



Bonnie Roalsen, Director
 Dedham Public Library
 43 Church Street
 Dedham, MA 02026
 781.751.9281

Margaret Connolly, Chair
 Sarah Santos, Vice Chair
 Tracy Driscoll
 Mary Ann Sliwa
 Monika Wilkinson

DPL TRUSTEES MEETING MINUTES	
MAY 11, 2017, MAIN LIBRARY, 7:00 PM	
MEETING CALLED BY	Board of Library Trustees, Dedham
TYPE OF MEETING	Discussion Meeting
CHAIRMAN	Margaret Connolly
SECRETARY	Mary Ann Sliwa
ATTENDEES	Margaret Connolly, Sarah Santos, Mary Ann Sliwa, Monika Wilkinson, and Bonnie Roalsen
PUBLIC ATTENDEES	Richard Pierce

The May 11, 2017 meeting of the Dedham Library Board of Trustees was called to order at 7:04pm by Chair, Ms. Connolly.

Public Input:

Mr. Pierce spoke of the upcoming Friends of the Dedham Public Library Book Sale on Saturday, June 10, 2017 and Monday, June 12, 2017.

Action Items:

Discussion and Vote: Minutes of April 27, 2017

Regarding the minutes of April 27, 2017, there was a discussion about how to revise the Action Item table. Ms. Santos made a motion to accept the minutes; Ms. Sliwa seconded; Ms. Connolly, Ms. Santos, and Ms. Sliwa voted in favor; Ms. Wilkinson abstained; Ms. Driscoll was not present.

Discussion and Vote: Appropriation of Funds for Summer Reading Program:

Ms. Roalsen spoke of revitalizing the Summer Reading Program and the programming at the Dedham Public Library in general. She cited the 2300 participants in programming last month compared to 200-300 participants each month in the previous year. She noted the need to make a six month plan for programming and requested \$7000-\$8000 to put the plan into place.

She outlined the involvement of the public schools with library staff scheduled to speak in assemblies at all the elementary schools and the Early Childhood Education Center. Subsequently, some schools will bring the first grade students to visit the Endicott Branch.

She stated that the focus of past Summer Reading programs had been on ages 0 through 4 and noted how important it is to engage older children as studies show that children begin to vacate the library at age 7. The target for the Summer Reading Program would be ages 6-18 although all ages will be included. The base will be broader and the time line will extend into early fall.

Ms. Wilkinson spoke of the need to make the library relevant on an ongoing basis to keep continuity in people's attendance. Ms. Roalsen agreed that once library activities are a part of someone's lifestyle the library wants to keep them coming, and the programming needs to be ongoing to do this.

Ms. Santos talked about the frequent story times offered in the Dedham at Amazon Books and The Blue Bunny. She requested that Summer Reading information be sent home with the children through the schools. She questioned why funds were being requested at this time.

Ms. Roalsen reviewed the past programming numbers-3800 attendees per year. She stated the goal is to change the culture, to bring people in from the community that you haven't had in the past.

Ms. Wilkinson asked to be informed again about the programming budget request in the proposed FY18 budget. Ms. Roalsen stated it was \$10,000 compared to \$3000 previously.

Ms. Roalsen noted that we have improved public spaces, technology support, and equipment; the final piece is to engage the community.

Mr. Pierce talked about The Friends of the Dedham Public Library allocating \$4400 for Children's programming and \$1300 for Adult programming each year. He stated that these programs are funded on a case by case basis with no judgment or questions asked.

Ms. Roalsen spoke of more Summer Reading components including lanyards, printing out one's reading history, recording books that the children have read on a dot-to-dot over pictures of historic buildings in Dedham.

Ms. Sliwa noted Ms. Roalsen's successes at the Dover Public Library and as a national consultant.

Ms. Wilkinson made a motion to appropriate \$8000 in State Aid funds for an infusion of summer programming and the making of a 6 month programming plan. She noted that we have other funds throughout the year to supplement this initiative. Ms. Connolly seconded the motion; all present voted in favor.

Mr. Pierce requested a history of State Aid funds and what the monies have been spent on.

Director's Report:

Ms. Roalsen reviewed the updates included in the attached Director's Report.

She noted that library events will be covered in the Globe South section of the Boston Globe routinely in the future. This publicity will be free.

She stated that canopies have been ordered for outdoor seasonal events.

Old/New Business:

The Action Item Table was discussed and revised as follows.

Next meeting: Thursday, June 15, 2017 Monthly meeting at 6:00 pm at the Endicott Library.
Ms. Sliwa will create a Doodle poll to schedule the July and August board meetings.

A motion to adjourn the meeting was made a 8:22 pm by Ms. Sliwa; Ms. Connolly seconded; all present voted in favor.

Action Item Table:

Action Item	Person	Date Due
Check with Dedham Institute for Savings regarding photograph	Ms. Roalsen	June 2017
Forward documents of trusts requested by Rockland Trust Company	Ms. Roalsen	June 2017
Report on Non-Appropriated Funds	Ms. Roalsen and staff	June 2017
Negotiation with Unions	Ms. Roalsen	2017
Director's Goals Working Group	Ms. Wilkinson, Ms. Santos, Ms. Roalsen	June 15, 2017
Strategic Planning Working Group	Ms. Driscoll, Ms. Sliwa, Ms. Roalsen	October 1, 2017
Hours of Operation Working Group	Ms. Driscoll, Ms. Santos, Ms. Roalsen	June 15, 2017
Donors Working Group	Ms. Wilkinson, Ms. Sliwa, Ms. Roalsen	October 15, 2017
Policy Subcommittee: room reservations, art policy	Ms. Wilkinson, Ms. Connolly, Ms. Roalsen	September 1, 2017

Respectfully submitted,

Mary Ann Sliwa

Attachments:

Agenda

Director's Report 5/9/17