\$ -	\$ -
TOTAL OTHER CHARGES & EXPENSES		\$ 2,430	\$ 1,490	\$ 5,300	\$ 7,000	\$ 7,000

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5730	Dues / Memberships	Professional Organizations.	\$ 7,000

423-SNOW & ICE

FY17 Operating Budget Submission

Significant Changes From FY15

Significant Changes Requested for FY17

Reclassified deficit spending accounts that are ineligible per DOR for raising taxes to the main budget for Department of Public Works. The remaining group balance is being increased primarily to reflect equipment lease costs in recent years to reduce the reliance of reserve fund or other transfers to cover expenses during winter.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Snow & Ice Expenditures	\$ 1,190,741	\$ 2,500,969	\$ 611,066	\$ 677,000	\$ 677,000
TOTAL NON-CAPITAL	\$ 1,190,741	\$ 2,500,969	\$ 611,066	\$ 677,000	\$ 677,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5130-423	Overtime Snow & Ice	\$ 291,924	\$ 375,251	\$ 156,106	\$ 125,000	\$ 125,000
5271-423	Rent/Lease Equipment	\$ -	\$ 185,695	\$ 40,000	\$ 120,000	\$ 120,000
5292-423	Snow Plowing & Removal	\$ 573,938	\$ 1,659,808	\$ 233,000	\$ 170,000	\$ 170,000
5482-423	Vehicle Fuel Diesel Snow & Ice	\$ 42,524	\$ 42,821	\$ 32,000	\$ 42,000	\$ 42,000
5532-423	Snow & Ice Snow Removal Supplies	\$ 282,355	\$ 237,394	\$ 149,960	\$ 220,000	\$ 220,000
TOTAL OTHER CHARGES & EXPENSES		\$ 1,190,741	\$ 2,500,969	\$ 611,066	\$ 677,000	\$ 677,000

424/430-STREET LIGHTING, RUBBISH & RECYCLING

FY17 Operating Budget Submission

Significant Changes From FY15

Significant Changes Requested for FY17

New waste contract with Wheelabrator has resulted in \$100K drop in costs. Our monthly invoice from Eversource is now averaging approximately \$9,000 per month due to the energy savings from the converted LED streetlights. The original LED streetlight conversion project included eight (8) phases to convert 2,602 High Pressure Sodium streetlights. We currently have 2,863 streetlights with 2,033 already converted to LEDs. Projects 7 & 8 were estimated to convert 570 streetlights to LEDs during FY16 at a cost of \$113,156. We will need approximately \$52,000 in FY17 funds to complete the remaining 260 streetlights.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Rubbish & Recycling Contracts	\$ 2,075,988	\$ 1,797,109	\$ 1,950,000	\$ 1,853,511	\$ 1,853,511
Rubbish & Recycling Supplies	\$ 14,773	\$ 22,819	\$ 28,000	\$ 32,000	\$ 32,000
TOTAL NON-CAPITAL	\$ 2,090,760	\$ 1,819,928	\$ 1,978,000	\$ 1,885,511	\$ 1,885,511

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Street Lighting	\$ 203,810	\$ 250,000	\$ 340,351	\$ 233,500	\$ 233,500
TOTAL NON-CAPITAL	\$ 203,810	\$ 250,000	\$ 340,351	\$ 233,500	\$ 233,500

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5291	Rubbish & Recycling Contracts	\$ 2,075,988	\$ 1,797,109	\$ 1,950,000	\$ 1,853,511	\$ 1,853,511
5560	Rubbish & Recycling Supplies	\$ 14,773	\$ 22,819	\$ 28,000	\$ 32,000	\$ 32,000

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5291	Rubbish/Recycling Contract	Wheelabrator, \$66/ton x 1+ .75(cpi)	\$ 440,000
5291	Rubbish/Recycling Contract	Collection of solid waste, lump sum	\$ 589,300
5291	Rubbish/Recycling Contract	Recyclable collections, lump sum	\$ 346,711
5291	Rubbish/Recycling Contract	Leaf and yard waste collection, 34 weeks	\$ 270,000
5291	Rubbish/Recycling Contract	White goods collections	\$ 27,000
5291	Rubbish/Recycling Contract	Burnable bulk collections	\$ 76,500
5291	Rubbish/Recycling Contract	Transfer Station	\$ 80,000
5291	Rubbish/Recycling Contract	Roll Off	\$ 18,000
5291	Rubbish/Recycling Contract	Reserve for increased collections	\$ 6,000
5560	Rubbish & Recycling Supplies	Educational supplies	\$ 2,000
5560	Rubbish & Recycling Supplies	Toter replacements	\$ 30,000

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5383	Street Ligthing	\$ 203,810	\$ 250,000	\$ 340,351	\$ 233,500	\$ 233,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5383	Street Ligthing	Eversource Streetlighting Monthly Invoices	\$ 108,000
5383	Street Ligthing	AECOM LED Streetlighting - Project 9	\$ 52,000
5383	Street Ligthing	Coviello/Bell Traffic Signal- Repairs & Transfers	\$ 50,000
5383	Street Ligthing	Visionaire Roadway LX LED fixtures	\$ 23,500
		(\$235 each x 100)	

190-TOWN FACILITIES

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Custodians	3.00	3.00	3.00	4.00	4.00
Assistant Custodians	1.57	1.57	1.57	2.57	2.57
	4.57	4.57	4.57	6.57	6.57

Significant Changes From FY16

Due to the new Ames Town Hall & Senior Center - 2 new positions of an additional Custodian and HVAC Technician plus additional services and supplies.

Significant Changes Requested for FY17

Approximately \$151,146 of the requested increase is from Ames with \$90,750 of this increase requested due to new positions for the new Ames Town Hall & Senior Center plus another \$49,646 for Ames utilities and \$38,613 for maintenance services & \$10,750 supplies; We are transferring the Telephone and Copier budgets to the Finance/IT group which reduces our budget request by \$208,860; Other smaller increases include contracted wage rate increases and new items such as pest control for the Pool and tools for the trades staff as well as increased cost of elevator & generator maintenance. Direct utilities and other expenses for Endicott Estate are now being charged to the Enterprise. Increase for custodial supplies and new tools.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 216,773	\$ 247,565	\$ 277,748	\$ 361,292	\$ 361,292
Utilities	\$ 480,816	\$ 598,145	\$ 832,728	\$ 721,515	\$ 721,515
Purchase of Services	\$ 301,258	\$ 409,644	\$ 437,157	\$ 426,833	\$ 426,833
Supplies	\$ 48,937	\$ 65,474	\$ 61,409	\$ 77,849	\$ 77,849
Other Charges & Expenses	\$ 1,500	\$ 786	\$ 1,811	\$ 2,426	\$ 2,426
TOTAL NON-CAPITAL	\$ 1,049,284	\$ 1,321,614	\$ 1,610,853	\$ 1,589,915	\$ 1,589,915

POSITION TITLE	LAST NAME, FI	GRID CODE	FY 2016 (CURRENT) BUDGET						
			FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	TOTAL
PERSONNEL SPECIFIC WAGES									
Custodian	Fitzhenry, E.	FS-3	1.00	7	\$ 2,040.00	26.20	\$ 53,448	\$ 470	\$ 55,984
Custodian	McDonough, J.	FS-3	1.00	7	\$ 2,040.00	26.20	\$ 53,448	\$ 390	\$ 53,838
Custodian	Waishek, M.	FS-3	1.00	7	\$ 2,040.00	26.20	\$ 53,448	\$ 230	\$ 53,678
Assistant Custodian	Carew, R.	FS-2	0.50	7	\$ 948.75	26.20	\$ 24,857	\$ 230	\$ 25,087
Assistant Custodian	S. Maloney	PD	0.53	n/a	\$ 922.90	26.20	\$ 24,180	\$ -	\$ 24,180
Assistant Custodian	M.Kaltsunas	PD	0.27	1	\$ 411.88	26.20	\$ 10,791	\$ -	\$ 10,791
Assistant Custodian	Per Diem coverage	PD	0.13	1	\$ 205.94	13.10	\$ 2,698	\$ -	\$ 2,698
Assistant Custodian	Per Diem coverage	PD	0.13	1	\$ 205.94	13.10	\$ 2,698	\$ -	\$ 2,698
			<u>4.56</u>				\$ 225,568	\$ 1,320	\$ 228,954

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS			
Uniform Allowance	4	\$ 100.00	\$ 400
Protective Clothing	4	\$ 350.00	\$ 1,400
Protective Shoes	4	\$ 150.00	\$ 600
			\$ 2,400

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Substitutes Maintenance	1	\$ 9,184.00	\$ 9,184
Seasonal Custodial	1	\$ 13,200.00	\$ 13,200
Seasonal Maintenance	1	\$ 10,400.00	\$ 10,400
Per Diem for Dolan/DPW - transfer from 5254 Cleaning Services	1	\$ 14,000.00	\$ 14,000
			\$ 46,784

Budget shortfall

FY16 TOTAL PERSONAL SVS

\$ -	\$ (390)	\$ (390)
\$ 225,568	\$ 930	\$ 277,748

POSITION TITLE	LAST NAME, FI	GRID CODE	FY 2017 BUDGET						
			FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	TOTAL
PERSONNEL SPECIFIC WAGES									
Custodian	Fitzhenry, E.	FS-3	1.00	7	\$ 2,091.00	26.10	\$ 54,575	\$ 470	\$ 55,045
Custodian	McDonough, J.	FS-3	1.00	7	\$ 2,091.00	26.10	\$ 54,575	\$ 390	\$ 54,965
Custodian	Waishek, M.	FS-3	1.00	7	\$ 2,091.00	26.10	\$ 54,575	\$ 230	\$ 54,805
Assistant Custodian	Carew, R.	FS-2	0.50	7	\$ 972.38	26.10	\$ 25,379	\$ 230	\$ 25,609
Assistant Custodian	S. Maloney	PD	0.53	n/a	\$ 945.97	26.10	\$ 24,690	\$ -	\$ 24,690
Assistant Custodian	M.Kaltsunas	PD	0.13	2	\$ 213.14	26.10	\$ 5,563	\$ -	\$ 5,563
Assistant Custodian	Per Diem coverage	PD	0.13	2	\$ 213.14	26.10	\$ 5,563	\$ -	\$ 5,563
Assistant Custodian	Per Diem coverage	PD	-	n/a	\$ -	26.10	\$ 19,000	\$ -	\$ 19,000
NEW:									
Ames 2nd Custodian	NEW - Hire 3/1/2017	FS-3	1.00	1	\$ 1,700.25	6.53	\$ 11,103	\$ -	\$ 11,103
Ames Trades:HVAC Technician	NEW - Hire 7/1/2016	SCHL	1.00	SCHL	\$ 2,627.02	26.10	\$ 68,565	\$ -	\$ 68,565
			<u>6.29</u>				\$ 323,588	\$ 1,320	\$ 324,908

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS			
Uniform Allowance	6	\$ 100.00	\$ 600
Protective Clothing	6	\$ 350.00	\$ 2,100
Protective Shoes	6	\$ 150.00	\$ 900
			\$ 3,600

ACCOUNT DESCRIPTION	QTY	RATE/PER	TOTAL
OTHER PERSONAL SERVICES			
Substitutes Maintenance	1	\$ 9,184.00	\$ 9,184
Seasonal Custodial	1	\$ 13,200.00	\$ 13,200
Seasonal Maintenance	1	\$ 10,400.00	\$ 10,400
			\$ 32,784

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5211	Utilities, Electricity	\$ 222,245	\$ 318,025	\$ 351,819	\$ 391,476	\$ 391,476
5220	Utilities, Heat	\$ 115,869	\$ 136,740	\$ 300,020	\$ 301,020	\$ 301,020
5232	Utilities, Water	\$ 12,447	\$ 18,744	\$ 26,206	\$ 29,019	\$ 29,019
5341	Telephone	\$ 130,255	\$ 124,635	\$ 154,683	\$ -	\$ -
TOTAL UTILITIES		\$ 480,816	\$ 598,145	\$ 832,728	\$ 721,515	\$ 721,515

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
		Supply Contract Rate of \$0.0995/kwh thru Dec. 2016	
5211	Utilities, Electricity	Average overall cost with Eversource = \$0.275/kwh	
	Town Hall Existing	Annual cost maintained due to transition period	\$ 33,000
NEW	Ames	March to June 2017- 50,000 sq. ft. bdg (500,000 kwh)	\$ 45,833
	Police Station		\$ 44,000
	Fire Station, Main		\$ 20,625
	Fire Station, East Dedham		\$ 6,875
	DPW Building and Garage		\$ 33,660
	DPW Pump Station		\$ 3,300
	Brookdale Cemetery		\$ 3,713
	Library, Main		\$ 15,400
	Pool		\$ 75,625
	Dolan Center		\$ 17,875
	COA Traditions		\$ 4,400
	Rustcraft concession stand		\$ 6,600
	Legacy Place Pump		\$ 28,050
	Providence Hwy Signal		\$ 9,900
	Dedham Square signals		\$ 11,550
	Rte 1 rotary and signals		\$ 6,600
	Eastbrook/Washington signal		\$ 3,300
	Bussey/Colburn signal		\$ 3,300
	Other traffic signals and pumps		\$ 17,870
Account Subtotal			\$ 391,476
5220	Utilities, Heat	Gas Supply Rate \$6.79/decatherm thru June 2016	
	Town Hall Existing	Annual cost maintained due to transition period	\$ 114,000
NEW	Ames T	March to June 2017 4 months; DHW and Kitchen gas	\$ 1,000
	Police Station		\$ 13,300
	Fire Station, Main		\$ 16,150
	Fire Station, East Dedham		\$ 12,350
	DPW Building		\$ 20,900
	DPW Garage		\$ 62,700
	Main Library		\$ 9,500
	Endicott Library		\$ 11,400
	Pool		\$ 22,800
	Parks and Rec garage		\$ 570
	Brookdale Cemetery		\$ 7,600
	Dolan Center (propane, gallons)		\$ 8,750
Account Subtotal			\$ 301,020

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5232	Utilities, Water		
	Town Hall Existing		\$ 844
NEW	Ames Town Hall & Senior Center		\$ 2,813
	Police Station		\$ 2,813
	Fire Station, Main		\$ 1,407
	Fire Station, East Dedham		\$ 1,407
	DPW Building and Garage		\$ 2,813
	Brookdale Cemetery		\$ 282
	Library, Main		\$ 563
	Pool		\$ 11,250
	Dolan Center		\$ 563
	Endicott Library		\$ 282
	Annual Meter Tests		\$ 1,200
	Rate Increase Reserve		\$ 2,782
		Account Subtotal	\$ 29,019
	AMES SUMMARY		
5211	Utilities, Electricity		\$ 45,833
5220	Utilities, Heat		\$ 1,000
5232	Utilities, Water		\$ 2,813
		AMES TOTAL	\$ 49,646

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5245	Equipment Repair/Maint	\$ -	\$ 19,930	\$ 34,750	\$ -	\$ -
5250	Electrical Repair/Maint	\$ 14,305	\$ 35,714	\$ 45,000	\$ 45,000	\$ 45,000
5251	HVAC Repair/Maint	\$ 26,772	\$ 60,353	\$ 48,050	\$ 36,050	\$ 36,050
5252	Plumbing Repair/Maint	\$ 5,911	\$ 5,606	\$ 15,000	\$ 10,000	\$ 10,000
5253	Carpentry Repair/Maint	\$ 10,159	\$ 7,110	\$ 12,500	\$ 17,500	\$ 17,500
5254	Building Repair/Maint	\$ -	\$ 91,843	\$ 78,600	\$ 97,850	\$ 97,850
5255	Grounds Repair/Maint	\$ -	\$ 30,175	\$ 24,094	\$ 33,152	\$ 33,152
5259	Service Contracts	\$ 18,602	\$ 28,356	\$ 15,870	\$ 25,288	\$ 25,288
5301	Professional Technical	\$ 225,509	\$ 90,442	\$ 109,253	\$ 112,353	\$ 112,353
5311	Trainings & Certifications	\$ -	\$ 2,645	\$ 9,040	\$ 10,040	\$ 10,040
5351	Parking Meters	\$ -	\$ 37,469	\$ 45,000	\$ 39,600	\$ 39,600
TOTAL PURCHASED SERVICES		\$ 301,258	\$ 409,644	\$ 437,157	\$ 426,833	\$ 426,833

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5250	Electrical Repair/Maint		
	Panel upgrades Town Buildings		\$ 20,000
	Lighting/electrical repairs Town Buildings		\$ 25,000
Account Subtotal			\$ 45,000
5251	HVAC Repair/Maint		
NEW	Ames 17k to 50K sq.ft.	March - June 2017 4 months	\$ 5,000
	Steam Trap survey and inspection		\$ 7,500
	Boiler water and chemical treatments		\$ 3,750
	Boiler cleanup service, Summer		\$ 4,800
	Rooftop Unit Service, Pool	Due to compressor being replaced - install funds needed	\$ 5,000
	Emergency Services	NEW: Reduce by \$15,000 for new HVAC Technician	\$ 10,000
Account Subtotal			\$ 36,050
5252	Plumbing Repair/Maint.		
	Emergency Services, Town buildings	NEW: Reduce by \$7500 for new HVAC Technician	\$ 5,000
NEW	Drain cleaning services		\$ 5,000
Account Subtotal			\$ 10,000
5253	Carpentry Repairs/Maint.		
NEW	Ames 17k to 50K sq.ft.	March - June 2017 4 months	\$ 5,000
	ADA Compliance projects		\$ 5,000
	Door maintenance		\$ 5,000
	Keyroom project	High Security Key program for building security	\$ 2,500
Account Subtotal			\$ 17,500
5254	Building Repair/Maint.		
NEW	Ames - new building maintenance	March - June 2017 4 months	\$ 25,000
	Elevator repairs	prior \$5000; increase service \$206/hr; OT rate \$342/h	\$ 6,500
NEW	Generator repairs	not previously budgeted	\$ 6,500
	Emergency cleaning services		\$ 22,250
	Window cleaning services		\$ 16,000
	Floor tile cleaning/reglazing		\$ 11,600
	Carpet shampoo/cleaning services		\$ 10,000
Account Subtotal			\$ 97,850

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5255	Grounds Repair/Maint.		
	Goose Control, Brookdale Cemetery	Moved from Public Works	\$ 4,350
	Goose Control, Parks	Moved from Parks	\$ 13,000
NEW	Goose Control, Riverdale School field		\$ 2,580
	Pest Control, Main Fire		\$ 1,176
	Pest Control, East Dedham Fire		\$ 1,056
	Pest Control, Public Works		\$ 1,200
	Pest Control, Main Library		\$ 1,896
	Pest Control, Endicott Library		\$ 1,416
NEW	Pest Control, Pool		\$ 4,704
NEW	Pest Control, Ames		\$ 1,176
NEW	Termite Control, Ames		\$ 598
Account Subtotal			\$ 33,152
5259	Service Contracts		
	Generators (3) annual testing		\$ 750
	Generators (3) monthly inspections		\$ 5,400
NEW	Elevator, Ames monthly contract bill	March - June 2017 4 months	\$ 584
NEW	Elevator, Ames state test application		\$ 400
NEW	Elevator, Ames safety inspection		\$ 715
	Elevator, Town Hall monthly service		\$ 1,752
	Elevator, Town Hall state test application		\$ 400
	Elevator, Town Hall safety inspection		\$ 715
	Handicap Lift, Dolan Center, monthly service		\$ 1,752
	Handicap Lift, Dolan Center, state test application		\$ 400
	Handicap Lift, Dolan Center, safety inspection		\$ 715
	Fire Alarm Testing, Town Hall		\$ 2,500
	Fire Alarm Testing, Pool		\$ 2,500
	Fire Alarm Testing, Dolan Center		\$ 2,500
NEW	Security Alarm, Ames	March - June 2017 4 months	\$ 140
	Security Alarm, Town Hall		\$ 420
	Security Alarm, Public Works		\$ 420
	Security Alarm, Dolan Center		\$ 420
	Security Alarm, Pool		\$ 420
	Defibrillator Service, Endicott	Move \$570 in funds from 5245	\$ 570
	Fire extinguisher inspections	Move \$1815 in funds from 5245	\$ 1,815
Account Subtotal			\$ 25,288
5301	Professional/Technical		
	Consulting, energy management		\$ 21,750
	Consulting, architectural		\$ 12,000
	Consulting, CAD Layout & Design		\$ 7,200
	Equipment warranties, ESCO		\$ 53,592
	Project stamps		\$ 3,000
	Records Storage	Recordkeeper storage increased from \$500 to \$600/m	\$ 7,200
	Bid advertisements & legal notices		\$ 400
	Maintenance Work Order systems	School Dude Maintenance/Utility/Add \$1900: Inventor	\$ 7,211
Account Subtotal			\$ 112,353

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5311	Trainings & Certifications		
	OSHA, electrical		\$ 500
	OSHA, HVAC		\$ 500
	OSHA, Plumbing		\$ 500
	OSHA, Carpentry		\$ 500
	Locksmith Training		\$ 1,400
	Asbestos removal - LEA Certification		\$ 250
	Siemens EMS Workstation Operation (2)		\$ 3,990
	Maintenance/Utility/Inventory School Dude		\$ 1,300
	Construction Supv. Continuing education (2)		\$ 200
	Maintenance Trades continuing education (4)		\$ 400
	HVAC Refrigeration License Code		\$ 500
		Account Subtotal	\$ 10,040
5351	Parking Meters		
	Extended Warranty (ITS)		\$ 25,000
	Software Services (ITS)		\$ 7,800
	Credit Card Services	Mobile Payment Processing	\$ 2,100
	Enforcement software		\$ 2,500
	Pay station repair materials		\$ 2,200
	Wireless data services (modems)	\$5400 Transferred to Finance/IT Dept.	
		Account Subtotal	\$ 39,600
	AMES SUMMARY		
5251	HVAC Repair/Maint		\$ 5,000
5253	Carpentry Repairs/Maint.		\$ 5,000
5254	Building Repair/Maint.		\$ 25,000
5255	Grounds Repair/Maint.		\$ 1,774
5259	Service Contracts		\$ 1,839
	TOTAL AMES	TOTAL AMES	\$ 38,613

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5431	Tools & Small Equipment	\$ -	\$ 1,887	\$ 2,000	\$ 4,940	\$ 4,940
5432	Maintenance Supplies	\$ 24,884	\$ 19,493	\$ 18,414	\$ 21,964	\$ 21,964
5433	Paint	\$ -	\$ 1,690	\$ 2,000	\$ 2,000	\$ 2,000
5450	Custodial Supplies	\$ 18,398	\$ 32,463	\$ 24,624	\$ 31,824	\$ 31,824
5460	Grounds Supplies	\$ 40	\$ -	\$ 3,200	\$ 3,200	\$ 3,200
5481	Vehicle Fuels & Oil	\$ 677	\$ 328	\$ 6,033	\$ 6,033	\$ 6,033
5485	Vehicle Parts & Supplies	\$ 4,532	\$ 9,352	\$ 4,145	\$ 6,895	\$ 6,895
5580	Publications & Subscriptions	\$ 405	\$ 261	\$ 993	\$ 993	\$ 993
TOTAL SUPPLIES & MATERIALS		\$ 48,937	\$ 65,474	\$ 61,409	\$ 77,849	\$ 77,849

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5431	Tools & Small Equipment		
	Electrical Equipment	2600 watt portable generator	\$ 1,820
	HVAC Equipment	Refrigerant recovery machine	\$ 1,100
	Carpentry Tools	Rotary Hammer Drill, Framing Nailer	\$ 1,020
	Plumbing Tools	Drain cleaning machine	\$ 1,000
Account Subtot			\$ 4,940
5432	Maintenance Supplies		
NEW	Ames -current 17,000 to new 50,000 sq. ft.		\$ 3,550
	Town Hall		\$ 1,775
	Police Station		\$ 1,483
	Main Fire Station		\$ 1,196
	East Dedham Fire Station		\$ 610
	Publics Works Offices		\$ 1,827
	Main Library		\$ 1,755
	Endicott Library		\$ 428
	Dolan Center		\$ 891
	Pool		\$ 2,349
	Fluorescent bulb replacements		\$ 750
	Fluorescent ballast replacements		\$ 4,000
	HID exterior light replacements		\$ 750
	HID ballast replacements		\$ 600
Account Subtot			\$ 21,964
5433	Paint		
	Paint gallons		\$ 1,875
	Paint supplies		\$ 125
Account Subtot			\$ 2,000
5450	Custodial Supplies		
NEW	Ames -current 17,000 to new 50,000 sq. ft.		\$ 7,200
	Town Hall		\$ 3,549
	Police Station		\$ 2,965
	Main Fire Station		\$ 2,392
	East Dedham Fire Station		\$ 1,219
	Publics Works Offices		\$ 3,654
	Main Library		\$ 3,510
	Endicott Library		\$ 856
	Dolan Center		\$ 1,781
	Pool		\$ 4,698
Account Subtot			\$ 31,824
ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5460	Grounds Supplies		
	Mower bags		\$ 200
	Tree mulch, Town Hall		\$ 1,000
	Tree mulch, Main Library		\$ 1,000
	Tree mulch, Endicott Library		\$ 1,000
Account Subtot			\$ 3,200
5481	Vehicle Fuels & Oil		
	Fuel unleaded, TH mower/snowblower		\$ 83
	Fills, unleaded (5 vehicles 1/mo.)		\$ 4,950
	Oil changes		\$ 1,000
Account Subtot			\$ 6,033
5485	Vehicle Parts/Supplies		
		Town Department Detail Section	\$ 2,500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 313	\$ 96	\$ 400	\$ 525	\$ 525
5710	Travel Expenses	\$ -	\$ 140	\$ 521	\$ 736	\$ 736
5730	Dues & Memberships	\$ 420	\$ 550	\$ 890	\$ 1,165	\$ 1,165
5730	Protective Clothing	\$ 767	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER CHARGES & EXPEN		\$ 1,500	\$ 786	\$ 1,811	\$ 2,426	\$ 2,426

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Meetings & Conferences		
	Seminar (4) Trades		\$ 400
	MFAA Fall Conference	Registration fee	\$ 125
Account Subtot			\$ 525
5710	Travel Expenses		
	Intl Facilities Management Assoc.		\$ 68
	Assoc. of Energy engineers		\$ 68
	MFAA Fall Conference	3 nights lodging	\$ 600
Account Subtot			\$ 736
5730	Dues & Memberships		
	IFMA		\$ 450
	MMA		\$ 250

192-SCHOOL FACILITIES

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Director of Facilities	1.00	1.00	1.00	1.00	1.00
Building Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Custodians	22.50	22.50	22.50	22.50	22.50
Maintenance	4.00	4.00	4.00	4.00	4.00
Administration	-	-	1.00	1.00	1.00
	28.50	28.50	29.50	29.50	29.50

Significant Changes From FY15

Pulled together funding for part-time admin help in FY15 but came to the realization that this department needs full-time assistance. Schools requested and received approval for mid-year transfer to increase staffing.

Significant Changes From FY16

The full-time admin position has been made permanent.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 1,463,069	\$ 1,576,407	\$ 1,710,775	\$ 1,766,204	\$ 1,766,204
Utilities	\$ 1,043,866	\$ 1,079,732	\$ 1,382,956	\$ 1,382,956	\$ 1,382,956
Purchase of Services	\$ 277,479	\$ 410,164	\$ 309,017	\$ 333,737	\$ 333,737
Supplies	\$ 166,923	\$ 197,576	\$ 159,000	\$ 159,000	\$ 159,000
TOTAL NON-CAPITAL	\$ 2,951,337	\$ 3,263,879	\$ 3,561,748	\$ 3,641,897	\$ 3,641,897

510-Health Department

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Health Director	1.00	1.00	1.00	1.00	1.00
Assistant Health Director	1.00	1.00	1.00	1.00	1.00
Administrator Assistant	1.00	1.00	1.00	1.00	1.00
Public Health Nurse	1.00	1.00	1.00	1.00	1.00
	4.00	4.00	4.00	4.00	4.00

Significant Changes From FY15

Significant Changes Requested for FY17

The Board of Health is requesting for food inspections nights and weekends at 12-15 hours each. Since 2008 we have seen a 40% increase in establishments over a 6 year period and continue to grow. This does not include the establishments that "flipped". The food inspector also does pool, camp, tanning, saunas, whirlpools, housing complaints and nuisance complaints. We added a day to the Nurse's position to help in these inspections however that is just not enough for the amount of inspections that are done. As the health department our job is to educate, train, and protect public health - this is not being done as there is just not enough time to accomplish even minimum standard for inspections. In FY17, this is expected to cost an additional \$23,400 in personal services.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 245,436	\$ 263,162	\$ 284,297	\$ 320,270	\$ 320,270
Purchase of Services	\$ 2,273	\$ 2,126	\$ 3,600	\$ 1,400	\$ 1,400
Supplies	\$ 409	\$ 222	\$ 840	\$ 1,100	\$ 1,100
Other Charges & Expenses	\$ 1,321	\$ 1,280	\$ 2,168	\$ 2,650	\$ 2,650
Household Hazardous Waste	\$ 8,829	\$ 8,432	\$ 9,043	\$ 8,500	\$ 8,500
TOTAL NON-CAPITAL	\$ 258,269	\$ 275,223	\$ 299,948	\$ 333,920	\$ 333,920

		FY 2016 (CURRENT) BUDGET									
POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Health Director	Cardinale, Catherine	M5	1-Jul	1.00	7	\$ 3,494.20	26.20	\$ 91,548	\$ -	\$ 1,000	\$ 92,548
Assistant Health Director	Flanagan, Leontia	TS4	1-Jul	1.00	4	\$ 2,556.00	26.20	\$ 66,967	\$ 150	\$ -	\$ 67,117
Administrator Assistant	Conway, Joan	SS3	1-Jul	1.00	7	\$ 2,040.26	26.20	\$ 53,455	\$ 150	\$ -	\$ 53,605
Public Health Nurse	Gardner, Jessica	TS4	1-Jul	1.00	1	\$ 2,312.60	26.20	\$ 60,590	\$ -	\$ -	\$ 60,590
				<u>4.00</u>				\$ 272,560	\$ 300	\$ 1,000	\$ 273,860

				FY 2016 (CURRENT) BUDGET			
ACCOUNT DESCRIPTION		QTY		RATE/ PER			TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS							
Animal Inspector		1		\$ 1,097.00			\$ 1,097
Car Allowance		2		\$ 4,500.00			\$ 9,000
Uniforms		3		\$ 350.00			\$ 1,050
Protective Shoes		3		\$ 150.00			\$ 450
							\$ 11,597

				FY 2016 (CURRENT) BUDGET			
ACCOUNT DESCRIPTION		QTY		RATE/ PER			TOTAL
OTHER PERSONAL SERVICES							
License Renewal		1		\$ 1,510.00			\$ 1,510
BOH Stipends		1		\$ 357.00			\$ 357
							\$ 1,867

Budget shortfall

FY16 TOTAL PERSONAL SVS

\$ (2,027)	\$ (1,000)	\$ (3,027)
\$ 270,533	\$ 300	\$ -
		\$ 284,297

		FY 2017 BUDGET									
POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Health Director	Cardinale, Catherine	M5	1-Jul	1.00	5	\$ 3,586.85	26.10	\$ 93,617	\$ -	\$ 1,000	\$ 94,617
Assistant Health Director	Flanagan, Leontia	TS4	1-Jul	1.00	5	\$ 2,709.00	26.10	\$ 70,705	\$ -	\$ -	\$ 70,705
Administrator Assistant	Conway, Joan	SS3	1-Jul	1.00	7	\$ 2,091.00	26.10	\$ 54,575	\$ 230	\$ -	\$ 54,805
Public Health Nurse	Gardner, Jessica	TS4	1-Jul	1.00	2	\$ 2,439.00	26.10	\$ 63,658	\$ -	\$ -	\$ 63,658
				<u>4.00</u>				\$ 282,555	\$ 230	\$ 1,000	\$ 283,785

				FY 2017 BUDGET			
ACCOUNT DESCRIPTION		QTY		RATE/ PER			TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS							
Animal Inspector		1		\$ 1,075.00			\$ 1,075
Car Allowance		2		\$ 4,500.00			\$ 9,000
Uniforms		3		\$ 350.00			\$ 1,050
Protective Shoes		3		\$ 150.00			\$ 450
							\$ 11,575

				FY 2017 BUDGET			
ACCOUNT DESCRIPTION		QTY		RATE/ PER			TOTAL
OTHER PERSONAL SERVICES							
Inspections		1		\$ 23,400.00			\$ 23,400
License Renewal		1		\$ 1,510.00			\$ 1,510
							\$ 24,910

FY17 TOTAL PERSONAL SVS

\$ 282,555	\$ 230	\$ 1,000	\$ 320,270
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5312	Crisis	\$ -	\$ -	\$ 500	\$ 500	\$ 500
5313	Medical Services	\$ 40	\$ -	\$ 500	\$ 300	\$ 300
5316	Technology Support	\$ 1,700	\$ 1,925	\$ 2,000	\$ -	\$ -
5343	Printing	\$ 533	\$ 201	\$ 600	\$ 600	\$ 600
TOTAL PURCHASED SERVICES		\$ 2,273	\$ 2,126	\$ 3,600	\$ 1,400	\$ 1,400

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5500	Medical/Inpsection supplies	\$ 409	\$ 222	\$ 840	\$ 1,100	\$ 1,100
TOTAL SUPPLIES & MATERIALS		\$ 409	\$ 222	\$ 840	\$ 1,100	\$ 1,100

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 1,065	\$ 734	\$ 1,500	\$ 1,500	\$ 1,500
5710	Travel (Nurse)	\$ 66	\$ 191	\$ 308	\$ 650	\$ 650
5730	Dues/Membership	\$ 190	\$ 355	\$ 360	\$ 500	\$ 500
TOTAL OTHER CHARGES & EXPENSES		\$ 1,321	\$ 1,280	\$ 2,168	\$ 2,650	\$ 2,650

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5786	Household Hazardous Waste	\$ 8,829	\$ 8,432	\$ 9,043	\$ 8,500	\$ 8,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

541-COUNCIL OF AGING

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Council on Aging \Director	1.00	1.00	1.00	1.00	1.00
Assistant to Director	1.00	1.00	1.00	1.00	1.00
Outreach Coordinator	1.00	1.00	1.00	1.00	1.00
Vehicle Driver	0.75	0.75	0.75	0.75	0.75
	3.75	3.75	3.75	3.75	3.75

Significant Changes From FY15

Significant Changes Requested for FY17

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 217,401	\$ 234,812	\$ 221,915	\$ 229,749	\$ 229,749
Purchase of Services	\$ 1,854	\$ 1,734	\$ 1,865	\$ 2,915	\$ 2,915
Supplies	\$ 6,950	\$ 5,078	\$ 5,540	\$ 5,900	\$ 5,900
Other Charges & Expenses	\$ 40	\$ 1,020	\$ 1,325	\$ 1,325	\$ 1,325
TOTAL NON-CAPITAL	\$ 226,245	\$ 242,644	\$ 230,645	\$ 239,889	\$ 239,889

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Council on Aging director	Leventhal	M-4	1-Jul	1.00	7	\$ 3,180.79	26.20	\$ 83,337	\$ -	\$ 250	\$ 83,587
Outreach Coordinator	Allen	ts-3	1-Jul	1.00	7	\$ 2,478.75	26.20	\$ 64,943	\$ 230	\$ -	\$ 65,173
Assistant to Director	Renehan	ss-2	1-Jul	1.00	3	\$ 1,653.00	26.20	\$ 43,309	\$ -	\$ -	\$ 43,309
Van Driver	Alderman	ss-1	1-Jul	0.75	3	\$ 1,153.69	26.20	\$ 30,227	\$ -	\$ -	\$ 30,227
Budget adj needed								\$ (130)		\$ (250)	\$ (380)
				<u>3.75</u>				\$ 221,685	\$ 230	\$ -	\$ 221,915

FY16 TOTAL PERSONAL SVS **\$ 221,685** **\$ 230** **\$ -** **\$ 221,915**

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET							
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES											
Council on Aging director	Leventhal	M-4	1-Jul	1.00	5	\$ 3,265.00	26.10	\$ 85,217	\$ -	\$ 250	\$ 85,467
Outreach Coordinator	Allen	ts-3	1-Jul	1.00	7	\$ 2,541.00	26.10	\$ 66,320	\$ 230	\$ -	\$ 66,550
Assistant to Director	Renehan	ss-2	1-Jul	1.00	4	\$ 1,754.25	26.10	\$ 45,786	\$ -	\$ -	\$ 45,786
Van Driver	Alderman	ss-1	1-Jul	0.75	4	\$ 1,224.00	26.10	\$ 31,946	\$ -	\$ -	\$ 31,946
				<u>3.75</u>				\$ 229,269	\$ 230	\$ 250	\$ 229,749

FY17 TOTAL PERSONAL SVS **\$ 229,269** **\$ 230** **\$ 250** **\$ 229,749**

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5350	Program activities	\$ 1,854	\$ 1,734	\$ 1,865	\$ 2,915	\$ 2,915
TOTAL PURCHASED SERVICES		\$ 1,854	\$ 1,734	\$ 1,865	\$ 2,915	\$ 2,915

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5350	Program activities	Over 90's Event invites	\$ 500
5350	Program activities	Over 90's centerpieces	\$ 300
5350	Program activities	Over 90's décor	\$ 50
5350	Program activities	Special presenters	\$ 1,000
5350	Program activities	Seasonal events	\$ 400
5350	Program activities	Gardening programs	\$ 500
5350	Program activities	Dvd license	\$ 165

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5481	Fuel	\$ 2,976	\$ 2,775	\$ 2,640	\$ 3,000	\$ 3,000
5485	Vehicle parts and supplies	\$ 2,185	\$ 1,100	\$ 1,560	\$ 1,560	\$ 1,560
5490	Supplies	\$ 1,789	\$ 1,203	\$ 1,340	\$ 1,340	\$ 1,340
TOTAL SUPPLIES & MATERIALS		\$ 6,950	\$ 5,078	\$ 5,540	\$ 5,900	\$ 5,900

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 40	\$ 30	\$ 300	\$ 300	\$ 300
5710	Travel	\$ -	\$ -	\$ 69	\$ 69	\$ 69
5730	Dues/Memberships	\$ -	\$ 990	\$ 956	\$ 956	\$ 956
TOTAL OTHER CHARGES & EXPENSES		\$ 40	\$ 1,020	\$ 1,325	\$ 1,325	\$ 1,325

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

542-YOUTH COMMISSION
FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Youth Commission Director	1.00	1.00	1.00	1.00	1.00
Youth Services Counselor	1.00	1.00	1.00	1.00	1.00
Youth Coordinator	1.00	1.00	1.00	1.00	1.00
Admin Assistant 2	1.00	1.00	1.00	1.00	1.00
	4.00	4.00	4.00	4.00	4.00

Significant Changes From FY15

Significant Changes Requested for FY17

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 257,492	\$ 287,054	\$ 272,379	\$ 280,605	\$ 280,605
Purchase of Services	\$ 2,517	\$ 2,815	\$ 2,975	\$ 2,975	\$ 2,975
Supplies	\$ 756	\$ 662	\$ 1,221	\$ 1,221	\$ 1,221
Other Charges & Expenses	\$ -	\$ -	\$ 1,860	\$ 1,860	\$ 1,860
TOTAL NON-CAPITAL	\$ 260,765	\$ 290,531	\$ 278,435	\$ 286,661	\$ 286,661

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Youth Commission Director	Blaney, R	M-4	1-Jul	1.00	7	\$ 3,180.79	26.20	\$ 83,337	\$ -	\$ 250	\$ 83,587	
Youth Services Counselor	Osei-Mensah, A	TS-3	1-Jan	0.50	5	\$ 2,312.60	13.10	\$ 30,295	\$ -	\$ -	\$ 30,295	
Youth Services Counselor	Osei-Mensah, A	TS-3	1-Jan	0.50	4	\$ 2,235.33	13.10	\$ 29,283	\$ -	\$ -	\$ 29,283	
Youth Coordinator	Cabral, C	TS-2	1-Jul	1.00	7	\$ 2,305.71	26.20	\$ 60,410	\$ 150	\$ -	\$ 60,560	
Admin Assistant 2	Treacy, J	SS-2	1-Jul	1.00	7	\$ 1,897.20	26.20	\$ 49,707	\$ 230	\$ -	\$ 49,937	
				<u>4.00</u>				\$ 253,031	\$ 380	\$ 250	\$ 253,661	

ACCOUNT DESCRIPTION	QTY	FY 2016 (CURRENT) BUDGET	
		RATE/ PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS			
Car Allowance	3	\$ 2,100.00	\$ 6,300
			\$ 6,300

ACCOUNT DESCRIPTION	QTY	FY 2016 (CURRENT) BUDGET	
		RATE/ PER	TOTAL
OTHER PERSONAL SERVICES			
Summer Worker	1	\$ 7,500.00	\$ 7,500
Youth Worker	1	\$ 4,918.28	\$ 4,918
			\$ 12,418

FY16 TOTAL PERSONAL SVS

\$ 253,031	\$ 380	\$ 250	\$ 272,379
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POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	DEFER COMP	TOTAL	
PERSONNEL SPECIFIC WAGES												
Youth Commission Director	Blaney, R	M-4	1-Jul	1.00	5	\$ 3,265.00	26.10	\$ 85,217	\$ -	\$ 500	\$ 85,717	
Youth Services Counselor	Osei-Mensah, A	TS-3	1-Jan	0.50	5	\$ 2,370.00	13.05	\$ 30,929	\$ -	\$ -	\$ 30,929	
Youth Services Counselor	Osei-Mensah, A	TS-3	1-Jan	0.50	6	\$ 2,453.25	13.05	\$ 32,015	\$ -	\$ -	\$ 32,015	
Youth Coordinator	Cabral, C	TS-2	1-Jul	1.00	7	\$ 2,363.25	26.10	\$ 61,681	\$ 230	\$ -	\$ 61,911	
Admin Assistant 2	Treacy, J	SS-2	1-Jul	1.00	7	\$ 1,944.75	26.10	\$ 50,758	\$ 310	\$ -	\$ 51,068	
				<u>4.00</u>				\$ 260,599	\$ 540	\$ 500	\$ 261,639	

ACCOUNT DESCRIPTION	QTY	FY 2017 BUDGET	
		RATE/ PER	TOTAL
POSITIONAL (NON-VARIABLE) STIPENDS			
Car Allowance	3	\$ 2,250.00	\$ 6,750
			\$ 6,750

ACCOUNT DESCRIPTION	QTY	FY 2017 BUDGET	
		RATE/ PER	TOTAL
OTHER PERSONAL SERVICES			
Summer Worker	1	\$ 7,500.00	\$ 7,500
Youth Worker	1	\$ 4,716.00	\$ 4,716
			\$ 12,216

FY17 TOTAL PERSONAL SVS

\$ 260,599	\$ 540	\$ 500	\$ 280,605
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5350	Program Activities	\$ 2,517	\$ 2,815	\$ 2,975	\$ 2,975	\$ 2,975
TOTAL PURCHASED SERVICES		\$ 2,517	\$ 2,815	\$ 2,975	\$ 2,975	\$ 2,975

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5350	Program Activities	Various programs throughout Town	\$ 2,975

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5481	Vehicle Fuel Unleaded	\$ 756	\$ 662	\$ 1,221	\$ 1,221	\$ 1,221
TOTAL SUPPLIES & MATERIALS		\$ 756	\$ 662	\$ 1,221	\$ 1,221	\$ 1,221

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Conferences, Prof Dev	\$ -	\$ -	\$ 1,800	\$ 1,800	\$ 1,800
5730	Dues & Memberships	\$ -	\$ -	\$ 60	\$ 60	\$ 60
TOTAL OTHER CHARGES & EXPENSES		\$ -	\$ -	\$ 1,860	\$ 1,860	\$ 1,860

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5305	Conferences, Prof Dev	Local professional development	\$ 1,800

543-VETERANS SERVICES
FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Veteran Service Officer	1.00	1.00	1.00	1.00	1.00
Admin Asst II	1.00	1.00	0.80	-	-
	2.00	2.00	1.80	1.00	1.00

Significant Changes From FY15

Significant Changes Requested for FY17

Eliminated funding for part-time admin help; increased veterans benefits based on recent case load.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personnel Services	\$ 95,539	\$ 94,311	\$ 73,293	\$ 60,534	\$ 60,534
Purchase of Services	\$ 3,725	\$ 4,103	\$ 5,000	\$ 5,000	\$ 5,000
Supplies	\$ 2,542	\$ 103	\$ 300	\$ 300	\$ 300
Other Charges & Expenses	\$ 3,356	\$ 4,458	\$ 3,414	\$ 3,500	\$ 3,500
Memorial Day Program	\$ 327	\$ 3,706	\$ 6,000	\$ 6,250	\$ 6,250
Veterans Benefits	\$ 87,241	\$ 110,524	\$ 112,400	\$ 125,000	\$ 125,000
TOTAL NON-CAPITAL	\$ 192,729	\$ 217,205	\$ 200,407	\$ 200,584	\$ 200,584

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Veterans Agent	Aitken, William	M-1	1-Jul	1.00	7	\$2,238.27	26.20	\$ 58,643	\$ 250	\$ 58,893
Admin Asst II				0.80		\$ -	-	\$ 14,400	\$ -	\$ 14,400
				<u>1.80</u>		<u>\$ -</u>	<u>-</u>	<u>\$ 73,043</u>	<u>\$ 250</u>	<u>\$ 73,293</u>

\$ 73,043	\$ 250	\$ 73,293
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POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Veterans Agent	Aitken, William	M-1	1-Jul	1.00	4	\$2,300.16	26.10	\$ 60,034	\$ 500	\$ 60,534
				1.00		\$ -	-	\$ 60,034	\$ 500	\$ 60,534

\$ 60,034	\$ 500	\$ 60,534
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ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5301	Professional/Technical	\$ 1,555	\$ 2,152	\$ 5,000	\$ 5,000	\$ 5,000
5393	Memorial Day Services	\$ 2,170	\$ 1,951	\$ -	\$ -	\$ -
TOTAL PURCHASED SERVICES		\$ 3,725	\$ 4,103	\$ 5,000	\$ 5,000	\$ 5,000

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5301	Professional/Technical	Parking Ticket Processing	\$ 5,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5429	Office Supplies, Specialized	\$ 2,542	\$ 103	\$ 300	\$ 300	\$ 300
TOTAL SUPPLIES & MATERIALS		\$ 2,542	\$ 103	\$ 300	\$ 300	\$ 300

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5710	Travel Expenses	\$ 3,356	\$ 4,458	\$ 3,414	\$ 3,500	\$ 3,500
TOTAL OTHER CHARGES & EXPENSES		\$ 3,356	\$ 4,458	\$ 3,414	\$ 3,500	\$ 3,500

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5593	Memorial Day Supplies	\$ 327	\$ 3,706	\$ 6,000	\$ 6,250	\$ 6,250
5770	Veterans Benefits	\$ 87,241	\$ 110,524	\$ 112,400	\$ 125,000	\$ 125,000

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5710	Travel Expenses	Conferences, In State	\$ 500
5710	Travel Expenses	Travel in Town	\$ 3,000
5593	Memorial Day Supplies	Wreaths, food, flags and other supplies	\$ 6,250

610-Library

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Library Director	1.00	1.00	1.00	1.00	1.00
Assistant Director for Administration	-	1.00	1.00	1.00	1.00
Technical Services Librarian	1.00	1.00	1.00	1.00	1.00
Children's Librarian	1.00	1.00	1.00	1.00	1.00
Supervisor Branch Services	1.00	1.00	1.00	1.00	1.00
Technology/Adult Services Librarian	-	-	1.00	1.00	1.00
Reference Librarian	1.00	1.00	-	-	-
Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Library Assistant	6.10	6.50	6.50	6.50	6.50
Custodian	1.00	1.00	1.00	1.00	1.00
Assistant Custodian	1.00	1.00	1.00	1.00	1.00
Pages	1.00	1.00	1.60	1.60	1.60
	15.10	16.50	17.10	17.10	17.10

Significant Changes From FY15

Significant Changes Requested for FY17

Adjust FTE's for pages to reflect current usage. Books, periodical and bindings have been adjusted to the minimum required for State grant.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 780,827	\$ 850,548	\$ 868,749	\$ 902,285	\$ 902,285
Overtime	\$ 10,273	\$ 11,123	\$ 11,000	\$ 11,000	\$ 11,000
Purchase of Services	\$ 66,438	\$ 65,071	\$ 66,569	\$ 67,666	\$ 67,666
Supplies	\$ 15,463	\$ 15,849	\$ 15,865	\$ 15,865	\$ 15,865
Books, Periodicals & Bindings	\$ 158,300	\$ 160,272	\$ 171,061	\$ 149,200	\$ 149,200
Other Expenses	\$ 11,004	\$ 7,649	\$ 6,900	\$ 6,900	\$ 6,900
TOTAL NON-CAPITAL	\$ 1,042,305	\$ 1,110,512	\$ 1,140,144	\$ 1,152,916	\$ 1,152,916

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG-EVITY	TOTAL
PERSONNEL SPECIFIC WAGES										
Custodial Personnel	Kieseling, Walter	FS-3	7/1	1.00	7	\$2,040.00	26.20	\$ 53,448	\$ 390	\$ 53,838
Custodial Personnel	Podolski, David	FS-2	1/1	1.00	3	\$1,653.00	26.20	\$ 43,309		\$ 43,309
Library Director	Tricarico, Dr. Mary Ann	N/A	7/1	1.00	N/A	\$3,373.84	26.20	\$ 88,395		\$ 88,395
Professional Librarian	Johnson, Catelyn	PL	7/1	1.00	4	\$2,211.75	26.20	\$ 57,948		\$ 57,948
Professional Librarian	Ingemi, Lisa	PL	7/1	1.00	7	\$2,452.50	26.20	\$ 64,256	\$ 310	\$ 64,566
Professional Librarian	Reilly, Patricia	PL	7/1	1.00	7	\$2,452.50	26.20	\$ 64,256	\$ 310	\$ 64,566
Professional Librarian	Suciu, Isabella	PL	7/1	1.00	7	\$2,452.50	26.20	\$ 64,256	\$ 230	\$ 64,486
Circulation Supervisor	Socci, Amber	CS	1/1	0.50	6	\$2,274.75	13.10	\$ 29,799	\$ 150	\$ 29,949
Circulation Supervisor	Socci, Amber	CS	1/1	0.50	7	\$2,355.00	13.10	\$ 30,851	\$ -	\$ 30,851
Library Assistant	Bowler, Laura	LA	1/1	0.50	2	\$1,475.25	13.10	\$ 19,326		\$ 19,326
Library Assistant	Bowler, Laura	LA	1/1	0.50	3	\$1,526.25	13.10	\$ 19,994		\$ 19,994
Library Assistant	Connell, Laura	LA	7/1	1.00	6	\$1,692.00	26.20	\$ 44,330	\$ 150	\$ 44,480
Library Assistant	Crowley, Janice	LA	7/1	1.00	7	\$1,752.75	26.20	\$ 45,922	\$ 310	\$ 46,232
Library Assistant	Dockham, Ellen	LA	7/1	1.00	2	\$1,475.25	26.20	\$ 38,652		\$ 38,652
Library Assistant	Fadden, Pamela	LA	7/1	1.00	7	\$1,752.75	26.20	\$ 45,922	\$ 310	\$ 46,232
Library Assistant	Leary, Julianne	LA	7/1	1.00	7	\$1,752.75	26.20	\$ 45,922	\$ 390	\$ 46,312
Library Assistant	McWhirk, Robert	LA	7/1	0.50	7	\$ 934.80	26.20	\$ 24,492	\$ 155	\$ 24,647
Library Page	Campanella, Marisa	N/A	N/A	0.40	N/A	\$ 285.00	26.20	\$ 7,467		\$ 7,467
Library Page	Hegarty, Jennifer	N/A	N/A	0.40	N/A	\$ 285.00	26.20	\$ 7,467		\$ 7,467
Library Page	Moy, Meaghan	N/A	N/A	0.40	N/A	\$ 285.00	26.20	\$ 7,467		\$ 7,467
Library Page	Vacant	N/A	N/A	0.40	N/A	\$ 285.00	26.20	\$ 7,467		\$ 7,467
Assistant Director of Admin	Shrewsbury, Rosemarie	TS-3	7/1	1.00	1	\$2,016.00	26.20	\$ 52,819		\$ 52,819
				<u>17.10</u>				\$ 863,762	\$ 2,705	\$ 866,467

ACCOUNT DESCRIPTION
OTHER PERSONAL SERVICES
Uniforms - Contractual
Protective Shoes - Contractual
Car Allowance

FY 2016 (CURRENT) BUDGET		
QTY	RATE/ PER Year	TOTAL
2	\$ 350.00	\$ 700
2	\$ 150.00	\$ 300
2	\$2,250.00	\$ 4,500
		\$ 5,500
Budget shortfall		\$ (3,218)
FY16 TOTAL PERSONAL SVS		\$ 860,544
		\$ 2,705
		\$ 868,749

ACCOUNT DESCRIPTION
OVERTIME (SEPARATELY APPROPRIATED)
Overtime

TOTAL
\$ 11,000
TOTAL OVERTIME
\$ 11,000

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	TOTAL
PERSONNEL SPECIFIC WAGES										
Custodial Personnel	Kieseling, Walter	FS-3	7/1	1.00	7	\$2,091.00	26.10	\$ 54,575	\$ 390	\$ 54,965
Custodial Personnel	Podolski, David	FS-2	1/1	1.00	4	\$1,754.25	26.10	\$ 45,786	\$ -	\$ 45,786
Library Director	Vacant	N/A	N/A	1.00	N/A	\$3,458.19	26.10	\$ 90,259	\$ -	\$ 90,259
Professional Librarian	Johnson, Catelyn	PL	1/1	1.00	5	\$2,346.75	26.10	\$ 61,250	\$ -	\$ 61,250
Professional Librarian	Ingemi, Lisa	PL	7/1	1.00	7	\$2,514.00	26.10	\$ 65,615	\$ 390	\$ 66,005
Professional Librarian	Reilly, Patricia	PL	7/1	1.00	7	\$2,514.00	26.10	\$ 65,615	\$ 310	\$ 65,925
Professional Librarian	Suciu, Isabella	PL	7/1	1.00	7	\$2,514.00	26.10	\$ 65,615	\$ 310	\$ 65,925
Circulation Supervisor	Socci, Amber	CS	1/1	1.00	7	\$2,414.25	26.10	\$ 63,012	\$ 150	\$ 63,162
Library Assistant	Bowler, Laura	LA	1/1	0.50	3	\$1,564.50	13.05	\$ 20,417	\$ -	\$ 20,417
Library Assistant	Bowler, Laura	LA	1/1	0.50	4	\$1,619.25	13.05	\$ 21,131	\$ -	\$ 21,131
Library Assistant	Connell, Laura	LA	7/1	1.00	7	\$1,796.25	26.10	\$ 46,882	\$ 150	\$ 47,032
Library Assistant	Crowley, Janice	LA	7/1	1.00	7	\$1,796.25	26.10	\$ 46,882	\$ 310	\$ 47,192
Library Assistant	Dockham, Ellen	LA	7/1	1.00	3	\$1,564.50	26.10	\$ 40,833	\$ -	\$ 40,833
Library Assistant	Fadden, Pamela	LA	7/1	1.00	7	\$1,796.25	26.10	\$ 46,882	\$ 310	\$ 47,192
Library Assistant	Leary, Julianne	LA	7/1	1.00	7	\$1,796.25	26.10	\$ 46,882	\$ 390	\$ 47,272
Library Assistant	McWhirk, Robert	LA	7/1	0.50	7	\$ 958.00	26.10	\$ 25,004	\$ 155	\$ 25,159
Library Page	Campanella, Marisa	N/A	N/A	0.40	N/A	\$ 300.00	26.10	\$ 7,830	\$ -	\$ 7,830
Library Page	Hegarty, Jennifer	N/A	N/A	0.40	N/A	\$ 300.00	26.10	\$ 7,830	\$ -	\$ 7,830
Library Page	Moy, Meaghan	N/A	N/A	0.40	N/A	\$ 300.00	26.10	\$ 7,830	\$ -	\$ 7,830
Library Page	Vacant	N/A	N/A	0.40	N/A	\$ 300.00	26.10	\$ 7,830	\$ -	\$ 7,830
Assistant Director of Admin	Shrewsbury, Rosemarie	TS-3	7/1	1.00	2	\$ 2,138.25	26.10	\$ 55,808	\$ 150	\$ 55,958
				17.10				\$ 893,770	\$ 3,015	\$ 896,785

ACCOUNT DESCRIPTION
OTHER PERSONAL SERVICES
Uniforms - Contractual
Protective Shoes - Contractual
Car Allowance

FY 2017 BUDGET		
QTY	RATE/PER/Year	TOTAL
2	\$ 350.00	\$ 700
2	\$ 150.00	\$ 300
2	\$2,250.00	\$ 4,500
		\$ 5,500

FY17 TOTAL PERSONAL SVS

\$ 893,770	\$ 3,015	\$ 902,285
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ACCOUNT DESCRIPTION
OVERTIME (SEPARATELY APPROPRIATED)
Overtime

TOTAL OVERTIME

TOTAL
\$ 11,000
\$ 11,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5271	Rent/Lease Equipment	\$ 12,273	\$ 8,881	\$ 12,307	\$ 12,307	\$ 12,307
5301	Professional/Technical	\$ 9,202	\$ 10,446	\$ 9,015	\$ 9,000	\$ 9,000
5307	Minuteman Network	\$ 40,751	\$ 41,858	\$ 40,960	\$ 42,072	\$ 42,072
5314	Alarm/Security	\$ 4,212	\$ 3,886	\$ 4,287	\$ 4,287	\$ 4,287
TOTAL PURCHASED SERVICES		\$ 66,438	\$ 65,071	\$ 66,569	\$ 67,666	\$ 67,666

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5271	Rent/Lease Equipment	Monthly Lease 4 Toshiba copiers	\$ 12,307
5301	Professional/Technical	Children's and Adult programming	\$ 2,000
5301	Professional/Technical	E-books database	\$ 7,000
5307	Minuteman Library Network	Annual membership fee and digital content fee	\$ 42,072
5314	Alarm/Security Services	Biannual fire extinguisher test	\$ 3,702
5314	Alarm/Security Services	Fire Department Alarm response	\$ 585

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5420	Office Supplies, General	\$ 6,380	\$ 4,881	\$ 2,200	\$ 2,200	\$ 2,200
5421	Paper	\$ 899	\$ 682	\$ 915	\$ 915	\$ 915
5490	Food & Food Supplies	\$ -	\$ 37	\$ 4,050	\$ 4,050	\$ 4,050
5510	Educational Supplies	\$ 3,381	\$ 2,981	\$ 3,400	\$ 3,400	\$ 3,400
5580	Library Operations Materials	\$ 4,803	\$ 7,268	\$ 5,300	\$ 5,300	\$ 5,300
TOTAL SUPPLIES & MATERIALS		\$ 15,463	\$ 15,849	\$ 15,865	\$ 15,865	\$ 15,865

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5420	Office Supplies, General	Miscellaneous office supplies	\$ 2,200
5421	Paper	White and colored paper, 8.5x11 and 8.5 x14	\$ 915
5490	Food & Food Supplies	Seasonal programs, Main Library	\$ 600
5490	Food & Food Supplies	Seasonal programs, Endicott Branch	\$ 600
5490	Food & Food Supplies	Holiday programs and events	\$ 1,350
5490	Food & Food Supplies	Adult programs	\$ 1,500
5510	Educational Supplies	Arts & Crafts programs, Main Library	\$ 1,700
5510	Educational Supplies	Arts & Crafts programs Endicott Branch	\$ 1,700
5580	Library Operation Materials	Bar code strip pkgs	\$ 1,500
5580	Library Operation Materials	Book covers pkgs	\$ 1,000
5580	Library Operation Materials	Library cards, pkgs	\$ 300
5580	Library Operation Materials	Media covers pkgs	\$ 1,000
5580	Library Operation Materials	Security cases pkgs	\$ 1,000
5580	Library Operation Materials	Spine label rolls	\$ 500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings & Conferences	\$ 3,946	\$ 4,740	\$ 4,770	\$ 4,770	\$ 4,770
5710	Travel Expenses	\$ 5,635	\$ 1,491	\$ 700	\$ 700	\$ 700
5730	Dues & Memberships	\$ 1,423	\$ 1,418	\$ 1,430	\$ 1,430	\$ 1,430
TOTAL OTHER CHARGES & EXPENSES		\$ 11,004	\$ 7,649	\$ 6,900	\$ 6,900	\$ 6,900

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5581	Books, periodicals & bindings	\$ 158,300	\$ 160,272	\$ 171,061	\$ 149,200	\$ 149,200

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5581-611	Books	library books	\$ 100,000
5581-612	Periodicals	library periodicals	\$ 11,000
5581-614	DVDs	Library DVDs	\$ 10,000
5581-615	E-subscriptions	E-Book collection and subscriptions	\$ 10,000
5581-617	Audio	CD and audio materials	\$ 3,000
5581-618	Database subscriptions	Database subscriptions include: American Genealogy, Ancestry, Cengage, Consumer Checkbook,, Daily News Transcript, Digital Sanborn maps, Light Insight, Mango, National Biography, Oxford Dictionary	\$ 15,000
5581-619	Other, realia	Realia (3-D objects)	\$ 200
5305	Meetings & Conferences	American Library Association Conference	\$ 2,000
5305	Meetings & Conferences	New England Library Association conference	\$ 150
5305	Meetings & Conferences	Massachusetts Library Association conference	\$ 2,500
5305	Meetings & Conferences	Continuing Education seminars	\$ 120
5710	Travel Expenses	Travel to workshops @ \$.54/per mile IRS rate	\$ 700
5730	Dues & Memberships	American Library Association for library and staff	\$ 800
5730	Dues & Memberships	Massachusetts Library Association	\$ 630

630-Parks and Recreation Department

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Asst Parks & Rec Director	1.00	1.00	1.00	1.00	1.00
Swimming Pool Director	1.00	1.00	1.00	1.00	1.00
Working Foreman	1.00	1.00	1.00	1.00	1.00
Special Motor Equipment Oper	3.00	3.00	3.00	3.00	3.00
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00
	8.00	8.00	8.00	8.00	8.00

Significant Changes From FY15

Significant Changes Requested for FY17

Revolving fund(s) will be paying 50% share of Assistant Director salary and benefits. Increase for Flag Day per the Board of Selectmen. Additional funding for van rentals for program transportation.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 541,337	\$ 641,335	\$ 582,765	\$ 614,671	\$ 614,671
Overtime	\$ 8,706	\$ 5,650	\$ 9,500	\$ 9,500	\$ 9,500
Purchase of Services	\$ 35,101	\$ 81,766	\$ 45,500	\$ 58,500	\$ 58,500
Supplies	\$ 97,192	\$ 87,655	\$ 95,125	\$ 95,125	\$ 95,125
Other Charges & Expenses	\$ -	\$ 55	\$ 375	\$ 500	\$ 500
TOTAL NON-CAPITAL	\$ 682,335	\$ 816,462	\$ 733,265	\$ 778,296	\$ 778,296

POSITION TITLE	LAST NAME,	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	LONG-EVITY	REVOLV. OFFSET	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES												
Parks & Recreation Director	Stanley, B	M4	Jul	1.00	7	\$ 3,180.79	26.20	\$ 83,337	\$ -	\$ -	\$ 500	\$ 83,837
Assistant Parks & Recreation Director	Anderson, D	M2	Jan	1.00	5	\$ 2,379.02	13.10	\$ 31,165	\$ -	\$ (22,949)	\$ -	\$ 8,216
					6	\$ 2,460.67	13.10	\$ 32,235	\$ -	\$ (22,949)	\$ 250	\$ 9,535
Admin. Assistant	White, T	SS3	Jul	1.00	3	\$ 1,777.50	26.20	\$ 46,571	\$ -	\$ -	\$ 1,766	\$ 48,336
Working Foreman	Fitzgerald, F	III	Jul	1.00	6	\$ 2,489.60	26.20	\$ 65,228	\$ 825	\$ -	\$ -	\$ 66,053
SMEO	Maher, M	II	Jul	1.00	6	\$ 2,216.00	26.20	\$ 58,059	\$ 465	\$ -	\$ -	\$ 58,524
SMEO	Marchese, W	II	Jul	1.00	6	\$ 2,216.00	26.20	\$ 58,059	\$ 555	\$ -	\$ -	\$ 58,614
SMEO	Garlick, R	II	Jul	1.00	6	\$ 2,216.00	26.20	\$ 58,059	\$ 465	\$ -	\$ -	\$ 58,524
Swimming Pool Director	Stallings	R14	Jul	1.00	N/A	\$ 1,232.00	26.20	\$ 32,278	\$ -	\$ -	\$ 442	\$ 32,720
				8.00				\$ 464,991	\$ 2,310	\$ (45,899)	\$ 2,957	\$ 424,359

ACCOUNT DESCRIPTION	QTY	RATE/PER	FY 2016 (CURRENT) BUDGET	
			TOTAL	
POSITIONAL (NON-VARIABLE) STIPENDS				
Car Allowance	1	\$ 4,500.00	\$ 4,500	
Uniforms - Parks Dept	4	\$ 450.00	\$ 1,800	
Protective Shoes - Parks	4	\$ 150.00	\$ 600	
			\$ 6,900	

ACCOUNT DESCRIPTION	QTY	RATE/PER	FY 2016 (CURRENT) BUDGET	
			TOTAL	
OTHER PERSONAL SERVICES				
Substitute Pool Director	\$ 26	\$ 308.00	\$ 8,008	
Seasonal staff	\$ 1	\$ 143,498.00	\$ 143,498	
			\$ 151,506	

FY16 TOTAL PERSONAL SVS

\$ 464,991	\$ 2,310	\$ (45,899)	\$ 2,957	\$ 582,765
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ACCOUNT DESCRIPTION	TOTAL
OVERTIME (SEPARATELY APPROPRIATED)	
Overtime	\$ 9,500
TOTAL OVERTIME	\$ 9,500

POSITION TITLE	EMPLOYEE FI	GRID CODE	STEP DATE	FY 2017 BUDGET								
				FTE	GRID STEP	BI-WK RATE	PAY/ PERS	BASE WAGES	LONG- EVITY	REVOLV. OFFSET	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES												
Parks & Recreation Director	Stanley, B	M4	Jul	1.00	5	\$ 3,265.00	26.10	\$ 85,217	\$ -	\$ -	\$ 750	\$ 85,967
Assistant Parks & Recreation Director	Anderson, D	M2	Jan	1.00	3	\$ 2,485.17	13.05	\$ 32,431	\$ -	\$ (16,216)	\$ -	\$ 16,216
Admin. Assistant	White, T	SS3	Jul	1.00	4	\$ 1,887.00	26.10	\$ 49,251	\$ -	\$ -	\$ -	\$ 49,251
Working Foreman	Fitzgerald, F	III	Jul	1.00	4	\$ 2,570.60	13.05	\$ 33,546	\$ -	\$ (16,773)	\$ 250	\$ 17,023
SMEO	Maher, M	II	Jul	1.00	6	\$ 2,552.00	26.10	\$ 66,607	\$ 825	\$ -	\$ -	\$ 67,432
SMEO	Marchese, W	II	Jul	1.00	6	\$ 2,271.20	26.10	\$ 59,278	\$ 465	\$ -	\$ -	\$ 59,743
SMEO	Garlick, R	II	Jul	1.00	6	\$ 2,271.20	26.10	\$ 59,278	\$ 465	\$ -	\$ -	\$ 59,743
Swimming Pool Director	Stallings	R14	Jul	1.00	N/A	\$ 1,232.00	26.10	\$ 32,155	\$ -	\$ -	\$ -	\$ 32,155
				8.00				\$ 477,042	\$ 2,310	\$ (32,989)	\$ 1,000	\$ 447,363

ACCOUNT DESCRIPTION	QTY	RATE/ PER	FY 2017 BUDGET	
			TOTAL	
POSITIONAL (NON-VARIABLE) STIPENDS				
Car Allowance	1	\$ 4,500.00		\$ 4,500
Uniforms - Parks Dept	4	\$ 450.00		\$ 1,800
Protective Shoes - Parks Dept	4	\$ 150.00		\$ 600
				\$ 6,900

ACCOUNT DESCRIPTION	QTY	RATE/ PER	FY 2017 BUDGET	
			TOTAL	
OTHER PERSONAL SERVICES				
Substitute Pool Director	1	\$ 8,008.00		\$ 8,008
Seasonal staff	1	\$ 150,400.00		\$ 150,400
Sick insentive	4	\$ 500.00		\$ 2,000
				\$ 160,408

FY17 TOTAL PERSONAL SVS

\$ 477,042	\$ 2,310	\$ (32,989)	\$ 1,000	\$ 614,671
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ACCOUNT DESCRIPTION	TOTAL
OVERTIME (SEPARATELY APPROPRIATED)	
Overtime	\$ 9,500
TOTAL OVERTIME	\$ 9,500

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5230	Utilities, Water	\$ 2,976	\$ 2,999	\$ 3,000	\$ 3,000	\$ 3,000
5242	Vehicle Repair/Maintenance	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
5260	Grounds Repair/Maintenance	\$ -	\$ 11,042	\$ 10,000	\$ 10,000	\$ 10,000
5271	Rent/Lease Equipment	\$ 6,000	\$ 5,238	\$ 6,000	\$ 6,000	\$ 6,000
5301	Technical Services	\$ -	\$ 37,577	\$ -	\$ -	\$ -
5381	Transportation	\$ 7,740	\$ 6,410	\$ 8,000	\$ 16,000	\$ 16,000
5594	Flag Day Parade	\$ 14,885	\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000
TOTAL PURCHASED SERVICES		\$ 35,101	\$ 81,766	\$ 45,500	\$ 58,500	\$ 58,500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5260	Grounds Repair/Maintenance	Trail maintenance, various vendors	\$ 10,000
5271	Rent/Lease Equipment	Bus rental for free programs	\$ 6,000
5381	Transportation	Van rental for summer programs	\$ 16,000
5594	Flag Day Parade	Bands	\$ 20,000

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5460	Grounds Supplies	\$ 75,023	\$ 64,887	\$ 75,050	\$ 75,050	\$ 75,050
5481	Vehicle Fuel	\$ 19,789	\$ 22,768	\$ 20,075	\$ 20,075	\$ 20,075
5584	Uniforms	\$ 2,380	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES & MATERIALS		\$ 97,192	\$ 87,655	\$ 95,125	\$ 95,125	\$ 95,125

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5460	Ground Supplies	Playground mulch	\$ 6,000
5460	Ground Supplies	Seed, per pallet	\$ 12,800
5460	Ground Supplies	Fertilizer, per pallet	\$ 12,250
5460	Ground Supplies	Infield mix	\$ 9,000
5460	Ground Supplies	Lime and paint	\$ 7,500
5460	Ground Supplies	Tree removal	\$ 2,000
5460	Ground Supplies	Grounds mechanical equipment	\$ 4,800
5460	Ground Supplies	Irrigation system supplies	\$ 2,800
5460	Ground Supplies	Parks mechanical equipment	\$ 2,500
5460	Ground Supplies	Fencing materials	\$ 5,000
5460	Ground Supplies	Flag replacements	\$ 1,000
5460	Ground Supplies	Holiday park decorations	\$ 2,000
5460	Ground Supplies	Skating rink	\$ 2,000
5460	Ground Supplies	Plumbing and electrical equipment	\$ 5,000
5460	Ground Supplies	Restroom equipment	\$ 400

ACCT NUMBER	ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5710	Travel Expenses	\$ -	\$ -	\$ 150	\$ 150	\$ 150
5730	Dues & Memberships	\$ -	\$ 55	\$ 225	\$ 350	\$ 350
TOTAL OTHER CHARGES & EXPENSES		\$ -	\$ 55	\$ 375	\$ 500	\$ 500

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

710-DEBT SERVICE

FY17 Operating Budget Submission

Significant Changes From FY15

Significant Changes Requested for FY17

New debt estimate is for June 2016 issues for regular capital and final bond issue for Ames.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Principal On Debt	\$ 6,643,690	\$ 6,470,387	\$ 6,555,296	\$ 5,932,226	\$ 5,932,226
Interest On Long-Term Debt	\$ 1,826,228	\$ 1,791,172	\$ 1,843,486	\$ 1,663,588	\$ 1,663,588
Interest On Short-Term Debt	\$ 5,479	\$ 755	\$ 63,000	\$ 4,191	\$ 4,191
New Debt Estimate	\$ -	\$ -	\$ -	\$ 1,823,550	\$ 1,823,550
TOTAL NON-CAPITAL	\$ 8,475,397	\$ 8,262,314	\$ 8,461,782	\$ 9,423,555	\$ 9,423,555

INDIVIDUAL LINE ITEMS TO BE APPROPRIATED

ACCT NUMBER	ACCT NAME	FY14	FY15	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5910	Principal On Debt	\$ 6,643,690	\$ 6,470,387	\$ 6,555,296	\$ 5,932,226	\$ 5,932,226
5915	Interest On Long-Term Debt	\$ 1,826,228	\$ 1,791,172	\$ 1,843,486	\$ 1,663,588	\$ 1,663,588
5925	Interest On Short-Term Debt	\$ 5,479	\$ 755	\$ 63,000	\$ 4,191	\$ 4,191
5925	New Debt Estimate	\$ 5,479	\$ 755	\$ 63,000	\$ 1,823,550	\$ 1,823,550
		\$ 8,480,875	\$ 8,263,069	\$ 8,524,782	\$ 9,423,555	\$ 9,423,555

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	DESCRIPTION	FY17 REQUEST
	Principal On Debt	\$ 5,932,226
	Interest On Long-Term Debt	\$ 1,663,588
	Interest On Short-Term Debt	\$ 4,191
	New Debt (June FY16 Issues)	\$ 1,823,550

910-EMPLOYEE BENEFITS

FY17 Operating Budget Submission

Significant Changes From FY15

Significant Changes Requested for FY17

Deferred compensation for non-union management is budgeted in respective departments. All amounts came from latest experience and/or actuarial studies. Bargaining reserve not required for FY17.

Budget Summary

GENERAL FUND EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Pensions, Contributory	\$ 3,928,166	\$ 4,107,233	\$ 4,531,244	\$ 4,694,092	\$ 4,694,092
Health Insurance	\$ 8,000,270	\$ 8,597,161	\$ 9,867,183	\$ 10,363,705	\$ 10,363,705
Life Insurance	\$ -	\$ -	\$ 64,800	\$ 43,320	\$ 43,320
OPEB Liability Contribution	\$ -	\$ 1,674,110	\$ 1,473,816	\$ 1,540,138	\$ 1,540,138
Medicare Tax	\$ 624,832	\$ 671,831	\$ 726,063	\$ 751,119	\$ 751,119
Unemployment Payments	\$ 8,911	\$ 27,296	\$ 50,000	\$ 50,000	\$ 50,000
Pensions, Non-Contributory	\$ 12,246	\$ 14,954	\$ 15,000	\$ 15,000	\$ 15,000
Bargaining Reserve*	\$ -	\$ -	\$ 178,129	\$ -	\$ -
Deferred Compensation	\$ -	\$ 14,500	\$ 19,500	\$ -	\$ -
TOTAL EMPLOYEE BENEFITS	\$ 12,574,424	\$ 15,107,084	\$ 16,925,735	\$ 17,457,374	\$ 17,457,374

ACCT NUMBER	ACCT NAME		FY16 REQUEST	FY17 REQUEST
5174	Health Insurance		\$ 9,867,183	\$ 10,363,705
5175	Life Insurance		\$ 64,800	\$ 43,320
			\$ 9,931,983	\$ 10,407,025

ACCOUNT DETAIL		Unit Cost	Qty. Recom.	Amount Request
Number	Item			
5174	Health Insurance		Current enrollment	
80% Employer Contribution				
	Harvard Pilgrim, Family (\$2148/mo)	\$19,977.60	217.00	\$ 4,335,140
	Harvard Pilgrim, Individual (\$824/mo)	\$7,660.80	117.00	\$ 896,314
	Tufts, Family (2339/mo)	\$21,148.80	70.00	\$ 1,480,416
	Tufts, Individual (\$893/mo)	\$8,073.60	31.00	\$ 250,282
	Blue Cross, Family (\$2532/mo)	\$22,790.40	45.00	\$ 1,025,568
	Blue Cross, Individual (\$944/mo)	\$8,496.00	37.00	\$ 314,352
	Fallon Select, Family (\$1845/mo)	\$16,521.60	24.00	\$ 396,519
	Fallon Select, Individual (\$684/mo)	\$6,134.40	12.00	\$ 73,613
	Fallon Direct, Family (\$1715/mo)	\$15,360.00	0.00	\$ -
	Fallon Direct, Individual (\$638/mo)	\$5,721.60	2.00	\$ 11,444
75% Employer Contribution (Public Works Units A&B, Town Manager, Finance Director, Police Chief, Fire Chief)				
	Harvard Pilgrim, Family (\$2148/mo)	\$18,729.00	12.00	\$ 224,748
	Harvard Pilgrim, Individual (\$824/mo)	\$7,191.00	1.00	\$ 7,191
	Tufts, Family (2339/mo)	\$19,827.00	3.00	\$ 59,481
	Tufts, Individual (\$893/mo)	\$7,569.00	0.00	\$ -
	Blue Cross, Family (\$2532/mo)	\$21,366.00	0.00	\$ -
	Blue Cross, Individual (\$944/mo)	\$7,965.00	0.00	\$ -
	Fallon Select, Family (\$1845/mo)	\$15,489.00	1.00	\$ 15,489
	Fallon Select, Individual (\$684/mo)	\$5,751.00	2.00	\$ 11,502
	Fallon Direct, Family (\$1715/mo)	\$14,400.00	0.00	\$ -
	Fallon Direct, Individual (\$638/mo)	\$5,364.00	0.00	\$ -
85% Employer Contribution (School Aides)				
	Harvard Pilgrim, Family (\$2148/mo)	\$21,226.20	8.00	\$ 169,810
	Harvard Pilgrim, Individual (\$824/mo)	\$8,149.80	5.00	\$ 40,749
	Tufts, Family (2339/mo)	\$22,470.60	6.00	\$ 134,824
	Tufts, Individual (\$893/mo)	\$8,578.20	3.00	\$ 25,735
	Blue Cross, Family (\$2532/mo)	\$24,214.80	2.00	\$ 48,430
	Blue Cross, Individual (\$944/mo)	\$9,027.00	0.00	\$ -
	Fallon Select, Family (\$1845/mo)	\$17,462.40	1.00	\$ 17,463
	Fallon Select, Individual (\$684/mo)	\$6,517.80	0.00	\$ -
	Fallon Direct, Family (\$1715/mo)	\$16,320.00	0.00	\$ -
	Fallon Direct, Individual (\$638/mo)	\$6,079.20	0.00	\$ -
100% Employee Contribution (Rate Saver Plan) NEW				
	Tufts, Individual (\$893/mo)	\$10,092.00	1.00	\$ 10,092
90% Employer Contribution (Grandfathered Retirees)				
	Harvard Pilgrim, Family (\$2148/mo)	\$22,474.80	5.00	\$ 112,374
	Harvard Pilgrim, Individual (\$824/mo)	\$8,629.20	6.00	\$ 51,776
	Tufts, Family (2339/mo)	\$23,792.40	0.00	\$ -
	Tufts, Individual (\$893/mo)	\$9,082.80	1.00	\$ 9,083
	Blue Cross, Family (\$2532/mo)	\$25,639.20	4.00	\$ 102,557
	Blue Cross, Individual (\$944/mo)	\$9,558.00	3.00	\$ 28,674
	Fallon Select, Family (\$1845/mo)	\$19,926.00	0.00	\$ -
	Fallon Select, Individual (\$684/mo)	\$7,387.20	0.00	\$ -

ACCT NUMBER	ACCT NAME		FY16 REQUEST	FY17 REQUEST
5174	Health Insurance		\$ 9,867,183	\$ 10,363,705
5175	Life Insurance		\$ 64,800	\$ 43,320
			\$ 9,931,983	\$ 10,407,025

ACCOUNT DETAIL		Unit Cost	Qty. Recom.	Amount Request
Number	Item			
	Fallon Direct, Family (\$1715/mo)	\$18,522.00	0.00	\$ -
	Fallon Direct, Individual (\$638/mo)	\$6,890.40	0.00	\$ -
50% Employer Contribution (Senior Plans)				
	Medex III (\$360/mo)	\$2,160.00	61.00	\$ 131,760
	Managed Blue (\$313.20/mo)	\$1,879.20	2.00	\$ 3,759
	Harvard Medical Enhanced (\$342/mo)	\$2,052.00	53.00	\$ 108,756
	Tufts Medicare Plus (\$321/mo)	\$1,926.00	51.00	\$ 98,226
	Tufts Medicare Preferred (\$267/mo)	\$1,602.00	89.00	\$ 142,578
	Fallon Senior Plan (\$310/mo)	\$1,860.00	0.00	\$ -
100% Employee Contribution (Senior Plans) FYI only 100% paid by employee				
	Medex III (\$360/mo)	\$4,320.00	2.00	\$ -
	Managed Blue (\$313.20/mo)	\$3,758.40	0.00	\$ -
	Harvard Medical Enhanced (\$342/mo)	\$4,104.00	0.00	\$ -
	Tufts Medicare Plus (\$321/mo)	\$3,852.00	1.00	\$ -
	Tufts Medicare Preferred (\$267/mo)	\$3,204.00	3.00	\$ -
	Fallon Senior Plan (\$310/mo)	\$3,720.00	0.00	\$ -
Other Costs				
	HRA administration	\$25,000.00	1.00	\$ 25,000
	Reserve for increased enrollment	\$0.00	0.00	\$ -
				\$ 10,363,705
5175	Life Insurance			
	Monthly premium	\$3,610.00	12.00	\$ 43,320
				\$ 43,320

ACCT NUMBER	ACCT NAME			FY17 REQUEST
5177	Medicare Tax			\$ 751,119
ACCOUNT DETAIL				
Number	Item	Unit Cost	Payroll \$	Amount Request
5177	Medicare Tax			
	Salaries & Overtime, Town Departments	1.45%	\$ 19,863,519	\$ 288,022
	Salaries & Overtime, School Facilities	1.45%	\$ 1,766,204	\$ 25,610
	Reserve Amt.	1.45%	\$ 100,000	\$ 1,450
	Salaries & Overtime, School Department	1.45%	\$ 30,071,467	\$ 436,037
				\$ 751,119

SEWER

FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

None

Significant Changes From FY15

None

Significant Changes Requested for FY17

None

Budget Summary

DIRECT REVENUES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
User Fees	\$ 8,189,751	\$ 7,814,989	\$ 7,600,000	\$ 7,800,000	\$ 7,800,000
Retained Earnings	\$ -	\$ -	\$ 107,910	\$ 201,305	\$ 201,305
Total Direct Revenues	\$ 8,189,751	\$ 7,814,989	\$ 7,707,910	\$ 8,001,305	\$ 8,001,305

DIRECT EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
MWRA Assessment	\$ 4,924,268	\$ 5,024,472	\$ 5,140,876	\$ 5,346,896	\$ 5,346,896
Total Direct Expense	\$ 4,924,268	\$ 5,024,472	\$ 5,140,876	\$ 5,346,896	\$ 5,346,896

INDIRECT EXPENSES	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Administrative	\$ 145,000	\$ 143,513	\$ 144,027	\$ 166,989	\$ 166,989
Facilities	\$ 137,200	\$ 60,933	\$ 113,167	\$ 136,762	\$ 136,762
Employee Benefits	\$ 271,000	\$ 276,414	\$ 248,743	\$ 273,169	\$ 273,169
Operating Expenses	\$ 476,474	\$ 288,012	\$ 288,423	\$ 287,617	\$ 287,617
Debt Service	\$ 158,150	\$ 162,972	\$ 161,924	\$ 161,159	\$ 161,159
Indirect Capital	\$ -	\$ 14,500	\$ 10,750	\$ 28,713	\$ 28,713
Total Indirect Expense	\$ 1,187,824	\$ 946,344	\$ 967,034	\$ 1,054,409	\$ 1,054,409

CAPITAL	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Direct Capital (for Enterprise)	\$ 1,491,637	\$ 1,503,096	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
Total Capital Expense	\$ 1,491,637	\$ 1,503,096	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000

Total	\$ 7,603,729	\$ 7,473,912	\$ 7,707,910	\$ 8,001,305	\$ 8,001,305
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Surplus / (Deficit) \$ 0 \$ 0 \$ 0

Budgeted Subsidy \$ 0 \$ 0 \$ 0

ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
MWRA Assessment	\$ 4,924,268	\$ 5,024,472	\$ 5,140,876	\$ 5,346,896	\$ 5,346,896

ACCT NAME	FY14 ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Administrative	\$ 145,000	\$ 143,513	\$ 144,027	\$ 166,989	\$ 166,989
Engineering	\$ 137,200	\$ 60,933	\$ 113,167	\$ 136,762	\$ 136,762
Employee Benefits	\$ 271,000	\$ 276,414	\$ 248,743	\$ 273,169	\$ 273,169
Operating Expenses	\$ 476,474	\$ 288,012	\$ 288,423	\$ 287,617	\$ 287,617
Debt Service	\$ 158,150	\$ 162,972	\$ 161,924	\$ 161,159	\$ 161,159
Indirect Capital	\$ -	\$ 14,500	\$ 10,750	\$ 28,713	\$ 28,713
TOTAL NON-CAPITAL INDIRECT	\$ 1,187,824	\$ 946,344	\$ 967,034	\$ 1,054,409	\$ 1,054,409

ENDICOTT ESTATE
FY17 Operating Budget Submission

Department Staffing

Full-Time Equivalent Employees

By Position Title	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Endicott Estate Director	1.00	1.00	1.00
Event Planner	1.00	1.00	1.00
Event Coordinator	0.40	0.40	0.40
	2.40	2.40	2.40

Significant Changes From FY15

FY16 first year of operation as Enterprise Fund.

Significant Changes Requested for FY17

None

Budget Summary

DIRECT REVENUES	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Endicott Estate Rentals	\$ 260,000	\$ 280,000	\$ 280,000
Total Direct Revenues	\$ 260,000	\$ 280,000	\$ 280,000

DIRECT EXPENSES	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Personal Services	\$ 139,505	\$ 146,033	\$ 146,033
Purchase of Services	\$ 96,308	\$ 99,770	\$ 99,770
Supplies	\$ 23,012	\$ 23,065	\$ 23,065
Other Charges & Expenses	\$ 1,175	\$ 1,175	\$ 1,175
Total Direct Expense	\$ 260,000	\$ 270,043	\$ 270,043

INDIRECT EXPENSES	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Administrative	\$ 2,731	\$ 1,277	\$ 1,277
Facilities	\$ 63,082	\$ 66,400	\$ 66,400
Employee Benefits	\$ 87,513	\$ 88,322	\$ 88,322
Operating Expenses	\$ 18,802	\$ 16,076	\$ 16,076
Debt Service	\$ 82,219	\$ 79,313	\$ 79,313
Indirect Capital	\$ -	\$ 1,044	\$ 1,044
Total Indirect Expense	\$ 254,347	\$ 252,431	\$ 252,431

CAPITAL	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
Direct Capital (for Enterprise)	\$ 110,000	\$ 170,950	\$ 135,950
Total Capital Expense	\$ 110,000	\$ 170,950	\$ 135,950

Total \$ 624,347 \$ 693,424 \$ 658,424

Surplus / (Deficit) \$ 0 \$ 9,957 \$ 9,957

Budgeted Subsidy \$ (364,347) \$ (413,424) \$ (378,424)

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2016 (CURRENT) BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Endicott Estate Director	Perron	M-4	1-Jul	1.0	7	\$3,180.79	26.2	\$ 83,337	\$ 250	\$ 83,587
Event Planner	Shaw	MS-2	1-Jul	1.0	1	\$1,472.59	26.2	\$ 38,582	\$ 250	\$ 38,832
Event Support	White	N/A	N/A	0.4	N/A	\$ 748.16	26.2	\$ 19,602	\$ -	\$ 19,602
				<u>2.4</u>				\$ 141,520	\$ 500	\$ 142,020
Budget shortfall								\$ (2,515)		\$ (2,515)
								\$ 139,005	\$ 500	\$ 139,505

POSITION TITLE	LAST NAME, FI	GRID CODE	STEP DATE	FY 2017 BUDGET						
				FTE	GRID STEP	BI-WK RATE	PAY/PERS	BASE WAGES	DEFER COMP	TOTAL
PERSONNEL SPECIFIC WAGES										
Endicott Estate Director	Perron	M-4	1-Jul	1.0	5	\$3,265.00	26.1	\$ 85,217	\$ 250	\$ 85,467
Event Planner	Shaw	MS-2	1-Jul	1.0	2	\$1,562.81	26.1	\$ 40,789	\$ 250	\$ 41,039
Event Support	White	N/A	N/A	0.4	N/A	\$ 748.16	26.1	\$ 19,527	\$ -	\$ 19,527
				<u>2.4</u>				\$ 145,533	\$ 500	\$ 146,033
								\$ 145,533	\$ 500	\$ 146,033

ACCT NUMBER	ACCT NAME	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5211	Electricity	\$ 19,124	\$ 22,000	\$ 22,000
5220	Heat	\$ 30,400	\$ 30,400	\$ 30,400
5232	Water	\$ 2,813	\$ 2,813	\$ 2,813
5245	Equipment Repair	\$ 880	\$ 760	\$ 760
5249	Miscellaneous Repair	\$ 5,000	\$ 5,000	\$ 5,000
5254	Building Repairs & Maintenance	\$ 20,506	\$ 20,506	\$ 20,506
5255	Grounds Repairs & Maintenance	\$ 4,540	\$ 5,716	\$ 5,716
5259	Service Contracts	\$ 3,300	\$ 2,920	\$ 2,920
5306	Advertising	\$ 8,889	\$ 8,799	\$ 8,799
5343	Printing	\$ 856	\$ 856	\$ 856
TOTAL PURCHASED SERVICES		\$ 96,308	\$ 99,770	\$ 99,770

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST
5249	Miscellaneous Repair	Restoration and upkeep of interior historical details including, but not limited to, leaded glass windows, fixtures, lighting, floors, etc.	\$ 5,000
5306	Advertising	The Knot - on-line advertising	\$ 2,697
5306	Advertising	WeddingWire - on-line advertising	\$ 2,358

ACCT NUMBER	ACCT NAME	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5432	Maintenance Supplies	\$ 6,307	\$ 6,307	\$ 6,307
5450	Custodial	\$ 12,614	\$ 12,614	\$ 12,614
5460	Grounds Supplies	\$ 1,484	\$ 1,444	\$ 1,444
5481	Fuel Unleaded	\$ 707	\$ 900	\$ 900
5588	Furnishings	\$ 1,900	\$ 1,800	\$ 1,800
TOTAL SUPPLIES & MATERIALS		\$ 23,012	\$ 23,065	\$ 23,065

Worksheet area for budget request: (list details for each account line item in excess of \$5,000)

ACCT NUMBER	ACCT NAME	DESCRIPTION (i.e. vendors, expense type, etc.)	FY17 REQUEST

ACCT NUMBER	ACCT NAME	FY16 BUDGET	FY17 REQUEST	FY17 TM RECOMMEND
5305	Meetings and Conferences	\$ 500	\$ 500	\$ 500
5730	Dues and Memberships	\$ 675	\$ 675	\$ 675
TOTAL OTHER CHARGES & EXPENSES		\$ 1,175	\$ 1,175	\$ 1,175

ACCT NAME	FY16 BUDGET	FY17 TM RECOMMEND	FY17 TM RECOMMEND
Administrative	\$ 2,731	\$ 1,277	\$ 1,277
Facilities	\$ 63,082	\$ 66,400	\$ 66,400
Employee Benefits	\$ 87,513	\$ 88,322	\$ 88,322
Operating Expenses	\$ 18,802	\$ 16,076	\$ 16,076
Debt Service	\$ 82,219	\$ 79,313	\$ 79,313
Indirect Capital	\$ -	\$ 1,044	\$ 1,044
TOTAL NON-CAPITAL INDIRECT	\$ 254,347	\$ 252,431	\$ 252,431

Dedham Public Schools

Home to America's first tax supported, free public school

School Department FY17 Budget

*School Committee Presentation
Wednesday, January 20, 2016*

2015-16 Budget Investments

- Additional full P.D. Day for all Unit A staff
- 1:1 Chromebook initiative at D.M.S.
- Increased availability of substitute teachers due to upgraded compensation and recruitment
- Enhanced in-district special education programming at DMS
- Reduction of full-day Kindergarten fee (\$3500 to \$2500) toward goal of FREE full-day Kindergarten for all students
- Contract with Teachers21 for independent prek-12 ELA Review

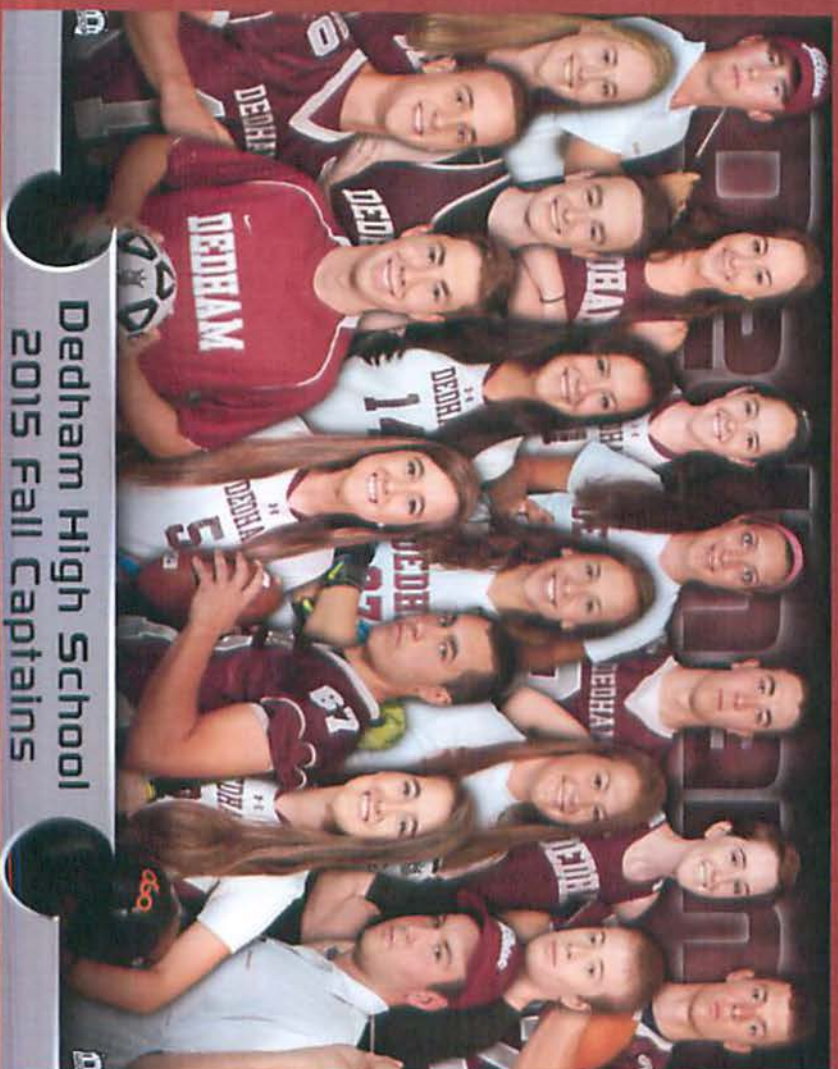


FY17 Superintendent's Proposed Budget Development Process

- Review of FY16 Budget
- Budget requests due from Principals & Directors (Dec. 4)
- Review of FY17 priorities (on-going in Dec.)
- Draft FY17 Superintendent's Proposed Budget reviewed by Budget Sub-Committee (Jan. 6 and Jan. 13)
- Draft FY17 Budget presented to School Comm. (Jan. 20)
- FY17 Budget Public Hearing (Jan. 27)
- FY17 Budget voted by School Committee (Feb. 3)
- FY17 Town Manager Budget Presented (TBD)
- School Department FY17 Fin Com Presentation (Mar. 8)

District FY17 Budget Needs & Goals

Improved Student Achievement Through Increased District Capacity



**Dedham High School
2015 Fall Captains**

- Continued Progress Toward Free Full Day Kindergarten
- Improved Faculty/Staff Capacity Through Increased Training & Professional Development
- Investment In Qualified Substitute Teachers To Allow Release Time For Faculty P.D. Training
- Enhancement of in-district Special Education Programs
- Outside evaluation of preK-12 ELA program

Continued Progress Toward Free Full-Day Kindergarten For All Students

Goal = Free Full Day K By Fall 2018



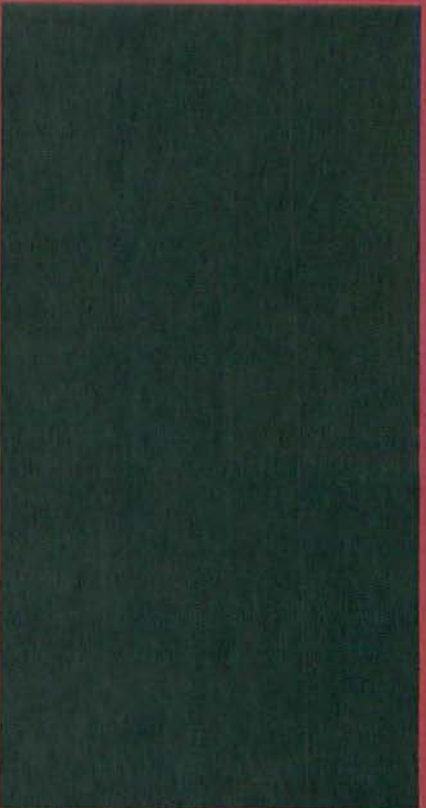
Original Fee = \$3500
FY16 Fee = \$2500
FY17 Goal = \$1500



Cost For FY17
\$125,000



Focus On Early Education



2016 State of the City Address

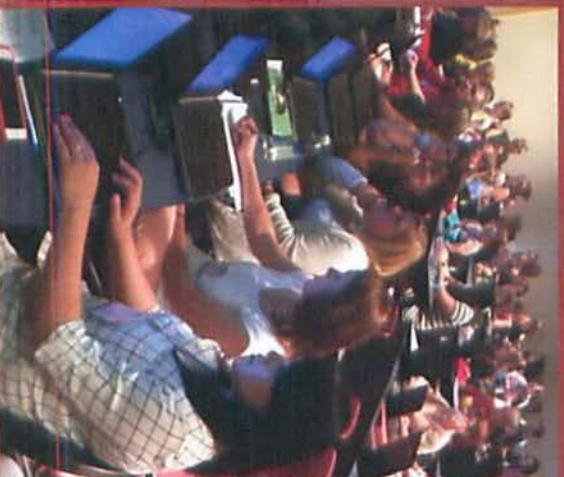


2016 State of the Union Address



Improved Faculty/Staff Capacity Through Increased Training & Professional Development

Continued need for district-wide training in best practices to increase teacher capacity

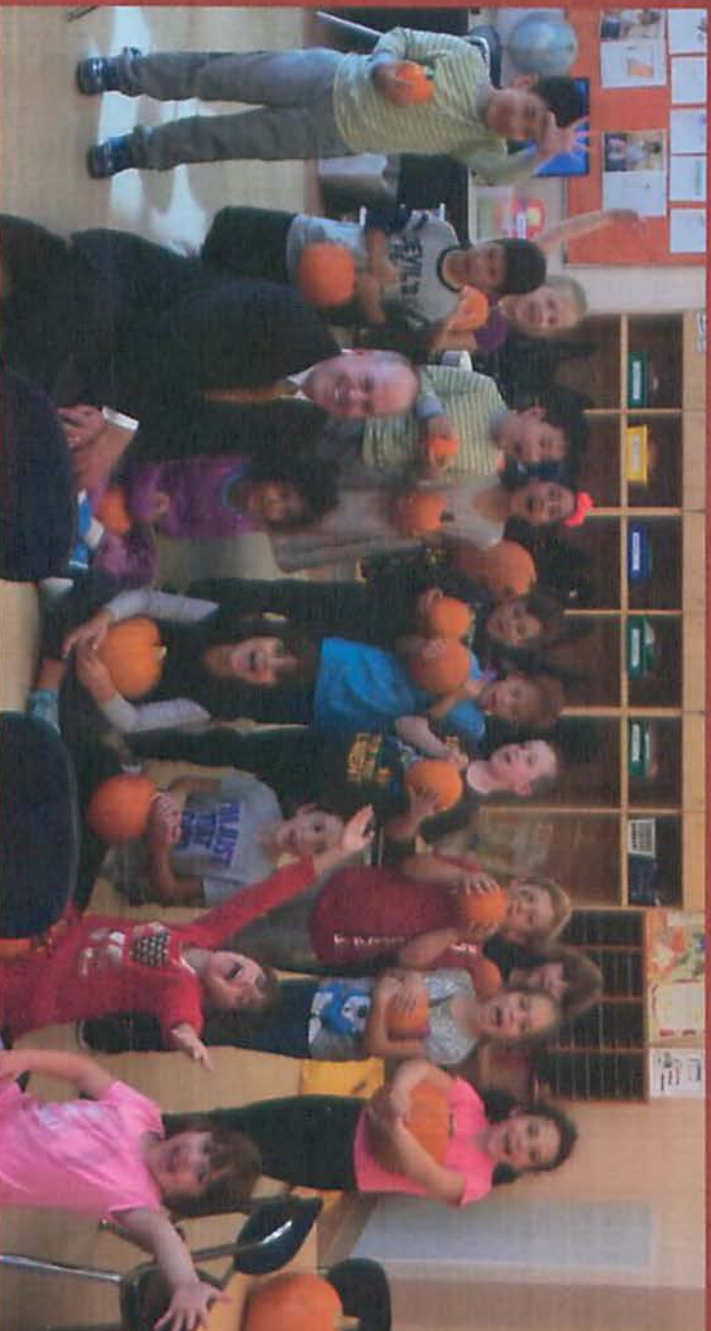


- TeachPoint
- TalentedEd
- Registration Gateway
- 4-1's Project
- 1:1 Initiative

Cost For FY17 = \$38,000

Increasing Capacity of In-District Special Education Programming

- Better outcomes for all students – increased inclusion for LRE
- Reduction in skyrocketing Out Of District Placement Costs
- Reduction in Out-Of-District transportation costs



Pumpkin
Festival,
Ms. Maclean's
1st Grade At
Avery
School

- Requires additional space
- Need for additional specialized staffing
- On-going need for targeted professional development for all staff

Dedham Special Education Students Placed Out Of District



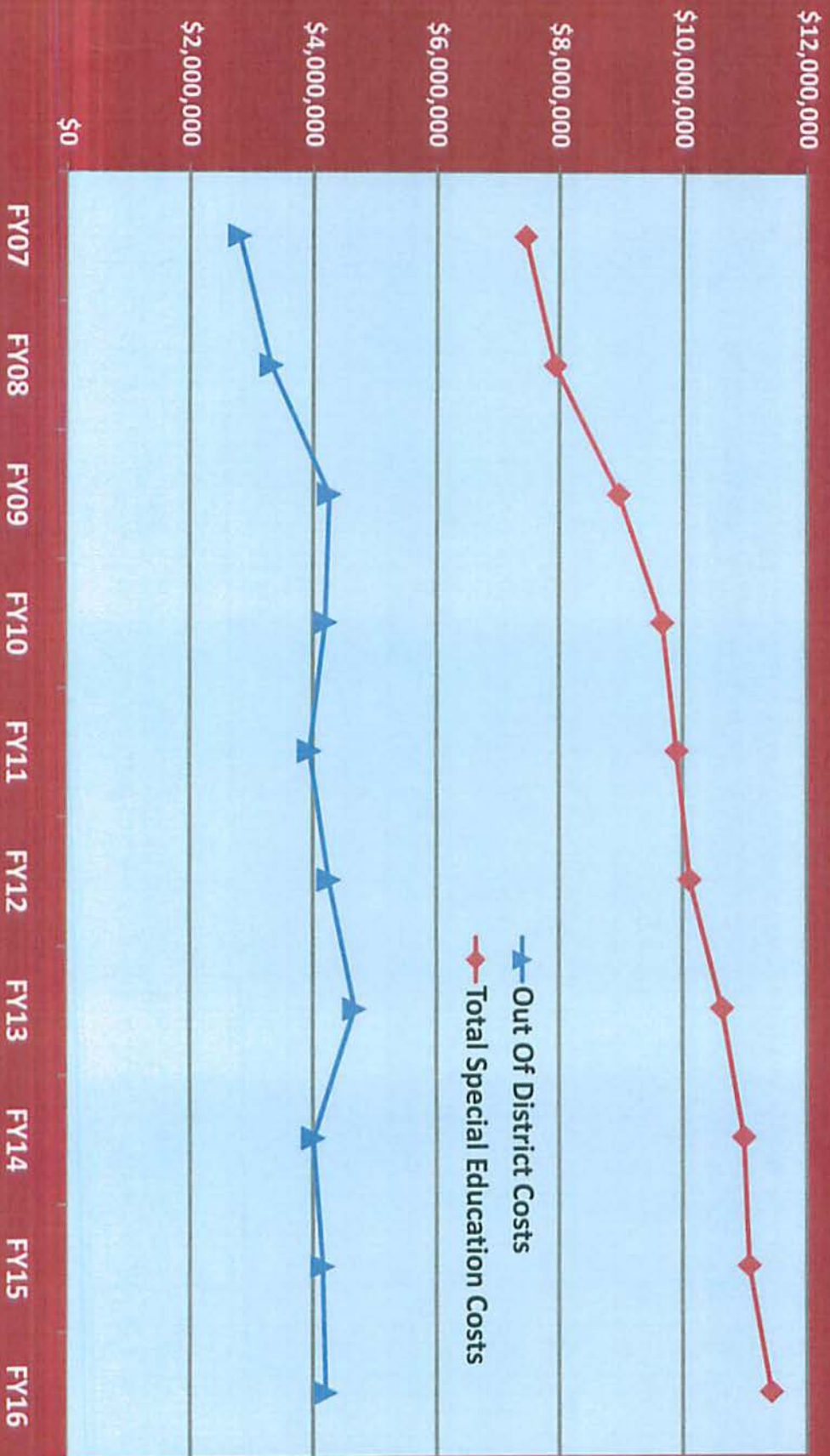
27% Reduction in Out Of District Placements Over Last 8 Years

Overall Percentage Of Dedham Students Receiving Special Education Services



159 Fewer Students in Special Education since FY10 (22.6% reduction)

Total Special Education Costs And Out Of District Placement Costs



Additional FY17 Superintendent's Proposed Budget Personnel Requests

School/Dept	FTE	Request	Amount	Comments
1 Special Ed	2.0	Elementary/Inclusion Facilitators	\$100,000	To reduce special education referrals and establish interventions for struggling learners
2 Special Ed	1.0	Psychologist	\$50,000	Needed to work with alternative schools students
3 Special Ed	1.0	Elementary Psychologist	\$50,000	Ongoing case management for at-risk students, pre-K-5 regular and Special Ed
4 Special Ed	1.0	Elementary Behavioral Specialist	\$50,000	ABA programming for students with ASD pre-K through grade 5
5 Special Ed-DMS	0.6	DMS Special Educator Teacher	\$30,000	Move PT teacher to full time for accommodate increase of 7 students in intensive behavioral program
6 Special Ed-Riverdale	2.0	Paraprofessionals	\$36,000	To support ACCES program growth
7 Oakdale	1.0	Math Coach/Tutor	\$25,000	For equity across elementary schools
8 Facilities	1.0	HVAC Technician	\$66,993	To meet buildings service needs
9 Facilities		Upgrade Maint to Trade Mgr.	\$8,107	Take existing maintenance worker elevate to Mgr to manage workflow
10 ECEC	0.5	ECEC Early Childhood Coordinator	\$25,000	Current 0.5 FTE Coordinator is insufficient for addressing pre-5 school transition as of age 3
11 DMS	1.0	Assistant Principal	\$100,000	
12 DMS	0.5	Latin Teacher	\$25,000	To allow all 6th Graders to take Latin
13 DMS	1.0	Paraprofessional	\$18,000	To support TBL classroom to facilitate learning
14 District	1.0	Elementary Curriculum Director	\$80,000	Coordinator for Elementary Curriculum
15 District	1.0	Clerical	\$45,000	To support breadth of Technology Department
16 Special Education	0.5	Special Education Secretary (12 month)	\$30,000	One 10-month increase to 12-month; Increase 0.5 to 1.0 FTE; compliance with mandated regulations
17 DHS	1.0	School Nurse	\$50,000	Needed to meet health and safety needs of school
18 DHS	1.0	Art Teacher	\$50,000	Due to inability to fund student course requests
19 DHS	1.0	Career Counselor	\$50,000	For occupational/vocational students keep in-district/L. Brailiard
20 DHS	0.4	French Teacher	\$20,000	Unable to offer French 1, revamped AP program
21 Avery	1.0	Assistant Principal	\$90,000	To support diverse student population at Avery
Totals	19.5	Additions	\$999,000	

FY17 Superintendent's Proposed Budget Request For Increased District Capacity

- 1. Full Day Kindergarten (Phase 2) \$125,000
- 2. Substitute Coverage for P.D. \$ 38,000

Total = \$163,000 (0.43%)



**Greenlodge
Holiday
Concert**

Superintendent's FY17 Proposed Budget Requests Summary

Budget Area	2016-17 Request	2015-16 Final Approved	2015-16 Request
1 Level Service Contract Increases	\$998,031	\$1,113,168	\$1,113,168
2 Additional Personnel Requests	\$999,000	\$40,000	\$406,000
3 Increase District Capacity	\$163,000	\$250,000	\$691,142
4 Supplies & Materials Request	\$241,070	\$60,000	\$0
TOTALS =	\$2,401,101	\$1,463,168	\$2,210,310
	6.27%	3.97%	6.00%



2015-16 D.P.S. Curriculum Leadership Team

S.C. Budget Sub-Committee Approved FY17 Priorities

Reductions Proposed at Thursday, 11/2/16 Leadership Team Meeting

Suggested Reduction	Reduction		Cumulative		Net Total		Total FY17	
	Amount	Total Reduction	FY17 Budget	FY17 Increase	FY17 Budget	FY17 Increase	% Increase	% Increase
1 Eliminate 0.5 FTE Latin Teacher @DMS	\$25,000	\$25,000	\$40,679,271	\$2,376,101	\$40,679,271	\$2,376,101	6.20%	1.27% Reduction
2 Reduce Assistant Principal @DMS from 1.0 to 0.5 FTE	\$50,000	\$75,000	\$40,629,271	\$2,326,101	\$40,629,271	\$2,326,101	6.07%	
3 Eliminate 0.4 FTE French Teacher @DHS	\$20,000	\$95,000	\$40,609,271	\$2,306,101	\$40,609,271	\$2,306,101	6.02%	
4 Eliminate 1.0 FTE Assistant Principal Position @Avery	\$90,000	\$185,000	\$40,519,271	\$2,216,101	\$40,519,271	\$2,216,101	5.79%	
5 Eliminate 1.0 FTE Elementary Curriculum Director	\$80,000	\$265,000	\$40,439,271	\$2,136,101	\$40,439,271	\$2,136,101	5.58%	
6 Eliminate 1.0 FTE Elementary Behavior Specialist	\$50,000	\$315,000	\$40,389,271	\$2,086,101	\$40,389,271	\$2,086,101	5.45%	
7 Reduce Additional Supplies and Materials by 50%	\$120,000	\$435,000	\$40,269,271	\$1,966,101	\$40,269,271	\$1,966,101	5.13%	
8 Eliminate Additional 0.6 FTE Special Ed Teacher @DMS	\$30,000	\$465,000	\$40,239,271	\$1,936,101	\$40,239,271	\$1,936,101	5.05%	
9 Eliminate 1.0 FTE Para-Professional at DMS	\$18,000	\$483,000	\$40,221,271	\$1,918,101	\$40,221,271	\$1,918,101	5.01%	
1 Eliminate 1.0 FTE HVAC Technician & Upgrade of maintenance	\$75,000	\$558,000	\$40,146,271	\$1,843,101	\$40,146,271	\$1,843,101	4.81%	0.5% Reduction
2 Eliminate 2.0 FTE Elementary Inclusion Facilitators	\$100,000	\$658,000	\$40,046,271	\$1,743,101	\$40,046,271	\$1,743,101	4.55%	
3 Reduce 1.0 FTE Nurse request @DHS from 1.0 to 0.5 FTE addition	\$25,000	\$683,000	\$40,021,271	\$1,718,101	\$40,021,271	\$1,718,101	4.49%	0.5% Reduction
1 Reduce Technology Clerical from 1.0 FTE to 18 hr/week	\$22,500	\$705,500	\$39,998,771	\$1,695,601	\$39,998,771	\$1,695,601	4.43%	
2 Eliminate 1.0 FTE Math Coach request @Oakdale (Re-allocate other district coaches)	\$25,000	\$730,500	\$39,973,771	\$1,670,601	\$39,973,771	\$1,670,601	4.36%	
3 Reduce DHS Psychologist from 1.0 FTE to 0.6 FTE	\$20,000	\$750,500	\$39,953,771	\$1,650,601	\$39,953,771	\$1,650,601	4.31%	
4 Eliminate 0.5 FTE Early Childhood Coordinate increase	\$25,000	\$775,500	\$39,928,771	\$1,625,601	\$39,928,771	\$1,625,601	4.24%	
5 Remove 2 Para-Professionals @Riverdale; replace with 0.5 FTE Teacher	\$11,000	\$786,500	\$39,917,771	\$1,614,601	\$39,917,771	\$1,614,601	4.22%	
6 Eliminate addition of 1.0 FTE Career Counselor @DHS (Fund through OOD)	\$50,000	\$836,500	\$39,867,771	\$1,564,601	\$39,867,771	\$1,564,601	4.08%	
7 Additional Supplies & Materials Reductions (left with \$90K increase)	\$30,000	\$866,500	\$39,837,771	\$1,534,601	\$39,837,771	\$1,534,601	4.01%	
1 Eliminate additional subs requests (CAPD and Regular PD)	\$38,000	\$904,500	\$39,799,771	\$1,496,601	\$39,799,771	\$1,496,601	3.91%	0.5% Reduction
2 0.5 FTE Nurse @DHS	\$25,000	\$929,500	\$39,774,771	\$1,471,601	\$39,774,771	\$1,471,601	3.84%	
3 18 hr/week Technology Clerk	\$22,500	\$952,000	\$39,752,271	\$1,449,101	\$39,752,271	\$1,449,101	3.78%	
4 Additional Supplies & Materials Reductions (left with \$70K increase)	\$21,015	\$973,015	\$39,731,256	\$1,428,086	\$39,731,256	\$1,428,086	3.73%	
5 Reduce additional psychologists from 1.6 FTE to 1.0 FTE	\$30,000	\$1,003,015	\$39,701,256	\$1,398,086	\$39,701,256	\$1,398,086	3.65%	

What Additional Requests Are Included @3.65% increase?		Amount	Remaining @3.65% Increase:	Amount	% over FY16
1	1.0 FTE New Psychologists (split between elementary and DHS)	\$50,000	Level Service Contractual Incre	\$998,031	2.61%
2	1.0 FTE Art Teacher @DHS	\$50,000	Additional Personnel Requests	\$205,000	0.54%
3	0.5 FTE Special Education Clerical support staff addition	\$30,000	Increase District Capacity	\$125,000	0.33%
4	0.5 FTE Special Education Teacher addition @Riverdale	\$25,000	Additional Supplies and Material	\$70,055	0.18%
5	0.5 FTE DMS Assistant Principal	\$50,000	Total =	\$1,398,086	3.65%
6	Additional Supplies & Materials	\$70,055			
7	2nd Phase of Free Full-Day Kindergarten	\$125,000			
	Total =	\$400,055			1.04%

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FY17 General Information

- ✧ **October 1-30, 2015**
 - Asst. to the Superintendent for Business & Finance reviews the Capital Budget with the Superintendent and the Administrative Team
- ✧ **October 21, 2015**
 - School Committee adopts the FY17 budget calendar
- ✧ **November 24, 2015**
 - Budget Sub Committee reviews Capital Budget
- ✧ **December 1, 2015**
 - Asst. to Superintendent for Business & Finance distributes FY17 budget spreadsheet to Principals & Department Chairs
- ✧ **December 1-15, 2015**
 - Asst. to the Superintendent for Business & Finance and the Superintendent meet with all Principals and Department Chairs to identify staffing needs and non-staffing expenses
- ✧ **December 16, 2015**
 - School Committee votes to approve the FY17-FY21 Capital Budget
- ✧ **January 5, 2016**
 - Asst. to the Superintendent for Business & Finance presents FY17 Budget recommendation to the Budget Sub-Committee
- ✧ **January 27, 2016**
 - Public Hearing on the FY17 Budget
- ✧ **February 3, 2016**
 - School Committee adopts FY17 Budget
- ✧ **March 8, 2016**
 - FY17 Presentation to Finance Committee
- ✧ **May 18, 2016**
 - Annual Town Meeting

The budget is developed with certain assumptions and priorities established by the School Committee.

The budget reflects the assumption that the School District will meet all federal, state, and locally mandated programs and requirements.

✱ Level funding of Chapter 70 by the state

✱ Continue with a four year (FY16-FY19) transition to free all-day Kindergarten

✱ Develop a budget that adequately funds regular and special education programs and services

✱ Programs and services supported by fees/tuition/donations/private grants will continue to require this outside funding

✱ Continue to identify efficiencies that provide services in more cost-effective ways

✱ Ensure all legal mandates are met

✱ Support the recruitment, hiring and retention of high quality teachers, support staff and administrators

✱ Provide adequate classroom supplies, equipment, and professional development opportunities to support all educational programs

✱ Fund curriculum initiatives and student assessments

✱ Continue to improve student achievement in ELA, mathematics and science

✱ Assess and improve all programs (ELL and Special Education)

✱ Develop a District Improvement Plan linked to data analysis from various sources

Required Obligations

1. Special Education Out-of-District Tuition (State Mandated): No change in out-of-district tuition for private and collaborative schools.

FY17 Projected	\$4,223,564.00
Circuit Breaker	\$1,050,000.00
Total	\$3,173,564.00

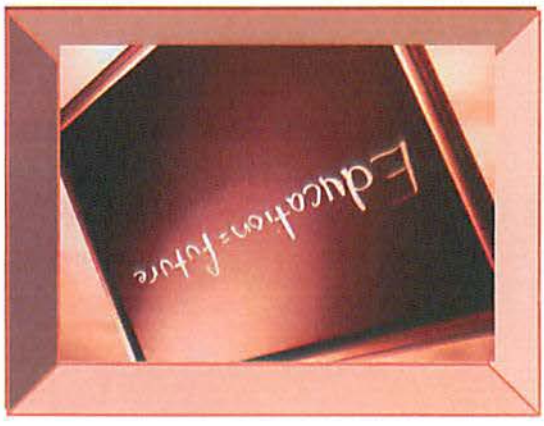
2. Special Education Transportation: No increase is required for FY17.

3. Non-Personnel: An increase of \$ 284,070.00

- Phase II Free ADK \$ 125,000.00
- Increase daily subs \$ 38,000.00
- Supplies & Materials \$ 61,355.00
- Maintenance and Operation \$ 59,715.00

4. Personnel:

- 13.5 New Positions totaling \$ 636,000.00
- Contractual Obligations of \$998,031.00





District Enrollment	FY09 Budget	FY10 Budget	FY11 Budget	FY12 Budget	FY13 Budget	FY14 Budget	FY15 Budget	FY16 Budget	FY17 REQUEST
Enrollment	2959	2968	2952	2925	2851	2884	2832	2803	2803
Increase/Decrease from prior year	15	9	-16	-27	-74	33	-52	-29	0
% Increase/Decrease	0.51%	0.30%	-0.54%	-0.91%	-2.53%	1.16%	-1.80%	-1.02%	0.00%
Approved Budget	31,860,000.00	31,876,500.00	32,591,500.00	33,562,670.00	35,232,155.00	35,926,524.00	36,839,260.00	38,303,170.00	40,221,271.00
Increase from prior year	1,760,000.00	16,500.00	715,000.00	971,170.00	1,669,485.00	694,369.00	912,736.00	1,463,910.00	1,918,101.00
% increase	5.85%	0.05%	2.24%	2.98%	4.97%	1.97%	2.54%	3.97%	5.01%
ARRA/Federal Stimulus Grant									
Special Education ARRA Funds		533,353.00	532,299.00						
Early Childhood ARRA Funds		20,732.00	20,732.00						
State ARRA Funds	413,907.00	86,063.00	135,720.00						
Educational Jobs Grant			47,562.00	227,922.00					
Total ARRA Grants	413,907.00	640,148.00	755,810.00	227,922.00					
Child Breaker									
Reimbursement	888,780.00	709,987.00	658,749.00	1,089,683.00	1,161,763.00	1,317,904.00	1,085,000.00	1,120,000.00	1,050,000.00
Increase/Decrease from prior year	207,894.00	(178,793.00)	(51,238.00)	430,934.00	72,080.00	156,141.00	(232,904.00)	35,000.00	(70,000.00)
% of reimbursement	72%	40%	40%	65%	70%	75%	70%	70%	70%
Total Operating Budget	33,162,687.00	33,226,635.00	34,006,059.00	34,880,275.00	36,393,918.00	37,244,428.00	37,924,260.00	39,423,170.00	41,271,271.00
Increase from prior year	2,381,801.00	63,948.00	779,424.00	874,216.00	1,513,643.00	850,510.00	679,832.00	1,498,910.00	1,848,101.00
% increase	7.74%	0.19%	2.35%	2.57%	4.34%	2.34%	1.83%	3.95%	4.69%

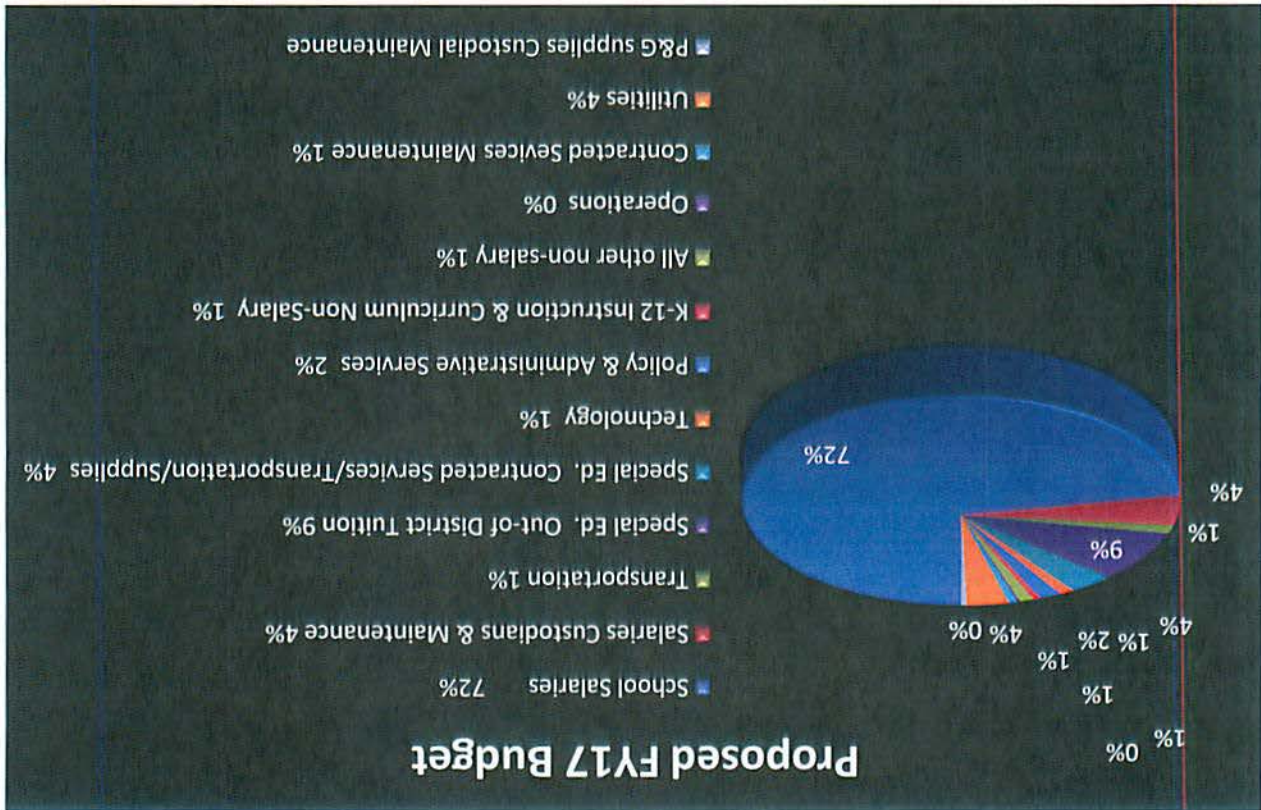
*Data for FY14 is as of October 1st

*FY07 enrollment 2951

Final FY 16 Budget	38,303,170.00
Proposed FY17 Budget	40,221,271.00
Increase (\$)	1,918,101.00
Increase (%)	5.01%

Budget Drivers	FY16 Budget	Proposed FY17 Budget	Percent of Total Budget	Incremental Change (\$)	Incremental Change (%)
Salaries	\$28,552,366.00	\$30,180,969.00	83%	1,628,603.00	5.70%
Operations	\$96,450.00	\$96,450.00	0%	0.00	0%
Transportation	\$514,500.00	\$514,500.00	2%	0.00	0%
Special Ed. Out-of-District Tuition	\$2,402,319.00	\$2,402,319.00	7%	0.00	0%
Special Ed. Contracted Services	\$266,000.00	\$266,000.00	1%	0.00	0%
Special Ed. Transportation	\$1,065,000.00	\$1,065,000.00	3%	0.00	0%
Special Ed. Supplies, Material, Equipment	\$69,600.00	\$69,600.00	0%	0.00	11%
Instructional Technology	\$344,745.00	\$344,745.00	1%	0.00	0%
Computer Administration	\$100,630.00	\$100,630.00	0%	0.00	0%
Student Services (Guidance, Nurse)	\$30,850.00	\$30,850.00	0%	0.00	0%
Policy & Administrative Services	\$527,000.00	\$616,000.00	2%	89,000.00	16.88%
Unemployment Insurance	\$53,000.00	\$53,000.00	0%	0.00	0%
Contracted Service - Connect Ed	\$10,000.00	\$10,000.00	0%	0.00	0%
Systemwide Textbooks-Replacement	\$97,975.00	\$97,975.00	0%	0.00	0%
High School Supplies, Materials, Equipment	\$85,200.00	\$85,200.00	0%	0.00	0%
Middle School Supplies, Materials, Equipment	\$40,000.00	\$40,000.00	0%	0.00	0%
Elementary Schools Supplies, Materials, Equipment	\$150,000.00	\$150,000.00	0%	0.00	0%
Athletic Program	\$101,000.00	\$101,000.00	0%	0.00	0%
K-12 Instruction & Curriculum Non-Salary	\$234,787.00	\$245,142.00	1%	10,355.00	4.41%
Total	\$34,741,422.00	\$36,469,380.00	100%	1,727,958.00	4.97%

Budget Drivers	FY15 Budget	Proposed FY16 Budget	Percent of Total Budget	Incremental Change (\$)	Incremental Change (%)
Salaries Custodians & Maintenance	\$1,710,775.00	\$1,841,203.00	49%	130,428.00	7.62%
Operations and Maintenance Non-Salary	\$309,017.00	\$333,737.00	9%	24,720.00	8.00%
Electricity	\$751,156.00	\$751,156.00	20%	0.00	0%
Heat	\$550,000.00	\$550,000.00	15%	0.00	0%
Water	\$39,000.00	\$39,000.00	1%	0.00	0%
Telephone	\$42,800.00	\$42,800.00	1%	0.00	0%
P&G supplies Custodial	\$66,000.00	\$66,000.00	2%	0.00	.0%
P&G supplies Maintenance	\$93,000.00	\$127,995.00	3%	34,995.00	37.63%
Total	\$3,561,748.00	\$3,751,891.00	100%	190,143.00	5.34%



Percent of Total	Proposed FY17 Budget	Total
75%	\$30,180,969.00	School Salaries
5%	\$1,841,203.00	Salaries Custodians & Maintenance
1%	\$514,500.00	Transportation
6%	\$2,402,319.00	Special Ed. Out-of-District Tuition
4%	\$1,400,600.00	Special Ed. Contracted Services/Transportation/Supplies
1%	\$445,375.00	Technology
2%	\$776,975.00	Policy & Administrative Services
1%	\$223,092.00	K-12 Instruction & Curriculum Non-Salary
1%	\$429,100.00	All other non-salary
0%	\$96,450.00	Operations
1%	\$333,737.00	Contracted Services Maintenance
3%	\$1,382,956.00	Utilities
0%	\$193,995.00	P&G supplies Custodial Maintenance
100%	\$40,221,271.00	Total

Budget Drivers	Proposed FY17 Budget	Percent of Total Budget	FTE FY17	Percent of Total FTE
Administrators	\$1,297,983.00	4%	11.50	2.39%
Unit B - Assistant Principals & Directors	\$1,264,510.00	4%	10.30	2.14%
Administrative Assistants	\$245,140.00	1%	4.00	0.83%
Secretaries & Clerks	\$750,686.00	2%	17.50	3.64%
Elementary School Teachers	\$7,118,858.00	22%	88.40	18.38%
Secondary School Teachers	\$9,132,109.00	29%	113.40	23.58%
Special Education Teachers & Specialists	\$6,474,617.00	20%	80.40	16.72%
Nurses	\$604,552.00	2%	8.00	1.69%
Technology Specialists	\$349,309.00	1%	7.00	1.45%
Paraprofessionals	\$1,764,471.00	6%	65.50	13.85%
Traffic Directors	\$114,341.00	0%	16.00	3.33%
Salaries Custodians & Maintenance	\$1,836,505.00	6%	29.00	6.03%
Substitutes	\$234,208.00	1%		
Other Staff (Coaches, Faculty Manager, Lunch Aides, Summer Personnel, Attendance Officer)	\$406,792.00	1%		
Degree Change, Mentor, Activities, Sick leave	\$282,655.00	1%		
General Reserve	\$165,436.00	1%		
Total	\$32,022,172.00	100%	481.00	100%



TEN YEAR TRENDS

October 1 Data

FY2017 Preliminary Budget

This section includes statistics over a ten year period for the Dedham Public Schools.

HISTORY OF SPECIAL EDUCATION STUDENTS AND COSTS FY07-FY16

Category	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	*FY17
Preschool	118	129	130	131	131	124	113	99	109	112	
Grades K-5	1309	1304	1300	1330	1302	1305	1306	1294	1287	1252	
Grades 6-12	1444	1446	1427	1449	1446	1433	1407	1425	1380	1384	
DPS Total Enrollment	2871	2879	2857	2910	2879	2862	2826	2818	2776	2748	
Total LEA Cost	27,994,766	30,125,000	31,860,000	31,901,500	32,616,500	33,562,670	35,232,155	35,968,331	36,839,260	38,303,170	
Total in district SPED	543	546	580	629	623	592	568	532	486	488	465
Total OOD Students	67	72	74	73	65	63	64	65	58	55	54
Total SPED	610	618	654	702	688	655	632	597	544	543	519
Total % SPED	21.2%	21.6%	22.9%	24.1%	23.9%	22.9%	22.4%	21.2%	19.6%	19.7%	
Total SPED COST	7,450,642	7,936,063	8,969,691	9,672,269	9,907,255	10,113,775	10,634,357	10,987,278	11,076,616	11,427,674	
Total % SPED COST	26.6%	26.3%	28.1%	30.3%	30.3%	30.1%	30.1%	30.5%	30%	29.8%	

HISTORY OF SPECIAL EDUCATION TUITIONED-OUT STUDENTS AND COSTS FY07-FY16

Category	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	*FY17
Total OOD Students	67	72	74	73	65	63	64	65	58	55	54
OOD Tuition Costs	2,806,952	3,322,320	4,254,565	4,193,240	3,939,096	4,253,182	4,667,814	4,001,119	4,156,408	4,202,344	4,223,564
Circuit Breaker	(679,595)	(945,167)	(1,170,901)	(709,987)	(658,749)	(1,089,683)	(1,161,763)	(1,317,904)	(1,211,107)	(1,080,242)	(1,050,000)
% reimbursement	75%	72%	72%	40%	40%	65%	70%	75%	75%	72%	70%

Offsets: Grants and Circuit Breaker reimbursement

Total SPED Cost: Includes personnel and non

personnel expenditures

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*FY 17: Projected numbers

Fiscal Year	Net Claim	Reimbursement	CB Relief	% of Claim	Number of Students
FY03	\$0.00	\$0.00		0.00%	45
FY04	\$957,089.00	\$243,319.00		25.40%	51
FY05	\$938,596.00	\$703,951.00		75.00%	62
FY06	\$773,415.00	\$580,061.00		75.00%	66
FY07	\$876,403.00	\$657,302.00		75.00%	67
FY08	\$907,848.00	\$680,886.00	\$264,281.00	75.00%	72
FY09	\$1,234,417.00	\$888,780.24	\$282,121.00	72.00%	74
FY10	\$1,774,968.00	\$709,987.20		40.00%	73
FY11	\$1,646,872.00	\$658,748.80		40.00%	65
FY12	\$1,676,438.00	\$1,089,683.00		65.00%	63
FY13	\$1,659,668.00	\$1,161,763.00		70.00%	64
FY14	\$1,757,204.00	\$1,317,907.00		75.00%	65
FY15	\$1,614,809.00	\$1,211,106.75		75.00%	58
FY16	\$1,500,336.00	\$1,080,241.92		72.00%	55
FY17 Projection	\$1,500,000.00	\$1,050,000.00		70.00%	54
Fiscal Year	In District	Out of District	Total Students		
FY03	491	45	536		
FY04	505	51	556		
FY05	534	62	596		
FY06	553	66	619		
FY07	543	67	605		
FY08	546	72	633		
FY09	580	74	624		
FY10	629	73	702		
FY11	623	65	688		
FY12	592	63	655		
FY13	568	64	632		

STAFFING COMPARISONS FY13-FY17

	FY 13	FY 14	FY 15	FY 16	FY 17
POSITION	Actual	Actual	Actual	Actual	Projection
Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant to Supt - Business	1.00	1.00	1.00	1.00	1.00
Director of SPED / Pupil Services	1.00	1.00	1.00	1.00	1.00
Human Resource Manager		0.00	0.00	1.00	1.00
Director Technology	0.60	0.60	0.60	0.60	0.60
Principal	6.50	6.50	6.50	6.50	6.50
Assistant Principal	3.00	3.00	3.00	3.00	3.50
Director Athletics	1.00	1.00	1.00	1.00	1.00
Director Guidance	1.00	1.00	1.00	1.00	1.00
Director Art & Music	0.60	0.60	0.60	0.60	0.60
Dept. Head, K-12	0.60	0.60	0.60	0.60	0.60
Dept. Head, 6-12	3.00	3.00	3.00	3.00	3.00
Subtotal	20.30	20.30	20.30	21.30	21.80
Kindergarten	5.50	5.50	6.00	6.00	6.00
Grade 1-5	53.50	53.50	54.50	56.50	56.50
Computer Education	6.40	6.40	5.40	5.40	5.40
English	15.40	15.40	15.40	15.40	15.40
Math	18.00	18.80	19.00	19.00	20.00
Science	16.40	16.40	16.40	16.40	16.40
Social Studies	14.40	14.40	14.40	14.40	14.40
ESL	5.10	5.10	5.20	5.70	5.70
Industrial Technology	3.00	3.00	3.00	3.00	3.00
Art	7.00	7.00	7.00	7.00	8.00
Music	5.50	5.40	5.80	5.80	5.80
Health & Phys.Ed	9.30	9.30	9.30	9.30	9.30
Reading	12.40	12.40	12.40	12.40	12.40
World Language	12.00	12.00	12.00	12.00	12.00
Subtotal	183.90	184.60	185.80	188.30	190.30

POSITION	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Actual	FY 17 Projection
SPED Coordinators	1.00	1.00	2.00	2.00	2.00
SPED Out-of-district Coordinator	0.70	0.70	0.70	0.70	0.70
SPED Teaching	41.60	41.60	43.60	44.60	46.60
Speech/Therapeutic/Behavioral Programs	7.00	7.00	10.70	10.70	10.70
OT/PT	0.80	0.80	1.80	1.80	1.80
Adj. Counselor	6.00	6.00	7.00	7.00	7.00
Psychologist	4.00	5.00	5.00	5.00	7.00
Alternative Program	2.60	2.60	3.60	3.60	4.60
Subtotal	63.70	64.70	74.40	75.40	80.40
Tech. Trainer	1.00	1.00	1.00	1.00	1.00
Library/Media Specialist	6.00	6.00	6.00	6.00	6.00
Guidance Counselor	6.00	6.00	6.00	6.00	6.00
Subtotal	13.00	13.00	13.00	13.00	13.00
Nurses	7.00	7.00	7.00	7.00	8.00
TOTALS	287.90	289.60	300.50	305.00	313.50

POSITION	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Actual	FY 17 Projection
Admin. Assistants	4.00	4.00	4.00	4.00	4.00
Secre./Clerks	6.00	6.00	6.00	6.00	8.50
Secre./Clerks, 10 mos, 35 hrs	5.50	5.50	6.00	6.00	5.00
Accountant	1.00	1.00	1.00	1.00	1.00
Payroll	0.80	0.80	0.80	1.00	1.00
Finance Clerk	1.00	1.00	1.00	1.00	1.00
Subs Coordinator, 10 mos, 20 hrs	1.00	1.00	1.00	1.00	1.00
Subtotal	19.30	19.30	19.80	20.00	21.50
Teacher Assistants, 10 mos, 35 hrs	4.00	4.00	4.00	4.00	4.00
Regular Aides, 10 mos	6.60	6.60	6.60	6.60	6.60
Special Ed Aides, 10 mos	89.10	80.85	80.50	78.50	80.50
Occupational Therapist, 10 mos	1.00	0.00	0.00	0.00	0.00
Library Assistant, 10 mos, 30 hrs	1.00	2.00	2.00	2.00	2.00
Library Assistant, 10 mos, 20 hrs	1.00	0.00	0.00	0.00	0.00
Subtotal	102.70	93.45	93.10	91.10	93.10

POSITION	FY 13	FY 14	FY 15	FY 16	FY 17
Computer Technician	2.00	2.00	2.00	2.00	2.00
Network Technician	1.00	1.00	1.00	1.00	1.00
Tech Help Desk, 10 mos	3.00	3.00	3.00	4.00	4.00
Subtotal	6.00	6.00	6.00	7.00	7.00
Director of Facilities/Maintenance	1.00	1.00	1.00	1.00	1.00
Procurement/Adm.Asst-Facilities	1.00	1.00	1.00	1.00	1.00
Maintenance Personnel	4.00	4.00	4.00	4.00	5.00
Custodian (Head)	1.00	1.00	2.00	2.00	2.00
Custodians	20.00	20.00	19.00	19.00	19.00
Traffic Director, 10 mos, 8+hrs/wk	4.00	4.00	6.00	6.00	6.00
Traffic Director, 10 mos, 7.5 hrs/wk	11.00	11.00	10.00	10.00	10.00
Subtotal	42.00	42.00	43.00	43.00	44.00
TOTALS	170.00	160.75	161.90	161.10	165.60
Grants and Revolving Funds					
Principal	0.50	0.50	0.50	0.50	0.50
Full-Day Kindergarten Teaching	3.00	3.00	2.50	0.50	0.50
Nurses	1.00	1.00	1.00	1.00	1.00
Childcare Supervisors	1.00	1.00	1.00	1.00	1.50
Secre./Clerk	1.00	1.00	1.00	1.00	1.00
Custodians	1.50	1.50	1.50	1.50	1.50
Library Assistant, 10 mos, 20 hrs	1.00	1.00	1.00	1.00	1.00
Instructional Aides, 10 mos	5.00	5.00	3.00	3.00	3.00
Childcare Aides, 10 mos	7.00	7.00	6.00	6.00	6.00
Subtotal-EEGC Revolving	21.00	21.00	17.50	15.50	16.00

POSITION	FY 13	FY 14	FY 15	FY 16	FY 17
	Actual	Actual	Actual	Actual	Projection
School Lunch Director	1.00	1.00	1.00	1.00	1.00
Secre./Clerk, 10 mos, 35 hrs	1.00	1.00	1.00	1.00	1.00
Lunch Workers	31.00	31.00	31.00	31.00	31.00
Subtotal-Sch.Lunch Revolving	33.00	33.00	33.00	33.00	33.00
SPED 240 Grant - Coordinator - Secondary	1.00	1.00	0.00	0.00	0.00
SPED 240 Grant - Teaching	3.00	3.00	0.00	0.00	0.00
SPED 240 Grant - Speech Therapist	2.70	2.70	0.00	0.00	0.00
SPED 240 Grant - Adj. Counselor	1.00	1.00	0.00	0.00	0.00
SPED 240 Grant - Psychologist	0.00	0.00	0.00	0.00	0.00
SPED 240 Grant - OT/PT	0.80	1.00	0.00	0.00	0.00
SPED 240 Grant-Clerk 10mos, 35 hrs	1.00	1.00	1.00	1.00	1.00
SPED 240 Grant - Aides, 10 mos, 30 hrs	3.00	0.00	0.00	0.00	0.00
Title I Grant - Teaching	3.00	3.00	3.00	3.00	3.00
Early Ch'd 262 Grant - Speech Therap.	1.00	1.00	1.00	1.00	1.00
Education Jobs Fund Grant - teaching	0.00	0.00	0.00	0.00	0.00
Education Jobs Fund Grant - aide	0.00	0.00	0.00	0.00	0.00
Subtotal-Grants Funded	16.50	13.70	5.00	5.00	5.00
TOTALS	70.50	67.70	55.50	53.50	54.00
GRAND TOTALS	528.40	518.05	517.90	519.60	533.10

FY17 Projected Payroll

FY 2016-2017 BUDGET PROJECTION						
PERSONNEL						
DEDHAM PUBLIC SCHOOLS						
	Base Salary	Step Inc.	% Inc.	Stipend	Longevity	Total Projection
Superintendent	173,400.00	-				173,400.00
Assistant Superintendent	135,000.00			-		135,000.00
SPED Director	122,000.00			-		122,000.00
Ass't to Sup't - Business	129,000.00			-		129,000.00
Central Office Personnel	181,447.00				1,350.00	182,797.00
Principals	738,583.00			-	-	738,583.00
Unit B - Directors	1,165,726.20		32,057.60	13,126.00	3,600.00	1,214,509.80
Admin. Assts	238,229.00			4,370.80	2,540.00	245,139.80
Secr. & Clerks	636,503.28	-	15,913.10	12,000.00	11,270.00	675,686.38
Specialists	349,309.36					349,309.36
Math Coaches	59,582.00					59,582.00
Unit A - Teachers	20,686,197.50	389,391.10	623,432.24	69,216.00	124,340.00	21,892,576.84
Unit A - Teachers 183rd day	115,627.76					115,627.76
Nurses	518,774.24	1,547.00	15,155.86	8,775.00	10,300.00	554,552.10
Degree Change	107,705.00		2,693.00			110,398.00
Mentor Stipends	34,051.00		851.00			34,902.00
Aides - Instructional	1,712,108.26	-		-	16,362.50	1,728,470.76
Substitutes	234,208.00					234,208.00
Coaches	306,678.00		7,668.00			314,346.00
Extracurricular Activities	98,253.00		2,456.00			100,709.00
Traffic Directors	109,812.62		2,728.48		1,800.00	114,341.10
Attendance Officer	1,827.00					1,827.00
Lunch Aides	20,576.00					20,576.00
SPED Summer Program	70,043.00					70,043.00
Sick Leave Buy Back	16,646.00					16,646.00
General Reserve % inc. other	157,498.05					157,498.05
	28,118,785.27	390,938.10	702,955.28	107,487.80	171,562.50	29,491,728.95
					FY16 Budget:	28,552,366.00
					Increase Amt:	939,362.95
					Increase % :	3.29%
FY 2016-2017 BUDGET PROJECTION						
FACILITY & MAINTENANCE						
	Base Salary	Step Inc.	% Inc.	Stipend	Longevity	Total Projection
Director of Facilities + Facilities & Procurement	119,059.50 68,850.00			-	1,100.00	119,059.50 69,950.00
Secretary to Facilities	-		-		-	-
Maintenance Personnels	267,585.76		6,689.64		1,400.00	275,675.40
Custodians	1,103,741.46	1,869.89	27,640.38	6,240.00	13,100.00	1,152,591.73
Summer Maintenance	10,244.00		256.00			10,500.00
Cust. Overtime	63,967.00		1,599.00			65,566.00
Maint. Overtime	50,000.00		1,250.00			51,250.00
USP Overtime	16,500.00		413.00			16,913.00
General Reserve % inc. other	4,697.74					4,697.74
	1,704,645.46	1,869.89	37,848.02	6,240.00	15,600.00	1,766,203.37
					FY16 Budget:	1,710,775.00
					Increase Amt:	55,428.37
					Increase % :	3.24%
PAYROLL GRAND TOTAL:						31,257,932.30

UNIT A TEACHERS BUDGET

FY2017	FY2017	183 days	FY2016	Step Increase	183rd day	FY2017	FY2017	FY2016	FY2016	FY2016	FY2016	FY2016	TOTAL
NEWS Account#	FTE	LAST NAME	FIRST NAME	STEP	BASE	AMOUNT	Added	2.5%	Annual Rate	Longevity	Slipend		
001-30-304-128-1-4	0.4	DEROSA	LESLEY	M 4	23,111.60	827.60	132.30	604.29	24,816.00				24,816.00
001-30-304-128-1-4	1	PEPIN	SUSAN	M+50 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00			98,237.00
001-30-304-128-1-4	1	ROUSE	DANIEL	D max	96,236.00	-	530.70	2,424.97	99,544.00	1,700.00			101,244.00
001-30-305-128-1-4	1	FAGONE	JULIE	M 10	72,534.00	2,484.00	414.11	1,891.55	77,674.00				77,674.00
001-30-305-128-1-4	1	GRANT	ANN	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00				90,552.00
001-30-305-128-1-4	1	PIERCE	CHRISTIAN	B max	74,409.00	-	410.76	1,877.24	77,047.00				77,047.00
001-30-315-128-1-4	1	FOLEY	JUDITH	M+30 9	73,326.00	3,442.00	423.73	1,936.54	79,478.00				79,478.00
001-30-315-130-1-4	0.4	SAWYER	ELIZABETH	M max	32,674.80	-	180.30	822.88	33,818.00			12,597.00	46,415.00
001-30-304-130-1-4	0.6	SAWYER	ELIZABETH	M max	49,012.20	-	270.45	1,235.32	50,728.00				50,728.00
001-30-304-130-1-4	1	CARTEN	KATHLEEN R	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00			92,252.00
001-30-304-130-1-4	1	DEARBORN	CROUN KATHLEEN	M 12	76,840.00	3,331.00	442.42	2,022.09	82,986.00				82,986.00
001-30-304-130-1-4	1	MARGOLIS	CAROL	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00			86,248.00
001-30-304-130-1-4	1	MARVEL	EMILY	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00				59,907.00
001-30-304-130-1-4	1	NILSEN	JEFFREY A	M max	81,687.00	-	450.75	2,060.19	84,548.00				84,548.00
001-30-304-130-1-4	1	ROCHA	PATRICIA	M 6	63,591.00	2,114.00	362.94	1,659.45	68,077.00				68,077.00
001-30-304-130-1-4	1	SCHULTZ	KELLY O'LEARY	M max	81,687.00	2,114.00	450.75	2,060.19	84,548.00				84,548.00
001-30-304-130-1-4	1	YOUNG	MOLLIE	M+30 12	80,562.00	1,960.00	455.34	2,081.18	85,409.00				85,409.00
001-30-305-130-1-4	1	FRENCH	MELISSA	M 7	65,705.00	2,113.00	374.55	1,712.56	70,255.00				70,255.00
001-30-305-130-1-4	1	HEGARTY	LESLIE	M max	81,687.00	-	450.75	2,060.19	84,548.00				84,548.00
001-30-305-130-1-4	1	HUFF (WEBER)	ELIZABETH	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00			98,237.00
001-30-305-130-1-4	1	McLEOD	REBECCA	M+30 13	82,522.00	3,472.00	474.42	2,168.46	88,987.00				88,987.00
001-30-305-130-1-4	1	MURRAY (ANDERSON)	PAMELA	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00			86,248.00
001-30-305-135-1-4	0.6	BENNETT	MAURA	M+60 8	43,849.80	1,730.40	251.59	1,150.04	47,191.80				47,191.80
001-30-305-135-1-4	1	CUMMINGS	MA-LINH	M max	81,687.00	-	450.75	2,060.19	84,548.00				84,548.00
001-30-305-135-1-4	1	LYONS	SUSAN M	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,800.00			92,352.00
001-30-305-135-1-4	1	TAPPLY	SARAH	M max	80,171.00	1,516.00	450.75	2,060.19	84,548.00				84,548.00
001-30-305-135-1-4	1	UNGER (ECKENSBEL)	MEGAN	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00			92,252.00
001-30-306-135-1-4	1	KIEFFNER (FRICKER)	ALLISON	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00				90,552.00
001-30-306-135-1-4	1	SCARSIOTTI	CHERYL	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00			86,248.00
001-30-307-135-1-4	1	MULKERN	AMY	M+30 9	73,326.00	3,442.00	423.73	1,936.54	79,478.00				79,478.00
001-30-307-135-1-4	1	SHEVORY (DUGAN)	MAURA	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00			92,252.00
001-30-308-135-1-4	1	CANNON	KRISTEN	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00			98,237.00
001-30-308-135-1-4	1	MANCINELLI	GONZ JAMINE	M max	81,687.00	-	450.75	2,060.19	84,548.00				84,548.00

Agency Account#	FTE	LAST NAME	FIRST NAME	FY 2017 STEP	FY 2016 BASE	Step Increase AMOUNT	183rd day Added	FY 2017 2.5%	FY 2017 Anticipated Rate	FY 2016 Longevity	FY 2016 Stipend	TOTAL
001-30-309-135-1-4	1	SHEA	LAUREN	M+30 11	77,890.00	2,672.00	444.57	2,032.91	83,369.00			83,369.00
001-30-309-135-1-4	1	FINDLEY (FOLEY)	SHANNON	M+60 12	83,225.00	2,861.00	474.92	2,170.77	89,082.00			89,082.00
001-30-310-135-1-4 (retire)		DELLELO	THERESA A	M+60 max	-	-	-	-	-			-
001-30-304-132-1-4	1	MACKENZIE SLEEMAN	KAREN	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00			74,041.00
001-30-305-132-1-4	1	PETERSEN	BROOKE	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-306-132-1-4	0	FICARRA	ERIN	M 4	-	-	-	-	-			-
001-30-306-132-1-4	1	TOCHKA	ALEXIS	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00		repl. A Tochka	74,041.00
001-30-306-132-1-4	0.5	WEIDENMAAR	SHARON	B 9	32,449.00	471.50	181.80	831.23	34,108.50			34,108.50
001-30-307-132-1-4	0.5	WEIDENMAAR	SHARON	B 9	32,449.00	471.50	181.80	831.23	34,108.50			34,108.50
001-30-309-132-1-4	1	FITZGERALD	COLLEEN	M 7	65,705.00	2,113.00	374.55	1,712.56	70,255.00			70,255.00
001-30-310-132-1-4	0.7	ROBINS	JENNIFER	M 9	50,044.40	729.40	280.32	1,280.68	52,579.80			52,579.80
001-30-306-120-1-4	1	DARCHE	KATHARINE	B 3	50,015.00	1,547.00	285.23	1,302.93	53,500.00			53,500.00
001-30-306-120-1-4	1	DELEHANTY (LUONG MICHELLE	HEIDI	M 7	65,705.00	2,113.00	374.55	1,712.56	70,255.00			70,255.00
001-30-306-120-1-4	1	DINEEN-SERPIS	HEIDI	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-306-120-1-4	1	FOLLEN (ROBILLARD)	SARA	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00			74,041.00
001-30-306-120-1-4	1	MacleAN	MARY N	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-306-120-1-4	1	MARENGI	KAREN	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,800.00		98,337.00
001-30-306-120-1-4	1	MERRITT	SARAH	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,900.00		92,452.00
001-30-306-120-1-4	1	MURPHY (REAGAN)	ANNE	M 11	75,018.00	1,822.00	424.12	1,939.35	79,553.00			79,553.00
001-30-306-120-1-4	1	POWERS	DANA	B 3	50,015.00	1,547.00	285.23	1,302.93	53,500.00			53,500.00
001-30-306-120-1-4	1	RYAN	KATHRYN	M 6	63,591.00	2,114.00	382.94	1,659.45	68,077.00			68,077.00
001-30-306-120-1-4	1	SAVI	NICOLE	M 4	57,779.00	2,069.00	330.76	1,511.22	62,040.00			62,040.00
001-30-306-120-1-4	1	KAVALTZIE	NANCIA	M 5	59,848.00	3,743.00	351.32	1,605.31	65,898.00			65,898.00
001-30-306-120-1-4	1	STIPO	JACQUELINE	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-306-120-1-4	0.5	TWOMEY (HAUSMAY SARAH	JULIE	M 10	36,267.00	1,242.00	207.05	945.78	38,837.00			38,837.00
001-30-306-120-1-4	1	WARREN	JULIE	M 2	53,631.00	2,085.00	308.05	1,407.35	57,781.00			57,781.00
001-30-307-120-1-4	1	BALFOUR	JENNIFER	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-307-120-1-4	1	BRISCOE (CALABRE;MAUREEN	JENNIFER	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-307-120-1-4	1	BRYANT (DUNNE)	KERRI	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-307-120-1-4	1	COCHRANE	AUBREY	M 11	75,018.00	1,822.00	424.12	1,939.35	79,553.00			79,553.00
001-30-307-120-1-4	1	YOUNG	BRIANA	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-307-120-1-4	1	CROWLEY	JESSICA	B 3	50,015.00	1,547.00	285.23	1,302.93	53,500.00			53,500.00
001-30-307-120-1-4	1	FLANAGAN (CUMMINS SUSAN	SUSAN	M+30 12	80,562.00	1,960.00	455.34	2,081.18	85,409.00			85,409.00
001-30-307-120-1-4	1	KILLGOAR	JULIE ELLEN	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-307-120-1-4	1	MAGNACCA	LISA	M 11	75,018.00	1,822.00	424.12	1,939.35	79,553.00			79,553.00
001-30-307-120-1-4	1	MAHONEY (OLSON)	KRISTIN M	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-307-120-1-4	1	MUCCI (HAMILTON)	STACY	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00

NWS Account#	FTE	LAST NAME	FIRST NAME	FY 2017 STEP	FY 2016 BASE	Step Increase AMOUNT	183rd day Added	FY 2017 2.5%	FY 2017 Annual Rate	FY 2016 Longevity	FY 2016 Stipend	TOTAL
001-30-307-120-1-4	1	PATTS	LAUREN	M 11	75,018.00	1,822.00	424.12	1,939.35	79,553.00	1,700.00		79,553.00
001-30-307-120-1-4	1	PORTER (DIETZEL)	AMANDA	M 6	63,591.00	2,114.00	362.94	1,659.45	68,077.00	1,700.00		68,077.00
001-30-307-120-1-4	1	RIDGWAY	JULIA	M 10	72,534.00	2,484.00	414.11	1,891.55	77,674.00	1,700.00		77,674.00
001-30-307-120-1-4	1	SHAH (PACE)	ALLISON	M 10	72,534.00	2,484.00	414.11	1,891.55	77,674.00	1,800.00		77,674.00
001-30-307-120-1-4	1	TOOMEY	KENNETH R	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,352.00
001-30-308-120-1-4	1	ATKINSON (FONTAN)	STACEY	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-308-120-1-4	1	BOVERY	BRIANNA	M 2	53,631.00	2,085.00	308.05	1,407.35	57,781.00	1,700.00		57,781.00
001-30-308-120-1-4	1	CRAWLEY (SCANLON)	STACEY	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-308-120-1-4	1	DELENDECK	LINDA M	M+60 max	91,803.00	1,517.00	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-308-120-1-4	1	DELONG	MEGHAN	M 7	65,705.00	2,113.00	374.55	1,712.56	70,255.00	1,700.00		70,255.00
001-30-308-120-1-4	1	GRACEFFA (KRUG)	HEIDI A	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-308-120-1-4	1	MORRILL	NANCY E	M max	81,687.00	3,331.00	442.42	2,022.09	82,986.00	1,700.00		82,986.00
001-30-308-120-1-4	1	NICKLEY	JUDY	M 7	65,705.00	2,113.00	374.55	1,712.56	70,255.00	1,700.00		70,255.00
001-30-308-120-1-4	1	NHILL (BURNS)	HEIDI A	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-308-120-1-4	1	O'BRIEN (THOMAS)	KERRIN A	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-308-120-1-4	1	ONEILL	KELLY ANN	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00	1,700.00		59,907.00
001-30-308-120-1-4	1	STEC	CHRISTINE	M+60 14	88,188.00	3,615.00	506.34	2,314.48	94,974.00	1,700.00		96,674.00
001-30-308-120-1-4	1	TAVALONE	ELIZABETH	M max	80,171.00	1,516.00	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-308-120-1-4	1	WARD	DOREEN	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-309-120-1-4	1	COMMENTATORE	JOSEPH	B 2	48,458.00	1,557.00	276.73	1,263.04	51,905.00	1,700.00		51,905.00
001-30-309-120-1-4	1	COSTELLO	BERNADETTE	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-309-120-1-4	1	JENKINS	KRISTY	M 12	76,840.00	3,331.00	442.42	2,022.09	82,986.00	1,700.00		82,986.00
001-30-309-120-1-4	1	KELLY	BARBARA A	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	2,100.00		98,637.00
001-30-309-120-1-4	1	KIRBY	KERRI	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00	1,700.00		59,907.00
001-30-309-120-1-4	1	MacDOUGALL	ALLISON S	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-309-120-1-4	1	MAGGIO	MELISSA	B 3	50,015.00	1,547.00	285.23	1,302.93	53,500.00	1,700.00		53,500.00
001-30-309-120-1-4	1	MOISE	JESSICA	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00	1,900.00		74,041.00
001-30-309-120-1-4	1	PIAZZA	JUDITH A	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,900.00		98,437.00
001-30-309-120-1-4	1	ZAHKA	ALEXANDRA	M 4	57,779.00	2,069.00	330.76	1,511.22	62,040.00	1,900.00		62,040.00
001-30-310-120-1-4	1	CORNETTA	ERIKA	B 3	50,015.00	1,547.00	285.23	1,302.93	53,500.00	1,800.00		53,500.00
001-30-310-120-1-4	0.5	HUTTON	EMILY BUCHBIND	M 12	38,420.00	1,665.50	221.21	1,011.04	41,493.00	1,800.00		41,493.00
001-30-310-120-1-4	1	LABOISSONNIERE	AMY	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-310-120-1-4	1	LYNCH	MARIE	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-310-120-1-4	1	MORRISON	JULIE HOBAN	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-310-120-1-4	1	O'CONNOR	JANICE	M 12	76,840.00	3,331.00	442.42	2,022.09	82,986.00	1,700.00		82,986.00
001-30-310-120-1-4	1	WAGTOWICZ (CHILS)	JENNIFER	M 6	63,591.00	2,114.00	362.94	1,659.45	68,077.00	1,700.00		68,077.00

FY	Account#	FTE	LAST NAME	FIRST NAME	STEP	FY 2017	FY 2016	Step Increase	1891459	FY 2017	FY 2017	FY 2017	FY 2016	FY 2016	FY 2016	TOTAL
						BASE	BASE	AMOUNT	Added	2.5%	Annual Rate	Longevity	Spemd			
01	30-310-120-1-4	1	WILDS	MARGARET	M max	81,687.00	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00				86,248.00
01	30-304-139-1-4	1	CURRIVAN	JENNIFER	M 7	65,705.00	65,705.00	2,113.00	374.55	1,712.56	70,255.00					70,255.00
01	30-304-139-1-4	1	MCGUIRE	JAY	B max	74,409.00	74,409.00	-	410.76	1,877.24	77,047.00	1,700.00				78,747.00
01	30-304-139-1-4	1	SCHIAVO	JILLIAN	M max	80,171.00	80,171.00	1,516.00	450.75	2,060.19	84,548.00					84,548.00
01	30-305-139-1-4	1	ADAMS	STEPHANIE	M 9	71,492.00	71,492.00	1,042.00	400.46	1,829.11	75,114.00					75,114.00
01	30-305-139-1-4	1	COATES	RHONDA J	B max	74,409.00	74,409.00	-	410.76	1,877.24	77,047.00	1,800.00				78,847.00
01	30-305-139-1-4	1	MCLEISH	THOMAS	B max	74,409.00	74,409.00	-	410.76	1,877.24	77,047.00					77,047.00
01	30-306-139-1-4	0.6	CAREY	DAVID	M+30 10	46,060.80	46,060.80	673.20	257.93	1,178.25	48,380.00					48,380.00
01	30-308-139-1-4	0.2	CAREY	DAVID	M+30 10	15,353.60	15,353.60	224.40	85.98	392.75	16,127.00					16,127.00
01	30-309-139-1-4	0.2	CAREY	DAVID	M+30 10	15,353.60	15,353.60	224.40	85.98	392.75	16,127.00					16,127.00
01	30-307-139-1-4	0.6	LETOURNEAU	WILS ASHLEY	M 11	45,010.80	45,010.80	1,093.20	254.47	1,163.21	47,732.00					47,732.00
01	30-309-139-1-4	0.4	LETOURNEAU	WILS ASHLEY	M 11	30,007.20	30,007.20	728.80	169.65	775.14	31,821.00					31,821.00
01	30-309-139-1-4	0.4	MADDEN	MARIE	M 11	30,007.20	30,007.20	728.80	169.65	775.14	31,821.00					31,821.00
01	30-310-139-1-4	0.5	MADDEN	MARIE	M 11	37,509.00	37,509.00	911.00	212.06	899.48	39,776.50					39,776.50
01	30-304-143-1-4	1	HALUSYA	DAVID W	M max	81,687.00	81,687.00	-	450.75	2,060.19	84,548.00					84,548.00
01	30-304-143-1-4	1	PACE	SUSAN	B 2	48,458.00	48,458.00	1,557.00	276.73	1,263.04	51,905.00					51,905.00
01	30-304-143-1-4	1	SCULLY-ROSE	SUE N	M+30 max	87,513.00	87,513.00	-	482.76	2,206.64	90,552.00					90,552.00
01	30-315-144-1-4	0.4	HOLLORAN	DUNLE/KRISTINE	M+30 max	35,005.20	35,005.20	-	193.11	882.46	36,220.80					36,220.80
01	30-304-144-1-4	0.6	HOLLORAN	DUNLE/KRISTINE	M+30 max	52,507.80	52,507.80	-	289.66	1,323.69	54,331.20					54,331.20
01	30-304-144-1-4	1	BASQUE	KATHLEEN	M 7	65,705.00	65,705.00	2,113.00	374.55	1,712.56	70,255.00					70,255.00
01	30-304-144-1-4	1	KANOPKIN	SUSAN	M max	81,687.00	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00				86,248.00
01	30-304-144-1-4	1	KATZ	ARIEL	M 8	67,818.00	67,818.00	3,674.00	394.74	1,803.92	74,041.00					74,041.00
01	30-304-144-1-4	1	LEONE (BATISTA)	ELISABET	M max	81,687.00	81,687.00	-	450.75	2,060.19	84,548.00					84,548.00
01	30-304-144-1-4	1	RAHILL (EISENHUT)	ERIKA	M 11	75,018.00	75,018.00	1,822.00	424.12	1,939.35	79,553.00					79,553.00
01	30-304-144-1-4	0	KOSAKOWSKI	RAFAL	B 2	-	-	-	-	-	-					-
01	30-304-144-1-4	0.6	SMITH	BARBARA	M max	49,012.20	49,012.20	-	270.45	1,235.32	50,728.00					50,728.00
01	30-304-144-1-4	1	SULLIVAN	JILLIAN	B 3	50,015.00	50,015.00	1,547.00	285.23	1,302.93	53,500.00					53,500.00
01	30-304-144-1-4	1	WHITCOMB (SPIES)	KATHLEEN	M 10	72,534.00	72,534.00	2,484.00	414.11	1,891.55	77,674.00					77,674.00
01	30-304-144-1-4	1	YUEN	DANIELLE	M 5	59,848.00	59,848.00	3,743.00	351.32	1,605.31	65,898.00					65,898.00
01	30-305-144-1-4	1	CARLSON	HILARY	M max	81,687.00	81,687.00	-	450.75	2,060.19	84,548.00					84,548.00
01	30-305-144-1-4	1	GILBERT	AMY	M+30 max	87,513.00	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00				92,252.00
01	30-305-144-1-4	1	GUTIERREZ	JULETTE	M 11	75,018.00	75,018.00	1,822.00	424.12	1,939.35	79,553.00					79,553.00
01	30-305-144-1-4	1	MCABE	BRIAN	M 8	67,818.00	67,818.00	3,674.00	394.74	1,803.92	74,041.00					74,041.00
01	30-305-144-1-4	1	NINGHOSIAN	MARTA M	B max	74,409.00	74,409.00	-	410.76	1,877.24	77,047.00	1,900.00				78,947.00
01	30-305-144-1-4	1	NOEL (DOWNES)	CAROLYNNE	M 9	71,492.00	71,492.00	1,042.00	400.46	1,829.11	75,114.00					75,114.00
01	30-305-144-1-4	1	PODOLSKI	ANDREW	M+30 12	80,562.00	80,562.00	1,960.00	455.34	2,081.18	85,409.00					85,409.00
01	30-305-144-1-4	1	PODOLSKI	ANNIE	M max	81,687.00	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00				86,248.00

DMS Account#	FTE	LAST NAME	FIRST NAME	FY 2017 STEP	FY 2016 BASE	Step Increase AMOUNT	189d (day) Address	FY 2017 2.5%	FY 2017 Annual Rate	FY 2016 Longevity	FY 2016 Stipend	TOTAL
001-30-306-144-1-2	1	ONIELLE	BONNIE	M+30 max	87,513.00	-	478.88	2,199.80	90,192.00			90,192.00
001-30-315-144-1-2	1	HAWKINS	JENNIFER	B max	72,891.00	-	400.50	1,832.28	75,124.00			75,124.00
001-30-304-146-1-2	1	DOLAN	AMY	M 4	57,779.00	2,069.00	330.76	1,511.22	62,040.00			62,040.00
001-30-304-146-1-2	1	OSULLIVAN	MAUREN	M max	81,687.00	2,069.00	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-305-146-1-2	1	DUNDULIS (DEMPSE SARAH	SARAH	M 6	63,591.00	2,114.00	362.94	1,559.45	68,077.00	2,000.00		70,077.00
001-30-305-146-1-2	1	TRACEY	ARLENE J	M max	81,687.00	-	450.75	2,060.19	84,548.00			86,548.00
001-30-307-146-1-2	0.6	ALDONE	SARAH	M 7	39,423.00	1,267.80	224.73	1,027.44	42,153.00			42,153.00
001-30-308-146-1-2	0.4	ALDONE	SARAH	M 7	26,282.00	845.20	149.82	684.93	28,102.00			28,102.00
001-30-309-146-1-2	0.4	O'LEARY (CASTONG BRIDGET MARIE	BRIDGET MARIE	M+30 8	28,180.40	1,150.00	161.93	740.11	30,372.40			30,372.40
001-30-310-146-1-2	0.6	O'LEARY (CASTONG BRIDGET MARIE	BRIDGET MARIE	M+30 8	42,270.60	1,725.00	242.89	1,110.11	45,558.60			45,558.60
001-30-306-146-1-2	0.6	PRATA (ROACH)	KRISTIN M	M+30 max	52,507.80	-	289.66	1,323.79	54,331.30	1,360.00		55,691.30
001-30-309-146-1-2	0.2	PRATA (ROACH)	KRISTIN M	M+30 max	17,502.60	-	96.55	441.13	18,110.30			18,110.30
001-30-304-147-1-2	0.6	NICHOLSON	WILLIAM	M+30 12	48,337.20	1,176.00	273.20	1,249.01	51,245.40			51,245.40
001-30-305-147-1-2	1	DANIELS	JEFFREY	M 5	59,848.00	3,743.00	351.32	1,605.31	65,898.00			65,898.00
001-30-305-147-1-2	1	TAYLOR	JEFF	M+50 max	93,320.00	-	514.67	2,352.62	96,537.00			96,537.00
001-30-306-147-1-2	0.6	ALLEN	SARA	M 6	38,154.60	1,268.40	217.76	995.57	40,846.30			40,846.30
001-30-308-147-1-2	0.4	ALLEN	SARA	M 6	25,436.40	845.60	145.18	663.48	27,230.70			27,230.70
001-30-307-147-1-2	0.7	ZIMBARDO	GABRIELLE	M 5	41,893.60	2,620.10	245.93	1,123.82	46,128.50			46,128.50
001-30-308-147-1-2	0.3	ZIMBARDO	GABRIELLE	M 5	17,954.40	1,122.90	105.40	481.79	19,769.50			19,769.50
001-30-309-147-1-2	0.4	KIRBY	HEATHER	M max	32,674.80	-	180.30	822.88	33,818.00	1,700.00		35,518.00
001-30-310-147-1-2	0.6	KIRBY	HEATHER	M max	49,012.20	-	270.45	1,235.32	50,728.00			50,728.00
001-30-315-148-1-2	0.4	KOBIERSKI	LINDA	D max	38,495.20	-	212.28	969.99	39,817.50		10,887.00	50,704.50
001-30-304-148-1-2	0.6	KOBIERSKI	LINDA	D max	57,742.80	-	318.42	1,455.28	59,726.50			61,426.50
001-30-304-148-1-2	1	CARROLL	TESS	M 4	57,779.00	2,069.00	330.76	1,511.22	62,040.00			62,040.00
001-30-304-148-1-2	1	CARUCCI	CHRISTOPHER	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-304-148-1-2	1	CASALI (LOGUE)	CHRISTINE	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00			74,041.00
001-30-304-148-1-2	1	Vacant - S. Fontecchia gone			55,000.00	-	-	-	55,000.00			55,000.00
001-30-304-148-1-2	1	HARNDEN (BRAGAN) AMANDA	AMANDA	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00			74,041.00
001-30-304-148-1-2	1	NORRMAN	MARK	M 10	72,534.00	2,484.00	414.11	1,891.55	77,674.00			77,674.00
001-30-304-148-1-2	1	PETTEY	CAROLYN	D 14	91,034.00	3,686.00	522.36	2,387.81	97,980.00			97,980.00
001-30-304-148-1-2	1	SPRINGER	FREDERICK H	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-305-148-1-2	1	BLOCH (DAIGNEAUL) JENNIFER	JENNIFER	M 5	59,848.00	3,743.00	351.32	1,605.31	65,898.00			65,898.00
001-30-305-148-1-2	1	BOWLES	SEAN	M 6	63,591.00	2,114.00	362.94	1,559.45	68,077.00			68,077.00
001-30-305-148-1-2	1	CALIFANO (BELGE)	MARY	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-305-148-1-2	1	CHRISTOPHER	JULIA	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-305-148-1-2	1	LACKNER (JONES)	KAREN E	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-305-148-1-2	1	PAGNOTTA (WHALESHELLY		M+50 13	86,086.00	2,102.00	486.47	2,223.61	91,248.00			91,248.00

NWS Account#	FTE	LAST NAME	FIRST NAME	STEP	FY 2017	FY 2016	Step Increase	180 day Added	FY 2017	FY 2017	FY 2016	FY 2016	FY 2016	TOTAL
					BASE	AMOUNT			2.5%	Annual Rate	Longevity	Stipend		
001-30-305-149-1-4	1	POHLMAN	MARGARET	D 2	65,773.00	-	-	-	-	65,773.00				65,773.00
001-30-315-149-1-4	0.4	MORTON	ANDREW	M max	32,674.80	-	-	180.30	822.88	33,818.00		10,887.00		44,705.00
001-30-304-149-1-4	0.6	MORTON	ANDREW	M max	49,012.20	-	-	270.45	1,235.32	50,728.00				50,728.00
001-30-304-149-1-4	1	DUDLEY	RACHEL	D max	96,238.00	-	-	530.70	2,424.97	99,544.00				99,544.00
001-30-304-149-1-4	1	DWYER	TIMOTHY	M+60 max	93,320.00	-	-	514.67	2,352.62	96,537.00	1,700.00			98,237.00
001-30-304-149-1-4	1	LYDON	KEVIN	M+30 13	82,522.00	3,472.00	474.42	474.42	2,168.46	88,987.00				88,987.00
001-30-304-149-1-4	1	MASTROIANNI-LYDOJAMY	STEPHEN	M+30 13	82,522.00	3,472.00	474.42	474.42	2,168.46	88,987.00				88,987.00
001-30-304-149-1-4	0	MACDONALD	STEPHEN	M 3	-	1,557.00	276.73	276.73	1,283.04	51,905.00	repl. L. Tucci			51,905.00
001-30-304-149-1-4	1	MEDERROS	MICHAEL	B 2	48,458.00	-	-	482.76	2,206.64	50,552.00	1,700.00			52,252.00
001-30-304-149-1-4	1	SPIRO (LUGAS)	MICHELE	M+30 max	67,818.00	3,674.00	394.74	394.74	1,803.92	74,041.00				74,041.00
001-30-304-149-1-4	1	TUCCI (BRITT)	LAURA TERRY	M 8	67,818.00	3,674.00	394.74	394.74	1,803.92	74,041.00				74,041.00
001-30-305-149-1-4	1	GILLIS	EILEEN M.	M+30 max	87,513.00	-	-	482.76	2,206.64	90,552.00	1,700.00			92,252.00
001-30-305-149-1-4	1	KING	DANIEL	M+30 12	80,562.00	1,960.00	455.34	455.34	2,081.18	85,409.00				85,409.00
001-30-305-149-1-4	1	LECLAIR (WALLIN)	LISA	M 12	76,840.00	3,331.00	442.42	442.42	2,022.09	82,986.00				82,986.00
001-30-305-149-1-4	1	MEGAN	DANIEL	M max	81,687.00	-	-	450.75	2,060.19	84,548.00	1,700.00			86,248.00
001-30-305-149-1-4	1	RANDALL (FARRAR)	KIMBERLY	M max	81,687.00	-	-	450.75	2,060.19	84,548.00				84,548.00
001-30-305-149-1-4	1	SAVERY (THOMPSON)	LAUREN	M 7	66,705.00	2,113.00	374.55	374.55	1,712.56	70,255.00			10,032.00	80,287.00
001-30-315-153-1-4	0.4	GUFARRO (REILLEY)	ALISON M	M+30 max	35,005.20	-	-	193.11	882.46	36,220.80				46,252.80
001-30-304-153-1-4	0.6	GUFARRO (REILLEY)	ALISON M	M+30 max	52,507.80	-	-	288.66	1,323.69	54,331.20				54,331.20
001-30-304-153-1-4	1	CASTILLO	LESLIE	B max	74,409.00	-	-	410.76	1,877.24	77,047.00				77,047.00
001-30-304-153-1-4	1	HELLMAN	ELIZABETH	M 7	65,705.00	2,113.00	374.55	374.55	1,712.56	70,255.00				70,255.00
001-30-304-153-1-4	1	KIEWLICZ	KATHERINE E	B 3	50,015.00	1,547.00	285.23	285.23	1,302.93	53,500.00				53,500.00
001-30-304-153-1-4	0	LANDAVERDE	MARIA	M 2	-	2,484.00	414.11	414.11	1,891.55	77,674.00	repl. Nancy Prieto			77,674.00
001-30-304-153-1-4	1	MAGNAN (LOTHROP)	MAUREEN	M 10	72,534.00	-	-	344.98	1,577.27	64,708.00				64,708.00
001-30-304-153-1-4	1	PIRETO	NANCY	M+30 4	60,367.00	2,069.00	198.45	198.45	906.93	37,224.00				37,224.00
001-30-305-153-1-4	0.6	DIROSA	LESLEY	M 4	34,667.40	1,241.40	198.45	198.45	906.93	37,224.00				37,224.00
001-30-305-153-1-4	1	FARRELL	CHRISTINE	M max	81,687.00	-	-	450.75	2,060.19	84,548.00	1,700.00			86,248.00
001-30-305-153-1-4	1	FARRY	ANNIE	M 10	72,534.00	2,484.00	414.11	414.11	1,891.55	77,674.00				77,674.00
001-30-305-153-1-4	1	GORDEN (SUTTON)	ARIELLE F	M+30 8	70,451.00	2,875.00	404.81	404.81	1,850.02	75,931.00				75,931.00
001-30-305-153-1-4	1	HOSMER	DANIEL	M 9	71,492.00	1,042.00	400.46	400.46	1,829.11	75,114.00				75,114.00
001-30-305-153-1-4	1	MAUJELIAN (GAMEL)	CHRISTINA	M 11	75,018.00	1,822.00	424.12	424.12	1,939.35	79,553.00				79,553.00
001-30-305-153-1-4	1	NADDEAU	CHRISTOPHER	M 12	76,840.00	3,331.00	442.42	442.42	2,022.09	82,986.00				82,986.00
001-30-304-265-1-4	1	ANDREW (BENEVIDE)	ANDREA J	M+30 13	82,522.00	3,472.00	474.42	474.42	2,168.46	88,987.00		2,226.00		91,213.00
001-30-304-265-1-4	1	GEARY	TIMOTHY	M max	81,687.00	-	-	450.75	2,060.19	84,548.00	1,700.00	2,226.00		88,474.00
001-30-304-265-1-4	1	MAGRANN	CYNTHIA	M max	81,687.00	-	-	450.75	2,060.19	84,548.00	1,700.00	2,226.00		88,474.00
001-30-304-265-1-4	1	SINGER	MICHELLE	stipend	34.08/day FY16	-	-	-	-	-				-
001-30-304-265-1-4	1	SINGER	MICHELLE	stipend	67,818.00	3,674.00	394.74	394.74	1,803.92	74,041.00		2,226.00		76,267.00

FMS Account#	FTE	LAST NAME	FIRST NAME	FY 2017 STEP	FY 2016 BASE	Step Increase AMOUNT	183rd day Added	FY 2017 2.5%	FY 2017 Annual Rate	FY 2016 Longevity	FY 2016 Spend	TOTAL
001-30-305-285-1-4	1	PEDERSEN (FRITZ)	ELIZABETH	M 11	75,018.00	1,822.00	424.12	1,939.35	79,553.00		2,226.00	81,779.00
001-30-305-285-1-4	1	QUARANTO	KEVIN	M max	81,687.00	-	450.75	2,060.19	84,548.00		2,226.00	86,774.00
001-30-304-280-1-4	1	JOHNSON	ALICE	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-305-280-1-4	1	LECHAN	ARIANNA	M 7	65,705.00	2,113.00	374.55	1,712.56	70,255.00			70,255.00
001-30-306-280-1-4	1	GARLAND	WENDY	M+30 12	80,562.00	1,960.00	455.34	2,081.18	85,409.00			85,409.00
001-30-307-280-1-4	1	MANN (TANNETTA)	MAUREEN	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-308-280-1-4	1	DEWITT (DEPORTER)	KATIE	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00			74,041.00
001-30-309-280-1-4	1	MAYYASI	INGRID	M+30 7	68,350.00	2,101.00	389.02	1,777.75	72,968.00			72,968.00
001-30-304-388-1-4	1	BALL (CHASE)	MEGIN	M+30 9	73,326.00	3,442.00	423.73	1,936.54	79,478.00			79,478.00
001-30-304-388-1-4	1	HARRINGTON	CAITLIN	B 8	61,480.00	3,418.00	358.51	1,638.16	67,245.00			67,245.00
001-30-304-388-1-4	1	MEGAN (SUGRUE)	KATHLEEN M	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-304-388-1-4	0.6	REGONILINSKI	JOSEPH J	B 11	40,854.00	989.50	231.06	1,055.21	43,339.80			43,339.80
001-30-304-385-1-4	1	AMATO	ELIZABETH	M+30 8	70,451.00	2,875.00	404.81	1,850.02	75,931.00			75,931.00
001-30-304-385-1-4	1	ARMSTRONG	MEGHAN	M 10	72,534.00	2,484.00	414.11	1,891.55	77,674.00			77,674.00
001-30-304-385-1-4	1	BRUNSTROM	BETH-ANN	M+30 10	76,768.00	1,122.00	429.89	1,963.75	80,634.00			80,634.00
001-30-304-385-1-4	1	CITRON	DIANE	B 8	61,480.00	3,418.00	358.51	1,638.16	67,245.00			67,245.00
001-30-304-385-1-4	1	CONNOLLY (OCALL) STACEY	STACEY	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,700.00		86,248.00
001-30-304-385-1-4	1	WESCHROB	WILLIAM S	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-304-385-1-4	1	HUNT	JENNIFER	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00			74,041.00
001-30-304-385-1-4	1	MONAGHAN	MICHAEL	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-304-385-1-4	0	ROGERS	JANE	M+60 max	-	-	-	-	-	repl. A. Weagraff		-
001-30-304-385-1-4	1	VAIL	ELIZABETH	M+30 7	68,350.00	2,101.00	389.02	1,777.75	72,968.00			72,968.00
001-30-304-385-1-4	1	WEAGRAFF	ASHLEY	M+30 6	66,236.00	2,114.00	377.47	1,724.94	70,802.00			70,802.00
001-30-305-385-1-4	1	BRADLEY	SAMANTHA	M+30 11	77,890.00	2,672.00	444.57	2,032.91	83,389.00			83,389.00
001-30-305-385-1-4	1	BUTTERS (CRONIN)	LAUREN M.	D 14	91,034.00	3,686.00	522.36	2,387.81	97,980.00			97,980.00
001-30-305-385-1-4	1	BYRNE	MARY C	M 10	72,534.00	2,484.00	414.11	1,891.55	77,674.00			77,674.00
001-30-305-385-1-4	1	CALDWELL	JENNA	M 5	59,848.00	3,743.00	351.32	1,605.31	65,898.00			65,898.00
001-30-305-385-1-4	1	COPPOLA	MICHAEL	B max	74,409.00	-	410.76	1,877.24	77,047.00	1,800.00		78,847.00
001-30-305-385-1-4	1	JORDAN	COLLEEN	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-305-385-1-4	1	KELLEHER-BIANCHI	GEORGE	M 6	63,591.00	2,114.00	362.94	1,659.45	68,077.00			68,077.00
001-30-305-385-1-4	1	MCCALLUM	DAVID J	M 12	76,840.00	3,331.00	442.42	2,022.09	82,986.00			82,986.00
001-30-305-385-1-4	1	PARISI	KATELYN	B 4	51,562.00	2,069.00	296.60	1,354.94	55,633.00			55,633.00
001-30-305-385-1-4	1	RYAN (MCLAUGHLIN) EILEEN	EILEEN	M max	81,687.00	-	450.75	2,060.19	84,548.00			84,548.00
001-30-305-385-1-4	1	BERNSTEIN	SHARON	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,900.00		92,452.00
001-30-305-385-1-4	0.5	MITCHELL (AVERY)	KRISTEN L	M 6	31,795.50	1,057.00	181.47	829.52	34,038.50			34,038.50
001-30-305-385-1-4	1	BURKE (KNIGHT)	ALISON	M+30 4	60,367.00	2,069.00	344.98	1,577.27	64,708.00			64,708.00
001-30-305-385-1-4	1	HERBST	CHRISTIE	M+60 3	60,888.00	2,064.00	347.81	1,589.25	65,239.00			65,239.00

Agency Account#	FTE	LAST NAME	FIRST NAME	FY 2017 STEP	FY 2016 BASE	Step Increase AMOUNT	183rd Day Added	FY 2017 2.5%	FY 2017 Annual Rate	FY 2016 Longevity	FY 2016 Stipend	TOTAL
001-30-306-355-1-4	1	ANDREWS	LARA	M+30 6	66,236.00	2,114.00	377.47	1,724.94	70,802.00			70,802.00
001-30-306-355-1-4	0.5	BAUN	PHILIP	M 6	31,795.50	1,057.00	181.47	829.52	34,038.50			34,038.50
001-30-306-355-1-4	0.5	BEAN	JENNIFER	M 8	33,909.00	1,837.00	187.37	902.16	37,020.50			37,020.50
001-30-306-355-1-4	1	CANTY (JOYCE)	MICHELLE	M+30 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-306-355-1-4	1	HOYT	STEPHANIE	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-306-355-1-4	1	JARMUSIK (TEDESCALISSA)	LOUIS	M 6	63,591.00	2,114.00	382.94	1,659.45	68,077.00			68,077.00
001-30-306-355-1-4	1	MANCINELLI	LOUIS	M 11	75,018.00	1,822.00	424.12	1,939.35	79,553.00			79,553.00
001-30-306-355-1-4	1	MARTINO	ERIN	M 10	72,534.00	2,484.00	414.11	1,891.55	77,674.00			77,674.00
001-30-306-355-1-4	1	MOISE	JULIE	M 4	57,779.00	2,089.00	330.76	1,511.22	62,040.00			62,040.00
001-30-306-355-1-4	0.5	TWOMEY (HAUSMAK SARAH)	MARY	M 10	36,267.00	1,242.00	207.05	945.78	38,837.00			38,837.00
001-30-306-355-1-4	1	NOONAN	MARY	M max	81,687.00	-	450.75	2,060.19	84,548.00	1,800.00		86,348.00
001-30-306-355-1-4	0.8	WAUGH	MICHELLE	M+30 max	70,010.40	-	386.21	1,765.02	72,441.60	1,360.00		73,801.60
001-30-306-355-1-4	1	WELCH	KELLY	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00			96,537.00
001-30-306-355-1-4	1	WHITE	ELIZABETH	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,700.00		92,252.00
001-30-307-355-1-4	0.5	BAUN	PHILIP	M 6	31,795.50	1,057.00	181.47	829.52	34,038.50			34,038.50
001-30-307-355-1-4	1	BEARFIELD	PATRICIA	M+30 max	87,513.00	-	482.76	2,206.64	90,552.00	1,800.00		92,352.00
001-30-307-355-1-4	1	REAGAN	MARGARET	B 2	48,458.00	1,557.00	276.73	1,263.04	51,905.00			51,905.00
001-30-307-355-1-4	1	ROBERTS (DOLDT)	JULIA	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-307-355-1-4	1	SPADONI	NICOLE	M 5	59,848.00	3,743.00	351.32	1,605.31	65,898.00			65,898.00
001-30-307-355-1-4	1	TORCOLETTIN	GINA	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-307-355-1-4	1	FAHEY (CHIMURA)	KERRI	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-307-355-1-4	0	FITZGERALD	JULIE	B 1 LT Sub	-	-	-	-	-		Repl. Kerri Fahey	-
001-30-308-355-1-4	1	BURKE	KATHLEEN	M 4	57,779.00	2,069.00	330.76	1,511.22	62,040.00			62,040.00
001-30-308-355-1-4	1	FINNERTY (RUDOLPH HEATHER)	HEATHER	M+30 max	85,994.00	1,519.00	482.76	2,206.64	90,552.00			90,552.00
001-30-308-355-1-4	1	HUME (JOHNSTON)	ANDREA	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-308-355-1-4	1	WALSH	MEGHAN	M+30 max	85,994.00	1,519.00	482.76	2,206.64	90,552.00			90,552.00
001-30-308-355-1-4	1	ALVES (MILLS)	JENNIFER M	M+30 12	80,562.00	1,960.00	455.34	2,081.18	85,408.00			85,408.00
001-30-308-355-1-4	1	COLTIN	ALEXANDRA	M+30 8	70,451.00	2,875.00	404.81	1,850.02	75,931.00			75,931.00
001-30-309-355-1-4	1	CARUSO (LOUGHRAN ELISABETH)	ELISABETH	M 11	75,018.00	1,822.00	424.12	1,939.35	79,553.00			79,553.00
001-30-309-355-1-4	1	GILLEY	JESSICA	M 4	57,779.00	2,069.00	330.76	1,511.22	62,040.00			62,040.00
001-30-309-355-1-4	0.5	O'LEARY-BARLOW	CHRISTINE	B 11	34,045.00	824.00	192.55	879.91	36,116.50			36,116.50
001-30-309-355-1-4	1	SINGAL (SCHLUSSEL JENNIFER)	JENNIFER	M+60 7	70,980.00	2,103.00	403.48	1,843.91	75,680.00			75,680.00
001-30-309-355-1-4	1	STANTON	LISA	M 10	71,492.00	1,042.00	400.46	1,829.11	75,114.00			75,114.00
001-30-309-355-1-4	1	ROUGEAU	MARIA	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-309-355-1-4	1	GOLDBERG-SHEEHY ELAINE	ELAINE	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00	1,700.00		98,237.00
001-30-310-355-1-4	0.6	BOENSEL (EAVES)	SUSAN	B max	44,645.40	-	246.46	1,126.35	46,228.20			47,248.20
001-30-310-355-1-4	0.5	GUIDOBONI	JENNIFER	M max	40,843.50	-	225.38	1,030.10	42,274.00			43,274.00

FNMS Account#	FTE	LAST NAME	FIRST NAME	FY 2017 STEP	FY 2016 BASE	Step Increase AMOUNT	183rd day Added	FY 2017 2.5%	FY 2017 Annual Rate	FY 2016 Longevity	FY 2016 Sslipend	TOTAL
001-30-310-355-1-1	1	KANT (SWANTON)	LYNETTE	M 12	76,840.00	3,331.00	442.42	2,022.09	82,986.00			82,986.00
001-30-310-355-1-1	1	KELLEY	ERIN	B 3	50,015.00	1,547.00	285.23	1,302.93	53,500.00			53,500.00
001-30-310-355-1-1	1	LALLY	JULIE	M+60 11	82,026.00	1,199.00	459.20	2,098.86	86,133.00			86,133.00
001-30-310-355-1-1	1	MALONEY	KATELYN	M 3	55,716.00	2,063.00	319.39	1,458.21	59,907.00			59,907.00
001-30-310-355-1-1	0.5	NEWTON	ALLEN	M max	40,843.50	-	225.38	1,030.10	42,274.00			42,274.00
001-30-310-355-1-1	1	SCHOFIELD	KELLY	M 9	71,482.00	1,042.00	400.46	1,829.11	75,114.00			75,114.00
001-30-310-355-1-1	1	BRODLEY	CAROLYN	M 9	71,482.00	1,042.00	400.46	1,829.11	75,114.00			75,114.00
001-30-310-355-1-1	1	ERWIN	REBECCA	M 8	67,818.00	3,674.00	394.74	1,803.92	74,041.00			74,041.00
001-30-310-355-1-1	1	LIM	TINA	M 7	65,705.00	2,113.00	374.55	1,712.56	70,255.00			70,255.00
001-30-310-355-1-1	0.8	LYDON	LAUREN	M max	65,349.60	-	360.60	1,648.16	67,638.40			67,638.40
001-30-310-355-1-1	0.5	MARTIN	SARAH	M 5	29,924.00	1,871.50	175.66	802.65	32,949.00			32,949.00
001-30-310-355-1-1	1	ROCHE (GROSS)	KATHRYN A	M+60 max	93,320.00	-	514.67	2,352.62	96,537.00			96,537.00
001-30-310-355-1-1	0.5	CALLAHAN	JENNIFER	M 9	35,746.00	521.00	200.23	913.06	37,555.00			37,555.00
001-30-315-355-1-1	1	SOUZA	KRISTIN	M+30 10	76,768.00	1,122.00	429.89	1,963.75	80,634.00			80,634.00
001-30-315-355-1-1	1	HITCHINS	JENNIFER	M+30 2	56,228.00	2,071.00	322.25	1,472.28	60,444.00			60,444.00
001-30-315-355-1-1	1	AMENDOLA	CHARA A	M 5+10 days	63,317.00	-	346.90	1,591.60	65,256.00			65,256.00
001-30-315-355-1-1	1	BESSETTE	SHEILA	M+30 max+10	92,321.40	-	480.84	2,320.08	95,122.00			95,122.00
TOTAL - Teachers					20,666,197.50	389,391.10	115,627.76	528,571.99	21,814,648.69	124,340.00	69,216.00	22,008,204.60
Total - Nurses					516,038.83	1,547.00	2,735.31	12,705.28	535,477.10	10,300.00	8,775.00	554,552.10

FY 2017	FY 2016	Step Increase	183rd/day	FY 2017	FY 2017	FY 2016	FY 2016	TOTAL					
CHWS Account#	FTE	LAST NAME	FIRST NAME	STEP	BASE	AMOUNT	Added	Annual Rate	Longevity	Slipend	TOTAL		
GRANTS / REVOLVING													
04-30-015-305-51	1	DISANDRO	MARY	Title 1	44,907.60	-	-	1,131.44		46,389.00	46,389.00		
04-30-015-305-51	1	GALLAGHER	MARY	Title 1	44,907.60	-	-	1,131.44		46,389.00	46,389.00		
04-30-015-305-51	1	MCGOWAN	ERIN	Title 1	44,907.60	-	-	1,131.44		46,389.00	46,389.00		
356-30-310-120-51	0.5	HUTTON	EMILY BUCHBIND	M.12	38,420.00	1,665.50	221.21	1,011.04		41,493.00	41,493.00		
356-30-310-275-51	1	LAURINO	CAROLYN	DN step 7	59,378.00	2,102.00	339.73	1,552.24		63,722.00	63,722.00		
356-30-310-275-51 extra 3	1	LAURINO	CAROLYN	extra 3 days	1,019.19	-	-	25.48		1,044.70	1,044.70		
TOTAL					19,881,801.88	764,816.10		1,087,945.22		44,820,882.10	288,280.00	155,982.00	45,546,124.00

SALARIES BUDGET PROJECTION FY 2016-2017
(excluding unit A)

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Stipend	Base Sal.	Step Inc.	%	Budget Projection FY 2016-17
Central Office										
001-30-301-530-1-5110-311-1210	1	WELCH	MICHAEL				173,400.00		4,335.00	177,735.00
001-30-301-530-1-5110-313-1410	1	RIPPIN	SAMUEL				129,000.00		3,225.00	132,225.00
001-30-301-530-1-5110-312-1220	1	KELLY	CYNTHIA							
001-30-315-530-1-5120-319-2357	1	Repl. Cindy Kelly					135,000.00			135,000.00
001-30-301-355-1-5110-314-2110	1	O'CONNELL	ELIZABETH				122,000.00		3,050.00	125,050.00
001-30-301-530-1-5110/5140-326	1	SUN	LINA		1,350.00		111,447.00		2,786.18	115,563.18
001-30-301-530-1-5110-326-1420	1	REPL. ASHA MARSHALL					70,000.00			70,000.00
Principals										
001-30-304-530-1-5110-315-2210	1	MCCARTHY	RONALD				131,351.00		3,283.78	134,634.78
001-30-305-530-1-5110-315-2210	1	GATELY	BEBRA				122,871.00		3,071.78	125,942.78
001-30-306-530-1-5110-315-2210	1	SULLIVAN	CLARE		Title I grant	4,000.00	109,789.00		2,744.73	112,533.73
001-30-307-530-1-5110-315-2210	1	Repl. Principal	Russo, Joe		interim		110,000.00			110,000.00
001-30-308-530-1-5110-315-2210	1	ARMSTRONG	HOLLI				115,497.00		2,887.43	118,384.43
001-30-309-530-1-5110-315-2210	1	PARIS	EDWARD				95,000.00		5,000.00	100,000.00
001-30-310-530-1-5110-315-2210	0.5	SULLIVAN	PAUL				54,075.00		1,351.88	55,426.88
356-30-310-530-5110-315-2210	0.5	SULLIVAN	PAUL				54,075.00		1,351.88	55,426.88
TOTAL							739,583.00		18,339.60	756,922.60
Admin. Assistants										
001-30-301-530-1-5110/5190/514	1	HICKS	AMY		start: 1/11/16		60,000.00		1,500.00	61,500.00
001-30-301-530-1-5110/5140-326	1	NEILL	PAMELA			1,270.00	68,197.00		1,704.93	75,542.73
001-30-301-355-1-5110/5140-326	1	SANDBORG	VALERIE			1,270.00	58,032.00		1,450.80	60,752.80
001-30-301-530-1-5110-326-1410	1	CULLEN	VIRGINIA (Ginger)				52,000.00		1,300.00	53,300.00
TOTAL						2,540.00	4,370.80		5,955.73	251,095.53
SPECIALISTS										
001-30-315-227-1-5110-331-1450	1	DEWAR	MICHAEL				97,313.40		2,432.84	99,746.24
001-30-315-227-1-5110-331-1450	1	SPEARS	JOHN				62,588.00		1,564.70	64,152.70

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Slipend	Base Sal.	Step Inc.	%	FY 2016-17
001-30-315-227-1-5110-331-1450	1	TUCKER	ROBERT				51,500.00		1.28750	52,787.50
001-30-315-227-1-5110-331-1450	1	CONTE	N/A	23.96	Tech. 8hrs/day		43,126.72		1.07817	44,204.89
001-30-315-227-1-5110-331-1450	1	SLEEMAN	JOSEPH	23.23	Tech. 8hrs/day		40,014.00		1.00035	41,014.35
001-30-315-227-1-5110-331-1450	1	BOWEN	TIM	22.18	Tech. 7hrs/day		29,812.64		745.32	30,557.96
001-30-315-227-1-5110-331-1450	1	RASMUSSEN	JOANNE	21.66	Tech. 6hrs/day		24,954.60		623.87	25,578.47
001-30-315-144-1-5110-331-2310	1	CLEMENT	NANCY	47hr	FY16		42,299.84		1.05750	43,357.34
001-30-309-144-1-5110-331-2310	1	TURNER	SUSAN	26.67hr	FY16		17,282.16		432.05	17,714.21
TOTAL							408,691.36		10,222.30	419,113.66
Unit B									2.75%	
001-30-315-146/147-1-5110-316-;	1	BOLDUC	JEFFREY				104,077.50		2.86210	106,939.60
001-30-304-290-1-5120-338-3520	1	BOLDUC	JEFFREY			13,126.00			2.69080	13,126.00
001-30-304-265-1-5110-316-2710	1	COFFEY-McCORMIL	JO-ANNE				97,846.60		3.51980	100,537.40
001-30-315-128-1-5110/5140-316	1	LANGENHORST	DON			1,800.00	127,991.00		2.90130	133,310.80
001-30-315-210-1-5110-316-3510	1	TRASTER	STEPHEN				105,503.00		3.02500	108,404.30
001-30-304-530-1-5110-316-2210	1	FORREST	JAMES				110,000.00		2.88750	113,025.00
001-30-304-530-1-5110-316-2210	1	YANKEE	KRISTY				105,000.00		2.95630	107,887.50
001-30-305-530-1-5110-316-2210	1	FRACZEK	MARGO				107,500.00		2.69500	110,456.30
001-30-315-139-1-5110/5140-316	1	CARNEY	MARK			1,800.00	98,000.00		2.20880	102,495.00
001-30-315-355-1-5110-316-2110	0.7	BECKER	MEREDITH				80,320.70		3.15550	82,529.50
001-30-315-355-1-5110-316-2110	1	GOLDSTEIN-FRADI	MARJORIE				114,743.70		3.15550	117,899.20
001-30-315-355-1-5110-316-2110	1	MULDOON	AMY				114,743.70		3.15550	117,899.20
TOTAL						3,600.00	13,126.00		32,057.60	1,214,509.80
SECRET & CLERKS									2.5%	
001-30-301-530-1-5110/5140-328	1	PETTIPAW	GAIL	c1a	top step		46,482.80		1.16210	48,914.90
001-30-301-530-1-5110/5140-328	1	BISBEE	MARK	c3	step 4		50,195.60		1.25490	51,450.50
001-30-304-530-1-5110-328-3520	HS	STUDENT ACTIVITIES					3,862.00		96.60	3,958.60
001-30-304-120-1-5110/5140-328	1	KENNEY	KATHLEEN	44	c2	top step	42,042.00		1.05110	44,363.10
001-30-304-120-1-5110/5140-328	1	CATINELLA	MARYBETH	44	c2	top step	42,042.00		1.05110	44,363.10
001-30-301-530-1-5191-328-1410	slipend	MURRAY	KATIE		slipend		8,000.00			8,000.00
001-30-304-120-1-5110-328-2210	1	RAGHUNATHAN	(MIRA) MRIDULA	c4	step 4		46,755.80		1.16890	47,924.70
001-30-304-265-1-5110/5140-328	1	Repl. Linda Curran		c4	step 4 ?		46,755.80		1.16890	47,924.70

NWIS Account#	FTE	Last Name	First Name	Steps	Longevity	Slipend	Base Sal.	Step Inc.	%	FY 2016-17
001-30-304-530-1-5110-328-2210	1	MALLOF	AMY	C4 step 4	1,110.00		46,755.80		1,168.90	49,034.70
001-30-305-120-1-5110/5140-328	1	KERRIGAN	CARMEL	C4 top step	1,190.00		49,686.00		1,242.20	52,118.20
001-30-305-265/355-1-5110-328-	1	SCHAUB	CATHERINE	C4 step 5	1,110.00		49,358.14	new step 5	1,234.00	51,702.14
001-30-305-530-1-5110/5140-328	1	TIMMONS	KATHLEEN	C4 step 5	1,190.00		49,358.14	new step 5	1,234.00	51,782.14
001-30-306-530-1-5110/5140-328	1	GIANOPOULOS	ROSE	C2 top step	1,590.00		42,042.00		1,051.10	44,683.10
001-30-307-530-1-5110/5140-328	1	COCCHI	CHRISTY	C2 step 4	44		39,562.60		989.10	40,551.70
001-30-308-530-1-5110/5140-328	1	BOUDROW	JEANNE	C2 top step	1,270.00		42,042.00		1,051.10	44,363.10
001-30-301-355-1-5191-328-2110 slipend	1	BOUDROW	JEANNE	e-sped		4,000.00			-	4,000.00
001-30-309-530-1-5110-328-2210	1	MARTIN	AVA	C2 step 4	44		39,562.60		989.10	40,551.70
SUBSTITUTES										
001-30-304-120-1-5120-334-2325		HS Subs Reg.					57,428.00		15,700.00	73,128.00
001-30-305-120-1-5120-334-2325		MS Subs Reg.					43,645.00		11,900.00	55,545.00
001-30-306-120-1-5120-334-2325		Avery Subs Reg.					27,187.00		7,400.00	34,587.00
001-30-307-120-1-5120-334-2325		Greenlodge Subs Reg.					27,187.00		7,400.00	34,587.00
001-30-308-120-1-5120-334-2325		Oakdale Subs Reg.					27,187.00		7,400.00	34,587.00
001-30-309-120-1-5120-334-2325		Riverdale Subs Reg.					27,187.00		7,400.00	34,587.00
001-30-310-120-1-5120-334-2325		ECEC Subs Reg.					24,387.00		6,900.00	31,287.00
TOTAL							224,208.00		64,100.00	298,308.00
FY 2017 projected for 195 days (including two snows days)										
Teacher Assistants										
AIDES										
001-30-306-120-1-5110-332-2330	1	DEROMA	MICHELLE	TA			26,049.66		651.24	26,700.90
001-30-307-120-1-5110/5140-332	1	TORCHIO	MARY	TA		575.00	26,049.66		651.24	27,275.90
001-30-308-120-1-5110-332-2330	1	LARSON	ANDREA	TA			26,049.66		651.24	26,700.90
001-30-309-120-1-5110-332-2330	1	EDWARDS	HOLLAND	TA			26,049.66		651.24	26,700.90
Classroom Aides										
001-30-304-280-1-5110/5140-332	1	FARES	SANDY		60		18,053.10		451.33	18,504.43
001-30-305-280-1-5110/5140-332	1	MCDONOUGH	LISA		60		18,053.10		451.33	18,504.43
001-30-310-120-1-5110/5140-332	1	ARMSTRONG	LYNNORA		55	575.00	19,476.60		486.92	20,538.52
001-30-310-120-1-5110-332-2330	0.6	BARDEEN	MARY E		35		10,530.98		263.27	10,794.25
001-30-310-120-1-5110/5140-332	1	LAMBRECHT	CYNTHIA		55	575.00	16,548.68		413.72	17,537.40

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Slipend	Base Sal.	Step Inc.	%	FY 2016-17
001-30-310-120-1-5110/5140-332	1	McGUIRE	LILLIAN	15.43	55	675.00	16,548.68		413.72	17,637.40
001-30-310-120-1-5110/5140-332	1	SHRUHAN	PAUL	15.43	55	675.00	16,548.68		413.72	17,637.40
001-30-310-120-1-5110/5140-332	1	SULLIVAN	CHRISTINE	15.43	55	675.00	16,548.68		413.72	17,637.40
001-30-310-120-1-5110/5140-332	1	VERROCCHI	EILEEN	15.43	55	575.00	16,548.68		413.72	17,537.40
SPEED AIDES										
001-30-310-355-1-5110-332-2330	1	BEAUDOIN	ASHLEIGH	15.43	55		16,548.68		413.72	16,962.40
001-30-310-355-1-5110-332-2330	1	DELANEY	DIANE	15.43	60		18,053.10		451.33	18,504.43
001-30-310-355-1-5110/5140-332	1	DIMARTINO	DONNA	15.43	55	475.00	16,548.68		413.72	17,437.40
001-30-310-355-1-5110-332-2330	1	GILARDE	DENISE	15.43	55	475.00	16,548.68		413.72	17,437.40
001-30-310-355-1-5110/5140-332	1	HARRINGTON	SHARON	15.43	55	575.00	16,548.68		413.72	17,537.40
001-30-310-355-1-5110/5140-332	1	KARAM	SALIMA	15.43	55	475.00	16,548.68		413.72	17,437.40
001-30-310-355-1-5110-332-2330	1	MCGONAGLE	KATHLEEN	15.43	55		16,548.68		413.72	16,962.40
001-30-310-355-1-5110-332-2330	1	NOLAN	MARJORIE	15.43	55		16,548.68		413.72	16,962.40
001-30-310-355-1-5110-332-2330	1	TIGLIANIDIS	AMY	15.43	55		16,548.68		413.72	16,962.40
001-30-310-355-1-5110-332-2330	1	WILLIAMS	ALLISON	18.16	55		19,476.60		486.92	19,963.52
001-30-304-355-1-5110-332-2330	1	ATKINSON	CHRISTOPHER	18.16	60 HS-All.		21,247.20		531.18	21,778.38
001-30-304-355-1-5110-332-2330	1	CALDERONE	TERESA	15.43	60		18,053.10		451.33	18,504.43
001-30-304-355-1-5110-332-2330	1	CUNNINGHAM	COLLEEN	15.43	60		18,053.10		451.33	18,504.43
001-30-304-355-1-5110-332-2330	1	FOLEY	MARIE	18.16	60		21,247.20		531.18	21,778.38
001-30-304-355-1-5110-332-2330	1	FRAIOLI	CHRISTOPHER	15.43	60		18,053.10		451.33	18,504.43
001-30-304-355-1-5110-332-2330	1	GORMAN	KATHERINE	18.16	60 HS-All.		21,247.20		531.18	21,778.38
001-30-304-355-1-5110-332-2330	1	KUNDY	NANCY	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-304-355-1-5110-332-2330	1	LEONARD	KEVIN	18.16	60 HS-All.		21,247.20		531.18	21,778.38
001-30-304-355-1-5110-332-2330	1	MackIN	MARYANN	15.43	60		18,053.10		451.33	18,504.43
001-30-304-355-1-5110-332-2330	1	MULCAHY	STEPHEN	18.16	60		21,247.20		531.18	21,778.38
001-30-304-355-1-5110-332-2330	1	MURPHY	KEVIN	18.16	60		21,247.20		531.18	21,778.38
001-30-304-355-1-5110-332-2330	1	SCHAUB	SUZANNE	18.16	60 HS-All.		21,247.20		531.18	21,778.38
001-30-304-355-1-5110-332-2330	1	THEOBALD	MERRILL	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-305-355-1-5110-332-2330	1	BAIRD	THOMAS	18.16	60		21,247.20		531.18	21,778.38
001-30-305-355-1-5110-332-2330	1	BROWN-PORACK	JENNIFER	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-305-355-1-5110/5140-332	1	DEMERS	CAROLYN	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-305-355-1-5110-332-2330	1	DOHERTY	ANN MARIE	18.16	60		21,247.20		531.18	21,778.38
001-30-305-355-1-5110-332-2330	1	KILEY	KEVIN	18.16	60		21,247.20		531.18	21,778.38

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Stipend	Base Sal.	Step Inc.	%	FY 2016-17
001-30-305-355-1-5110-332-2330	1	KOSTAS	STEPHANIE	15.43	60		18,053.10		451.33	18,504.43
001-30-305-355-1-5110-332-2330	1	LATORELLA	STEPHANIE	15.43	60		18,053.10		451.33	18,504.43
001-30-305-355-1-5110/5140-332	1	MAHONEY	MARY	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-305-355-1-5110-332-2330	1	MCLAIN	KATHLEEN	18.16	60	475.00	21,247.20		531.18	22,253.38
001-30-305-355-1-5110-332-2330	1	MELTZER	JANE	18.16	60		21,247.20		531.18	21,778.38
001-30-305-355-1-5110-332-2330	1	MURPHY	HOLLYBETH	18.16	60	start: 9/1/15	21,247.20		531.18	21,778.38
001-30-305-355-1-5110-332-2330	1	OCONNOR	BRENDAN J	18.16	60		21,247.20		531.18	21,778.38
001-30-305-355-1-5110-332-2330	1	PRENTICE	KELLY	15.43	60		18,053.10		451.33	18,504.43
001-30-305-355-1-5110-332-2330	1	VARANO	ADRIANA	15.43	60		18,053.10		451.33	18,504.43
001-30-305-355-1-5110-332-2330	0.5	BEAN	JENNIFER	18.16	30	237.50	10,623.60	0.5 Unit A	265.59	11,126.69
001-30-306-355-1-5110-332-2330	1	CHABOUDY	LISA B	18.16	60		21,247.20		531.18	21,778.38
001-30-306-355-1-5110-332-2330	1	CORLISS	PATRICK	18.16	60		21,247.20		531.18	21,778.38
001-30-306-355-1-5110-332-2330	1	DEMARCO	JACLYN	15.43	60		18,053.10		451.33	18,504.43
001-30-306-355-1-5110-332-2330	1	DONOVAN	CAROL	18.16	50		17,706.00		442.65	18,148.65
001-30-306-355-1-5110/5140-332	1	DONOVAN	JOAN	15.43	50	475.00	15,044.25		376.11	15,895.36
001-30-306-355-1-5110-332-2330	1	EDGETTE	HANNAH	18.16	60		21,247.20		531.18	21,778.38
001-30-306-355-1-5110-332-2330	1	FAY	LAUREN	18.16	50		17,706.00		442.65	18,148.65
001-30-306-355-1-5110/5140-332	1	FISH	CHERYL	15.43	50	575.00	15,044.25		376.11	15,995.36
001-30-306-355-1-5110-332-2330	1	GARAFOLO	KIRSI	15.43	60		18,053.10		451.33	18,504.43
001-30-306-355-1-5110-332-2330	1	HIATT (FELDMAN)	ROSELLE	18.16	50		17,706.00		442.65	18,148.65
001-30-306-355-1-5110-332-2330	1	MOORE	MELISSA	18.16	60		21,247.20		531.18	21,778.38
001-30-306-355-1-5110-332-2330	1	MURTAGH	CARA	18.16	60		21,247.20		531.18	21,778.38
001-30-306-355-1-5110/5140-332	1	PHINNEY	LAURIE	15.43	60	575.00	18,053.10		451.33	19,079.43
001-30-306-355-1-5110-332-2330	1	SEVIG	LEE	18.16	60		21,247.20		531.18	21,778.38
001-30-306-355-1-5110/5140-332	1	WALSH	ELIZABETH	15.43	50	475.00	15,044.25		376.11	15,895.36
001-30-307-355-1-5110-332-2330	1	BLANCHETTE	BREANA	18.16	50		17,706.00		442.65	18,148.65
001-30-307-355-1-5110-332-2330	1	CONDON	ELIZABETH	18.16	60	475.00	21,247.20		531.18	22,253.38
001-30-307-355-1-5110-332-2330	1	GIANNANGELO	KAREN	18.16	50		17,706.00		442.65	18,148.65
001-30-307-355-1-5110-332-2330	1	HERRING	DEBORAH	18.16	50		17,706.00		442.65	18,148.65
001-30-307-355-1-5110-332-2330	1	HOPKINS	KAYLA	15.43	60		18,053.10		451.33	18,504.43
001-30-307-355-1-5110/5140-332	1	LATORELLA	JOETTE	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-307-355-1-5110-332-2330	1	LAYNE	SOPHIA (DASHA)	18.16	60		21,247.20		531.18	21,778.38
001-30-307-355-1-5110/5140-332	1	MORTALI	CYNTHIA	15.43	60	475.00	18,053.10		451.33	18,979.43

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Stipend	Base Sal.	Step Inc.	%	FY 2016-17
001-30-307-355-1-5110-332-2330	1	SAVICKE	MELANIE	18.16	60		21,247.20		531.18	21,778.38
001-30-307-355-1-5110/5140-332	1	VICENTE	PAMELA	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-308-355-1-5110/5140-332	1	CAMPAGNA	JOAN	15.43	60	575.00	18,053.10		451.33	19,079.43
001-30-308-355-1-5110-332-2330	1	CONSENTINO	GEOVANA (Joann	15.43	60		18,053.10		451.33	18,504.43
001-30-308-355-1-5110-332-2330	1	HELLER	LAUREN	18.16	60		21,247.20		531.18	21,778.38
001-30-308-355-1-5110-332-2330	1	LUONGO	CHRISTINA	18.16	60		21,247.20		531.18	21,778.38
001-30-308-355-1-5110/5140-332	1	MOWLES	LUCILLE	15.43	50	475.00	15,044.25		376.11	15,895.36
001-30-308-355-1-5110-332-2330	1	PHINNEY	AMY	18.16	60		21,247.20		531.18	21,778.38
001-30-309-355-1-5110-332-2330	1	BAKIS (ABOU-HAM	CLAUDIA	15.43	50		15,044.25		376.11	15,420.36
001-30-309-355-1-5110-332-2330	1	CARUSO	HEATHER	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-309-355-1-5110/5140-332	1	COBB	CLAIRE	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-309-355-1-5110-332-2330	1	GUITTAR	JACQUELINE	15.43	60		18,053.10		451.33	18,504.43
001-30-309-355-1-5110/5140-332	1	MCGIBBON	GINNY	18.16	50	475.00	17,706.00		442.65	18,623.65
001-30-309-355-1-5110-332-2330	1	MCGILLICUDDY	CAROLYN	15.43	50		15,044.25		376.11	15,420.36
001-30-309-355-1-5110-332-2330	1	MERCURI	LISA	18.16	60		21,247.20		531.18	21,778.38
001-30-309-355-1-5110-332-2330	1	SANCES	PAUL	15.43	60	475.00	18,053.10		451.33	18,979.43
001-30-309-355-1-5110-332-2330	1	TJROWETZ	JULIANNE	18.16	60		21,247.20		531.18	21,778.38
TOTAL	89.10					16,382.50	1,712,108.26		42,802.84	1,771,273.60
LUNCH AIDES										
001-30-306-430-1-5120-343-3400		Avery					5,144.00		128.60	5,272.60
001-30-307-430-1-5120-343-3400		Greenidge	(two aides for each school, working one hour				5,144.00		128.60	5,272.60
001-30-308-430-1-5120-343-3400		Oakdale	per day for 180 days FY17 starting rate of \$13.52/hr)				5,144.00		128.60	5,272.60
001-30-309-430-1-5120-343-3400		Rivendale					5,144.00		128.60	5,272.60
TOTAL							20,576.00		514.40	21,090.40
TRAFFIC DIRECTORS 16.55/hr										
001-30-315-430-1-5110-355-5550	1	ANDRE	DIANNA	8.75Wk			5,935.13	Hilh Add-on	2.5%	6,083.51
001-30-315-430-1-5110-355-5550 sub		BONNER	MARTHA	sub			580.00		14.50	594.50
001-30-315-430-1-5110-355-5550 sub		CAREW	ROBIN	sub Town			580.00		14.50	594.50
001-30-315-430-1-5110/5140-355	1	DENNEHY	PATRICIA	8.75Wk	200.00		5,935.13		148.38	6,283.51
001-30-315-430-1-5110-355-5550	1	DESMOND	ROBERT	7.5Wk			5,087.25		127.18	5,214.43
001-30-315-430-1-5110-355-5550	1	DINEEN	LINDA	10Wk			6,783.00		169.58	6,952.58

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Slipend	Base Sal.	Step Inc.	%	FY 2016-17
001-30-315-430-1-5110/5140-355	1	DONOVAN	CAROL	10wK	175.00		6,783.00		169.58	7,127.58
001-30-315-430-1-5110-355-5550	1	FOLEY	RAY	10wK			6,783.00		169.58	6,952.58
001-30-315-430-1-5110-355-5550 sub		FONTANA	HELENA	sub			580.00		14.50	594.50
001-30-315-430-1-5110-355-5550	1	HOLMES	LESTER	7.5wK			5,087.25		127.18	5,214.43
001-30-315-430-1-5110/5140-355	1	KING	BARBARA	16.25wK	150.00		11,022.38		275.56	11,447.94
001-30-315-430-1-5110/5140-355	1	KOWALCZYK	DONNA	7.5wK	175.00		5,087.25		127.18	5,389.43
001-30-315-430-1-5110/5140-355	1	LECLAIR	LORRAINE	16.25wK	300.00		11,022.38	660.00	275.56	12,257.94
001-30-315-430-1-5110/5140-355	1	LEONARD	MAUREEN	7.5wK	150.00		5,087.25		127.18	5,364.43
001-30-315-430-1-5110/5140-355	1	MULVEY	BETH	7.5wK	150.00		5,087.25		127.18	5,364.43
001-30-315-430-1-5110-355-5550	1	O'CONNOR	DAWN	8.75wK			5,935.13		148.38	6,083.51
001-30-315-430-1-5110-355-5550	1	POCH	SANDRA	16.25wK	350.00		11,022.38		275.56	11,647.94
001-30-315-430-1-5110-355-5550 sub		PRENDERGAST	DOM	7.5wK			5,087.25		127.18	5,214.43
001-30-315-430-1-5110-355-5550 sub		SUGRUE	MARY	sub			580.00		14.50	594.50
001-30-315-430-1-5110/5140-355	1	SWEENEY	LINDA	7.5wK	150.00		5,087.25		127.18	5,364.43
TOTAL	16				1,800.00		109,152.28	660.00	2,728.82	114,341.10
001-30-315-430-1-5110-356-3100		MATTHIES	FRED			Attendance Officer	1,827.00			1,827.00
001-30-315-210-1-5120-335-3510		Coaches					306,678.00		7,668.00	314,346.00
001-30-315-210-1-5110-336-3510		Faculty Manager					6,526.00		163.00	6,689.00
001-30-304-290-1-5120-338-3520		H.S.	EXTRACURRICULAR				58,895.00		1,472.00	60,367.00
001-30-305-290-1-5120-338-3520		M.S.	EXTRACURRICULAR				24,526.00		613.00	25,139.00
001-30-315-290-1-5120-338-3520		Elem.	EXTRACURRICULAR				8,306.00		208.00	8,514.00
TOTAL							98,253.00		2,456.00	100,709.00
001-30-315-355-1-5120-341-2310		SPED Summer Prog.					70,043.00		1,751.00	71,794.00
001-30-315-530-1-5110-319-2357		Mentor Stipends					34,051.00		851.00	34,902.00
001-30-315-530-1-5110-318-1210		Degree Change - Unit A					107,705.00		2,693.00	110,398.00
001-30-315-530-1-5170-351-5150		Sick Leave Buy Back					16,646.00		416.00	17,062.00
001-30-301-530-1-5110-390-1210		General Reserve								
TOTAL G.FUND PAYROLL:										

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Slipend	Base Sal.	Step Inc.	%	FY 2016-17
REVOLVING										
359-30-315-430-5110-354-3300	slipend	SULLIVAN	PATRICIA	44 Bus coord.		7,600.00			%	7,790.00
351-30-315-430-5110-340-3400		JOHNSON	JEANNE				71,456.30		1,786.41	73,242.71
351-30-315-430-5110/5140-328-3		OLEARY	LAURA	step 4		1,110.00	41,764.58	new step 5	1,044.11	43,918.69
356-30-310-630-5110-328-2210		Repl. Amy Hicks		step 4 ?			46,755.80		1,168.90	47,924.70
356-30-310-120-5110-329-2315		AVERY	JOANNE	33.5hrs/wk			30,069.52		751.74	30,821.26
356-30-310-430-5110-435-4110		NORTON	JAMES	step 5	0.5 Avey		25,639.90		641.00	26,280.90
356-30-310-430-5110/5140-435-4		GATELY	JAMES	step 5		700.00	51,279.80		1,282.00	53,261.80
356-30-310-120-5110/5140-332-2	0.67	ONEILL	KAREN	step 5		575.00	12,620.40		315.51	13,510.91
356-30-310-120-5110-332-2330		CURRISTIN	DEIDRE				16,548.68		413.72	16,962.40
356-30-310-120-5110-332-2330		FAHY	JULIE				16,548.68		413.72	16,962.40
356-30-310-120-5120-333-2330-2		HUTCHINSON	MARGARET				475.00		413.72	17,437.40
356-30-310-120-5120-333-2330 CC		McMURTRY	BRENDA				15,044.25		376.11	15,420.36
356-30-310-120-5120/5140-333-2 CC		WARSHOFSKY	CHERYL				475.00		376.11	15,895.36
356-30-310-120-5120/5140-333-2 CC		ZEOGAS	THERESA				475.00		376.11	15,895.36
GRANTS										
102-30-017-240-5110/5140-443-2		SULLIVAN	PATRICIA	44 c2b top step		1,270.00	42,042.00		1,051.05	44,363.05
FACILITIES/MAINT.										
001-192-301-430-1-5110-431-422		MORONEY	DENISE				119,059.50		%	TOWN
001-192-301-430-1-5110-432-422		LAZDOWSKY	ROGER				68,850.00		1,721.25	70,571.25
001-192-301-430-1-5140-432-422 long.		LAZDOWSKY	ROGER		1,100.00					1,100.00
001-192-301-430-1-5110-328-422 30hrs/wk		SMITH	BARBARA							
Town Ames Revolving Fund	5hrs/wk	SMITH	BARBARA				6,000.80		150.02	6,150.82
MAINTENANCE PERSONNEL										
001-192-315-430-1-5110-433-422		ABDALLAH	JAMES	step 6			66,896.44		1,672.41	68,568.85
001-192-315-430-1-5110-433-422		ALTANBOUR	NEDAL	step 6	600.00		66,896.44		1,672.41	69,168.85
001-192-315-430-1-5110-433-422		TARCHARA	JAMES	step 6			66,896.44		1,672.41	68,568.85
001-192-315-430-1-5110-433-422		MacDONALD	STEVEN	step 6			66,896.44		1,672.41	68,568.85

FY 2017 Preliminary Budget
 Lehigh Valley Public Schools Detail

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Slipend	Base Sal.	Step Inc.	%	FY 2016-17
001-192-305-430-1-5140-433-422 long.		MacDONALD	STEVEN	long.	800.00					800.00
TOTAL							1,400.00			267,585.76
										6,689.64
										275,675.40
CUSTODIANS										
001-192-301-430-1-5110-435-411 extra hrs		Regular extra hours							2.5%	
001-192-304-430-1-5110-435-411	1	DONAHUE	BRIAN	step 5			35,344.00		883.60	36,227.60
001-192-304-430-1-5110-435-411	1	DOWNEY	SCOTT	HS senior			51,279.80		1,282.00	52,561.80
001-192-304-430-1-5140-435-411 long.	1	DOWNEY	SCOTT	long.	900.00		55,642.60		1,391.07	57,033.67
001-192-304-430-1-5110-435-411	1	KAVANAGH	EDWARD	step 5			51,279.80		1,282.00	52,561.80
001-192-304-430-1-5140-435-411 long.	1	KAVANAGH	EDWARD	long.	1,000.00					1,000.00
001-192-304-430-1-5110-435-411	1	MCCANN	RICHARD	step 5			51,279.80		1,282.00	52,561.80
001-192-304-430-1-5140-435-411 long.	1	MCCANN	RICHARD	long.	600.00					600.00
001-192-304-430-1-5110-435-411	1	WALMSLEY	LOUISE	step 5			51,279.80		1,282.00	52,561.80
001-192-304-430-1-5140-435-411 long.	1	WALMSLEY	LOUISE	long.	1,000.00					1,000.00
001-192-309-430-1-5110-435-411	1	ZARTHAR	JOSEPH	step 2 - 3		10/20/16	46,193.68	839.34	1,175.83	48,208.85
001-192-304-430-1-5110-435-411	1	ZARTHAR	RENEE	step 3		07/01/16	47,406.06		1,185.15	48,591.21
001-192-305-430-1-5110-435-411	1	EVANS	THOMAS	step 5			51,279.80		1,282.00	52,561.80
001-192-305-430-1-5140-435-411 long.	1	EVANS	THOMAS	long.	700.00					700.00
001-192-305-430-1-5110-435-411	1	FOLEY	ROBERT	step 5			51,279.80		1,282.00	52,561.80
001-192-305-430-1-5140-435-411 long.	1	FOLEY	ROBERT	long.	900.00					900.00
001-192-305-430-1-5110-435-411	1	KALTSUNAS	PETER	step 5			51,279.80		1,282.00	52,561.80
001-192-305-430-1-5140-435-411 long.	1	KALTSUNAS	PETER	long.	600.00					600.00
001-192-305-430-1-5110-435-411	1	LAZDOWSKY	DONALD	MS senior			55,642.60		1,391.07	57,033.67
001-192-305-430-1-5140-435-411 long.	1	LAZDOWSKY	DONALD	long.	1,100.00					1,100.00
001-192-305-430-1-5110-435-411	1	PIMENTEL	SUSAN	step 5			51,279.80		1,282.00	52,561.80
001-192-305-430-1-5140-435-411	1	QUINLAN	WILLIAM	step 5			51,279.80		1,282.00	52,561.80
001-192-306-430-1-5140-435-411 long.	1	QUINLAN	WILLIAM	long.	900.00					900.00
001-192-306-430-1-5110-435-411	1	BEGIN	KEITH	Step 5			51,279.80		1,282.00	52,561.80
001-192-306-430-1-5140-435-411 long.	0.5	NORTON	JAMES	long.	700.00					700.00
001-192-306-430-1-5110-435-411	1	ROGERS	THOMAS	step 5			51,279.80		1,282.00	52,561.80
001-192-306-430-1-5140-435-411 long.	1	ROGERS	THOMAS	long.	700.00					700.00

NWS Account#	FTE	Last Name	First Name	Steps	Longevity	Slipend	Base Sal.	Step Inc.	%	FY 2016-17
001-192-306-430-1-5191-435-411	stipend	ROGERS	THOMAS	stipend		2,080.00				2,080.00
001-192-307-430-1-5110-435-411	1 BEGIN	BEGIN	JOAN	step 5		51,279.80			1,282.00	52,561.80
001-192-307-430-1-5140-435-411 long.	BEGIN	BEGIN	JOAN	long.	700.00					700.00
001-192-307-430-1-5110-435-411	1 FEELY, JR.	FEELY, JR.	JOSEPH J.	step 5		51,279.80			1,282.00	52,561.80
001-192-307-430-1-5140-435-411 long.	FEELY, JR.	FEELY, JR.	JOSEPH J.	long.	1,100.00					1,100.00
001-192-307-430-1-5191-435-411 stipend	FEELY, JR.	FEELY, JR.	JOSEPH J.	stipend		2,080.00				2,080.00
001-192-308-430-1-5110-435-411	1 BEGIN 2	BEGIN 2	DARYL	step 2 - 3		46,193.68		699.45	1,172.33	48,065.46
001-192-308-430-1-5110-435-411	1 RADZIKOWSKI	RADZIKOWSKI	PAUL	step 5		51,279.80			1,282.00	52,561.80
001-192-308-430-1-5140-435-411 long.	RADZIKOWSKI	RADZIKOWSKI	PAUL	long.	700.00					700.00
001-192-308-430-1-5191-435-411 stipend	RADZIKOWSKI	RADZIKOWSKI	PAUL	stipend		2,080.00				2,080.00
001-192-309-430-1-5110-435-411	0.5 O'BRIEN	O'BRIEN	DAVID	step 1 - 2		22,481.94		331.10	570.33	23,383.37
001-192-309-430-1-5110-435-411	1 JENKINS	JENKINS	PAUL	step 5		51,279.80			1,282.00	52,561.80
001-192-309-430-1-5140-435-411 long.	JENKINS	JENKINS	PAUL	long.	800.00					800.00
TOTAL	25				13,100.00	6,240.00	1,103,741.46	1,869.89	27,640.38	1,152,591.73
001-192-315-430-1-5120-439-4210		Summer Maint.				10,244.00			256.00	10,500.00
001-192-315-430-1-5130-436-4110		Regular Overtime - Custodian				63,967.00			1,599.00	65,566.00
001-192-315-430-1-5130-436-4220		Regular Overtime - Maint.				50,000.00			1,250.00	51,250.00
001-192-315-430-1-5130-437-4110		USP Overtime				16,500.00			413.00	16,913.00
001-192-315-430-1-5130-435-4000		General Reserve								
TOTAL FACILITIES PROJECTION:										1,766,203.37

FY 2017 Preliminary Budget
 Lehigh Public Schools Detail

FY17 Non Personnel

NON-PERSONNEL EXPENDITURE BUDGET												
FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
High School - Ronald McCarthy												
	FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.			
General Supplies	HS	001	30	304	5110	605	2430	19,500.00	19,500.00			
Postage	HS	001	30	304	5342	615	2210	5,000.00	5,000.00			
Student Handbook	HS	001	30	304	5510	625	2210	6,000.00	6,000.00			
Graduation Day	HS	001	30	304	5510	635	2210	8,000.00	8,000.00			
Books & Related Materials	HS	001	30	304	5422	645	2410	3,500.00	3,500.00			
Instruc. Equipments	HS	001	30	304	5510	655	2420	5,000.00	5,000.00			
Equip. Repairs & Maint.	HS	001	30	304	5240	656	4230	11,000.00	11,000.00			
Travel	HS	001	30	304	5710	696	2210	600.00	600.00			
Professional Development	HS	001	30	304	5510	706	2210	1,600.00	1,600.00			
School to Work - Supplies	HS	001	30	304	5510	734	2430	3,000.00	3,000.00			
Contracted Service - Stipends	HS	001	30	304	5190	804	2357	12,000.00	12,000.00			
Contracted Service	HS	001	30	304	5190	804	2210	10,000.00	10,000.00			
TOTAL								85,200.00	85,200.00			
Middle School - Debra Gately												
General Supplies	MS	001	30	305	5510	605	2430	17,000.00	17,000.00			
Postage	MS	001	30	305	5342	615	2210	1,500.00	1,500.00			
Student Handbook	MS	001	30	305	5510	625	2210	2,500.00	2,500.00			
Books & Related Materials	MS	001	30	305	5422	645	2410	3,000.00	3,000.00			
Instruc. Equipments	MS	001	30	305	5510	655	2420	2,900.00	2,900.00			
Equip. Repairs & Maint.	MS	001	30	305	5240	656	4230	3,000.00	3,000.00			
Office Supplies & Equipments	MS	001	30	305	5420	665	2210	4,000.00	4,000.00			
Travel	MS	001	30	305	5710	696	2210	500.00	500.00			
Professional Development	MS	001	30	305	5510	706	2210	1,600.00	1,600.00			
Contracted Service - Other	MS	001	30	305	5190	804	2210	4,000.00	4,000.00			
TOTAL								40,000.00	40,000.00			

FY 2016-2017										
DEDHAM PUBLIC SCHOOLS										
Avery - Clare Sullivan										
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.
General Supplies	Avery	001	30	306	120	5510	605	2430	17,000.00	17,000.00
Postage	Avery	001	30	306	120	5342	615	2210	1,000.00	1,000.00
Books & Related Materials	Avery	001	30	306	120	5422	645	2410	7,000.00	7,000.00
Testing	Avery	001	30	306	120	5510	685	2720	1,000.00	1,000.00
Travel	Avery	001	30	306	120	5710	696	2210	500.00	500.00
Professional Development	Avery	001	30	306	120	5510	706	2210	1,600.00	1,600.00
Contracted Service - Stipends	Avery	001	30	306	120	5190	804	2357	3,000.00	3,000.00
Contracted Service - Other	Avery	001	30	306	120	5190	804	2210	1,000.00	1,000.00
TOTAL									32,100.00	32,100.00
Greenlodge - ??										
General Supplies	Greenlodge	001	30	307	120	5510	605	2430	17,000.00	17,000.00
Postage	Greenlodge	001	30	307	120	5342	615	2210	1,000.00	1,000.00
Books & Related Materials	Greenlodge	001	30	307	120	5422	645	2410	10,000.00	10,000.00
Testing	Greenlodge	001	30	307	120	5510	685	2720	2,000.00	2,000.00
Travel	Greenlodge	001	30	307	120	5710	696	2210	500.00	500.00
Professional Development	Greenlodge	001	30	307	120	5510	706	2210	1,600.00	1,600.00
Contracted Service - Stipends	Greenlodge	001	30	307	120	5190	804	2357	3,000.00	3,000.00
Contracted Service - Other	Greenlodge	001	30	307	120	5190	804	2210	1,000.00	1,000.00
TOTAL									36,100.00	36,100.00
Oakdale - Hollis Armstrong										
General Supplies	Oakdale	001	30	308	120	5510	605	2430	17,000.00	17,000.00
Postage	Oakdale	001	30	308	120	5342	615	2210	1,000.00	1,000.00
Books & Related Materials	Oakdale	001	30	308	120	5422	645	2410	10,000.00	10,000.00
Testing	Oakdale	001	30	308	120	5510	685	2720	1,000.00	1,000.00
Travel	Oakdale	001	30	308	120	5710	696	2210	500.00	500.00
Professional Development	Oakdale	001	30	308	120	5510	706	2210	1,600.00	1,600.00
Contracted Service - Stipends	Oakdale	001	30	308	120	5190	804	2357	3,000.00	3,000.00

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
Contracted Service - Other	Oakdale	FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.		
TOTAL		001	30	308	120	5190	804	2210	1,000.00	1,000.00		
									35,100.00	35,100.00		
Riverdale - Ed Paris												
General Supplies	Riverdale	001	30	309	120	5510	605	2430	15,000.00	15,000.00		
Postage	Riverdale	001	30	309	120	5342	615	2210	1,000.00	1,000.00		
Books & Related Materials	Riverdale	001	30	309	120	5422	645	2410	7,000.00	7,000.00		
Testing	Riverdale	001	30	309	120	5510	685	2720	1,000.00	1,000.00		
Travel	Riverdale	001	30	309	120	5710	696	2210	500.00	500.00		
Professional Development	Riverdale	001	30	309	120	5510	706	2210	1,600.00	1,600.00		
Contracted Service - Stipends	Riverdale	001	30	309	120	5190	804	2357	3,000.00	3,000.00		
Contracted Service - Other	Riverdale	001	30	309	120	5190	804	2210	1,000.00	1,000.00		
TOTAL									30,100.00	30,100.00		
Early Childhood Education - Paul Sullivan												
General Supplies	Kindergarten	001	30	310	120	5510	605	2430	9,500.00	9,500.00		
Postage	Kindergarten	001	30	310	120	5342	615	2210	500.00	500.00		
Books & Related Materials	Kindergarten	001	30	310	120	5422	645	2410	2,000.00	2,000.00		
Testing	Kindergarten	001	30	310	120	5510	685	2720	2,500.00	2,500.00		
Travel	Kindergarten	001	30	310	120	5710	696	2210	500.00	500.00		
Professional Development	Kindergarten	001	30	310	120	5510	706	2210	1,600.00	1,600.00		
TOTAL									16,600.00	16,600.00		
Computer Education 6-12 - Don Langenhorst												
General Supplies	HS	001	30	304	128	5510	605	2430	3,510.00	3,510.00		
	MS	001	30	305	128	5510	605	2430	2,060.00	2,060.00		
Books & Related Materials	HS	001	30	304	128	5423	645	2415	1,517.00	1,517.00		
Software Licenses	HS	001	30	304	128	5600	654	2455	6,527.00	6,527.00		
	MS	001	30	305	128	5600	654	2455	2,528.00	2,528.00		
TOTAL									16,142.00	16,142.00		

FY 2016-2017																						
DEDHAM PUBLIC SCHOOLS													FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.	
Instructional Technology - Don Langenhorst																						
General Supplies	Systemwide	001	30	315	129	5510	605	2430					51,324.00	51,324.00								
Computer Replacement	Systemwide	001	30	315	129	5851	815	2451					43,150.00	43,150.00								
Equip. Repairs & Maint.	Systemwide	001	30	315	129	5240	656	4230					47,460.00	47,460.00								
Professional Development	Systemwide	001	30	315	129	5129	704	2357					5,825.00	5,825.00								
Software Licenses	Systemwide	001	30	315	129	5600	654	2455					129,117.00	129,117.00								
Contracted Services - T-1 Lease, etc.	Systemwide	001	30	315	129	5600	804	1450					67,869.00	67,869.00								
TOTAL													344,745.00	344,745.00								
English Department - Elizabeth Sawyer																						
General Supplies	High Sch	001	30	304	130	5510	605	2430					3,000.00	3,000.00								
	Middle Sch	001	30	305	130	5510	605	2430					1,700.00	1,700.00								
Newspaper Mirror	High Sch	001	30	304	130	5510	745	2430					7,000.00	7,000.00								
Contracted Service	High Sch	001	30	304	130	5510	804	2440					3,000.00	3,000.00								
TOTAL													14,700.00	14,700.00								
After School Enrichment - Cindy Kelly																						
General Supplies	Graded-12	001	30	315	133	5510	605	2430					3,500.00	3,500.00								
Contracted Serv. - Stipends	Graded-12	001	30	315	133	5190	804	2330					20,000.00	20,000.00								
TOTAL													23,500.00	23,500.00								
English as a Second Language - Cindy Kelly																						
General Supplies	Systemwide	001	30	315	132	5510	605	2430					300.00	300.00								
Books & Related Materials	Systemwide	001	30	315	132	5422	645	2410					1,500.00	1,500.00								
Testing	Systemwide	001	30	315	132	5510	685	2720					200.00	200.00								
Professional Development	Systemwide	001	30	315	132	5510	706	2357					400.00	400.00								
Contracted Serv. - Tutoring	Systemwide	001	30	315	132	5190	804	2330					24,000.00	24,000.00								
TOTAL													26,400.00	26,400.00								

FY 2016-2017										FY16 APPROVED	FY17 PROJ.
DEDHAM PUBLIC SCHOOLS											
Science Math K-5 - Cindy Kelly											
	FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE				
General Supplies	001	30	315	131	5510	605	2430			5,000.00	5,000.00
Books & Related Materials	001	30	306	131	5422	645	2410			2,000.00	2,000.00
Books & Related Materials	001	30	307	131	5422	645	2410			2,000.00	2,000.00
Books & Related Materials	001	30	308	131	5422	645	2410			2,000.00	2,000.00
Books & Related Materials	001	30	309	131	5422	645	2410			2,000.00	2,000.00
Books & Related Materials	001	30	310	131	5422	645	2410			2,000.00	2,000.00
TOTAL										15,000.00	15,000.00
Reading Avery - ??											
General Supplies	001	30	306	135	5510	605	2430			300.00	300.00
Books & Related Materials	001	30	306	135	5423	645	2415			2,200.00	2,200.00
TOTAL										2,500.00	2,500.00
Reading Greenlodge - Maura Shevory											
General Supplies	001	30	307	135	5510	605	2430			500.00	500.00
Books & Related Materials	001	30	307	135	5423	645	2415			1,900.00	1,900.00
TOTAL										2,400.00	2,400.00
Reading Oakdale - Janine Mancinelli											
General Supplies	001	30	308	135	5510	605	2430			500.00	500.00
Books & Related Materials	001	30	308	135	5423	645	2415			2,200.00	2,200.00
TOTAL										2,700.00	2,700.00
Reading Riverdale - Shannon Findley											
General Supplies	001	30	309	135	5510	605	2430			300.00	300.00
Books & Related Materials	001	30	309	135	5423	645	2415			1,900.00	1,900.00
TOTAL										2,200.00	2,200.00
Health & Phys. Education - Mark Carney											

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.		
General Supplies												
	High Sch	001	30	304	139	5510	605	2430	550.00			550.00
	Systemwide	001	30	315	139	5510	605	2430	1,500.00			1,500.00
Books & Related Materials												
	Systemwide	001	30	315	139	5423	645	2415	565.00			565.00
TOTAL												
2,615.00												
TV & Video - Don Langenhorst												
General Supplies												
	High Sch	001	30	304	142	5510	605	2430	1,100.00			1,100.00
Books & Related Materials												
	High Sch	001	30	304	142	5423	645	2415	400.00			400.00
Instruc. Equipments												
	High Sch	001	30	304	142	5510	655	2420	1,000.00			1,000.00
Equip. Repairs & Maint.												
	High Sch	001	30	304	142	5240	656	4230	1,000.00			1,000.00
TOTAL												
3,500.00												
Industrial Tech. - Don Langenhorst												
General Supplies												
	High Sch	001	30	304	143	5510	605	2430	6,000.00			6,000.00
Books & Related Materials												
	High Sch	001	30	304	143	5423	645	2415	400.00			400.00
Instruc. Equipments												
	High Sch	001	30	304	143	5510	655	2420	3,645.00			3,645.00
Equip. Repairs & Maint.												
	High Sch	001	30	304	143	5240	656	4230	1,285.00			1,285.00
TOTAL												
11,330.00												
Math Department - Kristine Holloran												
General Supplies												
	High Sch	001	30	304	144	5510	605	2430	2,000.00			2,000.00
	Middle Sch	001	30	305	144	5510	605	2430	500.00			500.00
Textbooks & Related Materials												
	High Sch	001	30	304	144	5422	645	2410	3,000.00			3,000.00
	Middle Sch	001	30	305	144	5422	645	2410	2,500.00			2,500.00
Testing												
	High Sch	001	30	304	144	5510	685	2720	400.00			400.00
	Middle Sch	001	30	305	144	5510	685	2720	400.00			400.00
TOTAL												
8,800.00												
Art Department - Jeffrey Bolduc												
General Supplies												
	High Sch	001	30	304	146	5510	605	2430	2,500.00			2,500.00

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.		
	Middle Sch	001	30	305	146	5510	605	2430	2,500.00		2,500.00	
	Avery	001	30	306	146	5510	605	2430	1,500.00		1,500.00	
	Greenlodge	001	30	307	146	5510	605	2430	1,500.00		1,500.00	
	Oakdale	001	30	308	146	5510	605	2430	1,500.00		1,500.00	
	Riverdale	001	30	309	146	5510	605	2430	1,500.00		1,500.00	
	ECEC	001	30	310	146	5510	605	2430	1,500.00		1,500.00	
	Systemwide	001	30	315	146	5510	655	2420	1,500.00		1,500.00	
	Systemwide	001	30	315	146	5240	656	4230	1,400.00		1,400.00	
	Systemwide	001	30	315	146	5510	706	2357	500.00		500.00	
	TOTAL								15,900.00		15,900.00	
Music Department - Jeffrey Bolduc												
	High Sch	001	30	304	147	5510	605	2430	2,500.00		2,500.00	
	Middle Sch	001	30	305	147	5510	605	2430	2,000.00		2,000.00	
	Avery	001	30	306	147	5510	605	2430	1,500.00		1,500.00	
	Greenlodge	001	30	307	147	5510	605	2430	1,500.00		1,500.00	
	Oakdale	001	30	308	147	5510	605	2430	1,500.00		1,500.00	
	Riverdale	001	30	309	147	5510	605	2430	1,500.00		1,500.00	
	ECEC	001	30	310	147	5510	605	2430	500.00		500.00	
	Systemwide	001	30	315	147	5240	656	4230	2,000.00		2,000.00	
	Systemwide	001	30	315	147	5190	804	4110	4,000.00		4,000.00	
	High Sch	001	30	304	147	5330	834	2440	7,500.00		7,500.00	
	TOTAL								24,500.00		24,500.00	
Science Department - Linda Koblerski												
	High Sch	001	30	304	148	5510	605	2430	10,000.00		10,000.00	
	Middle Sch	001	30	305	148	5510	605	2430	3,000.00		3,000.00	
	High Sch	001	30	304	148	5422	645	2410	1,000.00		1,000.00	
	Middle Sch	001	30	305	148	5422	645	2410	2,000.00		2,000.00	
	High Sch	001	30	304	148	5510	655	2420	1,000.00		1,000.00	

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.		
	Middle Sch	001	30	305	148	5510	655	2420	1,500.00	1,500.00		
	High Sch	001	30	304	148	5240	656	4230	1,800.00	1,800.00		
	High Sch	001	30	304	148	5510	706	2357	600.00	600.00		
	TOTAL								20,900.00	20,900.00		
Social Studies - Andrew Morton												
	High Sch	001	30	304	149	5510	605	2430	1,000.00	1,000.00		
	Middle Sch	001	30	305	149	5510	605	2430	750.00	750.00		
	High Sch	001	30	304	149	5422	645	2410	1,600.00	1,600.00		
	Middle Sch	001	30	305	149	5422	645	2410	500.00	500.00		
	High Sch	001	30	304	149	5510	765	2430	1,000.00	1,000.00		
	High Sch	001	30	304	149	5510	766	2440	300.00	300.00		
	TOTAL								5,150.00	5,150.00		
World Language - Allison Gutfarro												
	High Sch	001	30	304	153	5510	605	2430	1,850.00	1,850.00		
	Middle Sch	001	30	305	153	5510	605	2430	850.00	850.00		
	High Sch	001	30	304	153	5422	645	2410	1,000.00	1,000.00		
	High Sch	001	30	304	153	5510	655	2420	1,000.00	1,000.00		
	Middle Sch	001	30	305	153	5510	655	2420	650.00	650.00		
	High Sch	001	30	304	153	5240	656	4230	800.00	800.00		
	Middle Sch	001	30	305	153	5240	656	4230	400.00	400.00		
	High Sch	001	30	304	153	5510	685	2720	350.00	350.00		
	High Sch	001	30	304	153	5510	706	2357	1,250.00	1,250.00		
	High Sch	001	30	304	153	5730	796	2415	350.00	350.00		
	Middle Sch	001	30	305	153	5730	796	2415	1,000.00	1,000.00		
	TOTAL								9,500.00	9,500.00		
Athletic Program - Steve Traister												
	Systemwide	001	30	315	210	5510	605	3510	5,000.00	5,000.00		
General Supplies												

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.		
Audio Visual H.S. - Don Langenhorst												
Equip. Repairs/Maint.	Systemwide	001	30	315	210	5240	656	3510	15,000.00	15,000.00		
Contracted Service - Referees	Systemwide	001	30	315	210	5190	804	3510	12,000.00	12,000.00		
Other Misc.- Entry Fee, Dues, etc.	Systemwide	001	30	315	210	5730	796	3510	19,000.00	19,000.00		
Transportation / Emerg. Veh.	Systemwide	001	30	315	210	5330	834	3510	50,000.00	50,000.00		
TOTAL									101,000.00	101,000.00		
Audio Visual M.S. - Don Langenhorst												
General Supplies	High Sch	001	30	304	215	5510	605	2430	1,000.00	1,000.00		
Equip. Repairs & Maint.	High Sch	001	30	304	215	5240	656	4230	500.00	500.00		
TOTAL									1,500.00	1,500.00		
Audio Visual M.S. - Don Langenhorst												
General Supplies	Middle Sch	001	30	305	215	5510	605	2430	1,200.00	1,200.00		
Books & Related Materials	Middle Sch	001	30	305	215	5423	645	2415	250.00	250.00		
Equipments	Middle Sch	001	30	305	215	5510	655	2420	850.00	850.00		
Equip. Repairs & Maint.	Middle Sch	001	30	305	215	5240	656	4230	1,200.00	1,200.00		
TOTAL									3,500.00	3,500.00		
Computer Administration - Mike Dewar												
Office Supplies & Equipments	Central Adm.	001	30	301	227	5600	665	1450	7,800.00	7,800.00		
Computer Replacement	Central Adm.	001	30	301	227	5851	815	1450	53,000.00	53,000.00		
Equip. Repairs & Maint.	Central Adm.	001	30	301	227	5240	656	4230	4,885.00	4,885.00		
Professional Development	Central Adm.	001	30	301	227	5510	706	1450	5,750.00	5,750.00		
Software License	Central Adm.	001	30	301	227	5600	654	1450	4,645.00	4,645.00		
Contracted Services	Central Adm.	001	30	301	227	5600	804	1450	24,550.00	24,550.00		
TOTAL									100,630.00	100,630.00		
Guidance - JoAnne McCormick												
General Supplies	High Sch	001	30	304	265	5510	605	2710	1,000.00	1,000.00		
	Middle Sch	001	30	305	265	5510	605	2710	500.00	500.00		

FY 2016-2017											
DEDHAM PUBLIC SCHOOLS											
			FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.
Testing	High Sch	001	30	304	265	5510	685	2720		9,000.00	9,000.00
	Middle Sch	001	30	305	265	5510	685	2720		8,000.00	8,000.00
Prof. Development	High Sch	001	30	304	265	5510	706	2357		850.00	850.00
	Middle Sch	001	30	305	265	5510	706	2357		500.00	500.00
Other Misc. - A.C.E.S. Info. Etc.	High Sch	001	30	304	265	5730	796	2710		1,500.00	1,500.00
TOTAL										21,350.00	21,350.00
Health Services - Gail Kelly											
General Supplies	Systemwide	001	30	315	275	5500	605	3200		3,000.00	3,000.00
Office Supplies & Equipments	Systemwide	001	30	315	275	5500	665	3200		4,000.00	4,000.00
Equip. Repairs & Maint.	Systemwide	001	30	315	275	5500	656	3200		500.00	500.00
Prof. Development - Stipends	Systemwide	001	30	315	275	5129	704	3200		500.00	500.00
Prof. Development - Other	Systemwide	001	30	315	275	5500	706	3200		1,500.00	1,500.00
TOTAL										9,500.00	9,500.00
Media/Library H.S. - Alice Johnson											
General Supplies	High Sch	001	30	304	280	5423	605	2430		500.00	500.00
Books & Library Resource	High Sch	001	30	304	280	5423	645	2415		6,250.00	6,250.00
Other Misc. - Dues, Subscriptions	High Sch	001	30	304	280	5730	796	2415		750.00	750.00
TOTAL										7,500.00	7,500.00
Media/Library M.S. - Arianna Lechan											
General Supplies	Middle Sch	001	30	305	280	5423	605	2430		600.00	600.00
Books & Library Resource	Middle Sch	001	30	305	280	5423	645	2415		6,250.00	6,250.00
Brainwaves - Magazine	Middle Sch	001	30	305	280	5510	775	2415		600.00	600.00
Other Misc. - Dues, Subscriptions	Middle Sch	001	30	305	280	5730	796	2415		500.00	500.00
TOTAL										7,950.00	7,950.00
Media/Library - Wendy Garland											
General Supplies	Avery	001	30	306	280	5423	605	2430		100.00	100.00

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.		
Books & Library Resource	Avery	001	30	306	280	5423	645	2415	1,350.00	1,350.00		
TOTAL									1,450.00	1,450.00		
Medial/Library - Maureen Tannetta Mann												
General Supplies	Greenlodge	001	30	307	280	5423	605	2430	100.00			100.00
Books & Library Resource	Greenlodge	001	30	307	280	5423	645	2415	1,650.00			1,650.00
TOTAL									1,750.00			1,750.00
Medial/Library - Katie DeWit												
General Supplies	Oakdale	001	30	308	280	5423	605	2430	300.00			300.00
Books & Library Resource	Oakdale	001	30	308	280	5423	645	2415	1,650.00			1,650.00
TOTAL									1,950.00			1,950.00
Medial/Library - Ingrid Mayyasi												
General Supplies	Riverdale	001	30	309	280	5423	605	2430	100.00			100.00
Books & Library Resource	Riverdale	001	30	309	280	5423	645	2415	1,350.00			1,350.00
TOTAL									1,450.00			1,450.00
Special Education - Leeza O'Connell												
Chapter 504												
Instruc. Equipments	Systemwide	001	30	315	350	5510	655	2420	3,000.00			3,000.00
Contracted Services - Tutors	Systemwide	001	30	315	350	5190	813	2330	5,000.00			5,000.00
TOTAL									8,000.00			8,000.00
Special Needs - Ch766												
General Supplies	High Sch	001	30	304	355	5512	605	2430	2,000.00			2,000.00
General Supplies	Middle Sch	001	30	305	355	5512	605	2430	2,000.00			2,000.00
General Supplies	Avery	001	30	306	355	5512	605	2430	2,000.00			2,000.00
General Supplies	Greenlodge	001	30	307	355	5512	605	2430	2,000.00			2,000.00
General Supplies	Oakdale	001	30	308	355	5512	605	2430	2,000.00			2,000.00

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
			FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.	
General Supplies	Riverdale	001	30	309	355	5512	605	2430		2,000.00		2,000.00
General Supplies	ECEC	001	30	310	355	5512	605	2430		3,000.00		3,000.00
Postage	Systemwide	001	30	301	355	5342	615	2110		500.00		500.00
Books & Related Materials	Systemwide	001	30	315	355	5423	645	2415		1,000.00		1,000.00
Instruc. Equipments	Systemwide	001	30	315	355	5512	655	2420		8,000.00		8,000.00
Equip. Repairs & Maint.	Systemwide	001	30	315	355	5240	656	4230		1,000.00		1,000.00
Office Supplies & Equipments	Admin.	001	30	301	355	5420	665	2110		3,000.00		3,000.00
Testing	Systemwide	001	30	301	355	5512	685	2720		10,000.00		10,000.00
Travel	Admin.	001	30	301	355	5710	696	2110		900.00		900.00
Travel - Coordinator	Elementary	001	30	315	355	5710	696	2110		1,500.00		1,500.00
Travel - Specialists	Elementary	001	30	315	355	5710	696	2320		1,500.00		1,500.00
Prof. Development - Other	Admin.	001	30	301	355	5512	706	2357		500.00		500.00
Research & Development	Admin.	001	30	301	355	5512	715	2110		500.00		500.00
Contracted Service - Tutors	High Sch	001	30	304	355	5190	813	2330		30,000.00		30,000.00
Contracted Service - Tutors	Middle Sch	001	30	305	355	5190	813	2330		6,000.00		6,000.00
Contracted Service - Tutors	Avery	001	30	306	355	5190	813	2330		2,500.00		2,500.00
Contracted Service - Tutors	Greenlodge	001	30	307	355	5190	813	2330		2,500.00		2,500.00
Contracted Service - Tutors	Oakdale	001	30	308	355	5190	813	2330		2,500.00		2,500.00
Contracted Service - Tutors	Riverdale	001	30	309	355	5190	813	2330		2,500.00		2,500.00
Contracted Service - Tutors	ECEC	001	30	310	355	5190	813	2330		18,000.00		18,000.00
Contracted Service - Consultants	High Sch	001	30	304	355	5300	814	2320		25,000.00		25,000.00
Contracted Service - Consultants	Middle Sch	001	30	305	355	5300	814	2320		20,000.00		20,000.00
Contracted Service - Consultants	Avery	001	30	306	355	5300	814	2320		20,000.00		20,000.00
Contracted Service - Consultants	Greenlodge	001	30	307	355	5300	814	2320		20,000.00		20,000.00
Contracted Service - Consultants	Oakdale	001	30	308	355	5300	814	2320		25,000.00		25,000.00
Contracted Service - Consultants	Riverdale	001	30	309	355	5300	814	2320		30,000.00		30,000.00
Contracted Service - Consultants	ECEC	001	30	310	355	5300	814	2320		40,000.00		40,000.00
E-SPED Contracted Services	Systemwide	001	30	301	355	5512	824	1450		17,000.00		17,000.00
Transportation	Systemwide	001	30	315	355	5330	834	3300		1,065,000.00		1,065,000.00
Tuition - Other District Schools in Mass.	Systemwide	001	30	315	355	5320	819	9100		50,000.00		50,000.00

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.		
Tuition - Private Schools		Systemwide	001	30	315	355	5320	819	9300	1,051,157.00	1,051,157.00	
Tuition - Collaboratives		Systemwide	001	30	315	355	5320	819	9400	1,301,162.00	1,301,162.00	
TOTAL										3,771,719.00	3,771,719.00	
SPED Bridges & Voc. Program												
General Supplies		High Sch	001	30	304	357	5512	605	2430	1,000.00	1,000.00	
Bridges Tutoring		High Sch	001	30	304	357	5190	813	2330	15,000.00	15,000.00	
Bridges - Transportation		High Sch	001	30	304	357	5330	834	3300	4,000.00	4,000.00	
TOTAL										20,000.00	20,000.00	
SPED Alternative Program												
General Supplies		High Sch	001	30	304	358	5512	605	2430	900.00	900.00	
Textbooks & Materials		High Sch	001	30	304	358	5422	645	2410	-	-	
Instruc. Equipments		High Sch	001	30	304	358	5512	655	2420	1,000.00	1,000.00	
Testing		High Sch	001	30	304	358	5512	685	2720	800.00	800.00	
Field Trips		High Sch	001	30	304	358	5512	686	2440	500.00	500.00	
TOTAL										3,200.00	3,200.00	
Operations Services - Sam Rippin												
Equipment - Copier Lease		All Sch	001	30	315	430	5270	904	5300	80,000.00	80,000.00	
Maint. Contract - Copiers		Systemwide	001	30	315	430	5240	914	4230	10,000.00	10,000.00	
Equipment Repairs & Maint.		Systemwide	001	30	315	430	5240	656	4230	5,000.00	5,000.00	
Travel - Attendance Officer		Systemwide	001	30	315	430	5710	696	3100	450.00	450.00	
Transportation		Systemwide	001	30	315	430	5330	834	3300	399,500.00	399,500.00	
Transportation - homeless		Systemwide	001	30	315	430	5330	834	3300	60,000.00	60,000.00	
Transportation Subsidy		Systemwide	001	30	315	430	5330	845	3300	25,000.00	25,000.00	
Transportation - Medical		Systemwide	001	30	315	430	5330	844	3300	30,000.00	30,000.00	
Uniforms - Traffic Directors		Systemwide	001	30	315	430	5170	886	5550	1,000.00	1,000.00	
TOTAL										610,950.00	610,950.00	

FY 2016-2017													
DEDHAM PUBLIC SCHOOLS													
Policy & Admin. Services - Mike Welch													
		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.			
Office Supplies & Equip - Supt	Admin.	001	30	301	530	5420	665	1210	16,000.00		16,000.00		
Office Supplies & Equip - Business	Admin.	001	30	301	530	5420	665	1410	5,000.00		5,000.00		
Postage	Admin.	001	30	301	530	5342	615	1210	5,000.00		5,000.00		
Advertising - Supt	Admin.	001	30	301	530	5231	666	1210	45,000.00		45,000.00		
Advertising - Business	Admin.	001	30	301	530	5231	666	1410	5,000.00		5,000.00		
Systemwide Textbooks-Replacement	Systemwide	001	30	315	530	5422	645	2410	97,975.00		97,975.00		
Insurance Premium - HS Football	High Sch	001	30	304	530	5750	676	5260	2,200.00		2,200.00		
Connect Ed. Services	Systemwide	001	30	315	530	5340	764	1210	10,000.00		10,000.00		
Travel - Supt	Admin.	001	30	301	530	5710	696	1210	1,500.00		1,500.00		
Travel - Asst Supt Curri.	Admin.	001	30	301	530	5710	696	1220	800.00		800.00		
Travel - Business	Admin.	001	30	301	530	5710	696	1410	800.00		800.00		
Prof. Dev. - Central Stipends	Admin.	001	30	301	530	5129	704	1210	7,000.00		7,000.00		
Prof. Dev. - Central Other	Admin.	001	30	301	530	5510	706	1210	35,000.00		35,000.00		
Prof. Dev. - Unit B Stipends	Admin.	001	30	301	530	5129	704	2351	5,500.00		5,500.00		
Prof. Dev. - Unit B Other	Admin.	001	30	301	530	5510	706	2351	5,000.00		5,000.00		
Prof. Dev. - Systemwide - Stipends	Systemwide	001	30	315	530	5129	704	2357	40,000.00		40,000.00		
Prof. Dev. - Systemwide - Supplies	Systemwide	001	30	315	530	5510	705	2357	9,000.00		9,000.00		
Prof. Dev. - Systemwide - Other	Systemwide	001	30	315	530	5510	706	2357	100,000.00		100,000.00		
Research & Development	Admin.	001	30	301	530	5510	715	1210	25,000.00		25,000.00		
Tuition Reimbursement	Systemwide	001	30	315	530	5190	784	2357	60,000.00		60,000.00		
Tuition ABE	Admin.	001	30	301	530	5190	786	1210	1,000.00		1,000.00		
Legal Services	Admin.	001	30	301	530	5296	714	1430	85,000.00		85,000.00		
TEC Membership	Admin.	001	30	301	530	5730	716	1210	26,000.00		26,000.00		
Dues & Subscriptions - Supt	Admin.	001	30	301	530	5730	726	1210	20,000.00		20,000.00		
Dues & Subscriptions - Asst Supt	Admin.	001	30	301	530	5730	726	1220	2,000.00		2,000.00		
Dues & Subscriptions - Business Affairs	Admin.	001	30	301	530	5730	726	1410	2,000.00		2,000.00		
Dues & Subscriptions - Principals	Admin.	001	30	301	530	5730	726	2210	15,000.00		15,000.00		
School Committee	Admin.	001	30	301	530	5730	776	1110	8,200.00		8,200.00		
Unemployment Insurance	Systemwide	001	30	315	530	5170	794	5200	53,000.00		53,000.00		

FY 2016-2017									
DEDHAM PUBLIC SCHOOLS	FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.
TOTAL								687,975.00	687,975.00
Non-Payroll Total:								6,189,056.00	6,189,056.00

FY16 Budget: 6,189,056.00
 Increase/Decrease: 0.00%
 % Increase

Facilities & Maintenance - Denise Moroney										
Electricity	High Sch	001	192	304	430	5210	854	4130	290,000.00	290,000.00
Electricity	Middle Sch	001	192	305	430	5210	854	4130	202,500.00	202,500.00
Electricity	Avery	001	192	306	430	5210	854	4130	105,000.00	105,000.00
Electricity	Greenlodge	001	192	307	430	5210	854	4130	60,000.00	60,000.00
Electricity	Oakdale	001	192	308	430	5210	854	4130	60,000.00	60,000.00
Electricity	Riverdale	001	192	309	430	5210	854	4130	33,656.00	33,656.00
Heat	High Sch	001	192	304	430	5210	864	4120	200,000.00	200,000.00
Heat	Middle Sch	001	192	305	430	5210	864	4120	120,000.00	120,000.00
Heat	Avery	001	192	306	430	5210	864	4120	50,000.00	50,000.00
Heat	Greenlodge	001	192	307	430	5210	864	4120	40,000.00	40,000.00
Heat	Oakdale	001	192	308	430	5210	864	4120	65,000.00	65,000.00
Heat	Riverdale	001	192	309	430	5210	864	4120	50,000.00	50,000.00
Heat	ECEC	001	192	310	430	5210	864	4120	25,000.00	25,000.00
Water	High Sch	001	192	304	430	5230	884	4130	12,000.00	12,000.00
Water	Middle Sch	001	192	305	430	5230	884	4130	10,000.00	10,000.00
Water	Avery	001	192	306	430	5230	884	4130	7,000.00	7,000.00
Water	Greenlodge	001	192	307	430	5230	884	4130	3,000.00	3,000.00
Water	Oakdale	001	192	308	430	5230	884	4130	4,000.00	4,000.00
Water	Riverdale	001	192	309	430	5230	884	4130	3,000.00	3,000.00
Telephone	Admin.	001	192	301	430	5341	874	4130	22,000.00	22,000.00
Telephone	High Sch	001	192	304	430	5341	874	4130	6,000.00	6,000.00
Telephone	Middle Sch	001	192	305	430	5341	874	4130	5,000.00	5,000.00

FY 2016-2017												
DEDHAM PUBLIC SCHOOLS												
			FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.	
Telephone	Avery	001	192	306	430	5341	874	4130		2,500.00	2,500.00	
Telephone	Greenlodge	001	192	307	430	5341	874	4130		2,400.00	2,400.00	
Telephone	Oakdale	001	192	308	430	5341	874	4130		2,500.00	2,500.00	
Telephone	Riverdale	001	192	309	430	5341	874	4130		2,400.00	2,400.00	
P&G Supplies - Custodial	Admin.	001	192	301	430	5450	865	4110		3,000.00	3,000.00	
P&G Supplies - Custodial	High Sch	001	192	304	430	5450	865	4110		19,000.00	19,000.00	
P&G Supplies - Custodial	Middle Sch	001	192	305	430	5450	865	4110		14,000.00	14,000.00	
P&G Supplies - Custodial	Avery	001	192	306	430	5450	865	4110		7,000.00	7,000.00	
P&G Supplies - Custodial	Greenlodge	001	192	307	430	5450	865	4110		5,000.00	5,000.00	
P&G Supplies - Custodial	Oakdale	001	192	308	430	5450	865	4110		8,000.00	8,000.00	
P&G Supplies - Custodial	Riverdale	001	192	309	430	5450	865	4110		6,000.00	6,000.00	
P&G Supplies - Custodial	ECEC	001	192	310	430	5450	865	4110		4,000.00	4,000.00	
P&G Supplies - Maintenance	Admin.	001	192	301	430	5430	865	4220		3,000.00	3,000.00	
P&G Supplies - Maintenance	High Sch	001	192	304	430	5430	865	4220		20,000.00	20,000.00	
P&G Supplies - Maintenance	Middle Sch	001	192	305	430	5430	865	4220		8,000.00	8,000.00	
P&G Supplies - Maintenance	Avery	001	192	306	430	5430	865	4220		3,000.00	3,000.00	
P&G Supplies - Maintenance	Greenlodge	001	192	307	430	5430	865	4220		4,000.00	4,000.00	
P&G Supplies - Maintenance	Oakdale	001	192	308	430	5430	865	4220		4,000.00	4,000.00	
P&G Supplies - Maintenance	Riverdale	001	192	309	430	5430	865	4220		3,000.00	3,000.00	
P&G Supplies - Maintenance	ECEC	001	192	310	430	5430	865	4220		3,000.00	3,000.00	
P&G Supplies - Painter Vendor	Systemwide	001	192	315	430	5430	875	4220		5,000.00	5,000.00	
P&G Supplies - Electrical Vendor	Systemwide	001	192	315	430	5430	885	4220		40,000.00	40,000.00	
Travel - Maint. Gas fills	Systemwide	001	192	315	430	5480	696	4220		15,000.00	15,000.00	
Uniforms - Custodian/Maint.	Systemwide	001	192	315	430	5170	886	4110		18,550.00	18,550.00	
Travel - Custodians	Systemwide	001	192	315	430	5710	696	4110		2,500.00	2,500.00	
Vandalism	Systemwide	001	192	315	430	5240	855	4220		10,000.00	10,000.00	
Vandal Alarm Service Contracts	Systemwide	001	192	315	430	5240	974	4220		5,000.00	5,000.00	
Maint. Contracts - Equipments	Systemwide	001	192	315	430	5240	924	4230		67,767.00	67,767.00	
Maint. Contracts - Service	Systemwide	001	192	315	430	5240	934	4230		123,200.00	123,200.00	
Maint. Contracts - Grounds	Systemwide	001	192	315	430	5240	944	4210		8,000.00	8,000.00	

FY 2016-2017											
DEDHAM PUBLIC SCHOOLS		FUND	DEPT	SCH.	PROG.	TOWN ACCT	LINE ITEM	STATE	FY16 APPROVED	FY17 PROJ.	
Maintenance of Buildings	Systemwide	001	192	315	430	5240	954	4220	40,000.00	40,000.00	
Oil Burner Service Contracts	Systemwide	001	192	315	430	5240	964	4120	19,000.00	19,000.00	
TOTAL									1,850,973.00	1,850,973.00	

FY16 Budget: 1,850,973.00

Increase/Decrease:

% Increase

1,850,973.00

0.00%

FY17 Summary

**DEDHAM PUBLIC SCHOOLS
FY17 BUDGET PROJECTION**

CATEGORY	FY16	FY17 BUDGET	FY17 vs. FY16	
	BUDGET	PROJECTION	\$	%
PERSONNEL				
REGULAR INSTRUCTION	15,754,855.00	15,975,386.00	220,531	1.40%
SPECIAL EDUCATION	7,624,775.00	7,864,314.00	239,539	3.14%
INSTRUCTIONAL SUPPORT OPERATIONS	2,521,924.00	2,951,264.00	429,340	17.02%
POLICY & ADMINISTRATION	129,007.00	137,259.00	8,252	6.40%
SUB-TOTAL PERSONNEL	2,521,805.00	2,563,507.00	41,702	1.65%
	28,552,366.00	29,491,730.00	939,364	3.29%
NON-PERSONNEL				
REGULAR EDUCATION	827,682.00	827,682.00	-	0.00%
SPECIAL EDUCATION	3,802,919.00	3,802,919.00	-	0.00%
INSTRUCTIONAL SUPPORT OPERATIONS	259,530.00	259,530.00	-	0.00%
TRANSPORTATION SUBSIDY: POLICY & ADMINISTRATION	585,950.00	585,950.00	-	0.00%
SUB-TOTAL	25,000.00	25,000.00	-	0.00%
	687,975.00	687,975.00	-	0.00%
	6,189,056.00	6,189,056.00	-	0.00%
TOTAL	34,741,422.00	35,680,786.00	939,364.00	
FACILITIES & MAINTENANCE				
PERSONNEL				
Salaries Facilities, Custodians & Maintenance	1,710,775.00	1,766,203.00	55,428	3.24%
NON-PERSONNEL				
Electricity	751,156.00	751,156.00	-	0.00%
Heat	550,000.00	550,000.00	-	0.00%
Water	39,000.00	39,000.00	-	0.00%
Telephone	42,800.00	42,800.00	-	0.00%
P&G supplies Custodial	66,000.00	66,000.00	-	0.00%
P&G supplies Maintenance	93,000.00	93,000.00	-	0.00%
Other Operations and Maintenance	309,017.00	309,017.00	-	0.00%
	1,850,973.00	1,850,973.00	-	0.00%
TOTAL	3,561,748.00	3,617,176.00	55,428.00	1.56%
TOTAL PERSONNEL:				
	30,263,141	31,257,933	994,792	3.29%
TOTAL NON-PERSONNEL:				
	8,040,029	8,040,029	-	0.00%
GRAND TOTAL FY17 PROJECTION:	38,303,170.00	39,297,962.00	994,792	2.60%

FY17 Notes

Municipal Assessment History Fact Sheet

Dedham

Assessment History

	Proposed FY 17	FY 16	FY 15	FY 14	FY 13	FY 12	FY 11	FY 10
Dedham	1,469,781	1,456,857	1,410,353	973,390	910,376	842,648	700,877	676,824

Dollar Change Year-to-Year

	Proposed FY 17	FY 16	FY 15	FY 14	FY 13	FY 12	FY 11	7 year net change
Dedham	12,924	46,504	436,963	63,014	67,728	141,771	24,053	792,957

Percent Change Year-to-Year

	Proposed FY 17	FY 16	FY 15	FY 14	FY 13	FY 12	FY 11	7 year net change
Dedham	0.9%	3.3%	44.9%	6.9%	8.0%	20.2%	3.6%	117.2%

Foundation Enrollment History

	FY 17	FY 16	FY 15	FY 14	FY 13	FY 12	FY 11
Dedham	80	79	77	56	50	46	39

Changes in Enrollment and Assessment

	Change over Last 3 Years	% Change over Last 3 Years	Change over Last 5 Years	% Change over Last 5 Years	Change over Last 7 Years	% Change over Last 7 Years
Dedham						
Enrollment	3	4%	30	60%	41	105%
Assessment	\$ 496,391	51%	\$ 627,133	74%	\$ 792,957	117%

Changes in Per-Pupil Costs

Towns	2017			2016			2015		
	A Per Pupil FY Required Contribution	B Total Blue Hills Per Pupil Assessment	A+B= Total Per Pupil Assessment (Not Incl STC)	A Per Pupil Required Contribution	B Total Blue Hills Per Pupil Assessment	A+B= Total Per Pupil Assessment (Not Incl STC)	A Per Pupil Required Contribution	B Total Blue Hills Per Pupil Assessment	A+B= Total Per Pupil Assessment (Not Incl STC)
Dedham	\$ 13,918	\$ 4,122	\$ 18,040	\$ 14,347	\$3,777	\$ 18,124	\$ 14,528	\$ 3,462	\$ 17,991

Application to Enrollment History

	2011-12	2012-13	2013-14	2014-15	2015-16	5-Year Avg.	Rank
DEDHAM							
Applicants	33	32	48	44	42	40	5
% Accepted	55%	66%	83%	68%	67%	68%	7
% Actually Enrolled	30%	47%	60%	57%	43%	47%	7



**Proposed Member Town Assessments
2016-2017**

2/23/2016
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Blue Hills Regional Community Members:

This booklet is designed to present our member communities with an understanding of the district's assessment for the fiscal year beginning July 1, 2016. The booklet is also intended to provide a historical perspective of assessments, as well as an examination of the factors contributing to the assessment calculation.

The district's fiscal goal for community assessments is to continue to reduce the amount of Excess and Deficiency Account funds (E & D) that are returned to the towns and applied to the assessment each year. The long-term goal is to have is very little or no surplus E & D to apply to the assessments each year.

In 2017, we continue the step down process, as the applied excess E & D for FY 2017 has been reduced to \$312,883 a reduction of \$270,288 from FY 2016. In FY 2018, the district anticipates not returning any E & D to the member communities, as the district plans to use the majority of its E & D account to fund a feasibility study once the MA School Building Assistance (MSBA) program gives its final approval for a project in March. The district received preliminary notification in January that its proposed renovation project had been accepted into the MSBA's Core Program. The district has no plans in FY 2017 for an additional assessment request from member communities as a result of moving forward with this project.

The assessment numbers in this book are built of the governor's budget numbers and are subject to change should there be significant changes to Required Local Contributions and or the district's Chapter 70 Aid.

In 2017, the per-pupil cost for each community's required contribution drop in 7 of the 8 communities. Blue Hills Regional is scheduled to receive an increase of \$336,589 in Chapter 70 Aide, due primarily to increased enrollment. These two factors helped keep assessment growth low for most of our member communities.

Should you have any questions regarding the material contained in this booklet, please do not hesitate to contact us.

Sincerely,

Jim Quaglia
Superintendent – Director

Steven Moore
Assistant Superintendent for Business and Personnel

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The following four items are key factors in calculating the 2017 assessment for each town

- I. *Increased enrollment at Blue Hills*
- II. *Increase in the school's operating budget of 2.9% (\$543,840)*
- III. *Decreased surplus E & D*
- IV. *Increased percentage of member towns' enrolled students*

I. *Increased Enrollment at Blue Hills*

In the current school year, the district for the second year in a row experienced an enrollment increase. Twenty-six new students enrolled in the district with the largest increases in enrollment coming from Randolph (20) and Braintree (5). Randolph and Braintree's increased enrollment contributed significantly to their assessment increases for FY 2017. Of the remaining seven communities 4 experienced a decline in enrollment with no district's enrollment declining by more than 2 students.

In 2018, the district anticipates accepting another 20 to 30 new students into the school. The increase will push enrollment up over 900 students, with a target enrollment of just over 900 students. In Fiscal Year 2019, Member towns should begin to see stabilization in the school's enrollment and the impact of increasing enrollment removed as a factor in assessment growth.

Blue Hills Foundation Enrollment History

	FY 17	FY 16	FY 15	FY 14	FY 13	FY12	FY 11
Avon	49	51	45	40	32	39	33
Braintree	164	159	139	139	123	118	112
Canton	66	63	59	58	70	79	87
Dedham	80	79	77	56	50	46	39
Holbrook	149	150	133	132	133	135	144
Milton	51	52	49	49	48	48	39
Norwood	53	50	59	64	69	64	57
Randolph	277	257	272	272	306	311	320
Westwood	7	9	7	6	3	9	11
	896	870	840	816	834	849	842

II. *Increase in the school's operating budget of 2.9% (\$543,840)*

A. For fiscal year 2017, Blue Hills is requesting a 2.9% increase (\$543,840) in its operating budget. Key factors driving this increase are:

- 1. Instructional Staffing increases (1.0 FTE) (\$54,082)
- 2. Wage increases (2.2%) (\$227,118)
- 3. Instructional Program Expense increase (16%) (\$97,884)

4. Technology Improvements (27.9%) (\$48,430)

B. Actions to reduce impact of the increase:

1. Reduction in administrative staffing (-\$34,783)
2. Reduction in transportation costs (-\$79,235)
3. Aggressive budgeting for employee fringe

1. Staffing Increase – 1.0 Social Studies Teacher

The addition of a social studies teacher will reduce class sizes in the social studies classroom, but more importantly the addition also significantly impacts class sizes in mathematics, science and English, as the social studies addition will move elective classes from these other subject areas, thus allowing for more core sections and smaller class sizes in math, science and English.

Currently, social studies class sizes are the highest in the school, with many sections reaching 28 and 29 students. With increased numbers of students projected for next year in 3 of the 4 grades, class sizes in all subjects will continue to rise. The additional social studies teacher creates the greatest leverage in reducing all academic class sizes.

This addition directly addresses the District's Focused Strategic Goals of Student Achievement and Program Improvement.

2. Wage Increases

The impact of wage increases including all step and lane changes is 2.2% of the overall salary budget increase. In calculating this amount the district took advantage of the staff exchange created by the one known retirement in June. Because of the size of the contractual salary increases in FY 2017 and the addition of 5 staff members last year the district was extremely hesitant to add new staff.

3. Instructional Program Expenses

Imbedded within the district's strategic goals is a shift toward 21st Century learning expectations for students and teachers. 21st Century expectations can be found in all four of the District's Focused Strategic Goals.

Few if any 21st Century objectives can be accomplished through the use of a decade's old or single modern textbook. Add to the lofty goal of 21st century expectations, the changes initiated by the Common Core and a real need is created to change the materials and methods used for instruction. To that end, the Blue Hills 2017 budget focuses on updating printed

curriculum materials and a shift to increase use of electronic and online resources for both teaching and learning in academic and vocational classrooms. These changes not only require funding for materials and license fees the changes also require increased professional development for teachers, for tools without training will not provide the desired achievement levels for our students.

4. Technology Improvements

The Blue Hills one-to-one Chromebook initiative is key to the continued growth of our students both academically and vocationally. The first generation of Chromebooks used by the students are nearing the end of their useful life. Additionally increased enrollment creates the need for additional Chromebooks. Funds have been set aside in the FY 17 Budget to purchase sufficient Chromebooks to meet student needs in 2017.

Beyond the need for Chromebooks is the need to continually upgrade the district's infrastructure. In response the district has added funding for improvements to wireless access points, network switches, and servers.

Actions to reduce impact of needed additions

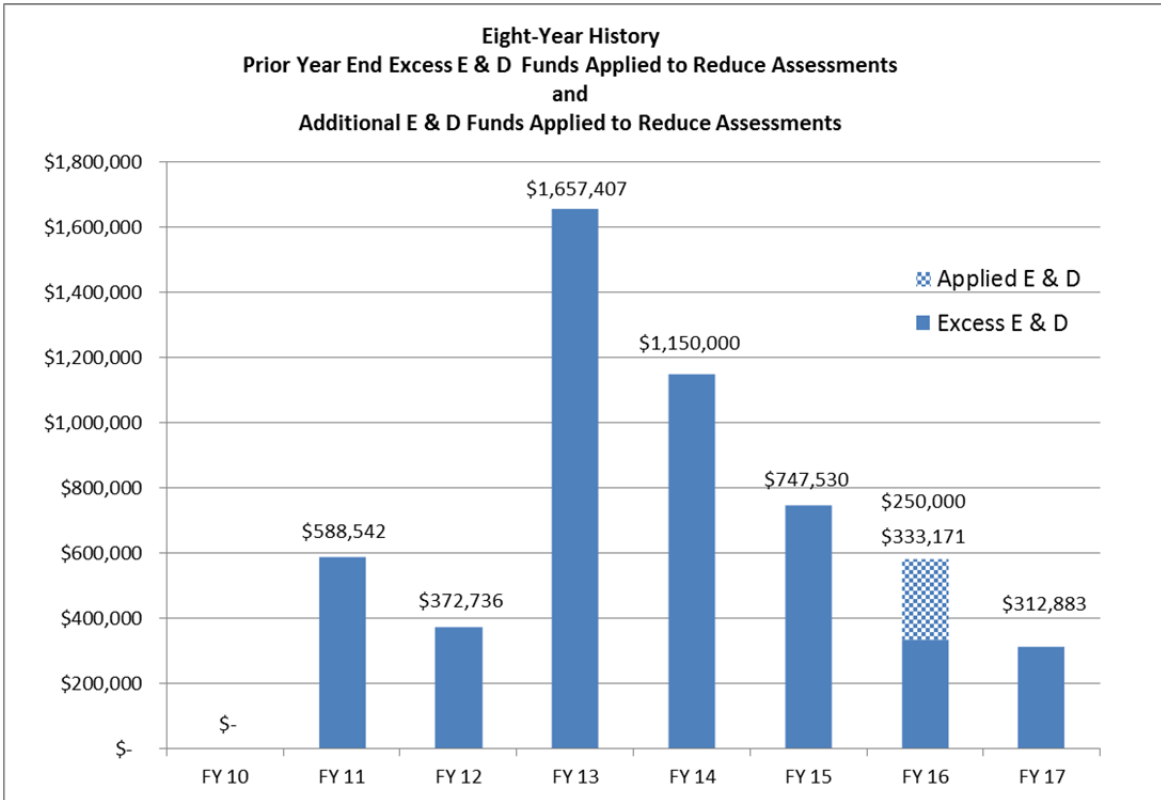
The district has created plans to reorganize the business operations of the district. The reorganization calls for the elimination of a 0.5 FTE position in the finance office.

Last May, the district entered into a new transportation contract. The new contract cost significantly less than the district budgeted for in Fiscal Year 2016. Therefore, a significant reduction can be made to the budget in Fiscal Year 2017

Through more aggressive budgeting the district was able to reduce several benefit lines in the budget. This action along with budgeting a modest increase for health insurance helped keep these budget lines from interfering with need for increased funding for academic and vocational programs.

III. Decreased surplus E & D

- a. Continual reliance on excess E & D to supplement the budget leads to structural deficits when that same level of excess E & D is not available the following year. As you can see by the chart below, since FY 13, the district has been working toward reducing its reliance on excess E & D as a budget management tool.



- b. The district is on track toward its goal of eliminating the unnecessary requesting and subsequent returning of member community funds by FY 2018
- c. The district plans on using the bulk of its E & D funds in 2017 to fund an MSBA project feasibility study for a recently approved MA School Building Authority project

IV. Increased percentage of member towns' enrolled students

- a. A less obvious factor in determining each member town's assessment is the town's required contribution calculation. For 2017, the required contribution level dropped for all but one member community. The member town's required contribution comprises about 75% of each town's total assessment. (See chart on page 13).

Required contribution % of Municipality's Total Foundation

	<u>FY17 Projected</u>	<u>FY16 Actual</u>	<u>FY 15 Actual</u>
Avon	12.09%	13.04%	11.89%
Braintree	4.51%	4.43%	4.10%
Canton	3.25%	3.11%	3.25%
Dedham	4.55%	4.45%	4.36%
Holbrook	15.86%	15.97%	14.30%
Milton	2.16%	2.25%	2.21%
Norwood	2.31%	2.18%	2.73%
Randolph	11.01%	10.20%	10.77%
Westwood	0.38%	0.49%	0.33%

- b. One factor driving the required contribution increase is the number of students attending Blue Hills as a percent of the town's total enrolled population. An increase in the percent of students attending Blue Hills versus the total of all attending students drives more of a town's Chapter 70 funding to the required regional contribution. This factor along with increasing enrollment in Blue Hills from all but four towns is one driving force behind increased assessments. The arrows in the chart below show the trends in enrollment percentages.

	2017 % of total enrolled students (all schools) enrolled at Blue Hills	2016 % of total enrolled students (all schools) enrolled at Blue Hills	2015 % of total enrolled students (all schools) enrolled at Blue Hills
Avon	8.99%	9.60%	7.73%
Braintree	2.92%	2.86%	2.54%
Canton	2.05%	1.95%	1.98%
Dedham	3.02%	2.95%	2.78%
Holbrook	12.72%	12.84%	9.84%
Milton	1.30%	1.35%	1.31%
Norwood	1.53%	1.43%	1.77%
Randolph	8.49%	7.80%	7.58%
Westwood	0.23%	0.29%	0.19%

A 5 year applicant and acceptance history can be found on the chart on page 15.

FY16-17 Budget Summary

2/3/2016

Blue Hills Regional Technical High School Budget (Operating and Maintenance)		18,383,805	
Capital Improvement		685,568	
Total Blue Hills RTHS Budget 2.9% increase		19,069,373	
State funding			
Projected Chapter 70 Aid @ Level Funding	4,573,716		
Projected Transportation Aid	561,328		
state funding subtotal		5,135,044	
Local funding			
2016 Required Reduction - Surplus E & D	312,883		
Additional E & D	0		
local funding subtotal		312,883	
Regional funding			
Required Contribution	9,927,931		
Non-Reimbursable Costs	3,007,947		
Capital Costs	685,568		
Blue Hills HS Assessments to Member Towns		13,621,446	
Total Blue Hills HS Funding Sources		19,069,373	
Blue Hills Regional - School to Careers Budget			
		174,665	
Local sources (grants, business contributions, reserve)		12,241	
Regional funding (assessments to 8 towns)		162,424	
Total Blue Hills RTHS Budget		19,069,373	
Total Blue Hills STC Funding Sources		174,665	
Total Blue Hills Regional Vocational School District Budget		19,244,038	
Analysis of operating budget line items			
	FY 16	FY 17	Change
Salaries (all employees)	10,382,632	10,663,832	281,200
Fuel Oil, Natural Gas, Electricity, Water & Telph.	832,000	827,000	-5,000
Capital Improvements	650,000	685,568	35,568
Day Transportation	1,033,000	953,765	-79,235
Health, Life Insurance,	2,990,199	3,171,020	180,821
Non-Employee Insurance, Other	142,500	142,375	-125
Non-Instructional Retirement Contribution, Medicare	612,170	632,580	20,410
Workers Comp, School Accident, Unemployment	187,500	172,500	-15,000
All Other Lines	1,697,532	1,820,733	123,201
Debt Service Principal and Interest	-	-	-
TOTAL	18,527,533	19,069,373	541,840
Total BH Operating Budget Increase / Decrease	17,875,533	18,383,805	508,272
Total Capital Budget Increase / Decrease	650,000	685,568	35,568
Total BH Operating Budget Increase/Decrease	18,525,533	19,069,373	543,840
School to Careers	150,130	150,130	0
Total All Programs - Increase / Decrease	18,675,663	19,219,503	543,840

FY16-17 School and District Assessments Blue Hills #806

2/3/16

Towns	2015 Foundation Enrollment	% of students by town	2016 Foundation Enrollment	% of students by town	change in # of students, 14 to 15	% increase/decrease 14 to 15	(EST) FY17 Required Contribution Gov. Budget	Non-Reimb Transp. & Other Costs	Debt Service & Capital Costs	School to Careers FY15 assessment	Total Requested FY17 assessment	Total Requested FY16 assessment	Assessment Inc./(Decr.)	Percentage Inc./(Decr.)
Avon	51	5.9%	49	5.5%	-2	-3.9%	608,489	\$164,497	37,492	14,035	824,513	883,308	(58,795)	-6.66%
Braintree	159	18.3%	164	18.3%	5	3.1%	1,885,752	\$550,562	125,483	0	2,561,797	2,461,467	100,330	4.08%
Canton	63	7.2%	66	7.4%	3	4.8%	896,718	\$221,568	50,499	26,571	1,195,356	1,117,954	77,402	6.92%
Dedham	79	9.1%	80	8.9%	1	1.3%	1,113,432	\$268,567	61,211	26,571	1,469,781	1,456,857	12,924	0.89%
Holbrook	150	17.2%	149	16.6%	-1	-0.7%	1,348,703	\$500,205	114,006	14,035	1,976,950	1,957,160	19,790	1.01%
Milton	52	6.0%	51	5.7%	-1	-1.9%	685,715	\$171,211	39,022	14,035	909,984	912,182	(2,198)	-0.24%
Norwood	50	5.7%	53	5.9%	3	6.0%	729,500	\$177,925	40,553	26,571	974,549	917,496	57,053	6.22%
Randolph	257	29.5%	277	30.9%	20	7.8%	2,563,746	\$929,912	211,945	26,571	3,732,174	3,417,307	314,867	9.21%
Westwood	9	1.0%	7	0.8%	-2	-22.2%	95,876	\$23,500	5,356	14,035	138,767	158,075	(19,308)	-12.21%
Totals	870	100.0%	896	100.0%	26	3.0%	\$9,927,931	\$3,007,947	685,568	\$162,424	13,783,870	\$13,281,806	\$502,064	3.78%

Assessment less STC \$13,621,446
\$13,621,446

	2016	2017
Budget	18,525,533	19,069,373
Required Cont.	9,857,721	9,927,931
Ch.70	4,237,127	4,573,716
Transportation	561,328	561,328
Surplus E&D	333,171	312,883
Additional E & D	250,000	0
Capital	650,000	685,568
Non Reimb and other	2,636,186	3,007,947
Total BH Assessment	3,286,186	3,693,515
Total Assessment	12,224,205	13,621,446

	Required Contribution Calculations as a % of municipality's total FY 17 Foundation		
	FY17 Actual	FY16 Actual	FY 15 Actual
Avon	12.09%	13.04%	11.89%
Braintree	4.51%	4.43%	4.10%
Canton	3.25%	3.11%	3.25%
Dedham	4.55%	4.45%	4.36%
Holbrook	15.86%	15.97%	14.30%
Milton	2.16%	2.25%	2.21%
Norwood	2.31%	2.18%	2.73%
Randolph	11.01%	10.20%	10.77%
Westwood	0.38%	0.49%	0.33%

13,621,446	Assessments
4,573,716	Chpt. 70
561,328	Transportation
312,883	Excess E & D
0	Add. E & D
19,069,373	BH Operating Budget
\$162,424	S 2 C Assessment
12,241	S 2 C grants
19,244,038	Total Budget
\$13,783,870	Total Assessment

Assessment History

	Proposed FY 17	FY 16	FY 15	FY 14	FY 13	FY12	FY 11	FY 10
Avon	824,513	883,308	800,023	708,548	570,722	669,746	583,786	714,663
Braintree	2,561,797	2,461,467	2,143,378	2,130,748	1,801,174	1,759,902	1,629,239	1,557,980
Canton	1,195,356	1,117,954	1,098,642	1,059,042	1,173,074	1,337,865	1,460,438	1,321,631
Dedham	1,469,781	1,456,857	1,410,353	973,390	910,376	842,648	700,877	676,824
Holbrook	1,976,950	1,957,160	1,695,568	1,727,408	1,691,174	1,748,022	1,862,511	1,813,861
Milton	909,984	912,182	855,492	842,454	790,275	799,513	634,905	698,307
Norwood	974,549	917,496	1,118,435	1,134,802	1,210,598	1,139,808	979,698	884,091
Randolph	3,732,174	3,417,307	3,506,777	3,546,167	3,897,390	4,126,068	4,223,398	3,903,264
Westwood	138,767	158,075	105,640	101,646	49,358	151,228	183,964	185,683
	13,783,870	13,281,806	12,734,308	12,224,205	12,094,141	12,574,800	12,258,816	11,756,304

Dollar Change in Year-to-Year Assessments

	Proposed FY 17	FY 16	FY 15	FY 14	FY13	FY 12	FY 11	7 year net change
Avon	(58,795)	83,285	91,475	137,826	(99,024)	85,960	(130,877)	109,850
Braintree	100,330	318,089	12,630	329,574	41,272	130,663	71,259	1,003,817
Canton	77,402	19,312	39,600	(114,032)	(164,791)	(122,573)	138,807	(126,275)
Dedham	12,924	46,504	436,963	63,014	67,728	141,771	24,053	792,957
Holbrook	19,790	261,592	(31,840)	36,234	(56,848)	(114,489)	48,650	163,089
Milton	(2,198)	56,690	13,038	52,179	(9,238)	164,608	(63,402)	211,677
Norwood	57,053	(200,939)	(16,367)	(75,796)	70,790	160,110	95,607	90,458
Randolph	314,867	(89,470)	(39,390)	(351,223)	(228,678)	(97,330)	320,134	(171,090)
Westwood	(19,308)	52,435	3,994	52,288	(101,870)	(32,736)	(1,719)	(46,916)
	\$ 502,064	\$ 547,498	\$ 510,103	\$ 130,064	\$ (480,659)	\$ 315,984	\$ 502,512	\$ 2,027,566

Percent Change in Year-to-Year Assessments

	Proposed FY 17	FY 16	FY 15	FY 14	FY13	FY 12	FY 11	7 year net change
Avon	-6.7%	10.4%	12.9%	24.1%	-14.8%	14.7%	-18.3%	15.4%
Braintree	4.1%	14.8%	0.6%	18.3%	2.3%	8.0%	4.6%	64.4%
Canton	6.9%	1.8%	3.7%	-9.7%	-12.3%	-8.4%	10.5%	-9.6%
Dedham	0.9%	3.3%	44.9%	6.9%	8.0%	20.2%	3.6%	117.2%
Holbrook	1.0%	15.4%	-1.8%	2.1%	-3.3%	-6.1%	2.7%	9.0%
Milton	-0.2%	6.6%	1.5%	6.6%	-1.2%	25.9%	-9.1%	30.3%
Norwood	6.2%	-18.0%	-1.4%	-6.3%	6.2%	16.3%	10.8%	10.2%
Randolph	9.2%	-2.6%	-1.1%	-9.0%	-5.5%	-2.3%	8.2%	-4.4%
Westwood	-12.2%	49.6%	3.9%	105.9%	-67.4%	-17.8%	-0.9%	-25.3%
			Seven-Year Average Change			2.5%		17%

The green boxes represent years where the \$ or % amounts were higher than the projected FY 16 assessment

Per-Pupil Costs Three-Year History

Towns	2017			2016			2015		
	<u>A</u> Per Pupil FY Required Contribution	<u>B</u> Total Blue Hills Per Pupil Assessment	<u>A+B=</u> Total Per Pupil Assessment (Not Incl STC)	<u>A</u> Per Pupil Required Contribution	<u>B</u> Total Blue Hills Per Pupil Assessment	<u>A+B=</u> Total Per Pupil Assessment (Not Incl STC)	<u>A</u> Per Pupil Required Contribution	<u>B</u> Total Blue Hills Per Pupil Assessment	<u>A+B=</u> Total Per Pupil Assessment (Not Incl STC)
Avon	\$ 12,418	\$ 4,122	\$ 16,540	\$ 13,297	\$3,777	\$ 17,074	\$ 14,037	\$ 3,462	\$ 17,500
Braintree	\$ 11,498	\$ 4,122	\$ 15,621	\$ 11,704	\$3,777	\$ 15,481	\$ 11,958	\$ 3,462	\$ 15,420
Canton	\$ 13,587	\$ 4,122	\$ 17,709	\$ 13,570	\$3,777	\$ 17,347	\$ 14,734	\$ 3,462	\$ 18,196
Dedham	\$ 13,918	\$ 4,122	\$ 18,040	\$ 14,347	\$3,777	\$ 18,124	\$ 14,528	\$ 3,462	\$ 17,991
Holbrook	\$ 9,052	\$ 4,122	\$ 13,174	\$ 9,187	\$3,777	\$ 12,964	\$ 9,192	\$ 3,462	\$ 12,654
Milton	\$ 13,445	\$ 4,122	\$ 17,568	\$ 13,524	\$3,777	\$ 17,301	\$ 13,741	\$ 3,462	\$ 17,203
Norwood	\$ 13,764	\$ 4,122	\$ 17,886	\$ 14,071	\$3,777	\$ 17,849	\$ 15,069	\$ 3,462	\$ 18,532
Randolph	\$ 9,255	\$ 4,122	\$ 13,378	\$ 9,422	\$3,777	\$ 13,199	\$ 9,338	\$ 3,462	\$ 12,800
Westwood	\$ 13,697	\$ 4,122	\$ 17,819	\$ 13,787	\$3,777	\$ 17,564	\$ 11,629	\$ 3,462	\$ 15,091
Average	\$ 12,293	\$ 4,122	\$ 16,415	\$ 12,545	\$3,777	\$ 16,323	\$ 12,692	\$ 3,462	\$ 16,154

Changes in Enrollment and Assessment

	Change over Last 3 Years	% Change over Last 3 Years	Change over Last 5 Years	% Change over Last 5 Years	Change over Last 7 Years	% Change over Last 7 Years
Avon						
Enrollment	4	9%	17	53%	16	48%
Assessment	\$ 115,965	16%	\$ 154,767	23%	\$ 109,850	15%
Braintree						
Enrollment	25	18%	41	33%	52	46%
Assessment	\$ 431,049	20%	\$ 801,895	46%	\$ 1,003,817	64%
Canton						
Enrollment	7	12%	(4)	-6%	(21)	-24%
Assessment	\$ 136,314	13%	\$ (142,509)	-11%	\$ (126,275)	-10%
Dedham						
Enrollment	3	4%	30	60%	41	105%
Assessment	\$ 496,391	51%	\$ 627,133	74%	\$ 792,957	117%
Holbrook						
Enrollment	16	12%	16	12%	5	3%
Assessment	\$ 249,542	14%	\$ 228,928	13%	\$ 163,089	9%
Milton						
Enrollment	2	4%	3	6%	12	31%
Assessment	\$ 67,530	8%	\$ 110,471	14%	\$ 211,677	30%
Norwood						
Enrollment	(6)	-10%	(16)	-23%	(4)	-7%
Assessment	\$ (160,253)	-14%	\$ (165,259)	-14%	\$ 90,458	10%
Randolph						
Enrollment	5	2%	(29)	-9%	(43)	-13%
Assessment	\$ 186,007	5%	\$ (393,894)	-10%	\$ (171,090)	-4%
Westwood						
Enrollment	-	0%	4	133%	(4)	-36%
Assessment	\$ 37,121	37%	\$ (12,461)	-8%	\$ (46,916)	-25%

Blue Hills Applicant to Enrollment by Community 5-Year History

The chart below shows the number of students from each community that applied to Blue Hills for each of the last 5 years. The chart also shows the percent accepted and the percent of those that applied who actually enrolled. Each community is also provided a ranking of 1-9 for each of the categories.

	School Year					5-Year Avg.	Rank
	2011-12	2012-13	2013-14	2014-15	2015-16		
AVON							
Applicants	20	18	20	21	14	19	8
% Accepted	65%	94%	95%	95%	79%	86%	1
% Actually Enrolled	55%	89%	90%	86%	64%	77%	1
BRAINTREE							
Applicants	78	77	70	89	70	77	2
% Accepted	76%	90%	79%	90%	86%	84%	2
% Actually Enrolled	46%	56%	51%	56%	57%	53%	5
CANTON							
Applicants	16	20	37	47	49	34	6
% Accepted	100%	70%	81%	53%	78%	76%	6
% Actually Enrolled	94%	50%	59%	34%	37%	55%	3
DEDHAM							
Applicants	33	32	48	44	42	40	5
% Accepted	55%	66%	83%	68%	67%	68%	7
% Actually Enrolled	30%	47%	60%	57%	43%	47%	7
HOLBROOK							
Applicants	59	63	46	62	44	55	3
% Accepted	73%	84%	70%	76%	86%	78%	4
% Actually Enrolled	63%	67%	65%	61%	84%	68%	2
MILTON							
Applicants	27	28	22	37	30	29	7
% Accepted	100%	79%	77%	78%	77%	82%	3
% Actually Enrolled	59%	46%	55%	51%	50%	52%	6
NORWOOD							
Applicants	46	48	47	40	39	44	4
% Accepted	70%	56%	45%	55%	59%	57%	9
% Actually Enrolled	41%	40%	30%	23%	44%	36%	8
RANDOLPH							
Applicants	100	127	146	128	123	125	1
% Accepted	69%	58%	62%	63%	70%	64%	8
% Actually Enrolled	59%	50%	55%	45%	59%	54%	4
WESTWOOD							
Applicants	8	9	4	6	5	6	9
% Accepted	13%	89%	100%	83%	100%	77%	5
% Actually Enrolled	0%	33%	75%	67%	20%	39%	9



**Proposed 2016 – 2017
Operating Budget**

2/18/2016
V3.0

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Blue Hills Regional Community Members:

For the fiscal year beginning July 1, 2017, the Blue Hills District administration focused on building an effective budget that is both responsible and realistic.

Responsible in the sense that it addresses the numerous and unique needs of the individual students in advancing the district toward its long-term goals and mission and

Realistic in the sense that it is built with the full knowledge and understanding of the economic factors that generate revenue for the member towns and the district.

The budget presented in these pages is designed to meet the needs of the students, while taking steps to reduce the financial request from each of the member towns. This budget is explicitly tied to the district strategic plan as well as the district's focused strategic goals for the next two years.

A financial goal for the district was to reduce the amount of Excess and Deficiency Funds (E&D) taken from and returned to the member communities each year. Knowing that reducing the amount of E & D would drive assessment upward the superintendent and district committee made it a goal to keep any increase in the budget to a very modest level.

The 2.9% increase in the budget provides the same level of service to students as provided during the 2016 school year. Yet to continue to meet the district's Focused Strategic Goals of Program Improvement, Increased Student Achievement, Literacy Across Disciplines, and Technology Integration a level service budget would not meet the growing needs of the district's students.

Therefore to continue to drive toward accomplishing the Focused Strategic Goals the Superintendent recommended a number of actions.

- Reducing potential labor costs through aggressive use of staffing and potential staff exchanges
- Aggressively budgeting fixed costs
- Budget increases must address district goals
- Minimal staffing increases

The district appreciates the level of support it received from its member communities last years and will continues to work hard to present budgets that are focused on increasing our students capabilities to perform in the 21st Century.

Sincerely,

Jim Quaglia
Superintendent – Director

Steven Moore
Assistant Superintendent for Business and Personnel

2014 – 2016 Focused Strategic Goals:

All budget activity must be directly linked to the Focused Strategic Goals for 2014 – 2016. While, many budget items are related to the maintenance of existing programs those activities /programs/ positions/ materials will be evaluated for its impact toward addressing the four Focused Strategic Goals before being funded for 2015 -2016. Certainly any new proposals must be rooted in these goals as well as tied to an identified need through the need assessment process.

- 1. Program Improvement**
- 2. Student Achievement**
- 3. Literacy Across Disciplines**
- 4. Technological Implementation & Integration**

Program Improvement – The core academics are in a state of flux presently. The administration and teachers together are working to adjust the Curriculum, Instruction, and Assessments to the next-generation of assessments, such as PARCC. These assessments require a deeper understanding of content relative to the knowledge taxonomy. Also, vocational programs are charged with improving their curriculum and delivery in light of a new age of accountability. They must continue to stay relevant to their representative industry.

Student Achievement – We are faced for a second time with Level II Accountability status. BHR will have to perform well for two years in a row to move back to Level 1 status. This will take a concerted effort by all stakeholders and will focus on the performance of subgroups and mathematics.

Literacy Across All Disciplines – Literacy is the ‘spine’ of what comes from academics. While continually reflecting on what it means to be able to read, write, and communicate effectively and intelligently, we are aware that literacy must have a strong foundation within our Vocational programs. It is imperative that all students communicate effectively in their chosen trade or profession.

Technological Implementation & Integration – The one-to-one era has rooted itself at BHR. Now that each student and instructor has instructional and educational technology at their fingertips, we will continue to facilitate effective use of technology, as well as integrating those uses into effective delivery of content and production of student work.

2017 Blue Hills Operating Budget by DESE Account

SALARY ACCOUNTS	2016 Actual	2017 Request	Change from 2016 \$	Change from 2016 %
1000 DISTRICT LEADERSHIP AND ADMINISTRATION	783,823	749,038	(34,785)	-4.4%
2000 INSTRUCTION	8,009,202	8,336,633	327,431	4.1%
3000 STUDENT SERVICES	439,084	428,984	(10,100)	-2.3%
4000 OPERATIONS and MAINTENANCE OF PLANT	<u>1,150,523</u>	<u>1,149,177</u>	<u>(1,346)</u>	<u>-0.1%</u>
TOTALS	\$10,382,632	\$10,663,832	\$281,200	2.7%
EXPENSE ACCOUNTS	2016 Actual	2017 Request	Change from 2016 \$	Change from 2016 %
1000 DISTRICT LEADERSHIP AND ADMINISTRATION	354,700	358,500	3,800	1.1%
2000 INSTRUCTION	611,232	709,076	97,844	16.0%
3000 STUDENT SERVICES	1,238,100	1,164,865	(73,235)	-5.9%
4000 OPERATIONS and MAINTENANCE OF PLANT	1,316,500	1,318,837	2,337	0.2%
5000 FIXED CHARGES	3,972,369	4,168,695	196,326	4.9%
7000 CAPITAL PROJECTS	<u>650,000</u>	<u>685,568</u>	<u>35,568</u>	<u>5.5%</u>
TOTALS	\$8,142,901	\$8,405,541	\$262,640	3.1%
TOTAL ALL ACCOUNTS	\$18,525,533	\$19,069,373	\$543,840	2.9%

Addressing Student and Staff Needs through the 2017 Budget

In building the 2017 budget, the district once again focused on the high points of leverage in addressing student achievement. Those areas were reducing class size, 21st Century instructional materials and methods, and a continuation of integration of technology across the curriculum. These three actions tie directly to the districts Focused strategic goals of Program Improvement, Increased Student Achievement, Literacy Across Disciplines, and Technology Integration.

Adding 1.0 FTE Social Studies Teacher

The addition of a social studies teacher will reduce class sizes in the social studies classroom, but more importantly the addition also significantly impacts class sizes in mathematics, science and English.

Currently, social studies class sizes are the highest in the school, with many sections reaching 28 and 29 students. With increased numbers of students projected for next year in 3 of the 4 grades class sizes in all subjects will continue to rise.

Grade	Current 15-16	Next Year 16-17	Change
12th	200	222	22
11th	226	235	10
10th	241	227	-13
9th	231	245	14
Total:	896	929	33

Along with the increase in class sizes the increase in students in the two upper grades will require the district to offer additional seats in elective classes. The addition of the social studies teacher allows the district to reduce the number of sections of electives that the math, science and English teachers are teaching thereby creating more seats in / sections of these core academic programs. In essence, the addition of Social Studies teacher creates leverage for increased academic achievement and program improvement in all academic subject areas.

21st Century Learning Materials

Imbedded within the district's strategic goals is a shift towards 21st Century learning expectations for students and teachers. 21st Century expectations can be found in all four of the District Focused Strategic Goals. Twenty-First Century skills as defined by the New England Association of Schools and Colleges (NEASC) include the following:

- Personalizing instruction
- Engaging students in cross-disciplinary learning
- Engaging students as active and self-directed learners

- Emphasizing inquiry, problem-solving, and higher order thinking
- Applying knowledge and skills to authentic/reality based tasks
- Engaging students in self-assessment and reflection
- Integrating technology with all aspects of instruction

Few if any of these objectives can be accomplished through the use of a decade's old or single modern textbook. Add to the lofty goal of 21st century expectations, the changes initiated by the Common Core and a real need is created to change the materials and methods used for instruction.

To that end, the Blue Hills 2017 budget focuses on updating printed curriculum materials and a shift to increase use of electronic and online resources for both teaching and learning in academic and vocational classrooms. These changes not only require funding for materials and license fees the changes also require increased professional development for teachers, for tools without training will not provide the desired achievement levels for our students.

Continued Technology Integration

The Blue Hills one-to-one Chromebook initiative is key to the continued growth of our students both academically and vocationally. By each student having their own Chromebook technology the barrier of access to technology is removed and both teacher and student can fully utilize a wide variety of materials and instruction in the classroom and at home.

The first generation of Chromebooks purchased by the district are nearing the end of their useful life. Additionally increased enrollment creates the need for additional Chromebooks. Funds have been set aside in the FY 17 Budget to purchase sufficient Chromebooks to meet student needs in 2017.

Beyond the Chromebooks is the need to continually upgrade the district's infrastructure. In response the district has added funding for improvements to the wireless access points, network switches, and servers.

Operational Changes

The 2017 budget eliminates the full-time position of Assistant Business Manager and replaces it with a part-time Purchasing Clerk. This position will assume the procurement responsibilities for the district and will work directly with the School's Academic and Vocation Directors as well as teachers in coordinating the district's purchasing programs. Ideally this person will take on many of the time consuming non-instructional task performed by instructional personnel, thus leaving them more time to focus on the needs of their students.

Capital Planning

The district has received preliminary notification from that MA School Building Authority that its recent Statement of Interest has been approved for the Core program. The district anticipates receiving additional information in March regarding the need to fund a feasibility study. The district anticipates using its Excess and Deficiency Fund, as well as 2017 Capital dollars to cover the anticipated 1.1 million dollar project cost. No additional assessment will be requested from member communities for this project.

Salary Accounts

Three of the four major salary lines show decreases in the budget. The administrative line reflects the reduction of 0.5 FTEs. The Student Services line reflects aggressive budgeting for coaching salaries and the Operations and Maintenance Line takes advantage of retirements and the associated salary exchanges.

SALARY ACCOUNTS	2016 Actual	2017 Request	Change from 2016 \$	Change from 2016 %
1000 DISTRICT LEADERSHIP AND ADMINISTRATION	783,823	749,038	(34,785)	-4.4%
2000 INSTRUCTION	8,009,202	8,336,633	327,431	4.1%
3000 STUDENT SERVICES	439,084	428,984	(10,100)	-2.3%
4000 OPERATIONS and MAINTENANCE OF PLANT	1,150,523	1,149,177	(1,346)	-0.1%
TOTALS	\$10,382,632	\$10,663,832	\$281,200	2.7%

The actual cost increases for instructional staff (teachers, counselors, and librarian) in FY17 is \$278,087. The chart below shows how those increases breakdown.

2017 Contractual Raise 2%	\$ 134,777.00
New SS Teacher	\$ 54,075.00
2017 Steps and Lanes	<u>\$ 89,235.00</u>
2017 Teacher Salary Increase	\$ 278,087.00

The remainder of the salary budget only increases by \$3,113 as a result of the savings mentioned above. The 2017 district staffing plan summary is shown below.

Total Positions	2016 FTE	2017 FTE	Proposed FTE + or - 2016
Instructional Staff	97	98	1
Facilities and IT Staff	23.3	23.3	0
Administrative Staff	10.7	9.7	-1
Administrative Support Staff	13.5	14.1	0.6
Total	144.5	145.1	0.6

The following pages present the 2017 Operating Budget with explanation of significant changes in the budget.

1000 Series Salary

Description	2016 Budget	2017 Proposed	Change \$	Change %
1110 District School Committee	\$51,842	\$55,905	\$4,063	7.8%
1210 Superintendent	\$307,260	\$313,615	\$6,355	2.1%
1410 Business Office	\$306,452	\$268,175	-\$38,277	-12.5%
1450 District Technology	\$118,269	\$111,343	-\$6,926	-5.9%
1000 Totals	\$783,823	\$749,038	-\$34,785	-4.4%

Notes:

Standard contractual increase is 2% for all lines

1110 Line – Increase is 2% plus adjustments made after formulation of 2016 budget

1410 Line – Elimination of Assistant Business Manager position, creation of 0.6 FTE Purchasing Manager, and 2% contractual increases

1450 Line – Salary exchange incurred during 2016 hiring and 2% contractual increases

2000 Series Salary

Description	2016 Budget	2017 Proposed	Change \$	Change %
2210 School Leadership	\$328,353	\$334,964	\$6,611	2.0%
2220 Curriculum Leadership	\$697,887	\$693,875	-\$4,012	-0.6%
2305 Classroom Teachers	\$6,351,877	\$6,586,723	\$234,846	3.7%
2310 Teacher Specialist	\$16,000	\$16,000	\$0	0.0%
2315 Team Leaders	\$17,000	\$17,000	\$0	0.0%
2325 Substitutes	\$130,000	\$125,000	-\$5,000	-3.8%
2330 Instructional Support	\$0	\$51,745	\$51,745	100.0%
2340 Library Media Specialist	\$64,191	\$68,321	\$4,130	6.4%
2353 Professional Development	\$20,000	\$20,000	\$0	0.0%
2357 Prof. Development Stipends	\$11,000	\$11,000	\$0	0.0%
2710 Guidance	\$250,118	\$293,861	\$43,743	17.5%
2800 Psychological Services	\$122,776	\$118,144	-\$4,632	-3.8%
2000 Totals	\$8,009,202	\$8,336,633	\$327,431	4.1%

Notes:

Standard contractual increase is 2% for all lines

2305 Line – Contractual increase, steps and lanes, known retirement exchanges, addition of new Social Studies teacher (1.0 FTE), and removal of Instructional assistants salary from line (\$51,745)

2325 Line - \$5,000 reduction in budget

2330 Line – Reclassification of Instructional Assistants from 2305, Classroom Teacher line – No new staff

2710 Line – Addition of 0.5 FTE Guidance counselor in 2016 after budget established, 2% contractual increase, and steps and lanes

2800 Line – Salary savings incurred 2016 hiring and 2% contractual increases

3000 Series Salary

Description	2016 Budget	2017 Proposed	Change \$	Change %
3100 Attendance	\$4,745	\$4,937	\$192	4.0%
3200 Health Services	\$78,144	\$80,807	\$2,663	3.4%
3510 Athletics	\$207,293	\$193,169	-\$14,124	-6.8%
3520 Other Student Activities	\$36,626	\$37,463	\$837	2.3%
3600 School Security	\$112,276	\$112,608	\$332	0.3%
3000 Totals	\$439,084	\$428,984	-\$10,100	-2.3%

Notes:

Standard contractual increase is 2% for all lines

3100 Line – Standard increase after post budget salary adjustment in 2016

3510 Lines – Anticipated cost reduction for athletic coaches

4000 Series Salary

Description	2016 Budget	2017 Proposed	Change \$	Change %
4110 Custodial Services	\$447,891	\$453,100	\$5,209	1.2%
4210 Maintenance of Grounds	\$647,632	\$641,077	-\$6,555	-1.0%
4220 Maintenance of Buildings	\$55,000	\$55,000	\$0	0.0%
4000 Totals	\$1,150,523	\$1,149,177	-\$1,346	-0.1%

Notes:

Standard contractual increase is 2% for all lines

Decreases in all lines is attributed to salary exchanges incurred during hiring in 2016 and in anticipated 2017 hiring

Total Salary Budget Increase \$281,200 or 2.7% above 2016 salary budget

Expense Accounts

In keeping with the district's Focused Strategic Goals, the majority of the increases in the expense budget are for instructional materials and related services. Fixed charges include an increase for health insurance costs along with aggressive budgeting in many of the other insurance related lines. Maintaining funds for capital projects and building maintenance remains a major non-instructional goal.

	2016 Actual	2017 Request	Change from 2016 \$	Change from 2016 %
EXPENSE ACCOUNTS				
1000 DISTRICT LEADERSHIP AND ADMINISTRATION	354,700	358,500	3,800	1.1%
2000 INSTRUCTION	611,232	709,076	97,844	16.0%
3000 STUDENT SERVICES	1,238,100	1,164,865	(73,235)	-5.9%
4000 OPERATIONS and MAINTENANCE OF PLANT	1,316,500	1,318,837	2,337	0.2%
5000 FIXED CHARGES	3,972,369	4,168,695	196,326	4.9%
7000 CAPITAL PROJECTS	650,000	685,568	35,568	5.5%
TOTALS	\$8,142,901	\$8,405,541	\$262,640	3.1%

A further breakdown of the expense lines provide more clarity on exactly where the individual increases lie. The category All Other Lines captures the majority of the instructional cost increases.

Expense Budget by Major Category	FY 16	FY 17	Change	%
Fuel Oil, Natural Gas, Electricity, Water & Telph.	832,000	827,000	-5,000	-0.6%
Capital Improvements	650,000	685,568	35,568	5.5%
Day Transportation	1,033,000	953,765	-79,235	-7.7%
Health, Life Insurance,	2,990,199	3,171,020	180,821	6.0%
Non-Employee Insurance, Other	142,500	142,375	-125	-0.1%
Non-Instructional Retirement Contribution, Medicare	612,170	632,580	20,410	3.3%
Workers Comp, School Accident, Unemployment	187,500	172,500	-15,000	-8.0%
All Other Lines	1,695,532	1,820,733	125,201	7.4%
TOTAL	8,142,901	8,405,541	262,640	3.1%

1000 Series Expense

Description	2016 Budget	2017 Proposed	Change \$	Change %
1110 District School Committee	\$56,200	\$56,700	\$500	0.9%
1210 Superintendent	\$88,000	\$90,000	\$2,000	2.3%
1410 Business Office	\$29,500	\$28,600	-\$900	-3.1%
1430 Legal Services	\$60,000	\$60,000	\$0	0.0%
1450 District Technology	\$121,000	\$123,200	\$2,200	1.8%
1000 Totals	\$354,700	\$358,500	\$3,800	1.1%

Notes:

1110 Line – Minimal increase to cover increased membership and contracted services costs.

1210 Line – To cover increased contractual services and membership costs

1410 – Reduction in contracted service costs

1450 – Increased license and service agreement costs. In 2016 this budget line was reduced by \$32,000 with the anticipation that it would increase in subsequent years.

2000 Series Expense

Description	2016 Budget	2017 Proposed	Change \$	Change %
2210 School Leadership	\$11,000	\$12,000	\$1,000	9.1%
2220 Curriculum Leadership	\$30,000	\$30,500	\$500	1.7%
2250 Building Technology	\$15,000	\$25,000	\$10,000	66.7%
2357 Prof. Development Stipends	\$16,000	\$46,000	\$30,000	187.5%
2410 Text and Instruct. Material	\$90,000	\$113,611	\$23,611	26.2%
2415 Other Instructional Materials	\$242,084	\$254,561	\$12,477	5.2%
2420 Instructional Equipment	\$135,478	\$116,404	-\$19,074	-14.1%
2430 General Supplies	\$25,000	\$25,000	\$0	0.0%
2440 Other Instructional Services	\$2,000	\$2,000	\$0	0.0%
2451 Instructional Technology	\$37,570	\$74,000	\$36,430	97.0%
2710 Guidance	\$5,100	\$5,000	-\$100	-2.0%
2720 Assessment	\$2,000	\$5,000	\$3,000	150.0%
2000 Totals	\$611,232	\$709,076	\$97,844	16.0%

Notes:

2210 & 2220 Line – Increased professional development costs for school administrators

2250 Line – Increase to upgrade network infrastructure

2357 – Increased professional development for teachers with a strong focus on student academic and vocational success and completion of program. Increase attention to student retention from year-to-year. Payment is for in-service contracted services not stipends to teachers.

2410 – Increase for text book replacements and new texts for History and Math in academic programs as well as for Culinary, Criminal Justice, HVAC, and Metal Fabrication in vocational programs.

2415 Line – Increased costs for program materials in academic classrooms and in shops. Significant increase of \$8,000 due to the transition to more electronic and web based resources in vocational programs.

2420 Line – Reduction is a result of reduced purchasing of vocational program equipment through operating budget. Not a reduction in program resources, merely a shift of funding costs to grants and a shift toward the increased use of electronic and web based resources.

2451 Line – Funding for the purchase of replacement Chromebooks, as the first generation purchase will be 4 years old.

2720 Line – Increased cost for administering the Scholastic Math and Scholastic Reading Inventory assessment to all incoming Freshman. In the past, the cost was supported by grants. Proposal in FY17 eliminates grant funding.

3000 Series Expense

Description	2016 Budget	2017 Proposed	Change \$	Change %
3200 Health Services	\$7,000	\$7,000	\$0	0.0%
3300 Transportation	\$1,033,000	\$953,765	-\$79,235	-7.7%
3510 Athletics	\$172,100	\$175,100	\$3,000	1.7%
3520 Other Student Activities	\$26,000	\$29,000	\$3,000	11.5%
3000 Totals	\$1,238,100	\$1,164,865	-\$73,235	-5.9%

Notes:

3300 Line – Reduction in budget from 2016 as the district has now secured a new student transportation contract where in 2016 there was uncertainty in the cost of transporting students

3510 and 3520 Lines – Small increases to cover increased program costs

4000 Series Expense

Description	2016 Budget	2017 Proposed	Change \$	Change %
4110 Custodial Services	\$59,500	\$60,500	\$1,000	1.7%
4130 Utility Services	\$832,000	\$827,000	-\$5,000	-0.6%
4210 Maintenance of Grounds	\$20,000	\$40,000	\$20,000	100.0%
4220 Maintenance of Buildings	\$319,000	\$293,500	-\$25,500	-8.0%
4225 Maint. of Security System	\$10,000	\$10,000	\$0	0.0%
4230 Maintenance of Equipment	\$76,000	\$87,837	\$11,837	15.6%
4000 Totals	\$1,316,500	\$1,318,837	\$2,337	0.2%

Notes:

4110 Line – Increase in cost of supplies

4130 Line – Adjustment in anticipated usage over 2016 – minimal adjustment

4210 & 4220 Lines – Reclassification of contractual service budget lines from maintenance of buildings to maintenance of grounds

4230 Line – Reflects increased need for and cost in repairing and maintaining vocational shop equipment

5000 Series Expense

Description	2016 Budget	2017 Proposed	Change \$	Change %
5100 Employee Retirement	\$612,170	\$632,580	\$20,410	3.3%
5200 Insurance Programs	\$1,787,442	\$1,889,486	\$102,044	5.7%
5250 Insurance for Retired Emp.	\$1,385,257	\$1,472,754	\$87,497	6.3%
5260 Other Non-Emp. Insurance	\$142,500	\$128,875	-\$13,625	-9.6%
5300 Rental Lease of Equipment	\$45,000	\$45,000	\$0	0.0%
5000 Totals	\$3,972,369	\$4,168,695	\$196,326	4.9%

5100 Line – Increase in assessment by retirement board

5200 Line – Reflects an anticipated 7% increase in active employee health insurance costs and decreases in costs for unemployment programs and worker compensation insurance

5250 Line – Reflects a 6.3% increase in benefit costs for retired employees

5260 Line – Reflects a budget decrease for non-employee related insurances

7000 Series Expense

Description	2016 Budget	2017 Proposed	Change \$	Change %
7100 Improvement of Sites	\$0	\$0	\$0	0.0%
7200 Improvement of Buildings	\$650,000	\$600,000	-\$50,000	-7.7%
7300 Improvement of Equipment	\$0	\$85,568	\$85,568	100.0%
7000 Totals	\$650,000	\$685,568	\$35,568	5.5%

Note:

Overall Increase of \$35,000 to capital project costs reflects close out of Energy Service Contract project.

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Supplemental Information

2015 Massachusetts School Report Card



2015 Massachusetts School Report Card Overview

BLUE HILLS REGIONAL VOCATIONAL TECHNICAL (08060605)

Blue Hills Regional Vocational Technical Public School
 District (08060000)
 Jill M Rossetti, Principal
 Grades Served: 09,10,11,12

800 Randolph Street , Canton, MA 02021

Phone: 781.828.5800

Website: <http://www.bluehills.org>

Report cards help parents/guardians and the general public see where schools and districts are succeeding and where there is still work to do. This report card overview answers important questions about our school's performance. For the full report card containing additional data contact the school's principal or visit the Massachusetts Department of Elementary and Secondary Education's website at <http://profiles.doe.mass.edu>. For more information about report card data, visit our [Profiles Help](#) page.

How is our school doing overall?

<p>Accountability and assistance levels</p> <p>Our school Level 2 Not meeting gap narrowing goals</p> <p>Our district Level 2 Not meeting gap narrowing goals</p> <p>Most schools are assigned a level from 1-5, with those meeting their proficiency gap-narrowing goals in Level 1 and the lowest performing in Levels 4 and 5. A district is typically assigned a level based on the level of its lowest performing school. Placing schools and districts into levels helps districts know which schools need more support, and helps the state know which districts need the most assistance. More information is available here: http://www.mass.gov/ese/accountability.</p>	<p>School percentile</p> <p>School percentiles (1-99) indicate how a school is performing overall compared to other schools that serve the same or similar grades. Our school's percentile is below.</p> <p style="text-align: center;"> </p> <p style="text-align: center;">Lowest performing Highest performing</p> <p>Overall progress in narrowing gaps</p> <p>Massachusetts aims to reduce proficiency gaps by half between 2011 and 2017.</p> <table border="0"> <tr> <td>All students</td> <td>Met Target</td> </tr> <tr> <td>High needs students</td> <td>Did Not Meet Target</td> </tr> <tr> <td>Economically disadvantaged Students with disabilities</td> <td>-</td> </tr> <tr> <td>English language learners & former ELLs</td> <td>Did Not Meet Target</td> </tr> </table>	All students	Met Target	High needs students	Did Not Meet Target	Economically disadvantaged Students with disabilities	-	English language learners & former ELLs	Did Not Meet Target
All students	Met Target								
High needs students	Did Not Meet Target								
Economically disadvantaged Students with disabilities	-								
English language learners & former ELLs	Did Not Meet Target								

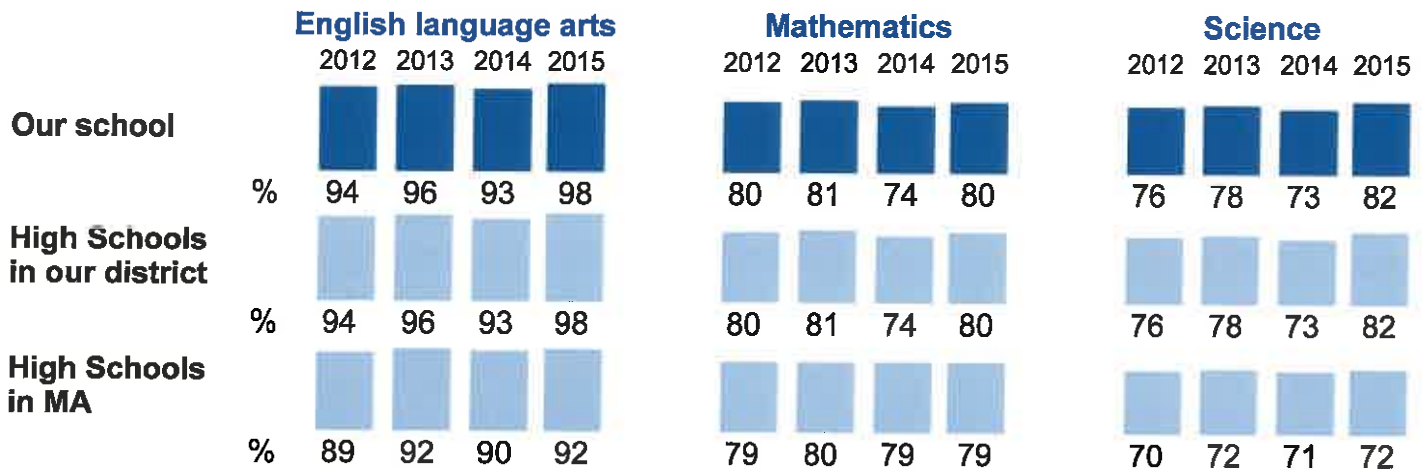
District determination of need for special education technical assistance or intervention

Meets Requirements-At Risk (MRAR)

Districts, including single school districts, are assigned a determination of need for special education technical assistance or intervention. These determinations, which are typically based on the district's accountability and assistance level, range from Meets Requirements (Level 1 districts) to Needs Substantial Intervention (Level 5 districts). The determination level, which incorporates compliance measures also, helps to identify whether the Department will require districts to take additional actions to support improved outcomes for all children, especially students with disabilities.

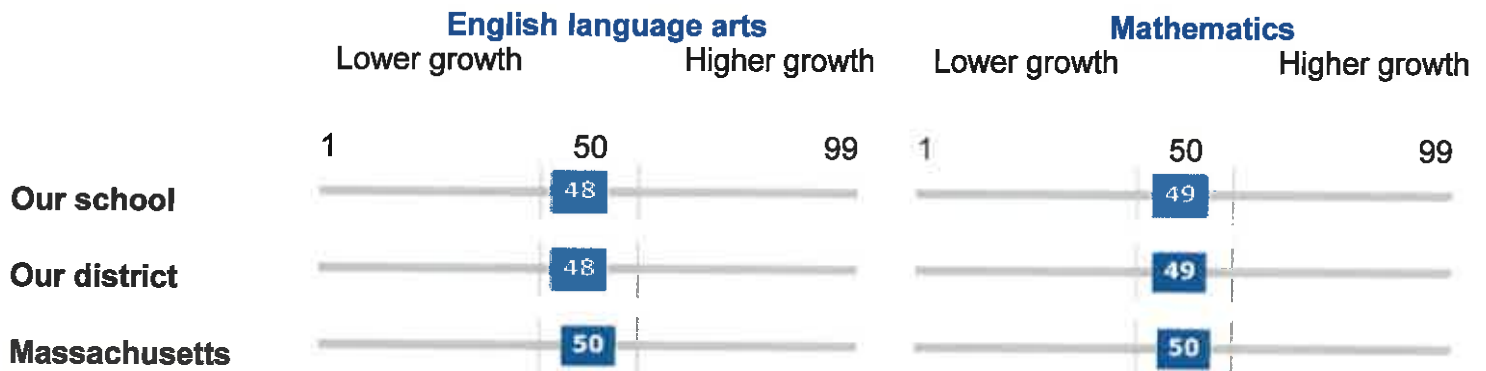
How does our school's achievement over time compare to the district and the state?

Students scoring proficient or above on **Massachusetts Comprehensive Assessment System (MCAS)**, 2012-2015



How does our school's growth compare to the district and the state?

Student Growth Percentiles (SGPs) measure gains in student achievement from year to year. SGPs between 40 and 60 represent moderate growth. Our school's median SGPs for 2015 are below. (Note: Growth values are truncated.)



How does our school's enrollment compare to the district and the state?

Total enrollment	Our school	Our district	Our state
		859	859
By high needs population	Our school	High Schools in our district	High Schools in MA
	# %	# %	# %
Economically disadvantaged students	167 19.4	167 19.4	56,653 21.8
Students with disabilities	200 23.3	200 23.3	41,669 16.1
English language learners	4 0.5	4 0.5	14,527 5.6

How do our school's teachers and classrooms compare to the district and the state?

General information	Our school	High Schools in our district	High Schools in MA
Teachers (#)	75.0	75.0	20,328.0
Core academic classes taught by highly qualified teachers (%)	97.5	97.5	96.3
Average class size (#)	-	-	-
Student : teacher ratio	11.4 to 1	11.4 to 1	12.8 to 1

How is our school doing on other important measures?

Attendance	Our school	High Schools in our district	High Schools in MA
2015 Attendance rate (%)	94.5	94.5	93.4
2015 Average days absent per student (#)	9.5	9.5	11.2
2015 Chronic absenteeism rate (%)	8.2	8.2	18.3

Discipline

2015 In-school suspension rate (%)	0.0	0.0	3.4
2015 Out-of-school suspension rate (%)	6.6	6.6	4.7

High school completion

	Our school	Our district	Our state
2013 5-year graduation rate (%)	98.9	98.9	87.7
2014 4-year graduation rate (%)	97.4	97.4	86.1
2014 annual dropout rate (%)	0.1	0.1	2.0
2013 graduates attending institutions of higher education* (%)	61.0	61.0	76.6
2015 12th graders taking 1+ Advanced Placement courses (%)	5.8	5.8	39.7
2015 Advanced Placement tests with scores of 3 or higher (%)	64.3	64.3	66.3
2015 SAT average score - Reading	449	449	508
2015 SAT average score - Writing	425	425	497
2015 SAT average score - Math	457	457	521
2014 MassCore** - Completing a rigorous course of study (%)	100.0	100.0	72.4

*Postsecondary enrollment data includes any student enrolling in an institution of higher education within 16 months of earning a high school diploma

**MassCore: 4 years of English, math, & science, 3 years of history, 2 years of a foreign language, 1 year of arts & 5 additional "core" courses

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Finance
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Item/ Project Name:	MUNIS Financial Software Suite (SaaS)
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Total Project Cost \$:	400,000	Current Request \$:	400,000
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Project Duration (months)	18 -24 months
Future Savings \$ (annual)	n/a
Incremental Operating Costs \$ (annual)	\$156,180
Required Staffing Changes (FTE's)	n/a

Justification Code	
O/R/NR?	

PROJECT DETAILS SECTION

Project Description: To convert from New World to Tyler Technologies flagship financial software system for municipalities – MUNIS. This will be a SaaS (software as a subscription) installation. Therefore, this is not considered a capital asset. However due to the cost of implementation and as it replaces the backbone of our current financial system platform we wanted to include this item with other significant requests for Free Cash for FY17.

Justification and Need Narrative: Although the Town has undergone several financial software implementations over the last decade we are in need of major improvements for: financial budgeting, reporting and management. New World does not integrate all key elements of our operations. The functionality is not where we need it to be, tech support consists of only a couple of people and they've just been bought out by Tyler Technologies (not for their financial software but rather their public safety system(s)). Consequently, we can expect the performance of New World to deteriorate and most likely cease to exist within the next few years.

Benefit(s) Narrative: MUNIS SaaS is the leading municipal financial software in Massachusetts as well as in most part of the country. The software is cloud-based and fully managed by Tyler which relieves us from the cost and time constraints of managing an onsite, self-hosted system. Our general IT costs (with respect to hardware maintenance & replacement, data storage and backup, upgrades, etc.) will decline once we've completed the implementation. MUNIS SaaS has fully integrated modules, excellent content management, state of the art security & user interface, advanced reporting & data management including "dash boards" and much more.

Alternatives Considered/ Reasons for Rejecting Alternatives: We consider the cost and effort of staying with New World to correct and complete a full implementation of the modules that were purchased. We also looked at the nearest competitors to Tyler's MUNIS. Each of the two competitors has been bought out by other companies in recent years. SoftRight for example was bought out by Accela last spring. Neither of the parent companies are expected to make a bigger commitment to their financial products and are not considered viable options at this point. No other muni financial system is considered to be better than MUNIS even though they at least offer tax billing & A/R, which our current system New World does not.

Consequences of Not Implementing/ Delaying Implementation: Not implementing MUNIS now would simply be delaying the inevitable. We would continue to be plagued with inefficiencies, inferior reporting and errors. Each phase of implementation can take up to 9 months to complete. Phase I is scheduled to "go live" on 7/1/2016. Each subsequent phase will begin in an overlapping, concurrent manner to complete all four key phases by 6/1/2017.

Other Pertinent Background Information: Tyler Technologies has over 250 municipal clients in Massachusetts. They have over 50 currently using MUNIS SaaS. Tyler has more than 3,000 employees and 30 offices across the country. They were ranked 25 in Forbes "best small companies" list in 2013 and 27 "most innovative growth companies" list in 2015. Tyler's market cap exceeds \$4 Billion and is listed with S&P MidCap 400 index.

Tyler acquired MUNIS in 1999.

For more information <https://www.tylertech.com/>

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Planning Department
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Item/ Project Name:	Strategic Planning Study Dedham Square
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Total Project Cost \$:	\$30,000	Current Request \$:	\$30,000
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Project Duration (months)	6 months
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description:

The proposal is to review prior Master Plan's, Community Development Plan, Dedham Square studies, Urban Land Institute studies done for Dedham Square and hold community forum to discuss recommendations and to layout a specific set of recommendations to achieve those goals.

Justification and Need Narrative:

Over the last three years the Town has permitted 101 apartments out of a total inventory of 148 apartments in Dedham Square. The last project approved in October located at 350 Washington Street which includes 60 one bedroom units appears to be a tipping point where the public is calling for a moratorium on mixed use developments, lowering the height of buildings in Dedham Square and general anxiety the historic fabric of the Dedham Square will be lost.

Benefit(s) Narrative:

A strategic plan would provide information to the public around mixed use development and how it is important to a vibrant town center. We have heard many complaints about the lack of different commercial uses in the Square but without people to frequent the businesses it is hard operate a business profitably. Talking about these issues without a project before a Board is more likely to build consensus around the importance of mixed use. There are still many properties in the Dedham Square that are underutilized which could be redeveloped. The tangible benefit would be new tax revenue from uses that do not demand services. Connery Associates estimates a fiscal benefit of \$101,000 for the new mixed use project to be located at 350 Washington Street. The present tax revenue for the Kika Yuma is \$46,563. In summary, mixed use in Dedham Square housing for people with the economic means to support the local business in Dedham Square. It will also help address another need of housing choices for aging seniors and millennials starting out.

Alternatives Considered/ Reasons for Rejecting Alternatives:

We could try to take on this task with Dedham Square Circle; however, we really don't have staff to tackle this project while simultaneously working on other projects. We probably don't have the full range of technical expertise to produce this type of study that I'm seeking funding for. An outside perspective is often needed to make the points for the public to validate.

Consequences of Not Implementing/ Delaying Implementation:

By not doing the study it could create additional public tension as if Dedham Square is headed in the wrong direction. Being pro-active could help reduce tension and prevent actions being taken that are shortsighted. It is hard to predict the consequences of not implementing or delaying it. It may delay redevelopment of underutilized properties in turn prevent future tax revenue. It certainly would delay addressing a housing need for many residents who are looking for housing alternatives.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Planning Department
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Item/ Project Name:	Design Guidelines Dedham Square
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Total Project Cost \$:	\$20,000	Current Request \$:	\$20,000
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Project Duration (months)	6 months
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description: In an effort to guide future development, the Town of Dedham proposes to develop a comprehensive town-wide Manual of Design Principles. The manual will establish specific design standards town-wide and design principles unique to the individual commercial nodes for use by residents, business owners, and developers. Overall, this project will provide a much-needed guide for the Town's efforts to promote high-quality, architectural appropriate development.

The proposed scope includes research of Dedham's historic architecture and design traditions. An analysis of existing Town design principles, the Zoning Bylaws and the Sign Code. The final product will be a user-friendly manual, which will include design objectives and principles, diagrams, photographs and other information necessary to clearly illustrate appropriate design principles for building(s), storefront(s), landscape(s), signage and lighting for buildings, storefronts and signage. The manual will be distributed to prospective applicants for use when constructing and/or improving their building(s) and for any sign that will be erected, enlarged, redesigned or structurally altered.

Justification and Need Narrative:

There is an enormous variety of opinions regarding design and architecture. We have seen a few mixed use projects over the last 7 years that have generated a variety of opinions. The mixed use building at the Marine Rotary was the tipping point that called into who is really doing Design Review. A public process that looks at design and architecture which than produces design guidelines is very much needed.

Benefit(s) Narrative:

Building design and architecture would be based on a set of principles that designers would know up front and avoid this reactionary opinion based approach that we have now. It would also streamline the permitting process.

Alternatives Considered/ Reasons for Rejecting Alternatives:

We can continue as is which is to try and get it right project by project and wait to see the results when constructed.

Consequences of Not Implementing/ Delaying Implementation:

By not doing the study it could create additional public tension as if Dedham Square is headed in the wrong direction. Being pro-active could help reduce tension and prevent actions being taken that are shortsighted. It is hard to predict the consequences of not implementing or delaying it.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Planning Department
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Item/ Project Name:	Open Space and Recreation Plan Update
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Total Project Cost \$:	\$25,000	Current Request \$:	\$25,000
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Project Duration (months)	8 months
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description:

The current Open Space and Recreation Plan will expire August of 2017. The amount of time needed to update the plan really requires a request now with a July 2016 start time in order for us to have ample time to update the Open Space and Recreation Plan in compliance with the most current state requirements which in turn could be approved when the old plan expires.

Justification and Need Narrative:

A current Open Space and Recreation Plan in some cases a grant requirement and other cases can help boost our score on a grant application the Town may apply for. The Town has a great record of consistently maintaining the Open Space and Recreation Plan so that it is always up to date.

Benefit(s) Narrative:

Keeping the Open Space and Recreation Plan up to date allows the Town to be in the ready for future grants.

Alternatives Considered/ Reasons for Rejecting Alternatives:

The alternative is to try and update without outside help. We do not have extra staff in the ready to assist with these types of projects. No funding probably would mean the plan would lapse. It would have to wait to be updated.

Consequences of Not Implementing/ Delaying Implementation:

Same as alternative reasoning above.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Planning Department
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Item/ Project Name:	Providence Highway Corridor Study
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Total Project Cost \$:	\$60,000	Current Request \$:	\$60,000
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Project Duration (months)	6 months
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description:

In the 1996 Master Plan traffic on Route 1 back then now Providence Highway was something that needed study because the residents are feeling the effects of congestion on Providence Highway with cut through traffic. Again in the 2009 Master Plan traffic was an issue again. There have been some developments that MassDOT has made developers mitigate traffic impacts. The challenge is that it is reactionary project based and alternatives are not explored in an analytical manner.

Justification and Need Narrative:

The economy has improved in the Boston Metropolitan Area which will create additional development pressure which in turn will impact traffic. Any project that comes before the Planning Board, the number 1 concern is traffic. Unlike, some areas where people complain about the traffic associated with development it is a real issue here. Traffic is impacting the quality of life of residents. There is growing pressure to stop development; as a result, of the traffic impact. A well through-out analysis that includes solutions to deal with the traffic impacts is needed so the economic well being of the Town can continue into the future.

Benefit(s) Narrative:

A well thought-out analysis can be a tool for the Planning Board to have development improve the traffic impacts people are feeling. If tangible solutions can be reached improved quality of life can had for residents. It could also be a way for redevelopment to occur in a timely manner that is supported by Town residents.

Alternatives Considered/ Reasons for Rejecting Alternatives:

A project by project analysis may not generate tangible improvements whereby measurable improvements are made that improve the quality of life. Legacy Place was a very large development with impact; however, many of the improvements they made did improve traffic. Even under a no build scenario traffic generally grows 1 percent per year.

Consequences of Not Implementing/ Delaying Implementation:

Not implementing or delaying will continue to frustrate residents and inhibit advancing some of the master plan goals for redevelopment.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Economic Development
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Item/ Project Name:	Redevelopment Analysis: Dedham Corporate Center area
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Total Project Cost \$:	30,000	Current Request \$:	30,000
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Project Duration (months)	6
Future Savings \$ (annual)	Not applicable
Incremental Operating Costs \$ (annual)	None
Required Staffing Changes (FTE's)	None

Justification Code	D
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description: This project would involve gathering quantitative and qualitative information to weigh the general economic, transportation, and quality-of-life costs and benefits to the Town of potential private sector redevelopment of parcels within an approximate radius of 0.5 miles from the commuter rail station at Dedham Corporate Center. Building on the 2015 Metropolitan Area Planning Council study, this project and its findings would enable the Planning Department, Planning Board, Board of Selectmen, and Town Meeting members to better evaluate different development scenarios and make informed decisions about a long-term vision of the area that best suits Town interests.

Justification and Need Narrative: Because it encompasses the junction of 128, Providence Highway, and the commuter rail line, the area surrounding Dedham Corporate Center and Legacy Place will continue to be reshaped by new real estate development. While some parcels in the area have been redeveloped, others remain underutilized or vacant.

Regional planners, State agencies, and commercial real estate entities often promote their rationales for development, but the Town should perform its own due diligence by conducting an independent study of different redevelopment scenarios to determine which development patterns, land uses, and potential improvements to public infrastructure will best benefit the existing economic base and contribute to the quality of life of Dedham residents.

Trends contributing to this transformation include rising commercial rental rates in Greater Boston, which are already leading companies to consider relocating to locations in Norfolk County. While these market forces may bring new companies and office workers to Dedham, they may also potentially displace light industrial, service, and distribution companies and their employees.

In addition, the unmet regional demand for new multi-family housing will remain a market pressure for the foreseeable future.

Benefit(s) Narrative: This project would enable Town staff and elected leaders to address several questions that we may otherwise be only partially prepared to wrestle. For example:

If redevelopment involves a mix of uses (commercial, institutional, retail, and residential), what is the right mix?

Given the nearby development of University Station in Westwood, should Dedham prioritize the diversification of its economic base to include more companies outside of the retail sector?

Given the existing base of medical office and lab uses already located here, could this area have the potential to grow into a regional medical center?

Given the number of corporate headquarters along 128, could this area attract such a tenant?

Finally, do our existing zoning bylaws enable the type of redevelopment in this area that will best benefit the Town?

Alternatives Considered/ Reasons for Rejecting Alternatives:

The Town could adopt a wait-and-see approach, counting on existing zoning bylaws to shape any redevelopment. However, given the assessed value of parcels in this area, the Town should prioritize this study to ensure that, within reason, any redevelopment projects maximize fiscal and other benefits to the Town.

The Town could wait and perform a larger economic study that examines redevelopment of multiple areas of Dedham and examine redevelopment of this area as a portion of that larger study. However, land owners in this area have expressed interest in redeveloping their parcels, including three vacant parcels: the MBTA's 5.5 acres on Allied Drive, the 8.4 vacant acres on Quabish Road where a sand and gravel operation currently operates, and 2.7 acres adjacent to Legacy Place.

Consequences of Not Implementing/ Delaying Implementation:

Unknown. Performing due diligence should help the Town better prepare for future private sector redevelopment, but it does not guarantee better outcomes. Nevertheless, the cost of this study should be readily recouped through increased tax revenues.

Other Pertinent Background Information: 2011 data examining property within 0.5 miles of Dedham Corporate Center found that the area includes:

167 establishments,

6,648 employees,

Nearly \$500 million in assessed real estate value, and

\$12.7 million in property tax revenue.

[Please note that this data includes some commercial parcels shared with Westwood and some parcels entirely in Westwood, [http://tstation.info/#fss/q/by_name=dedham%20corp center.](http://tstation.info/#fss/q/by_name=dedham%20corp%20center)]

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	School Department/Technology
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Item/ Project Name:	Computer Refresh
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Total Project Cost \$:	1,092,420	Current Request\$:	173,015
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Project Duration (months)	60
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	O/R

PROJECT DETAILS SECTION

Project Description: See Attached Narrative from Don Langenhorst
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Justification and Need Narrative:
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Benefit(s) Narrative:

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	School Department/Technology
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Item/ Project Name:	Replace DHS Boards
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Total Project Cost \$:	350,000	Current Request\$:	350,000
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Project Duration (months)	12
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description: See Attached Narrative from Don Langenhorst
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Justification and Need Narrative:
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Benefit(s) Narrative:

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Police
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Item/ Project Name:	Police Vehicles
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Total Project Cost \$:	172,000	Current Request \$:	172,000
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Project Duration (months)	Up to 6
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	Fuel, maintenance and insurance
Required Staffing Changes (FTE's)	0

Justification Code	
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description: Purchase four (4) police vehicles to replace older worn out models.

<p>Justification and Need Narrative:</p> <p>Vehicles represent the primary means of transportation and a field office for police officers. They represent a universally recognizable symbol of service availability and assistance to the community. Officers need vehicles in order to proactively patrol the community, to respond in an expeditious manner to calls for service, to carry and move necessary equipment, to transport detainees, to transport or protect community members in need, to conduct undercover investigative work and to help re-direct traffic flows when necessary. Police vehicles are built to provide for the unique needs of a police department. Electrical, braking, suspension and steering systems, etc. are designed to meet the needs of an emergency response vehicle. Graphics and emergency lighting make police vehicles recognizable in the community. Vehicles are equipped with two way</p>
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radio equipment for officers to communicate with Dedham's E-911 Center. Many cruisers are equipped with a laptop computer which allows officers to compose reports while maintaining a presence in the community. Vehicles are a critical conduit which connects trained police officers with community members and locations in need of services.

Benefit(s) Narrative:

The replacement of aging and worn vehicles will help to maintain the Police Department's ability to provide services to the community in a safe and timely manner. The replacement of vehicles will help to minimize ongoing maintenance costs. Vehicle warranties which typically are purchased for up to three years may cover repair needs which are beyond regular wear.

Alternatives Considered/ Reasons for Rejecting Alternatives:

N/A

Consequences of Not Implementing/ Delaying Implementation:

If funding is not granted to replace aging vehicles, the Police Department will continue to use existing vehicles for longer periods of time. As time passes, vehicle appearance deteriorates and the need for repairs and maintenance increases. Reliability and safety of vehicles in use will ultimately decline. Warranties would be expired by this time. Ultimately, repair and maintenance costs will increase.

Other Pertinent Background Information:

The Dedham Police Department's vehicle fleet consists of thirteen regular marked cruiser type vehicles, five unmarked cruiser type vehicles, three special use marked vehicles, three regular marked motorcycles, one off road marked community policing motorcycle, one traffic trailer (holds portable barriers and cones) and two speed display trailers. The cruisers are used in general police work and undercover investigations. The special use marked vehicles are used by: our school resource officers for community and school related events, to transport prisoners or bulk items, our animal control officer and during emergency situations/inclement weather. The motorcycles are deployed for traffic control, enforcement, special events, community events and escorts.

Four regular marked cruisers; 621, 622, 623, and 624 are dedicated to regular patrol sectors and are operated 24 hours per day, seven days a week. The expected 24/7 usage life of these cruisers is two (2) years due to extensive mileage and idling time. In keeping with past policies, these cruisers are scheduled for replacement every two years. Cruisers 622 and 624 are scheduled for replacement during FY 17, cruisers 621 and 623 during FY 18, and so forth. The replaced cruisers are then designated for less severe duty, moving "downstream" within the Department's vehicle inventory.

Regular marked cruiser 628 is assigned to the Patrol Supervisor. This vehicle is stocked with supplies and equipment that may be needed in the event of a critical incident. This vehicle is used 24 hours a day 7 days a week and has a 2 year life expectancy in this role before moving "downstream" within the Department's vehicle inventory. Regular marked cruiser 635 is reserved for the Shift Commander. The useful life of this vehicle is 5 years.

Regular marked cruisers 625 and 637 are assigned to a school resource officer and our juvenile officer. These officers spend the majority of their time in and around Dedham Public Schools. The presence of marked units in school zones assists in school safety. Officers in schools build relationships with school aged children, parents and school personnel by engaging with them on a regular basis. The useful lift of these vehicles is 5 years.

Regular marked cruisers 634 and 638 are mainly used by the Traffic Unit. They are both marked units configured in a low profile format to enhance traffic enforcement effectiveness, i.e., no roof top bar lights. Cruiser 634 features a single exterior color with gray reflective ghost graphics. These vehicles are utilized in traffic situations including speed enforcement, etc. The expected life of these cruisers is 5 years.

Regular marked cruisers 626, 632 and 640 are units used during peak hours when police services are more needed. This is generally during the evening time shifts and on weekends or during significant events. In addition, they are used to replace any cruiser that is "down" for repairs or service. The life expectancy of these cruisers is 5 years.

Unmarked vehicles 627, 629 and 636 are assigned to the Detective Division. Unmarked vehicle 633 is assigned to the Chief of Police. Unmarked vehicle 630 is assigned to the Executive Officer. The life expectancy of these vehicles is five years; however some may extend beyond this range.

Special use marked vehicle 631 is the detainee transport van. The vehicle is utilized to transport one or more detainees, at special events, and to transport recovered property. The vehicle is also utilized in the transporting of detainees from the Police Headquarters to court for arraignments. Life expectancy is 7 years or more

Special use vehicle 639 is a marked 2010 Ford Pickup. This vehicle is normally assigned to a School and Community Resource Officer. The vehicle is also used for transporting personnel, equipment, radar trailers, motorcycle trailers and at special events. The life expectancy is estimated at 5-7 years. This vehicle is equipped with four wheel drive.

The final special use vehicle is a marked pick-up truck with a bed cap for use by our Animal Control Officer. The vehicle provides the officer with room to store tools of the trade. The officer can also use the bed of the truck to transport animals. This is a two wheel drive vehicle.

The regular marked motorcycles are used by our Traffic Officers. These officers dedicate a significant amount of their time to traffic enforcement efforts throughout the community. Motorcycles are conducive to this type of activity. These vehicles are also helpful during parades, escorts and community events due to their ability to travel in areas where motor vehicles cannot, e.g., along parade or road race routes, moving ahead of traffic to control intersecting ways for processions to pass by, on narrow paths, etc.

The off road motorcycle is used in community engagement activities.

In total, eleven (11) of the Police Department's vehicles are currently equipped with either all-wheel drive or four-wheel drive. When the final two FY16 vehicles are received, the total will be thirteen (13).

The general plan of cruiser replacement is to move two of the twenty-four hour patrol vehicles into a reserve role every year. Four of the oldest, highest mileage/engine idle running hours or most mechanically problematic are replaced each year. New vehicles are typically purchased with an enhanced warranty which provides coverage for 3 years or 75,000 miles. Under the current replacement cycle, significant repair costs may be avoided due to vehicle warranty coverage. At least six vehicles in the fleet are normally running 24 hours a day 7 days a week.

Vehicle mileage alone does not truly measure the wear and tear on a vehicle. Police cruisers log significant idling engine run hours which is necessary in the normal course of duty. Idling time increases engine wear. Most vehicles are currently equipped with meters which calculate engine idle run hours. See attached sheet for a true reflection of the wear on all vehicle engines with hour meters.

The Department's program of moving vehicles into less demanding duty over time helps to extend the life of the vehicles. Please see attached fleet inventory. Older vehicles tend to become less visually appealing. Dings and scratches along with the adverse affects of the elements reduce the appearance of a vehicle over time. A clean and sharp looking vehicle is important to a police officer. Appearance represents the lowest level in the use of force continuum and is an asset to a police officer on the street.

This plan has been formulated with the goal of protecting the citizens of Dedham, the police officers who operate this equipment and detainees who are transported, thereby reducing liabilities that may arise from the use of substandard or unsafe vehicles on the streets of Dedham. Units that are replaced are generally high mileage vehicles expensive to maintain and/or vehicles that have been used to their maximum and are no longer acceptable for public safety reasons.

Estimated replacement costs per the Plymouth County Bid are included. 4 marked police vehicles are projected for replacement during FY17. Cost per vehicle is estimated to be \$45,973. A conservative estimate for the auction of existing vehicles is \$3,000 per vehicle. Estimated net cost per vehicle is \$42,973. If we are able to order prior to July 1, 2016, we may still receive FY15 pricing which will result in a savings.

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Police
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Item/ Project Name:	Computer Hardware
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Total Project Cost \$:	\$25,200	Current Request \$:	\$25,200
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Project Duration (months)	2 months
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	\$50 per month per unit for wireless connectivity
Required Staffing Changes (FTE's)	0

Justification Code	
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description:

Purchase six (6) rugged laptop computers to be deployed in police cruisers. New units will replace existing units. All units to be replaced will be 4+ years old as of 7/1/2016

Justification and Need Narrative:

Rugged style laptop computers are needed for use in police vehicles in order to withstand the impacts of emergency vehicle response, varying weather temperatures, vibrations generated by vehicle engines and multiple users. Cruiser mounted computers are used to query Registry of Motor Vehicle and warrant databases from cruisers on the street. These units significantly increase officer safety by providing situational awareness information on people and vehicles prior to officers making direct contact. Information related to criminal histories, wanted persons, stolen vehicles, the existence of arrest warrants along with vehicle registration and operator license status is available to officers by using these computers. Arrest and citation volumes are increased by use of this equipment. Cruiser mounted computers allow officers on the street to access our records management system and to process some reports from their cruisers rather than returning to the police station. This allows for increased officer presence on the streets. The information that is provided to officers through cruiser mounted computers is vital to effective policing and officer safety.

Benefit(s) Narrative:

Information and capabilities provided to officers through cruiser mounted computers improves the effectiveness of traffic enforcement efforts, increases the removal of illegal vehicles from our roadways, increases the service of arrest warrants, allows for officers to spend more time on the street and less time at the police station, improves investigative efforts as well as providing critical situational awareness information which supports officer safety.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Tablets which cost less have been considered. Such devices provide smaller display screens. Workarounds may be required for some units in order to establish the necessary connection to the police IT network for access our records management system. Such devices very well may replace laptop devices in cruisers in the future. At this time, the laptop device appears to be the option which best fits the needs of our officers.

Consequences of Not Implementing/ Delaying Implementation:

If not funded, the Police Department will continue to use the existing units for as long as possible. This could lead to deterioration in the benefits provided by such devices in the event of breakdowns. As time goes by, all computers tend to experience slower processing speeds which causes frustration for the end user. Unit deployed in 24/7/365 vehicles show wear on mousepads and touchscreens. The evolution of computer technology provides for advancements within a few years. Replacement of cruiser mounted computers every 3-5 years appears to be consistent technological advancements, changes in operating systems and software vendor upgrades.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Police
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Item/ Project Name:	Less Lethal Weapons-Electronic Control Weapons
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Total Project Cost \$:	\$90,000	Current Request \$:	\$90,000
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Project Duration (months)	6 months
Future Savings \$ (annual)	Potential injured officer costs
Incremental Operating Costs \$ (annual)	Training costs: Overtime \$17,500 Cartridges \$2,800
Required Staffing Changes (FTE's)	0

Justification Code	
O/R/NR?	

PROJECT DETAILS SECTION

Project Description: Purchase and deploy electronic control weapons as part of the Department's use of force options. This would be a new less lethal option. Electronic Control Weapons "use a high voltage, low power charge of electricity to induce voluntary muscle contractions that cause temporary incapacitation" (IACP Electro-Muscular Disruption Technology, Nine-Step Strategy). This will involve the purchase of the physical devices, accessories, cartridges, targets, the training of Department instructors and the training of each full time sworn officer of the Department. Up to two Department members would be trained as instructors. A Department policy would be developed and issued. Each sworn officer would be properly trained and issued a device. The issuance to individual officers would be the best option to allow for accountability. Each officer

would be required to receive annual training on these devices. Department instructors would be required to be re-trained every two years. The estimated useful life of the devices per the manufacturer is five years.

Justification and Need Narrative: Less lethal options provide officers with a means to deal with combative and resistant suspects. National Institute of Justice research has indicated that getting close to suspects to use hands on tactics increases the likelihood of officer injury. Oleocapsicum resin spray (OC/Pepper spray) is one alternative which officers currently possess. OC spray is normally effective. However, the use of OC spray does require the officer to be in close proximity to a suspect. Electronic Control Weapons would allow officers to address a combative suspect at a greater distance. The Department currently authorizes two types of impact weapons. Officers are authorized and typically do carry batons. The Department possesses one 40 MM launcher. This is a less lethal impact device which is stored in the Patrol Supervisors vehicle. This device is not always readily available to officers given that the Department owns one device and the device is too large to be carried around by officers.

Annual use of force analysis conducted by the Dedham Police Department has shown that Dedham Police Officers show great restraint in dealing with combative suspects. Use of force incidents from 2012 through 2014 total 43. OC spray was deployed on five occasions. A baton was used on one occasion. Hand techniques were involved in the remaining 37 incidents. Four combative suspects sustained minor injuries. Four officers sustained injuries. The most significant being a broken finger which caused the officer to be out of work for an extended period of time.

Electronic Control Devices would provide each officer with a readily available, non-impact, less lethal option when dealing with combative suspects. A National Institute of Justice Research In Brief from May 2011 indicates "NIJ gathered an expert panel of medical professionals to study in-custody deaths related to conducted energy devices (CEDs). In its report, the panel said that while CED use is not risk free, there is no clear medical evidence that shows a high risk of serious injury or death from the direct effects of CEDs. Field experience with CED use shows that exposure is usually safe. Therefore, law enforcement agencies need not avoid using CEDs provided they are used in line with accepted national guidelines." In order to deploy CED's in Massachusetts, a policy approved by the Executive Office of Public Safety is required.

Benefit(s) Narrative: Electronic control weapons offer the following benefits:

1. Provide a readily available less lethal option to each officer which may reduce the potential need for the use of lethal force;
2. Improve safety for officers, suspects and bystanders;

Alternatives Considered/ Reasons for Rejecting Alternatives: No other alternatives beyond those previously stated have been considered at this time.

Consequences of Not Implementing/ Delaying Implementation:

Officers on the street would continue with the existing force options which are authorized by the Department.

Other Pertinent Background Information:

Please see the following for an NIJ brief: <https://www.ncjrs.gov/pdffiles1/nij/232215.pdf>;

Please see the following for an IACP document: <http://www.theiacp.org/portals/0/pdfs/emdt9steps.pdf>;

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Police
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Item/ Project Name:	Speed Measurement
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Total Project Cost \$:	\$13,500	Current Request \$:	\$13,500
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Project Duration (months)	2
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	Batteries (\$390)
Required Staffing Changes (FTE's)	0

Justification Code	
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description:

Purchase five (5) new speed measurement LIDAR devices to replace existing units which will all be between 10 and 14 years old as of 7/1/2016.

Justification and Need Narrative:

Traffic and speeding concerns in particular are frequently communicated by residents to the Police Department. Amongst multiple methods to monitor and enforce vehicular speeding is the use of hand held LIDAR devices. These units allow officers monitoring vehicular speeds at fixed locations to acquire speed measurements for specific vehicles after estimating that the vehicle is traveling in excess of the allowed speed limit. The officer can capture the speed measurement and distance the vehicle is from the officer using the device. LIDAR devices are more precise than simpler radar units in that they provide the ability to clearly define which vehicle the speed measurement is associated with. These units are battery operated and of great value to our motorcycle officers. Handheld units are also beneficial for officers assigned to cruisers. Officers can pull over at a

fixed location and get out of the vehicle to monitor traffic. Getting out of the car provides a wellness benefit to the officer and makes the officer more approachable to members of the community. These units are also a good community engagement tool. When demonstrating how speed measurement is done to members of the public, officers will use one of these devices. Community members can be allowed to try the equipment to better understand how an officer conducts speed measurement. This type of exercise is of value in generating a better understanding of vehicle speeds as compared to perceptions of vehicles speeds.

Benefit(s) Narrative:

LIDAR units provide officers with a hand held device which allows for effective vehicular speed measurement and enforcement. Such units provide evidence when needed for court hearings.

Alternatives Considered/ Reasons for Rejecting Alternatives:

LIDAR units represent one means of speed measurement. Most cruisers have mounted radar units which operate in both moving and stationary modes. Hand held LIDAR units are more precise than simpler radar measurement devices. LIDAR generated speed measurement provides better evidence when presented in a traffic appeal in court. Hand held units provide officers with flexibility and versatility.

Consequences of Not Implementing/ Delaying Implementation:

If funds are not provided, the Police Department will continue to use and maintain existing units. All of the units designated for replacement will be between 10 - 14 years old.

Other Pertinent Background Information:

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SUMMARY SECTION

Department/ Committee:	Fire Department
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Item/ Project Name:	Rescue Equipment / Ice Suits, Ice Sled, Extinguishing Foam
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Total Project Cost \$:	\$12,200	Current Request \$:	\$12,200
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	O & R

PROJECT DETAILS SECTION

Project Description: Annual replacement of firefighting foam supply and two ice rescue suits (Department maintains twelve suits in total). Scheduled replacement of one ice rescue sled which is approximately ten years old (Department maintains two sleds).

Justification and Need Narrative: Firefighting foam is used for fighting specific types of fires and for blanketing hazardous fluid spills. The foam is also used during training exercises throughout the year.
 Ice rescue suits and sleds are replaced when making repairs are no longer cost effective and / or recommended.

Benefit(s) Narrative: It is imperative to maintain a sufficient cache of firefighting foam for fire and hazardous material responses.

The purpose of replacing ice rescue equipment on a recurring basis is to insure the safety and overall well being of the Firefighters. Worn and / or damaged equipment can lead to unsafe conditions while conducting rescue operations.

Alternatives Considered/ Reasons for Rejecting Alternatives: A decision not to replace the requested equipment would impact the amount of annual training which involves these items. Live training best represents actual emergency events and to limit that type of training would not be of best practice.

Consequences of Not Implementing/ Delaying Implementation: Same as above:

A decision not to replace the requested equipment would impact the amount of annual training which involves these items. Live training best represents actual emergency events and to limit that type of training would not be of best practice.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Fire Department
------------------------	-----------------

Item/ Project Name:	Rescue Equipment / Protective Clothing
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Total Project Cost \$:	\$35,000	Current Request \$:	\$35,000
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Project Duration (months)	12
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: Annual replacement of Firefighters aged and /or damaged personal protective equipment. Equipment may include, but not limited to, firefighting coat, bunker pants, boots, helmet, gloves, safety devices etc.

Justification and Need Narrative: Firefighters personal protective clothing has a maximum lifespan of ten years, which is demonstrated as five years in front line service and up to five years in reserve status. It has been standard practice to insure that each Firefighter has two sets of turn out gear (coat and pants) to create the opportunity of having time to clean and / or repair their primary set.

Benefit(s) Narrative: The purpose of replacing Firefighters personal protective equipment (PPE) on a recurring and as needed basis is to insure the safety and overall well being of the Firefighter. Worn and / or damaged equipment are proven factors that lead to Firefighter injuries and chronic illnesses, up to and including many types of cancer.

Alternatives Considered/ Reasons for Rejecting Alternatives: An alternative, which some Departments choose to do, is to replace all of its members PPE at the same time and to schedule for that anticipated expense.

A better decision for this Department has been to maintain an accurate personal inventory of all PPE and to perform replacements on an as needed basis. This policy, along with an in-house laundering process, has lead to longer usability of this equipment, which has translated into an overall cost savings.

Consequences of Not Implementing/ Delaying Implementation: Providing the Firefighters with the best equipment to insure their safety and their ability to perform their job effectively is a top priority. A choice not to fund this request would result in not replacing some PPE which is scheduled for replacement due to its age and condition.

Other Pertinent Background Information:

Town of Dedham

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Fire Department
------------------------	-----------------

Item/ Project Name:	Rescue Equipment / Extrication Equipment
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Total Project Cost \$:	\$35,000	Current Request \$:	\$35,000
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description: The purpose of this request is to replace the existing extrication equipment which is assigned to Ladder Company 1.

Justification and Need Narrative: The current equipment is approximately twelve years old and has very limited capabilities. The Ladder Company is specifically assigned to respond to motor vehicle crashes which occur on major roadways which often involve commercial vehicles. Crashes involving heavy duty vehicles often require specialized heavy duty extrication equipment.
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Benefit(s) Narrative: Modern motor vehicles are now constructed of high strength low alloy steel (HSLA) which older extrication tools have difficulty cutting through, thus making the extrication of victims more difficult and time consuming. It is being requested to replace these devices in order to provide more efficient and safe extrication operations.

Alternatives Considered/ Reasons for Rejecting Alternatives: If not replaced, the existing tools will continue to be used with the limitations that they have. A second request would be made in the next budget cycle which would conflict with the proposed replacement date of the extrication equipment for Engine Company 3.

Consequences of Not Implementing/ Delaying Implementation: Delaying this request would potentially impact the replacement schedule that has been implemented for updating the Fire Departments equipment. A significant reduction in malfunctions and breakdowns has been noticed since the process for replacing aged equipment was established.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Fire Department
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Item/ Project Name:	Truck Equipment / Fire Hose / Nozzles / Generator / Radios
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Total Project Cost \$:	\$28,500	Current Request \$:	\$28,500
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	O & R

PROJECT DETAILS SECTION

Project Description: Annual replacement of aged and / or damaged fire hose. The fire hose being replaced represents approximately 10% of the Departments inventory (\$12,000).

It is being requested to replace the twelve mobile radio units to avoid any potential failures. The objective is to replace three radio units per year and to conclude the project in FY2018 (\$10,500).

To continue with the annual replacement of worn and / or damaged fire hose nozzles. The policy has been to replace three nozzles each year, which represents 10% of the total inventory (\$3,000).

To replace the portable gas powered generator which is assigned to Engine Company 4. The current generator is eleven years old and it is no longer cost effective to maintain (\$3,000).

Justification and Need Narrative: Fire hose has a ten year life span, with an average of six years, at which time it is disposed of. All hose is inspected after each use and is rotated every six months to insure its usable condition. If any hose is found to be worn or leaking, or if its threaded connectors are damaged, it shall immediately be taken out of service and disposed of.

The current Mobile Radios assigned to the fire department response vehicles were purchased in 2002 and are no longer supported by the manufacturer, Motorola Radio.

Fire hose nozzles are considered non-serviceable, except for minor maintenance, and are subject to replacement when they become damaged or worn. The average life expectancy of a nozzle is six to eight years.

The gas powered generator that is being requested has been removed from service four times in the previous six months for operating issues and can no longer be considered reliable.

Benefit(s) Narrative: The purpose of these requests is to provide the firefighters with the equipment that allows them to perform their job with confidence. It is extremely important that the Department provides its first responders with equipment that is up to date and free of deficiencies.

Alternatives Considered/ Reasons for Rejecting Alternatives: There is no alternative to replacing aged and / or damaged fire equipment. Notwithstanding routine preventative maintenance it is still necessary to schedule equipment replacements to avoid untimely failures.

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

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SUMMARY SECTION

Department/ Committee:	Fire Department
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Item/ Project Name:	Department Vehicles / Pick-Up Truck
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Total Project Cost \$:	\$33,580	Current Request \$:	\$33,580
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	R

PROJECT DETAILS SECTION

<p>Project Description: To replace the current 2010 Ford F-150 Pick-Up Truck with a heavier duty version Ford F-250 Pick-Up Truck. It is also being proposed to transfer the current Pick-Up Truck to the Facilities Department to satisfy their needs in replacing an aged vehicle in their fleet.</p>
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Justification and Need Narrative: The Pick-Up Truck is mainly used by the Fire Alarm Maintenance Division and the Department's mechanic. Materials and equipment that are commonly transported in this vehicle are usually of considerable size and weight.

One specific use of the Pick-Up truck is to transport a large spool of fire alarm wire, which can weigh in excess of eight hundred pounds, to the job site where it can be used.

Other uses include the pickup and delivery of fire truck parts and tires, as well as, transporting fire hose after a fire incident.

Benefit(s) Narrative: The requested vehicle is considered heavy duty and has the capacity to safely carry heavy loads. The existing Pick-Up truck is currently six years old, with low mileage, and is still considered to be in very good shape. It is being suggested that the Facilities Department take possession of this vehicle to replace one of their aged trucks.

Alternatives Considered/ Reasons for Rejecting Alternatives: The Department will continue to use the existing Pick-Up Truck and will continue to use extreme caution while transporting heavy loads.

Consequences of Not Implementing/ Delaying Implementation: Continuing to overload the existing Pick-Up Truck is not considered to be the best practice and could lead to pre-mature suspension damage to the rear of the vehicle.

Other Pertinent Background Information:

Town of Dedham

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Fire Department
------------------------	-----------------

Item/ Project Name:	Rescue Equipment / Self Contained Breathing Apparatus (SCBA)
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Total Project Cost \$:	\$300,000	Current Request \$:	\$100,000

Project Duration (months)	36
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	0

PROJECT DETAILS SECTION

<p>Project Description: Replacement of the Department's Self Contained Breathing Apparatus (SCBA).</p> <p>This project was approved during the FY16 capital process and is subject to the terms of a 3 year lease agreement.</p>
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<p>Justification and Need Narrative:</p>

Benefit(s) Narrative:

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Engineering
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Item/ Project Name:	Colburn Street Dam Improvements
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Total Project Cost \$:	\$500,000	Current Request \$:	\$500,000
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description: See Attachment B
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Justification and Need Narrative:
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Benefit(s) Narrative:

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

ATTACHMENT B

COLBURN STREET DAM IMPROVEMENTS:

The Colburn Street dam was built in the late 1800's to hold back water in Mill Pond to provide water that powered the textile mills that existed on the property that is currently occupied by Condon Park. When the mills closed in the early 1900's the need for water power was no longer necessary, but the dam remained in place.

In 2006, DCR performed a Phase 1 inspection of the dam and noted that there were some maintenance issues with the dam. However, the water was completely overflowing the dam at the time of the inspection which prevented a thorough inspection to be performed. DCR performed a follow-up inspection in 2013 when the water level was down and many more maintenance issues were uncovered and also the classification/hazard rating of the dam was increased from a non-jurisdictional, low hazard dam to a small, high hazard dam. As such, the Town is now required by the State to perform a Phase I inspection of the dam every 5 years.

The dam appears to not have been maintained for as long as it has been in place. That means the Town is in ownership of a dam that is well over 100 years old and that based upon the follow-up inspection mentioned above, is in need of maintenance. The easiest thing for the Town would be to remove the dam completely since its main purpose was to supply water to power the mills which are no longer in existence. However, over the past decade, the residents of East Dedham have put a lot of time and effort into the restoration of the Mill Pond area to make it a destination for those wanting to fish, picnic or enjoy the scenery. The removal of the dam would most likely lower the water level enough to completely change the aesthetics of Mill Pond as it appears today. The residents of East Dedham and members of the Mother Brook Community Group are huge supporters of keeping the dam to preserve Mill Pond.

Last year, Town Meeting approved an appropriation of \$80,000 to perform a Phase I & II Study. The Town hired a consultant to perform these studies which would include geotechnical, land surveying, hydraulic/breach analysis, conceptual design and cost estimating services. The studies began in July of 2015 and the Town is anticipating having a final report issued in January of 2016. It is certain that the dam will at the very least require some form of rehabilitation/maintenance. Therefore, we have put a placeholder of \$500,000 until that final report is issued yielding more accurate cost estimates.

COLBURN ST. DAM – PHASE II STUDY

FISCAL YEAR	AMOUNT
FY2017	\$ 500,000
FY2018	\$ 0
FY2019	\$ 0
FY2020	\$ 0
FY2021	\$ 0

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Department of Public Works
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Item/ Project Name:	Roads Program
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Total Project Cost \$:	\$1,500,000	Current Request \$:	\$1,500,000
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Project Duration (months)	9
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	AB
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: The Town of Dedham has successfully implemented and managed a Roads Improvement Project for the last 10 years. We use five different treatments for the roads.

Justification and Need Narrative: Our Roads in the the town had a Pavement Condition Index number of 70 when we began and now we are at an 85. We want to maintain our PCI number above 84. This number will change because of weather and utilities.

Benefit(s) Narrative: the benefits are good roads that people can drive their motor vehicles, motorcycles, and bicycles on without incurring any damage.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation: Deteriorating road conditions will cause vehicle damage and take away from the aesthetic value to the neighborhood.

Other Pertinent Background Information: When we started this program 10 years ago the roads were in deplorable condition. This program has changed the minds of many people and everyone sees the success it has. The phone calls now ask where is my street on the list?

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Department of Public Works
------------------------	----------------------------

Item/ Project Name:	Sidewalk Improvement
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Total Project Cost \$:	\$500,000	Current Request \$:	\$500,000
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Project Duration (months)	9
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	ABC
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: The Town of Dedham has successfully implemented a successful sidewalk improvement project that works with our roads program.

Justification and Need Narrative: This adds to the quality of life of our residents. Sidewalks are an important part of our community and every community. There is a movement in the country to increase exercise and activity and the number one activity is walking. More people are walking and there are more cars on the roads that make a clear wide safe and level sidewalk important for pedestrian activity.

Benefit(s) Narrative

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation: Sidewalks are an important part of our neighborhoods. We continue to upgrade sidewalks including making them Handicap Accessible so that pedestrian traffic can travel on the sidewalk safely and enter and exit the sidewalk safely. Not having a safe sidewalk forces people to travel in the street competing with space with larger motorvehicles.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Department of Public Works
------------------------	----------------------------

Item/ Project Name:	Miscellaneous Improvements
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Total Project Cost \$:	\$250,000	Current Request \$:	\$250,000
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Project Duration (months)	9
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	B - C
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: These improvements include streetscape improvements, guardrails, fencing, landscaping, etc...

Justification and Need Narrative: The Public Works receives many calls to beautify certain areas of town. This account will increase our ability to complete these requests

Benefit(s) Narrative: This adds to the quality of life of our residents. These miscellaneous improvements may make a common area on a street corner more attractive or eliminate an old ugly dilapidated guardrail while improving safety and aesthetics

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation: Certain Resident requests will not be completed.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Department of Public Works
------------------------	----------------------------

Item/ Project Name:	Motor Equipment
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Total Project Cost \$:	\$300,000	Current Request \$:	\$300,000
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	B
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description: Front End Loader
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Justification and Need Narrative: New Loader to replace a 1992 John Deere front end loader.
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Benefit(s) Narrative: This machine will fit the needs of our department. The new machine will have more power, be larger, capable of switching buckets, more options for the operator, and able to do more jobs efficiently.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation: This is part of our ongoing vehicle replacement program. Not approving this purchase will increase vehicle maintenance costs on this machine and this machine is not as efficient as a new machine.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Department of Public Works
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Item/ Project Name:	Handicap Ramp
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Total Project Cost \$:	\$50,000	Current Request \$:	\$50,000
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Project Duration (months)	1
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	ABC
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description: Handicap entrance to the front of 55 River Street

Justification and Need Narrative: The Department of Public Works office is not handicap Accessible

Benefit(s) Narrative: Make the office Handicap accessible.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

Town of Dedham Capital Improvement Budget Requests Form A Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Department of Public Works
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Item/ Project Name:	Video Cameras
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Total Project Cost \$:	\$25,000	Current Request \$:	\$25,000
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	D
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description: Video Camera DPW yard and garage
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Justification and Need Narrative: We have more expensive equipment stored at our facility and illegal dumping in our yard.

Benefit(s) Narrative: Cameras detract people and should cut down on the number of people entering our property.
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Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation: Chance of theft or illegal dumping and not being able to identify the person or vehicles

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Department of Public Works
------------------------	----------------------------

Item/ Project Name:	Brookdale Cemetery
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Total Project Cost \$:	\$25,000	Current Request \$:	\$25,000
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Project Duration (months)	12
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	BD
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: Improvements to the Brookdale Cemetery
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Justification and Need Narrative: We are investing money into our cemetery and this fund has helped us repair the fountain and upgrade landscaping around the monuments and throughout the cemetery.

Benefit(s) Narrative: Improve the Brookdale Cemetery landscaping, roads, drainage
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Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

Town of Dedham

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Department of Public Works
------------------------	----------------------------

Item/ Project Name:	Historic Village Cemetery
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Total Project Cost \$:	\$25,000	Current Request \$:	\$25,000
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Project Duration (months)	8
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	BD
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: Improvements to the Village Cemetery
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Justification and Need Narrative: We are investing money into our cemetery to upgrade the headstones, railings around grave plots, tree inventory and curb repair.

Benefit(s) Narrative: Continue to Improve the Historic Village Cemetery
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Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	Department of Public Works
------------------------	----------------------------

Item/ Project Name:	NPDES Stormwater
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Total Project Cost \$:	\$75,000	Current Request \$:	\$75,000
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Project Duration (months)	8
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	B
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description: Stormwater Permit

Justification and Need Narrative: The new MS4 Stormwater permit has not been issued at this time. We feel that we will need an additional \$75K the first year to comply with the new regulations. This cost may increase.

Benefit(s) Narrative: This will help us clean the stormwater that enters our drainage system

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation: If and when the new stormwater permit is issued we will have to comply. If we do not comply then we will face penalties and fines.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENANCE
------------------------	----------------------------

Item/ Project Name:	VEHICLE REPLACEMENTS
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Total Project Cost \$:	150,000	Current Request\$:	\$150,000
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Project Duration (months)	N/A
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description: Replace three existing vehicles with new - 1998 Ford F150, 2000 Chevy Astrovan and 2004 Ford F150

Justification and Need Narrative:

1998 Ford F150 is nearing on 20 years old. This vehicle is used by custodians for moving supplies and furniture. Replace with an F250 Supercab (attached) as this truck is also used by Custodians for grounds work and snow removal. \$55,680 plus plow \$8,000.

2000 Chevy Astrovan is 16 years old and in poor condition. This vehicle is used by the HVAC Technician and he needs a larger storage area for parts and supplies plus a safe vehicle to drive. Replace with a Ford Transit-150 XI with Racks and Bins Van (attached). \$34,560

2004 Ford F150 is 12 years old and the transmission is failing. This vehicle is used by the carpenter for work on all town and school buildings. Replace with a F250 Supercab with service body (attached). \$50,315

Benefit(s) Narrative:

Providing safe and properly equipped vehicles for the Facilities staff to deliver materials and travel to job sites. For the F250 with plow it will be an additional vehicle that can be used for snow removal as needed.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No alternatives available except to accept Fire Department suggestion of transferring their 2010 Ford F150 to replace the 1998 Ford F150. The Fire Dept 2010 Ford F150 could be used as a Custodian vehicle for supplies and furniture delivery, but could not be used with a plow for snow removal.

Consequences of Not Implementing/ Delaying Implementation:

If we continue to use existing vehicles in their current condition, we risk failure of the vehicle and injuries to our staff.

Other Pertinent Background Information:

see attached Quirk Ford quotes

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SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENANCE
------------------------	----------------------------

Item/ Project Name:	POOL IMPROVEMENTS
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Total Project Cost \$:	250,000	Current Request\$:	\$250,000
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Project Duration (months)	4 months
Future Savings \$ (annual)	\$10,000
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Replace existing pool windows with energy efficient windows and make repairs to building envelope. Replace failing HVAC compressor and components.</p>

Justification and Need Narrative:

The Pool windows are original to the building which was constructed in 1973. Therefore the windows are approximately 43 years old and need to be replaced. The masonry needs to be repointed as there is evidence of moisture leaking on the exterior of the building. (see photos) The HVAC compressor has failed and needs to be replaced.

Benefit(s) Narrative:

While replacing the windows it will improve the aesthetics of the building as well as visibility and save energy by reducing leaks.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No alternative except for delaying replacement.

Consequences of Not Implementing/ Delaying Implementation:

Delaying replacement will increase the energy costs due to energy losses through the windows and masonry. If the HVAC compressor is not replaced, there will be no air conditioning for the Pool.

Other Pertinent Background Information:

see attached proposal from Suburban Glass to replace windows \$180,000

see attached proposal from Gale Associates to review the building envelope \$8,495

see attached proposal from PJ Kennedy for the replacement of the HVAC compressor \$12,935

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SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENACE
------------------------	---------------------------

Item/ Project Name:	ENDICOTT LIBRARY CARPET REPLACEMENT
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Total Project Cost \$:	\$35,000	Current Request\$:	\$35,000
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Project Duration (months)	4 weeks
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Replace carpeting throughout the Endicott Library.</p>

Justification and Need Narrative:

The current carpet at the Endicott Library needs replacing due to its age and condition.

Benefit(s) Narrative:

The interior of the Endicott Library would be improved with new carpeting.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No alternative.

Consequences of Not Implementing/ Delaying Implementation:

Endicott Library interior floors will become unsightly as the carpet continues to wear and deteriorate.

Other Pertinent Background Information:

awaiting quote from MacFloors & Capital Carpet

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SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENANCE
------------------------	----------------------------

Item/ Project Name:	MAIN AND ENDICOTT LIBRARY ACCESSIBILITY IMPROVEMENTS
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Total Project Cost \$:	\$35,000	Current Request\$:	\$35,000
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Project Duration (months)	4 weeks
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Renovate items listed in LIEB Studios report on accessibility compliance.</p>
--

Justification and Need Narrative:

Accessibility improvements to include toilet rooms, controls, drinking fountains and signage.

Benefit(s) Narrative:

See attached LIEB Studios report.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No alternative.

Consequences of Not Implementing/ Delaying Implementation:

Library interiors will continue to have challenges for customers.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENACE
------------------------	---------------------------

Item/ Project Name:	MAIN LIBRARY - HISTORY ROOM RENOVATIONS
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Total Project Cost \$:	\$20,000	Current Request\$:	\$20,000
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Project Duration (months)	4 weeks
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Remove existing wall paneling and follow with repairing and painting walls.</p>
--

Justification and Need Narrative:

Wall paneling installed to hide unsightly conditions of existing walls.

Benefit(s) Narrative:

Address any needed wall repairs and paint to brighten room.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Leave wall paneling in place without knowing status of deterioration.

Consequences of Not Implementing/ Delaying Implementation:

Library wall paneling is unattractive and hiding continued wall deterioration.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

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SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENANCE
------------------------	----------------------------

Item/ Project Name:	BUILDING AND GROUNDS ACCESSIBILITY MASTER PLAN
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Total Project Cost \$:	\$40,000	Current Request\$:	\$40,000
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Project Duration (months)	12 months
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Review town and school buildings for accessibility compliance.</p>

Justification and Need Narrative:

The Commission on Disability has concerns about the accessibility issues in all of our buildings. This report would identify the issues and identify proposed upgrades.

Benefit(s) Narrative:

Provide the Town with a report on proposed upgrades to make our buildings accessible. This report could then be used to identify improvements for our 5 year capital plan.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Continuing to ignore the accessibility needs in our buildings is not acceptable.

Consequences of Not Implementing/ Delaying Implementation:

People with disabilities will continue to be faced with challenges when trying to maneuver into and around our buildings.

Other Pertinent Background Information:

see quotes from Robert Carasitti, Building Fire & Access, Inc.

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENANCE
------------------------	----------------------------

Item/ Project Name:	BUILDING DEFERRED MAINTENANCE & CAPITAL IMPROVEMENTS MASTER PLAN
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Total Project Cost \$:	\$100,000	Current Request\$:	\$100,000
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Project Duration (months)	12 months
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Review town and school buildings for deferred maintenance and capital improvements.</p>
--

Justification and Need Narrative:

Since many of our buildings are between 50 and 100 years old and have not been maintained over the past several decades, we are in need of a comprehensive building review for the purposes of developing a comprehensive listing of deferred maintenance projects as well as capital improvements.

Benefit(s) Narrative:

Provide the Town with a report on deferred maintenance and capital improvements for a long term plan for providing adequate funding to maintain and improve our facilities.

Alternatives Considered/ Reasons for Rejecting Alternatives:

If a comprehensive review is not undertaken, we will continue to be in crisis management mode and continue to fund improvements only when equipment or buildings are failing.

Consequences of Not Implementing/ Delaying Implementation:

Our buildings will continue to deteriorate and eventually much more costly replacement will be necessary.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
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Item/ Project Name:	School Security
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Total Project Cost \$:	920,000	Current Request\$:	120,000
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Project Duration (months)	60
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description:
Replacement of Public Address system at DHS along with wiring infrastructure. Keyscan software upgrade

Justification and Need Narrative:
Currently, public address announcements cannot be heard throughout the entire building. This compromises the safety and security of over 700 students and 100 staff members plus Central Administration in case of an emergency (lockdown, fire).

Benefit(s) Narrative:

Improved safety and security at Dedham High School

Alternatives Considered/ Reasons for Rejecting Alternatives:

Looked at repair but was determined to not be a viable alternative.

Consequences of Not Implementing/ Delaying Implementation:

Continued compromised safety and security at Dedham High School.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	DHS Lobby Security Renovations
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Total Project Cost \$:	175,000	Current Request\$:	175,000
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Project Duration (months)	12
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Creation of a portal to house visitors between two sets of doors to allow for proper screening.</p>
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<p>Justification and Need Narrative:</p> <p>Given the recent developments regarding unauthorized visitors entering schoolhouses and acts of violence in schools we are looking to tighten access to Dedham High School.</p>
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Benefit(s) Narrative:

Benefits will be enhanced school security at Dedham High School as well as having the Main Office be in a better position to manage flow of visitors that arrive during the day.

Alternatives Considered/ Reasons for Rejecting Alternatives:

There appears to be no other viable alternative to this solution.

Consequences of Not Implementing/ Delaying Implementation:

Consequences would be having Dedham High School exposed to unauthorized visitors once entered having full access to the entire building rather than being contained in a portal to be vetted by Main Office personnel.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Exterior Door Replacement
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Total Project Cost \$:	300,000	Current Request\$:	150,000
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Project Duration (months)	24
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	O/R

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>To replace exterior doors at the Oakdale, Greenlodge and Riverdale Schools as needed</p>

<p>Justification and Need Narrative:</p> <p>This is a continuation of a project that to date has largely benefited the Dedham High School. Over time the doors have deteriorated to a point that the building envelopes and its security are compromised.</p>
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Benefit(s) Narrative:

Benefits would be enhanced security as well as better esthetics. Additionally, anecdotally, there could be some energy savings resulting from having a tighter building envelope.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No viable alternatives that could be considered at this time.

Consequences of Not Implementing/ Delaying Implementation:

Consequences would be accelerated deterioration of the doors and compromised building security.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Middle School Recommissioning Repairs
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Total Project Cost \$:	50,000	Current Request\$:	50,000
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Project Duration (months)	12
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Replacement of HVAC Controls as identified in the recently completed DMS Recommissioning Study.</p>

<p>Justification and Need Narrative:</p> <p>HVAC Controls are original to the Dedham Middle School completed in 2006. At this point, replacement parts are hard to obtain and controls are not operating in an efficient and effective manner.</p>

Benefit(s) Narrative:

Benefits would be both having a system that would be compatible with existing controls in other buildings, parts and service availability as well as potential increases in energy efficiency at Dedham Middle School

Alternatives Considered/ Reasons for Rejecting Alternatives:

There were no other viable alternative=s that could be considered.

Consequences of Not Implementing/ Delaying Implementation:

Consequence is potential of catastrophic failure during the school year rather than pre-planning through capital to do the work during a school vacation period.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	HVAC Replacements
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Total Project Cost \$:	25,000	Current Request\$:	25,000
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Project Duration (months)	12
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description: Replacement of two rooftop compressors at Dedham High School numbers 3 and 5.
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Justification and Need Narrative: These two compressors have exceeded their useful life. One is already burnt out and the other is on its way to failure.

Benefit(s) Narrative: Benefits would largely involve improved indoor air quality in the areas covered by these rooftop units.

Alternatives Considered/ Reasons for Rejecting Alternatives:

There are no other viable alternatives that could be considered.

Consequences of Not Implementing/ Delaying Implementation:

Consequence(s) are risk of failure for RTU number 3 as well as deteriorating indoor air quality in these areas.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Asphalt Resurfacing/Crack n Seal
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Total Project Cost \$:	300,000	Current Request\$:	100,000
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Project Duration (months)	60
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	O/R

PROJECT DETAILS SECTION

Project Description:
Complete asphalt resurfacing project started last year at the Oakdale and Greenlodge Elementary Schools.

Justification and Need Narrative:
Both the Oakdale and Greenlodge Elementary Schools paved areas have been in a sorry state of disrepair that is largely indicative of broken and uneven pavement. With FY16 capital funding, the parking areas have largely been addressed at both buildings. Unfortunately, the playground areas have not and are in the same state of disrepair.

Benefit(s) Narrative:

Benefits include improved student safety during recess along with improved access to play areas which will allow for more physical activity and improved student health.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No other viable alternatives were available to consider.

Consequences of Not Implementing/ Delaying Implementation:

Consequences are continuing safety issues and lack of access for students.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Bathroom Renovations
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Total Project Cost \$:	275,000	Current Request\$:	75,000
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Project Duration (months)	60
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	O/R

PROJECT DETAILS SECTION

Project Description:
Continuation of bathroom flooring/partition/fixture renovation project. Focus on Elementary Schools.

Justification and Need Narrative:
In general, the bathrooms across our Elementary Schools save the Avery are in various states of deplorable condition. Work has been done in earnest starting in the Summer of 2015 to address this. Work has been done largely starting with fixtures and partitions in some bathrooms. This work will be ongoing for the foreseeable future given our strategy of using in-house plumbers wherever possible to minimize cost.

Benefit(s) Narrative:

Benefit is to reduce water usage over time. Another benefit is to instill pride in our buildings by both faculty, staff and students. Also reduces tripping hazard on uneven flooring surfaces.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No viable alternative that could be examined.

Consequences of Not Implementing/ Delaying Implementation:

Delaying implementation would allow for further deterioration of the aforementioned bathroom facilities.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Shade Replacements
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Total Project Cost \$:	250,000	Current Request\$:	50,000
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Project Duration (months)	60
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	O/R

PROJECT DETAILS SECTION

Project Description:
To replace existing window shades district-wide save the Middle and Avery Schools. Focus on DHS for FY17.

Justification and Need Narrative:
This project encompasses replacement of substandard/broken window shades throughout the district to allow for proper sunlight control to support effective teaching and learning in classrooms. Work in this area began over the past year primarily at the Oakdale School where this was a persistent problem. The next primary area of concern is Dedham High School built in 1959 where the shades are largely original to the building's opening.

Benefit(s) Narrative:

Benefits would be allowing for all classrooms to have fully functioning window coverings such that sunlight could be controlled; especially when teachers are increasingly operating interactive whiteboards as a part of classroom instruction. Additionally, from the outside, Dedham High School would present as more esthetically pleasing to the Dedham Community as its flagship school.

Alternatives Considered/ Reasons for Rejecting Alternatives:

There are really no viable alternatives to be considered.

Consequences of Not Implementing/ Delaying Implementation:

Consequences would be continued compromising of effective instruction at Dedham High School due to non-functioning window coverings.

Other Pertinent Background Information:

Town of Dedham

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SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Exterior LED Lighting
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Total Project Cost \$:	50,000	Current Request\$:	50,000
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Project Duration (months)	12
Future Savings \$ (annual)	10,000
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	C
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description:
To replace exterior lighting with LED fixtures at all schools except Avery and ECEC.

Justification and Need Narrative:
In the long run, LED lighting is the most efficient and effective way to deliver lighting. There is an opportunity for us to receive LED lighting at 70 percent of the cost due to Eversource paying 30 percent of the cost. Projected energy savings would have a payback in less than five years. Additionally LED lighting needs replacement much less frequently than other lighting sources.

Benefit(s) Narrative:

Benefits are twofold: Less maintenance of lighting fixtures and less energy usage.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No other viable alternative to be considered.

Consequences of Not Implementing/ Delaying Implementation:

Risk of losing utility rebates. Opportunity cost of energy savings.

Other Pertinent Background Information:

Town of Dedham

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	DHS Library and Wood Shop-Schematic Design
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Total Project Cost \$:	50,000	Current Request\$:	50,000
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Project Duration (months)	12
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description:

This project is to commission a architect to perform a feasibility study through schematic design including cost estimates for a renovated DHS Library and Wood Shop

Justification and Need Narrative:

The justification for this project is that the Library and Wood Shop spaces are original in its layout and functionality to when the Dedham High School opened in 1959. In 2015, the space called the Library is actually being used as both a Media Center and Computer Labs and these programs are severely limited by the space limitations. Similarly for the Wood Shop, the programmatic need is for this space to house a Design Center with the requisite technology infrastructure that is currently lacking.

Benefit(s) Narrative:

Benefits would mostly be allowing Dedham High School graduates to be better prepared for their postsecondary future whether in a two or four year college or in the workforce or in military service.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No other viable alternatives were available to be considered.

Consequences of Not Implementing/ Delaying Implementation:

Consequences would be having Dedham High School graduates continue to be at a competitive disadvantage versus their peers in comparable communities.

Other Pertinent Background Information:

Town of Dedham

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Asbestos Abatement Program-Floor Tiles
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Total Project Cost \$:	650,000	Current Request\$:	50,000
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Project Duration (months)	60
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	O/R

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>To continue an ongoing program of asbestos abatement in floor tiles started in FY16 for all schools save Avery and Dedham Middle School. Focus for FY17 is the Greenlodge Elementary School.</p>

<p>Justification and Need Narrative:</p> <p>This request is a continuation of a program started in FY2016 at the High School Cafeteria Kitchen as well as the E Wing housing the new Guidance and Nursing spaces. The next priority is the Greenlodge Elementary School which will utilize remaining FY2016 capital funds plus the \$50K requested to complete the abatement with new floor tiles.</p>

Benefit(s) Narrative:

Benefits will most importantly reduce the risk of exposure to asbestos to faculty, staff and students although I need to stress that the buildings are safe for occupancy. Another benefit is to brighten common and instructional spaces in school buildings which at least anecdotally has shown improved academic performance.

Alternatives Considered/ Reasons for Rejecting Alternatives:

There are no other viable alternatives that could be considered.

Consequences of Not Implementing/ Delaying Implementation:

Delaying implementation just delays when we can achieve our goal of having all schools 100 percent free of asbestos.

Other Pertinent Background Information:

Town of Dedham

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Move CAD Lab build new Art Room DHS
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Total Project Cost \$:	90,000	Current Request\$:	90,000
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Project Duration (months)	12
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	50,000
Required Staffing Changes (FTE's)	1.00

Justification Code	A
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description:

To relocate the current CAD lab to another room at DHS (Wrestling Room) and build out former CAD lab to become an additional Art Classroom. Wrestling Room to move to space in Gymnasium area.

Justification and Need Narrative:

There is a pressing need to meet the Fine Arts/Computer Science requirement for graduation for additional sections of Art to be offered with the commensurate addition of both staffing and instructional space. History is that Computer Science has staffing to meet student demand where Fine Arts does not currently have sufficient staffing to meet student demand.

Benefit(s) Narrative:

Benefit is to allow for students to meet a new graduation requirement with classes of a reasonable size. Additionally, expanding offerings in the Fine Arts allow for DHS students to gain a breadth of knowledge outside of core academic areas (English, Math, History and Science).

Alternatives Considered/ Reasons for Rejecting Alternatives:

There is really no viable alternative to consider.

Consequences of Not Implementing/ Delaying Implementation:

Consequence is the continuation of having students be in either larger Fine Arts classes or not being able to enroll in them altogether given the current supply and demand of Fine Arts students versus program capacity.

Other Pertinent Background Information:

Town of Dedham

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Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	School Department/Facilities
------------------------	------------------------------

Item/ Project Name:	Basketball Structure Replacements
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Total Project Cost \$:	40,000	Current Request\$:	40,000
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Project Duration (months)	12
Future Savings \$ (annual)	0
Incremental Operating Costs \$ (annual)	0
Required Staffing Changes (FTE's)	0

Justification Code	A
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>To replace and/or expand basketball infrastructure at 4 of our schoolhouses Greenlodge, Oakdale, Riverdale, ECEC and the High School.</p>
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<p>Justification and Need Narrative:</p> <p>Currently, only the Avery and the Middle School has basketball structures throughout its Gymnasiums that have full functionality (i.e. adjustable and or/having enough hoops). This current state of affairs makes for a safety issue as well as an equity issue when delivering physical education to elementary students in Grades 1-5. Additionally, Dedham Youth Basketball is forced to store temporary hoops in our storage areas limiting the equipment that we can store to maintain an equitable breadth of program.</p>
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Benefit(s) Narrative:

Benefits would be to allow for the Dedham High School to recapture storage space currently housing portable backboards. Another benefit is for students to have full access to playing basketball as part of their physical education program.

Alternatives Considered/ Reasons for Rejecting Alternatives:

There are no other viable alternatives to be considered.

Consequences of Not Implementing/ Delaying Implementation:

Consequence would be to perpetuate the inequities that currently exist as well as expose students to physical injury given the current state of the basketball equipment.

Other Pertinent Background Information:

We are working to solicit financial support from Dedham Youth Basketball on this initiative and any success would reduce the amount spent under this capital appropriation.

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Park and Recreation
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Item/ Project Name:	Gonzalez Field Artificial Turf
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Total Project Cost \$:	2,400,000	Current Request \$:	2,400,000
	-300,000		
	=2,100,000		

Project Duration (months)	4
Future Savings \$ (annual)	10000
Incremental Operating Costs \$ (annual)	\$4000
Required Staffing Changes (FTE's)	0

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

Project Description: Installation of Synthetic Turf Soccer Field and Associated Amenities
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<p>Justification and Need Narrative: Construction began recently on a gas pipeline through Gonzalez field. The field needs to be repaired. To mitigate the damages done to the field the Town received \$300,000 from Algonquin Gas for repairs. Parks and Recreation worked with the landscape design firm Activitas to come up with two proposals for a complete renovation of the field. The first proposal consisted of re grading and sodding the entire field. To properly maintain the field Activtas recommended managed use of the field which included limiting play to approximately 4 hours per day. On average the field is used 6 hours per day and more on weekends. It did not appear to be in the best interest of all who used the field to spend \$600,000 (plus 400,00 for lights) to have such limited use. It was then decided to explore an artificial turf field with lights. This would triple the amount of time the field could be used.</p>
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Benefit(s) Narrative:

Benefits of artificial turf

Increase in usage

Although artificial turf can be two to three times more expensive than natural turf the usage time can quadruple. The new High School turf field is sometimes used from 7am to 11pm on a typical Saturday. The youth soccer programs more and more are having difficulty finding playing time at quality fields.

Aesthetics

Provides a year-round green lawn. Improvements in manufacturing have seen artificial turf evolve from the unappealing plastic mats of old to a realistic looking, colour fast grass replica without the sometimes uneven growth of natural lawn. Artificial turf does not require irrigation for growth.

Maintenance and Durability

Widely promoted as requiring little maintenance for long life, great looking artificial turf. No mowing, fertilizer, aerating, pesticides are required.

Environmental

The main environmental benefits of artificial turf are considered:

- Water conservation - requires little or no water
- No mowing - Therefore a reduction in the use of fossil fuels
- No pesticides - Reducing the use of harmful chemicals
- Uses recycled materials - Rubber granules made from recycled tyres are often used in the base of artificial grass.

Alternatives Considered/ Reasons for Rejecting Alternatives:

The alternative is proposed as our option b. This is a natural turf field costing approximately \$600,000 plus another \$400,000 with a lighting option. This would be a large investment and as noted above playing time on the field is recommended at 4 hours or less a day.

Consequences of Not Implementing/ Delaying Implementation:

We are not sure how the field will rebound from the current pipeline construction. A portion of the field needs repair and we are also not sure of the impact the construction has on our irrigation system.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Dedham Park and Recreation
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Item/ Project Name:	Pool Bundle
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Total Project Cost \$:	36,127	Current Request \$:	36,127
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Project Duration (months)	1 month
Future Savings \$ (annual)	na
Incremental Operating Costs \$ (annual)	na
Required Staffing Changes (FTE's)	none

Justification Code	
O/R/NR?	R

PROJECT DETAILS SECTION

Project Description: Bundled pool request. Items that can not be purchased from operating budget

11,548 pool filter repair
 ADA compliant
 5,374 steps
 1,100 swim platform
 18,105 diving board
 36,127 total

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Justification and Need Narrative:
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Filter grids need to be replaced every 8 years. It has been about 10 and we have reached the max use on them.

We have 2 diving boards. Life expectancy is 8-12 years. We have one now that is unsafe and has been shut down for 6 months.

We also need ADA compliant steps for the disabled to access the pool. Currently we have a lift which requires an operator. The C.O.D. has recommended the steps in addition to the lift allowing for anyone who is disabled can enter the pool unassisted.

Swim platform is for swim lessons for children under the age of 5 who are not tall enough to stand on bottom of the pool during lessons.

Benefit(s) Narrative:

These items make the pool more ADA compliant and addresses many safety concerns. The pool filter could lead to an emergency shut down if they are not replaced in a timely manner.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Proceed the way we are now without a diving board. Filter grid covers will need to be replaced and may have to be paid for under the pool revolving but capital expenses are not encouraged from that account. We can continue to use the lift without the steps.

Consequences of Not Implementing/ Delaying Implementation:

There could be some safety concerns and pool filter could cause for an emergency shut down if they fail.

Other Pertinent Background Information: The Pool is currently open 79.5 hours per week just for regular programming this does not include any special events, private rentals, high school swim team usage or training purposes. The pool is also use by individuals as young as 2 through 80+ years of age.

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Park and recreation
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Item/ Project Name:	Condon fencing
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Total Project Cost \$:	\$11,000	Current Request \$:	\$11,000
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Project Duration (months)	one month
Future Savings \$ (annual)	na
Incremental Operating Costs \$ (annual)	na
Required Staffing Changes (FTE's)	none

Justification Code	
O/R/NR?	R

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>The fence at condon park is deteriorating and needs replacement.</p>

<p>Justification and Need Narrative:</p> <p>The fence needs to be replaced and extended further than what it is. We have to put temporary fencing to keep balls and children from going in near the brook.</p>
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Benefit(s) Narrative: This would be an aesthetics benefit and safety benefit.

Alternatives Considered/ Reasons for Rejecting Alternatives:

The alternative would be to wait another year.

Consequences of Not Implementing/ Delaying Implementation:

Safety concerns

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENANCE
------------------------	----------------------------

Item/ Project Name:	ENDICOTT PORCH REPLACEMENT
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Total Project Cost \$:	80,000	Current Request\$:	\$80,000
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Project Duration (months)	2 months
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Replace the exterior porch decking, balustrade, columns, pedestals with composite materials. FY16 included \$40,000 to replace the East Street side of the porch. These funds are being requested to continue the replacement on the Mt. Vernon side of the porch for continuity.</p>

Justification and Need Narrative:

The porch is deteriorating and needs replacement as it is a safety issue. (see photos)

Benefit(s) Narrative:

Composite materials are more suitable to a porch that is exposed to the elements.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No alternative.

Consequences of Not Implementing/ Delaying Implementation:

The degree of deterioration of the porch has become a safety issue as someone could get hurt falling through the deck or having a column collapse on a passerby. A railing has been installed to prevent use of the most deteriorated section of the porch. Continued deterioration of the porch will also lead to loss in rental revenue as it is unsightly.

Other Pertinent Background Information:

see CML Construction quote for \$43,310 for Phase One

see attached design and cost estimate from James Carr, Architect \$94,500 - \$141,750

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENACE
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Item/ Project Name:	ENDICOTT PAINTING AND REPAIRS
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Total Project Cost \$:	\$35,000	Current Request\$:	\$35,000
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Project Duration (months)	6 months
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Paint exterior and trim of building in phases, which could include minor repairs.</p>
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Justification and Need Narrative:

In order to keep the Endicott Estate a premiere location for weddings and corporate events, we need to paint the exterior of the building by providing funds for painting and associated repairs.

Benefit(s) Narrative:

The Endicott Estate is used by many local organizations for meetings and events and funds need to be provided for painting the entire building exterior in phases.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No alternative.

Consequences of Not Implementing/ Delaying Implementation:

If we do not paint the exterior will begin to look worn and unappealing to residents and renters therefore having the potential to impact rental revenues.

Other Pertinent Background Information:

see Hallmark Building Service quote for \$111,500 for painting entire estate (divide house into 4 phases of \$35,000 each year assuming some repairs needed will cost extra)

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	FACILITIES AND MAINTENANCE
------------------------	----------------------------

Item/ Project Name:	ENDICOTT KITCHEN UPGRADES
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Total Project Cost \$:	\$55,950	Current Request\$:	\$55,950
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Project Duration (months)	2 months
Future Savings \$ (annual)	N/A
Incremental Operating Costs \$ (annual)	N/A
Required Staffing Changes (FTE's)	N/A

Justification Code	
O/R/NR?	NR

PROJECT DETAILS SECTION

<p>Project Description:</p> <p>Install new ventless exhaust system with ansul fire suppression and replace existing gas stove with commercial electric range with convection oven.</p>
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Justification and Need Narrative:

The current gas range does not have an ansul fire suppression system or an exhaust hood. If caterers use the gas burners to cook any grease laden food, a grease fire is possible and there is no active suppression or venting system in place.

Benefit(s) Narrative:

The Endicott Estate will be protected against kitchen fires.

Alternatives Considered/ Reasons for Rejecting Alternatives:

No alternative.

Consequences of Not Implementing/ Delaying Implementation:

In the event of a kitchen fire, there are no automatic systems in place to contain the fire. Currently, there are manual fire extinguishers in the kitchen.

Other Pertinent Background Information:

see East Coast Fire & Ventilation quote for \$55,950

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Department of Public Works
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Item/ Project Name:	Sewer Repair
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Total Project Cost \$:	\$600,000	Current Request \$:	\$600,000
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Project Duration (months)	9
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	ABC
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: This fund allows us to repair sewers on an ongoing basis.

Justification and Need Narrative: This fund is for our ability to maintain our existing sewer system by eliminating sags in lines that may cause service disruptions, leaky pipes which increases our I&I levels which will increase our rates, and replace broken pipes that are not functioning properly.
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Benefit(s) Narrative: We have eliminated many leaks that enter our system and raise the sewer flow towards the MWRA.

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation: The existing sewer system will not be maintained and fall into disrepair.

Other Pertinent Background Information:

Town of Dedham

Capital Improvement Budget Requests

Form A

Fiscal Year: 2017

SUMMARY SECTION

Department/ Committee:	Engineering
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Item/ Project Name:	Inflow & Infiltration
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Total Project Cost \$:	\$1,000,000	Current Request \$:	\$1,000,000
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Project Duration (months)	
Future Savings \$ (annual)	
Incremental Operating Costs \$ (annual)	
Required Staffing Changes (FTE's)	

Justification Code	
O/R/NR?	0

PROJECT DETAILS SECTION

Project Description: See Attachment A
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Justification and Need Narrative:
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Benefit(s) Narrative:

Alternatives Considered/ Reasons for Rejecting Alternatives:

Consequences of Not Implementing/ Delaying Implementation:

Other Pertinent Background Information:

ATTACHMENT A

ANNUAL I/I INSPECTION AND REHABILITATION:

The Town's sanitary sewer system is in poor condition as the result of meager design, construction, and long deferred maintenance and suffers from excessive amounts of inflow and infiltration.

I recommend continuing to spend \$1,000,000 in FY2017 and in subsequent years on professional, technical, and construction services related to reducing inflow and infiltration from the sanitary sewer system. This work would involve continued inspection of sewer lines and manholes, engineering services to develop detailed plans and specifications, and construction services to repair, rehabilitate, and/or replace sewer lines and manholes as necessary. This work may also involve the installation of certain drain lines as necessary to redirect illicit connections that may exist. In addition, a small portion of the requested funds may be used to create or improve in-house databases and to purchase asset management software specifically tailored to sewer and drain systems.

The Engineering Department has been working to reduce inflow and infiltration using an in-house approach to inspect, assess, design, and oversee improvements to the sanitary sewer system. Over the last nine years the Department has inspected 1,420,915 linear feet (269 miles) of sewer main, performed 4,833 manhole inspections, installed 130,135 linear feet (24 miles) of cured-in-place liners, installed 2,968 feet of short liners, cementitiously lined 4,166 vertical feet of manholes, chemically root treated 215,051 linear feet (41 miles) of sewer main, and performed 47,569 linear feet (9 miles) of testing and sealing of joints. To date the project has cost approximately \$11.9 million and we estimate that we have conservatively have removed 4.9 million gallons per day (MGD) of inflow and infiltration from the system. In addition, the MWRA sewer assessments have remained stable as a result of our flow share decreasing over the past nine years. Assuming a no change in flow share scenario, we estimate that the Town has cumulatively saved \$7.4 million over the past nine years as a result of these efforts.

ANNUAL I/I INSPECTION AND REHABILITATION

FISCAL YEAR	AMOUNT
FY2017	\$ 1,000,000
FY2018	\$ 1,000,000
FY2019	\$ 1,000,000
FY2020	\$ 1,000,000
FY2021	\$ 1,000,000