



Bonnie Roalsen, Director  
 Dedham Public Library  
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Monika Wilkinson, Chair  
 Margaret Connolly, Vice Chair  
 Tracy Driscoll  
 Sarah Santos  
 Mary Ann Sliwa

<b>DPL TRUSTEES MEETING MINUTES</b>	
<b>MARCH 4, 2017, DEDHAM TOWN HALL, 8:15 AM</b>	
<b>MEETING CALLED BY</b>	Board of Library Trustees, Dedham
<b>TYPE OF MEETING</b>	Budget Presentation to Finance and Warrant Committee
<b>CHAIRMAN</b>	Monika Wilkinson
<b>SECRETARY</b>	Mary Ann Sliwa
<b>ATTENDEES</b>	Tracy Driscoll, Mary Ann Sliwa, Monika Wilkinson, and Bonnie Roalsen; Sarah Santos joined at 9:09 am
<b>PUBLIC ATTENDEES</b>	None

The March 4, 2017 meeting of the Dedham Library Board of Trustees was called to order at 8:24 am by Chair, Ms. Wilkinson.

**Public Input:**

None.

**Action Items:**

**Discussion and Vote on Revised FY 18 Budget:**

There was no discussion. Ms. Sliwa made a motion to accept to the revised budget ; Ms. Driscoll seconded; all present voted in favor.

The March meeting has been set for Thursday, March 16, 2017 at 6:00 pm at the Endicott Library.

A motion to adjourn the meeting was made a 10:30 am by Ms. Wilkinson; Ms. Wilkinson seconded; all voted in favor.

**Action Item Table:**

<b>Action Item</b>	<b>Person</b>	<b>Date Due</b>
Check with Dedham Institute for Savings	Ms. Roalsen	Prior to February 13, 2017

regarding photograph		
State of the Library talk and logistics	Ms. Roalsen; Trustees: Ms. Sliwa and Ms. Driscoll	March 23, 2017
Town Meeting Representatives Open House	Ms. Roalsen; Trustees: Ms. Wilkinson and Ms. Santos	April 25, 2017
Publicity for March 23 and April 25, 2017 events	Trustees	Prior to March 23 and April 25, 2017
Forward documents of trusts requested by Rockland Trust Company	Ms. Roalsen	January-February 2017
Send letter of termination of relationship with Aaron Cohen Associates	Ms. Roalsen	January 2017
Discussion of donor recognition, trustees' appeal	Ms. Roalsen, Trustees	Future Board meeting-New Business
Initiate discussion of strategic planning	Ms. Roalsen, Trustees: Ms. Driscoll and Ms. Sliwa	January-February 2017
Setting goals for Library Director's evaluations	Ms. Roalsen, Trustees: Ms. Wilkinson and Ms. Santos	January-February 2017
Research how Executive Session minutes should begin and end when there is also an Open Meeting.	Ms. Connolly	Fall 2016
Sign for doors of libraries explaining new loan period	Ms. Roalsen, staff	Fall 2016
Establish policy for retention of close circuit camera tapes	Ms. Roalsen, Trustees	To be determined 2017
Intrusion alarm system first caller	Ms. Roalsen	To be determined 2017
Negotiation with Unions regarding expanded hours for State Aid Compliance	Ms. Roalsen	2017
Presentation to Town of Dedham Finance and Warrant Committee regarding budget changes to meet State Aid Compliance	Ms. Roalsen and Trustees: Ms. Driscoll and Ms. Connolly	January-March 2017
Technology monies	Ms. Roalsen, Mr. Kern	Budget development cycle, January-March 2017
Parking Study meetings	Ms. Driscoll and Ms. Santos	As scheduled 2017

Report on work with Livable Dedham	Ms. Sliwa	After January 23, 2017 meeting of Livable Dedham
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Respectfully submitted,

Mary Ann Sliwa

Attachments:

Agenda